

**TOWN OF NEWMARKET, NEW HAMPSHIRE  
TOWN COUNCIL REGULAR MEETING**

**March 1, 2017      7:00 PM**

**TOWN COUNCIL CHAMBERS**

**Approved April 5, 2017**

PRESENT: Council Chairman Gary Levy, Council Vice Chairman Phil Nazzaro, Councilor Dale Pike, Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Amy Burns, Councilor Kyle Bowden

ALSO PRESENT: Town Administrator Steve Fournier, Town Planner Diane Hardy, Planning Board Chairman Eric Botterman, Planning Board Vice-Chair Valerie Shelton, Planning Board Members Rose-Anne Kwaks and Jane Ford

**AGENDA**

Chairman Gary Levy welcomed everyone to the March 1, 2017 Newmarket Town Council Meeting and called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Vice-Chair Nazzaro made a motion to seal the minutes of the Non-Public Meeting which was seconded by Councilor Weinstein. Town Administrator Fournier polled the Council and the motion to seal the minutes of the Non-Public Meeting was approved by a vote of 7-0.

Chairman Levy asked that a moment of silence be held for a long-time employee and volunteer of the Town, *Isabel Donovan*.

**PUBLIC FORUM**

Chairman Levy opened the Public Forum at 7:03 pm.

As no one from the public came forward, Chairman Levy closed the Public Forum at 7:03 pm.

**PUBLIC HEARING – Ordinance #2016/2017-01** – Amendments to Chapter 32 Zoning, Article I. Sec. 32-5 Non-Conformity, Sec. 32-11 Definitions, and Article VII. Other Requirements, Sect. 32-234 Accessory

Apartments of the Municipal Code of the Town of Newmarket and Zoning Ordinance, adopted 02/14/1996, as amended through August 2, 2013.

Chairman Levy opened the Public Forum for *Ordinance #2016/2017-01* at 7:05 pm. No public comment on the Ordinance was brought forward.

#### **JOINT MEETING WITH PLANNING BOARD**

Chairman Levy welcomed the Planning Board to the Joint Meeting with the Town Council, and said they were there to review certain zoning changes that were before the Council.

#### **ZONING CHANGES CURRENTLY BEFORE THE COUNCIL**

Town Planner Diane Hardy said there were some zoning changes before the Council that were written by the Planning Board. She said she would go over them briefly and give some context of why they were being done. She said one of the charges of the Planning Board was to develop the Master Plan and recommend zoning changes to help guide the development of the community. She said a Sub-Committee was set up last fall to start looking at those changes in relation to the recommendations of the Economic Development Committee (EDC), and said the State had also passed a mandate for Accessory Dwelling Units. She said the Sub-Committee had met 4 or 5 times and also held public work sessions with the Planning Board, and they had voted unanimously to recommend the changes.

#### **Non-Conforming Uses**

Town Planner Hardy stated that the first change before the Council covered Non-Conforming Uses related to the "grandfather clause" in the Town Zoning Ordinance. She said this meant that if someone had a non-conforming use that did not meet current standards, it could continue indefinitely unless the property was abandoned or the use stopped. She said it was recommended that the Planning Board consider putting a limit on the time a property could be abandoned or the use discontinued, and they recommended the period be established at 2 years. She said that after a 2-year period the property owner would lose their grandfathered rights and the property would then need to be in compliance with current zoning rules. She said this was vetted through the courts and deemed to be a reasonable requirement.

#### **Accessory Dwelling Units**

Town Planner Hardy said the second change related to Accessory Apartments, which had last been updated in 2004. She said they were now required to bring their local ordinance into compliance with State Law, and the Planning Board was recommending the necessary changes. She explained that an Accessory Apartment was a small unit secondary to the home. She said they were approved by the Zoning Board of Adjustment (ZBA) through a special process that required certain criteria be met, and said the Planning Board was changing some of those conditions.

Chairman Levy asked about the increase in the square footage, and Town Planner Hardy said that was something the Planning Board had recommended but it was not mandated. She said State Law allowed

the establishment of maximums and minimums, but required that the maximum not be less than 750 square feet. Councilor Pike explained that Newmarket currently had 800 square feet and the proposal was to increase that to 1,000 square feet though they were required to go no higher than 750 square feet. Chairman Levy asked what the rationale was for 1,000 square feet. Town Planner Hardy said part of the reason was that State Law now required allowing for 2 bedrooms, and the extra space would allow some modifications to be made. Planning Board Vice-Chair Valerie Shelton said an Accessory Apartment could be created under State Law, and the owner did not have to occupy the primary residence but was required to reside on the property. She said one idea on the Planning Board was to limit the size of the apartment based on the primary dwelling structure, and said there had been a lot of debate.

Councilor Thompson asked why the abandonment timeline was set at 2 years rather than 1 year, and why the property would still be grandfathered if it was sold and under new ownership. Town Planner Hardy said that the zoning went with the property, and that they had extended the time to allow the owner to resolve any insurance issues that might need to be processed. Planning Board Chairman Eric Botterman added that probate issues could take time, and Vice-Chair Shelton said it could also be a non-conforming structure. Councilor Thompson felt that 2 years was a long time for a property to be sitting, and said she was more comfortable with 1 year with a variance to extend.

Councilor Thompson asked how many persons were allowed in an accessory dwelling. Chairman Botterman said there were no limitations which was part of the reason the State Law was passed. Vice-Chair Shelton said it was the same as for a small house with no limit as long as health standards were met. Councilor Thompson asked where it was specified that the owner had to live on the premises. Town Planner Hardy said it was included under RSA 674:72 of the backup material, and that the Planning Board was saying it needed to be included.

Councilor Thompson asked what differentiated a home with an accessory apartment from a duplex. Town Planner Hardy said for an Accessory Apartment they wanted to see a principal residence and an owner-occupied residence, and said a duplex was subject to greater density requirements or lot size. Vice-Chair Shelton stated that the taxes differed between the two, and Chairman Botterman said you could rent out both units in a duplex but not in a single-family residence with an accessory apartment. Planning Board Member Rose-Anne Kwaks said a duplex was taxed at a higher rate with density restrictions, whereas an Accessory Apartment had no restrictions and required 2 additional parking spaces be made available. Town Planner Hardy said if the requirements were met and the ZBA approved the duplex as an accessory dwelling it could be done.

Chairman Levy reiterated that he felt 800 square feet was an adequate size for an Accessory Apartment, and said if they had a reason for wanting more they could go to the ZBA. Vice-Chair Nazzaro said since the old language was for 1 bedroom and State Law was now requiring allowance for 2 bedrooms, it made sense to him that the extra 200 square feet was a result of this new law. He asked for clarification that the Non-Conformity issue regarding abandonment was not setting up what is considered an abandoned property, but was stating how long the non-conformity was allowed to stick with a piece of property. Town Planner Hardy said this was just helping to administer the Ordinance.

#### **STATUS OF FUTURE LAND USE CHAPTER OF MASTER PLAN**

Town Planner Hardy said she would provide an overview and they could then discuss the progress they had made moving forward with some of the recommendations. She said the Planning Board was charged with updating the Master Plan and tried to do one chapter every year. She said last year they updated the Future Land Use Chapter and it was adopted in July of 2016 after considerable input from the public. She said they used input from the Visioning Session of 2015 and recommendations from the EDC, who had worked extensively on zoning recommendations over several years with two qualified Planning Consultants.

### **Economic Development**

#### ***Zoning recommendations from the Economic Development Committee Related to Permitted Uses in Business Zones, Assisted Housing, and Continuing Care Retirement Community Overlay Districts***

Town Planner Hardy said the first recommendation out of the Future Land Use Chapter was to establish a Critical Care Retirement Community (CCRC) in Newmarket as an overlay to a B-3 business zone off Route 152. She said a developer could then come in and submit an application for a conditional use permit zone based on the Master Plan to build a CCRC. She explained that a CCRC was a retirement community for individuals over 55 that allowed them to “age in place” and move from independent living to nursing care as they progressed in age.

Town Planner Hardy said the second recommendation concerned properties currently owned by the Town, the Wilson and Ham properties east of the railroads and west of New Road, and that an Assisted Living overlay district was specified for that area. The Third recommendation from the Planning Board was to establish an overlay district along the Route 108 corridor and to introduce some Architectural Design Standards and historical design guidelines for that area to ensure development would be in line with the character of the Town.

Town Planner Hardy said that the fourth recommendation concerned coastal climate change and the potential for increased flooding in the future from rising sea levels. She said some areas in Newmarket had been identified with the Regional Planning Commission in an effort to plan for the future to protect their infrastructure. She said there were also other recommendations to enhance their shoreline protection requirements and meet stormwater management requirements from a recently approved mandate to comply with the MS-4 Program.

#### ***Property Maintenance and Junkyards***

Town Planner Diane Hardy said there were also recommendations made on Property Maintenance and Junkyards. She said Chairman Botterman had provided a letter in January suggesting that after discussing the issues, a committee should be set up to look at the feasibility of implementing some of these codes and a comprehensive program for regulating and enforcing those issues be developed. She said the last recommendation concerned Zoning Modifications to implement the EDC recommendations by expanding or removing some permitted uses in Business Zones so they were more compatible. She said they set up a Zoning Committee with Councilor Pike, Rose-Anne Kwaks, and Valerie Shelton to look at zoning changes

for CCRC and assisted living. She said the closest CCRC community in the area was RiverWoods Development in Exeter. Chairman Levy said the recommendations were also very positive to tax rolls, and Town Planner Hardy explained that Mr. John Connery, who worked as a consultant for the EDC, had looked at tax implications and found that Assisted Living would provide a positive tax benefit to the Town.

Discussion: Councilor Weinstein asked what the next step would be. Councilor Pike said he had been asked to address that and said the Sub-Committee had held 5 meetings since October. He said they could come up with model zoning but that there were a wide range of differences. He said the Kwass and Connery reports both encouraged the Town to think about how to organize and encourage developers, and said the Sub-Committee planned to visit some of the successful communities to learn more about what might attract them. He said they could start with a preliminary estimate of how much it would cost to run a sewer line to the area off Route 152 because it sits on the aquifer. He felt it might be time to start developing the plans and thinking about changes to zoning and what other resources they would need to be able to have a serious conversation with developers.

Chairman Botterman said he agreed with Councilor Pike that the Town should investigate some type of public-private partnership, and said without sewer the area would never get developed. Town Administrator Fournier said he asked the Water & Sewer Superintendent if they had ever looked at those numbers and was told that Town engineers had estimated the cost to be approximately \$1.4 million in 2002. He said by applying a 2.5% yearly increase to that estimate, it would cost approximately \$2 million to run a sewer line out to that area now. Ms. Kwaks said people wanted to put homes in that area and it was not fair to the property owners, as their taxes had doubled with the rezoning from residential to B-3 business. She said property owners were restricted by location, the aquifer, and the B-3 zoning, and said they needed as many users as possible on the water and sewer systems to get a payback.

Chairman Botterman said they needed to be able to talk to people as a Town, and they could offer to assist a developer with sewer costs. Councilor Nazzaro thanked them for all their hard work, and said if no one was assigned to market this, it would not matter how many zoning changes were made as nothing would happen. He said the future Council would have to decide what would happen after the zoning changes were made and whether the Town was willing to invest in the sewer. Vice-Chair Shelton said the Sub-Committee felt this should not be looked at any differently than with the redevelopment of the Mills. She said they found the right developer for that project, knew what needed to be changed with zoning, and put the Downtown TIF in place to make sure they could create the infrastructure to make it work. She said they had a massive potential tax base, and the Town needed to figure out how get the right developer to duplicate the success of the Mills in the B-3 district with a CCRC.

Chairman Levy said the EDC had zoned the area B-3 so there would not be a lot of residential. He said the goal was to keep it dormant, though they now had numerous studies and a plan to move forward. Vice-Chair Shelton said that was done at great expense to the landowners by changing their tax base from residential to commercial-industrial, and said they should look at rezoning some sections of the B-3 zone where Route 152 meets Ash Swamp Road as the houses in that area were all non-conforming due to the B-3 zoning. Chairman Levy said that John Connery had recommended residential with the CCRC. Vice-Chair Nazzaro said he felt this was a good opportunity to look at zoning as a whole and not just an overlay. He asked if there was anything set up to go back in 5 years to look at the zoning. Chairman Botterman

agreed that there should be some kind of self-checking. Town Planner Hardy said it was part of the Master Plan process to update every 5-10 years to see if the zoning was working. Vice-Chair Nazzaro felt it should be done more often, especially since they were testing out the overlay.

Councilor Pike said that Connery had recommended proceeding with the overlay to see if it worked, and if not it should be revisited. Ms. Kwaks said Connery had also recommended that a consultant should be assigned. Chairman Levy said Connery had come in, the Town spent a lot of money on studies, and the EDC had made its recommendations, and virtually nothing had been done with those recommendations and studies. Chairman Botterman said he agreed but he felt it was just a function of the way the Town government was run, and said if the people did not want the zoning changes they should be listened to. Councilor Pike said it was not enough to just change the zoning and that they needed to come up with a process.

Town Planner Hardy said they needed someone to champion the project and move it forward, and it was not a simple process of changing zoning. Chairman Botterman said that for the Town to be successful it had to be willing to invest in itself. Vice-Chair Shelton said the Planning Board was ready to move forward with the overlay district for Assisted Living. She said unless there was a focus from the Town, whether Town Council or Administration, to seek a developer for that project nothing would happen. Councilor Weinstein asked if the area on the New Road property also needed sewer, and Vice-Chair Shelton said it was already connected but would have a limited density due to the size of the land.

Ms. Kwaks said that to implement all these things they needed a fulltime Code Enforcement Officer, and possibly another person in the Planning Department. She said they also needed increased funding to do what was needed for the Town appropriately and timely. Chairman Botterman said they first needed to discuss that as a Planning Board. Chairman Levy requested that Town Administrator Fournier provide a copy of the Kwass/Connery study to all councilors and said the recommendations were all laid out in the report.

Vice-Chair Nazzaro said that he was not in favor of any overly restrictive design standards being imposed on property owners from a government perspective. Chairman Levy suggested that the Planning Board look at other communities that had implemented design standards. Councilor Bowden asked about junkyards, and Valerie Shelton said a junkyard could be an owner with 3 unregistered vehicles on their property. Ms. Kwaks said a junkyard was considered if there were motor vehicle auto parts which accumulated to make more than 2 vehicles and that a license was required. Town Administrator Fournier said there was a codified ordinance on the books for junkyards, and Vice-Chair Shelton said there was a current junkyard ordinance, but that was just not enforced.

Councilor Bowden asked if the junkyard they were referring to was related to Route 152/Ash Swamp Road. Planning Board Chairman Botterman said there was a junkyard there but it was discontinued and no longer grandfathered in, as there was a contamination issue on the property. Town Planner Hardy clarified that there were issues with water contamination in the area and they received a DES notice of no further action as the issue was addressed through natural attenuation and was now in compliance with State Law.

Councilor Bowden asked about the tax impact of B-3 zoning, and Chairman Botterman explained that the tax rate did not change but the assessed value of the property increased for business zoning. Vice-Chair Shelton clarified that they were not really paying if the property was in current use. Town Administrator Fournier explained that the assessment went up because the market value of the land, as business versus residential, justified it at that level.

### ***Sign Regulations***

Town Planner Hardy said they were also working on Sign Regulations. She said Building Inspector Mike Hoffman had put some recommendations together, and that a draft was almost ready for a Public Hearing. Councilor Thompson asked what type of signs this referred to, and Vice-Chair Shelton said a sign ordinance was town-wide and applied to all properties. Chairman Botterman clarified that it did not apply to private residences.

Chairman Levy thanked the Town Planner and the Planning Board for coming to the meeting.

### **OTHER BUSINESS**

#### **TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES**

##### **Acceptance of the Minutes of the Non-Public Meeting of February 15, 2017**

Vice-Chair Nazzaro made a motion to approve the minutes of the Non-Public Meeting of February 15, 2017 which was seconded by Councilor Burns.

Town Administrator Fournier polled the Council and the motion to approve the minutes of the Non-Public Meeting of February 15, 2017 passed by a vote of 7-0.

##### **Acceptance of the Minutes of the Regular Meeting of February 15, 2017**

Vice Chair Nazzaro made a motion to approve the minutes of the Regular Meeting of February 15, 2017 which was seconded by Councilor Burns.

Councilor Thompson corrected typographical errors on line 92 and line 118 of the minutes.

Town Administrator Fournier polled the Council and the minutes of the Regular Meeting of February 15, 2017 were approved as amended by a vote of 7-0.

### **REPORT OF THE TOWN ADMINSTRATOR**

Town Administrator Steve Fournier first reviewed the **Newmarket-Durham Road Widening Project** for the north portion of Route 108. He said as a continuation of last year's, project telephone poles were already being removed for the installation of bike lanes and sidewalks on both sides from approximately Bay Road to Stagecoach Road. He said the construction would start as soon as temperatures were warm.

He also provided an update on the bike lanes on the south portion of Route 108, and said they had received a communication from the New Hampshire DOT finance department requesting the repayment of \$43,000. He said he had reiterated that the Town did not have the authority to expend the \$43,000 as voters had stated that no tax dollars would be used in the project, and he also did not have an appropriation to spend the money. He said the Town Attorney had been copied and that after 2 more dunned letters DOT would be handing the issue to the office of the Attorney General.

Town Administrator Fournier said that the Fire Department was applying for an **EMT Warm Zone Equipment Grant** from the Department of Safety to purchase tactical equipment for EMTs. He said traditionally EMS had been taught to wait for police to declare a scene safe prior to assessing victims, but that an increase in casualties indicated that a change in operations was needed, and the Department of Homeland Security determined that there was a need to get life-saving equipment to victims quickly. He said if the grant was awarded it would provide EMS with the necessary tactical equipment for police, fire, and EMS to work together to lessen casualties. Vice-Chair Nazzaro said this would cover the purchase of equipment and training in how to use tactical gear in the field for emergencies. Chairman Levy asked the amount of the funding and Town Administrator Fournier said it would be a little under \$6,000.

Town Administrator Fournier said he had put together the **Election Day Schedule** and said they would need some councilors pro-tem to be appointed for the day, and added that councilors running for re-election could not be at the polls. He reviewed the **Council Meeting Schedule**, and said the next meeting was a Non-Public Session scheduled for 6:30 pm on March 15<sup>th</sup>. He said a meeting for the election of officers would be held on March 22<sup>nd</sup>, the Wednesday following the swearing in on Monday March 20<sup>th</sup>. He said a Candidates' night, sponsored by the Newmarket Business Association, was scheduled for March 7<sup>th</sup> in the Town Hall Auditorium.

Town Administrator Fournier said he wanted to take the opportunity to express his thanks and gratitude to Councilor Nazzaro, who was not running again. He said he had always been a straight shooter and he appreciated his forthrightness. He said he also wanted to thank him on behalf of the staff and said they would miss his camaraderie.

#### **COMMITTEE REPORTS - None**

#### **OLD BUSINESS**

#### **ORDINANCES AND RESOLUTIONS IN THE 2<sup>ND</sup> READING**

**Ordinance #2016/2017-01 Amendments to Chapter 32 Zoning, Article I. Sec. 32-5 Non-Conformity, Sec. 32-11 Definitions, and Article VII. Other Requirements, Sect. 32-234 Accessory Apartments of the Municipal Code of the Town of Newmarket and Zoning Ordinance**

Vice-Chair Nazzaro made a motion to approve *Ordinance #2016/2017-01 Amendments to Chapter 32 Zoning*, which was seconded by Councilor Weinstein.



Discussion: Chairman Levy said he did not feel it was necessary to go to 1,000 square feet for Accessory Apartments, where they were already meeting the threshold with 800 square feet. He said if they wanted more they could always go to the ZBA for approval, and he was in favor of keeping it to 800 square feet. Vice-Chair Nazzaro said that as State Law was now saying they had to allow up to 2 bedrooms, the extra 200 square feet made sense to him, and said he was fine with the ordinance as written. Councilor Burns also felt adding the extra 200 square feet made sense and said she agreed with Vice-Chair Nazzaro. Councilor Pike said he had been in favor of keeping the square footage to 800, but felt both positions were reasonable and he would support either one.

Chairman Levy made a motion to amend the ordinance to change the 1,000 square feet back to 800 square feet, which was seconded by Councilor Weinstein. Town Administrator Fournier polled the Council and the motion to amend the ordinance failed by a vote of 3-4.

Town Administrator Fournier polled the Council on *Ordinance #2016/2017-01 Amendments to Chapter 32 Zoning* as originally written. The motion was approved by a vote of 6-1.

#### **ORDINANCES AND RESOLUTIONS IN THE 3<sup>RD</sup> READING – None**

Town Administrator Fournier asked that they take the items in the 1<sup>ST</sup> reading out of order, as it had been requested by the Council to have a resolution to rescind *Resolution #2016/2017-16* changing the Administrative Code.

#### **ORDINANCES AND RESOLUTIONS IN THE 1<sup>ST</sup> READING**

##### **Resolution #2016/2017-27 Rescind Resolution #2016/2107-16 Amending the Administrative Code: Creation of the Department of Buildings & Grounds**

Town Administrator Fournier read *Resolution #2016/2017-27 Rescind Resolution #2016/2107-16 Amending the Administrative Code: Creation of the Department of Buildings & Grounds* in full, and requested the suspension of the rules to act on the resolution this evening.

Councilor Thompson made a motion to suspend the rules which was seconded by Councilor Pike. Town Administrator Fournier polled the Council and the motion to suspend the rules passed by a vote of 6-1.

Vice-Chair Nazzaro made a motion to approve *Resolution #2016/2017-27 Rescind Resolution #2016/2107-16 Amending the Administrative Code: Creation of the Department of Buildings & Grounds* which was seconded by Councilor Thompson.

Town Administrator Fournier polled the Council and the motion to approve *Resolution #2016/2017-27 Rescind Resolution #2016/2107-16 Amending the Administrative Code: Creation of the Department of Buildings & Grounds* was approved by a vote of 7-0.

#### **ORDINANCES AND RESOLUTIONS IN THE 4<sup>TH</sup> READING**

**Resolution #2016/2017-19 Approval of Memorandum of Understanding Between the Town and School for Facilities Director Services**

Councilor Thompson made a motion to approve *Resolution #2016/2017-19 Approval of Memorandum of Understanding Between the Town and School for Facilities Director Services*, which was seconded by Councilor Weinstein.

Discussion: Chairman Levy questioned the addition of language saying that the Facilities Director would oversee Custodial Services at the School. Town Administrator Fournier said the Facilities Director would have no staff under him for the Town, but that the School Board had approved his overseeing 2 head custodians. Councilor Thompson said she was concerned about possible liability for the Town if the Facilities Director was overseeing other employees at the School. Town Administrator Fournier said he had provided the amended copy approximately 1 week ago.

Town Administrator Fournier polled the Council and the motion to approve *Resolution #2016/2017-19 Approval of Memorandum of Understanding Between the Town and School for Facilities Director Services* was approved by a vote of 7-0.

**Resolution #2016/2017-20 Approval of Director of Facilities Job Description**

Vice-Chair Nazzaro made a motion to approve *Resolution #2016/2017-20 Approval of Director of Facilities Job Description*, which was seconded by Councilor Weinstein.

Discussion: Vice-Chair Nazzaro said he understood that the language with regard to supervision of custodial employees had been removed from the Job Description because this was for the Town, and the School had their own job description. Town Administrator Fournier said that was correct. Councilor Thompson stated that they had just rescinded and taken away the Department of Buildings & Grounds, but the resolution started out with “whereas the Town of Newmarket has approved the creation of the Department of Buildings & Grounds”. Town Administrator Fournier asked for a resolution to remove that language.

Town Administrator Fournier polled the Council and the motion to approve *Resolution #2016/2017-20 Approval of Director of Facilities Job Description* was approved as amended by a vote of 7-0.

**ITEMS LAID ON THE TABLE** – *Resolution #2015/2016-52 Authorizing the Designation of a Portion of Route 152 as an Economic Recovery Zone.* (This Resolution is tabled from the June 15, 2016 Council Meeting pending Planning Board action.)

**NEW BUSINESS/CORRESPONDENCE**

**TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS**

**Veterans Memorial Trust Committee**

Candidate: Patrick Marsh – Term Expires March 2020

Vice-Chair Nazzaro made a motion to approve the nomination of *Patrick Marsh – Term Expires March 2020* as a member of the *Veterans Trust Committee*, which was seconded by Councilor Weinstein.

Town Administrator Fournier polled the Council and the nomination of *Patrick Marsh* as a member of the *Veterans Trust Committee* was approved by a vote of 7-0

#### **Veterans Memorial Trust Committee**

Candidate: *John Carmichael – Term Expires March 2020*

Vice-Chair Nazzaro made a motion to approve the nomination of *John Carmichael – Term Expires March 2020* as a member of the *Veterans Trust Committee*, which was seconded by Councilor Weinstein.

Town Administrator Fournier polled the Council and the nomination of *John Carmichael* as a member of the *Veterans Trust Committee* was approved by a vote of 7-0

Vice-Chair Nazzaro said that as Chairman of the Veterans Memorial Trust Committee, both candidates were great contributors with unique skill sets and he was honored to serve with them on the Committee.

#### **CORRESPONDENCE/ CLOSING COMMENTS**

Vice-Chair Nazzaro said this was his last public meeting and he wanted to thank the citizens of Newmarket, and said serving the community had truly meant something to him. He also thank Council members present and past, the Administration, and all of the staff. He said he had been fortunate in his life in a lot of events, but that serving on this Council had been a highlight. He said he had tried to be a voice of reason, and he hoped to continue to challenge everyone from the other side. He said he appreciated working with the professional individuals, and thanked everyone for the opportunity to serve.

**NEXT MEETING:** Town Administrator Fournier said the next meeting would be Non-Public at 6:30 pm on March 15<sup>th</sup>, and March 22, 2017 would be the election of officers to the Town Council. He said an Organizational Meeting would be held on Monday, March 20<sup>th</sup> for the swearing-in of new councilors. Chairman Levy asked if it were possible to hold the election of officers on Monday after the swearing-in.

#### **ADJOURNMENT**

Vice-Chair Nazzaro made a motion to adjourn the meeting, which was seconded by Councilor Bowden. The meeting was adjourned at 9:11 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary