

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

MARCH 28, 2018 7:00 PM

TOWN COUNCIL CHAMBERS

Approved April 18, 2018

PRESENT: Council Chairman Dale Pike, Council Vice Chairman Toni Weinstein, Councilor Zachary Dumont, Councilor Gretchen Kast, Councilor Kyle Bowden, Councilor Casey Finch, Councilor Amy Burns

ALSO PRESENT: Town Administrator Steve Fournier, Facilities Director Greg Marles, Fire Chief/Public Works Director Rick Malasky, Michael Davey of Energy Efficient Investments (EEI)

AGENDA

Chairman Dale Pike welcomed everyone to the March 28, 2018 Newmarket Town Council Meeting and called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Chairman Pike said this was the first meeting since the election and they would start with the Election of Officers and the adoption of Town Council Rules.

ELECTION OF OFFICERS

Town Administrator Fournier stated that in the past if there was more than one nominee, each councilor would voice their preference.

Council Chairman

Councilor Weinstein made a motion to nominate *Councilor Dale Pike as Chairman of the Town Council*, which was seconded by Councilor Burns. Town Administrator Fournier polled the Council and the nomination of *Councilor Dale Pike as Town Council Chairman* was approved by a vote of 7-0.

Council Vice Chairman

Councilor Burns made a motion to nominate *Councilor Toni Weinstein as Vice Chairman of the Town Council*, which was seconded by Councilor Kast. Town Administrator Fournier polled the Council and the nomination of *Councilor Toni Weinstein as Town Council Vice Chairman* was approved by a vote of 7-0.

ADOPTION OF TOWN COUNCIL RULES FOR 2018-2019

Vice-Chair Weinstein made a motion to approve the adoption of the Town Council Rules for 2018-2019, which was seconded by Councilor Bowden.

Town Administrator Fournier stated that there was one change in the rules with regard to Motions to Reconsider. He said it would now take re-introduction of legislation as a second resolution rescinding the previous resolution. He explained that they were not really reconsidering, but passing another resolution to repeal.

Discussion: Vice-Chair Weinstein said another issue with the rules was brought to her attention around committees. She said there was no mechanism in the rules for Alternate members of committees which might need to be clarified. Town Administrator Fournier said he would not touch the Charter, but rather just add that committees be allowed to appoint any alternate they choose.

Vice-Chair Weinstein said it was also brought to her attention that if the regular committee member is present along with the alternate member, it could appear there were 2 Town Council representatives participating on a regular basis. Town Administrator Fournier said that should not happen, and that the Town Council should have only have one representative on the committee. He said the other member was allowed to attend but not participate, as there should not be 2 councilors influencing decisions. Chairman Pike felt it would be a good idea to include this in the Town Council Rules at a future date.

Town Administrator Fournier polled the Council and the Town Council Rules for 2018-2019 were approved by a vote of 7-0.

TOWN COUNCIL COMMITTEE ASSIGNMENTS

Town Administrator Fournier said the procedure last year was to go around the room and allow councilors to voice their preferences. If there were more than one person, they would hold a vote and at the end would make one motion to approve the slate of representatives.

The following Town Council Committee Assignments were made:

Macallen Dam Committee:

Chairman Dale Pike

Highway Safety Committee:

Councilor Kyle Bowden

Budget Committee:

Councilor Zachary Dumont; Alternate - Councilor Casey Finch

Energy & Environment Advisory Committee:

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Vice-Chair Toni Weinstein

Capital Improvement Plan (CIP) Committee:

Councilor Amy Burns; Alternate - Councilor Gretchen Kast

Conservation Commission:

Councilor Casey Finch

Economic Development Committee / ZBA Business Liaison:

Councilor Kyle Bowden

Planning Board:

Councilor Gretchen Kast; Alternate – Chairman Dale Pike

Vice-Chair Weinstein made a motion to approve the slate of Town Council Committee Assignments as listed above, which was seconded by Councilor Bowden.

Town Administrator Fournier polled the Council and the above-listed Town Council Committee Assignments were approved by a vote of 7-0.

PUBLIC FORUM

Chairman Pike opened the Public Forum at 7:26 pm. As no one from the public came forward, Chairman Pike closed the Public Forum at 7:26 pm.

PUBLIC HEARING – None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of the Non-Public Meeting of March 14, 2018

Vice-Chair Weinstein made a motion to approve the minutes of the Non-Public Meeting of March 14, 2018, which was seconded by Councilor Burns.

Town Administrator Fournier stated that the Non-Public Meeting minutes were postponed until the next meeting. Vice-Chair Weinstein withdrew her motion and Councilor Burns withdrew her second.

Acceptance of the Minutes of the Regular Meeting of March 14, 2018

Vice-Chair Weinstein made a motion to approve the minutes of the Regular Meeting of March 14, 2018, which was seconded by Councilor Burns.

Town Administrator Fournier polled the Council and the minutes of the Regular Meeting of March 14, 2018 were approved by a vote of 6-0 with, 1 abstention.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier provided the **FY2018 February Budget Report** which showed that as of the end of February, 69% of the total operating budget had been expended. He said snow had affected the budget and salt and contracted services had been over-expended, as well as Public Works overtime. He stated that they had collected 96% of the Town's estimated revenues for the year which were \$2 million more than last year.

Town Administrator Fournier next addressed the **Wastewater Award** stating that the Town of Newmarket was selected as the overall winner of the annual American Council of Engineering Companies of New Hampshire (ALEC-NH) 2018 Engineering Excellence Award for the upgrade project recently completed on the Town's Wastewater Treatment Facility (WWTF). He said the winning project was a significant step toward improving water quality in the New Hampshire Great Bay Estuary by reducing the total nitrogen concentrations in effluent of the region's wastewater treatment facilities. He said since startup in 2017, the Newmarket WWTF had achieved lower effluent total nitrogen concentration levels than required by State and local mandates. He said he wanted to publicly thank Environmental Services Director Sean Greig and his staff for all their work. An open-house would be scheduled in spring with a dedication.

Town Administrator stated that he had scheduled the **Goal-Setting Session** with Primex for April 11, 2018 at 6:00 pm.

Town Administrator Fournier stated that he would be in Concord tomorrow with the Town Moderator to testify in opposition to **Senate Bill 438**, that would place the responsibility to postpone an annual election in the hands of the Secretary of State and not the Town Moderator. He said most municipalities opposing the bill preferred to allow the Town Moderator to make that decision based on weather and any other incidents/events which might occur.

Town Administrator said that **COAST Bus** would be changing their Route 7 bus service from a fixed schedule to an on-demand service, as ridership had dropped dramatically. Riders should call COAST Bus the day before requested pickup. He said the Town would hold public information sessions and get the information out to riders. He also addressed **Spring Cleanup** and said it was no longer offered due to liability, and there would be no curb-side waste pickup.

TOWN COUNCIL ORIENTATION

Town Administrator Fournier welcomed Zachary Dumont as a Council member. He then presented a review of the rules and duties of the Council and councilors.

Town Administrator Fournier said the Town Council serves as the legislative and governing body of the Town, corresponding in the corporate world with residents/voters equal to shareholders, Town Council equal to Board of Directors, and the Town Administrator as the Chief Executive Officer. He said Town Councils are not Select Boards and are a council/management form of government. Per the Town Charter the Council has all the power of city councils except to adopt the budget, and by State law all actions of a city apply to a town council.

Role of the Town Council with the Town Administrator

Town Administrator Fournier stated that the Town Council cannot get involved in the day-to-day operations of the Town. He said per RSA 49-D:2, the Town Council appoints a chief administrative officer, or Town Administrator. The Town Administrator has all the authority of a Town Manager according to Town Charter and State Law. The Town Council makes policy, and the Town Administrator and staff carry out the policies.

Role of the Town Council

Town Administrator Fournier said that the Town Council must act as a body and no one councilor can influence the Town Administrator or other employees, and must deal with employees through the Town Administrator. Violation of these rules is a forfeiture of office (RSA 49-D:4). He said the Town Council must adopt all laws and has budgetary control, with the Budget Committee and Town Meeting only able to approve the bottom-line of the budget. He said the Town Administrator has financial responsibility and must approve any manifests for payment, establish purchasing codes, and appoint the Town Treasurer.

Town Administrator Fournier said it was important for councilors to realize they are on a team, and that no one councilor has more or less authority than anyone else. He said they represent the community at all times, and are serving for public service and not personal or professional gain.

Town Council Relations with Each Other

Town Administrator Fournier emphasized setting long-term and short-term goals and objectives as a team and to treat each other and the staff with respect. He said councilors were entitled to have time to review all facts presented before making a decision, and that the public should be informed when the Council is voting on an issue. He said councilors should act on what the Council as a whole decides, and realize that the actions of the Council as a whole are binding.

Role of the Town Council Chair

Town Administrator Fournier stated that the Council Chair was the ceremonial head of the Town government, with no more authority than any other councilor. He runs the meetings and assists the Council in reaching decisions, and acts as a liaison between the Council and the Town Administrator and helps relieve conflicts between the two.

Town Council Relationship with Staff

Town Administrator Fournier asked that councilors not micromanage staff, and let himself and the Department Heads run the day-to-day operations. He said they should follow proper procedure, reporting any staff issues to the Town Administrator, and funneling all local government matters through the Town Administrator. He asked that councilors deal with the Town Attorney either through him or through the Town Council as a whole.

General Information

Town Administrator Fournier stated that the Town Council meetings were held the first and third Wednesdays of the month, and the Agenda closed at 12 noon on the Wednesday prior to the meeting. He said no topic could be placed on the agenda after that time unless it was an emergency. He said Town

Council packets were available the Friday before a meeting, and recommended councilors try to get answers from the Town Administrator prior to the meeting. He said the Town Council votes on Ordinances, laws adopted by the Council, and Resolutions, policies or positions adopted by the Council.

Town Administrator Fournier suggested that for good training, the New Hampshire Municipal Association offered various training sessions and some webinars. He said as elected officials, councilors were allowed to participate. He said traditionally a Council session is held on the Right-to-Know Law and he would speak with the Town Attorney to set that up.

Discussion: Vice-Chair Weinstein asked about petition warrant articles with relation to setting up a Rights-Based Ordinance in the Town and said there was some conflicting information in the Charter versus RSAs. Town Administrator Fournier said the RSA they were reading applied to towns, not council-management forms of government with the Town Council as the governing body. He said a councilor can introduce any piece of legislation, but the public cannot introduce legislation to the Council.

Discussion of TA Report: Chairman Pike asked how long it might take before the Council heard back from the Newmarket Business Association about the parking. Town Administrator Fournier said he presented the information and was waiting for a response. Chairman Pike said it seemed the Police Department showed quite a spike in calls over the last month, and Town Administrator Fournier said they logged any call or service they performed. Vice-Chair Weinstein said she had gone back and tracked this and it was just a snapshot of a month and did not give a lot of information.

Town Administrator Fournier said if the new Council wanted different information in the monthly reports it could be changed. Chairman Pike suggested they workshop the issue and have everyone review the information in the reports. He asked about the issue with police vehicles suddenly losing power and asked if there was any recall. Town Administrator Fournier said Ford was not fixing the issue at this time. Councilor Dumont asked how many vehicles in the Police Force were affected, and Town Administrator Fournier said he would find out. Vice-Chair Weinstein asked how Dispatch services were going with Newfields, and Town Administrator Fournier said things were going well and the Town might start talking with other communities.

COMMITTEE REPORTS

Councilor Kast reported that the *Planning Board* had met March 20th, and moved to the Town Council to consider an amendment to Chapter 32–Zoning pertaining to providing an option to the Planning Board to waive impact fees for Accessory Dwelling Units which do not increase the total number of bedrooms on the property. Town Administrator Fournier said the first reading would be at the April 4th meeting.

Councilor Finch said the *Conservation Commission* had met March 15th and were wrapping up the remaining term. He said some turtle surveying monitoring was going on from nearby wetlands, the Piscassic River-Loiselle Property kiosk sign had been finished and will be installed, and surveys and site walks were finalized for easement monitoring.

Chairman Pike said the *Macallen Dam Committee* had not met, but there had been some activity in terms of process with meetings with adjacent landowners. He said the Public Hearing about the Dam proposals would be held at the second meeting in April. He said the confidence of the Dam Committee as a whole, as to which proposal made the most sense, had increased and there was a pretty good consensus at this time. He said the Lamprey River Advisory Committee had suggested the application for a grant.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2017/2108-35 Authorizing the Town Administrator to enter into a Performance Contract Agreement with Energy Efficient Investments for HVAC, Lighting and Building Envelope Improvements to the Community Center.

Vice-Chair Weinstein made a motion to approve *Resolution #2017/2108-35 Authorizing the Town Administrator to enter into a Performance Contract Agreement with Energy Efficient Investments for HVAC, Lighting and Building Envelope Improvements to the Community Center*, which was seconded by Councilor Kast.

Facilities Director Greg Marles said he was looking for approval to move forward with some infrastructure repairs/upgrades at the Community Center. He said there was a major equipment failure of one of the 25-year-old furnaces, and there were two other furnaces which would eventually fail. He said they tried to find ways to offset the associated costs and EEI had quickly conducted an energy audit for the building. He explained that by doing some serious lighting and building envelope upgrades along with the system upgrade, the costs would be partially offset by energy savings.

Facilities Director Marles said he was now asking to move forward with \$188,000 of repairs/replacements to the lighting and heating/cooling systems, as well as installing an energy management system and doing some building envelope upgrades. He said while they would not have enough energy savings to cover the total cost of what needed to be done, they needed to do something now. He said there were 2 other resolutions attached to this which would help offset costs by paying some initially with Capital funds and obtaining energy rebates, as well as looking at financing upgrades over a 10-year period. He said the resolution was to have upgrades and repairs through EEI, as they were faced with equipment failure.

Discussion: Councilor Bowden said he could see where the lighting and insulation costs would be important for energy savings, but asked if it might be prudent to wait for the full facilities report coming out in April so they could look at the Town as a whole. Facilities Director Marles said right now he had a piece of equipment not functioning and part of the building with no heating/cooling. Councilor Bowden asked if the lighting, insulation, and carpentry could wait. Facilities Director Marles said they could but that they would help pay for what needed to be done now. He explained that his report in April was the condition of overall facilities and cost projections but was not the audit being done by EEI.

Town Administrator Fournier said by rolling all these things into one project, the credits from lighting helped to offset the heating costs, and by taking them out they would lose the rebates. Vice-Chair

Weinstein said she understood the need to fix the heating/cooling, and added that she was completely sold on Performance Contracting. She said in discussions they had talked about having no immediate or Capital costs to the Town and felt the savings for this project were somewhat minimal compared to the overall costs. Chairman Pike said he came away with the same understanding, and asked how they could be sure they were getting the best value for this equipment purchase with no bidding process.

Facilities Director Marles stated that not every facility would have sufficient savings to pay for the upgrades needed. He said in this case EEI also provided a cost-per-area, and said Siemens was involved in the project as their Energy Management contractor. He said they could have gone out to bid but the energy savings were approximately \$4,000/year to help offset the impact. Mike Davey of EEI stated that the current equipment was standard efficiency (80%), but with the collaborative approach of insulating the building they would install a new high-efficiency system. He said as far as carpentry, the heating unit was located above a ceiling in an office which involved taking down the ceiling, opening the frame and taking the old system out and installing the new system.

Facilities Director Marles said that part of this was also bringing the building up to compliance. Chairman Pike said he had read that recently 3 different heating units had cracked. Facilities Director Marles said the units were found to be cracked after inspections started, and therefore had to be addressed. He explained that the heating units at the Community Center were over-sized for the connecting loads which caused them to short-cycle. He said the Sally Port in the Police Department had a bad control and the heat exchanger in Public Works cracked as a fan had failed but the unit was still running. He said maintenance would have caught more of them than not.

Councilor Bowden said he was still stuck on the lighting, and Facilities Director Marles said if the lighting were taken out they would lose \$7,350 in rebates. Mr. Davey said the lighting had a better payback than most of the others and a better return on investment. He said the idea of the process was a comprehensive modernization of the entire heating and lighting system. He said the removal of the lighting would take \$29,500 out of the project, remove \$2,100 in annual savings, and remove a rebate of \$7,350. Chairman Pike asked if they would follow this same procedure for the Town Hall of putting everything together and not bidding out for equipment.

Mr. Davey explained that EEI was chosen through a competitive selection process where pricing was reviewed. He said the goal of this process for equipment was comprehensive, so that building insulation and the right controls are installed and EEI monitors and makes sure savings and performance come through. He said the Town was not obligated to use EEI for the entire process, but that a comprehensive energy analysis and study behind the equipment was part of that process. Town Administrator Fournier explained that with most performance contracting, you could only use their products, but that EEI chose what fit best for the energy efficiency of the building. He said in this case they were leveraging the savings in lighting against the cost of the furnace.

Vice-Chair Weinstein asked Facilities Director Marles to review the financing for this project. Facilities Director Marles said they had an \$188,000 expenditure, with \$25,000 being taken from Capital Reserves, another \$14,000 in rebates, and then a municipal lease to finance the remaining amount over a 10-year period. He said this would amount to approximately \$18,000/year in costs, plus \$3,950 in guaranteed

energy savings, which an impact of \$14,000 year for the next 10 years. He said it would be part of the regular operational budget, broken down into several line items.

Chairman Pike asked about the bidding process for the Town Hall. Mr. Davey said EEI's markup was included in their contract, and their bids would be fully transparent. Vice-Chair Weinstein asked if solar energy was being considered. Mr. Davey said they did consider comprehensive solar, but that roof conditions were a huge determining factor. In this instance the timing was too short.

Town Administrator Fournier polled the Council and Resolution #2017/2108-35 *Authorizing the Town Administrator to enter into a Performance Contract Agreement with Energy Efficient Investments for HVAC, Lighting and Building Envelope Improvements to the Community Center* was approved by a vote of 7-0.

Chairman Pike asked that they take Resolutions 40 and 41 out of order.

Resolution #2017/2108-40 Authorizing the Town Administrator to Withdraw \$25,000 from the Building and Improvements Capital Reserve Fund for Required Infrastructure Repairs/Upgrades to the Community Center.

Vice-Chair Weinstein made a motion to approve Resolution #2017/2108-40 *Authorizing the Town Administrator to withdraw \$25,000 from the Building and Improvements Capital Reserve Fund for Required Infrastructure Repairs/Upgrades to the Community Center*, which was seconded by Councilor Burns.

Town Administrator Fournier stated that in future, financing would be included in one resolution.

Town Administrator Fournier polled the Council and Resolution #2017/2108-40 *Authorizing the Town Administrator to withdraw \$25,000 from the Building and Improvements Capital Reserve Fund for Required Infrastructure Repairs/Upgrades to the Community Center* was approved by a vote of 7-0.

Resolution #2017/2018-41 Authorizing the Town Administrator to enter into an Agreement with Municipal Leasing Consultants of Grand Isle, Vermont for a 10-Year Municipal Lease for Capital Repairs/Upgrades to the Community Center.

Vice-Chair Weinstein made a motion to approve Resolution #2017/2018-41 *Authorizing the Town Administrator to enter into an Agreement with Municipal Leasing Consultants of Grand Isle, Vermont for a 10-Year Municipal Lease for Capital Repairs/Upgrades to the Community Center*, which was seconded by Councilor Bowden.

Town Administrator Fournier polled the Council and Resolution #2017/2018-41 *Authorizing the Town Administrator to enter into an Agreement with Municipal Leasing Consultants of Grand Isle, Vermont for a 10-Year Municipal Lease for Capital Repairs/Upgrades to the Community Center* was approved by a vote of 7-0.

Resolution #2017/2018-38 The Purchase of Six (6) Motorola Mobile Radios for the Fire Department.

Vice-Chair Weinstein made a motion to approve Resolution #2017/2018-38 *The Purchase of Six (6) Motorola Mobile Radios for the Fire Department*, which was seconded by Councilor Kast.

Fire Chief Rick Malasky said the radios were up for replacement as they were no longer supported by Motorola. He said due to a mistake in the Motorola software provided to Rockingham County Dispatch, all Police and Fire Departments in Rockingham County were eligible to purchase any Motorola mobile radio at 50% off with free installation. Councilor Dumont asked what types of radios were being purchased, and Fire Chief Malasky said they were all mobile radios, 4 dual-head and 2 single-head.

Town Administrator Fournier polled the Council and Resolution #2017/2018-38 *The Purchase of Six (6) Motorola Mobile Radios for the Fire Department* was approved by a vote of 7-0.

Resolution #2017/2108-39 Purchase a 2018 Ford F350 4X4 Truck with Plow for Public Works Department.

Vice-Chair Weinstein made a motion to approve Resolution #2017/2108-39 *Purchase a 2018 Ford F350 4X4 Truck with Plow for Public Works Department*, which was seconded by Councilor Burns.

Public Works Director Malasky said this vehicle was the State bid price for a 2018 Ford F350 with plow. Town Administrator Fournier explained that with a State bid, the bidding was done by the State which supersedes the Town bidding process. Councilor Dumont asked about the life-cycle for the vehicle, and Public Works Director Malasky said it was usually 10 years but they pushed them to 12 years.

Town Administrator Fournier polled the Council and Resolution #2017/2108-39 *Purchase a 2018 Ford F350 4X4 Truck with Plow for Public Works Department* was approved by a vote of 7-0.

ORDINANCES AND RESOLUTIONS IN THE 3RD READING – None

ITEMS LAID ON THE TABLE

Resolution #2015/2016-52 *Authorizing the Designation of a Portion of Route 152 as an Economic Recovery Zone.* (This Resolution is tabled from the June 15, 2016 Council Meeting pending Planning Board action.)

NEW BUSINESS /CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

Macallen Dam Committee

Candidate: *Henry Smith – Term Expires March 2019*

Vice-Chair Weinstein made a motion to approve the nomination of *Henry Smith – Term Expires March 2019* as a *member of the Macallen Dam Committee*, which was seconded by Councilor Burns.

Town Administrator Fournier polled the Council and the nomination of *Henry Smith* as a member of the *Macallen Dam Committee* was approved by a vote of 7-0.

Cemetery Trustee

Candidate: *Michael Pelczar – Term Expires March 2021*

Vice-Chair Weinstein made a motion to approve the nomination of *Michael Pelczar – Term Expires March 2021* as a *Cemetery Trustee*, which was seconded by Councilor Thompson.

Town Administrator Fournier polled the Council and the nomination of *Michael Pelczar* as a *Cemetery Trustee* was approved by a vote of 7-0.

Conservation Commission Alternate

Candidate: *Drew Kiefaber – Term Expires March 2021*

Vice-Chair Weinstein made a motion to approve the nomination of *Drew Kiefaber – Term Expires March 2021* as an *Alternate Member to Conservation Commission*, which was seconded by Councilor Burns.

Town Administrator Fournier polled the Council and the nomination of *Drew Kiefaber* as an *Alternate Member of the Conservation Commission* was approved by a vote of 7-0.

Zoning Board of Adjustments (ZBA)

Candidate: *James Drago – Term Expires March 2021*

Vice-Chair Weinstein made a motion to approve the nomination of *James Drago – Term Expires March 2021* to the *Zoning Board of Adjustments (ZBA)*, which was seconded by Councilor Burns.

Town Administrator Fournier polled the Council and the nomination of *James Drago* to the *Zoning Board of Adjustments (ZBA)* was approved by a vote of 7-0.

Veterans Memorial Trust Committee

Candidate: *Philip Nazzaro – Term expires 2021*

Vice-Chair Weinstein made a motion to approve the nomination of *Philip Nazzaro – Term expires 2021* as a member of the *Veterans Memorial Trust Committee*, which was seconded by Councilor Bowden.

Town Administrator Fournier polled the Council and the nomination of *David Wade* as a member of the *Veterans Memorial Trust Committee* was approved by a vote of 6-0.

ORDINANCES AND RESOLUTIONS IN THE 1ST READING – None

CORRESPONDENCE – None

CLOSING COMMENTS

Councilor Finch brought to the attention of the Council that Article 11 in the Town Charter, under Administrative Committees, says that at least annually and in February the Town Council shall meet with the Chairs of all standing Town committees to review all significant actions taken by each. He suggested possibly assembling the Chairs all at one time for some cross-pollination of ideas. He said he was aware that the Conservation Commission had a lot of questions about some Dam Committee issues.

Chairman Pike said he appreciated Councilor Finch bringing that forward as he was not aware of the issue. He said the Council was requesting more joint meetings, and said a Planning Board joint meeting was scheduled for June and a School Board joint meeting for May. He felt it would be good to send a copy of the preliminary Dam Report out to the Conservation Commission.

Councilor Bowden said that currently there was no Middle School Girls Softball Coach, and asked that anyone interested please step up.

NEXT MEETING: The next Regular Town Council Meeting will be held on April 4, 2018 in the Town Council Chambers.

ADJOURNMENT

Chairman Pike adjourned the meeting at 9:10 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary