

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

February 15, 2017 7:00 PM

TOWN COUNCIL CHAMBERS

Approved March 1, 2017

PRESENT: Council Chairman Gary Levy, Council Vice Chairman Phil Nazzaro, Councilor Dale Pike, Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Amy Burns, Councilor Kyle Bowden

ALSO PRESENT: Town Administrator Steve Fournier, Water & Wastewater Superintendent Sean Greig, Interim Finance Director Matt Angell, Conservation Commission Chairman Jeff Goldknopf

AGENDA

Chairman Gary Levy welcomed everyone to the February 15, 2017 Newmarket Town Council Meeting and called the meeting to order at 7:09 pm, followed by the Pledge of Allegiance.

Vice-Chair Nazzaro made a motion to seal the minutes of the Non-Public Meeting which was seconded by Councilor Pike.

Town Administrator Fournier polled the Council and the motion to seal the minutes of the Non-Public Meeting was approved by a vote of 7-0.

PUBLIC FORUM

Chairman Levy opened the Public Forum at 7:10 pm.

As no one from the public came forward, Chairman Levy closed the Public Forum at 7:10 pm.

PUBLIC HEARING - None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of the Non-Public Meeting of February 1, 2017

Vice Chair Nazzaro made a motion to approve the minutes of the Non-Public Meeting of February 1, 2017 which was seconded by Councilor Weinstein.

Town Administrator Fournier polled the Council and the motion to approve the minutes of the Non-Public Meeting of February 1, 2017 passed by a vote of 7-0.

Acceptance of the Minutes of the Regular Meeting of February 1, 2017

Vice Chair Nazzaro made a motion to approve the minutes of the Regular Meeting of February 1, 2017 which was seconded by Councilor Burns.

Town Administrator Fournier polled the Council and the minutes of the Regular Meeting of February 1, 2017 were approved by a vote of 7-0.

Councilor Thompson questioned line 205 of the minutes with regard to Vice-Chair Nazzaro's request that disputes should go to the full Town Council and School Board rather than the chairs. Town Administrator Fournier said it was never changed at the Council level, and they decided to leave the wording the same as in the MOU for the Finance Director.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier first reviewed an issue not covered in his written report. He said they had received approximately 3 feet of snow in the last two weeks and were expecting an additional amount this evening. He said he wanted to commend the Public Works Department for their efforts with **Snow Removal**. He said sidewalks were immediately addressed and crosswalks opened up for access to businesses, and he felt that Newmarket had the best roads in the Seacoast area.

Town Administrator Fournier stated that he and Water & Sewer Superintendent Greig attended a meeting about the **EPA MS4 Stormwater Permit**, and said the permit had been issued in January rather than in late 2017 as was originally expected. He stated that this would have a significant impact on the Town starting in 2018, and said that they had been putting money aside. He said it would involve educating the public on proper lawn maintenance and stormwater runoff so that pollutants did not get into the water system. He said the Town would be reviewing all storm drains and doing water testing, and also review zoning regulations for impervious surfaces. He said the issue was on the forefront now to be addressed.

Chairman Levy asked how much money had been put away for engineering services, and Interim Finance Director Matt Angell said approximately \$113,000. Chairman Levy asked if anyone had gotten any estimate on what the total cost might be to the Town. Town Administrator Fournier said they had not but that Portsmouth had estimated close to \$1 million and Dover approximately half of that. He said they did not yet know where their infrastructure was right now for a lot of these items. Vice-Chair Nazzaro asked if MS4 work was getting pushed up, then what was being slowed down. Town Administrator Fournier said they would probably be realigning their time as a result and not doing additional projects. He said that he

would be working with the Town Planner, Water & Sewer Superintendent Sean Greig, and Public Works Director Rick Malasky, and they would start with ordinances on the planning side and then get an engineer to do some initial studies for MS4 implementation of a Stormwater Management Plan. He said they may want to wait to see what templates might be issued and said there would be a lot more regional cooperation on this issue.

Vice-Chair Nazzaro asked if funds would come from taxation and whether any Federal assistance would be available. Town Administrator Fournier said funds would come from taxation and no Federal funds were available as everyone east of Manchester had to comply with this. He explained that it would be phased in and they would need to have an education plan in place by July 2018, which was already being worked on at the State level. He said they would then need larger plans on how to address stormwater management and a maintenance plan for catch basins. He said that 90% of the EPA meeting was comprised of engineers from private firms.

