



TOWN OF NEWMARKET, NEW HAMPSHIRE

Wednesday, June 6, 2018, 7:00 PM
NEWMARKET TOWN HALL CHAMBERS

6PM NON-PUBLIC MEETING PURSUANT TO RSA 91-A:3,II(a, d) -1. The dismissal, promotion, or compensation of any public employee or the disciplining of such employee 2.Consideration of the acquisition, sale or lease of real or personal property.

1. Pledge of Allegiance
2. Public Forum
3. Town Council to Consider Acceptance of Minutes
 - a. May 16, 2018 Meeting Minutes
 - b. May 16, 2018 Non-Public Meeting Minutes
4. Report of the Town Administrator
 - a. Town Administrator's Report for June 6, 2018
 - b. Presentation by the Director of Environmental Services on 20 Year Capital Plan
5. Committee Reports
6. Old Business
 - a. Resolutions/Ordinances in the 2nd Reading
 - i. Resolution #2017/2018-47 - to Increase the Water Rate 50 Cents
 - ii. Resolution #2017/2018-48 Purchase of 3 Motorola Radios (Police, Fire and Backup) with 6x8 structure
 - b. Resolutions/Ordinances in the 3rd reading
 - c. Items Laid on the Table
7. New Business/Correspondence
 - a. Town Council to Consider Nominations, Appointments and Elections
 - i. Michael LaBranche - NCDC Member - Term Expires December 2018
 - b. Resolutions/Ordinances in the 1st Reading

- i. Resolution #2017/2018-49- Tiger House Repairs and Painting
- ii. Resolution #2017/2018-50 - Police Station Parking Drainage and Pavement Repairs
- iii. Resolution #2017/2018-51 - Newmarket Elementary School Resource Officer

A public hearing will be held on this resolution at the June 20 Town Council meeting

- iv. Ordinance No. 4 2017/2018-An Ordinance Amending Chapter 30 of the Code of the Town of Newmarket, New Hampshire; Making Center Street Traffic Two-Way

A public hearing will be held on this ordinance at the June 20 Town Council meeting

- v. Ordinance No. 5 2017/2018-An Ordinance Amending Chapter 30 of the Code of The Town of Newmarket, New Hampshire; Making Church Street Traffic One-Way (Westerly)

A public hearing will be held on this ordinance at the June 20 Town Council meeting

- c. Correspondence to the Town Council
- d. Closing Comments by Town Councilors
- e. Next Council Meeting

- i. June 20, 2018

The June 20, 2018 Meeting will be a Regular Meeting

8 Adjournment

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5 **TOWN OF NEWMARKET, NEW HAMPSHIRE**
6 **TOWN COUNCIL REGULAR MEETING**

7 **MAY 16, 2018 7:00PM**

8 **TOWN COUNCIL CHAMBERS**
9

10
11 **PRESENT:** Council Chairman Dale Pike, Council Vice Chairman Toni Weinstein, Councilor Zachary
12 Dumont, Councilor Kyle Bowden, Councilor Amy Burns, Councilor Casey Finch
13

14 **EXCUSED:** Councilor Gretchen Kast
15

16 **ALSO PRESENT:** Town Administrator Steve Fournier, Town Planner Diane Hardy, Jim Weber of the NHDES
17 Dam Bureau, Macallen Dam Study Committee Chairman Bill Arcieri, Dam Study Committee Member Bob
18 Sheehan, Cheri Patterson of NH Fish & Game, Todd Munson of GZA GeoEnvironmental, Inc., Facilities
19 Director Greg Marles,
20

21 **AGENDA**
22

23 Chairman Dale Pike welcomed everyone to the May 16, 2018 Newmarket Town Council Meeting and
24 called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.
25

26 **PUBLIC FORUM**
27

28 Chairman Pike opened the Public Forum at 7:01 pm.
29

30 Mr. Glenn Traquair of 156A Exeter Road spoke on efforts to bring a Rights-Based Ordinance (RBO) to
31 Newmarket, which would basically protect the community from environmental threats from corporations.
32 He said though Newmarket may already be protected by the NHDES or the NH Department of Health &
33 Human Services, New Hampshire has the highest rate of breast cancer in the country and 2nd highest
34 bladder cancer rate. He stated that the Coakley Landfill registered as having the highest rate of PFCs in
35 the country and efforts had been made to quell that information. Other examples of contamination were
36 Saint-Gobain in Merrimack, NH and the Pease Air Force Base in Portsmouth, NH. He said the Newmarket
37 Town Charter did not give its citizens the right of protecting their environment, and though an RBO would
38 be an act of civil disobedience, it was about the Town's rights of democracy. He said a NH Community
39 Rights Amendment, seeking to protect already existing inalienable rights to local democracy, gained
40 support in the NH House this year, and said Newmarket residents were working to prevent future chemical
41 trespass from coming into their local waters.

42
43 Representative Ellen Read of 283 Lita Lane stated that she was one of the State Representatives for the
44 Town of Newmarket, and was there to talk about the proposed Rights-Based Ordinance (RBO). She said it
45 was her understanding that the Council would be provided later with the idea that an RBO is
46 unconstitutional, as the State does not have Home Rule. She stated that a town could pass an RBO, which
47 several other towns in NH had done already, none of which had been constitutionally challenged. She
48 stated that she was the prime sponsor of a Constitutional Amendment that went before the NH House
49 this year that would have sent a valid question to all people in the State asking if the State Constitution
50 should be amended to essentially protect a town's rights to pass RBOs, laws that protect the health, safety,
51 and welfare of people or their natural environments. She said the NH House normally required 3/5
52 passage and they gotten over a third approval in the Sub-Committee, with a 3-2 vote in the Committee,
53 which would have explicitly protected a town's rights to pass an RBO. She said she intended to continue
54 to work on the amendment next year, with a possible ballot question on this issue in the next 2 years.

55
56 Mr. Terry Martin of 212 South Main Street stated that he was in favor of this RBO, and said his first
57 exposure to water contamination affecting area residents was from 2 articles in the Pease Quarterly from
58 last June. He said one of the articles stated that a Federal agency had dropped its plans to release a shorter
59 version of a feasibility assessment for a potential health study for people exposed to city water
60 contaminated by PFCs at the former Pease Air Force Base. He said in May of 2014 the Air Force found
61 dangerous levels of PFAS chemicals and closed the Haven Well. He said the second article addressed the
62 efforts of Senator Jeanne Shaheen to assist in getting something done about the Pease Air Force Base
63 contamination, and to find the best way to fund the needed health study in the Seacoast Region. In a
64 recent email she stated that Pease had been selected for inclusion in a critical national study on the impact
65 of PFAS compounds. Mr. Martin said he had also just learned about the Town of Nottingham, NH adopting
66 a Water Rights & Self-Government Ordinance in 2008, after fighting a losing battle against USA Springs,
67 LLC. He said no legal action had been taken against the Town of Nottingham RBO and they were
68 considering a second one with regard to toxic waste disposal and chemical trespass.

69
70 Ms. Pia Bickford of 14 Ham Street said she had been reading about corporations dumping hazardous
71 chemicals in surrounding communities. She said the Coakley Landfill was told they needed to install a
72 treatment system for their waste runoff, but after EPA lobbying the Department of Environmental Services
73 group allowed them to forego adding this system. She said monitoring of wells in Greenland and North
74 Hampton found PFOS levels 20 x higher than the EPA Health Advisory Level and nearly 3 x higher in Berry's
75 Brook in Rye. She said these chemicals were carcinogens and a pediatric brain cancer cluster was found
76 in that vicinity. She said she also read about a \$100 million lawsuit that Pease Development Authority was
77 settling for knowingly discharging contaminants into waterways and Great Bay. She stated that EPA and
78 White House officials had failed to release CDC data which showed PFCs threaten human health at a lower
79 level that currently thought safe. She said a local RBO is a way to protect communities against the financial
80 interests of corporations taking precedent and priority over the health and safety of Newmarket citizens,
81 and she asked the Town Council to use their authority and ability to help keep the Town safe.

82
83 Monica Christofilli of 6 Central Street thanked the Town Council for their service to Newmarket. She said
84 she was cofounder of the community group Alliance for Newmarket Citizen & Ecosystem Rights (ANCER),
85 and they would like to bring a Rights-Based Ordinance (RBO) to Town Vote so the people of Newmarket

could democratically choose whether to adopt a local law that would protect the Lamprey River and the Great Bay watershed from future corporate chemical trespass. She said the Town Administrator had shared a summary of the opinion of the Town Attorney on this RBO, which said the people of Newmarket were not allowed by the State and would not be allowed by the Town Council to vote on this RBO as the State did not have home rule and the Town Charter gave no pathway to ask the Town Council to let them vote on the issue.

Ms. Christofilli said NH was a Dillon's Rule state where municipalities cannot adopt local laws unless the State tells them they can. She said ANCER recognized that Article 3 of the State Constitution, the NH Bill of Rights, says that in a state of society citizens give up some rights in return for protections, and if those protections are not received, the relinquishment of rights is void and they can take back those rights. She said Article 8 of the NH Bill of Rights states that all power resides originally in and derives from the people, and Article 10 was the Right of Revolution if public liberty were manifestly endangered. She said the people of Newmarket have an inalienable and inherent right to protect their health, safety, and welfare and to change government in order to serve this protection, and the Town Council could not take this right away.

Ms. Christofilli said Newmarket residents have no local pathway to directly cast their right to vote on a local matter that concerns them, like wanting local protection in place to prevent chemical contamination of local waters. She said the Council was the body of elected officials chosen by the people to protect the things they rely on, like water, and said the opinion of the Town Attorney did not represent the people. She said of the 11 towns that have adopted RBOs in NH over the last 12 years, not one has been challenged and they have forced corporations to propose better, safer projects. She said they stood on their rights affirmed in the NH Bill of Rights to establish a new form of government based on the right of residents to govern their communities. She challenged the Council and the Town Administrator to make a fully informed decision by actively seeking opinions other than that of the Town Attorney. She said that along with ANCER, she invited the Town Council to place this issue on their agenda for a 20-minute public presentation at an upcoming meeting, and said she looked forward to their invitation in return.

Chairman Pike closed the Public Forum at 7:26 pm.

PUBLIC HEARING – Resolution #2017/18-46 Authorizing the Town Administrator to Enter into an Agreement with GZA GeoEnvironmental, Inc. for Final Design and Engineering Services Related to the Rehabilitation of the Macallen Dam

Town Planner Diane Hardy said she was there on behalf of the Macallen Dam Study Committee asking for consent and concurrence on the chosen Preferred Alternative for addressing the Dam issue. She said she wanted to recognize Jim Weber of the NHDES Dam Committee who they had worked closely with over the last 4 years, Cheri Patterson from NH Fish & Game, and Dam Committee Chairman Bill Arcieri and committee member Bob Sheehan, as well as consultant Todd Munson of GZA Geo Environmental, Inc.

Town Planner Hardy said that GZA GeoEnvironmental was hired over a year ago to do some conceptual designs and look at alternatives to address the letter of deficiency from the NHDES with regard to the dam received in 2008. She said the Town looked at removal of the dam and hired a consultant to do a feasibility

study, then in 2014 decided instead to look at repair and rehabilitation of the dam. She said the proposal before the Council tonight was the preferred alternative to replace the existing antiquated gate structure with a pneumatic-operated gate system, along with some repairs to the side walls and raising the left abutment for means to secure the dam during high-peak flood period.

Mr. Todd Munson of GZA GeoEnvironmental, Inc. said the company was hired in July of 2017 to develop conceptual alternatives to address deficiencies cited in the letter of 2010, and said he would provide a brief overview of the progress made by the Macallen Dam Committee and go over the proposed next steps for the project. He said they were focusing on the technical engineering aspects to specifically address the stability of the dam and the inadequate spillway capacity. He said moving forward they planned to coordinate and cooperate with multiple stake-holders, including abutters and NH Fish & Game, who own the property adjacent to the dam and operate the fish ladder.

Mr. Munson said GZA was hired specifically to address the inadequate spillway capacity by developing alternatives to raising the abutment walls and to assure dam stability. He said the work stemmed from an obligation by the Town of Newmarket to address safety, most notably the deteriorated abutment walls, the deteriorated wooden gate structure and its inability to seal properly, and the inadequate spillway capacity to meet the design storm standards. He said the Preferred Alternative was to demolish the existing gate structure and replace it with an automated pneumatic steel Crest Gate to prevent blockage. He said the stone block pier on the left side would remain in place and a concrete abutment poured. He said the abutments on the right side needed to be raised approximately 3 feet, and said the Crest Gate would lower the target water elevation for the abutments.

Mr. Munson said the gate was a bottom-hinged Crest Gate with an air pressure-based system, having a bladder life-expectancy of approximately 30 years, at which time just the bladder could be replaced. He said they looked at multiple other alternatives of raising/constructing the abutment walls, and said a 6-foot abutment obstructed views and was not recommended. He said a scope of services for GZA for the preferred alternative would continue the proposed design including Final Design, field investigations, permitting, and bidding support services. He said the proposal was submitted to the Dam Committee for review along with an outlined schedule for future work.

Mr. Munson said GZA would begin the engineering final design by July 2018, submit permits in the fall, and submit a Construction Bond to the Town Meeting in March 2019. He said they would then move through the bidding process and he anticipated a summer 2019 contract award, with construction ending in late October 2019. Chairman Pike added that when the Dam Committee selected the preferred alternative, they chose the lowest estimated cost for the best aesthetic result. Mr. Munson said they would be continuing to work with all stake holders.

Chairman Pike closed the Public Hearing at 7:40 pm.

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the minutes of the Regular Meeting of May 2, 2018

Vice-Chair Weinstein made a motion to approve the minutes of the Regular Meeting of May 2, 2018, which as seconded by Councilor Bowden.

Town Administrator Fournier polled the Council and the minutes of the Regular Meeting of May 2, 2018 were approved by a vote of 6-0.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier said that **Tax Bills** had gone out and were due on July 2, 2018. He said as previously brought up in Public Forum, the Alliance for Newmarket Citizens and Ecosystem Rights submitted a draft of their **Citizens Rights Ordinance** requesting the Town Council to enact or they would submit a petition warrant article to place on the ballot. He said he asked the Town Attorney to review the document and it was his opinion that the Town cannot enact or enforce a Citizens Rights Ordinance that is a freedom from chemical trespass ordinance.

Town Administrator Fournier stated that New Hampshire was not a Home Rule state but a Dillon's Rule state, and as such, municipalities could only adopt ordinances that the State permitted. He said as of now the State did not have a law allowing these ordinances and they would not be able to enforce it. He said as far as submitting a petition warrant article for the ballot, the Town of Newmarket was not a "Town Meeting" form of government but a council/administrative form of government with a budgetary Town Meeting, and only items that raise funds could be placed on the warrant unless it were State Law. He said that there was a division for initiative petitions which required 100 signatures, or a referendum petition that required 400 registered voter signatures. He said a Special Election would need to be held to consider the item, and they would still not have the authority to enforce the rules by State Law.

Town Administrator Fournier said they were removing oil from the **Leaking Fuel Tank** at the Wastewater Treatment Facility with an estimated cost of \$2,900 to filter the oil for reuse. He said they received one quote from Gafteck for approximately \$16,000 and were working on a second quote. He said they were working with Wright-Pierce to do a change order as part of the Wastewater Treatment project to see if they could use those funds for a new boiler as part of the Wastewater Treatment Facility renovations.

Town Administrator Fournier said the **Facilities Director** had finished the **Facilities Report** and would make a presentation in June on the findings. He said as far as the **FY2018 Budget Report**, they ended April with 83% of the year complete expending 80% of the Operating Budget and remained under budget at this time. He said Revenues were a little tighter as they had been predicted higher, but were right on target.

Discussion: Vice-Chair Weinstein commented on the Building Report with regard to the statement that 9 businesses were closing due to parking concerns, and felt this was not an accurate picture of the Town's parking situation. Town Administrator Fournier said he agreed. Vice-Chair Weinstein asked for a check on the heating system at the Community Center, and said she was aware they were addressing the lighting. She said also a meeting was held last night with the School Board, and she understood that the School Board voted to approve funds for a second Police Officer position at the School. She said she felt the Council should have a conversation on this issue at some point.

Town Administrator Fournier said all they had now was a vote of the School Board to raise funding. He said the next step would be for him to sit down with the Superintendent and the Police Chief and come up with some kind of agreement. He said the Town did not have funds to pay for the position, and the officer would report to the Chief of Police, whose role it was to decide where to place police officers, not the Town Council or the School Board. Chairman Pike asked about the implementation of the recommendations of the Facilities Report, and Town Administrator said the report just stated what facility repairs were needed and what years the Facilities Director was recommending they be done, and would probably be going into CIP.

Vice-Chair Weinstein said that Saturday, May 19, 2018 the Wastewater Treatment Facility would be holding an Open House from 9:00 am to noon for residents to take a tour of the new plant. Chairman Pike stated that the nitrogen level was going down and they were currently below the lower standard.

COMMITTEE REPORTS

Councilor Dumont announced that the *Budget Committee* had scheduled their next meeting for May 21, 2018 due to Memorial Day being on May 28th.

Chairman Pike said there was a *Macallen Dam Committee* meeting which was covered earlier.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2017/18-46 Authorizing the Town Administrator to Enter into an Agreement with GZA GeoEnvironmental, Inc. for Final Design and Engineering Services Related to the Rehabilitation of the Macallen Dam

Vice-Chair Weinstein made a motion to approve Resolution #2017/18-46 Authorizing the Town Administrator to Enter into an Agreement with GZA GeoEnvironmental, Inc. for Final Design and Engineering Services Related to the Rehabilitation of the Macallen Dam, which was seconded by Councilor Burns.

Discussion: Councilor Finch said he had concerns with task 1 Project Coordination for \$3,200, and task 2 Project Kickoff for \$8,400. Mr. Todd Munson explained that Project Coordination was the current project for conceptual design, covering some meetings. He said for the Kickoff they would sit down and officially discuss the final design and permitting, timelines, and review specific steps. Vice-Chair Weinstein said she was thrilled the Town had been putting aside money for this project and would be withdrawing from the Macallen Dam Fund. She asked if the \$200,000 was part of the \$1.2 million cost or in addition to it. Town Administrator Fournier said it was in addition to the \$1.2 million which would most probably have to be bonded. Chairman Pike said they were saving money by providing some of their own oversight through Facilities Director Greg Maries.

ITEMS LAID ON THE TABLE – None

NEW BUSINESS /CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS – None

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2017/18-47 Resolution to Increase the Water Rate 50 Cents

Town Administrator Fournier read Resolution #2017/18-47 Resolution to Increase the Water Rate 50 Cents in full.

Resolution #2017/18-48 Purchase of 3 Motorola Radios (Police, Fire and Backup) with 6x8 Structure

Chairman Pike read Resolution #2017/18-48 Purchase of 3 Motorola Radios (Police, Fire and Backup) with 6x8 Structure in full.

CORRESPONDENCE— None

CLOSING COMMENTS

Vice-Chair Weinstein asked if backup could be provided on the first resolution as the report mentioned the 20-year Water Plan to increase water rates 50 cents/year for 10 years. She commented on the Newmarket Cares Day that took place the previous Friday, and said there was a sea of yellow shirts around Town and it was a fabulous project to be part of. She said they were at a dozen different sites, some private residences, and said the kids worked very hard. She thanked Patty Marsden for organizing the event.

Councilor Bowden said he would also like to thank Newmarket Cares for the work they did on Beanie Howcroft Field to help prepare the Snack Shack for full operation.

NEXT MEETING: The next Regular Town Council Meeting will be held on June 6, 2018 in the Town Council Chambers.

ADJOURNMENT

Chairman Pike adjourned the meeting at 8:09 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR
June 6, 2018

Proposed Street Changes: As many of the Councilors are aware, many of the streets in the downtown area on the hill are one-way. We had a request from one business to switch the direction of the one-way flow for Church Street. In addition, when the Department Heads and I were walking downtown to find any issues, we looked at Center Street. It was suggested that Center Street be turned into a two-way traffic flow.

Both items were passed along to the Highway Safety Committee for review. The committee recommended both requests unanimously. On the agenda this evening for a first reading are two ordinances allowing for these changes. They will both require public hearings at the next meeting.

Bay Road Lot: The Bay Road municipal parking lot was reconstructed, and came out great. It will provide an additional 21 spaces for the downtown area. We are selling permits for the lot, as we do other municipal lots. Individuals with permits will be allowed to park overnight from 1AM to 5AM. Those without permits parking in the lot during those hours will be towed. The public can use any spaces between the hours of 5AM to 1AM.

School Resource Officer for Elementary School: As was discussed briefly at the last meeting, the Newmarket School District has formally requested that the Chief of Police place a school resource officer in the elementary school. As part of this request, they will provide the Town \$88,000 to fund the salary and benefits.

On the agenda for a first reading is a resolution accepting the unanticipated revenue from the School District for \$88,000 for hiring a police officer. This officer will be a fulltime employee of the Town of Newmarket and supervised by the Chief of Police, as the High School SRO is.

Please note, pursuant to RSA 105:2-a, the Chief of Police has "authority to direct and control all employees of his or her department in their normal course of duty" and is responsible to the chief administrative officer of the town. The Town Council does not have authority over the direction of officers in the department.

Pursuant to RSA 39-95b this will require a public hearing to accept unanticipated revenues. This will be scheduled at the next regular meeting.

Leadership NH: I am pleased to inform the Town Council that I have been accepted as a member of the

Class of 2019 for Leadership New Hampshire. Leadership New Hampshire is a program that "increases civic engagement and strengthen communities through connecting and educating a diverse pool of engaged or emerging leaders about the state of New Hampshire. Each year, 28-38 emerging and established leaders from across the state are selected for a comprehensive study of the communities, issues, challenges of the state, introduce them to and interact with policy makers, NPO's, business leaders, and citizens from homeowners to prison inmates all for the purpose of "building a community of informed and engaged leaders."

I would like to thank the Town Council for their support in my application process.

Environmental Services Capital Program: The Director of Environmental Services will present the 20 year CIP for the department.

ONGOING PROJECTS

***This section will not be reported on orally to the Town Council at the meeting, but will use this as a chance to update on any developments in ongoing projects. ***

Out of Office: I will be attending the Municipal Managers of NH Association Annual Conference June 13 - 15. I will be reachable.

Facilities Report: I have asked him to make a presentation in June on the report.

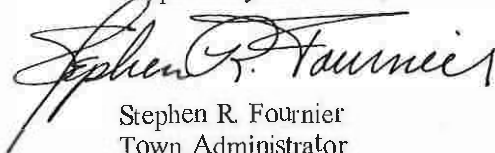
Downtown Parking: See Bay Road lot above. No word from NBA.

Agenda Software: We are ready to go live. The Council will have access to the new system as well as old packets. Next will be training on meeting software like request to speak.

Financial Software: We continue to meet to work on implementation.

Splash Pad & Bath House Grant: No developments

Respectfully Submitted,



Stephen R. Fournier
Town Administrator

Leadership New Hampshire

Learn, Connect, Serve

May 29, 2018

Dear Steve:

Congratulations! You have been selected to become an Associate in the Leadership NH Class of 2019. You are being asked to join this outstanding class of Associates on the basis of your demonstrated achievement, community leadership, background qualifications, and experience.

As in the past, the applicants were representative of many different areas in the state and various fields of work. With so many exceptionally well-qualified applicants, the selection process was particularly challenging. We are pleased with this response to our program. Your active participation and feedback during the coming year will assure an even stronger program in the future. You will receive a packet containing more details about your year, including the formal acceptance documents, next week. If you applied for financial aid assistance, you will receive a separate letter later this week indicating your award amount.

We invite you to attend a Reception for the Class of 2019 on **Tuesday, June 12th at 6:00 p.m.** It will be held at the home of Jim and Terry Steiner - 30 Oakmont Drive, Concord. The Reception will introduce you to your fellow Associates and the staff of LNH. Members of the Leadership New Hampshire Board of Trustees and Alumni will also be there to meet you. At the reception, we will be providing you with information about the upcoming program year. We will also be able to answer any questions you may have.

Please hold **September 11th and 12th, 2018** in your calendars as those are the dates of our mandatory overnight opening retreat. Additionally, we kindly request that you review the calendar for the year ahead and commit to missing no more than one to two full session days. If you do not feel confident in making that commitment, please reach out to the staff and we will discuss the potential conflicts with you. The draft calendar, which includes the confirmed dates but draft topics, can be found online at: <http://www.leadershipnh.org/program-calendar.html>

We will be sharing the full listing of Class of 2019 through our social media outlets on Friday, June 1st, but please feel free to share your acceptance into the program with colleagues, family, and friends before then.

On behalf of LNH, we offer our sincere congratulations on your acceptance. If you have any questions, please feel free to contact either of us (allyson.ryder@leadershipnh.org / 603-848-4849 or Steve (stephen.reno@usnh.edu/603-969-3355).

A formal letter acknowledging your acceptance will be arriving via mail in the coming weeks.

Sincerely,

Steve Reno
Executive Director

Allyson Ryder
Associate Director

Newmarket Water System 20-Year Water Capital Improvement Plan



Tucker Well



Bay Road Water Main 4-12-2018

Water System Reports



1. Water System Update and Capital Improvement Plan (AECOM 2011)
2. Water System Asset Management Plan (Underwood 2017)
3. Twenty-Year Water and Wastewater System Build-Out Study (Wright-Pierce 2017)



- The purpose of the study was to confirm previous water system improvement recommendations, validate the need for proposed improvements, and develop a capital improvement program for Newmarket's water system needs.

Water System Update and Capital Improvement Plan

Recommendations



AECOM Recommended Capital Improvement Plan List 2011

	Project	Estimated Project Cost at Construction	Anticipated Date of Construction
1	Development of MacIntosh Well	\$3,090,000	2011
2	New Water Storage Tank, Tank Vault, Water Main Replacement from Water Tower to Route 108	\$2,593,000	2013
3	Bennett and Sewall Well Upgrades	\$305,000	2017
4	Tucker Well Development	\$1,882,000	2019
5	South Main Street (Gerry Ave. to Main St. and Graft Rd. to Railroad St.) Water Main Replacement	\$1,947,000	2021

Town Council CIP Projects (2011)



Town Council Approved Capital Improvement List, October 2011

	Project	Status
1	Developed MacIntosh Well	Complete
2	Water Tower to Route 108 Water Main Replacement	Complete
3	Tank Vault Improvements	Complete
4	North Mlan Street Water Main Replacement	Complete
5	Bennett and Sewall Well Upgrades	In Progress

Water System Asset Management Plan 2017



- The goal of the Asset Management Plan is to make more informed decisions on your system's assets for sustainable operation.
- **Asset inventory** – What does the system own and what is its condition.
- **Critical Assets** – What are the most important risks to manage?
- **Life Cycle Costing** – What will it cost and when?
- **Long Term Funding Strategy** – How does the system pay for the costs?
- The Plan is a tool to manage the Town's existing water infrastructure. The plan does not plan for future needs.

Asset Management Water Main Replacement

2018-2027



Location		Cost (2017 Dollars)
Maple Avenue		\$129,263
South Main Street	Packersfalls Road to High School	\$480,332
South Main Street	Rail Road to Packersfalls Road	\$93,025
South Main Street	High School to Grant Road	\$593,331
New Road	Exeter to Great Cove	\$665,607
Elm Street	Nichols Avenue to Packersfalls Road	\$1,019,965
Creighton Street	Main Street to Colonial Drive	\$86,825
Creighton Street	Colonial Drive to End	\$41,768
Coss Country	Exeter to Prescott Street	\$90,416
Gerry Avenue		\$216,132
Prescott Street		\$105,471
South Main Street	Scouth Street to Gerry Avenue	\$90,624
Short Street		\$75,083
South Main Street		\$128,056
Tasker Lane		\$84,887
Packersfalls Road	Elm Street to Water Plant	\$259,393
Packersfalls Road	Elm Street to South Main Street	\$784,810
Total Pipe Replacement Cost		\$4,994,988

Asset Management Water Main Replacement

2028-2037



Location		Cost (2017 Dollars)
Dame Road		\$263,698
Exeter Road (fna School Street)		\$680,856
School Street (fna School Street)		\$226,407
Papling Street		\$439,622
Ash Swamp (Old Rockinham Road)		\$212,877
Bay Road (Durham Point Road)		\$497,835
Central Street		\$234,122
Chapel Street		\$379,604
Church Street		\$180,582
Rock Street		\$69,057
Exeter Road (Ash Swamp to Line Daybreak Drive)		\$486,892
Exeter Road (Firefly Drive to Line to Tank)		\$317,303
Lamprey Street		\$544,560
Total Pipe Replacement Cost 2030-2036		\$4,533,415



- The purpose of this study was to assess whether the Town has adequate water and wastewater treatment capacity to serve the projected growth within the sewer and water service area of the community for the next 20 years.

Twenty-Year Water and Wastewater Build-Out Study Findings



Sewer

- Sewer has enough capacity to meet the 20-year build-out to 2037.

Water

- The Town needs to expand both safe yield and safe pumping capacity of the water system to meet current and projected demands consistent with industry best practices.
- MacIntosh Well Treatment
- Tucker Well Development and Treatment
- Total Cost in 2018 dollars \$6,600,000

Recommended Water Department 20-Year Capital Improvement Project Plan



	Project	Year	Cost	Pipe Length
1	Bennett and Sewall Well Upgrades	2019	600,000	
2	Water Treatment MacIntosh and Tucker Wells	2019	\$3,900,000	
3	South Main (Railroad St. to Grant Road) Water Main Replacement	2019	\$1,090,000	3,250
4	New Road Water Main Replacement	2019	\$640,000	2,685
5	Bay Road Water Main Replacement	2022	\$700,000	1,901
6	New Water Storage Tank	2027	\$2,164,000	
7	Construct the Tucker Well	2027	\$3,400,000	
8	Elm Street Water Main Replacement	2032	\$1,432,500	2,914
9	South Main St. (Gerry Ave. to Main St.), Gerry Ave. and Maple St. Water Main Replacement	2032	\$650,000	2,000
10	Creighton Street, Short Street, Prescott Street, Mount Pleasant, and Tasker Lane Water Main Replacements	2032	\$492,000	1,000
11	Spring Street, Central Street, Chapel Street, Church Street, and South Street Water Main Replacements	2032	\$1,820,000	3,917
12	Exeter Road (Ashswamp Road to Daybreak Drive, Exeter Road (Firefly Landing to Lita Lane) Exeter Road (Lita Lane to Hersey Lane) and Ashswamp Road and Route 108	2037	\$1,950,000	3,409
13	Paint Existing Water Storage Tank	2037	\$800,000	
14	Exeter Road (Hersey Lane to Tank)	2037	\$1,700,000	2,980
	Totals		\$20,738,500	24,056

First Round of Projects



	Project	Year	Cost	Pipe Length
1	Bennett and Sewall Well Upgrades	2019	600,000	
2	Water Treatment MacIntosh and Tucker Wells	2019	\$3,900,000	
3	South Main (Railroad St. to Grant Road) Water Main Replacement	2019	\$1,090,000	3,250
4	New Road Water Main Replacement	2019	\$640,000	2,685
5	Bay Road Water Main Replacement	2022	\$700,000	1,901
	Totals		\$6,930,000	7,836

Water Rates



- Current Water Rate is \$4.45 per 100 cubic feet of water. (0.0059 cents per gallon)
- The average single family home consumes 36,200 gallons of water per year.
- The current water rate is enough to meet the Department's current operations and debt service.
- The current water rate does not support the asset management and build-out study findings.
- Water rate increases are necessary.

Recommended Rate Increases



Revenue from Rate Increases

2018	\$4.95	\$0.50	\$80,000
2019	\$5.45	\$0.50	\$160,000
2020	\$5.95	\$0.50	\$240,000
2021	\$6.45	\$0.50	\$320,000
2022	\$6.95	\$0.50	\$400,000
2023	\$7.45	\$0.50	\$480,000
2024	\$7.95	\$0.50	\$560,000
2025	\$8.45	\$0.50	\$640,000
2026	\$8.95	\$0.50	\$720,000
2027	\$9.45	\$0.50	\$800,000

Single Family Home Water Consumption and Costs for 2017



Single Family Homes Calendar Year 2017				Water Rate \$4.45/100 cubic feet					
Water Consumption Range		Water Consumption Range		Water Cost Range		Single Family		Cumulative	
100 Cubic Feet Per Year		Gallons Per Year		Dollars per Year		Units		% Units	
180	199	134,640	148,852	\$801.00	\$885.55	2	0.13%	100.00%	
160	179	119,680	133,892	\$712.00	\$796.55	8	0.53%	99.87%	
140	159	104,720	118,932	\$623.00	\$707.55	3	0.20%	99.34%	
120	139	89,760	103,972	\$534.00	\$618.55	15	0.99%	99.14%	
100	119	74,800	89,012	\$445.00	\$529.55	44	2.90%	98.16%	
90	100	67,320	74,800	\$400.50	\$445.00	57	3.75%	95.26%	
80	89	59,840	66,572	\$356.00	\$396.05	52	3.43%	91.50%	
70	79	52,360	59,092	\$311.50	\$351.55	111	7.31%	88.08%	
60	69	44,880	51,612	\$267.00	\$307.05	143	9.42%	80.76%	
50	59	37,400	44,132	\$222.50	\$262.55	199	13.11%	71.34%	
40	49	29,920	36,652	\$178.00	\$218.05	235	15.48%	58.23%	
30	39	22,440	29,172	\$133.50	\$173.55	261	17.19%	42.75%	
20	29	14,960	21,692	\$89.00	\$129.05	200	13.18%	25.56%	
1	19	748	14,212	\$4.45	\$84.55	172	11.33%	12.38%	
0	0	0	0	\$0.00	\$0.00	16	1.05%	1.05%	
Average Water Consumption 36,200 gallons/home						1518			

Water Rate Increase Impacts



Water Rate Increase Impact					Water Rate Increase \$0.50			
Water Consumption Range	Water Consumption Range	Gallons Per Year	\$0.50 Water Rate Increase	Impact (Dollars per Year)	Single Family	Units	% Units	Cumulative
100 Cubic Feet Per Year								%
180	199	134,640	148,852	\$90.00	\$99.50	2	0.13%	100.00%
160	179	119,680	133,892	\$80.00	\$89.50	8	0.53%	99.87%
140	159	104,720	118,932	\$70.00	\$79.50	3	0.20%	99.34%
120	139	69,760	103,972	\$60.00	\$69.50	15	0.99%	99.14%
100	119	74,800	89,012	\$50.00	\$59.50	44	2.90%	98.16%
90	100	67,320	74,800	\$45.00	\$50.00	57	3.75%	95.26%
80	89	59,840	66,572	\$40.00	\$44.50	52	3.43%	91.50%
70	79	52,360	59,092	\$35.00	\$39.50	111	7.31%	88.08%
60	69	44,880	51,612	\$30.00	\$34.50	143	9.42%	80.76%
50	59	37,400	44,132	\$25.00	\$29.50	199	13.11%	71.34%
40	49	29,920	36,652	\$20.00	\$24.50	235	15.48%	58.23%
30	39	22,440	29,172	\$15.00	\$19.50	261	17.19%	42.75%
20	29	14,960	21,692	\$10.00	\$14.50	200	13.18%	25.56%
1	19	746	14,212	\$0.50	\$9.50	172	11.33%	12.38%
0	0	0	0	\$0.00	\$0.00	16	1.05%	1.05%
Average Water Consumption 36,200 gallons/home						1518		

Water Rate Increase Impacts



Single Family Homes Calendar Year 2017					Water Rate \$4.95/100 cubic feet				
Water Consumption Range		Water Consumption Range		Water Cost Range		Single Family		Cumulative	
100 Cubic Feet Per Year		Gallons Per Year		Dollars per Year		Units		%	
180	199	134,640	148,852	\$891.00	\$985.05	2	0.13%	100.00%	
160	179	119,680	133,892	\$792.00	\$886.05	8	0.53%	99.87%	
140	159	104,720	118,932	\$693.00	\$787.05	3	0.20%	99.34%	
120	139	89,760	103,972	\$594.00	\$688.05	15	0.99%	99.14%	
100	119	74,800	89,012	\$495.00	\$589.05	44	2.90%	98.16%	
90	100	67,320	74,800	\$445.50	\$495.00	57	3.75%	95.26%	
80	89	59,840	66,572	\$396.00	\$440.55	52	3.43%	91.50%	
70	79	52,360	59,092	\$346.50	\$391.05	111	7.31%	88.08%	
60	69	44,880	51,612	\$297.00	\$341.55	143	9.42%	80.76%	
50	59	37,400	44,132	\$247.50	\$292.05	199	13.11%	71.34%	
40	49	29,920	36,652	\$198.00	\$242.55	235	15.48%	58.23%	
30	39	22,440	29,172	\$148.50	\$193.05	261	17.19%	42.75%	
20	29	14,960	21,692	\$99.00	\$143.55	200	13.18%	25.56%	
1	19	748	14,212	\$4.95	\$94.05	172	11.33%	12.38%	
0	0	0	0	\$0.00	\$0.00	16	1.05%	1.05%	
Average Water Consumption 36,200 gallons/home						1518			

Area City Town Water Cost Comparison

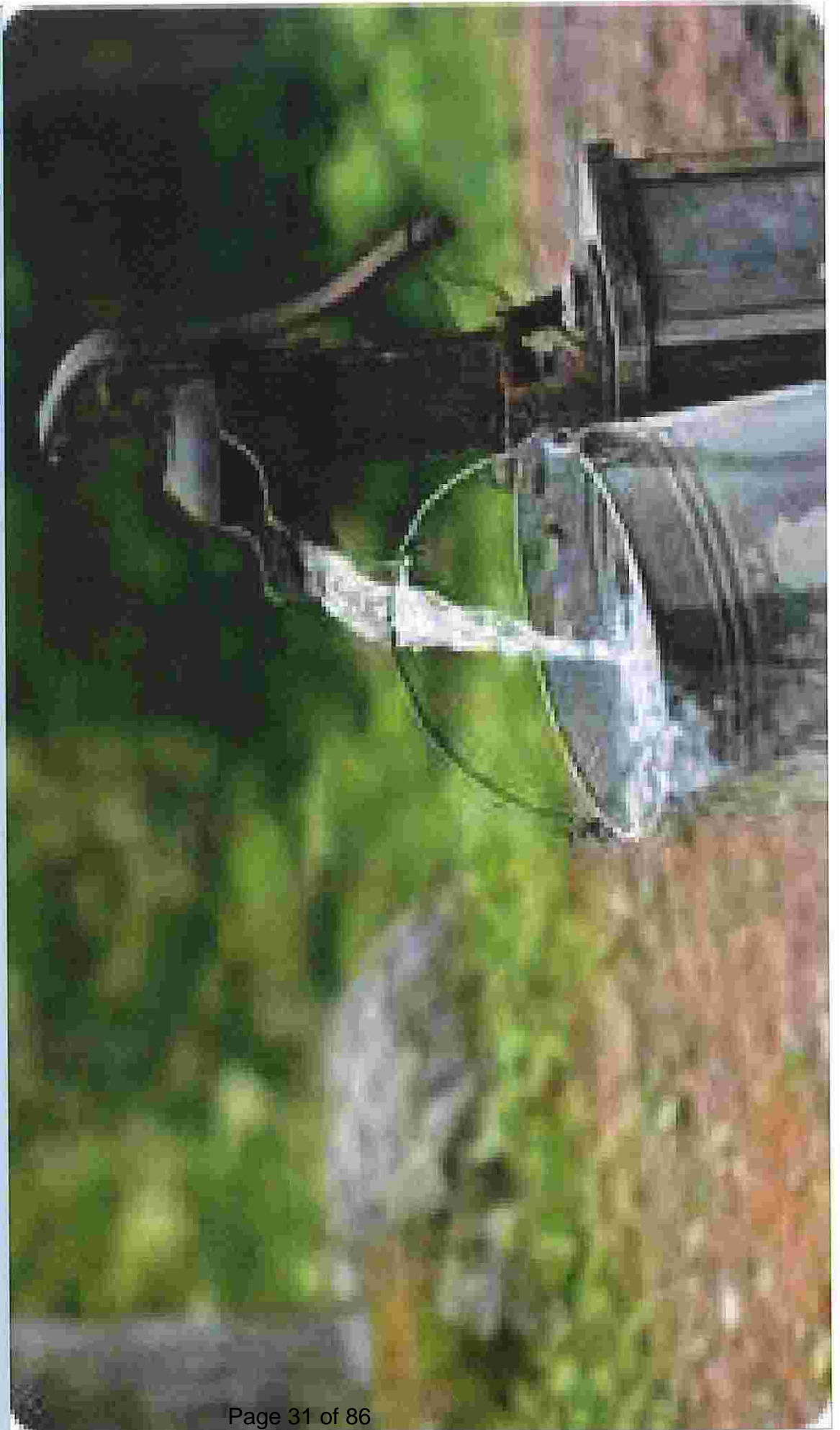


Area City/Town Water Cost Comparison

Newmarket Average Water User Consumes 36,200 Gallons Per Year

City/Town	Water 100 Cubic Feet	Water Gallons	Yearly Cost	\$0.50 Increase
Exeter	48	35,904	\$484.92	
Durham	48	35,904	\$290.40	
Dover	48	35,904	\$255.48	
Portsmouth	48	35,904	\$247.50	
Newmarket	48	35,904	\$237.60	\$261.60

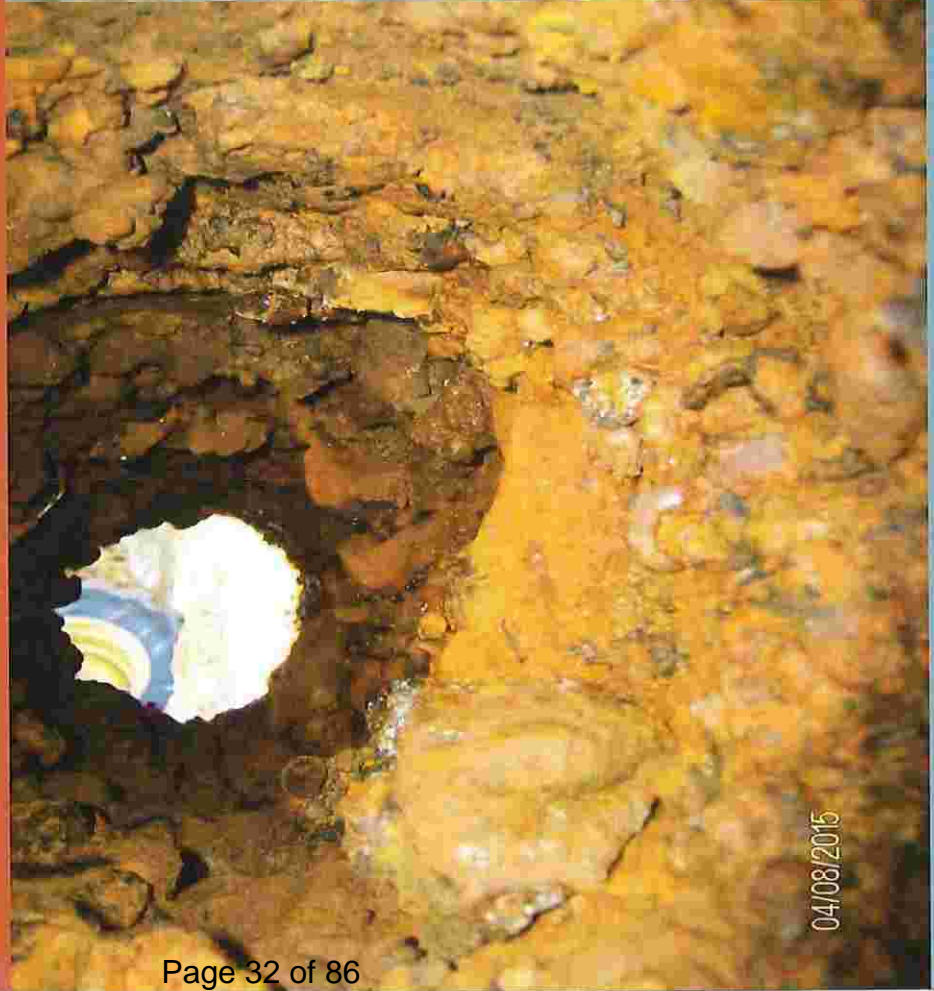
Questions



Water Main Repairs



North Main Street Water Main



04/08/2015

Maple Street



05/29/2014

Area City Town Sewer Cost Comparison



Area City/Town Sewer Comparison

Newmarket Average Sewer User Consumes 34,408 Gallons Per Year

City/Town	Sewer Units	Sewer Gallons	Yearly Cost
Portsmouth	46	34,408	\$631.30
Newmarket	46	34,408	\$507.00
Exeter	46	34,408	\$445.57
Durham	46	34,408	\$412.16
Dover	46	34,408	\$407.92



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: June6, 2018

TITLE: Resolution #2017/2018-47 - to Increase the Water Rate 50 Cents

PREPARED BY: Sean Greig, Director of Environmental Services

TOWN ADMINISTRATOR'S COMMENTS -RECOMMENDATION:

I recommend passage of this resolution

BACKGROUND:

Resolution to Increase the Water Rate 50 Cents

DISCUSSION:

Resolution to Increase the Water Rate 50 Cents

FISCAL IMPACT:

The 20-Year Water Department Capital Improvement Plan will increase water rates 50 cents a year for 10 years.

RECOMMENDATION:

I recommend the Town Council pass the resolution to increase the water rate 50 cents.

ATTACHMENTS:

Description	Upload Date	Type
Resolution - Water Rate Increase 2018	5/7/2018	Cover Memo



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution #2017-2018-47
Increase of Water Rates

WHEREAS, water rates shall be determined by the Town Council from time to time in amounts that will adequately cover the costs of operation, maintenance, and repair of existing infrastructure, and also for reasonable extensions to existing mains, and toward acquisition of future water supply, plant and equipment;

WHEREAS, the Town of Newmarket has implemented a Capital Improvement Plan and needs to raise additional income to cover the Capital Improvement Plans costs.

NOW, THEREFORE, LET IT BE RESOLVED, the Town Council does hereby approve the following water rates to be effective for the August 1, 2018 quarterly billing:

Water users will be billed \$4.95 per 100 cubic feet of water consumed. The water and sewer system charge will remain with no increase, but will be billed quarterly \$6.00 per unit for water and sewer.

First Reading: May 16, 2018

Second Reading: June 6, 2018

Approval:

Approved: _____
Dale Pike, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: June6, 2018

TITLE: Resolution #2017/2018-48 Purchase of 3 Motorola Radios (Police, Fire and Backup) with 6x8 structure

PREPARED BY: Kyle True, Police Chief

TOWN ADMINISTRATOR'S COMMENTS -RECOMMENDATION:

I recommend passage of this resolution

BACKGROUND:

The Newmarket Dispatch Center provides Police, Fire and EMS services for Newmarket and Newfields. In 2006 we purchased our Police primary radio and in 2008 we purchased our Fire primary radio. Both radios are located on Great Hill near the Town's water tank. Both radios will become unsupported in 2019, meaning that if they break, replacement parts will no longer be available. We have a backup radio located on the back of the police station that is also due to be replaced. We have budgeted yearly in separate Capital Reserve Accounts to replace these radios during the 2017/2018 fiscal year. Since the primary radios will be subjected to the elements of nature, and for the security of Town property, I am recommending a small structure (6X8 shed) be placed at the radio site to protect these radios from the elements as well as possible vandalism and/or destruction of town property. The shed would be equipped with electrical panels, lighting, temperature control, PFR walls, VCT flooring and insulated. Director Malasky and Director Greig have indicated that the Town would be able to complete all preparatory site work within operating budgets.

DISCUSSION:

The Newmarket Police Department is seeking to purchase 3 APX radio consolettes (police primary, fire primary and backup) from Motorola (state bid) through their vendor, 2-Way Communication out of Newington, NH as we are under contract with 2-Way for dispatch/radio maintenance. These radios can be purchased at a discounted rate of 50% off until July 31, 2018. We are requesting as part of this purchase, monies from the Dispatch Capital Reserve Account to purchase a 6X8 structure which would be outfitted, delivered and set up by 2-Way Communication.

FISCAL IMPACT:

The cost of purchasing the 3 APX radio consolettes would be \$10,890. The cost to purchase the 6X8 structure to protect the radios would be \$8,500. The total cost would be \$19,390. Currently, the Dispatch Capital Reserve Account has a balance of \$182,842.

RECOMMENDATION:

I would recommend the Town Council release funds from the Newmarket Dispatch Capital Reserve Account, not to exceed \$19,390 for the purchase of 3 APX radio consolettes and a 6x8 structure that would contain these essential emergency services radios. I would recommend that the Town Council authorize the Town Administrator to enter into any contracts associated with this purchase.

ATTACHMENTS:

Description	Upload Date	Type
Resolution #2017/2018-48	5/14/2018	Cover Memo
Radios To Be Replaced	5/9/2018	Cover Memo
Email Quote from 2-Way	5/9/2018	Cover Memo
Rockingham County Letter	5/9/2018	Cover Memo
Motorola Quote	5/9/2018	Cover Memo
Shed Entrance	5/9/2018	Cover Memo
Shed Rear	5/9/2018	Cover Memo

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution# 2017/2018-48

**Purchase of 3 APX Radio Consolettes and a 6x8 structure for Police, Fire and EMS
services to include Costs Associated with Set-up and Installation**

WHEREAS, the Police Department seeks to replace 3 APX Radio Consolettes and purchase a 6X8 structure to house said radio consolettes. The cost of the radios being \$10,890 and the cost of the structure with set- up to be \$8,500; and

WHEREAS, the Department's request includes the replacement of police and fire radios, delivery of a 6x8 structure along with costs associated with the set-up of the radios within the structure; and

WHEREAS, the Police Dispatch Capital Reserve Account currently has a balance of \$182,842; and

WHEREAS, the total cost for the Radio Consolettes, 6x8 structure and costs associated with delivery and set-up of said equipment is estimated not to exceed \$19,390

NOW, THEREFORE BE IT RESOLVED that the Newmarket Town Council does hereby approve the withdrawal of funds not to exceed \$19,390 from the Police Dispatch Capital Reserve Account for the purpose of purchasing 3 APX Radio Consolettes and a 6x8 structure and to authorize the Town Administrator to execute any associated agreements.

First Reading: *May 16, 2018*

Second Reading: *June 6, 2018*

Approval:

Approved _____

Dale Pike, Chair Newmarket Town Council

A True Copy Attest: _____

Terri Littlefield, Town Clerk





Kyle True <ktrue@newmarketnh.gov>

Structure for radio equipment

William R. Bartlett <wbarlett@2-way.biz>
To: Kyle True <ktrue@newmarketnh.gov>

Tue, Apr 3, 2018 at 3:06 PM

Hi Chief:

We just converted a Reeds Ferry shed into a radio shelter last fall. I think it was pretty slick, see attached photos. I think this is a good way to go, but there is a lot of civil work to consider. Will the Town take care of site prep and electrical work? Here is what I have typically carried as part of our scope:

- Reeds Ferry shed, as shown in photo (includes delivery to 2-Way and ultimately Town site) \$3400.00
- Interior commercial finishes upgrade (FRP walls, VCT flooring and insulation) \$1200.00
- Air conditioner/heat pump \$900.00
- LED Lighting, electrical panel, transfer panel and electrical "rough in". (Needs electrician to complete) \$1200.00
- Site grounding ring and bonding to R56 standards. (In collaboration with site work by Town) \$1800.00

I'm estimating a cost of \$8500.00 for our scope above. You would need to add site work and the electrician to sew in the generator and complete the panel wiring. We can certainly collaborate on more of the work to reduce the cost to the Town. What are your thoughts?

Regards,

William R. Bartlett *C.E.T. certified electronics technician*

Owner, Operations Manager
2-Way Communications Service, Inc. ~ Since 1954 ~

MOTOROLA SERVICE ELITE SPECIALIST
603-431-6288 ext.1725 www.2-way.biz

From: Kyle True [mailto:ktrue@newmarketnh.gov]
Sent: Tuesday, April 3, 2018 2:04 PM
To: William R. Bartlett <wbartlett@2-way.biz>
Subject: Re: Structure for radio equipment

(Quoted text hidden)

2 attachments

IMG_20170624_134620090.jpg
1495K



Michael G. Hureau
High Sheriff

Office of the Sheriff

Rockingham County



September 28, 2017

Newmarket Police Department
Attn: Chief Kyle True
70 Exeter St
Newmarket, NH 03857

Dear Chief True:

Recently, Rockingham County Sheriff's Office undertook a major project with Motorola to upgrade our radio transmitter sites for better reception when dispatching for fire calls. In doing so, Motorola suggested a changeover to Linear Simulcast Modulation on the digital (police) side to greatly improve coverage throughout the county. This changeover required a software reprogram to the radios. Motorola assured us that the changeover would work with all existing radios. Unfortunately, this was not the case.

Please refer to the attached letter from Motorola for a full explanation of what occurred during the changeover.

Because the modulation change was not possible with older Motorola Astro Spectra mobile radios, Motorola is offering a 50% discount off the retail price on new radios, along with free removal and installation. See the attached radio offers. This offer is being made to all police and fire agencies within Rockingham County. The program begins November 1, 2017 and ends July 31, 2018.

This is an opportunity for any police or fire agency within Rockingham County planning to purchase new mobile radios during this period to receive the discount. Regrettably, the offer does not apply to portable radios. I have been advised that all Motorola vendors are aware of this offer.

*****For the police agencies for which Rockingham County dispatches, it is crucial that Motorola Astro Spectra mobile radios be removed from service prior to the modulation changeover.**

The changeover can only take place when all Motorola Astro Spectra mobile radios have been replaced or removed from service. ***

Please note that this modulation change only impacts the digital (police) side of the system. It does not affect the Seacoast fire (analog) side.

Please feel free to contact me with any questions or concerns.

Sincerely,

Michael G. Hureau

MGH/mbd

Enclosures



MOTOROLA

NEWMARKET POLICE DEPARTMENT

Chief Kyle True

70 EXETER STREET

NEWMARKET, NH 03857

Date:

3-Apr-18

APX Mobile Promo - Rock County Only

DESCRIPTION	MODEL	APC	QTY.	LIST	DCST	D. EXT.	D.TOTAL
APX CONSOLETT VHF	L30KSS9PW1AN	761	3	\$4,554.00	50%	2,277.00	\$ 6,831.00
ADD: Full Front Panel	L999	761	3	\$ 789.00	50%	394.50	\$ 1,183.50
ADD: AC Line Cord	CA01598	761	3	-	50%	-	\$ -
ADD: 3 YEAR SFS	G78	185	3	\$ 168.00	0%	168.00	\$ 504.00
ADD: ASTRO CAI	G806	656	3	\$ 515.00	50%	257.50	\$ 772.50
ADD: CONVENTIONAL	G4S	656	3	\$ 800.00	50%	400.00	\$ 1,200.00
APX Control Head Software	G444	656	3	-	50%	-	\$ -
ADD: RF PREAMP	W12	656	3	\$ 66.00	50%	33.00	\$ 99.00
Consolette Rack Mount	HKN6233	656	3	\$ 200.00	50%	100.00	\$ 300.00
Install Consolette in FD/PD	INSTALL	185	3	\$ 500.00	100%	-	\$ -
				TOTAL			\$ 10,890.00

ORDERING PLEASE CONTACT

Nicholas Hamel

nhamel@2-way.biz

DELIVERY

15-30 DAYS

NASPO Valuepoint

TERMS

NET 30 FROM INVOICE AS SHIPPED





RECEIVED

TERM EXPIRATION DATE: 12/2019

MAY 21 2010

APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE

Applicant's Name: Michael LaBranche

Address: 18 Durell Dr.

Phone/Cell: 603-396-2547

Newmarket Registered Voter: Yes Number of Years as Resident: 64

American Citizen: Yes

Email address: mdjjs@aol.com

I am applying for full membership (month & year) position for: NCDC 12/31/18
I am applying for the alternate position (month & year) for:

I feel the following experience and background qualifies me for this position:

Member of Newmarket Town Council for 7 years, 2 years as Chairman. While on the Council served as Council Rep to the Planning Board and CIP Committee. During my time on the Council I saw the development of the Mill buildings and worked with various people and organizations to help get the project completed.
Served 2 years as a Trustee of the Trustfunds.

My employment over the last 41 years has been as Operations Manager of a business located in Brentwood, NH. During that time I have learned how to grow and adjust to changes within the business.

I have for the last 64 years called Newmarket my home and will continue to do so.

Michael J. LeBarron
Signature

5-18-2018
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: June 6, 2018

TITLE: Resolution #2017/2018-49 - Tiger House Repairs and Painting

PREPARED BY: Greg Marles, Director of Facilities

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

I recommend passage of this resolution.

BACKGROUND:

it has been determined that the Tiger House (Tub House) requires extensive repairs and painting due to deterioration.

DISCUSSION:

The Director of Facilities has created and placed out for a competitive bidding on March 5, 2018 a Request for Proposals which was advertised, placed on our website, email solicitations sent out, and construction reporting companies were notified. A public bid open was conducted on March 29, 2018 at 11:30am at Newmarket Town Hall with two respondents providing proposals to our solicitation. We received proposals from Educational Building Consultants \$18,800.00 and Target New England \$27,380.00.

FISCAL IMPACT:

We reviewed both submissions, contacted the low apparent qualified bidder, and compared the submission to our cost projections (\$15,400.00) we feel the Educational Building Consultants meets the requirements as detailed in our Request for Proposal. The scope of work has increased from our original \$15,400 to \$18,800.00 due to additional wood rot and a failed window since our survey last summer.

RECOMMENDATION:

We are recommending that the Town Council authorizes the Town Administrator to enter into an agreement with Educational Building Consultants for Tiger House repairs and painting in the amount of \$18,800.00 utilizing funds from 2018/2019 budget Operations Repairs/Replacement funds

ATTACHMENTS:

Description	Upload Date	Type
Resolution 20172018-49	5/31/2018	Cover Memo
Bid Tabs, proposals, and RFP	5/16/2018	Cover Memo

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution 2017/2018 - 49

Authorizing the Town Administrator enter into an agreement for Tiger House Repairs and Painting:

- WHEREAS:** it has been determined that the Tiger House is in need of exterior repairs and painting; and
- WHEREAS:** the Director of Facilities created a Request for Proposal submission with two proposals being received for repairs and painting based on our request; and
- WHEREAS:** the Tiger House is in need of rot repairs, window replacement, door replacement and painting to protect the facility; and
- WHEREAS:** the Town Administrator recommends that the Town enters into a contract with Educational Building Consultants to address the repairs and painting of the Tiger House; and

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Town Council authorizes the Town Administrator to enter into an agreement with Educational Building Consultants to provide repairs and painting services as detailed in our Request for Proposal dated March 5, 2018 for a cost of \$18,800.00. Project funding derived from the Building and Grounds Repairs and Replacement fund within Fiscal year 2018/2019 approved budget.

First Reading: June 6, 2018

Second Reading:

Approval:

Approved: _____
Dale Pike, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



Newmarket Facilities and Grounds Department

RFP/RFQ Tabulation Sheet
RFP/RFQ Project Type: RFP Tiger House Painting
RFP/RFQ Project Location: Tiger House 176 Main
Date due: 3-29-18 Time due: 11:30 Conducted by: GREG MARLES
Deputy BOYERMAN
Opening Location: FACILITIES

Submission Type:	RFP	RFQ	RFP/RFQ
Submission By:		Bid Amount:	Notes
1. <u>Educational Building Consultants</u>		<u>18,800.00</u>	
2. <u>Target NE Historical Restoration</u>		<u>27,380.00</u>	
3. _____			
4. _____			
5. _____			
6. _____			

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

Proposal Submission Form Town of Newmarket

"Painting and Repairs to the Tiger House"

Proposal Cost submission: \$18,800.00

Bidder: Educational Building Cons. (Corporation, Firm or Company)

By: President - Owner (Officer, Authorized Individual or Owner)
Print

Name: James Goodale

Title: President

Mailing Address: 1 Lakeview Lane South
Standish, ME 04084

Zip Code: _____

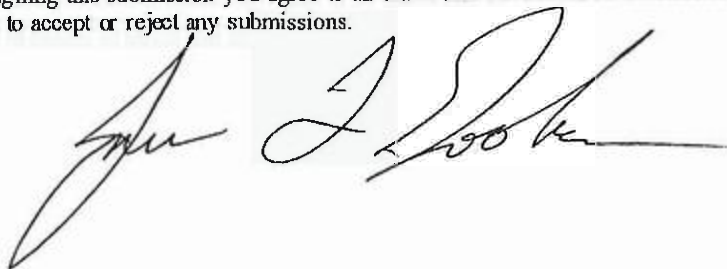
DATE: 3/28/18

Telephone: (207) 329-0202 Fax: _____

E-Mail: jmgoodale@live.com

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

By signing this submission you agree to all terms and conditions as detailed in the bid specifications. Town of Newmarket reserves the right to accept or reject any submissions.



Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

Proposal Submission Form Town of Newmarket

"Painting and Repairs to the Tiger House"

Proposal Cost submission: \$27,380.00

Bidder: Target New England (Corporation, Firm or Company)

By: James Doherty (Officer, Authorized Individual or Owner)
Print

Name: James Doherty

Title: Owner

Mailing Address: PO Box 136
Alton Bay, NH 03810

Zip Code: 03810

DATE: 3-28-18

Telephone: 603-382-0664 Fax: _____

E-Mail: targetnewengland@gmail.com

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

By signing this submission you agree to all terms and conditions as detailed in the bid specifications. Town of Newmarket reserves the right to accept or reject any submissions.

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Newmarket Facilities and Grounds Department

Town of Newmarket Request for Proposals "Painting and Repairs to the Tiger House"

March 5, 2018

The Town of Newmarket is accepting bids to make repairs to wood trim, windows, and painting of the "Tiger House" located on South Main Street, Newmarket, New Hampshire.

The project shall consist of repairing of rotted wood on fascia, soffit, corner trim, and window/door trim. The garage doors cross bucking and door trim will be replaced with PVC dimensional boards to prevent continued deterioration of these areas. The PVC should be based of Royal with board texturing exposed to better match the existing conditions. All fastener holes shall be filled using a non-molding caulk in white.

The work shall consist of cleaning and preparing wood surfaces and applying protective paint coatings. All loose paint and chipping shall be scraped, wire wheeled, sanded or other methods to remove any materials unsuitable to receive primer and paint. The area shall be made clean at the end of each day of work, the walkway shall be kept clear of debris at all times. The project shall be left clean upon project completion.

Material

Specification, painting material shall meet the following requirements:

- Exterior paint primer shall conform to the requirements of the manufacturer
- Exterior paint shall conform to the requirements of to the requirements of the manufacturer. The colors samples of the finish paint shall be chosen by the owner based on samples provided by the vendor. The colors shall be based on existing color styles and period colors for this type of building. The second coat of paint shall be based on exterior eggshell body and semi-gloss trim color where PVC is not used.

Surface preparation

All surfaces to be painted/primed shall be thoroughly cleaned before the application of paint/primer. Pitch pockets and knots shall be scraped and sealed with an exterior sealer. Previously painted surfaces shall be scraped and brushed to remove any checked or blistered paint and all excess chalk.

Town of Newmarket
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186 Main Street
Newmarket, New Hampshire
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Application of paint/primer

Surfaces shall be clean and dry during paint/primer application. No paint/primer shall be applied until the prepared surfaces have been inspected and approved for paint/primer application.

Surfaces of new wood shall be painted with 1 brush coat of exterior primer paint and two brush coats of exterior paint unless otherwise.

Paints/primers shall be thoroughly mixed at the time of application.

Each paint and primer coat shall be applied in such a manner as to produce a coating film of uniform thickness with a finished surface free of runs, drops, ridges, laps, or excessive brush marks. The minimum drying time between applications shall be as prescribed by the manufacturer of the paint/primer and not before the previous paint/primer application being thoroughly dry.

The surface of each dried coating shall be cleaned as necessary before application of the next coat.

Atmospheric conditions

Unless otherwise specified by the manufacturer of the coating products, paint and primer shall not be applied when the temperature of the wood surface or of the surrounding air is less than 55 degrees Fahrenheit. Coatings shall not be applied when atmospheric conditions result in moisture condensation on the surface to be painted/primed. Surfaces protected from atmospheric conditions by special cover or enclosure, heating, or ventilation shall remain to provide full protection until the paint/primer is thoroughly dry.

Window Replacement door replacement

The window located direct adjacent to the left of the door shall be replaced with a Wooded replacement style window to best match the existing style and type by Marvin or approved equal. Remaining windows within the building needed additional glazing or repairs to protect the window shall be surveyed and included within the scope by the contractor. The existing entry door shall be replaced with a Pella Craftsman's style door in fiberglass with new frame, interior trim to match and exterior trim to match. Exterior door trim maybe PVC by Royal with texture side out.

Please note:

The existing paint on the building in areas is prior to 1978 and shall be addressed accordingly to Lead Renovator requirements of the Environmental Protection Agency. All safety precautions shall be taken to ensure for a safe environment.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

Funding for this project is available July 1, 2018

All questions regarding this project shall be directed to:

Town of Newmarket
Greg Marles, Director of Facilities
1-603-659-3617 Ext 1325
gmarles@newmarketnh.gov

All submissions shall be in a seal envelope cleared marked "Painting and Repairs to the Tiger House"

Submissions shall be:

Town of Newmarket
Attn.: Greg Marles, Director of Facilities
Town Hall
186 Main Street
Newmarket, New Hampshire 03857

Bids shall be received no later than March 29, 2018 at 11:30am, Town of Newmarket, Town Hall, 186 Main Street, Newmarket, New Hampshire 03857 at which time they will be read publically. Any bids received after the time and date specified will not be considered.

The Town of Newmarket reserves the right to waive any of the formalities of this RFP, to request additional information from any respondent, to negotiate with any respondent, to negotiate with more than one respondent, to reject any or all proposals or parts of proposals, to solicit new proposals, and to award contracts to one or more respondents or to reject any or all respondents as it deems in its best interest. The issuance of this RFP does not guarantee that a contract will be awarded. Any proposal received after the time specified will be considered a late proposal. Following evaluation of all proposals, the Town may do one or more of the following: (1) conduct interviews with representatives of one or more of the respondents; (2) select an apparent successful respondent and enter into contract negotiations; selected for award based on the proposals, , and commence negotiations with those respondents, and then invite those respondents to submit best and final offers; or (4) reject all proposals if it is determined to be in the best interests of the Newmarket School District.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

Proposal Submission Form Town of Newmarket

"Painting and Repairs to the Tiger House"

Proposal Cost submission: _____

Bidder: _____ (Corporation, Firm or Company)

By: _____ (Officer, Authorized Individual or Owner)
Print

Name: _____

Title: _____

Mailing Address: _____

Zip Code: _____

DATE: _____

Telephone: _____ Fax: _____

E-Mail: _____

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

By signing this submission you agree to all terms and conditions as detailed in the bid specifications. Town of Newmarket reserves the right to accept or reject any submissions.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: June6, 2018

TITLE: Resolution #2017/2018-50 - Police Station Parking Drainage and Pavement Repairs

PREPARED BY: Gregory Marles, Director of Facilities

TOWN ADMINISTRATOR'S COMMENTS -RECOMMENDATION:

I have reviewed this resolution and recommend its passage.

BACKGROUND:

We placed out to a competitive bidding process an Request for Proposals to make drainage and pavement repairs to the Police Station parking lot. we have a large water pooling area which creates slippery conditions in the winter months and stagnate water in non-freezing weather. The standing water has caused many areas of cracking, surface failure, and lose of pavement. Our base bid was to install porous concrete and make selected pavement repairs.

DISCUSSION:

A public bid opening was held on May 9, 2018 at 11:00am in Town Hall with Five (5) respondents to our solicitation.

Lupoli ExcaVators LLC, \$13,143.00
WP Davis Excavation \$17,9075.00
Advanced Excavating and Paving \$17,650.00
SK McDonald Company \$15,425.00
Stormwater Compliance \$17,890.00

We met with the low apparent bidder to qualify their proposal, reviewed the added scope request, and approach to the project with the contractor. The installation of the porous concrete sections decreases our impact within our MS4 permitting, creates water treatment measures for stormwater run-off, and effectively deals with the water control issues in the parking lot.

FISCAL IMPACT:

The low apparent bidder felt comfortable with their submission, we reviewed the added work request and they

submitted a final price based on the requested adjustments. Our original projected cost for this project was \$31,000.00 with this amount being approved in the 2018/2019 budget. The total adjusted proposal cost is \$28,683.00 to installed the specified porous concrete panels, repair several section of failing pavement, seal coat the parking lot and stripe the parking lines. The Building Improvement Capital reserve find has a current balance of \$128,111.00 with an additional \$225,000.00 being add July 1, 2018

RECOMMENDATION:

We recommend that the Town Council authorizes the Town Administrator to enter into an agreement with Lupoli Excavators, LLC of New Hampton, New Hampshire for Police Station drainage and parking lot repairs for a total cost of \$28,683.00 to come from the Building Improvements Capital Reserve Fund 2018/2019 approved budget.

ATTACHMENTS:

Description	Upload Date	Type
Resolution #2017/2018-50	5/22/2018	Cover Memo
Recap, bid tabs, proposals, RFP	5/22/2018	Cover Memo

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution 2017/2018 - 50

Authorizing the Town Administrator enter into a n agreement with Lupoli Excavators, LLC to make Police Department Parking Lot drainage and paving repairs :

- WHEREAS:** it has been determined that our Police Department has flooding issues and failing pavement which impacts safety and asset protection, and
- WHEREAS:** the Director of Facilities requested proposals from contractors through a Request for Proposal (RFP) process, and
- WHEREAS:** the Police Station parking lot is in need of drainage and pavement repairs, and
- WHEREAS:** the Town Administrator recommends that the Town enters into an agreement with Lupoli Excavators, LLC of North Hampton, New Hampshire to conduct services as detailed in our Request for Proposal dated April 26, 2018 with additional services, and

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Town Council authorizes the Town Administrator to enter into an agreement with Lupoli Excavators, LLC of North Hampton, New Hampshire construction services as detailed in our Request for Proposal "Police Department Parking Lot Drainage Repairs" dated April 26, 2018 in the amount of \$28,683.00 utilizing Building and Ground Capital Building Reserve Fund 2018/2019 approved budget.

First Reading: June 6, 2018

Second Reading:

Approval:

Approved: _____
Dale Pike, Chair Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



Newmarket Facilities and Grounds Department

RFP/RFQ Tabulation Sheet

RFP/RFQ Project Type: POLICE DEPARTMENT PARKING LOT DRAIN REPAIRS
RFP/RFQ Project Location: NEWMARKET POLICE DEPARTMENT
Date Due: MAY 9, 2018 Time Due: 11:00 Conducted By: Greg Marles
Opening Location: Town Hall Penny Botterman

Submission Type	RFP	RFQ	RFP/RFQ
1. Submission By:	<u>Lupoli Excavators LLC</u>	Bid Amount:	<u>\$13,143.00</u> Notes: _____
2. Submission By:	<u>We Davis Excavation</u>	Bid Amount:	<u>\$17,975.00</u> Notes: <u>bid alternate</u>
3. Submission By:	<u>Advanced Excavating and Paving</u>	Bid Amount:	<u>\$17,650.00</u> Notes: <u>bid alternate</u>
4. Submission By:	<u>St McDonald Company</u>	Bid Amount:	<u>\$15,425.00</u> Notes: <u>bid alternate</u>
5. Submission By:	<u>Stomwater Compliance</u>	Bid Amount:	<u>\$17,890.00</u> Notes: <u>bid alternate</u>

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov



Newmarket Facilities and Grounds Department

Town of Newmarket Request for Proposals "Police Department Parking Lot Drainage Repairs"

April 16, 2018

The Town of Newmarket is accepting bids to remove pavement and install Stormcrete porous panels per plans and specifications. The work is to be located at Newmarket Police Department 70 Exeter Street, Newmarket New Hampshire, 03857

The project shall consist of saw cutting the existing pavement area to an opening of eight (8) feet wide and twenty-nine (29) feet long area with care taken to maintain a clean cut edge. The area will be excavated to a depth of thirty (30) inches as detailed on drawing D1 dated 10/30/2017. Grading and final elevation shall match existing grade area outside of the area to be excavated. Field grading adjustments shall be made to create positive drainage of the affected area towards the Stormcrete panels and catch basin.

Installation:

The excavation shall be back filled with a base layer of $\frac{3}{4}$ washed crushed stone to a depth of twelve (12) inches to allow the installation of a six (6) inch SDR-5 perforated pipe and cap as detailed on drawing D1. The perforated pipe shall have a pitch of not less than (2) percent conveying water towards the catch basin. The catch basin will be cored to allow for the installation of the perforated piping to enter the basin. The area around the penetration shall be sealed using hydraulic cement or other approved method. The area shall be backfilled to a depth of seven (7) inches below finished grade using $\frac{3}{4}$ washed crushed stone. A course of $\frac{3}{8}$ washed crushed stone shall be installed direct below the Stormcrete area of installation (4' x 25') to a depth allowing the Stormcrete panels to be placed at final grade height.

Paving:

The areas remaining to be paved shall be back-filled to a depth to allow for a two (2) inch compacted binder or course coat and one and one-half (1 $\frac{1}{2}$) compacted finish coat to match the existing grading and Stormcrete panels. Install $\frac{1}{2}$ pre-molded expansion joint around the Stormcrete slab area as detailed on drawing D1 during the paving process.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

An allowance of \$2,500.00 shall be carried within the proposal for additional repairs to area as identified by the Director of Facilities. The areas shall be saw cut to a depth to ensure stable sub straight, filled and compacted to finished elevation of the surrounding area.

Add Alternate:

Crack filling and seal coating of the parking lot area. Crack filling materials may be hot applied rubber or polymer asphalts, or cold applied emulsion-based products. The emulsion products assist with forming a good adhesive bond with the crack wall and additives such as Styrene Butadiene Rubber (SBR) latex ensure that the material can endure some degree of movement. In some cases, hot applied fiber modified asphalt binders may be used. Seal coating shall be coal-tar emulsion sealer and asphalt-based emulsion seal, add approximately 1-2 pounds of sand per gallon of emulsion to increase the solids content while also minimizing the liability against slips and falls. Seal coating shall be based on average, 50-60 square feet of asphalt will be covered per gallon of emulsion.

An acrylic-based hardening additive or a polymer-modified material may be included in this formula for additional strength and longevity.

Apply the sealcoating formula using either a squeegee, spray, or a combination of both, depending on the conditions of the lot.

Parking lot stripping shall be included within the scope of the add alternate. Stripping shall remain the same pattern and location as existing stripping prior to seal coating.

Funding for this project is available July 1, 2018

All questions regarding this project shall be directed to:

Town of Newmarket
Greg Marles, Director of Facilities
1-603-659-3617 Ext 1325
gmarles@newmarketnh.gov

All submissions shall be in a seal envelope cleared marked "Police Department Parking Lot Drainage Repairs"

Submissions shall be:

Town of Newmarket
Attn: Greg Marles, Director of Facilities

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

Town Hall
186 Main Street
Newmarket, New Hampshire 03857

Bids shall be received no later than May 9, 2018 at 11:00am, Town of Newmarket, Town Hall, 186 Main Street, Newmarket, New Hampshire 03857 at which time they will be read publically. Any bids received after the time and date specified will not be considered.

The Town of Newmarket reserves the right to waive any of the formalities of this RFP, to request additional information from any respondent, to negotiate with any respondent, to negotiate with more than one respondent, to reject any or all proposals or parts of proposals, to solicit new proposals, and to award contracts to one or more respondents or to reject any or all respondents as it deems in its best interest. The issuance of this RFP does not guarantee that a contract will be awarded. Any proposal received after the time specified will be considered a late proposal. Following evaluation of all proposals, the Town may do one or more of the following: (1) conduct interviews with representatives of one or more of the respondents; (2) select an apparent successful respondent and enter into contract negotiations; selected for award based on the proposals, , and commence negotiations with those respondents, and then invite those respondents to submit best and final offers; or (4) reject all proposals if it is determined to be in the best interests of the Newmarket School District.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

Proposal Submission Form

Town of Newmarket

"Police Department Parking Lot Drainage Repairs"

Base Proposal Cost submission: _____

Alternate cost Proposal: _____

Bidder: _____ (Corporation, Firm or Company)

By: _____ (Officer, Authorized Individual or Owner)
Print

Name: _____

Title: _____

Mailing Address:

Zip Code: _____

DATE: _____

Telephone: _____ Fax: _____

E-Mail: _____

Does the ownership or stock holders have relatives currently employed by the Town of Newmarket or the Newmarket School District?

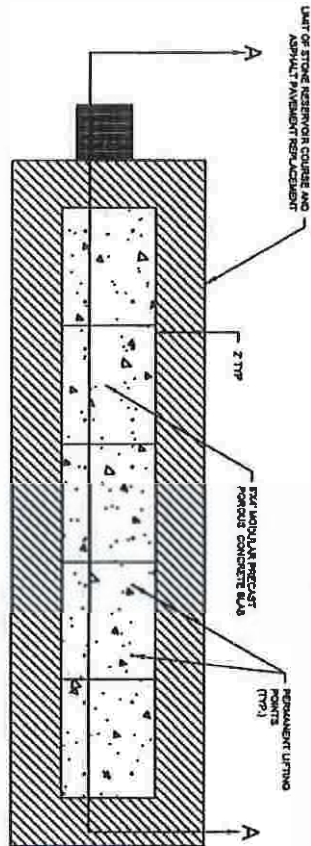
Yes _____ No _____ If yes: please indicate the relationship _____

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

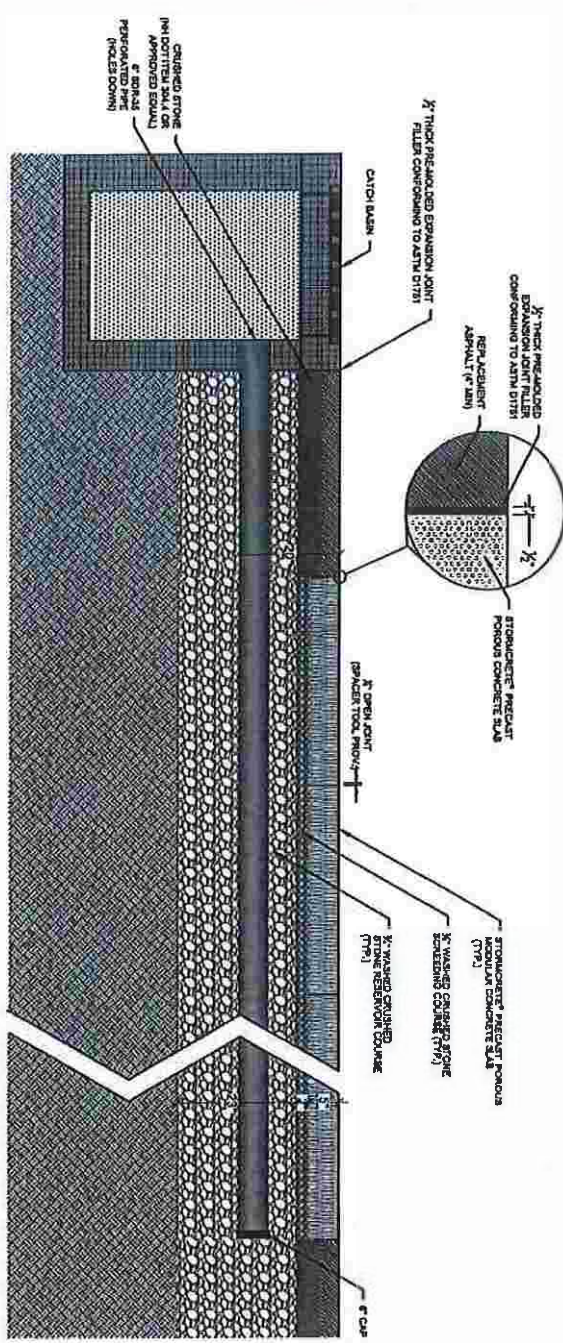
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- NOTES:
1. PRECAST MODULAR POROUS CONCRETE SLABS SHALL BE MANUFACTURED BY POROUS TECHNOLOGIES, LLC. WWW.STORMCRETE.COM (888) 357-2181.
 2. PRECAST MODULAR POROUS CONCRETE SLABS SHALL HAVE A CONCRETE AVERAGE UNIT WEIGHT OF 115 LB/CF (4+4%) AND A VOID RATIO OF 15-25% WHEN TESTED IN CONFORMANCE WITH ASTM D1294/1294M-12 STANDARD TEST METHOD FOR DENSITY AND VOID CONTENT OF HARDENED PERVIOUS CONCRETE.
 3. REINFORCEMENT SHALL BE #3 BASALT FIBER BAR, CONFORMING TO ASTM D7025 (120 KSI).
 4. #4 GALVANIZED COIL THREAD LIFTING INSERT SHALL BE AS MANUFACTURED BY A.L. PATTERSON PART NUMBER C1031134P.
 5. ADJACENT MATERIAL SHALL NOT BE ALLOWED TO COME INTO DIRECT CONTACT WITH STORMCRETE PRECAST POROUS CONCRETE. STANDARD SPECIFICATION FOR PREPARED EXPANSION JOINT FILLER, OR CONCRETE PAVING AND STRUCTURAL CONSTRUCTION (NONEXTENDING AND RESILIENT BITUMINOUS TYPES).
 6. REFER TO MANUFACTURER'S HANDLING AND INSTALLATION MANUAL FOR PRODUCT SPECIFIC INFORMATION.



PLAN VIEW



SECTION A-A

**STORM
CRETE**
When It Rains...It's Porous

888.357.1181
WWW.STORMCRETE.COM
Porous Technologies, LLC
STORMCRETE® PATENT PENDING

**STORMCRETE® SYSTEM
TRENCH RETROFIT
INSTALLATION**

DATE	10/30/2017
DRAWN BY:	TJC
CHECKED BY:	KJM
SCALE	NTS

DETAILS AND NOTES

DWG NO.

D1

- CONSTRUCTION SEQUENCE:
1. PLACE SEDIMENT AND EROSION CONTROL MEASURES TO ENSURE THAT SEDIMENT AND DEBRIS DOES NOT LEAVE THE LIMIT OF DISTURBED AREA.
 2. PLACE TRAFFIC SAFETY MEASURES TO ENSURE SAFE PASSAGE FOR PEDESTRIANS AND VEHICLES.
 3. SAWCUT EXISTING BITUMINOUS ASPHALT PAVEMENT AT LOCATIONS INDICATED ON PLAN.
 4. EXCAVATE AND REMOVE PAVEMENT AND EXISTING SOILS TO A DEPTH OF 30".
 5. PREPARE CATCH-BASIN, MANHOLE OR OTHER DOWNSTREAM STRUCTURE FOR ACCEPTANCE OF UNDERDRAIN PIPE.
 6. UTILIZE EXCAVATOR BUCKET TEETH TO BAKE GROOVES INTO EXISTING SUBGRADE SOILS.
 7. PLACE #4 WASHED CRUSHED STONE RESERVOIR COURSE TO DEPTH OF BEDDING REQUIRED FOR UNDERDRAIN PIPE.
 8. PLACE #4 FOR 35 PCC UNDERDRAIN (HOLES DOWN) IN LOCATIONS AS INDICATED ON PLAN.
 9. USE NON-SHRETTING MORTAR TO MAKE CONNECTION OF UNDERDRAIN TO DOWNSTREAM STRUCTURE.
 10. COMPLETE PLACEMENT OF #4 WASHED CRUSHED STONE RESERVOIR COURSE TO A DEPTH OF APPROXIMATELY 7 INCHES BELOW GRADE.
 11. COMPACT RESERVOIR STORAGE LAYER, WITH A MINIMUM OF TWO COMPLETE COVERAGES, ONE PASS EACH IN MUTUALLY PERPENDICULAR DIRECTIONS, WITH A3 TO 5 TON SMOOTH, DOUBLE OR SINGLE DRUM ROLLER OPERATED IN VIBRATORY MODE, FOLLOWING VIBRATORY COMPACTION, APPLY TWO COMPLETE COVERAGES, ONE PASS EACH IN MUTUALLY PERPENDICULAR DIRECTIONS, WITH THE ROLLER OPERATED IN STATIC MODE, CONTINUE STATIC ROLLING UNTIL THERE IS NO VISIBLE MOVEMENT, WEAVING OR DEFLECTION IN THE SURFACE OF THE STORAGE RESERVOIR LAYER.
 12. PLACE AND HAND SPREAD 3/8" WASHED CRUSHED STONE SCREENING COURSE TO A DEPTH OF APPROXIMATELY 5" BELOW FINISHED GRADE.
 13. OBTAIN (2) 1/4" DIAMETER, 15' LONG SCREENING RAILS AND PLACE THEM PARALLEL TO EACH OTHER ON TOP OF THE SCREENING COURSE PARALLEL TO EACH OTHER AND PARALLEL TO THE LENGTH OF THE EXCAVATION.
 14. DETERMINE THE AVERAGE ELEVATION OF THE EXISTING PAVEMENT ACROSS THE TRENCH SECTION AT BOTH ENDS OF THE SCREENED RAIL. SET THE TOP OF THE RAILS AT AN ELEVATION EQUAL TO THE CROSS SECTION AVERAGE LESS 5" AT BOTH ENDS OF BOTH PARALLEL RAILS. PLACE 3/8" SCREENING COURSE BENEATH AND AROUND THE PIPES AND CONFIRM THAT SCREENING HEIGHT IS CORRECT AND THAT SCREENING RAILS HAVE A UNIFORM SLOPE ALONG THE TRENCH AS NECESSARY.
 15. ENSURE STABILITY OF PLACED RAILS.
 16. USE STRAIGHT SCREW ALONG THE TOP OF THE PARALLEL PIPES TO SCREW OFF ANY EXCESS STONE AND ACHIEVE A CONSISTENTLY FLAT SURFACE THAT IS THE DEPTH OF THE STORMCRETE® SLAB BELOW FINISHED GRADE.
 17. AFTER ACHIEVING GRADE FOR THE FIRST 10-12' OF THE LENGTH OF THE SCREENED RAILS, STOPS AND PARTIAL EXCAVATION, ROLL REMAINING 90% AND DETERMINE PROPER GRADE ELEVATION FOR THE END OF RAILS AS PER STEP 14, ABOVE.
 18. ATTACH SWIVEL LIFTERS TO STORMCRETE® SLABS AND USE A-WAY CHAIN PULL TO HOIST AND POSITION SLABS.
 19. USE PROVIDED SPACER TOOL TO ENSURE 1/8" OPEN JOINT BETWEEN SLABS.
 20. WHEN PLACING A SECOND ROW OF SLABS, STAGGER JOINTS 1/2 THE DISTANCE FROM JOINTS IN FIRST ROW (N/A UNLESS NECESSARY).
 21. REFER TO DRAWING E1 TO ENSURE THE PROPER JOINT TREATMENTS TO ADJACENT MATERIALS.
 22. KEEP DUST, SEDIMENTS, AND ALL CONSTRUCTION DEBRIS OFF OF STORMCRETE® SLABS DURING BACKFILLING AND PAVING OF ADJACENT AREAS COVER WITH POLY SHEETING AS NECESSARY.
 23. PLACE CAPS IN LIFTER HOLES AFTER INSTALLATION IS COMPLETE.

Proposal Submission Form Town of Newmarket

"Police Department Parking Lot Drainage Repairs"

Base Proposal Cost submission: \$17,975.00 (Includes \$2,500.00 Allowance)

Alternate cost Proposal: \$4,500.00

Bidder: William P Davis Excavation LLC (Corporation, Firm or Company)

By: William Davis, Manager (Officer, Authorized Individual or Owner)
Print

Name: W P Davis, MAN AG

Title: MANAGER

Mailing Address: PO Box 758 - Hampton, NH 03843

Zip Code: 03843

DATE: 05/09/2018

Telephone: 603-944-5844 Fax: _____

E-Mail: WILL@WPDAVISEXCAVATION.COM

Does the ownership or stock holders have relatives currently employed by the Town of Newmarket or the Newmarket School District?

Yes _____ No X If yes: please indicate the relationship _____

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

By signing this submission you agree to all terms and conditions as detailed in the bid specifications. Town of Newmarket reserves the right to accept or reject any submissions.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

LUPOLI EXCAVATORS, L.L.C.

◆◆◆
56 Lafayette Road ◆ North Hampton, NH 03862 -2405◆
Phone 603-964-1949 ◆ Fax 603-964-4740
E-Mail: lupollexcavators@aol.com

PROPOSAL

Page 1 of 2

PROPOSAL SUBMITTED TO: Greg Marles	DATE: May 9, 2018
NAME: Town Of Newmarket	EMAIL: GMarles@Newmarketnh.com
STREET: 186 Main Street	JOB NAME: Police Department Parking Lot Drainage Repairs
CITY: Newmarket	STREET: 70 Exeter Road
STATE: NH	CITY: Newmarket

We hereby submit the following quotation on the above referenced project

- 1) Mobilization
- 2) Saw Cut Approx. 76 LF of Asphalt
- 3) R&D 3 CY of Asphalt
- 4) Excavate for Drain As Per Plan (8' x 30' x 2 1/2')
- 5) Core 1 Existing Catch Basin For 6" Drain Line
- 6) S&I Fabric At Bottom Of Excavation
- 7) S&I Approx. 22 CY of 3/4" Washed Stone
- 8) S&I Approx. 3 CY of 3/8" Washed Pea Stone
- 9) S&I 30 LF of 6" Perforated SDR 35 With End Cap
- 10) S&I 5-5'x4' Stormcrete Slabs As Per Plan
- 11) S&I Approx. 3 Tons of Asphalt (2" Binder, 1 1/2" Top)
- 12) Allowance of \$2,500.00 Included in Base Bid

TOTAL \$13,143.00

NOTES:

- 1) No Permits and Fees in Base Bid
- 2) Bid Does Not Include Add Alternate

Initial _____

Newmarket Police Dept Drainage Repair

Note: Price of bituminous concrete pavement is based on the NHDOT price of liquid asphalt. This price is Subject to sudden fluctuation which may require price adjustment per NHDOT standard specifications.

The following items are not included in the above referenced proposal unless specifically stated in said proposal:

- No permits, fees or bonds (including Town, City or State) tapping fees for water, sewer, etc.
- No "EPA Storm Water Program" (Federal or State) included.
- No police detail if required.
- No ledge or boulder excavation larger than one cubic yard.
- No unsuitables if encountered.
- No demolition or abatement.
- No Hazmat.
- No de-watering if necessary.
- No concrete work.
- No layout.
- No landscaping or lawn maintenance.
- No trees, shrubs, plantings, etc.
- No warranty on seeding and/or hydroseeding if there is no irrigation system in place or proper lawn maintenance is not performed by others.
- No winter conditions.
- This proposal is based upon current fuel rates, a fuel surcharge may be added for fuel related items (i.e.; plastic, transportation, asphalt, etc.) at the actual start time of project. Fuel surcharges may be added at each requisition.

All material is guaranteed to be as specified. *Any alterations or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate.* All agreements are contingent upon strikes, accidents or delays beyond our control. This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned. Terms Net 30. A finance charge of 1.50 percent per month (18.00 percent per year) will be added to accounts over 30 days past due. The purchaser agrees to pay all costs and expenses of collection including reasonable Attorney fees.

Authorized Signature: Nickolas Lupoli
LUPOLI EXCAVATORS, L.L.C.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as agreed.

ACCEPTED:

DATE: _____

SIGNATURE: _____

SIGNATURE: _____

Newmarket Police Dept Drainage Repair

LUPOLI EXCAVATORS, L.L.C.

56 Lafayette Road North Hampton, NH 03862 -2405
Phone 603-964-1949 Fax 603-964-4740
E-Mail: lupolixcavators@aol.com

PROPOSAL

Page 1 of 2

PROPOSAL SUBMITTED TO: Greg Marles	DATE: May 14, 2018
NAME: Town Of Newmarket	EMAIL: GMarles@Newmarketnh.com
STREET: 186 Main Street	JOB NAME: Police Department Parking Lot Pavement
CITY: Newmarket	STREET: 70 Exeter Road
STATE: NH	CITY: Newmarket

We hereby submit the following quotation on the above referenced project

PAVEMENT

- 1) R&D of approx. 30 CY of asphalt
- 2) S&I approx. 12 CY of crushed gravel under pavement
- 3) S&I approx. 43 tons of asphalt (2" binder 1½" top)
- 4) Crack seal & seal coat as per plan
- 5) Restripe as per plan

TOTAL \$15,540.00

NOTES:

- 1) No Permits and Fees In Base Bid

Initial _____

Page 2 of 2

Newmarket Police Dept Pavement

Note: Price of bituminous concrete pavement is based on the NHDOT price of liquid asphalt. This price is Subject to sudden fluctuation which may require price adjustment per NHDOT standard specifications.

The following items are not included in the above referenced proposal unless specifically stated in said proposal:

- No permits, fees or bonds (including Town, City or State) tapping fees for water, sewer, etc.
- No "EPA Storm Water Program" (Federal or State) included.
- No police detail if required.
- No ledge or boulder excavation larger than one cubic yard.
- No unsuitables if encountered.
- No demolition or abatement.
- No Hazmat.
- No de-Watering if necessary.
- No concrete work.
- No layout.
- No landscaping or lawn maintenance.
- No trees, shrubs, plantings, etc.
- No warranty on seeding and/or hydroseeding if there is no irrigation system in place or proper lawn maintenance is not performed by others.
- No winter conditions.
- This proposal is based upon current fuel rates, a fuel surcharge may be added for fuel related items (i.e.; plastic, transportation, asphalt, etc.) at the actual start time of project. Fuel surcharges may be added at each requisition.

All material is guaranteed to be as specified. *Any alterations or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate.* All agreements are contingent upon strikes, accidents or delays beyond our control. This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Terms Net 30. A finance charge of 1.50 percent per month (18.00 percent per year) will be added to accounts over 30 days past due. The purchaser agrees to pay all costs and expenses of collection including reasonable Attorney fees.

Authorized Signature: Nickolas Lupoli
LUPOLI EXCAVATORS, L.L.C.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as agreed.

ACCEPTED:

SIGNATURE: _____

DATE: _____

SIGNATURE: _____

Proposal Submission Form Town of Newmarket

"Police Department Parking Lot Drainage Repairs"

Base Proposal Cost submission: \$13,143.00

Alternate cost Proposal: N/A

Bidder: Lupoli Excavators LLC (Corporation, Firm or Company)

By: Nathan Lupoli (Officer, Authorized Individual or Owner)
Print

Name 

Title: Project Manager

Mailing Address: 56 Lafayette Road

North Hampton, NH

Zip Code: 03862

DATE: May 8, 2018

Telephone: 964-1949 Fax: 964-4740

E-Mail: lupolixcavators@aol.com

Does the ownership or stock holders have relatives currently employed by the Town of Newmarket or the Newmarket School District?

Yes ☐ No ☒ If yes: please indicate the relationship _____

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

By signing this submission you agree to all terms and conditions as detailed in the bid specifications. Town of Newmarket reserves the right to accept or reject any submissions.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

Proposal Submission Form

Town of Newmarket

"Police Department Parking Lot Drainage Repairs"

Base Proposal Cost submission: \$17,890.00

Alternate cost Proposal: \$16,705.00

Sections of the parking area require patching not crack sealing and require cutting out and replacement

Bidder: Stormwater Compliance LLC (Corporation, Firm or Company)

By: *Gregg Novick* (Officer, Authorized Individual or Owner)
Print

Name: Gregg Novick

Title: President

Mailing Address:

163 Thadeus Street, South Portland, Maine

Zip Code: 04106

DATE: May 8, 2018

Telephone: 1-877-271-9055 Fax same

E-Mail: gnovick@stormwatercomp.com

Does the ownership or stock holders have relatives currently employed by the Town of Newmarket or the Newmarket School District?

Yes ☐ No ☒ XXX If yes: please indicate the relationship _____

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

By signing this submission you agree to all terms and conditions as detailed in the bid specifications. Town of Newmarket reserves the right to accept or reject any submissions.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

Proposal Submission Form Town of Newmarket

"Police Department Parking Lot Drainage Repairs"

Base Proposal Cost submission: \$15,425.00

Alternate cost Proposal: \$5,465.00

Bidder: SK McDonald Company, LLC (Corporation, Firm or Company)

By: [Signature] (Officer, Authorized Individual or Owner)
Print

Name: Sean McDonald

Title: member

Mailing Address: 57 Old Guilmanon Rd
Conterbury NH 03224

Zip Code: 03224

DATE: 5/9/18

Telephone: 234-5889 Fax: _____

E-Mail: sean@skmcdonaldcompany.com

Does the ownership or stock holders have relatives currently employed by the Town of Newmarket or the Newmarket School District?

Yes _____ No X If yes: please indicate the relationship _____

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

By signing this submission you agree to all terms and conditions as detailed in the bid specifications. Town of Newmarket reserves the right to accept or reject any submissions.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov

Proposal Submission Form

Town of Newmarket

"Police Department Parking Lot Drainage Repairs"

Base Proposal Cost submission: \$17,650.00

Alternate cost Proposal: \$5,935.00

Bidder: ADVANCED EXCAVATING (Corporation, Firm or Company)

By: SHARON A. GELINAS (Officer, Authorized Individual or Owner)
Print

Name: SHARON A GELINAS

Title: PRESIDENT

Mailing Address: PO BOX 581 160 GRANITE STREET
SUNCOCK NH

Zip Code: 03275

DATE: 5/9/18

Telephone: 485-9755 Fax: 485-5579

E-Mail: SHARON@ALIVEPINC.COM

Does the ownership or stock holders have relatives currently employed by the Town of Newmarket or the Newmarket School District?

Yes ☐ No ☒ If yes: please indicate the relationship _____

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.

By signing this submission you agree to all terms and conditions as detailed in the bid specifications. Town of Newmarket reserves the right to accept or reject any submissions.

Town of Newmarket
Facilities and Grounds Department
186 Main Street
Newmarket, New Hampshire
1-603-659-3617 Ext 1325
Gmarles@newmarketnh.gov



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: June 6, 2018

TITLE: Resolution #2017/2018-51 - Newmarket Elementary School Resource Officer

PREPARED BY: Kyle True, Police Chief

TOWN ADMINISTRATOR'S COMMENTS -RECOMMENDATION:

Pursuant to the request of the Police Chief and School Board I recommend passage of this resolution. This will require a public hearing.

BACKGROUND:

The Town of Newmarket is seeking to accept unanticipated funds not to exceed \$88,000 from the Newmarket School District for purposes of placing a School Resource Officer at the Newmarket Elementary School. This is a result of an uptick in acts of violence within schools across the country and in particularly a high profile school shooting in Parkland, Florida.

Process: On May 15th, the School Board held a public informational session prior to their regularly scheduled School Board meeting seeking input from the public relative to placing a School Resource Officer at the Newmarket Elementary School.

Results: The School Board voted 4-1 in favor of placing a School Resource Officer at the Newmarket Elementary School.

DISCUSSION:

Currently, the Town through its Police Department Budget, funds a Police Officer to be assigned as an SRO at the Newmarket Jr./Sr. High School. This officer is assigned specifically at the High School as studies have shown that an active incident is more likely to occur within the High School.

Currently, the Police Department does not have the funds budgeted to assign a Police Officer to the Elementary School. It is at the request of the Newmarket School Board to place a School Resource Officer at the Elementary School and use funds within the School Departments operating budget to fund this position.

Currently, the Police Chief and Superintendent have a memorandum of understanding that outlines the current

SRO position, qualifications, duties and authority of the SRO. The SRO is an employee of the Police Department and will take direction and orders from the Police Chief. If funding is approved for this position, language would be added to the memorandum of understanding to indicate that the second SRO would also be an employee of the Police Department and would take direction and orders from the Police Chief.

FISCAL IMPACT:

The total cost of placing a Police Officer within the Elementary School is approximately \$87,613 per year. This cost would include salary and associated health benefits for this position. The \$87,613 would be paid to the Town of Newmarket by the Newmarket School District.

RECOMMENDATION:

I recommend the Town authorize the Town Administrator to accept unanticipated funds from the Newmarket School District not to exceed \$88,000.

ATTACHMENTS:

Description	Upload Date	Type
Resolution 2017/2018-51	5/31/2018	Cover Memo
Request from Superintendent Nadeau	5/31/2018	Backup Material

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution #2017/2018- 51
Newmarket Elementary School Resource Officer

WHEREAS: The Newmarket School District has requested a School Resource Officer for the Newmarket Elementary School from the Newmarket Police Department; and

WHEREAS: The Newmarket School District has agreed to fund such position not to exceed \$88,000; and

WHEREAS: RSA 31-95:b requires the Town Council to accept unanticipated revenue after a public hearing.

NOW, THEREFORE, LET IT BE RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Council does hereby accept the \$88,000 for the sole purpose of a School Resource Officer.

First Reading: June 6, 2018

Second Reading:

Approval:

Approved: _____

Dale Pike, Chair Newmarket Town Council

A True Copy Attest: _____

Terri Littlefield, Town Clerk

Steve Fournier

From: Meredith Nadeau
Sent: Wednesday, May 30, 2018 12:08 PM
To: Steve Fournier
Subject: School resource officer

Dear Steve,

As you are aware, based on their concern for school safety and input from Chief True, the School Board voted on May 15th to pay for the provision of an additional School Resource Officer for Newmarket Elementary School. Last night, the school board confirmed its fiscal support for this position. Please let us know what you need from us to move forward with this request.

Respectfully,

Meredith

Sent from my iPad



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: June6, 2018

TITLE: Ordinance No. 4 2017/2018 - An Ordinance Amending Chapter 30 of the Code of the Town of Newmarket, New Hampshire; Making Center Street Traffic Two-Way

PREPARED BY: Stephen Fournier, Town Administrator

TOWN ADMINISTRATOR'S COMMENTS -RECOMMENDATION:

I recommend passage of this ordinance.

BACKGROUND:

Center Street has been a one way street for a number of years, with traffic only being able to go east. The Do Not Enter sign is about 10 to 20 yards up the street, so cars are constantly going the wrong way on the street.

DISCUSSION:

The Highway Safety Committee met on May 22 to review changing Center Street to one-way going west. At that time, the Director of Public Works indicated that Center Street is 20 feet wide, which is standard for two-way traffic. This would actually improve the flow of traffic and slow cars in the area. The Highway Safety Committee unanimously recommends to the Council making Center Street two-way effective July 1 and after notification is made to the residents on the street.

FISCAL IMPACT:

Minimal with new signage.

RECOMMENDATION:

The Highway Safety Committee unanimously recommends to the Council making Center Street two-way effective July 1 and after notification is made to the residents on the street.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance No 4 2017/2018	5/22/2018	Cover Memo

ORDINANCE NO. 04-2017/2018

AN ORDINANCE AMENDING CHAPTER 30 OF THE CODE OF THE TOWN OF
NEWMARKET, NEW HAMPSHIRE; MAKING CENTRAL STREET TRAFFIC
TWO WAY

THE TOWN OF NEWMARKET ORDAINS:

1. **Purpose**

The purpose of this ordinance is to allow two way traffic on Central Street.

2. **Amendment**

Chapter 30 is hereby amended by adding the following article: [Editor's Note: Deleted Items are struck through; Items added are ***bold italicized and underlined***.]

ARTICLE II. - STOPPING, STANDING AND PARKING

Sec. 30-3. – One-way Traffic

No person operating any motor vehicle on any public way within the town shall drive in a direction contrary to posted signs prohibiting such direction. The state department of transportation or the town department of public works may erect such signs. Such signs shall meet the specifications as determined by the state department of transportation and laws of the state. The following local public ways are designated for one-way traffic:

- ~~(1) Central Street (easterly from Spring Street to Main Street).~~
- (2) Creighton Street (easterly from Main Street to Prescott Street).
- (3) Short Street (westerly from Prescott Street to Exeter Street).
- (4) Ham Street (easterly from Bay Road to Lamprey Street).
- (5) Church Street (from the intersection of Granite Street in an easterly direction to the intersection of Rock Street).
- (6) Cedar Street (from the intersection of Elm Street to the intersection of Cedar Street in a northerly direction).
- (7) Beech Street (from the intersection of Elm Street to the intersection of Cedar Street in a northerly direction).
- (8) Salmon Street (from the intersection of Beech Street to the intersection of Piscassic Street in a westerly direction).

(9) Piscassic Street (from the intersection of Salmon Street to the intersection of Cedar Street in an easterly direction).

3. Takes Effect

This ordinance shall take effect July 1, 2018 and publication of notice as required by RSA 47:18

First Reading

June 6, 2018

Second Reading/Public Hearing

Final Action by Council

Approved:

Dale Pike, Chair Newmarket Council

A True Copy Attest:

Terri Littlefield, Town Clerk



Town Hall
186 Main Street
Newmarket, NH 03857

Tel: (603) 659-3617
Fax: (603) 659-8508

Founded December 15, 1727
Chartered January 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: June 6, 2018

TITLE: Ordinance No. 5 2017/2018 - An Ordinance Amending Chapter 30 of the Code of The Town of Newmarket, New Hampshire; Making Church Street Traffic One-Way (Westerly)

PREPARED BY: Stephen Fournier, Town Administrator

TOWN ADMINISTRATOR'S COMMENTS -RECOMMENDATION:

I recommend the adoption of this ordinance.

BACKGROUND:

We received a request from the owner of the Stone Church to change the one-way traffic flow on Church Street from easterly to westerly. This would allow vehicles to get to the Stone Church and other buildings on the hill by going up the hill from Main Street.

DISCUSSION:

The Highway Safety Committee met on May 22, 2018 and reviewed the request. It was determined that there is no safety issues with switching the flow of traffic to go up the hill. Instead this would reduce the number of cars that go up Church Street and either continue on illegally or turn around and head back down. This would also provide easier access to the Stone Church and Historical Society Museum, by allowing for signage on Main Street directing people up the hill.

FISCAL IMPACT:

Minimal with sign replacement. The Town may want to consider way finding signs to point this area out in the future.

RECOMMENDATION:

The Highway Safety Committee unanimously recommends to the Council making Church Street one-way westerly effective July 1 and after notification is made to the residents on the street.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance No 5 2017/2018	5/22/2018	Co vcr Memo

ORDINANCE NO. 05-2017/2018

AN ORDINANCE AMENDING CHAPTER 30 OF THE CODE OF THE TOWN OF NEWMARKET, NEW HAMPSHIRE; MAKING CHURCH STREET TRAFFIC ONE-WAY (WESTERLY)

THE TOWN OF NEWMARKET ORDAINS:

1. Purpose

The purpose of this ordinance is to regulate one-way traffic on Church Street to a westerly direction.

2. Amendment

Chapter 30 is hereby amended by adding the following article: [Editor's Note: Deleted Items are struck through; Items added are ***bold italicized and underlined***.]

ARTICLE II. - STOPPING, STANDING AND PARKING

Sec. 30-3. – One-way Traffic

No person operating any motor vehicle on any public way within the town shall drive in a direction contrary to posted signs prohibiting such direction. The state department of transportation or the town department of public works may erect such signs. Such signs shall meet the specifications as determined by the state department of transportation and laws of the state. The following local public ways are designated for one-way traffic:

- (1) Central Street (easterly from Spring Street to Main Street).
- (2) Creighton Street (easterly from Main Street to Prescott Street).
- (3) Short Street (westerly from Prescott Street to Exeter Street).
- (4) Ham Street (easterly from Bay Road to Lamprey Street).
- (5) Church Street (from the intersection of Granite Street in an easterly direction to the intersection of Rock Street from the curve in the street at approximately 5 Church Street in a westerly direction to the intersection with Granite Street).
- (6) Cedar Street (from the intersection of Elm Street to the intersection of Cedar Street in a northerly direction).
- (7) Beech Street (from the intersection of Elm Street to the intersection of Cedar Street in a northerly direction).

(8) Salmon Street (from the intersection of Beech Street to the intersection of Piscassic Street in a westerly direction).

(9) Piscassic Street (from the intersection of Salmon Street to the intersection of Cedar Street in an easterly direction).

3. Takes Effect

This ordinance shall take effect July 1, 2018 and publication of notice as required by RSA 47:18

First Reading June 6, 2018

Second Reading/Public Hearing

Final Action by Council

Approved:

Dale Pike, Chair Newmarket Council

A True Copy Attest:

Terri Littlefield, Town Clerk

Steve Fournier

From: Mike Hoffman
Sent: Thursday, May 3, 2018 2:06 PM
To: Steve Fournier
Subject: Fwd: Highway Safety Committee Meeting Re: Church Street



Hey Steve

We are following up on our request to evaluate the one way traffic flow on Church Street. We are hopeful we might be able to schedule a meeting soon to discuss the merits of changing the current traffic pattern for both safety and ease of transportation reasons.

The original basis for this initiative is that the State of New Hampshire DOT has denied The Stone Church's request for a 'Tourist Oriented Directional Sign' (aka Blue Sign). We had applied for a Blue Sign to be located on Route 108 in Durham in the area known as 'Gasoline Alley.' The blue sign was denied because the NHDOT felt the Stone Church was 'too hard to find' after one would be directed to Newmarket. They indicated 'trailblazing' signs would be needed at Main and Chapel as well as Chapel and Granite. Hearing that our business was 'too hard to find' to be permitted to have a directional sign installed was a bit of a punch to the gut.

In reviewing the conditions the NHDOT brought to light, we began to take a critical look at the current traffic pattern leading to The Stone Church. We found a number of traffic safety concerns that would support changing the direction of the one-way traffic segment of Church Street. They are as follows:

1. Traffic coming to The Stone Church from the north currently most either pass numerous residential units via Elm, Spring and Chapel Streets (a concern of the affected residents in the past) or travel up Chapel Street to take left onto Granite with very limited on-coming traffic sight distance.
2. Traffic coming from the south most logically travels up Gerry Ave, to Main, to South and up the steep and narrow section of Granite. This is relatively easy for locals, but quite convoluted for those unfamiliar with Newmarket.
3. The current one-way pattern on Church Street down the hill increases the vehicle trips exiting Church Street where sight distance is quite limited. While accident data may be somewhat limited, we did witness one rear-end style accident when a car stopped on Main Street and the second car did not stop in time.

this concern has been exasperated in recent months, as some motorist are using this as a cut through to avoid the 152/108 stop sign. Some do this a good rate of speed around the sharp corner.

We encourage members of the of the Traffic Safety Committee to drive these routes to witness first hand the existing conditions.

We look forward to attending this meeting.

Sincerely,

Mike Hoffman

The Stone Church Music Club
Mike@StoneChurchRocks.com
603-659-7700
stonechurchrocks.com

