

# **TOWN OF NEWMARKET, NEW HAMPSHIRE**

## **TOWN COUNCIL REGULAR MEETING**

April 6, 2022 7:00 PM

Council Chambers

Minutes

**Approved April 20, 2022**

**Councilors Present:** Council Chair Toni Weinstein, Councilor Megan Brabec, Councilor Scott Blackstone, Councilor Katanna Conley, Councilor Brian Ward, Councilor Joe Lamattina and Councilor Colin White.

**Staff Present:** Town Manager Stephen Fournier and Wendy Chase, Recording Secretary.

Chair Weinstein convened the meeting at 7:00 PM and led the Pledge of Allegiance.

## **AGENDA**

### **ELECTION OF OFFICERS, ADOPTION OF TOWN COUNCIL RULES, AND COMMITTEE ASSIGNMENTS**

#### *Elect a Chair*

Councilor Brabec nominated Councilor Toni Weinstein as Chair of the Town Council.

There were no other nominations.

Councilor Weinstein accepted the nomination.

Councilor Brabec made a motion to Appoint *Councilor Weinstein as Chair*, which was seconded by Councilor Conley.

Motion was passed by a vote of 7-0.

#### *Elect a Vice-chair*

Councilor Brabec nominated Councilor Katanna Conley as Vice chair of the Town Council.

There were no other nominations.

Councilor Conley accepted the nomination.

Councilor Brabec made a motion to Appoint *Councilor Conley as Vice chair*, which was seconded by Councilor Ward.

Motion was passed by a vote of 7-0.

*Appoint Committee Representatives -*

Councilor Ward expressed interest on remaining as Councilor Rep to the Budget Committee.

Councilor Brabec expressed interest on serving as Councilor Rep to the Arts and Tourism Commission.

Town Manager Fournier said that the Councilor Rep to the Highway Safety Committee is usually the Council Chair and is also on the Licensing Board.

Chair Weinstein has served as the Council Rep to the Energy and Environment Committee for 5 years and would like to have another Councilor serve this year.

Chair Weinstein requested each Councilor email herself and the Town Manager, prior to the April 20<sup>th</sup> meeting, indicating their preference to which committees/commissions/boards they would like to serve as a Town Councilor Representative.

*Council Rules of Proceedings -*

Town Manager Fournier remarked that the hour for the public portion of the meetings was changed to end from 10:00 PM to 9:00 PM.

Councilor Conley made a motion to Adopt *the 2022/2023 Council Rules of Proceedings*, which was seconded by Councilor Ward.

Motion was passed by a vote of 7-0.

**PUBLIC FORUM**

Chair Weinstein opened the Public Forum at 7:12 PM.

There was no one from the public present.

Chair Weinstein closed the Public Forum at 7:12 PM.

## **TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES**

### **March 16, 2022 Meeting Minutes**

Councilor Conley made a motion to Approve *the March 16, 2022 Meeting Minutes*, which was seconded by Councilor Ward.

Motion was Passed by a vote of 5-0-2. Councilor LaMattina and Councilor White abstained.

## **REPORT OF THE TOWN MANAGER**

**Director of Planning and Community Development:** The Town Manager is requesting confirmation from the Town Council on his appointment of Bart McDonough as the new Director of Planning and Community Development. Mr. McDonough is coming from the Town of Kittery where he served as Town Planner. He has served in similar positions in Salisbury, MA and the Southern New Hampshire Planning Commission.

**Code Enforcement Officer:** The new director will hire a new Code Enforcement Officer. The ad and job description will go out soon.

**Town Engineer:** This position will administer all town capital projects; review plans for the community development; designs, prepares specification and inspects municipal construction projects; prepares asset management programs to maintain infrastructure. The plan is to have someone on board this summer.

**Moody Point Storm Water Grant:** The Town is going to work with the Moody Point Homeowner's Association which agreed to apply for a Planning and Assessment grant up to \$100,000 available through the NHDES Coastal Program and Watershed Assistance Section for Cushing Road/Lubberland Road/Moody Point stormwater management projects. The study looks into all drainage within Moody Point contributing to run-off onto Town roads and outflows to Great Bay. We are not able to apply for Implementation grant funding now but believe additional programs will be available in the future.

**Route 108 and Route 152:** The Town Manager met with representatives from the Strafford Regional Planning Commission and NH DOT to discuss adding a project to the State's 10-year plan. The project would begin planning to address the South Main Street and Exeter Street intersection for safety improvements.

**Joint Town Council/School Board Meeting:** The joint meeting is scheduled for Wednesday, April 13<sup>th</sup> at 6:00 PM in the Auditorium beginning with a non-public session.

**Sewer and Water Impact Fees:** The Town Manager received one proposal and rejected it.

**Town Council Orientation:** Town Manager Fournier went over a brief PowerPoint presentation with the Councilors reiterating proper public meeting etiquette. Chair Weinstein remarked on the importance of letting the Chair know if a Councilor will be absent from a meeting.

## **COMMITTEE REPORTS**

Chair Weinstein said that the Energy & Environmental Advisory Committee tried to meet last night but had no quorum.

Councilor LaMattina asked for information on the basic charge of each Committee.

## **TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS**

Confirmation of the Appointment of R. Bart McDonough as Director of Planning and Community Development

Councilor Conley made a motion to *confirm the Appointment of R. Bart McDonough as Director of Planning and Community Development*, which was seconded by Councilor Ward.

Motion was passed by a vote of 7-0.

Onica Bronstein – Ad hoc Arts & Tourism Commission

Councilor Conley made a motion to *Approve the Appointment of Onica Bronstein to the Ad hoc Arts and Tourism Commission with a term expiration of December 31, 2024*, which was seconded by Councilor Ward.

Motion was passed by a vote of 7-0.

Deborah Smith – Ad hoc Arts & Tourism Commission

Councilor Conley made a motion to *Approve the Appointment of Deborah Smith to the Ad hoc Arts and Tourism Commission with a term expiration of December 31, 2024*, which was seconded by Councilor Ward.

Motion was passed by a vote of 7-0.

## **CORRESPONDENCE TO THE COUNCIL**

There was no correspondence.

## **CLOSING COMMENTS BY THE TOWN COUNCILORS**

Councilor Ward reminded everyone of the Wentworth Cheswill presentation Saturday evening, April 9<sup>th</sup> at 7:00 PM at the Millspace, 55 Man Street, Newmarket. There will be multiple panels.

Town Manager Fournier reminded everyone of the Joint Meeting with the School Board on Wednesday, April 13<sup>th</sup> at 6:00 PM in the Town Hall Auditorium. The meeting will begin with a non-public session.

Town Manager Fournier said that he would have an update soon on the Class A Trail at Neal Mill Road and the replacement signs at the Elementary School and Rec Center.

Chair Weinstein thanked Fire Chief Malasky for bringing the fire truck to town hall before the meeting for the Councilors to see.

Chair Weinstein said that Sarah Stinson from Wildcat Transit informed her that they will be doing a trial bus route to Cherry Hill through May 18<sup>th</sup>.

Chair Weinstein said that she will reach out to the Planning Board Chair to set up a joint meeting with the Planning Board and Town Council.

### **NEXT MEETING**

April 13, 2022, Joint Meeting with the School Board.

April 20, 2022, Regular Meeting.

### **ADJOURNMENT**

Chair Weinstein adjourned the meeting at 7:50 PM without objection.

Respectfully submitted,

Wendy V. Chase  
Recording Secretary