Councilor Weinstein asked if the \$1/2 million anticipated was a one-time cost, and asked if there was anything they could do to take advantage of other communities and templates. Town Administrator Fournier said the initial setup would be the same, but there would be additional costs annually to continue maintenance practices. He said Newmarket was ahead of the curve as catch basins were well maintained and they did their own street sweeping. He said what they needed to look at was their own facilities to make sure water runoff into brooks and rivers was correctly treated, and said they would need to pay more attentions to what they were putting into their storms that go out to the river and the bay. He pointed out that this was separate from the Wastewater Treatment upgrade but that they would work together.

Councilor Bowden asked whether it would be worth reaching out to other towns to see about working together, and Town Administrator Fournier said they were already working with Portsmouth, Dover, Durham, Rochester, and Somersworth. Councilor Bowden asked about using the current list of CIP projects for the Town to determine what could be bumped out. Town Administrator Fournier said the CIP plan was for long-term capital projects, whereas this was more day-to-day operational procedural practices of management. Chairman Levy asked if CIP projects might get delayed to avoid budget inflation, and Town Administrator Fournier said they may not contribute to a capital reserve fund one year and put money in Stormwater Management instead.

Councilor Bowden asked for an updated list of prioritized CIP projects, and Town Administrator Fournier said that a CIP process would be completed by June 30th with a new CIP plan by October of this year. Councilor Pike said for clarification on the MS4 being a separate entity, he understood that with the Wastewater Treatment Facility they were required to reduce their non-point source pollution, and in that sense they were closely related to MS4 as a large part of that was reduction of non-point source pollution as well.

Water & Sewer Superintendent Sean Greig said that it was important to know that they were already doing a lot of these things but that it all had to be formalized into a plan. He said they were doing street sweeping, cleaning catch basins, and had already passed some ordinances. He said they needed to map out the stormwater system and GPS all their structures and outfalls. He said they would then need to

sample the outfalls, and develop some sort of plan of how to address any outflow from the pipes that was impacting the water. He said that Public Works Director Rick Malasky was already doing a lot of these things, but that someone would need to formalize in a progress report to be submitted to the EPA. He stated that when MS4 kicked off in July 2018, there would be a list of things they would have a year to complete.

Chairman Levy asked if salt was a big contributor, and Water & Sewer Superintendent Greig it depended on the body of water you were going to. Chairman Levy asked if it was nitrogen for Great Bay, and Water & Sewer Superintendent Greig said it was about nitrogen and bacteria, with some of the rivers having high bacteria counts. He said towns were first requested to keep track of how much salt was being put on the roads as a gauge to how much salt was actually going into the river, and then figure how to address it if they could.

Town Administrator Fournier said the **FY2017 Operating Budget** was on target before the snowstorms. He said the Financial Director was looking into that now and would report back to him next week. He said revenues were still healthy, with Motor Vehicle registrations approximately 8% higher than last year and Building Permits also higher.

Discussion: Councilor Weinstein commended the Police Report for its thoroughness, but she said she would like to see some sort of comparison of the figures. She also commented on the progress of the Police Department on MRI goals, and asked whether all the items could be combined into one document. Town Administrator Fournier said this was the first round and he would have it all in one document by late March. Councilor Weinstein also questioned the mailers being sent out by Fire & Rescue, and asked if mailings could be combined to save on postage.

Councilor Thompson said she enjoyed the IT Report, and again wanted to thank IT Director Doug Poulin for his humor in doing his job. She said she also wanted to thank Interim Finance Director Matt Angell for his years of service in Newmarket. Councilor Pike said he backed up the comments with regard to the Police Department updates on MRI goals, and said they also included a very good explanation for a recommendation they were not going to follow. Councilor Weinstein asked about a Sign Regulation based on a recent Supreme Court decision mentioned in the Building Inspector Report. Councilor Pike stated that it had come before the Planning Board Sub-Committee, and the ordinances were on the agenda as a first read tonight.

Chairman Levy stated that MRI had recommended that Town Administrator Fournier list all the MRI goals in an Excel spreadsheet, with updated status reports biweekly for the Council. He inquired about the rationale behind MRI recommending that all payments now collected at the Police Department be directed to the Tax Collector's Office. Town Administrator Fournier said one rationale of MRI was that many communities had only one collection point. He said the Police Department did not want police reports picked up at the Police Department to then have to be paid in Town Hall. Chairman Levy asked why Payroll was not outsourced as MRI recommended. Interim Finance Director Angell explained that they did not have enough employees, and said that in his experience with third-party payroll systems they were late, incorrect, and cost more money.

Councilor Burns asked when they were looking to replace Jim Hilton as Recreation Department Director, as she was concerned that a number of revenue-generating programs were cancelled due to staffing. Town Administrator Fournier said the job search should be completed by the beginning of March. Chairman Levy asked how many people were now in payroll, and Town Administrator Fournier said one person. Chairman Levy said that he also wanted to thank the Public Works Department for their work on clearing the road, and said he had heard nothing but positive things.

COMMITTEE REPORTS

Councilor Pike stated that the *Planning Board* had met last night. He said the application for the Tucker Well came before the board and was approved, and there was a design review of the Grape Street project. He said they had discussed preparations for the upcoming Planning Board/Town Council meeting on March 1st 2017. Town Administrator Fournier said that meeting would be held in the auditorium.

Vice-Chair Nazzaro said the *Conservation Commission* meeting had been cancelled because of the weather.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2016-2017-22 Resolution Relating to Town Hall Bollards

Councilor Thompson made a motion to approve *Resolution #2016-2017-22 Resolution Relating to Town Hall Bollards*, which was seconded by Councilor Weinstein.

Town Administrator Steve Fournier provided an overview stating that there was nothing to stop a vehicle from driving into the Town Hall. He said he had brought up the issue to the Public Works Director, the Building Inspector, the Finance Director, and the Building & Grounds Superintendent. He said following week a truck backed into the building and damaged a window, which was covered by insurance. He said the bollards would be 4 feet in the ground and should prevent a car or SUV from going into the building through the windows.

Discussion: Councilor Weinstein said it was something they probably should do, but she was concerned about taking the funds from the Building Improvement Capital Reserve Fund. Councilor Thompson agreed that it was a good idea but she did not feel it was urgent, and said it probably should have gone through the CIP process. Town Administrator Fournier said it would not have been part of CIP as it was under the \$10,000 threshold. Vice-Chair Nazzaro asked if they had a plan for the \$211,000 currently in the fund. Interim Finance Director Angell said they did have a plan of what they wanted to purchase, but that the funds were not tied directly to the plan. He said it would be better to defer this question to a Facilities Person who would have much more experience in Facilities Management.

Vice-Chair Nazzaro said he could not in good conscience vote for this as he had been asking for 18 months for a CIP plan. Town Administrator Fournier said the fund was originally set up purely for contingencies

with no correlation between the number of projects and the plan. Interim Finance Director Angell said the CIP plan was on the Town website. Chairman Levy asked how many instances there had been over the last few years, and Town Administrator Fournier said he only knew of one. Councilor Pike asked if granite curbing could be used as an alternative for stopping vehicle tires. Interim Finance Director Angell said he believed it had been looked into but was not approved due to the difficulty of cleaning snow around them.

Town Administrator Fournier polled the Council and the motion to approve *Resolution #2016-2017-22 Resolution Relating to Town Hall Bollards* failed by a vote of 0-7.

Resolution #2106-2017-23 Resolution Relating to a Withdrawal from the Compensated Absences Expendable Trust Fund

Vice-Chair Nazzaro made a motion to approve *Resolution #2106-2017-23 Resolution Relating to a Withdrawal from the Compensated Absences Expendable Trust Fund*, which was seconded by Councilor Bowden.

Town Administrator Fournier said the Compensated Absences Fund was set up years ago to cover the liability if someone were to end their employment with the community. He said that 2 individuals had retired this year with a significant number of years of earned time coming to them. He said the fund was set up as a contingency to lessen the impact on the Operating Budget, and if they had another retirement this year the budget would be impacted.

Discussion: Vice-Chair Nazzaro felt it was good that it was not hitting the budget, but asked if they had a plan for when they might need another major withdrawal. Interim Finance Director Angell said they were anticipating 1 more retirement which would hopefully occur next year. He said the contribution of \$10,000 for this year would cover most of the costs but the department would have to cover the difference. He said there were 7 other people eligible to retire after that, and that he calculated it Town-wide regardless of eligibility.

Vice-Chair Nazzaro asked if they tracked what employees were carrying for sick time and vacation, and Councilor Thompson asked if there was a policy for accrued sick time. Interim Finance Director Angell said vacation was use it or lose it and only 2 weeks could be carried over. He said the \$42,000 figure included vacation from this year plus half of their sick time, and said sick time was capped at 720 hours with the number of days dependent on years of service. Chairman Levy asked if the Council could change the sick-time policy going forward. Town Administrator Fournier said this prompted people to use sick time in addition to their vacation time, but said they could be cashed out every year to avoid having to pay at the highest rate. Chairman Levy felt the Council should discuss this from a policy perspective.

Councilor Bowden said he could understand looking forward to the earned time but also the use it or lose it argument. He asked how often and how much was contributed to this fund as the fund would be depleted with this resolution. Town Administrator Fournier said the contribution was made annually as part of the operating budget and they had put \$10,000 back in this year. Vice-Chair Nazzaro said he did not like paying out sick time at the end of every year as it would incentivize people to not take their time but want a big paycheck. He felt that was a misuse of sick time and they needed to address that issue in a

policy. He asked if there was an RSA that required that sick time be paid at retirement or if it was just part of their personnel policy. Interim Finance Director Angell said it was part of their personnel policy.

Chairman Levy asked about a long-term employee who might need extended sick time, and Town Administrator Fournier said they had short-term and long-term liability. He said their plan was more conservative than most and said many were simply moving to "earned time" rather than differentiating. Interim Finance Director Angell pointed out that part of the sticker shock in the resolution was due to the retirement of the person with the largest liability and that no one else on the list came close.

Town Administrator Fournier polled the Council and *Resolution #2106-2017-23 Resolution Relating to a Withdrawal from the Compensated Absences Expendable Trust Fund* passed by a vote of 7-0.

Resolution #2106-2017-24 Resolution Relating to the Purchase of Certain Easements for Access to and Use of land Owned by the Newmarket Community Church

Councilor Bowden made a motion to approve *Resolution #2106-2017-24 Resolution Relating to the Purchase of Certain Easements for Access to and Use of land Owned by the Newmarket Community Church*, which was seconded by Vice-Chair Nazzaro.

Mr. Richard Shelton of Packers Falls Road introduced himself and said he was the Chairman of the Schoppmeyer Fund-Raising Committee. He said that the raising of funds was still ongoing but they now had the money to pay for the easements and develop the park. He said they did need extra money in the Conservation Commission Fund for future yearly maintenance, and were looking for Council support.

Conservation Commission Chairman Jeff Goldknopf of Ash Swamp Road thanked Mr. Shelton and all the people who had volunteered their time and efforts to move this process along. He said they had raised \$127,000 to date and were looking at \$60,000 for the easements to develop the property, and put money aside to maintain it. Mr. Shelton said that along with the money raised they had gotten a lot of in-kind donations. He said the parking lot would be built by Doucet Survey, and the estimated cost for paving of \$15,000 was raised by Charlie Gonet and Wayne Rosa Construction.

Town Administrator Fournier explained that people in the Conservation Commission and the community had wanted to honor Chris Schoppmeyer by establishing a park in his name along the river. He said this purchase/sales agreement was to purchase the easement from the Newmarket Community Church at a price of \$60,000 to establish the park in that area of North Main Street. He stated that the Council had to approve this because they were accepting land, and said the Town Attorney had written up the agreement. Mr. Goldknopf said the Conservation Commission had also offered to put up funds if needed.

Chairman Levy said the document read like the Town was purchasing the property. Town Administrator Fournier said they were buying the easement but funds were coming from the donations and not from taxation. He recommended they add "none of these funds shall come from taxation". Interim Finance Director Angell said the Council had accepted the gift for this park and the money was put in the accounting system in an account separate from the General Fund. Chairman Levy said the wording did not

imply what they were doing. Town Administrator Fournier proposed adding that the money was coming from the Schoppmeyer Park Memorial Fund.

Councilor Thompson made a motion to amend the resolution which was seconded by Councilor Weinstein.

Mr. Goldknopf stated that it was possible moving forward that they may also need to take funds from the Conservation Commission, and he did not want to be handicapped to that one fund. Town Administrator Fournier said he thought the money was coming through donations. Vice-Chair Nazzaro said he read the resolution differently, and said to him the resolution was just authorizing the purchase/sale agreement. Mr. Shelton said the Conservation Commission had voted to pledge up to 25% of the purchase of the land and had voted in favor of it. Town Administrator Fournier asked for clarification as to whether the funds were coming from donations or from the Conservation Commission. Mr. Goldknopf said the money was initially coming from contributions.

Councilor Thompson said a lot of this could have been avoided if they had language in there that explained the money was not from taxation, and said she read this as the Town was paying \$60,000. She said the issue of future funds was not on their table, and said it would be good to have it spelled out that the money was coming from donations. She also asked where the Staff Report was that was required to be attached to resolutions. She pointed out that it was also important in the body of the resolution that there were no typographical errors, particularly in the spelling of Schoppmeyer. Councilor Pike also pointed out the spelling of the name was incorrect.

Vice-Chair Nazzaro asked Mr. Goldknopf if the Conservation Commission could change their vote to allow the \$25,000 to be used for other things with the park. Mr. Goldknopf said though the \$25,000 was intended to help with the purchase, they could vote to use the money for a different purpose. He added that the Conservation Commission funds could be used for any of their conservation properties. Councilor Thompson said she was still confused, and Mr. Goldknopf said nothing would come from taxation and they might not spend any money from their Conservation Fund.

Vice-Chair Nazzaro asked what the amendment currently on the floor was. Town Administrator Fournier said it was to add \$60,000 from the Schoppmeyer Park Memorial Fund. Chairman Levy asked that "not from taxation" also be added.

Town Administrator Fournier polled the Council and the amendments to *Resolution #2106-2017-24 Resolution Relating to the Purchase of Certain Easements for Access to and Use of land Owned by the Newmarket Community Church* were approved by a vote of 7-0.

Town Administrator Fournier polled the Council and *Resolution #2106-2017-24 Resolution Relating to the Purchase of Certain Easements for Access to and Use of land Owned by the Newmarket Community Church* was approved as amended by a vote of 7-0.

Resolution #2106-2017-25 Resolution Relating to the Refurbishment of the Water/Sewer Vac-Con Truck

Councilor Weinstein made a motion to approve *Resolution #2106-2017-25 Resolution Relating to the Refurbishment of the Water/Sewer Vac-Con Truck*, which was seconded by Vice-Chair Nazzaro.

Water & Sewer Superintendent Sean Greig said the resolution related to their Vac-Con truck which was purchased in 2004-2005 and was used to clean catch basins and sewer lines and relieve backups. He said it was also used at the Wastewater Treatment Plant to empty tanks and digesters, and sometimes used in water breaks. He stressed that it was a very important piece of equipment, and said they had a new Operations & Maintenance Program which was required for their NPDES (National Pollutant Discharge Elimination System) permit for their Wastewater Treatment Plant. He said this required them to clean their sewer mains and manholes, and said the Public Works Director would also need the truck as part of the MS4 program.

Water & Sewer Superintendent Greig said they had looked at both refurbishment and replacement as the truck had a hydraulic leak which would be a \$24,000 repair. He said a representative from Vac-Con look at the truck as well as Auto Excellence who said the chassis, frame, and engine were in great shape and it should last another 10 years or more. He said the cost for refurbishment was \$151,000 and it would cost approximately \$330,000 for a new truck. He said he recommended refurbishment and said it would take 4-6 weeks to complete.

Discussion: Councilor Thompson said she had recommended a change to the wording of the resolution at the last meeting to insert the word “each” after the \$50,535.08 figure. Town Administrator Fournier said the resolution would need to be amended. Councilor Thompson also asked that the spelling of Vaccon be corrected to Vac-Con, and asked the number of miles on the truck. Water & Sewer Superintendent Greig said there were approximately 16,000 miles but the hours read over 100,000. Councilor Thompson asked how often the truck was used, and Water & Sewer Superintendent Greig said it was used 3 times per week from April through October, and that the Public Works Director used it a couple of times per week to clean catch basins.

Councilor Thompson asked about renting a truck or sharing one with another community. Water & Sewer Superintendent Greig said it could not be shared as other towns would need the vehicle at the same time. He said there were also issues about where the truck was stored, where it would be in the case of an emergency, and who would be responsible to pay for maintenance and repairs. He said that sometimes Portsmouth and Dover did share a camera to check lines. Councilor Pike said the brochure talked about different refurbishment packages and asked which one Newmarket was getting. Water & Sewer Superintendent Greig said they were getting the gold package which would completely rebuild the back of the truck. He said since they have had the Vac-Con truck, they have had far fewer system backups.

Chairman Levy asked if towns could contract out for the service like a maintenance contract. Water & Sewer Superintendent Greig said that many years ago they did have someone come in 4 weeks out of the year to clean sewers and do catch basins, but after an analysis of how much pipe they had and the frequency it should be cleaned they decided to purchase the Vac-Con. Town Administrator Fournier added that in emergency situations it could also be used for other purposes.

Town Administrator Fournier polled the Council and *Resolution #2106-2017-25 Resolution Relating to the Refurbishment of the Water/Sewer Vac-Con Truck* was approved by a vote of 7-0.

Resolution #2106-2017-26 Resolution Relating to Transferring Funds from the Downtown TIF Capital Reserve Fund

Vice-Chair Nazzaro made a motion to approve *Resolution #2106-2017-26 Resolution Relating to Transferring Funds from the Downtown TIF Capital Reserve Fund*, which was seconded by Councilor Thompson.

Interim Finance Director Angell said this was to pay the debt service for the Downtown TIF which was already closed. He explained that money was put aside in the Capital Reserve Fund and yearly they withdrew funds to pay the debt service. He said he had come earlier this year to get this done so the next person would not have to worry about it. Town Administrator Fournier added that they could not pay out the bond as it was part of the agreement.

Town Administrator Fournier polled the Council and *Resolution #2106-2017-26 Resolution Relating to Transferring Funds from the Downtown TIF Capital Reserve Fund* was approved by a vote of 7-0.

ORDINANCES AND RESOLUTIONS IN THE 3RD READING

Resolution #2016/2017-19 Approval of Memorandum of Understanding Between the Town and School for Facilities Director Services

Resolution #2016/2017-19 Approval of Memorandum of Understanding Between the Town and School for Facilities Director Services was held over for a 4th reading.

Resolution #2016/2017-20 Approval of Director of Facilities Job Description

Resolution #2016/2017-20 Approval of Director of Facilities Job Description was held over for a 4th reading.

ITEMS LAID ON THE TABLE – *Resolution #2015/2016-52 Authorizing the Designation of a Portion of Route 152 as an Economic Recovery Zone*. (This Resolution is tabled from the June 15, 2016 Council Meeting pending Planning Board action.)

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS – None

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Ordinance #2016-2017-01 Amendments to Chapter 32 Zoning, Article I. Sec. 32-5 Non-conformity, Sec. 32-11 Definitions, and Article VII. Other Requirements, Sec. 32-234 Accessory Apartments of the Municipal Code of the Town of Newmarket and Zoning Ordinance

Chairman Levy read *Ordinance #2016-2017-01 Amendments to Chapter 32 Zoning, Article I. Sec. 32-5 Non-conformity, Sec. 32-11 Definitions, and Article VII. Other Requirements, Sec. 32-234 Accessory Apartments of the Municipal Code of the Town of Newmarket and Zoning Ordinance* in name only.

CLOSING COMMENTS/CORRESPONDENCE

Councilor Bowden stated that the NYAA (Newmarket Youth Athletic Association) had opened registration for youth softball and baseball. He said a new website was put together so parents could register their kids once online at www.newmarketyouthsports.com and would not have to do it again for any other sports.

Councilor Weinstein said a concerned resident had contacted her about people not using the lights at crosswalks in Downtown. She said there had been a few near misses, especially at the first crosswalk, and said it could be really hard to see at night without the crosswalk lights.

NEXT MEETING: The next regular meeting of the Town Council is scheduled for March 1, 2017.

ADJOURNMENT

Vice-Chair Nazzaro made a motion to adjourn the meeting, which was seconded by Councilor Bowden. The meeting was adjourned at 8:57 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary