

Newmarket Trustees of the Trust Funds Meeting Minutes

For: May 02, 2018

Present:

Richard Heidt

James Bergeron

Scott Blackstone

Lisa Ambrosio

Discussion:

- 1) The Trustees formally greeted Scott Blackstone to the trustees.
- 2) The Trustees had an election of officers due to the addition of Scott Blackstone and the departure of Michael LaBranche. The new elected positions are:
Richard Heidt: Chairman
Scott Blackstone: Treasurer
James Bergeron: Secretary
- 3) Richard Heidt signed a request to remove Michael LaBranche and add Scott Blackstone to the "Certification of Authorized Signers" to be sent to Citizens Bank.
- 4) The Trustees approved and endorsed a withdrawal for reimbursement to Michael Pelczar for services rendered for cemetery maintenance.

- 5) The Trustees were informed by Lisa Ambrosio that Audrey Blodgett of the Charitable Trusts Unit (State of New Hampshire) is requesting the establishment documents for the Class of 1979 Fund, the Charles and Mary LaBranche scholarship , the Kelly Lynn LaBranche Scholarship, the Chris Shoppmeyer fund, and Newmarket Veterans Memorial Trust .

The documents requested for the Charles and Mary LaBranche scholarship, the Kelly Lynn LaBranche Scholarship, and the Newmarket Veterans Memorial Trust are on hand and will be forwarded to the state by Lisa Ambrosio.

Richard Heidt took the action to contact a representative of the Class of 1979 to determine the establishment and disbursement criteria of this fund. Richard Heidt also took the action to contact the family of Chris Shoppmeyer to determine the future status of this account. There are no formal documents that establish the account and there have never been funds in the account.

- 6) The Trustees discussed Training for the Trustees. Richard Heidt took the action to contact the Charitable Trusts Unit to determine the dates that this training will be available.
- 7) Motion to adjourn, all in favor.