

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

JUNE 6, 2018 7:00 PM

TOWN COUNCIL CHAMBERS

Approved June 20, 2018

PRESENT: Council Chairman Dale Pike, Councilor Zachary Dumont, Councilor Gretchen Kast, Councilor Amy Burns, Councilor Casey Finch

EXCUSED: Council Vice Chairman Toni Weinstein, Councilor Kyle Bowden

ALSO PRESENT: Town Administrator Steve Fournier, Police Chief Kyle True

AGENDA

Chairman Dale Pike welcomed everyone to the June 6, 2018 Newmarket Town Council Meeting and called the meeting to order at 7:05 pm, followed by the Pledge of Allegiance.

Councilor Kast made a motion to seal the Non-Public Minutes which was seconded by Councilor Burns. Town Administrator Fournier polled the Council and the motion to seal the Non-Public Minutes was approved by a vote of 5-0.

Councilor Burns made a motion to *not* accept the deeds to Map R2, Lot 86, Sub-Lot 23 and Map U3, Lot 117, Sub-Lot 26, and to accept the deed to Map U1, Lot 1, Sub-Lot 26, and authorize the Town Administrator to execute the documents, which was seconded by Councilor Dumont. Town Administrator Fournier polled the Council and the motion was approved by a vote of 5-0.

PUBLIC FORUM

Chairman Pike opened the Public Forum at 7:06 pm.

Ms. Sarah Lowe of 3 Church Street said she had spoken to the Planning Board in the past when the Stone Church asked to turn Church Street into a one-way street headed toward the Stone Church. She said the street is quite narrow and steep and she believes two-way traffic would be a hazard. She felt that it was dangerous to drive up the street and turn the corner in a snowstorm and could pose problems for

sanitation vehicles. She said she understood that the motion was to make Church Street two-way up to 5 Church Street. Town Administrator Fournier said tonight was only a first reading and there would be a Public Hearing at the next meeting.

A tenant of 5 Church Street stated that he was there to get some information, as he was concerned about what the plan was. He said if he lost the sidewalk in front of his house that would bring the street right up to his window, and he did not want to see that happen. He did not feel making the street two-way would make it any safer. He said if the plants hanging over the sidewalk were kept trimmed, there would be no pedestrian problem on the street.

Ms. Lowe stated that during the 12 years she has lived at 3 Church Street, the sidewalk had only been plowed twice.

Chairman Pike closed the Public Forum at 7:10 pm.

PUBLIC HEARING – None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of the Regular Meeting of May 16, 2018

Councilor Burns made a motion to approve the minutes of the Regular Meeting of May 16, 2018, which was seconded by Councilor Kast.

Councilor Kast pointed out that on line 260 the vote and the role-call for Resolution #2017/2018-46 were missing from the minutes. The minutes were corrected to include the missing information.

Town Administrator Fournier polled the Council and the minutes of the Regular Meeting of May 16, 2018 were approved as amended by a vote of 4-0, with 1 abstention.

Acceptance of the Minutes of the Non-Public Meeting of May 16, 2018

Councilor Burns made a motion to approve the minutes of the Non-Public Meeting of May 16, 2018, which was seconded by Councilor Dumont.

Town Administrator Fournier polled the Council and the minutes of the Non-Public Meeting of May 16, 2018 were approved as amended by a vote of 4-0, with 1 abstention.

REPORT OF THE TOWN ADMINISTRATOR

Town Administrator Steve Fournier first addressed the **Proposed Street Changes** and said many of the streets in the downtown area on the hill were one-way. He said he had received a request from a business owner to switch the direction of the one-way flow for Church Street, and he and the Department Heads suggested Central Street be changed into two-way traffic. He said the Newmarket Highway Safety

Committee met a few weeks ago and reviewed the situation, voting unanimously to grant both requests and forward the changes to the Town Council. He stated that there were two ordinances for allowance of those changes on the agenda for a first reading tonight, and Public Hearings would be held at the next Town Council meeting.

Town Administrator Fournier said the **Bay Road Municipal Parking Lot** had been reconstructed, and would allow an additional 21 parking spaces for the downtown area. He said they were selling permits for the lot which would allow parking overnight from 1:00 am to 5:00 am. He said the public could use any space between the hours of 5:00 am to 1:00 am.

Town Administrator Fournier stated that the Newmarket School District had formally requested that the Chief of Police place a **School Resource Officer** at the Elementary School and they would provide the Town with \$88,000 to fund the salary and benefits for that officer. He said on the agenda for a first reading was a resolution accepting the \$88,000 from the School District for hiring an officer. He said the Town Council was not approving placement of the officer, but approving the acceptance of the funds. He stated that the Chief of Police had the authority to direct and control all the employees of his Department but needed to go to the Council for acceptance of the funds. He said a Public Hearing would be held at the next meeting to accept the unanticipated revenues.

Town Administrator Fournier said he was pleased to announce that he had been accepted as a member of the class of 2019 for **Leadership New Hampshire**. He explained that it was a program that increased civic engagement and strengthened communities in connecting and educating engaged or emergent leaders. He said each year 28-38 members from across the State were selected for comprehensive study of communities, issues and challenges of the State to interact with policy makers and others for the purpose of "building a community of informed and engaged leaders."

Town Administrator Fournier stated that the presentation by the Director of Environmental Services on a 20-year Capital Plan was postponed until the Town Council July meeting, as he was ill and unable to attend the meeting tonight.

Discussion: Councilor Kast asked if the Newmarket Business Association had been informed about the Bay Road Parking Lot, and Town Administrator Fournier said they had been notified. Chairman Pike stated that a response from the Newmarket Business Association would be appropriate at this time with regard to the parking information that was forwarded to them by the Town.

COMMITTEE REPORTS

Councilor Dumont stated that the *Budget Committee* had met on May 21, 2018 and that they would not be meeting in June or July, and the next meeting would be held on August 27, 2018 at 7:00 pm in the Town Hall Auditorium. He said the Budget Committee had elected Trevor Macdonald as their CIP Representative. He said the School Superintendent was present at the meeting and had spoken about using the parking lot as staging area for construction vehicles in the summer. He said the School was also looking at installing three (3) new flashing 20-mph signs in the area, some with solar cells, for approximately \$15,000-\$20,000 for all three.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2017/18-47 Resolution to Increase the Water Rate 50 Cents

Councilor Burns made a motion to approve Resolution #2017/18-47 *Resolution to Increase the Water Rate 50 Cents* which was seconded by Councilor Finch.

Town Administrator Fournier said this was the annual review of rates, which covered the cost of maintenance already done as well as putting aside money in Capital Reserves for future maintenance. He said the Town still had pipes from the 1800s which needed replacement, as well as beginning work on the development of the Tucker Well.

Discussion: Councilor Kast said that in a 10-20 year span people would more actively reduce their water consumption. Town Administrator Fournier said it was a problem they were running into since the drop of water usage during the drought due to conservation efforts. He pointed out that when people use less water, the Town has less revenue, with the same amount of equipment to be maintained. He said he did not see an impact right now, but that with reduced demands funds would have to be found to make up the difference. Councilor Dumont asked if costs would be potentially offset by new building or private wells switching to Town water. Town Administrator Fournier said new development would help with the rates, but would not improve the current system.

Town Administrator Fournier polled the Council and Resolution #2017/18-47 *Resolution to Increase the Water Rate 50 Cents* was approved by a vote of 5-0

Resolution #2017/18-48 Purchase of 3 Motorola Radios (Police, Fire and Backup) with 6x8 Structure

Councilor Burns made a motion to approve Resolution #2017/18-48 *Purchase of 3 Motorola Radios (Police, Fire and Backup) with 6x8 Structure*, which was seconded by Councilor Dumont.

Police Chief Kyle True stated that this was a CIP project and they had been putting money aside in Capital Reserves since 2006. He said they were replacing three (3) radios: the Police Primary Radio, the Fire Primary Radio, and the Backup Radio in case of a catastrophic event on the hill where the radios were located. He said due to a mistake by Motorola and Rockingham County there was a current 50% discount if purchased before July 31st. He provided copies of the current location of the radios, which showed 2 tin cans, one a repeater from the Town of Durham and the other the Police & Fire Primary, as well as a battery backup. He said the fan to keep the radios cool was antiquated and a tent had been erected over the cans for protection after Eversource clear-cut the area of trees. He said they already had two failures this year.

Police Chief True said it was his recommendation to place the radios in a 6 x 8-foot Reeds Ferry Shed, which would have an air-conditioner and a heater. He said the cost to do the site-work was discussed with Public Works Director Malasky and Environmental Services Director Greig and could be absorbed through the operating budget. He said the total came to \$19,390 with \$8,500 for the shed and \$10,890

for the 3 radios. He said they currently had \$182,000 in Capital Reserves for Dispatch and he was seeking the approval of the Council.

Discussion: Councilor Dumont asked if the building would be around the cans, and Police Chief True said the cans would go. He said there would be shelving in the shed crafted by 2-Way Communications. Councilor Dumont asked the typical lifetime of the radios and Police Chief True said they would be unsupported in 2019. Chairman Pike asked if this would be the final replacement of all the radios. Councilor Finch asked if there was a concern about rodents with a wooden shed. Police Chief True said the shed would have vinyl siding, but that he did not have an answer. He said 2-Way Communications would maintain all of the software and hardware, and there was a portable propane-fired generator to the side of the building.

Town Administrator Fournier polled the Council and *Resolution #2017/18-48 Purchase of 3 Motorola Radios (Police, Fire and Backup) with 6x8 Structure* was approved by a vote of 5-0.

ITEMS LAID ON THE TABLE – None

NEW BUSINESS /CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

Newmarket Community Development Committee (NCDC)

Candidate: *Michael LaBranche - Term Expires December 2018*

Councilor Burns made a motion to approve the nomination of *Michael LaBranche - Term Expires December 2018* as a member of the NCDC, which was seconded by Councilor Dumont.

Town Administrator Fournier polled the Council and the nomination of *Michael LaBranche* as a member of the NCDC was approved by a vote of 5-0.

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2017/2018-49 Tiger House Repairs and Painting

Chairman Pike read Resolution #2017/2018-49 *Tiger House Repairs and Painting* in full.

Resolution #2017/2018-50 Police Station Parking, Drainage and Pavement Repairs

Chairman Pike read Resolution #2017/2018-50 *Police Station Parking, Drainage and Pavement Repairs* in full.

Resolution #2017/2018-51 Newmarket Elementary School Resource Officer

Chairman Pike read Resolution #2017/2018-51 *Newmarket Elementary School Resource Officer* In full.

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Ordinance No. 2017-2018-04 An Ordinance Amending Chapter 30 of the Code of the Town of Newmarket, New Hampshire; Making Central Street Traffic Two-Way

Chairman Pike read *Ordinance No. 2017-2018-04 An Ordinance Amending Chapter 30 of the Code of the Town of Newmarket, New Hampshire; Making Central Street Traffic Two-Way* in title only.

Ordinance No. 2017-2018-05 An Ordinance Amending Chapter 30 of the Code of the Town of Newmarket, New Hampshire; Making Church Street Traffic One-Way (Westerly)

Chairman Pike read *Ordinance No. 2017-2018-05 An Ordinance Amending Chapter 30 of the Code of the Town of Newmarket, New Hampshire; Making Church Street Traffic One-Way (Westerly)* in title only.

CORRESPONDENCE – None

CLOSING COMMENTS – None

NEXT MEETING: The next Regular Town Council Meeting will be held on June 20, 2018 in the Town Council Chambers.

ADJOURNMENT

Chairman Pike adjourned the meeting at 7:39 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary