



**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL AGENDA**

**WEDNESDAY, SEPTEMBER 21, 2016, 6:30PM
NEWMARKET TOWN HALL COUNCIL CHAMBERS**

1. **Pledge of Allegiance**
2. **Public Forum** (*Public Forum is an opportunity for the public to address the Town Council. All comments should be addressed to the Chair of the Council. No person will be allowed to speak longer than five (5) minutes.*)
3. **Public Hearing – None**
4. **Town Council to Consider Acceptance of Minutes**
 - a. September 7, 2016 Non-Public Meeting Minutes
 - b. September 7, 2016 Regular Meeting Minutes
5. **Report of the Town Administrator**
6. **Committee Reports**
7. **Old Business**
 - a. **Resolutions/Ordinances in the 2nd Reading**
 - i. **Resolution #2016/2017-03** – *Relating to the Relocation and Replacement of Water and Sewer Utilities within the State Right of Way as part of the NHDOT Bike Lane Project.*
 - ii. **Resolution #2016/2017-04** – *Relating to Accepting Gifts for the Christian Shoppmeyer Park*
 - iii. **Resolution #2016/2017-05** – *Relating to Paving Improvements for 2016-2017*
 - b. **Resolutions/Ordinances in the 3rd Reading – None**
 - c. * Items Laid on the Table –
 - i. **Resolution #2015/2016-52** – *Resolution Authorizing the Designation of a portion of Rt. 152 as an Economic Recovery Zone* (This Resolution is tabled from the June 15, 2016 Council Meeting pending Planning Board action).
8. **New Business/Correspondence**
 - a. **Town Council to Consider Nominations, Appointments and Elections**
 - i. Chief of Police – Kyle D. True
 - ii. Capital Improvement Plan (CIP) Committee – Judith Ryan – 3-year term – Expires 2019

b. Resolutions/Ordinances in the 1st Reading

c. Correspondence to the Town Council

d. Closing Comments by Town Councilors

e. Next Council Meeting – October 5, 2016

9. Non-Public – Pursuant to RSA 91-A:3 II – Personnel

10. Adjournment

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7 **TOWN OF NEWMARKET, NEW HAMPSHIRE**
8 **TOWN COUNCIL REGULAR MEETING**

9 **September 7, 2016 7:00 PM**

10 **TOWN COUNCIL CHAMBERS**

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13 **PRESENT:** Council Chairman Gary Levy, Council Vice Chairman Phil Nazzaro, Councilor Dale Pike,
14 Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Kyle Bowden, Councilor Amy Burns

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16 **ALSO PRESENT:** Town Administrator Steve Fournier, Town Moderator Chris Hawkins, Environmental
17 Services Director Sean Greig, School Superintendent Meredith Nadeau, School Board Member Al Zink,
18 School Board Member Kimberly Shelton

19
20 **AGENDA**

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22 Chairman Gary Levy welcomed everyone to the September 7, 2016 Newmarket Town Council Meeting
23 and called the meeting to order at 7:04 pm, followed by the Pledge of Allegiance.

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25 Councilor Thompson made a motion to seal the minutes of the Non-Public Session Pursuant to RSA 91-
26 A:3 II - Personnel, which was seconded by Councilor Weinstein.

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28 **PUBLIC FORUM**

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30 Chairman Levy opened the Public Forum at 7:05 pm.

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32 As no one from the public came forward, Chairman Levy closed the Public Forum at 7:05 pm.

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34 **PUBLIC HEARING – None**

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36 **TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES**

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38 **Acceptance of the Minutes of the Regular Meeting of August 17, 2016**
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Councilor Weinstein made a motion to approve the minutes of the Regular Meeting of August 17, 2016 which was seconded by Councilor Pike.

Town Administrator Fournier polled the Council and the minutes of the Regular Meeting of August 17, 2016 were approved by a vote of 7-0.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier stated that Town Moderator Chris Hawkins was present at the meeting to discuss the September 13th State Primary, which would be held from 7:00 am to 7:00 pm at the Newmarket Junior-Senior High School, and reminded the Council that two (2) councilors needed to be present at all times during the election. He informed everyone that a new law was passed effective June 24, 2016 which allowed the councilors to appoint a Councilor Pro-Tem to serve as an election official if they are unable to attend. He said the Moderator could also appoint a Councilor Pro-Tem if needed, and he would be sending the email to the Council members tomorrow to sign up for times they could work.

Town Moderator

Town Moderator Chris Hawkins gave a review of the election process and reiterated that voting would be held from 7:00 am to 7:00 pm at the Newmarket Junior-Senior High School on September 13, 2016. He reminded everyone that they could register to vote at the polling place and encouraged everyone to come out and vote in the primary. He stated that it was extremely helpful to have the Town Councilors there to greet the people and help man the voter affidavit tables. He said he had again attended training at the Secretary of State's office, and stressed that people with questions which could not be answered should be directed to the Town Moderator or the Town Clerk. He said that there had been some complaints at the last election with regard to people with iPhones standing behind the Ballot Clerks and tracking republican votes. He stated that observers were allowed as long as they did not interfere with the voting process, but no campaigning was allowed in the Polling Place. Town Administrator Fournier stated that the law prohibiting any wearing of paraphernalia for any election while voting had also become stricter.

Discussion: Councilor Weinstein asked if observers were allowed to record, and Town Moderator Hawkins said they were not recording but were connected to a real-time database, and said they would be stricter this time about keeping them back and away from the Ballot Clerks. He asked that any contention be referred to him to deal with, and clarified that he was administering State Law on behalf of the State. Chairman Levy said the problem at the last election was the unbalanced lines, and Town Moderator Hawkins said that the Town Clerk had acquired white boards to more easily make changes and the greeter would be provided with a copy of the checklist. He stated that John Bentley would be helping out as a Deputy Moderator and that they were trying to line up more people to help with the presidential election. He said that the biggest time drain for him was the absentee ballots. Councilor Weinstein suggested someone be at the Fire Station at 7:00 am in case people showed up there. Town Administrator Fournier said he would recommend that to the Town Clerk and make sure signs were put up.

Shared Town/School Finance Director

Town Administrator Fournier stated that as the Council was aware, they had been discussing sharing services with the School District. He said that after the Joint Town Council/School Board Meeting of May

31st they had appointed a Sub-Committee to work with himself and the School Superintendent to look at efficiencies. He said the group visited Cape Elizabeth, ME which has a one-town concept, and he and the School Superintendent had looked at positions that could possibly be shared. He stated that as there was a vacancy at the School for a Business Administrator and the Town was currently using a contracted Finance Director, they agreed this position should be shared and would be an employee of the School District, supervised by the Superintendent and the Town Administrator. He said interviews would start tomorrow and he would be serving on the Interview Committee to assess the municipal qualifications of the individual. The School would conduct the interviews to make sure the candidate had sufficient municipal background, and he would then come to the Council for approval to enter into a contract with the School District to provide Financial Director services. He said the School needed to move forward quickly, but that the Interim Finance Director for the Town would continue until after the Deliberative Session, as they were in the middle of budget season. He said that if the individual appointed by the School Superintendent did not meet their municipal requirements as well, the Town would continue as they were.

Town Administrator Fournier stated that the second position, discussed preliminarily, would be to look at a Director of Facilities which would be a position of the Town to begin late fall/early winter. He said the Sub-Committee recommended the position to report to the Town as they already had the workforce and a Supervisor of Buildings & Grounds. He said the Facilities Director would oversee that position as well as the custodial services at the School. He stated that the School Sub-Committee members and the Superintendent were here tonight in to answer questions, and asked if the Council Sub-Committee members wished to add anything. Councilor Weinstein felt they were moving in the right direction and were at a point where the boards were more fluid and more open to each other's point of view. Councilor Pike said he was very impressed by his visit to Cape Elizabeth, ME, as there was a tremendous cooperative spirit between both sides there. He said the Town and the School both wanted efficient governing that would deliver high value for an affordable cost, and emphasized that no decisions had been made at this point. He said that they were trying to figure out the process and get started at the same time and felt any division would go away to the benefit of the functioning of all parts of the town.

Discussion: Vice Chair Nazzaro said he was in favor of the Town and School sharing services, especially the finance position, but that the Town Administration Code needed to be changed if they were going to do this legally. He said while the search was going on for the Finance position, the Council should have conversations about the ordinance to make sure this was set up in a way that allowed the sharing to happen. Town Administrator Fournier stated that they were not transferring a department from the Town to the School, but would be contracting with the School as a private entity as in other contracted positions. Chairman Levy said he would like to see a plan, and asked if there had been a discussion of time allocated for the School versus the Town for the position. Town Administrator Fournier stated that they first wanted to find out if there were any viable candidates, and said the agreement would focus on the individual who would be in the position and would weigh time needed by both entities,

School Superintendent Meredith Nadeau stated that it would not be a line-in-the-sand and needed to be flexible, with a collaborative effort between herself and Town Administrator Fournier. She said there would be reduced staffing by eliminating a position at the School, but said they felt optimistic there would be a well-qualified candidate with skills in both areas. She stressed that this was not a lifetime

128 commitment and would be subject to reviews and adjustments, and they needed to work together
129 collaboratively to be effective. Chairman Levy asked if there were any major differences between Cape
130 Elizabeth and Newmarket. Town Administrator Fournier said they were extremely similar, and their
131 budgets and the population were comparable. School Superintendent Nadeau added that both
132 communities had town charters, both had separately elected school boards and town councils, and both
133 had separate budget processes that needed to be approved by their respective boards. Town
134 Administrator Fournier said if this proved successful, they would be looking at combining software
135 programs into one (1) system.

136
137 Councilor Weinstein felt it was important to point out that this was just a question of the Town and the
138 School sharing a position and a department and that they were not changing their form of governments.
139 Councilor Pike said if their intention was to hold another Joint Town Council/School Board meeting in the
140 October/November timeframe, they needed to decide whether or not they wanted the Sub-Committee
141 to plan the meeting. Town Administrator Fournier felt it was a good idea to have the Sub-Committee plan
142 the Joint Meeting as he and the Superintendent would shortly be going to multiple budget meetings.

143
144 School Board Member Al Zink stressed that the Facilities Director position was very important to the
145 School right now, considering possible School renovations or a new building. He asked for feedback as to
146 whether or not they were headed in the right direction, and if the Council was comfortable with the
147 Facilities person reporting to the Town and the Finance person reporting to the School. He said the School
148 Board had already given their approval of this arrangement at their last meeting. Chairman Levy said it
149 was hard for him to respond without a plan and more details with regard to the Facilities position, and
150 asked what the salary range would be for the Finance position. Town Administrator Fournier said the
151 current salary range was \$68,000-\$88,000, and School Superintendent Nadeau said it had been a little
152 higher on the school side. She stated that the School Board had approved moving forward with sharing
153 these two (2) positions in the timeframe laid out. Town Administrator Fournier said they were still
154 hammering out the details for the Facility position and working on the job description. School
155 Superintendent Nadeau said though there was a custodial person at each school to oversee the facilities
156 within, because they did not have a Facilities Director, buildings had suffered from deferred maintenance
157 and a long-term vision.

158
159 Town Administrator Fournier said that though they had a great Buildings & Grounds crew, the Town
160 usually addressed things in a reactive rather than a proactive manner. Vice Chair Nazzaro said that in
161 response to the question by Mr. Zink, he thought that the School having the Finance Director and the
162 Town having the Facilities Director was a good concept and a move in the right direction. Councilor Pike
163 stated that it had become clear as the process moved along, that it would not be practical to hold the
164 combined meeting in August as originally planned. He said in order to hold the combined meeting in
165 October/November they needed to move forward now, making sure both respective boards were fully
166 involved and knowledgeable on that process. Councilor Weinstein said that the Sub-Committee had
167 provided regular updates to the Council, and that in lieu of a meeting in August, the School Superintendent
168 and School Sub-Committee members were present this evening to answer questions. She said that
169 Councilor Pike, Town Administrator Fournier and herself had also attended a School Board meeting for
170 the same purpose, and that the next step would be to hold the Joint Meeting.

Water & Wastewater Capacity

Town Administrator Fournier stated that Environmental Services Director Sean Greig was present this evening, but he first wanted to give an update on the MacIntosh Well. He said it would hopefully be online by the end of September, and that there had been an issue with the pumps. He said the pumps were manufactured incorrectly to a smaller scale, but that they would be put into place so that they could get the Well online. He said the new pumps were being manufactured and would be swapped out at the manufacturer's cost when they were available. He said there had been questions by the Council as far as water needs after the well came online and what land was available for development. He said they also needed to look at whether the Planning Board was doing the right things with the Master Plan, and they would do the same thing for sewer. He stated that the new Waste Water Treatment Plant would be coming online shortly.

Discussion: Chairman Levy felt it would be good to look at the current capacities and document some of the Town's water and waste water system demands and project future buildout for the Town. Environmental Services Director Greig said they did a 20-year buildout study in 2010 for the design of the Waste Water Treatment Plant, but the last buildout for water was done around 2005, updated in 2010, and needed to be redone. Chairman Levy said it was important for the Town to determine what was adequate water and waste water to meet the long-term buildout, and look at developable parcels left in the Town. Environmental Services Director Greig stated that they were pumping a lot less water than several years ago due to high efficiency appliances and people conserving more. He said the original 20-year buildout study for the sewer system had suggested constructing a 1.2 million gal/day waste water plant, but that the new study showed they would only need and to build to 0.85 million gal/day capacity. He said the studies for both water and waste water needed to be revisited and were part of his CIP plan. Town Administrator Fournier mentioned that Exeter and Portsmouth now banned all watering, but said that Newmarket had moved to a different level earlier and started conserving and would hopefully not reach that level.

Downtown Pedestrian Project

Town Administrator Fournier stated that the Town had had significant delays on the Downtown Project due to approvals needed by NHDOT. He said they were being held up by a change order on a drain for a small field from a regular drain to a trench drain, for which NHDOT had requested a 10-year discharge study. He said they had subsequently given up on that as it would result in further delays for approval. He said that in addition, NHDOT had questioned the alignment of a crosswalk asking for easements to be secured for property which the Town felt they already owned and compensation provided for easements on the other side. He said a diagonal crosswalk would be installed in that area, but not what the Town had originally wanted. He said once brick pavers were put in all the crosswalks they would switch to the other side, with completion of the project on track to be completed by Columbus Day as a worst-case scenario. He stated they were also having issues with traffic and had switched all detour routes to 3-way stops, with police directing traffic at peak times. He said that part of Spring Street would also be closed due to traffic not obeying local-only signs and this would increase traffic on Beech Street. He said all the people in the area had been notified.

State Forms

Town Administrator Fournier said he had some State forms that needed to be signed by the Town Council, a copy of the report of the actual appropriations approved by the voters in March and the State Audit form.

FY2016 End-of-Year Figures

Town Administrator Fournier stated that the Finance Department had closed the books for FY2016. He said they saw roughly \$411,000 in revenues over estimates and returned roughly \$114,000 in unexpended appropriations. He said the unassigned Fund Balance was now \$2,469,919, or 9% of total appropriations for School, Town, and County, and was in compliance with their fund balance policy. He said that as in years past they used \$575,000 from fund balance in the FY2017 budget for Capital Projects and some slight tax reductions.

Town Administrator Fournier reminded the Council that they would be meeting on September 14, 2016 at 6:00 pm for a Non-Public Meeting to discuss the MRI study report.

COMMITTEE REPORTS

Councilor Weinstein reported that the *Budget Committee* did not meet on August 22nd as they did not have a quorum.

Councilor Bowden said that the *CIP Committee* met last Tuesday and they had gone over the tour of Town facilities scheduled for September 12th, 14th, and 16th. He said the School tour of facilities would take place at a later date, and that Town Planner Diane Hardy was the coordinator of the tours. He said departmental presentations were set for September 26th and 27th, with final deliberations to be held on the 28th, and a CIP deadline of October 1, 2016.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2016-2017-02 Resolution Regarding the Increase of Sewer Rates

Councilor Thompson made a motion to approve *Resolution #2016-2017-02 Resolution Regarding the Increase of Sewer Rates*, with was seconded by Councilor Bowden.

Environmental Services Director Greig stated that he was here to review the annual sewer rate increase. He said they were building the new Waste Water Treatment Facility on Young Lane due to an EPA mandate to discharge less than 8mg/L of total nitrogen. He said the cost of the project was \$14.1 million, and the cost of maintenance was higher than the current facility maintenance fee. He said the Council had approved level yearly increases in 2013 rather than a one-time increase. He stated that the increase for this year would be \$0.76 which would bring the current rate of \$8.98 to \$9.74 with, an impact on the average user of approximately \$44.00/year.

Town Administrator Fournier polled the Council and *Resolution #2016-2017-02 Resolution Regarding the Increase of Sewer Rates* was approved by a vote of 7-0.

ORDINANCES AND RESOLUTIONS IN THE 3RD READING - None

ITEMS LAID ON THE TABLE – *Resolution #2015/2016-52 Authorizing the Designation of a Portion of Route 152 as an Economic Recovery Zone.* (This Resolution is tabled from the June 15, 2016 Council Meeting pending Planning Board action.)

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS - NONE

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2016/2017-03 Relating to the Relocation and Replacement of Water and Sewer Utilities within the State Right-of-Way as Part of the NHDOT Bike Lane Project

Chairman Levy read *Resolution #2016/2017-03 Relating to the Relocation and Replacement of Water and Sewer Utilities within the State Right-of-Way as Part of the NHDOT Bike Lane Project* in full.

Resolution #2016/2017-04 Relating to Accepting Gifts for the Christian Shoppmeyer Park

Chairman Levy read *Resolution #2016/2017-04 Relating to Accepting Gifts for the Christian Shoppmeyer Park* in full.

Resolution #2016/2017-05 Relating to the Paving Improvements for 2016-2017

Chairman Levy read *Resolution #2016/2017-05 Relating to the Paving Improvements for 2016-2017* in full.

CORRESPONDENCE

Chairman Levy said someone had contacted him with concerns about traffic and he wanted to thank Town Administrator Fournier, Public Works Director Malasky, and everyone who helped to solve that issue on Spring Street.

COMMENTS

Councilor Weinstein said that her family had taken part in the 1st Annual Kayak Race and that it was a great event, well-attended by the community. She also pointed out that kayaks were available for use at Shanda Park and the Boat Launch and could be rented through the Recreation Department.

Town Council Regular Meeting
September 7, 2016

300 Councilor Bowden commented that in evening and early morning mosquitoes at the Recreation fields
301 were horrendous. Town Administrator Fournier said that the Town did not spray, but he would look into
302 treating the areas where the mosquitoes traditionally laid eggs, in standing water and in swamps.

303

304 **NEXT MEETING**

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306 The next regular meeting of the Town Council is scheduled for September 21, 2016.

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308 **ADJOURNMENT**

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310 Councilor Weinstein made a motion to adjourn the meeting, which was seconded by Councilor Burns. The
311 meeting was adjourned at 8:30 pm.

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313 Respectfully submitted,

314 Patricia Denmark, Recording Secretary

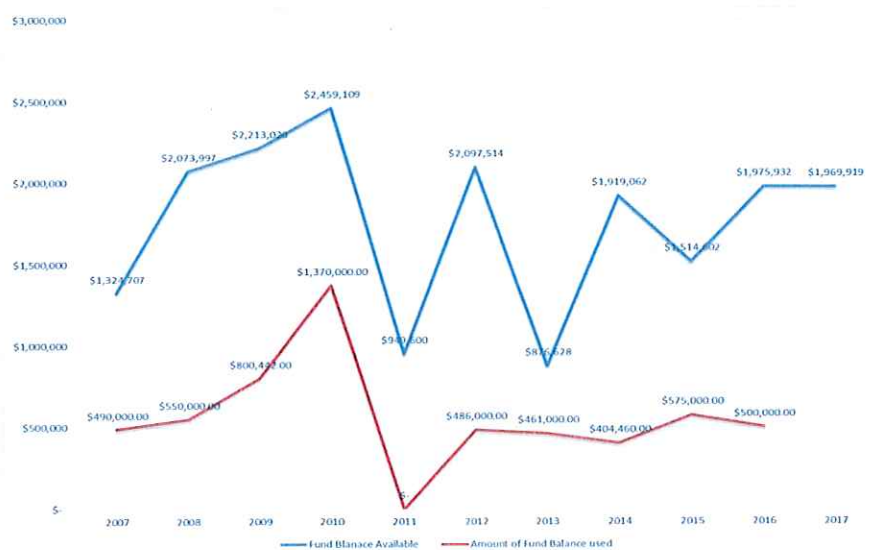


TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR
September 21, 2016

Shared Town/School Finance Director: We have interviewed a number of candidates for the joint Town/School finance Director. The Superintendent and I chose three finalists to come in for a second interview. As of the writing of this report, we are checking references. The next step for the Town Council is to establish an agreement (plan) that will outline the sharing arrangement and present it to the Town Council.

FY2016: I was asked at the last Town Council meeting, what was the amount of undesignated fund balance at the end of the last fiscal year. On June 30, 2015, the Town had \$1.975m available in fund balance. As part of the budgeting process we used \$575,000. We have been attempting to use a flat amount over the past few years, as not to have large fluctuations in the tax rate. Below is a 10-year comparison between fund balance available and amount used.



FY2017 Budget: Two months into FY17, we have expended 22% of the General Fund Budget and 25% overall. While this seems high, it is normal due to one-time purchases being made after the beginning of the fiscal year. If you look at the comparison to the last fiscal year, we have expended the exact same percentage of the budget.

Revenues are on track as well. Last year for the same month, we collected \$729,121. This year, we have collected \$893,989. Motor vehicle registrations are about \$10,000 higher than last year, and building permits are almost double the amount from last year. Please note that the revenue budget has zeros in the FY17 Budget line. This is due to the fact that we do not set final revenue estimates until later this month, prior to tax rate setting.

ONGOING PROJECTS

*****This section will not be reported on orally to the Town Council at the meeting, but will use this as a chance to update on any developments in ongoing projects. *****

ICMA Conference: *I will be out of the state September 24 – 30 attending the International City Managers Association Conference in Kansas City, Missouri.* I will be available by email and cellphone. Matt Angell will be in that week to address any issues that may arise.

Water and Sewer Capacity: The Water and Sewer Superintendent is writing an RFP to issue to conduct this study.

Macintosh Well: Macintosh Well has been turned on, and is pumping water. Currently it is flushing the system and after samples will be taken to determine if treatment is required.



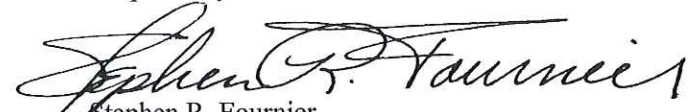
Waste Water Treatment Facility: Construction is going on as scheduled. We had requested a two year extension of our administrative order of consent (AOC) with the EPA to submit our Nitrogen Non-point Source and Point Source Control Plan. We asked since we are participating in a program with other communities in the watershed to develop a common way to track this. EPA has agreed to a one year extension to submit this and we agreed to the extension.

Solid Waste Services: By the time we have our meeting, the Towns of Stratham, Newfields and Newmarket will have opened the bids for our solid waste and recycling collection. We will have a resolution on the agenda for the following agenda.

Recreation Director Recruitment: The Recreation Director and I are currently updating the job description to make sure it reflects the actual job that is being done. I intend on advertising in the fall and have someone on board in the beginning of the year.

FY18 Budget: We are in the FY18 budget process. I am currently reviewing budgets with the contracted Finance Director to create a budget for the Town Council. Pursuant to the Town Charter, I must deliver this by October 15. The Town Council has scheduled Saturday work sessions for October 22 and 29. I believe only one of these will be necessary.

Respectfully Submitted,



Stephen R. Fournier
Town Administrator

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended August 31, 2016

		Fiscal Year 2017					Fiscal Year 2016					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Town Council			19,300.00	153.75	2,903.75	16,396.25	15%	19,300.00	292.50	3,372.50	15,927.50	17%
Town Administrator			189,139.00	24,928.63	32,402.26	156,736.74	17%	176,994.00	13,569.24	20,817.47	156,176.53	12%
Finance			206,844.00	15,375.25	21,044.92	185,799.08	10%	200,975.00	16,684.86	22,999.64	177,975.36	11%
Human Resource			1,515,143.00	49,244.66	397,331.24	1,117,811.76	26%	1,371,879.00	89,791.78	410,249.60	961,629.40	30%
Town Clerk/Tax Collector			176,442.00	15,075.88	23,384.80	153,057.20	13%	162,270.00	11,257.26	19,158.80	143,111.20	12%
Recreation			200,322.00	16,739.26	25,148.71	175,173.29	13%	210,407.00	16,568.82	26,809.76	183,597.24	13%
Code Eforcement			69,755.00	5,278.19	8,319.92	61,435.08	12%	67,253.00	5,529.73	9,258.06	57,994.94	14%
Direct Assistance			41,343.00	2,319.81	3,792.27	37,550.73	9%	48,220.00	1,638.03	3,354.49	44,865.51	7%
Assessing			69,325.00	5,087.00	12,850.25	56,474.75	19%	63,900.00	14,756.34	14,756.83	49,143.17	23%
Legal			80,000.00	572.91	572.91	79,427.09	1%	80,000.00	7,432.62	7,432.62	72,567.38	9%
Planning			122,676.00	8,398.48	21,391.10	101,284.90	17%	129,153.00	9,155.40	14,773.56	114,379.44	11%
Conservation			2,941.00	556.25	623.75	2,317.25	21%	1,941.00	161.25	161.25	1,779.75	8%
Economic Development			2,500.00	0.00	0.00	2,500.00	0%	1,000.00	0.00	0.00	1,000.00	0%
Debt Services			129,759.00	0.00	23,319.75	106,439.25	18%	131,959.00	27,169.75	27,169.75	104,789.25	21%
Information Technology			135,558.00	8,607.05	11,491.71	124,066.29	8%	131,752.00	5,550.18	19,050.60	112,701.40	14%
Channel 13			31,586.00	1,755.84	2,980.71	28,605.29	9%	30,387.00	1,729.88	2,851.37	27,535.63	9%
Police			1,322,707.00	97,193.36	157,141.65	1,165,565.35	12%	1,308,012.00	94,532.57	164,099.30	1,143,912.70	13%
Public Works			427,516.00	29,699.45	46,160.69	381,355.31	11%	417,347.00	26,059.96	44,160.47	373,186.53	11%
Roadways & Sidewalks			330,970.00	5,815.23	7,270.55	323,699.45	2%	386,570.00	2,432.20	11,018.20	375,551.80	3%
Street Lights			49,000.00	3,713.30	3,713.30	45,286.70	8%	46,250.00	2,929.13	3,326.18	42,923.82	7%
Building & Grounds			482,233.00	30,902.19	62,056.29	420,176.71	13%	468,202.00	34,662.84	48,644.97	419,557.03	10%
Cemetery			37,253.00	2,741.89	4,650.48	32,602.52	12%	36,963.00	2,333.01	4,245.49	32,717.51	11%
Vehicle			206,500.00	12,855.72	16,180.37	190,319.63	8%	197,700.00	11,304.99	14,812.38	182,887.62	7%
Fire & Rescue			358,762.00	25,055.14	45,872.16	312,889.84	13%	334,185.00	29,523.51	55,099.84	279,085.16	16%
Emergency Management			1,950.00	0.00	750.00	1,200.00	38%	1,950.00	0.00	992.00	958.00	51%
Grants			51,000.00	0.00	2,000.00	49,000.00	4%	67,300.00	0.00	1,200.00	66,100.00	2%
Social Service Grant			45,029.00	0.00	25,626.00	19,403.00	57%	45,429.00	5,326.00	28,229.00	17,200.00	62%
Capital Reserve			575,115.00	575,115.00	575,115.00	0.00	100%	512,949.00	512,949.00	512,949.00	0.00	100%
General Fund			6,880,668.00	937,184.24	1,534,094.54	5,346,573.46	22%	6,650,247.00	943,340.85	1,490,993.13	5,159,253.87	22%
Library			314,704.00	62,875.52	90,179.44	224,524.56	29%	314,033.00	26,952.43	50,961.78	263,071.22	16%
Recreation			243,433.00	71,090.97	98,781.38	144,651.62	41%	199,670.00	64,266.99	98,476.05	101,193.95	49%
Solid Waste			447,356.00	32,685.78	45,745.96	401,610.04	10%	443,981.00	29,775.95	31,054.97	412,926.03	7%
Water			932,813.00	384,808.70	412,849.87	519,963.13	44%	947,051.00	396,159.94	426,008.54	521,042.46	45%
Sewer			1,177,968.00	219,612.99	269,329.64	908,638.36	23%	1,101,437.00	229,342.94	281,428.11	820,008.89	26%
Total Operating Budget			9,996,942.00	1,708,258.20	2,450,980.83	7,545,961.17	25%	9,656,419.00	1,689,839.10	2,378,922.58	7,277,496.42	25%

Town of Newmarket, New Hampshire
Expense Report ^{a, b}
For the Period Ended August 31, 2016

Fiscal Year 2017							Fiscal Year 2016					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Town Council	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	2,750.00	8,250.00	25%	11,000.00	0.00	2,750.00	8,250.00	25%
	01-401-103-0000	TC - PART-TIME	7,800.00	153.75	153.75	7,646.25	2%	7,800.00	292.50	622.50	7,177.50	8%
	01-401-190-0000	TC - TRAINING	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%
	01-401-202-0000	TC - GENERAL SUPPLIES	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%
			19,300.00	153.75	2,903.75	16,396.25	15%	19,300.00	292.50	3,372.50	15,927.50	17%
Town Administrator	01-402-101-0000	TA - FULL TIME SALARIES	135,095.00	10,241.46	15,861.78	119,233.22	12%	129,394.00	9,789.29	16,042.10	113,351.90	12%
	01-402-103-0000	TA - PART TIME SALARIES	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	1,443.15	1,443.15	2,556.85	36%
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,500.00	0.00	117.01	3,382.99	3%	3,000.00	655.00	655.00	2,345.00	22%
	01-402-201-0000	TA - POSTAGE	3,000.00	171.67	370.05	2,629.95	12%	3,000.00	175.52	373.83	2,626.17	12%
	01-402-202-0000	TA - GENERAL SUPPLIES	11,500.00	729.37	917.87	10,582.13	8%	11,000.00	778.13	1,041.64	9,958.36	9%
	01-402-301-0000	TA - COMMUNICATION SERVICES	4,200.00	333.08	433.08	3,766.92	10%	4,100.00	331.43	431.43	3,668.57	11%
	01-402-310-0002	TA - DUES/SUBSCRIPTIONS	10,500.00	0.00	932.00	9,568.00	9%	9,000.00	160.72	358.32	8,641.68	4%
	01-402-310-0003	TA - ADVERTISING	2,500.00	1,085.47	1,140.89	1,359.11	46%	2,500.00	0.00	0.00	2,500.00	0%
	01-402-310-0005	TA - BOOKS	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-402-402-0000	TA - EQUIPMENT MAINTENA	8,344.00	2,617.58	2,853.58	5,490.42	34%	5,000.00	236.00	472.00	4,528.00	9%
	01-402-501-0000	TA - PRINTING/PUBLISHING	3,500.00	0.00	0.00	3,500.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	9,750.00	9,776.00	-7,276.00	391%	2,500.00	0.00	0.00	2,500.00	0%
			189,139.00	24,928.63	32,402.26	156,736.74	17%	176,994.00	13,569.24	20,817.47	156,176.53	12%
Finance	01-403-100-0000	FINANCE - ELECTED OFFICIALS	900.00	0.00	900.00	0.00	100%	900.00	416.67	833.34	66.66	93%
	01-403-101-0000	FINANCE - FULL TIME SALARIES	167,544.00	13,926.25	17,823.85	149,720.15	11%	163,725.00	6,513.77	10,705.70	153,019.30	7%
	01-403-103-0000	FINANCE - PART TIME SALARIES*	5,000.00	416.67	833.34	4,166.66	17%	5,000.00	0.00	0.00	5,000.00	0%
	01-403-190-0000	FINANCE- TRAINING/STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0%	0.00	41.17	41.17	-41.17	0%
	01-403-202-0000	FINANCE - GENERAL SUPPLIES	5,000.00	209.80	397.70	4,602.30	8%	5,000.00	257.79	531.75	4,468.25	11%
	01-403-301-0000	FINANCE - COMMUNICATIONS SERVICES	2,400.00	75.40	75.40	2,324.60	3%	2,400.00	205.46	336.39	2,063.61	14%
	01-403-310-0001	FINANCE - BUDGET COMMITTEE EXPENSE	600.00	0.00	0.00	600.00	0%	600.00	0.00	0.00	600.00	0%
	01-403-310-0002	FINANCE - DUES/SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0%	300.00	0.00	0.00	300.00	0%
	01-403-310-0003	FINANCE - ADVERTISING	500.00	705.93	705.93	-205.93	141%	1,000.00	0.00	0.00	1,000.00	0%
	01-403-402-0000	FINANCE - EQUIPMENT MAINTENANCE	900.00	0.00	267.50	632.50	30%	600.00	0.00	210.29	389.71	35%
	01-403-460-0000	FINANCE - BANK FEES	0.00	41.20	41.20	-41.20	0%	0.00	0.00	0.00	0.00	0%
	01-403-703-0000	FINANCE - AUDIT	24,000.00	0.00	0.00	24,000.00	0%	21,450.00	9,250.00	10,341.00	11,109.00	48%
			206,844.00	15,375.25	21,044.92	185,799.08	10%	200,975.00	16,684.86	22,999.64	177,975.36	11%
Human Resource	01-404-150-0000	EMP BEN - FICA	124,089.00	8,683.47	13,357.67	110,731.33	11%	111,000.00	9,914.79	15,758.03	95,241.97	14%
	01-404-151-0000	EMP BEN - MEDICARE	45,134.00	3,165.61	5,032.42	40,101.58	11%	43,407.00	3,096.83	5,305.94	38,101.06	12%
	01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTING	2,740.00	20.00	30.00	2,710.00	1%	750.00	49.75	79.75	670.25	11%
	01-404-155-0000	EMP BEN - HEALTH INSURANCE	585,734.00	2,863.68	94,715.31	491,018.69	16%	526,976.00	41,595.35	120,110.69	406,865.31	23%
	01-404-156-0000	EMP BEN - NH RETIREMENT	426,379.00	32,484.57	49,945.20	376,433.80	12%	397,313.00	31,840.09	52,500.56	344,812.44	13%
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENE	27,660.00	2,398.59	4,473.70	23,186.30	16%	25,575.00	1,556.01	3,498.55	22,076.45	14%
	01-404-160-0000	EMP BEN - WORKERS COMPENSATION	125,389.00	-371.26	126,931.07	-1,542.07	101%	113,990.00	126.88	117,539.00	-3,549.00	103%
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	4,413.00	0.00	0.00	4,413.00	0%	6,523.00	0.00	0.00	6,523.00	0%
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	600.00	0.00	0.00	600.00	0%	600.00	0.00	0.00	600.00	0%
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	2,500.00	0.00	1,666.87	833.13	67%	2,500.00	1,612.08	1,612.08	887.92	64%
	01-404-197-0000	EMP BEN - MERIT INCREASE POOL	45,000.00	0.00	0.00	45,000.00	0%	35,000.00	0.00	0.00	35,000.00	0%
	01-404-198-0000	EMP BEN - LONGEVITY	22,275.00	0.00	0.00	22,275.00	0%	18,675.00	0.00	0.00	18,675.00	0%
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSURANC	103,230.00	0.00	101,179.00	2,051.00	98%	89,570.00	0.00	93,845.00	-4,275.00	105%
			1,515,143.00	49,244.66	397,331.24	1,117,811.76	26%	1,371,879.00	89,791.78	410,249.60	961,629.40	30%
Town Clerk/Tax Collector	01-405-101-0000	TC/TC - FULL TIME SALARIES	105,904.00	8,146.36	12,219.54	93,684.46	12%	101,548.00	8,006.04	13,009.81	88,538.19	13%
	01-405-103-0000	TC/TC - PART TIME SALARIES	27,919.00	3,160.53	4,417.54	23,501.46	16%	27,410.00	2,453.28	3,915.61	23,494.39	14%
	01-405-103-0070	TC/TC PT - ELECTION OFFICIALS	8,925.00	0.00	0.00	8,925.00	0%	5,106.00	0.00	0.00	5,106.00	0%
	01-405-190-0000	TC/TC - TRAINING STAFF DEVELOPMENT	2,600.00	296.67	682.67	1,917.33	26%	2,600.00	258.75	258.75	2,341.25	10%
	01-405-201-0000	TC/TC - POSTAGE	10,167.00	-216.06	807.71	9,359.29	8%	8,966.00	374.70	827.81	8,138.19	9%
	01-405-202-0000	TC/TC - GENERAL SUPPLIES	3,300.00	256.51	580.50	2,719.50	18%	3,300.00	41.79	580.79	2,719.21	18%
	01-405-301-0000	TC/TC - COMMUNICATION SERVICES	1,600.00	123.40	123.40	1,476.60	8%	1,600.00	122.70	122.70	1,477.30	8%
	01-405-310-0002	TC/TC - DUES/SUBSCRIPTIONS	489.00	0.00	0.00	489.00	0%	360.00	0.00	0.00	360.00	0%
	01-405-310-0070	TC/TC - ELECTION/REGISTRATION	8,113.00	770.00	770.00	7,343.00	9%	4,380.00	0.00	0.00	4,380.00	0%
	01-405-402-0000	TC/TC - EQUIPMENT MAINTENANCE	1,400.00	0.00	267.50	1,132.50	19%	1,400.00	0.00	367.00	1,033.00	26%
	01-405-702-0000	TC/TC - DEED RESEARCH	2,575.00	38.47	65.94	2,509.06	3%	2,600.00	0.00	76.33	2,523.67	3%
	01-405-702-1000	TC/TC - CODIFICATION	950.00	0.00	950.00	0.00	100%	500.00	0.00	0.00	500.00	0%
	01-405-800-0000	TC/TC - EQUIPMENT PURCHASE	2,500.00	2,500.00	2,500.00	0.00	100%	2,500.00	0.00	0.00	2,500.00	0%
			176,442.00	15,075.88	23,384.80	153,057.20	13%	162,270.00	11,257.26	19,158.80	143,111.20	12%
Recreation	01-406-101-0000	RECREATION-FULL TIME SALARIES	154,229.00	11,863.58	18,388.55	135,840.45	12%	146,666.00	11,701.06	19,279.45	127,386.55	13%
	01-406-103-0000	RECREATION-PART TIME SALARIES	25,486.00	3,258.34	5,033.80	20,452.20	20%	43,434.00	3,193.08	5,271.78	38,162.22	12%
	01-406-190-0000	RECREATION-TRAINING/STAFF DEVELOP.	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-406-191-0000	RECREATION-TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%
	01-406-192-0000	RECREATION-MEAL ALLOWANCE	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%
	01-406-201-0000	RECREATION-POSTAGE	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	01-406-202-0000	RECREATION-GENERAL SUPPLIES	1,650.00	450.60	471.89	1,178.11	29%	1,650.00	89.93	89.93	1,560.07	5%
	01-406-301-0000	RECREATION-COMMUNICATION SERVICE	3,288.00	284.91	372.18	2,915.82	11%	3,288.00	195.54	195.54	3,092.46	6%
	01-406-310-0002	RECREATION-DUES/SUBSCRIPTIONS	1,233.00	49.99	49.99	1,183.01	4%	1,233.00	49.99	49.99	1,183.01	4%
	01-406-402-0000	RECREATION-EQUIP. MAINTENANCE	6,636.00	389.54	389.54	6,246.46	6%	6,636.00	434.39	434.39	6,201.61	7%
	01-406-800-0000	RECREATION-EQUIP. PURCHASE	1,200.00	399.98	399.98	800.02	33%	1,200.00	0.00	538.85	661.15	45%
	01-406-904-0000	RECREATION-SUNRISE SUNSET SR CTR	2,500.00	42.32	42.78	2,457.22	2%	2,200.00	904.83	949.83	1,250.17	43%
			200,322.00	16,739.26	25,148.71	175,173.29	13%	210,407.00	16,568.82	26,809.76	183,597.24	13%

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended August 31, 2016

Fiscal Year 2017							Fiscal Year 2016					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
	01-407-101-0000	CODE - FULL-TIME SALARIES	25,356.00	1,950.40	3,443.44	21,912.56	14%	25,355.00	1,950.16	3,199.63	22,155.37	13%
	01-407-103-0000	CODE - PART TIME SALARIES	38,919.00	3,114.05	4,517.38	34,401.62	12%	37,318.00	3,030.62	5,250.05	32,067.95	14%
	01-407-190-0000	CODE - TRAINING	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-407-201-0000	CODE - POSTAGE	130.00	2.79	6.98	123.02	5%	130.00	10.67	12.13	117.87	9%
	01-407-202-0000	CODE - GENERAL SUPPLIES	2,700.00	18.99	110.16	2,589.84	4%	2,700.00	451.60	659.57	2,040.43	24%
	01-407-301-0000	CODE - TELEPHONE	1,000.00	87.01	137.01	862.99	14%	500.00	86.68	136.68	363.32	27%
	01-407-310-0002	CODE - DUES/SUBSCRIPTIONS	400.00	104.95	104.95	295.05	26%	0.00	0.00	0.00	0.00	0%
	01-407-402-0000	CODE - EQUIPMENT MAINTENANCE	200.00	0.00	0.00	200.00	0%	200.00	0.00	0.00	200.00	0%
	01-407-702-0000	CODE - LAB TESTING	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%
Code Enforcement			69,755.00	5,278.19	8,319.92	61,435.08	12%	67,253.00	5,529.73	9,258.06	57,994.94	14%
	01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	23,943.00	1,378.75	2,101.21	21,841.79	9%	22,320.00	1,607.27	2,573.73	19,746.27	12%
	01-408-190-0000	DIR ASSIST - TRAINING/STAFF DEVEL	150.00	0.00	0.00	150.00	0%	150.00	0.00	0.00	150.00	0%
	01-408-202-0000	DIR ASSIST - GENERAL SUPPLIES	200.00	31.06	31.06	168.94	16%	200.00	30.76	30.76	169.24	15%
	01-408-310-0002	DIR ASSIST - DUES/SUBSCRIPTIONS	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%
	01-408-315-0038	DIR ASSIST - FOOD	1,000.00	0.00	0.00	1,000.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	01-408-315-0039	DIR ASSIST - RENT	10,000.00	910.00	910.00	9,090.00	9%	15,000.00	0.00	0.00	15,000.00	0%
	01-408-315-0040	DIR ASSIST - ELECTRICITY	1,000.00	0.00	0.00	1,000.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	01-408-315-0041	DIR ASSIST - HEAT	2,000.00	0.00	0.00	2,000.00	0%	2,500.00	0.00	0.00	2,500.00	0%
	01-408-315-0042	DIR ASSIST - MEDICAL	1,500.00	0.00	0.00	1,500.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-408-315-0043	DIR ASSIST - MISCELLANEOUS	1,500.00	0.00	750.00	750.00	50%	3,000.00	0.00	750.00	2,250.00	25%
Direct Assistance			41,343.00	2,319.81	3,792.27	37,550.73	9%	48,220.00	1,638.03	3,354.49	44,865.51	7%
	01-409-130-0000	ASSESS - CONTRACTED SERVICES	60,475.00	5,078.46	5,078.46	55,396.54	8%	55,000.00	14,756.34	14,756.34	40,243.66	27%
	01-409-201-0000	ASSESS - POSTAGE	500.00	8.54	11.79	488.21	2%	500.00	0.00	0.49	499.51	0%
	01-409-202-0000	ASSESS - GENERAL SUPPLIES	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-409-310-0002	ASSESS - DUES/SUBSCRIPTIONS	150.00	0.00	0.00	150.00	0%	350.00	0.00	0.00	350.00	0%
	01-409-407-0000	ASSESS - SOFTWARE	7,700.00	0.00	7,760.00	-60.00	101%	7,550.00	0.00	0.00	7,550.00	0%
Assessing			69,325.00	5,087.00	12,850.25	56,474.75	19%	63,900.00	14,756.34	14,756.83	49,143.17	23%
	01-410-602-0000	LEGAL - LEGAL EXPENSES	80,000.00	572.91	572.91	79,427.09	1%	80,000.00	7,432.62	7,432.62	72,567.38	9%
Legal			80,000.00	572.91	572.91	79,427.09	1%	80,000.00	7,432.62	7,432.62	72,567.38	9%
	01-411-101-0000	PLAN - FULL TIME SALARIES	98,731.00	7,594.56	12,192.36	86,538.64	12%	95,708.00	7,497.72	12,352.80	83,355.20	13%
	01-411-103-0000	PLAN - PART TIME SALARIES	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	364.20	589.46	1,410.54	29%
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPMENT	1,500.00	16.20	32.40	1,467.60	2%	1,500.00	0.00	0.00	1,500.00	0%
	01-411-201-0000	PLAN - POSTAGE	2,500.00	114.74	286.67	2,213.33	11%	2,000.00	33.43	84.25	1,915.75	4%
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	41.97	291.47	1,708.53	15%	2,000.00	71.28	158.28	1,841.72	8%
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	0.00	4,000.00	0%
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	55.01	55.01	544.99	9%	600.00	54.51	54.51	545.49	9%
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	8,345.00	400.00	8,357.19	-12.19	100%	8,345.00	0.00	400.00	7,945.00	5%
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	176.00	176.00	1,824.00	9%	2,000.00	126.76	126.76	1,873.24	6%
	01-411-702-0000	PLAN - TAX MAPS	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	1,007.50	1,007.50	-7.50	101%
	01-411-703-0000	PLAN - CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0%	10,000.00	0.00	0.00	10,000.00	0%
Planning			122,676.00	8,398.48	21,391.10	101,284.90	17%	129,153.00	9,155.40	14,773.56	114,379.44	11%
	01-413-103-0000	CON COMM - PT RECORDING SECRETARY	2,000.00	161.25	228.75	1,771.25	11%	1,000.00	161.25	161.25	838.75	16%
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	0.00	60.00	0%	60.00	0.00	0.00	60.00	0%
	01-413-202-0000	CON COMM - GENERAL SUPPLI	200.00	75.00	75.00	125.00	38%	200.00	0.00	0.00	200.00	0%
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	390.00	0.00	0.00	390.00	0%	390.00	0.00	0.00	390.00	0%
	01-413-702-0000	CON COMM - CONTRACTED SERVICES	291.00	320.00	320.00	-29.00	110%	291.00	0.00	0.00	291.00	0%
Conservation			2,941.00	556.25	623.75	2,317.25	21%	1,941.00	161.25	161.25	1,779.75	8%
	01-414-310-0000	ECON DEV - OPERATING EXPENSE	2,500.00	0.00	0.00	2,500.00	0%	1,000.00	0.00	0.00	1,000.00	0%
Economic Development			2,500.00	0.00	0.00	2,500.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-418-950-0000	DEBT SER - PRINCIPLE	100,000.00	0.00	0.00	100,000.00	0%	100,000.00	0.00	0.00	100,000.00	0%
	01-418-951-0000	DEBT SER - INTEREST	29,759.00	0.00	23,319.75	6,439.25	78%	31,959.00	27,169.75	27,169.75	4,789.25	85%
Debt Services			129,759.00	0.00	23,319.75	106,439.25	18%	131,959.00	27,169.75	27,169.75	104,789.25	21%
	01-420-101-0000	MIS - FULL TIME SALARIES	68,183.00	5,244.84	8,129.50	60,053.50	12%	65,377.00	5,154.64	8,505.16	56,871.84	13%
	01-420-190-0000	MIS - TRAINING	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	142.40	142.40	2,357.60	6%	2,500.00	0.00	755.45	1,744.55	30%
	01-420-301-0000	MIS - COMMUNICATION SERVICE	600.00	50.51	50.51	549.49	8%	600.00	50.20	50.20	549.80	8%
	01-420-310-0002	MIS - DUES SUBSCRIPTIONS	275.00	0.00	0.00	275.00	0%	275.00	0.00	0.00	275.00	0%
	01-420-407-0000	MIS - SOFTWARE MAINT	42,500.00	1,804.90	1,804.90	40,695.10	4%	40,000.00	0.00	9,284.45	30,715.55	23%
	01-420-409-0000	MIS - REPAIRS/MAINT	4,500.00	775.11	775.11	3,724.89	17%	4,500.00	0.00	110.00	4,390.00	2%
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,500.00	0.00	0.00	4,500.00	0%	4,500.00	0.00	0.00	4,500.00	0%
	01-420-702-0000	MIS - VENDOR SUPPORT	1,500.00	0.00	0.00	1,500.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-420-800-0000	MIS - NEW EQUIPMENT	10,000.00	589.29	589.29	9,410.71	6%	12,000.00	345.34	345.34	11,654.66	3%
Information Technology			135,558.00	8,607.05	11,491.71	124,066.29	8%	131,752.00	5,550.18	19,050.60	112,701.40	14%
	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	23,086.00	1,755.84	2,700.72	20,385.28	12%	21,887.00	1,729.88	2,851.37	19,035.63	13%
	01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	6,000.00	0.00	29.99	5,970.01	0%	6,000.00	0.00	0.00	6,000.00	0%
	01-421-310-0000	CHANNEL 13 - OPERATING EXPENSES	2,500.00	0.00	250.00	2,250.00	10%	2,500.00	0.00	0.00	2,500.00	0%
Channel 13			31,586.00	1,755.84	2,980.71	28,605.29	9%	30,387.00	1,729.88	2,851.37	27,535.63	9%

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended August 31, 2016

Fiscal Year 2017							Fiscal Year 2016					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Police	01-438-101-0000	POLICE - FULL TIME SALARIES	1,037,437.00	79,328.80	122,412.83	915,024.17	12%	1,013,622.00	75,290.25	124,573.98	889,048.02	12%
	01-438-102-0000	POLICE - OVERTIME	107,010.00	11,591.35	18,002.76	89,007.24	17%	105,140.00	12,627.95	20,906.89	84,233.11	20%
	01-438-103-0000	POLICE - PART-TIME SALARIES	35,000.00	2,055.69	3,135.50	31,864.50	9%	35,000.00	2,660.60	3,993.88	31,006.12	11%
	01-438-162-0000	POLICE - MEDICAL	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	378.00	378.00	2,122.00	15%
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOPMENT	10,000.00	0.00	0.00	10,000.00	0%	10,000.00	0.00	0.00	10,000.00	0%
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	600.00	0.00	-10.00	610.00	-2%	600.00	0.00	0.00	600.00	0%
	01-438-193-0000	POLICE - UNIFORMS	8,800.00	523.08	888.93	7,911.07	10%	8,800.00	1,184.60	1,184.60	7,615.40	13%
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	5,000.00	0.00	4,800.00	200.00	96%	5,000.00	0.00	4,100.00	900.00	82%
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,500.00	0.00	2,500.00	0.00	100%	2,500.00	0.00	2,250.00	250.00	90%
	01-438-199-0000	POLICE- CRIMINAL INVESTIGATION	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	224.99	224.99	1,775.01	11%
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	0.00	0.00	2,500.00	0%
	01-438-201-0000	POLICE - POSTAGE	450.00	35.45	53.35	396.65	12%	450.00	47.27	74.88	375.12	17%
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	714.26	714.26	4,785.74	13%	5,500.00	496.45	496.45	5,003.55	9%
	01-438-202-0438	POLICE-GENERAL SUPPLIES	400.00	20.50	41.00	359.00	10%	400.00	20.00	40.00	360.00	10%
	01-438-209-0000	POLICE - GASOLINE	34,000.00	1,388.31	2,925.11	31,074.89	9%	34,000.00	0.00	1,794.96	32,205.04	5%
	01-438-301-0000	POLICE - COMMUNICATION SERVICES	16,500.00	1,059.16	1,089.15	15,410.85	7%	16,500.00	804.72	1,572.34	14,927.66	10%
	01-438-310-0002	POLICE - DUES/MEMBERSHIPS	4,210.00	0.00	0.00	4,210.00	0%	3,200.00	0.00	100.00	3,100.00	3%
	01-438-310-0005	POLICE - BOOKS/PUBLICATIONS	2,800.00	0.00	0.00	2,800.00	0%	2,800.00	0.00	0.00	2,800.00	0%
	01-438-310-0044	POLICE - EQUIPMENT/FIELD SUPPLIES	6,000.00	0.00	0.00	6,000.00	0%	18,000.00	278.49	324.58	17,675.42	2%
	01-438-310-0045	POLICE - PRISONER EXPENSES	1,200.00	0.00	112.00	1,088.00	9%	1,200.00	0.00	7.61	1,192.39	1%
	01-438-402-0000	POLICE - EQUIP MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	0.00	564.89	4,435.11	11%
	01-438-410-0000	POLICE - EQUIPMENT LEASE	26,900.00	476.76	476.76	26,423.24	2%	26,900.00	476.76	1,468.76	25,431.24	5%
	01-438-501-0000	POLICE - PRINTING/PUBLISHING	2,800.00	0.00	0.00	2,800.00	0%	2,800.00	0.00	0.00	2,800.00	0%
	01-438-521-0000	POLICE - ANIMAL CONTROL	3,600.00	0.00	0.00	3,600.00	0%	3,600.00	42.49	42.49	3,557.51	1%
Police			1,322,707.00	97,193.36	157,141.65	1,165,565.35	12%	1,308,012.00	94,532.57	164,099.30	1,143,912.70	13%
Public Works	01-441-101-0000	PW ADMIN. - FULL TIME SALARIES	119,085.00	9,160.32	14,422.44	104,662.56	12%	118,136.00	9,136.00	15,074.40	103,061.60	13%
	01-441-102-0000	PW ADMIN. - OVERTIME	50,000.00	672.42	1,078.39	48,921.61	2%	50,000.00	821.77	1,266.62	48,733.38	3%
	01-441-106-0000	PW ADMIN. - LABOR SALARIES	231,131.00	18,043.60	27,847.91	203,283.09	12%	220,711.00	14,516.93	24,062.71	196,648.29	11%
	01-441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPM	1,000.00	0.00	0.00	1,000.00	0%	500.00	0.00	0.00	500.00	0%
	01-441-193-0000	PW ADMIN. - UNIFORMS	10,000.00	565.51	1,152.32	8,847.68	12%	14,000.00	498.36	1,206.05	12,793.95	9%
	01-441-201-0000	PW ADMIN. - POSTAGE	100.00	0.47	1.40	98.60	1%	100.00	12.80	15.71	84.29	16%
	01-441-202-0000	PW ADMIN. - GENERAL SUPPLIES	8,000.00	657.32	677.82	7,322.18	8%	6,500.00	254.69	406.69	6,093.31	6%
	01-441-301-0000	PW ADMIN. - COMMUNICATION SERVICE	6,000.00	599.81	955.41	5,044.59	16%	6,000.00	551.63	868.51	5,131.49	14%
	01-441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	1,000.00	0.00	25.00	975.00	3%	200.00	0.00	992.00	-792.00	496%
	01-441-310-0003	PW ADMIN. - ADVERTISING	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	267.78	267.78	932.22	22%
Public Works			427,516.00	29,699.45	46,160.69	381,355.31	11%	417,347.00	26,059.96	44,160.47	373,186.53	11%
Roadways & Sidewalks	01-442-202-0000	RDWY/SWK - GENERAL SUPPLIES	16,000.00	3,177.73	3,683.05	12,316.95	23%	15,000.00	632.20	3,854.57	11,145.43	26%
	01-442-205-0000	RDWY/SWK - WINTER SALT	80,000.00	0.00	0.00	80,000.00	0%	80,000.00	0.00	0.00	80,000.00	0%
	01-442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	0.00	0.00	6,200.00	0%	6,200.00	0.00	0.00	6,200.00	0%
	01-442-213-0000	RDWY/SWK - PAVEMENT MARKING	3,500.00	0.00	0.00	3,500.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-442-250-0000	RDWY/SWK - COLD MIX	3,000.00	0.00	0.00	3,000.00	0%	2,800.00	0.00	0.00	2,800.00	0%
	01-442-251-0000	RDWY/SWK - HOT TOP	155,000.00	0.00	0.00	155,000.00	0%	125,000.00	0.00	0.00	125,000.00	0%
	01-442-402-0000	RDWY/SWK - EQUIPMENT LEASE	13,200.00	1,687.50	1,687.50	11,512.50	13%	12,500.00	0.00	0.00	12,500.00	0%
	01-442-514-0000	RDWY/SWK - CONTRACT STREET MAR	6,000.00	0.00	0.00	6,000.00	0%	6,000.00	0.00	0.00	6,000.00	0%
	01-442-516-0000	RDWY/SWK - CONTRACT WINTER EQU	15,000.00	0.00	0.00	15,000.00	0%	15,000.00	0.00	0.00	15,000.00	0%
	01-442-527-0000	RDWY/SWK - CURBSIDE WEED CONTR	3,000.00	950.00	1,900.00	1,100.00	63%	3,000.00	0.00	0.00	3,000.00	0%
	01-442-528-0000	RDWY/SWK - TREE SERVICE	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	0.00	0.00	2,070.00	0%	2,070.00	0.00	0.00	2,070.00	0%
	01-442-704-0000	RDWY/SWK - ENGINEERING	25,000.00	0.00	0.00	25,000.00	0%	25,000.00	0.00	0.00	25,000.00	0%
	01-442-705-0000	RDWY/SWK CONSTRUCTION	0.00	0.00	0.00	0.00	0%	88,000.00	1,800.00	7,163.63	80,836.37	8%
Roadways & Sidewalks			330,970.00	5,815.23	7,270.55	323,699.45	2%	386,570.00	2,432.20	11,018.20	375,551.80	3%
Street Lights	01-446-202-0000	STREET LIGHT - FIXTURES	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	397.05	1,602.95	20%
	01-446-302-0000	STREET LIGHT - ELECTRICITY	47,000.00	3,713.30	3,713.30	43,286.70	8%	44,250.00	2,929.13	2,929.13	41,320.87	7%
Street Lights			49,000.00	3,713.30	3,713.30	45,286.70	8%	46,250.00	2,929.13	3,326.18	42,923.82	7%

Town of Newmarket, New Hampshire

Expense Report ^{a,b}

For the Period Ended August 31, 2016

Fiscal Year 2017							Fiscal Year 2016					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Building & Grounds	01-448-101-0000	BLD/GRNDS - FULL-TIME SALARIES	63,461.00	4,710.80	7,455.11	56,005.89	12%	61,382.00	5,022.40	8,100.71	53,281.29	13%
	01-448-102-0000	BLD/GRNDS - OVERTIME	3,000.00	298.90	469.70	2,530.30	16%	3,000.00	324.00	382.50	2,617.50	13%
	01-448-103-0000	BLD/GRNDS - PART TIME SALARIES	86,247.00	9,075.22	11,929.14	74,317.86	14%	88,420.00	9,412.59	15,276.72	73,143.28	17%
	01-448-202-0000	BLD/GRNDS - GENERAL SUPPLIES	10,000.00	625.34	625.34	9,374.66	6%	10,000.00	117.97	117.97	9,882.03	1%
	01-448-302-0000	BLD/GRNDS - ELECTRICITY-TOWN HALL	12,000.00	1,033.35	1,033.35	10,966.65	9%	10,900.00	1,225.53	1,225.53	9,674.47	11%
	01-448-302-0406	BLD/GRNDS - ELECTRICITY - PARKS	1,300.00	100.66	100.66	1,199.34	8%	1,300.00	92.55	92.55	1,207.45	7%
	01-448-302-0438	BLD/GRNDS - ELECTRICITY POLICE	13,500.00	1,001.78	1,001.78	12,498.22	7%	11,800.00	1,321.22	1,321.22	10,478.78	11%
	01-448-302-0441	BLD/GRNDS - ELECTRICITY YOUNGS LANE	25,000.00	1,960.87	1,960.87	23,039.13	8%	24,000.00	2,576.26	2,576.26	21,423.74	11%
	01-448-303-0000	BLD/GRNDS - HEAT & OIL - TOWN HALL	23,000.00	0.00	0.00	23,000.00	0%	26,000.00	0.00	0.00	26,000.00	0%
	01-448-303-0438	BLD/GRNDS - HEAT & OIL - POLICE	4,100.00	0.00	0.00	4,100.00	0%	3,000.00	109.00	109.00	2,891.00	4%
	01-448-303-0441	BLD/GRNDS - HEAT & OIL - YOUNGS LANE	39,000.00	0.00	0.00	39,000.00	0%	39,000.00	0.00	0.00	39,000.00	0%
	01-448-304-0000	BLD/GRNDS - WATER/SEWER TOWN HALL	4,000.00	1,215.93	1,215.93	2,784.07	30%	4,000.00	3,589.95	3,589.95	410.05	90%
	01-448-304-0150	BLD/GRNDS-WATER/SEWER COMMUNITY	0.00	354.75	354.75	-354.75	0%	0.00	0.00	0.00	0.00	0%
	01-448-304-0438	BLD/GRNDS - WATER/SEWER - POLICE	525.00	144.30	144.30	380.70	27%	800.00	174.11	174.11	625.89	22%
	01-448-304-0441	BLD/GRNDS - WATER/SEWER - YOUNGS LA	1,950.00	599.50	599.50	1,350.50	31%	1,800.00	470.84	470.84	1,329.16	26%
	01-448-401-0110	BLD/GRNDS - YOUNGS LANE MAINT	14,000.00	168.51	800.37	13,199.63	6%	14,000.00	813.18	1,830.28	12,169.72	13%
	01-448-401-0120	BLD/GRNDS - TOWN HALL MAINTENANC	13,000.00	370.80	500.14	12,499.86	4%	13,000.00	1,036.45	1,122.25	11,877.75	9%
	01-448-401-0125	BLD/GRNDS - ELEVATOR MAINTENANCE	2,500.00	585.19	585.19	1,914.81	23%	2,400.00	562.14	562.14	1,837.86	23%
	01-448-401-0140	BLD/GRNDS - PARKS MAINTENANCE	8,000.00	0.00	126.00	7,874.00	2%	8,000.00	394.75	805.22	7,194.78	10%
	01-448-401-0150	BLD/GRNDS - COMMUNITY CENTER MAI	7,500.00	1,011.89	1,015.89	6,484.11	14%	7,500.00	314.96	356.51	7,143.49	5%
	01-448-401-0151	BLD/GRNDS - COMM CTR ELECTRICITY	12,000.00	1,328.58	1,328.58	10,671.42	11%	12,000.00	1,520.80	1,520.80	10,479.20	13%
	01-448-401-0152	BLD/GRNDS - COMM CENTR HEAT OIL	14,000.00	1,155.51	1,155.51	12,844.49	8%	14,000.00	0.00	126.52	13,873.48	1%
	01-448-401-0153	BLD/GRNDS - SENIOR CENTER ELECTRICITY	7,000.00	305.62	305.62	6,694.38	4%	0.00	370.10	370.10	-370.10	0%
	01-448-401-0154	BLD/GRNDS - SENIOR CTR HEAT	5,000.00	0.00	206.55	4,793.45	4%	0.00	0.00	0.00	0.00	0%
	01-448-401-0160	BLD/GRNDS - BANDSTAND MAINTENANC	100.00	0.00	0.00	100.00	0%	100.00	0.00	850.00	-750.00	850%
	01-448-401-0170	BLD/GRNDS - HAND TUB MAINTENANCE	300.00	27.08	27.08	272.92	9%	300.00	43.27	43.27	256.73	14%
	01-448-401-0175	BLD/GRNDS - DAM MAINTENANCE	3,000.00	133.30	133.30	2,866.70	4%	3,000.00	50.28	50.28	2,949.72	2%
	01-448-401-0180	BLD/GRNDS - TOWN CLOCK MAINTENAN	250.00	0.00	0.00	250.00	0%	2,000.00	0.00	227.50	1,772.50	11%
	01-448-401-0438	BLD/GRNDS - POLICE BUILDING MAINTEN	11,500.00	1,955.42	3,491.64	8,008.36	30%	10,000.00	45.00	45.00	9,955.00	0%
	01-448-402-0000	BLD/GRNDS - EQUIPMENT MAINTENANC	2,500.00	0.00	222.00	2,278.00	9%	2,500.00	0.00	263.00	2,237.00	11%
	01-448-405-0000	BLD/GRNDS - GROUNDS MAINTENANCE	32,000.00	2,738.89	5,267.99	26,732.01	16%	32,000.00	5,075.49	7,034.74	24,965.26	22%
	01-448-533-0000	BLD/GRNDS - MOSQUITO CONTROL	60,000.00	0.00	20,000.00	40,000.00	33%	55,000.00	0.00	0.00	55,000.00	0%
	01-448-800-0000	BLD/GRNDS - EQUIPMENT PURCHASE	2,500.00	0.00	0.00	2,500.00	0%	7,000.00	0.00	0.00	7,000.00	0%
Building & Grounds			482,233.00	30,902.19	62,056.29	420,176.71	13%	468,202.00	34,662.84	48,644.97	419,557.03	10%
Cemetery	01-449-101-0000	CEM - FULL TIME SALARIES	19,053.00	1,465.60	2,601.44	16,451.56	14%	18,263.00	1,440.00	2,378.25	15,884.75	13%
	01-449-103-0000	CEM - PART TIME SALARIES	11,050.00	1,095.90	1,868.65	9,181.35	17%	11,050.00	865.00	1,515.48	9,534.52	14%
	01-449-202-0000	CEM - GENERAL SUPPLIES	500.00	180.39	180.39	319.61	36%	1,000.00	12.50	37.25	962.75	4%
	01-449-302-0000	CEM - ELECTRICITY	250.00	0.00	0.00	250.00	0%	250.00	15.51	15.51	234.49	6%
	01-449-402-0000	CEM - EQUIPMENT MAINT	800.00	0.00	0.00	800.00	0%	800.00	0.00	0.00	800.00	0%
	01-449-702-0000	CEM - CONTRACTED SERVICES	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	01-449-800-0000	CEM - EQUIPMENT PURCHASE	600.00	0.00	0.00	600.00	0%	600.00	0.00	299.00	301.00	50%
Cemetery			37,253.00	2,741.89	4,650.48	32,602.52	12%	36,963.00	2,333.01	4,245.49	32,717.51	11%
Vehicle	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	3,000.00	117.18	306.36	2,693.64	10%	5,000.00	190.55	190.55	4,809.45	4%
	01-452-209-0000	VEHICLE - GASOLINE	16,000.00	-235.84	76.53	15,923.47	0%	16,000.00	2,552.93	2,754.54	13,245.46	17%
	01-452-210-0000	VEHICLE - DIESEL FUEL	38,000.00	370.80	1,726.47	36,273.53	5%	37,000.00	1,080.00	2,105.33	34,894.67	6%
	01-452-214-0000	VEHICLE - OIL	0.00	0.00	0.00	0.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	01-452-402-0000	VEHICLE - EQUIP MAINT	60,000.00	4,775.71	5,805.10	54,194.90	10%	54,000.00	629.83	1,381.91	52,618.09	3%
	01-452-403-0000	VEHICLE - VEHICLE MAINT PUBLIC WORKS	48,000.00	6,449.24	6,780.68	41,219.32	14%	48,000.00	2,340.68	2,340.68	45,659.32	5%
	01-452-403-0406	VEHICLE - VEHICLE MAINT REC	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	804.18	847.18	1,152.82	42%
	01-452-403-0438	VEHICLE - VEHICLE MAINT POLICE	15,000.00	864.46	971.06	14,028.94	6%	14,000.00	714.88	2,200.25	11,799.75	16%
	01-452-403-0461	VEHICLE - VEHICLE MAINT FIRE	20,000.00	514.17	514.17	19,485.83	3%	16,000.00	2,792.94	2,792.94	13,207.06	17%
	01-452-404-0000	VEHICLE - RADIO MAINT	1,500.00	0.00	0.00	1,500.00	0%	1,200.00	0.00	0.00	1,200.00	0%
	01-452-800-0000	VEHICLE - EQUIP PURCHASE	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	199.00	199.00	2,801.00	7%
Vehicle			206,500.00	12,855.72	16,180.37	190,319.63	8%	197,700.00	11,304.99	14,812.38	182,887.62	7%
Fire & Rescue	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	84,779.00	6,521.40	10,108.17	74,670.83	12%	82,298.00	6,426.00	10,760.40	71,537.60	13%
	01-461-102-0000	FIRE/RES - OVERTIME	14,000.00	1,768.36	2,188.20	11,811.80	16%	14,000.00	2,151.98	2,996.19	11,003.81	21%
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	134,808.00	12,475.68	21,260.63	113,547.37	16%	119,012.00	10,753.59	20,371.48	98,640.52	17%
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELOPMEN	18,000.00	0.00	125.00	17,875.00	1%	12,500.00	4,049.74	4,049.74	8,450.26	32%
	01-461-193-0000	FIRE/RES - UNIFORMS	12,000.00	277.08	1,473.32	10,526.68	12%	10,000.00	106.85	2,359.90	7,640.10	24%
	01-461-201-0000	FIRE/RES - POSTAGE	75.00	1.86	3.72	71.28	5%	75.00	37.93	38.42	36.58	51%
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	258.09	304.07	6,195.93	5%	6,500.00	675.71	822.08	5,677.92	13%
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	13,500.00	758.52	1,865.79	11,634.21	14%	12,500.00	712.10	1,869.38	10,630.62	15%
	01-461-209-0000	FIRE/RES - GASOLINE	1,200.00	15.09	52.69	1,147.31	4%	1,200.00	0.00	95.26	1,104.74	8%
	01-461-210-0000	FIRE/RES - DIESEL FUEL	8,700.00	529.20	1,043.28	7,656.72	12%	8,700.00	0.00	839.23	7,860.77	10%
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	10,000.00	831.76	831.76	9,168.24	8%	16,000.00	411.67	835.09	15,164.91	5%
	01-461-301-0000	FIRE/RES - COMMUNICATION SERVICES	6,500.00	688.10	784.34	5,715.66	12%	6,000.00	369.91	529.76	5,470.24	9%
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	4,200.00	620.00	2,245.00	1,955.00	53%	4,200.00	0.00	3,172.00	1,028.00	76%
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	900.00	0.00	0.00	900.00	0%	900.00	850.33	850.33	49.67	94%
	01-461-402-0000	FIRE/RES - EQUIP MAINT	15,000.00	310.00	1,640.19	13,359.81	11%	12,500.00	1,650.42	2,085.16	10,414.84	17%
	01-461-518-0000	FIRE/RES - HAZMAT	2,400.00	0.00	1,946.00	454.00	81%	2,200.00	0.00	2,098.14	101.86	95%
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	1,200.00	0.00	0.00	1,200.00	0%	600.00	0.00	0.00	600.00	0%
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	25,000.00	0.00	0.00	25,000.00	0%	25,000.00	1,327.28	1,327.28	23,672.72	5%
Fire & Rescue			358,762.00	25,055.14	45,872.16	3						

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended August 31, 2016

Fiscal Year 2017							Fiscal Year 2016					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Emergency Management	01-463-103-0000	EM - PART TIME SALARIE	750.00	0.00	750.00	0.00	100%	750.00	0.00	0.00	750.00	0%
	01-463-190-0000	EM - TRAINING/STAFF DE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	01-463-202-0000	EM - GENERAL SUPPLIES	450.00	0.00	0.00	450.00	0%	450.00	0.00	992.00	-542.00	220%
			1,950.00	0.00	750.00	1,200.00	38%	1,950.00	0.00	992.00	958.00	51%
Grants	01-480-812-0000	GRANTS - MEM DAY PARADE	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	0.00	0.00	0.00	0.00	0%	15,500.00	0.00	0.00	15,500.00	0%
	01-480-814-0000	GRANTS - NWMKT ATHLETIC ASSOC	21,500.00	0.00	0.00	21,500.00	0%	21,500.00	0.00	0.00	21,500.00	0%
	01-480-815-0000	GRANTS - NWMKT SENIOR CITIZENS	2,000.00	0.00	2,000.00	0.00	100%	1,200.00	0.00	1,200.00	0.00	100%
	01-480-816-0000	GRANTS - NWMKT HISTORICAL SOCIETY	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-480-817-0000	GRANTS - C.O.A.S.T.	23,000.00	0.00	0.00	23,000.00	0%	23,000.00	0.00	0.00	23,000.00	0%
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	500.00	0.00	0.00	500.00	0%	2,100.00	0.00	0.00	2,100.00	0%
			51,000.00	0.00	2,000.00	49,000.00	4%	67,300.00	0.00	1,200.00	66,100.00	2%
Social Service Grant	01-480-819-0000	GRANTS - NWMKT HANDTUB ASSOC.	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CENTER	10,403.00	0.00	10,403.00	0.00	100%	10,403.00	0.00	10,403.00	0.00	100%
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVICE	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	0.00	4,000.00	0%
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0.00	9,000.00	0.00	100%
	01-481-917-0000	SS GRANTS - R.S.V.P.	600.00	0.00	600.00	0.00	100%	0.00	0.00	0.00	0.00	0%
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	0.00	0.00	1,200.00	0%
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTER	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HEALTH	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	0.00	4,000.00	0%
	01-481-924-0000	SS GRANTS - ROCKINGHAM COUNTY NUTR	5,326.00	0.00	5,623.00	-297.00	106%	5,326.00	5,326.00	5,326.00	0.00	100%
	01-481-925-0000	SS GRANTS - AIDS RESPONSE	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-481-927-0000	SS GRANTS - READY RIDES	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	1,500.00	0.00	100%
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY CENTE	500.00	0.00	0.00	500.00	0%	1,500.00	0.00	0.00	1,500.00	0%
			45,029.00	0.00	25,626.00	19,403.00	57%	45,429.00	5,326.00	28,229.00	17,200.00	62%
Capital Reserve	01-490-900-0011	CAP RES - REVALUATION	10,000.00	10,000.00	10,000.00	0.00	100%	10,000.00	10,000.00	10,000.00	0.00	100%
	01-490-900-0012	CAP RES - FIRE DEPARTMENT	50,000.00	50,000.00	50,000.00	0.00	100%	50,000.00	50,000.00	50,000.00	0.00	100%
	01-490-900-0013	CAP RES - ROADWAY IMPROVEMENTS	125,000.00	125,000.00	125,000.00	0.00	100%	125,000.00	125,000.00	125,000.00	0.00	100%
	01-490-900-0016	CAP RES - PUBLIC WORKS	80,000.00	80,000.00	80,000.00	0.00	100%	130,000.00	130,000.00	130,000.00	0.00	100%
	01-490-900-0017	CAP RES - POLICE VEHICLES	48,000.00	48,000.00	48,000.00	0.00	100%	46,500.00	46,500.00	46,500.00	0.00	100%
	01-490-900-0019	CAP RES - BUILDING IMPROVEMENT	50,000.00	50,000.00	50,000.00	0.00	100%	0.00	0.00	0.00	0.00	0%
	01-490-900-0021	CAP RES - RECREATION FACILITIES	18,666.00	18,666.00	18,666.00	0.00	100%	0.00	0.00	0.00	0.00	0%
	01-490-900-0028	CAP RES - MASTER PLAN	10,000.00	10,000.00	10,000.00	0.00	100%	10,000.00	10,000.00	10,000.00	0.00	100%
	01-490-900-0036	CAP RES - VETERANS MEMORIAL	2,000.00	2,000.00	2,000.00	0.00	100%	0.00	0.00	0.00	0.00	0%
	01-490-900-0074	CAPITAL RESERVE POLICE DISPATCH EQUIP	29,449.00	29,449.00	29,449.00	0.00	100%	29,449.00	29,449.00	29,449.00	0.00	100%
	01-490-900-0079	CAP RES - MACALLEN DAM	75,000.00	75,000.00	75,000.00	0.00	100%	50,000.00	50,000.00	50,000.00	0.00	100%
	01-490-900-0085	CAP RES - STORM WATER MANAGEMENT	75,000.00	75,000.00	75,000.00	0.00	100%	50,000.00	50,000.00	50,000.00	0.00	100%
	01-490-900-0086	CAP RES - 300TH ANNIV.CELEBRATION EXP	2,000.00	2,000.00	2,000.00	0.00	100%	2,000.00	2,000.00	2,000.00	0.00	100%
	01-490-900-0087	CAP RES - COMPENSATED ABSENCE EXP.TF	0.00	0.00	0.00	0.00	0%	10,000.00	10,000.00	10,000.00	0.00	100%
			575,115.00	575,115.00	575,115.00	0.00	100%	512,949.00	512,949.00	512,949.00	0.00	100%
General Fund			6,880,668.00	937,184.24	1,534,094.54	5,346,573.46	22%	6,650,247.00	943,340.85	1,490,993.13	5,159,253.87	22%
Library	02-480-101-0000	LIBRARY - SALARIES	54,100.00	3,923.06	6,080.74	48,019.26	11%	54,100.00	3,923.06	6,473.05	47,626.95	12%
	02-480-103-0000	LIBRARY - PART TIME SALARIES	108,013.00	6,739.10	10,773.56	97,239.44	10%	114,235.00	6,134.26	10,508.22	103,726.78	9%
	02-480-150-0000	LIBRARY - FICA	9,571.00	684.67	1,092.21	8,478.79	11%	10,712.00	647.18	1,100.10	9,611.90	10%
	02-480-151-0000	LIBRARY - MEDICARE	2,238.00	160.11	255.42	1,982.58	11%	2,506.00	151.34	257.26	2,248.74	10%
	02-480-155-0000	LIBRARY - HEALTH INSURANCE	15,000.00	396.58	963.82	14,036.18	6%	15,000.00	481.91	1,049.15	13,950.85	7%
	02-480-156-0000	LIBRARY - RETIREMENT	6,043.00	438.20	668.61	5,374.39	11%	6,032.00	438.20	728.52	5,303.48	12%
	02-480-159-0000	LIBRARY - LIFE & DISABILITY	750.00	92.04	166.08	583.92	22%	633.00	115.33	248.66	384.34	39%
	02-480-160-0000	LIBRARY-WORKERS COMPENSATION	1,500.00	0.00	1,500.00	0.00	100%	2,352.00	0.00	2,352.00	0.00	100%
	02-480-161-0000	LIBRARY - UNEMPLOYMENT	2,495.00	0.00	0.00	2,495.00	0%	2,816.00	0.00	0.00	2,816.00	0%
	02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	02-480-202-0000	LIBRARY - GENERAL SUPPLIES	5,000.00	433.39	578.12	4,421.88	12%	5,000.00	241.16	406.56	4,593.44	8%
	02-480-301-0000	LIBRARY - TELEPHONE	1,800.00	130.02	237.27	1,562.73	13%	1,800.00	122.37	122.37	1,677.63	7%
	02-480-302-0000	LIBRARY - ELECTRICITY	12,000.00	0.00	918.92	11,081.08	8%	10,000.00	1,157.20	1,157.20	8,842.80	12%
	02-480-303-0000	LIBRARY - HEAT & OIL	12,000.00	0.00	0.00	12,000.00	0%	13,800.00	0.00	0.00	13,800.00	0%
	02-480-304-0000	LIBRARY - WATER	700.00	210.45	210.45	489.55	30%	700.00	41.41	153.17	546.83	22%
	02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS	39,394.00	3,966.31	7,990.65	31,403.35	20%	38,247.00	3,016.44	5,588.07	32,658.93	15%
	02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHER	9,500.00	0.00	7,377.00	2,123.00	78%	9,500.00	8,887.00	8,887.00	613.00	94%
	02-480-350-0000	LIBRARY - PROGRAMS	2,000.00	50.00	200.00	1,800.00	10%	2,000.00	0.00	1,243.88	756.12	62%
	02-480-401-0000	LIBRARY - BUILDING MAINTENANCE	23,000.00	45,608.59	46,058.59	-23,058.59	200%	15,000.00	1,552.57	5,643.57	9,356.43	38%
	02-480-402-0000	LIBRARY - EQUIPMENT MAINTENANCE/LEA	600.00	43.00	43.00	557.00	7%	600.00	43.00	43.00	557.00	7%
	02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS	5,000.00	0.00	5,000.00	0.00	100%	5,000.00	0.00	5,000.00	0.00	100%
	02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE	2,000.00	0.00	65.00	1,935.00	3%	2,000.00	0.00	0.00	2,000.00	0%
			314,704.00	62,875.52	90,179.44	224,524.56	29%	314,033.00	26,952.43	50,961.78	263,071.22	16%

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended August 31, 2016

Fiscal Year 2017							Fiscal Year 2016						
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	
Recreation	05-406-103-0000	RECREATION - PART TIME SALARIES	124,440.00	40,110.93	60,151.02	64,288.98	48%	100,440.00	36,030.84	62,875.78	37,564.22	63%	
	05-406-111-0000	RECREATION - WORK STUDY	2,000.00	0.00	0.00	2,000.00	0%	0.00	0.00	0.00	0.00	0%	
	05-406-150-0000	RECREATION - FICA	7,715.00	2,486.86	3,729.38	3,985.62	48%	6,227.00	2,233.91	3,576.20	2,650.80	57%	
	05-406-151-0000	RECREATION - MEDI	1,804.00	581.61	872.26	931.74	48%	1,456.00	522.47	836.37	619.63	57%	
	05-406-190-0000	RECREATION - TRAINING/STAFF DEVELOP	2,000.00	0.00	140.00	1,860.00	7%	1,400.00	0.00	0.00	1,400.00	0%	
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	350.00	9.60	9.60	340.40	3%	350.00	72.09	72.09	277.91	21%	
	05-406-201-0000	RECREATION - POSTAGE	1,000.00	5.12	8.09	991.91	1%	400.00	48.60	48.60	351.40	12%	
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	1,650.00	14.54	14.54	1,635.46	1%	1,650.00	349.99	362.73	1,287.27	22%	
	05-406-202-0034	RECREATION - ATHLETIC SUPPLIES	8,830.00	0.00	0.00	8,830.00	0%	7,830.00	0.00	0.00	7,830.00	0%	
	05-406-202-0036	RECREATION - CLASS SUPPLIES	2,954.00	0.00	5.00	2,949.00	0%	2,154.00	85.83	92.82	2,061.18	4%	
	05-406-302-0000	RECREATION - ELECTRICITY	0.00	0.00	0.00	0.00	0%	0.00	25.97	25.97	-25.97	0%	
	05-406-302-0001	RECREATION - FIELD LIGHTS	5,000.00	170.73	170.73	4,829.27	3%	5,000.00	241.85	241.85	4,758.15	5%	
	05-406-310-0002	RECREATION - DUES/SUBSCRIPTIONS	150.00	-39.96	-29.97	179.97	-20%	150.00	0.00	0.00	150.00	0%	
	05-406-310-0003	RECREATION - ADVERTISING	800.00	0.00	0.00	800.00	0%	800.00	0.00	0.00	800.00	0%	
	05-406-402-0000	RECREATION - EQUIPMENT MAINTENANCE	2,000.00	970.08	1,249.96	750.04	62%	1,000.00	90.00	90.00	910.00	9%	
	05-406-460-0000	RECREATION - BANK FEES	0.00	476.86	1,067.47	-1,067.47	0%	0.00	0.00	0.00	0.00	0%	
	05-406-501-0000	RECREATION - PRINTING & PUBLISHING	8,163.00	0.00	0.00	8,163.00	0%	8,163.00	0.00	0.00	8,163.00	0%	
	05-406-508-0000	RECREATION - BUS TRIPS	36,000.00	12,175.46	14,482.05	21,517.95	40%	36,000.00	17,902.83	20,141.56	15,858.44	56%	
	05-406-702-0000	RECREATION - CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0%	0.00	0.00	0.00	0.00	0%	
	05-406-800-0000	RECREATION - EQUIPMENT PURCHASE	3,000.00	0.00	0.00	3,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%	
05-406-902-0000	RECREATION - SUMMER CAMP	9,000.00	11,938.55	12,370.66	-3,370.66	137%	9,000.00	6,474.95	7,252.01	1,747.99	81%		
05-406-902-0037	RECREATION - TEEN CAMP	2,500.00	1,305.06	1,305.06	1,194.94	52%	2,500.00	663.67	954.58	1,545.42	38%		
05-406-904-0000	RECREATION - SUNRISE SUNSET SR CTR	3,927.00	56.40	56.40	3,870.60	1%	3,000.00	0.00	31.50	2,968.50	1%		
05-406-905-0000	RECREATION - SPLASH PAD	5,000.00	0.00	0.00	5,000.00	0%	0.00	0.00	0.00	0.00	0%		
05-406-906-0000	RECREATION - SPECIAL EVENTS	10,150.00	829.13	3,179.13	6,970.87	31%	10,150.00	-476.01	1,873.99	8,276.01	18%		
Recreation			243,433.00	71,090.97	98,781.38	144,651.62	41%	199,670.00	64,266.99	98,476.05	101,193.95	49%	
Solid Waste	07-450-103-0000	SW - PART TIME	11,156.00	871.10	1,527.68	9,628.32	14%	10,881.00	858.08	1,377.08	9,503.92	13%	
	07-450-202-0000	SW - GENERAL SUPPLIES	15,000.00	23.03	12,376.63	2,623.37	83%	20,000.00	21.56	21.56	19,978.44	0%	
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	0.00	0.00	800.00	0%	800.00	0.00	0.00	800.00	0%	
	07-450-402-0000	SW - EQUIPMENT LEASE	1,200.00	0.00	50.00	1,150.00	4%	1,200.00	0.00	47.00	1,153.00	4%	
	07-450-403-0000	SW - VEHICLE MAINTENANCE	6,500.00	0.00	0.00	6,500.00	0%	1,500.00	0.00	0.00	1,500.00	0%	
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%	
	07-450-532-0000	SW - FREON REMOVAL	2,300.00	0.00	0.00	2,300.00	0%	1,000.00	0.00	0.00	1,000.00	0%	
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	10,000.00	0.00	0.00	10,000.00	0%	0.00	0.00	0.00	0.00	0%	
	07-450-537-0000	SW - SPRING CLEAN-UP	0.00	0.00	0.00	0.00	0%	35,000.00	0.00	0.00	35,000.00	0%	
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,100.00	0.00	0.00	2,100.00	0%	2,100.00	0.00	0.00	2,100.00	0%	
	07-450-702-0048	SW - MSW CONTRACT	163,000.00	12,468.26	12,468.26	150,531.74	8%	142,000.00	12,126.51	12,239.27	129,760.73	9%	
	07-450-702-0049	SW - RECYCLING CONTRACT	152,000.00	12,653.34	12,653.34	139,346.66	8%	152,000.00	11,126.37	11,726.63	140,273.37	8%	
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	47,000.00	5,588.80	5,588.80	41,411.20	12%	47,000.00	5,070.90	5,070.90	41,929.10	11%	
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	30,000.00	1,081.25	1,081.25	28,918.75	4%	30,000.00	572.53	572.53	29,427.47	2%	
	07-450-800-0000	SW - EQUIPMENT PURCHASE	5,800.00	0.00	0.00	5,800.00	0%	0.00	0.00	0.00	0.00	0%	
	Solid Waste			447,356.00	32,685.78	45,745.96	401,610.04	10%	443,981.00	29,775.95	31,054.97	412,926.03	7%
	Water	20-451-101-0000	WATER - FULL TIME SALARIES	131,004.00	9,440.99	15,376.48	115,627.52	12%	121,009.00	8,856.38	14,597.22	106,411.78	12%
		20-451-102-0000	WATER - OVERTIME	10,000.00	601.78	1,131.61	8,868.39	11%	8,500.00	380.70	741.54	7,758.46	9%
		20-451-103-0000	WATER - PART TIME SALARIES	8,487.00	0.00	439.30	8,047.70	5%	0.00	614.58	1,032.66	-1,032.66	0%
		20-451-150-0000	WATER - FICA	8,150.00	564.39	934.10	7,215.90	11%	8,150.00	571.77	936.99	7,213.01	11%
20-451-151-0000		WATER - MEDICARE	1,906.00	131.96	211.97	1,694.03	11%	1,906.00	133.73	216.77	1,689.23	11%	
20-451-155-0000		WATER - HEALTH INSURANCE	47,153.00	0.00	6,833.28	40,319.72	14%	31,783.00	2,234.10	6,702.30	25,080.70	21%	
20-451-156-0000		WATER - RETIREMENT	14,157.00	1,105.01	1,791.83	12,365.17	13%	14,157.00	1,015.02	1,697.96	12,459.04	12%	
20-451-159-0000		WATER - LIFE/DISABILITY INSURANCE	1,542.00	119.13	220.26	1,321.74	14%	1,542.00	69.89	157.78	1,384.22	10%	
20-451-160-0000		WATER - WORKERS COMPENSATION	4,939.00	0.00	4,939.00	0.00	100%	4,939.00	0.00	4,939.00	0.00	100%	
20-451-161-0000		WATER - UNEMPLOYMENT	2,201.00	0.00	0.00	2,201.00	0%	2,201.00	0.00	0.00	2,201.00	0%	
20-451-190-0000		WATER - TRAINING/STAFF DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0%	1,500.00	180.00	180.00	1,320.00	12%	
20-451-193-0000		WATER - UNIFORMS	2,500.00	150.92	290.91	2,209.09	12%	2,700.00	82.24	143.82	2,556.18	5%	
20-451-198-0000		WATER - LONGEVITY	1,013.00	0.00	0.00	1,013.00	0%	1,013.00	0.00	0.00	1,013.00	0%	
20-451-201-0000		WATER - POSTAGE	6,500.00	476.87	479.61	6,020.39	7%	6,000.00	486.33	1,590.67	4,409.33	27%	
20-451-202-0000		WATER - GENERAL SUPPLIES	3,000.00	77.96	77.96	2,922.04	3%	3,000.00	190.47	639.06	2,360.94	21%	
20-451-202-0002		WATER - DUES/SUBSCRIPTIONS	1,050.00	0.00	0.00	1,050.00	0%	1,050.00	0.00	0.00	1,050.00	0%	
20-451-202-0003		WATER - ADVERTISING	2,500.00	0.00	0.00	2,500.00	0%	1,600.00	0.00	0.00	1,600.00	0%	
20-451-209-0000		WATER - GASOLINE	3,700.00	83.08	298.52	3,401.48	8%	5,200.00	0.00	270.54	4,929.46	5%	
20-451-211-0000		WATER - LP GAS	20,000.00	0.00	0.00	20,000.00	0%	20,000.00	0.00	0.00	20,000.00	0%	
20-451-217-0000		WATER - CHEMICALS	18,000.00	1,758.35	1,758.35	16,241.65	10%	22,000.00	0.00	1,822.18	20,177.82	8%	
20-451-301-0000	WATER - COMMUNICATION SERVICES	3,800.00	285.11	388.18	3,411.82	10%	3,800.00	275.23	377.51	3,422.49	10%		
20-451-302-0000	WATER - ELECTRICITY	53,000.00	3,789.85	3,789.85	49,210.15	7%	47,000.00	3,403.32	3,403.32	43,596.68	7%		
20-451-401-0000	WATER - BUILDING MAINTENANCE	7,000.00	877.22	1,020.92	5,979.08	15%	7,000.00	1,028.86	1,166.90	5,833.10	17%		
20-451-402-0000	WATER - EQUIPMENT MAINTENANCE/LEASE	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	0.00	4,000.00	0%		
20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	0.00	150.71	4,849.29	3%	5,000.00	684.00	684.00	4,316.00	14%		
20-451-406-0000	WATER - SYSTEM MAINTENANCE	50,000.00	1,301.08	3,135.53	46,864.47	6%	45,000.00	11,428.32	11,848.32	33,151.68	26%		
20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANCE	5,179.00	0.00	5,179.00	0.00	100%	4,280.00	0.00	4,280.00	0.00	100%		
20-451-702-0000	WATER - CONTRACTED SERVICES	10,000.00	45.00	402.50	9,597.50	4%	15,000.00	525.00	1,096.00	13,904.00	7%		
20-451-703-0000	WATER - AUDIT	3,484.00	0.00	0.00	3,484.00	0%	3,484.00	0.00	3,484.00	0.00	100%		
20-451-704-0000	WATER - ENGINEERING	25,000.00	0.00	0.00	25,000.00	0%	22,500.00	0.00	0.00	22,500.00	0%		
20-451-900-0000	WATER - TRANSFER TO CAPITAL RESERVE	364,000.00	364,000.00	364,000.00	0.00	100%	364,000.00	364,000.00	364,000.00	0.00	100%		
20-451-950-0000	WATER - BONDS & NOTES PRINCIPLE	52,750.00	0.00										

Town of Newmarket, New Hampshire
Expense Report ^{a b}
For the Period Ended August 31, 2016

Fiscal Year 2017							Fiscal Year 2016						
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	
Sewer	30-471-101-0000	WW - FULL TIME SALARIES	230,469.00	15,003.63	26,599.64	203,869.36	12%	209,313.00	13,145.98	21,745.06	187,567.94	10%	
	30-471-102-0000	WASTEWATER - OVERTIME	19,000.00	592.27	1,238.80	17,761.20	7%	17,000.00	1,047.67	1,698.75	15,301.25	10%	
	30-471-103-0000	WASTEWATER PART TIME SALARIES	8,487.00	0.00	439.30	8,047.70	5%	0.00	614.58	1,032.66	-1,032.66	0%	
	30-471-150-0000	WASTEWATER - FICA	14,204.00	932.40	1,757.59	12,446.41	12%	14,204.00	828.30	1,341.02	12,862.98	9%	
	30-471-151-0000	WASTEWATER - MEDICARE	3,322.00	218.09	411.08	2,910.92	12%	3,322.00	193.70	313.60	3,008.40	9%	
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	71,120.00	1,337.54	11,836.21	59,283.79	17%	87,510.00	5,206.33	15,618.99	71,891.01	18%	
	30-471-156-0000	WASTEWATER - RETIREMENT	24,674.00	1,849.36	3,429.90	21,244.10	14%	24,674.00	1,546.33	2,565.35	22,108.65	10%	
	30-471-159-0000	WASTEWATER - LIFE/DISABILITY INSURANCE	2,195.00	167.64	299.28	1,895.72	14%	2,195.00	121.13	269.26	1,925.74	12%	
	30-471-160-0000	WASTEWATER - WORKERS COMPENSATION	5,899.00	0.00	5,899.00	0.00	100%	5,899.00	0.00	5,899.00	0.00	100%	
	30-471-161-0000	WASTEWATER - UNEMPLOYMENT INSURANCE	3,157.00	0.00	0.00	3,157.00	0%	3,157.00	0.00	0.00	3,157.00	0%	
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%	
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DEVELOPMENT	5,000.00	398.00	398.00	4,602.00	8%	3,500.00	240.00	240.00	3,260.00	7%	
	30-471-193-0000	WASTEWATER - UNIFORMS	3,700.00	1,002.90	1,002.90	2,697.10	27%	3,600.00	131.16	257.50	3,342.50	7%	
	30-471-198-0000	SEWER - LONGEVITY	1,913.00	0.00	0.00	1,913.00	0%	1,913.00	0.00	0.00	1,913.00	0%	
	30-471-201-0000	WASTEWATER - POSTAGE	6,500.00	476.87	491.12	6,008.88	8%	6,000.00	486.32	1,590.66	4,409.34	27%	
	30-471-202-0000	WASTEWATER - GENERAL SUPPLIES	3,000.00	237.39	257.89	2,742.11	9%	3,000.00	271.85	740.44	2,259.56	25%	
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTIONS	800.00	0.00	0.00	800.00	0%	800.00	0.00	75.00	725.00	9%	
	30-471-202-0003	WASTEWATER - ADVERTISING	2,000.00	0.00	0.00	2,000.00	0%	1,500.00	0.00	0.00	1,500.00	0%	
	30-471-209-0000	WASTEWATER - GASOLINE	5,000.00	110.96	200.48	4,799.52	4%	5,000.00	0.00	239.22	4,760.78	5%	
	30-471-215-0000	WASTEWATER - LAB SUPPLIES	30,000.00	4,763.74	4,909.89	25,090.11	16%	20,000.00	453.08	1,101.38	18,898.62	6%	
	30-471-217-0000	WASTEWATER - CHEMICALS	53,000.00	2,250.40	3,758.40	49,241.60	7%	40,000.00	2,101.40	2,101.40	37,898.60	5%	
	30-471-301-0000	WASTEWATER - COMMUNICATION SERVICES	6,800.00	511.06	589.31	6,210.69	9%	6,800.00	485.50	563.33	6,236.67	8%	
	30-471-302-0000	WASTEWATER - ELECTRICITY	144,000.00	7,158.28	7,158.28	136,841.72	5%	84,000.00	6,767.25	6,767.25	77,232.75	8%	
	30-471-303-0000	WASTEWATER - HEAT & OIL	35,000.00	0.00	0.00	35,000.00	0%	30,000.00	0.00	0.00	30,000.00	0%	
	30-471-401-0000	WASTEWATER - BUILDING MAINTENANCE	25,000.00	3,982.88	4,333.62	20,666.38	17%	23,000.00	917.43	1,057.16	21,942.84	5%	
	30-471-403-0000	WASTEWATER - VEHICLE MAINTENANCE	5,000.00	150.72	150.72	4,849.28	3%	5,000.00	898.20	898.20	4,101.80	18%	
	30-471-406-0000	WASTEWATER - SYSTEM MAINTENANCE	50,000.00	3,003.86	3,003.86	46,996.14	6%	50,000.00	2,035.90	2,212.90	47,787.10	4%	
	30-471-504-0000	WASTEWATER - PROPERTY/LIABILITY INSURANCE	10,575.00	0.00	10,575.00	0.00	100%	8,740.00	0.00	8,740.00	0.00	100%	
	30-471-538-0000	WASTEWATER - SLUDGE DISPOSAL	55,000.00	620.00	620.00	54,380.00	1%	30,000.00	320.00	8,596.15	21,403.85	29%	
	30-471-702-0000	WASTEWATER - CONTRACT SERVICES	13,000.00	670.00	1,082.50	11,917.50	8%	17,500.00	416.00	1,224.00	16,276.00	7%	
	30-471-703-0000	WASTEWATER - AUDIT	3,425.00	0.00	0.00	3,425.00	0%	3,425.00	0.00	3,425.00	0.00	100%	
	30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	0.00	4,711.87	25,288.13	16%	30,000.00	0.00	0.00	30,000.00	0%	
	30-471-804-0000	WASTEWATER - NPDES PERMITS	0.00	0.00	0.00	0.00	0%	60,000.00	0.00	0.00	60,000.00	0%	
	30-471-900-0000	WASTEWATER - TRANSFER TO CAPITAL RESERVE	174,200.00	174,200.00	174,200.00	0.00	100%	164,200.00	164,200.00	164,200.00	0.00	100%	
	30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	102,540.00	0.00	0.00	102,540.00	0%	102,540.00	0.00	0.00	102,540.00	0%	
	30-471-951-0000	WW - BONDS & NOTES INTEREST	29,238.00	0.00	0.00	29,238.00	0%	32,895.00	0.00	0.00	32,895.00	0%	
	34-471-230-0000	WW TRTMT FAC - OTHER	0.00	-25.00	-25.00	25.00	0%	0.00	0.00	0.00	0.00	0.00	0%
	34-471-705-1000	WW TRTMT FAC - CONSTRUCTION ADMINISTRATION	0.00	0.00	0.00	0.00	0%	0.00	26,914.83	26,914.83	-26,914.83	0%	
		1,177,968.00	219,612.99	269,329.64	908,638.36	23%	1,101,437.00	229,342.94	281,428.11	820,008.89	26%		
	Total Operating Budget	9,996,942.00	1,708,258.20	2,450,980.83	7,545,961.17	25%	9,656,419.00	1,689,839.10	2,378,922.58	7,277,496.42	25%		

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended August 31, 2016

Fiscal Year 2017							Fiscal Year 2016					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Taxes (Real estate), land use, PILOT, interest on taxes			0.00	3,468.25	9,076,218.37	-9,076,218.37	0%	17,915,011.00	19,357.48	9,262,660.78	8,652,350.22	52%
Licenses, permit and fees			0.00	204,566.26	324,730.66	-324,730.66	0%	1,556,300.00	186,393.44	306,722.46	1,249,577.54	20%
			0.00	25,382.49	80,695.22	-80,695.22	0%	657,223.00	75,912.53	76,567.29	580,655.71	12%
Chrges for Services			0.00	967.40	-5,612.96	5,612.96	0%	134,750.00	-29,638.12	-23,075.65	157,825.65	-17%
Misc.Rev. Includes Int. Rev.			0.00	4,556.21	5,308.11	-5,308.11	0%	14,701.00	4,681.33	5,819.55	8,881.45	40%
Recreation			0.00	21,392.15	44,904.20	-44,904.20	0%	199,670.00	8,373.67	26,711.93	172,958.07	13%
Solid Waste			0.00	20,172.07	43,801.97	-43,801.97	0%	244,450.00	17,926.36	38,935.30	205,514.70	16%
Water			0.00	225,238.24	232,899.39	-232,899.39	0%	947,051.00	173,468.00	267,618.01	679,432.99	28%
Sewer			0.00	388,246.46	387,704.28	-387,704.28	0%	1,080,753.00	272,646.41	374,008.60	706,744.40	35%
Total Revenues			0.00	893,989.53	10,190,649.24	-10,190,649.24	0%	22,749,909.00	729,121.10	10,335,968.27	12,413,940.73	45%

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended August 31, 2016

Fiscal Year 2017								Fiscal Year 2016				
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
	01-310-000-1001	REAL ESTATE TAXES	0.00	0.00	9,070,556.00	-9,070,556.00	0%	17,858,168.00	0.00	9,237,133.00	8,621,035.00	52%
	01-310-000-1003	LAND USE CHANGE TAX	0.00	722.50	722.50	-722.50	0%	3,755.00	0.00	3,755.00	0.00	100%
	01-310-000-1004	YIELD TAXES	0.00	0.00	0.00	0.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	01-310-000-1005	PAYMENTS IN LIEU OF TAXES	0.00	0.00	0.00	0.00	0%	23,601.00	13,345.00	13,345.00	10,256.00	57%
	01-310-000-1006	INTEREST & PENALTIES ON CURRENT PROP	0.00	1,499.75	2,083.94	-2,083.94	0%	27,000.00	907.39	1,523.19	25,476.81	6%
	01-310-000-1007	REDEMPTION INTEREST	0.00	1,246.00	2,812.53	-2,812.53	0%	79,000.00	5,105.09	6,886.09	72,113.91	9%
	01-310-000-1010	OVERLAY	0.00	0.00	0.00	0.00	0%	-78,013.00	0.00	0.00	-78,013.00	0%
	01-310-001-1006	INTEREST & PENALTIES ON OTHER TAXES	0.00	0.00	43.40	-43.40	0%	0.00	0.00	0.00	0.00	0%
	01-310-002-1011	LIEN COST RECOVERY UTILITIES	0.00	0.00	0.00	0.00	0%	0.00	0.00	18.50	-18.50	0%
Taxes (Real estate), land use, PILOT, interest on taxes			0.00	3,468.25	9,076,218.37	-9,076,218.37	0%	17,915,011.00	19,357.48	9,262,660.78	8,652,350.22	52%
	01-330-000-1013	MV MAIL-IN FEES	0.00	711.00	1,290.00	-1,290.00	0%	0.00	664.00	1,291.00	-1,291.00	0%
	01-330-000-1014	MV PERMIT, LOCAL CLERK & TRANSFER FEE	0.00	141,241.00	253,760.60	-253,760.60	0%	1,258,000.00	131,301.00	243,287.00	1,014,713.00	19%
	01-330-000-1015	MOTOR VEHICLE STICKERS	0.00	2,994.00	5,505.00	-5,505.00	0%	26,000.00	2,864.00	5,490.00	20,510.00	21%
	01-330-000-1016	BOAT REGISTRATIONS	0.00	75.96	318.80	-318.80	0%	3,000.00	137.08	551.52	2,448.48	18%
	01-330-000-1017	MV TITLE FEES	0.00	402.00	778.00	-778.00	0%	3,000.00	398.00	748.00	2,252.00	25%
	01-330-000-1018	DOG LICENSES	0.00	532.00	1,194.50	-1,194.50	0%	0.00	195.00	1,661.00	-1,661.00	0%
	01-330-000-1019	VITAL STATISTICS	0.00	601.00	1,082.00	-1,082.00	0%	0.00	460.00	1,099.00	-1,099.00	0%
	01-330-000-1020	UCC'S	0.00	0.00	270.00	-270.00	0%	0.00	0.00	90.00	-90.00	0%
	01-330-000-1022	POLICE - DOG ORDINANCE FINES	0.00	75.00	125.00	-125.00	0%	0.00	0.00	30.00	-30.00	0%
	01-330-000-1024	BUILDING PERMITS	0.00	10,961.00	13,356.00	-13,356.00	0%	66,000.00	5,467.00	7,432.00	58,568.00	11%
	01-330-000-1025	MISC LICENSES, PERMITS & Fees	0.00	151.96	229.42	-229.42	0%	50,300.00	88.50	224.08	50,075.92	0%
	01-330-000-1026	FRANCHISE RENEWAL AGREEMENT	0.00	46,821.34	46,821.34	-46,821.34	0%	150,000.00	44,818.86	44,818.86	105,181.14	30%
Licenses, permit and fees			0.00	204,566.26	324,730.66	-324,730.66	0%	1,556,300.00	186,393.44	306,722.46	1,249,577.54	20%
	01-320-000-1012	HIGHWAY BLOCK GRANT	0.00	0.00	55,312.73	-55,312.73	0%	173,078.00	51,923.53	51,923.53	121,154.47	30%
	01-320-000-1014	MISC. GRANTS	0.00	0.00	0.00	0.00	0%	23,414.00	0.00	0.00	23,414.00	0%
	01-320-000-1015	MEALS AND ROOM TAX DISTRIBUTION	0.00	0.00	0.00	0.00	0%	439,966.00	0.00	0.00	439,966.00	0%
	01-320-000-1042	RAILROAD TAX	0.00	1,393.49	1,393.49	-1,393.49	0%	655.00	0.00	654.76	0.24	100%
	30-320-000-1073	WASTEWATER - STATE REVENUE	0.00	23,989.00	23,989.00	-23,989.00	0%	20,110.00	23,989.00	23,989.00	-3,879.00	119%
			0.00	25,382.49	80,695.22	-80,695.22	0%	657,223.00	75,912.53	76,567.29	580,655.71	12%
	01-340-000-1025	POLICE SEX OFFENDER RECEIPTS	0.00	0.00	0.00	0.00	0%	50.00	0.00	0.00	50.00	0%
	01-340-000-1027	PLANNING/ZONING RECEIPTS	0.00	0.00	2,957.00	-2,957.00	0%	2,000.00	131.00	131.00	1,869.00	7%
	01-340-000-1028	POLICE REPORT FEES	0.00	123.00	243.00	-243.00	0%	1,200.00	235.00	250.00	950.00	21%
	01-340-000-1031	AMBULANCE RECEIPTS	0.00	-170.60	-11,141.23	11,141.23	0%	125,000.00	-32,747.07	-26,543.08	151,543.08	-21%
	01-340-000-1034	FIRE DEPARTMENT RECEIPTS	0.00	80.00	80.00	-80.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	01-340-000-1036	COURT RECEIPTS	0.00	0.00	235.95	-235.95	0%	1,500.00	1,280.00	1,280.00	220.00	85%
	01-340-000-1038	MISC. RECEIPTS	0.00	0.00	47.32	-47.32	0%	0.00	1,077.95	1,141.43	-1,141.43	0%
	01-340-000-1043	PARKING TICKETS	0.00	935.00	1,965.00	-1,965.00	0%	0.00	385.00	665.00	-665.00	0%
Chrges for Services			0.00	967.40	-5,612.96	5,612.96	0%	134,750.00	-29,638.12	-23,075.65	157,825.65	-17%
	01-340-000-1037	COPIER REVENUE	0.00	12.00	12.00	-12.00	0%	0.00	3.00	16.00	-16.00	0%
	01-340-000-1045	PARKING PERMITS	0.00	130.00	170.00	-170.00	0%	5,100.00	130.00	570.00	4,530.00	11%
	01-340-051-1047	RECREATION FACILITY RENTAL	0.00	0.00	0.00	0.00	0%	0.00	125.00	165.00	-165.00	0%
	01-340-052-0000	SUNRISE SUNSET REVENUE	0.00	380.00	500.00	-500.00	0%	0.00	352.00	565.00	-565.00	0%
	01-345-000-1044	HOUSING AUTHORITY	0.00	0.00	0.00	0.00	0%	0.00	9.97	9.97	-9.97	0%
	01-350-000-1047	RENT OF MUNICIPAL PROPERTY	0.00	0.00	275.33	-275.33	0%	3,600.00	3,163.46	3,438.46	161.54	96%
	01-350-000-1048	INTEREST ON INVESTMENTS	0.00	1,449.21	1,750.78	-1,750.78	0%	6,000.00	938.63	1,106.85	4,893.15	18%
	01-350-001-1105	TC/TC OVER AND UNDER	0.00	0.00	15.00	-15.00	0%	0.00	-40.73	-51.73	51.73	0%
	01-360-000-0000	GF - MISCELLANEOUS REVENUE	0.00	2,585.00	2,585.00	-2,585.00	0%	1.00	0.00	0.00	1.00	0%
Misc.Rev. Includes Int. Rev.			0.00	4,556.21	5,308.11	-5,308.11	0%	14,701.00	4,681.33	5,819.55	8,881.45	40%
	05-340-000-1058	RECREATION - REVENUE	0.00	21,358.40	44,862.15	-44,862.15	0%	199,670.00	8,359.43	25,894.26	173,775.74	13%
	05-350-000-1048	RECREATION - INTEREST	0.00	33.75	42.05	-42.05	0%	0.00	14.24	17.67	-17.67	0%
	05-350-000-1049	REC - ADVERTISING RECEIPTS	0.00	0.00	0.00	0.00	0%	0.00	0.00	800.00	-800.00	0%
Recreation			0.00	21,392.15	44,904.20	-44,904.20	0%	199,670.00	8,373.67	26,711.93	172,958.07	13%
	07-340-000-1067	SW - LANDFILL RECEIPTS	0.00	7,747.19	13,637.19	-13,637.19	0%	244,450.00	5,117.00	12,111.95	232,338.05	5%
	07-340-000-1068	SW - GARBAGE BAGS	0.00	12,182.05	29,774.50	-29,774.50	0%	0.00	12,464.75	26,404.00	-26,404.00	0%
	07-340-000-1069	SW - RECYCLING BINS	0.00	160.00	300.00	-300.00	0%	0.00	320.00	390.00	-390.00	0%
	07-350-000-1048	SW - INTEREST	0.00	34.71	42.16	-42.16	0%	0.00	24.61	29.35	-29.35	0%
	07-360-001-0000	SW - MISC. REVENUES	0.00	48.12	48.12	-48.12	0%	0.00	0.00	0.00	0.00	0%
Solid Waste			0.00	20,172.07	43,801.97	-43,801.97	0%	244,450.00	17,926.36	38,935.30	205,514.70	16%
	20-310-000-1001	WATER - TAX REVENUE	0.00	212,840.50	212,567.75	-212,567.75	0%	947,051.00	168,221.54	220,451.15	726,599.85	23%
	20-310-000-1006	WATER - INTEREST AND PENALTIES ON DELI	0.00	206.30	287.75	-287.75	0%	0.00	233.50	492.19	-492.19	0%
	20-330-000-1071	WATER - ENTRANCE FEES	0.00	5,000.00	5,000.00	-5,000.00	0%	0.00	0.00	1,000.00	-1,000.00	0%
	20-340-000-1072	WATER - JOB WORK	0.00	143.50	143.50	-143.50	0%	0.00	0.00	0.00	0.00	0%
	20-350-000-1047	WATER - RENT OF MUNICIPAL PROPERTY	0.00	6,685.42	13,723.02	-13,723.02	0%	0.00	4,409.63	11,002.54	-11,002.54	0%
	20-350-000-1048	WATER - INTEREST	0.00	100.52	129.37	-129.37	0%	0.00	79.33	96.66	-96.66	0%
	20-350-021-1073	WATER - DEDUCT METER	0.00	262.00	1,048.00	-1,048.00	0%	0.00	524.00	524.00	-524.00	0%
	20-392-000-4032	WA IMPACT FEES-14/15-33 12 WTR MAIN-I	0.00	0.00	0.00	0.00	0%	0.00	0.00	34,051.47	-34,051.47	0%
Water			0.00	225,238.24	232,899.39	-232,899.39	0%	947,051.00	173,468.00	267,618.01	679,432.99	28%

	30-310-000-1001	WASTEWATER - TAX REVENUE	0.00	382,590.14	381,845.08	-381,845.08	0%	1,080,753.00	272,118.54	372,000.18	708,752.82	34%
	30-310-000-1006	WASTEWATER - INTEREST ON DELIQUENT T	0.00	473.77	634.05	-634.05	0%	0.00	408.15	863.93	-863.93	0%
	30-330-000-1071	WASTEWATER - ENTRANCE FEES	0.00	5,000.00	5,000.00	-5,000.00	0%	0.00	0.00	1,000.00	-1,000.00	0%
	30-350-000-1048	WASTEWATER - INTEREST	0.00	182.55	225.15	-225.15	0%	0.00	119.72	144.49	-144.49	0%
Sewer			0.00	388,246.46	387,704.28	-387,704.28	0%	1,080,753.00	272,646.41	374,008.60	706,744.40	35%
Total Revenues			0.00	893,989.53	10,190,649.24	-10,190,649.24	0%	22,749,909.00	729,121.10	10,335,968.27	12,413,940.73	45%



Department Heads Monthly Reports to the Town Council and Town Administrator

Police Department

Activity:

During the month of August, we documented 1,614 calls for service. We have investigated 59 criminal complaints in which 10 were felony level complaints all requiring incident reports. These criminal complaints include assaults, drugs, domestic disturbances, ID fraud, cruelty to animals, aggravated felonious sexual assault, reckless conduct, harassment and endangering the welfare of minors. In August patrol officers conducted 379 motor vehicle stops and made 25 custodial arrests. Due to the downtown detour project we have increased our motor vehicle enforcement efforts in the areas of Packers Falls Road, Spring Street, Elm Street, Pine Street and Route 152. (I will speak more of this later in report)

Personnel:

Long time Police Chief Kevin Cyr retired from the Newmarket Police Department on August 30th. Chief Cyr served the communities of Newmarket and Exeter in a law enforcement capacity for 37 years, 11 of them as Newmarket's Police Chief. His wisdom, knowledge and experience will be missed. We wish him the best in his future endeavors. On the day Chief Cyr left the PD for the last time, I assumed the position as Interim Police Chief and have continued to see to it that police services delivered to our residents have not been interrupted. I look forward to working with the Town Administrator to fill the vacancy left by Chief Cyr and we anticipate advertising for the vacancy by mid-October, 2016. Other than Chief Cyr's retirement, we remain at full staff.

There are no other staff changes to report.

School Resource Officer Wayne Stevens:

Each year, School Resource Officer Wayne Stevens returns to the School at the end of August to prepare for the school year. During this time, Officer Stevens conducts training seminars with newly hired teachers, aids and other school personnel. This training consists of teacher's response to alarm activations, school lockdowns (hard and soft) as well as teacher's response and expectations during an active incident. It is critical that the police department and school department have a positive working relationship with safety of students and staff as a primary objective. We are fortunate here in Newmarket to have such a relationship with our school department and the staff.

Downtown Pedestrian Improvements Project:

The downtown pedestrian safety project has been underway since mid-August. The project is expected to last several more weeks. At the end of August we received several calls relative to the safety of students and citizens who may be having trouble crossing the intersection of Packers Falls Road and Route 152. At the time, this was only a three way intersection with Packers Falls Road traffic turning onto Route 152 without being required to stop. Some residents complained that the intersection itself was confusing or drivers were not complying with temporary stop signs. Having this concern, I contacted

Scott Bourcier of Dubois and King voiced my concerns. Bourcier agreed to meet with me on the first day of school to observe traffic at this intersection and strategize to make this intersection safer. This intersection is now a 4 way intersection with painted crosswalks that are visible from all directions. The police department is also dedicating 8 hours of traffic enforcement and pedestrian safety during peak travel times. This enforcement is divided into two (4) hour blocks at peak travel times and is being funded through a Police detail by Dubois and King at no extra cost to the Town.

Lamprey Health 5K Road Race:

This year's Lamprey Health 5K Road Race held August 13, 2016 was a great success. While traffic was diverted or delayed for a very short period of time, we did not anticipate nor did we observe any major traffic interruptions.

New Cruiser:

We purchased and outfitted a new black and white interceptor police cruiser in late July. The vehicle was retrofitted by Ossipee Mountain Electronics in Moultonborough NH. The vehicle is currently a line car and we are very satisfied with this purchase and the work product of Ossipee Mountain Electronics.

Police Station Maintenance:

The Police Station received a face lift during the month of August. Contractors completed putting the new vinyl siding and trim on the building as well as painting doors and window. The shed that sits in the rear of the parking lot received new primer and paint consistent with the color of the new siding on the building. We are required by code to have white flood lights over the door at the entrance and exits to all parts of the building. We recently updated the flood lights over each door with a LED style light. This has proven to increase visibility for our mounted security cameras. It is anticipated that these new lights will conserve energy and be more cost effective in the long run.

POLICE

<u>FISCAL YEAR 2017</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
1,322,707.00	97,193.36	157,141.65	1,165,565.35	12%

<u>FISCAL YEAR 2016</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
1,308,012.00	94,532.57	164,099.30	1,143,912.70	13%

Fire and Rescue Department

- For the month of August the department responded to 106 calls for service of those 61 were medical calls transporting 50 patients to area hospitals. The ambulance responded to Newfields for 15 medical calls transporting seven patients. The ambulance also responded to Durham and Exeter transporting two patients. The ladder responded to Durham two times for station coverage and once to the MUB for a flooded building. The calls for service is continuing to climb every month, we are getting busier and busier.
- We have four new students that have applied this month and have certifications from their home towns. This is a great benefit to the department because typically we have to send them to school to become certified.
- The new ambulance will be delivered before October 1st. This is good news because the old ambulance failed its annual inspection and we won't have to put any more money into it.
- I have attached charts with activity reports for the month of August.

FIRE

		<u>FISCAL YEAR 2017</u>			
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
358,762.00	25,055.14	45,872.16	312,889.84	13%	
		<u>FISCAL YEAR 2016</u>			
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
334,185.00	29,523.51	55,099.84	279,085.16	16%	

Newmarket Fire & Rescue

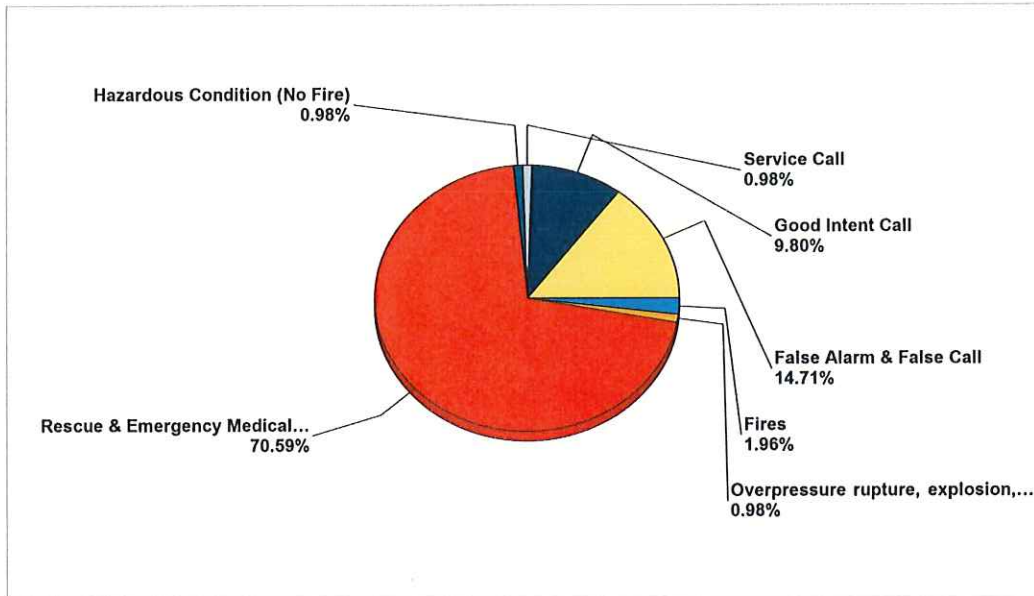
Newmarket, NH

This report was generated on 9/1/2016 8:15:01 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2015 | End Date: 08/31/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.96%
Overpressure rupture, explosion, overhear - no fire	1	0.98%
Rescue & Emergency Medical Service	72	70.59%
Hazardous Condition (No Fire)	1	0.98%
Service Call	1	0.98%
Good Intent Call	10	9.80%
False Alarm & False Call	15	14.71%
TOTAL	102	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	2	1.96%
251 - Excessive heat, scorch burns with no ignition	1	0.98%
300 - Rescue, EMS incident, other	1	0.98%
311 - Medical assist, assist EMS crew	1	0.98%
320 - Emergency medical service, other	4	3.92%
321 - EMS call, excluding vehicle accident with injury	64	62.75%
322 - Motor vehicle accident with injuries	1	0.98%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.98%
411 - Gasoline or other flammable liquid spill	1	0.98%
554 - Assist invalid	1	0.98%
611 - Dispatched & cancelled en route	9	8.82%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.98%
700 - False alarm or false call, other	2	1.96%
711 - Municipal alarm system, malicious false alarm	1	0.98%
715 - Local alarm system, malicious false alarm	1	0.98%
733 - Smoke detector activation due to malfunction	1	0.98%
735 - Alarm system sounded due to malfunction	3	2.94%
736 - CO detector activation due to malfunction	1	0.98%
743 - Smoke detector activation, no fire - unintentional	2	1.96%
744 - Detector activation, no fire - unintentional	1	0.98%
745 - Alarm system activation, no fire - unintentional	2	1.96%
746 - Carbon monoxide detector activation, no CO	1	0.98%
TOTAL INCIDENTS:	102	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	5	0.65%
113 - Cooking fire, confined to container	2	0.26%
114 - Chimney or flue fire, confined to chimney or flue	2	0.26%
140 - Natural vegetation fire, other	5	0.65%
141 - Forest, woods or wildland fire	1	0.13%
142 - Brush or brush-and-grass mixture fire	2	0.26%
151 - Outside rubbish, trash or waste fire	1	0.13%
154 - Dumpster or other outside trash receptacle fire	1	0.13%
160 - Special outside fire, other	1	0.13%
162 - Outside equipment fire	1	0.13%
311 - Medical assist, assist EMS crew	2	0.26%
320 - Emergency medical service, other	15	1.95%
321 - EMS call, excluding vehicle accident with injury	438	56.96%
322 - Motor vehicle accident with injuries	18	2.34%
324 - Motor vehicle accident with no injuries	13	1.69%
353 - Removal of victim(s) from stalled elevator	1	0.13%
381 - Rescue or EMS standby	1	0.13%
400 - Hazardous condition, other	1	0.13%
410 - Combustible/flammable gas/liquid condition, other	1	0.13%
411 - Gasoline or other flammable liquid spill	3	0.39%
412 - Gas leak (natural gas or LPG)	3	0.39%
413 - Oil or other combustible liquid spill	1	0.13%
424 - Carbon monoxide incident	5	0.65%
440 - Electrical wiring/equipment problem, other	2	0.26%
441 - Heat from short circuit (wiring), defective/worn	1	0.13%
443 - Breakdown of light ballast	1	0.13%
444 - Power line down	7	0.91%
445 - Arcing, shorted electrical equipment	2	0.26%
500 - Service Call, other	3	0.39%
511 - Lock-out	9	1.17%
512 - Ring or jewelry removal	1	0.13%
520 - Water problem, other	5	0.65%
522 - Water or steam leak	2	0.26%
531 - Smoke or odor removal	1	0.13%
550 - Public service assistance, other	2	0.26%
551 - Assist police or other governmental agency	9	1.17%
553 - Public service	2	0.26%
554 - Assist invalid	22	2.86%
561 - Unauthorized burning	9	1.17%
571 - Cover assignment, standby, moveup	20	2.60%
600 - Good intent call, other	12	1.56%
611 - Dispatched & cancelled en route	52	6.76%
622 - No incident found on arrival at dispatch address	3	0.39%
631 - Authorized controlled burning	1	0.13%
632 - Prescribed fire	1	0.13%
651 - Smoke scare, odor of smoke	2	0.26%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.13%
671 - HazMat release investigation w/no HazMat	1	0.13%
700 - False alarm or false call, other	10	1.30%
715 - Local alarm system, malicious false alarm	1	0.13%
730 - System malfunction, other	4	0.52%
731 - Sprinkler activation due to malfunction	1	0.13%
733 - Smoke detector activation due to malfunction	5	0.65%
735 - Alarm system sounded due to malfunction	10	1.30%
736 - CO detector activation due to malfunction	9	1.17%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
740 - Unintentional transmission of alarm, other	5	0.65%
743 - Smoke detector activation, no fire - unintentional	1	0.13%
745 - Alarm system activation, no fire - unintentional	26	3.38%
746 - Carbon monoxide detector activation, no CO	1	0.13%
800 - Severe weather or natural disaster, other	2	0.26%
TOTAL INCIDENTS:	769	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

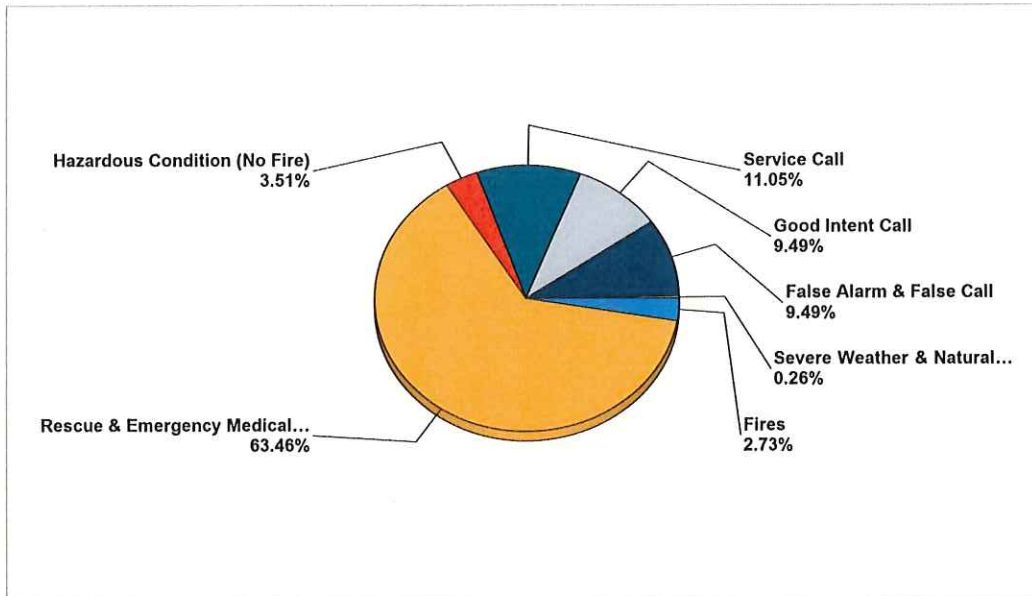
Newmarket, NH

This report was generated on 9/1/2016 8:14:20 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2016 | End Date: 08/31/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	21	2.73%
Rescue & Emergency Medical Service	488	63.46%
Hazardous Condition (No Fire)	27	3.51%
Service Call	85	11.05%
Good Intent Call	73	9.49%
False Alarm & False Call	73	9.49%
Severe Weather & Natural Disaster	2	0.26%
TOTAL	769	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



**EMERGENCY
REPORTING**
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Page # 1 of 3

Public Works Department

- The Bennett Way sidewalk project is completed.
- The Pedestrian Project for Main Street has seen some delays from NHDOT. We have been experiencing some problems getting change orders approved. We are hopeful the issues have been resolved and things will start moving along. We have also closed Spring Street to all thru traffic because motorists weren't following the detour and it was a public safety issue to the residents of Spring Street and South Street.
- We had an employee struck by a NHDOT truck while flagging at a water main break on South Main Street. He was very fortunate to have seen the truck coming and able to get out of the way enough to just get a glancing blow. He was transported to Portsmouth hospital treated and released later that day with a broken rib and some bumps and bruises. He was only out of work for a week and returned on light duty.
- Crews have been replacing some failing culverts on Ash Swamp Road and Grant Road.

DPW ADMIN

FISCAL YEAR 2017

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
427,516.00	29,699.45	46,160.69	381,355.31	11%

FISCAL YEAR 2016

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
417,347.00	26,059.96	44,160.47	373,186.53	11%

ROADS & SIDEWALKS

FISCAL YEAR 2017

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
330,970.00	5,815.23	7,270.55	323,699.45	2%

FISCAL YEAR 2016

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
386,570.00	2,432.20	11,018.20	375,551.80	3%

STREET LIGHTS

FISCAL YEAR 2017

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
49,000.00	3,713.30	3,713.30	45,286.70	8%

FISCAL YEAR 2016

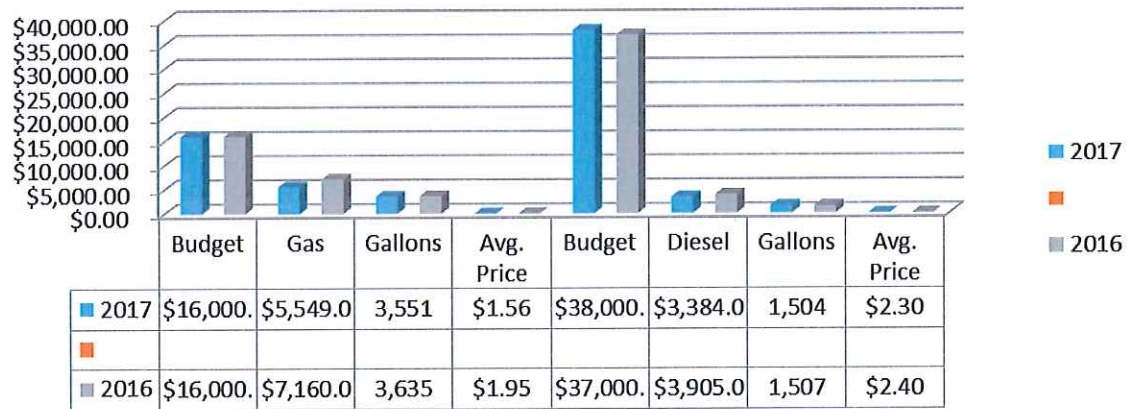
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
46,250.00	2,929.13	3,326.18	42,923.82	7%

BUILDINGS & GROUNDS

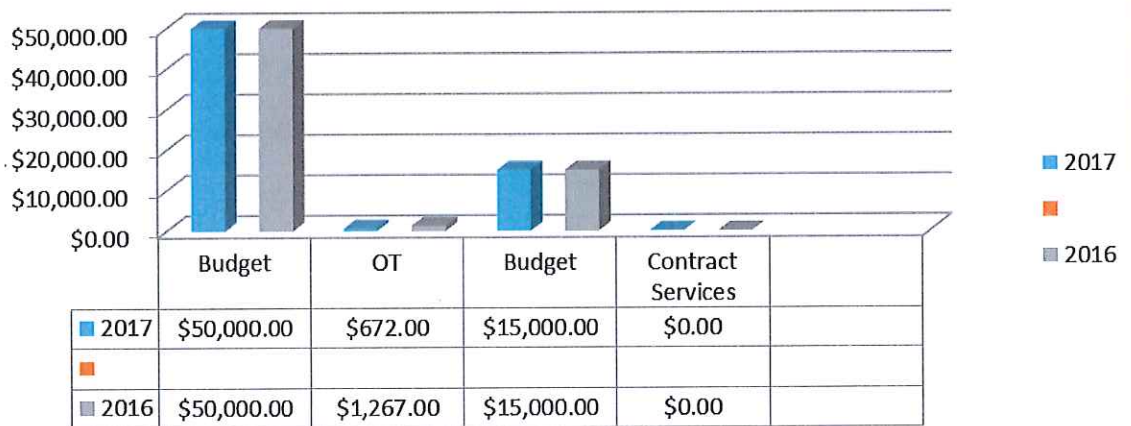
FISCAL YEAR 2017

	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
	482,233.00	30,902.19	62,056.29	420,176.71	13%
	<u>FISCAL YEAR 2016</u>				
	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
	468,202.00	34,662.84	48,644.97	419,557.03	10%
CEMETERIES	<u>FISCAL YEAR 2017</u>				
	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
	37,253.00	2,741.89	4,650.48	32,602.52	12%
	<u>FISCAL YEAR 2016</u>				
	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
	36,963.00	2,333.01	4,245.49	32,717.51	11%

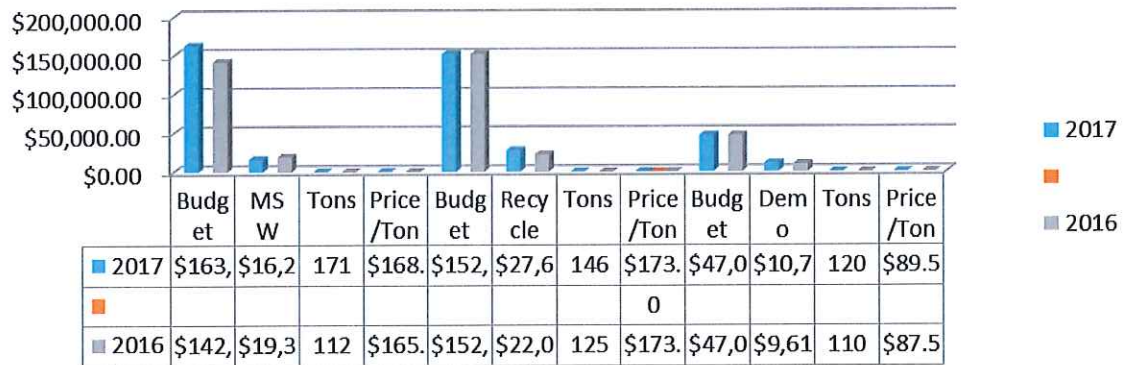
Public Works Department YTD Gas/Diesel



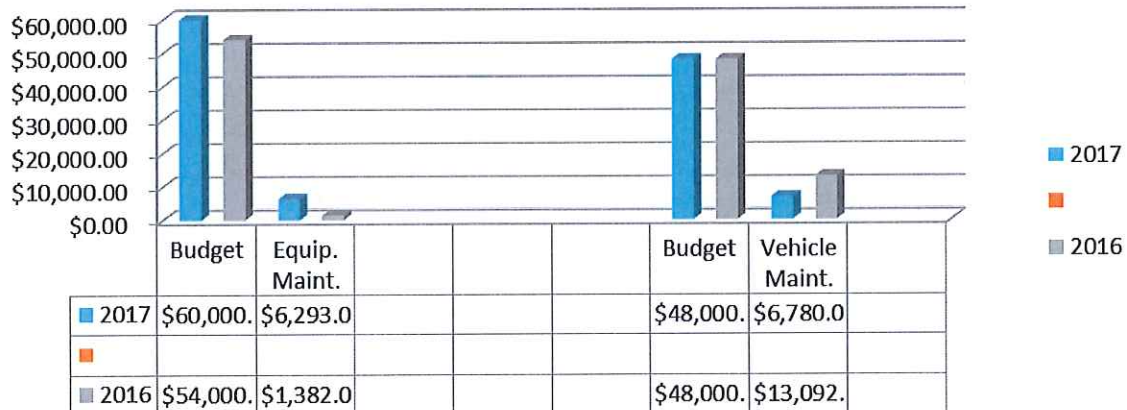
Public Works Department YTD Overtime/Contract Services



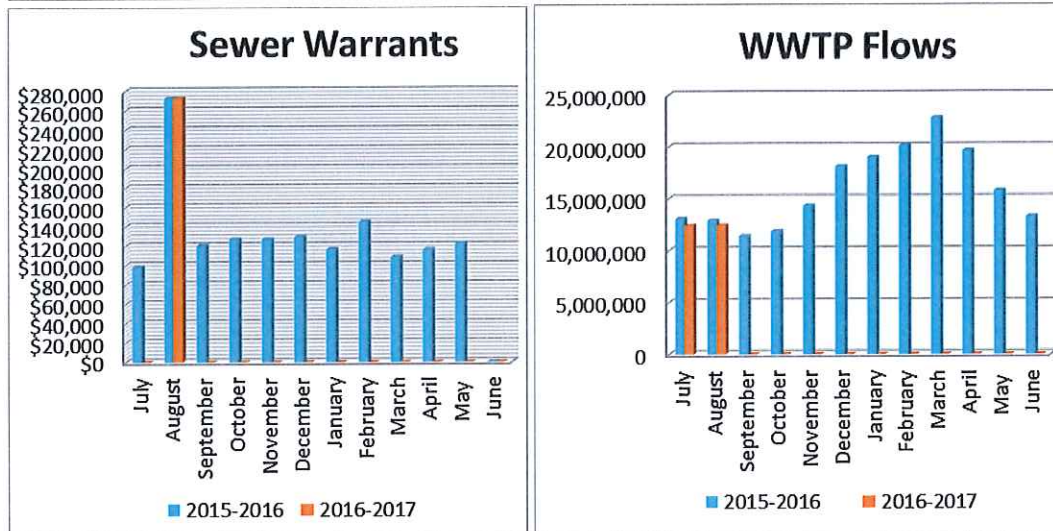
Public Works Department YTD Solid Waste



Public Works Department YTD Equipment/Vehicle Maintenance



Environmental Services Department System Report



Wastewater Treatment Facility Construction

Apex continues to work on the Wastewater Treatment Plant Improvements.



The picture above on the left is the new Huber screw press that will dewater the wasted solids from the treatment process. The solids will be thickened from approximately 1% solids to 24% solids. The above right picture is of the new pumps and process piping in the control building.

The volute on pump #2 at the Creighton Street pumping station cracked. The Department has ordered and received a new volute at a cost of \$4,700.00. We are in the process of prepping and painting the new volute. We will install the volute should by the middle of September.

The preventive maintenance was performed on the wastewater plant and pump station generators.

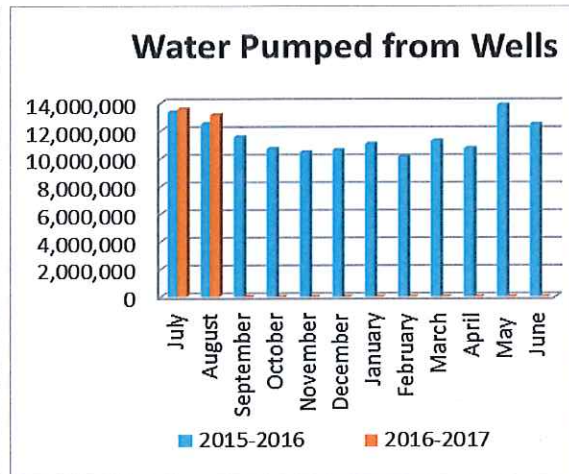
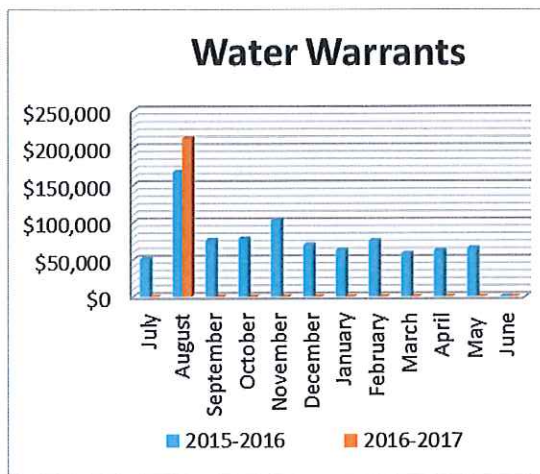
Monthly Operations Report															
Newmarket WPCF															
Permit # NH00100196															
August-2016															
	Inf. Flow	Eff. Flow		MGD	BOD		TSS		Nitrogen	PH		Fecal	Enter	Chlorine Residual	
	MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.		Inf.	Eff.	Colif.	ococci	Max	Min
1	.3200	.40	0.5	.3200		24		25	59	7.6	6.9	222	17	0.00	0.00
2	.3360	.04	0.7	.4040		14		13	33	7.8	6.9	242	35	0.00	0.00
3	.3100	.05	0.7	.3570						7.7	7.0	311	15	0.00	0.00
4	.3060	.07	1.0	.4060						7.2	7.0	84	34	0.00	0.00
5	.3000	.10	0.9	.3970						7.6	6.9	473	27	0.00	0.00
6	.3160	.05	1.0	.3230						7.7	6.9	22	16	0.00	0.00
7	.3370	.08	0.9	.4380						7.7	7.0	355	32	0.00	0.00
8	.3130	.05	0.9	.4230						7.8	7.0	671	46	0.00	0.00
9	.3050	.10	1.4	.4090		13		19	36	7.9	7.0	188	19	0.00	0.00
10	.3150	.05	1.5	.3960		15		12	34	7.8	7.0	52	13	0.00	0.00
11	.3160	.07	1.5	.4030						7.7	6.8	210	61	0.00	0.00
12	.3150	.05	1.6	.4070						7.6	7.0	42	12	0.00	0.00
13	.3270	.07	1.6	.4240						7.7	7.0	43	23	0.00	0.00
14	.3130	.05	1.6	.4020						7.7	7.0	137	13	0.00	0.00
15	.3110	.12	1.4	.4440						7.7	6.9	40	6	0.00	0.00
16	.3130	.15	1.6	.4720		20		19	47	7.7	7.0	145	5	0.00	0.00
17	.3040	.10	1.5	.4390		19		18	40	7.8	6.9	200	23	0.00	0.00
18	.3050	.03	1.5	.3920						7.7	7.0	81	4	0.00	0.00
19	.2960	.09	2.9	.3580						7.7	7.0	276	6	0.00	0.00
20	.3050	.06	2.3	.3810						7.7	6.6	135	41	0.00	0.00
21	.3520	.10	1.4	.4440						7.6	7.2	161	3	0.00	0.00
22	.3200	.07	3.0	.3990						7.7	7.1	199	17	0.00	0.00
23	.3150	.06	3.0	.3810		17		19	51	7.8	7.2	154	16	0.00	0.00
24	.3100	.05	1.5	.3750	308	17	300	20	48	7.9	7.1	973	61	0.00	0.00
25	.2960	.05	1.3	.3580						7.7	7.0	360	71	0.00	0.00
26	.3090	.02	1.5	.3880						7.7	7.1	200	15	0.00	0.00
27	.3070	.02	3.0	.3730						7.7	7.1	96	2	0.00	0.00
28	.3520	.01	1.6	.4270						7.3	7.1	52	31	0.00	0.00
29	.3140	.03	1.4	.3910		24		17	55	7.8	7.1	255	11	0.00	0.00
30	.3130	.10	3.0	.4390	420	18	446	19	62	7.9	7.2	1142	8	0.00	0.00
31	.3120	.10	1.4	.4790						7.7	7.2	640	361	0.00	0.00

Average Wastewater Flow Discharged: 0.4016 Million Gallons/Day

Biochemical Oxygen Demand (BOD) Removal: 95%

Total Suspended Solids (TSS) Removal: 95%

Total Nitrogen (TN) Average Discharge: 46.5 mg/L



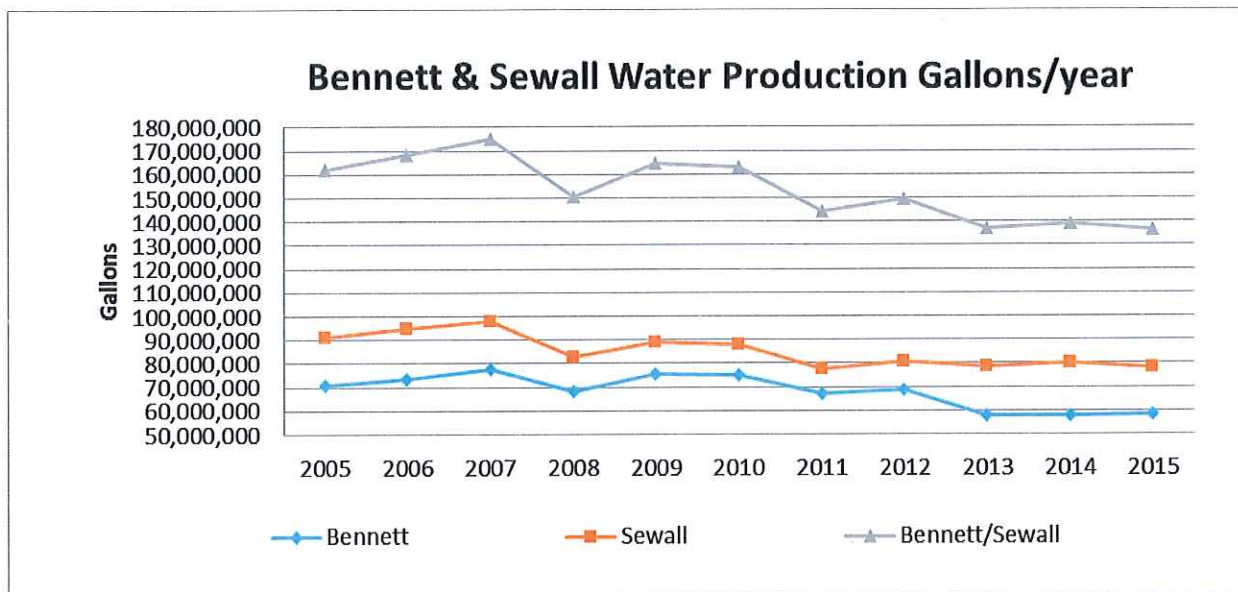
The Water Department had a water break on South Main Street by Maple Street on August 26th. Department personnel with help from Public Works performed the necessary repairs and had the main back in service within a couple of hours.

A Town fire hydrant located at the corner of the Town Hall parking lot was hit by a motor vehicle. The Department personnel performed the necessary repairs. The person that hit the hydrant was sent a bill for the repairs.

The Water Department has identified water meters in the Sleepy Hollow Mobile Home Park that are at least 15 to 20 years old. The Department replaced these meters in August. The reason is that we have found that the meters tend to fail or begin to under perform when the meters approach 20 years old.

The Water Department tested its backflow devices and they all passed.

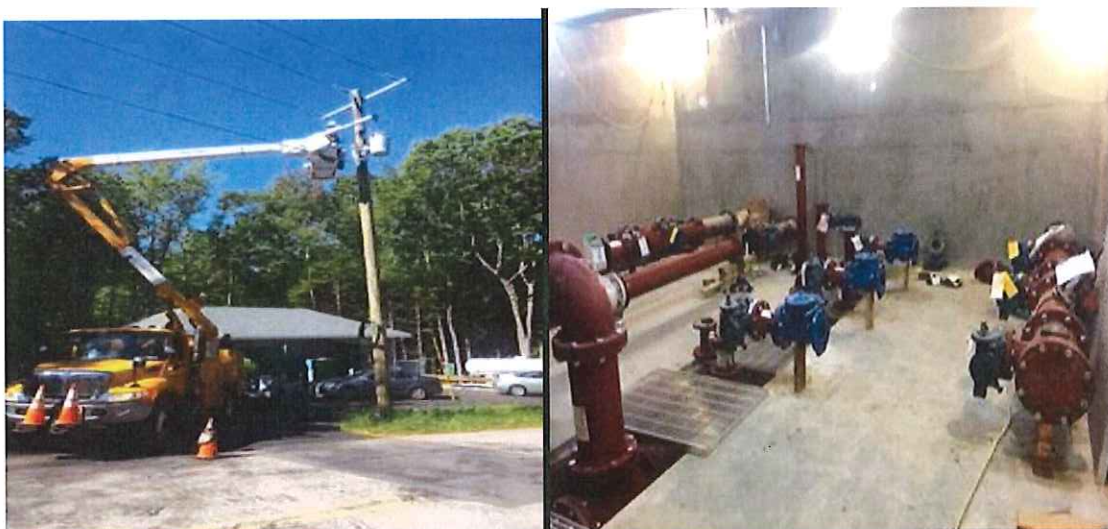
Per the School Department's request, the Water Department sampled 20 locations at the elementary and Jr/Sr high school for lead and copper. The samples were sent to the New Hampshire Department of Environmental Services Lab for processing. We have not received the results. We will notify the the School Department and the Town Council when we receive results.



The chart above is a graph of the water pumped in gallons per year from the Bennett and Sewall Wells from 2005 to 2015. The blue line is for Bennett, the red line is for Sewall, and the green line is Bennett and Sewall combined. The average total gallons pumped from 2005 to 2010 for both the Bennett and Sewall wells are 163,790,825, 141,236,972 from 2011 to 2015, and 137,362,334 from 2013 to 2015. The water production has decreased over the past 10 years, and has leveled off at approximately 137 million gallons a year.

MacIntosh Well

The MacIntosh Well is scheduled to be online by the end of September. PSNH has installed the transformers and meters so the blending facility and well house have power. The next few weeks the equipment will be started up and tested. Water transmission lines and tanks will be cleaned and flushed. The water from the well will be pumped and tested.



The above picture are of PSNH installing the transformers at the Blending Facility, and the process piping in the basement of the facility.

WATER

	<u>FISCAL YEAR 2017</u>			
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
932,813.00	384,808.70	412,849.87	519,963.13	44%

	<u>FISCAL YEAR 2016</u>			
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
947,051.00	396,159.94	426,008.54	521,042.46	45%

SEWER

	<u>FISCAL YEAR 2017</u>			
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
1,177,968.00	219,612.99	269,329.64	908,638.36	23%

	<u>FISCAL YEAR 2016</u>			
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
1,101,437.00	229,342.94	281,428.11	820,008.89	26%

Information Technology

- Due to recent reports of “phone fraud” where someone is able to get into your voicemail and setup a forwarding number, I have started the process of changing all usernames and passwords on our VOIP system and all related switches and routers. I have seen some very sporadic instances in the past week on our system, so now seems like a good time to get in front of the train.
- Windows 10 is proving to be a bit of a challenge to more than a few PCs. Generally I see video issues crop up first, and in one instance, Microsoft's advice was to “roll back to Windows 7”. This would be, allegedly, until they get it fixed at some point down the road, and we could then “roll forward (again) to Windows 10”.
- We installed a new video recorder at the Police Department to support our camera system. The new recorder looks great and the new software seems very easy to use. Setting up other desktop PCs has pretty much gone off without a hitch.
- We did have a recording piece of equipment die at Police, and the only place I could find a replacement was Amazon. I ordered two just in case we have another failure at some point.
- Setting up the PCs and other technology for voting at the High School went very smoothly this year! I think the new wireless system at the High School is an excellent addition and a lot easier than the old one we tried to use in year's past.
- I finished what I figured would be a routine testing of 911 calls from each Town Building. I found one building where 911s would occasionally complete but show the wrong address to the dispatcher in Concord. Although we all felt this would not be an issue, since the call would be routed to our Police Station and we would know the correct address, I worked with Fairpoint to have these calls resolve properly.
- A network outage starting on September 10th has prompted me to redesign our network so it will be less likely to encounter these types of issues in the future. This is not a small task and will take a fair amount of time to get everything the way I think it should be, without crimping our worker's abilities.
- With many network changes in the last couple of years, I am finding all sorts of unused cabling and spare network cards. I have been cleaning up where I can and I think the resulting simplification will be good for all!

IT

<u>FISCAL YEAR 2017</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
135,558.00	8,607.05	11,491.71	124,066.29	8%
<u>FISCAL YEAR 2016</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
131,752.00	5,550.18	19,050.60	112,701.40	14%

Building Inspector/Code Enforcement Officer

Previous Month Activities

Permits Issued					
13	Building	\$ 6,550			
11	Electrical	\$ 1,153	* 1 paid with building permit		
4	Plumbing	\$ -	*all paid with building permit		
12	Mechanical	\$ 315	*7 paid with building permit		

Total 40 **\$ 8,018**

- Again, I would encourage Council members to tour the Rockingham Green development. These homes are high quality homes attracting high-end buyers. The project is roughly 60% complete.
- Conducted 41 regular construction inspections
- Assisted three prospective property owners with site development and building questions
- Investigated Food Service Licensing concerns at the Coffee Hut and forwarded case to State Division of Food Safety
- Continued to work with software developers on the online permit application software and logistics
- Continued efforts as a liaison between the Town and both the Newmarket Business Association and Main Street Corporation
- Assisted with Dame Road conservation subdivision technical review
- Assisted architects contracted by School Department with concept plans

BUILDING INSPECTION

FISCAL YEAR 2017

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
69,755.00	5,278.19	8,319.92	61,435.08	12%

FISCAL YEAR 2016

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
67,253.00	5,529.73	9,258.06	57,994.94	14%

Town Clerk - Tax Collector

TAXES

Total Committed 2016	\$9,070,556	Tax 1
Total Collected thru 8/31/16	\$8,824,529	Principal & Interest

TAX LIENS

	2015 Liens	2014 Liens	2013 Liens
	<u>(Deed 2018)</u>	<u>(Deed 2017)</u>	<u>(Deed 2016)</u>
Property Tax Amount Liened	196,946.	209,291	245,781.
W/S Amount Liened	66,195.	71,925	67,890.
# Properties Liened	93	111	125
Uncollected thru 8/31/16	210,863.	123,434.	4,542.

WATER & SEWER (1/1 THRU 7/31/2016)

	<u>2016</u>	<u>2015</u>
Water Billed	540,875.	621,490.
Sewer Billed	997,989.	1,066,665.
Uncollected thru 8/31/16	233,706.	360,558.

TOWN CLERK REVENUE (7/1/16 thru 8/31/16)

	<u>Year End</u> <u>6/30/17</u>	<u>Year End</u> <u>6/30/16</u>	
Motor Vehicle (MV)	253,733.	243,991.	3.99% increase
Town "non-MV"	23,484.	23,692.	0.88% decrease
State NH (MV, Vitals, Boats, Dogs)	88,421.	97,943.	9.72% decrease

- Motor Vehicles on the upswing
- Daily activity steady
- Dog Licenses were due April 30th
 - 6 outstanding dog licenses
- Town Clerk-Tax Collector completed final year of TCTC Certification
 - Certified Tax Collector and Certified Town Clerk
- Preparing for State Primary Election – September 13, 2016

TOWN CLERK

FISCAL YEAR 2017

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
176,442.00	15,075.88	23,384.80	153,057.20	13%

FISCAL YEAR 2015

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
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162,270.00	11,257.26	19,158.80	143,111.20	12%
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Planning Department

Planning Board Activities Applications

Status of approved applications of the Planning Board:

Newmarket Industrial Park Lot 6, LLC/Shearwater Investment Corporation –The owners of the Industrial Park have recently purchased parcels which front on Route 108 in order to create two new industrial sites. The conceptual plan includes a revision to the site plan which was recently approved by the Planning Board at 2 Forbes Road. Instead of a 24,000 square foot addition, they are proposing a 12,000 square foot expansion. Also, the plan involves the development of two new industrial buildings and associated parking. As part of this project, the intersection of Forbes Road and Route 108 will be improved with a right turn lane and larger turning radii which will be coordinated with the NH Department of Transportation (DOT). The project is still under review by the NH Department of Transportation. A technical review meeting will be scheduled for the last week in September 2016 to review the project status, an architectural rendering and cross sections for the project. At the September 13, 2016 Planning Board meeting, the application was continued to the October 11 meeting at the request of the applicant.

Hayden Place - Residential Open Space Development at 74 Bald Hill Road being developed by Chinburg Builders, Inc. The Planning Board approved a special use permit for this project in 2014. The project involves the construction of ten (10) single family homes and 650 feet of roadway at the foot of Bald Hill with the adjacent lands preserved in perpetuity as open space. The twenty-one (21) acre open space tract has been conveyed to the South East Land Trust (SELT) which will maintain and act as stewards of the conservation land. Road construction has proceeded expeditiously with only the final overlay to be completed. A performance guarantee has been posted to assure the completion of road work to allow the issuance of building permits for the remaining houses. Certificates of occupancy for the first two homes have been issued and building permits have been issued for another three (3) homes in the development which are under construction.

Applications before the Board

Jarib M. Sanderson – Robin Realty Newmarket Trust/Tuck Realty Corporation an application for a Special Use Permit for a residential open space design subdivision involving 11 lots at 36 Dame Road, Tax Map U2, Lot 297, and Bay Road, Tax Map U2, Lot 320, both in the R1 Zone. The application was conditionally approved by the Planning Board at its July 12, 2016 meeting following a site walk and review by the Technical Review Committee (TRC) of the Planning Board. A more detailed subdivision application was submitted at the August 9, 2016 meeting including two waiver requests related to wetland impacts.

The Planning Board accepted the application and forwarded it to the Technical Review Committee for review. The Town has hired Mark West, Environmental Consultant, for a review

of the wetland delineations and advice on the two waiver requests. At the September 13 meeting of the Planning Board, the application was continued to the October 11, 2016 meeting at the request the applicant.

Other Business

FEMA Flood Plain Maps and Ordinances:

The Federal Emergency Management Agency (FEMA) has sent the Town new Flood Insurance Rate Maps (FIRM). Whenever new maps are produced, communities, such as Newmarket, which are participating in the National Flood Insurance Program, are required to have ordinances in place which are compliant with federal regulations. The NH Office of Energy and Planning (OEP) has conducted a compliance review of our regulations and forwarded recommendations for updating our regulations. The Planning Board will need to make amendments to the zoning, subdivision and site review regulations to assure Newmarket's continued eligibility in the program. We have received word from the NH OEP that there has been an appeal regarding the new flood plain maps. The deadline for adopting new maps and revising ordinances has been postponed until the fall of 2016. Copies of the new flood plain maps are available for public viewing in the Planning Office and have been posted on the Town's website. The Planning Board set up a subcommittee to work with the Town Planner on these amendments for consideration at a future Planning Board meeting.

Zoning Board of Adjustment:

At its meeting on Monday, September 12, 2016, the Zoning Board of Adjustment approved two variance applications requested by Jane, Paul and Sally Rosa to allow (1) the change of a boundary of an existing non-conforming lot, which does not meet current frontage requirements, in a way that does not bring the lot into closer conformance with the Zoning Ordinance, and (2) the subdivision of a residential lot containing 4 acres with a shared driveway and less than the required frontage at 342 Wadleigh Falls Road, Tax Map R5, Lot 81.

Special Projects

Route 108 Pedestrian Crossings: At its May 4, 2016 meeting the Town Council authorized the Town Administrator to enter into a contract with Target Construction to complete the Downtown Pedestrian Crossing Improvement project. A copy of the engineering report and the most recent plans can be viewed electronically on the Town's website at www.newmarketnh.gov. Project construction officially started on Wednesday, July 6, 2016. A session was held on Tuesday, July 19, 2016 at 3:00 pm. finishing up shortly thereafter. A one-way detour went into effect on August 9 and is expected to be in place until mid-October. The project is scheduled for completion by October 21, 2016.

Macallen Dam Feasibility Study: At the 2015 Town Meeting, funding in the amount of \$50,000, was approved for the Macallen Dam Capital Reserve Fund. The Town issued a Request for Proposal (RFP) for engineering services which will look at the current stability of the dam as

well as the option of raising the abutments in order to meet requirements to pass the 100 year flood. Engineering proposals from three (3) firms were received on October 1, 2015. The committee conducted interviews on October 8. Awarding the contract for the stability analysis has been placed on hold. Meanwhile, the Town has entered into a contract with Gomez and Sullivan to follow up on some of the hydraulic calculations that were previously done, which could result in lower costs for bringing the dam into compliance with the Letter of Deficiency and the NH Department of Environmental Services (NH DES) requirements. The Town's consultant has put together a technical memorandum which is currently being reviewed by the NH DES regarding the design flows associated with increasing the capacity of the dam, which is one of the outstanding items in the NH DES Letter of Deficiency. The Town has received word from James Weber of the NH DES that the modifications that have been made to the hydraulic model by Gomez and Sullivan (G & S) are acceptable. The Town now has a more refined model in place to evaluate various dam modifications and repairs including increasing the height of the abutment walls to meet the required design flows. With the new model, the 100 year design flow is 9,744 cfs, with a water surface elevation of 33.61 feet at the dam with the gates closed. The NH DES will issue a letter concurring with the new model. A meeting was held with Mr. Weber of the NH DES on Friday, June 3 to review the model and discuss next steps. At that meeting, it was clarified that if the Town just focuses on improvements to the abutment walls, a stability analysis would only have to be completed on that aspect of the dam and not the entire dam structure which would result in reduced costs for the Town. Also, the breach analysis would not have to be re-done. The final draft of the summary report was submitted by G & S to the Committee on July 8 and will be forwarded to the New Hampshire Department of Environmental Services. The Committee decided the next steps would be to revise and re-distribute the RFP with a more narrow focus than what was originally proposed. The Committee has recently received a legal opinion about the state waiver and appeals process. The committee will re-convene during the last week of September to start work on the new RFP.

Route 108 Shoulder Widening and Bike Path Construction Project: In 2010, the Town Meeting approved a warrant article to raise and appropriate the sum of \$809,292 to allow the Town to construct a shoulder widening and bicycle lane project from the Irving Gas Station to the Newmarket/Newfields town line. The NH DOT and Federal Highway Administration (FHWA) proposed providing full funding for this project through the Federal Congestion Mitigation and Air Quality (CMAQ) Program and State tolls program. At the August 17, 2016, the Town Council unanimously agreed to not move forward with the project due to escalating construction costs and lack of local funding to provide matching funds in order to achieve the project as originally envisioned.

MS4 Program

Planning staff continues to monitor progress with respect to the MS4 program by attending the Seacoast Stormwater Coalition Meetings. The Coalition has organized a program to assist communities in the region with meeting the minimum NPDES permit requirements to help minimize costs and prevent the duplication of services at the local level for work tasks such as outreach, the bulk purchase of water quality monitoring equipment and shared contracting for

laboratory work. EPA is expected to release the National Pollution Discharge Elimination Permit (NHDES) for the MS4 program of which Newmarket is now part in November 2016.

PLANNING

		<u>FISCAL YEAR 2017</u>		Balance Year	% Spent
Budget	MTD Transactions	YTD Transactions			
122,676.00	8,398.48	21,391.10		101,284.90	17%

		<u>FISCAL YEAR 2016</u>		Balance Year	% Spent
Budget	MTD Transactions	YTD Transactions			
129,153.00	9,155.40	14,773.56		114,379.44	11%

Finance Department

Department's primary function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.
- Providing financial assistance and analysis to Town Departments.

Essentially, we are the “fiscal watchdog;” however, we are mindful that we are simply a service organization to other departments and the Town’s elected leaders.

Projects:

Projects have been segregated into two groups, where “major” projects require most of our attention, while “minor” projects does not.

Projects

- Financial statement audit.
- Dispose of tax deeded property.
- Transition financial institutions.
- Water/Sewer shutoffs.
- Review HVAC Systems with the DPW Department.
- Budget preparation.

Economic Indicators

Final water and sewer bills are an indicator of real estate sales. The following are final water and sewer bills by month.

Month	FY 17	FY 16	% Increase/ (decrease)		FY 15	% Increase/ (decrease)	
July	17	22	(5)	-22.73%	15	7	46.67%
August	10	11	(1)	-9.09%	10	1	10.00%
September		12			12	-	0.00%
October		11			10	1	10.00%
November		12			3	9	300.00%
December		8			9	(1)	-11.11%
January		16			5	11	220.00%
February		10			7	3	42.86%
March		10			7	3	42.86%
April		7			8	(1)	-12.50%
May		12			14	(2)	-14.29%
June		17			19	(2)	-10.53%
Total	27	148	(6)	-4.05%	119	29	24.37%

Financial Highlights:

Primer for year-end numbers – The Town tracks its financial activity using multiple funds. This is analogous to having multiple corporations. The fund types used by the Town and quick use definition are as follows:

Fund Type:	Use Definition:
General Fund	Day-to-day operations, such as Town Administrator, Finance, Tax Collector, Planning, Police, Fire, and DPW.
Special Revenue Fund	Grants and revolving funds.
Capital Project Funds	Construction projects that lead to a capital asset.
Trust and Agency Funds	Trusts are held by the Trustees of Trust Funds. Agency funds are where the Town holds funds for others, such as engineering deposits.
Enterprise Funds	Funds that act like businesses, such as water and sewer.

Each fund has a fund balance, which is analogous to a corporation's Stockholders' Equity. There are multiple accounts within fund balance. This past year, the Town used Non-spendable, Assigned, and Unassigned Fund Balance. Non-spendable Fund Balance relates to assets that can't be spent, such as accounts receivable related to property taken by tax deed (essentially the Town's carrying value of these assets) and prepaid expenditures. Assigned Fund Balance here are encumbrances. Encumbrances relate to obligations the Town incurred prior to year-end, but the service or product has not yet been delivered. The most important balance for budget season is the Unassigned Fund Balance. This account is analogous to a corporation's retained earnings, which it represents the accumulated surplus over the life of the entity. Amounts within this account can be used to reduce the tax rate, purchase products or services, or can be retained. One of the draw backs of this account is that it includes surplus revenues that have not yet been collected by the Town, which can cause cash flow issues if not properly managed (In my experience with the Town, Unassigned Fund Balance is properly managed).

Balance Sheet –

FY 2016 Year-end – Unassigned fund balance is \$2,469,919. This represents a decrease of \$81,013 from the prior year. This amount makes sense considering the Town voted to use \$575,000 of unassigned fund balance for capital reserve funds and to reduce the tax rate. Offsetting this reduction is surplus revenues (revenues over budget) of roughly \$411,000 and turnback of appropriation (expenditures under budget) of roughly \$114,000.

Going forward – As our revenue estimates tighten, the effect of using unassigned fund balance to balance our budget will result in a sharper decrease of unassigned fund balance. Key to tightened revenue estimates is motor vehicle permit fees, which is driven by the age of the taxpayers' fleet of vehicles. At some point, purchases of new(er) cars will slow, which will translate into reduced motor vehicle permit fee revenue. I anticipate reaching the peak within the next year or two.

As of August 2016 – At the end of August, cash on hand was \$9,124,409. Of this amount, \$801,282 relates to the water fund, while \$2,289,783 relates to the sewer fund. Additionally, we have to pay the School District \$3,327,083 through December with the cash on hand. The remainder is available for normal operations and advance funding of construction projects.

As of this point, it is too early to generate meaningful revenue and expenditure reports for the month of August.

FINANCE

<u>FISCAL YEAR 2017</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
206,844.00	15,375.25	21,044.92	185,799.08	10%	

<u>FISCAL YEAR 2016</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
200,975.00	16,684.86	22,999.64	177,975.36	11%	

HUMAN RESOURCES

<u>FISCAL YEAR 2017</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
1,515,143.00	49,244.66	397,331.24	1,117,811.76	26%	

<u>FISCAL YEAR 2016</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
1,371,879.00	89,791.78	410,249.60	961,629.40	30%	

Recreation

RECREATION REVENUE AND EXPENSE REPORT

Recreation revenue in the revolving account carried over a \$141,276.00 balance with the allocated funds fully expended during last FY 15-16. The Recreation Department collected \$56,965.00 Income revenue than projected

The expenses in this fiscal year currently are 101,593.73 versus 109,183.64 expended last Fiscal Year 2015-16 at the same time. Up to the first 12 days of September 2016- 17 fiscal Year is the revenue collected is\$ 52,041.20 compared to \$42,316 last Fiscal Year 2015-16

The recreation general fund expenditures are \$33,323.82 as of this year compared to the same time in FY 2015-16 the expenses were 44,303.15the These numbers are right on target for projected expenses and revenue for Fiscal Year 2016-17 in the revolving account and in the general fund and are actually tracking more positively in revenue and expenses.

PROGRAM REPORT

The fall soccer season began on September 10th, this past Saturday with a goal of 160 enrolled participants. There is already 100 signed up. The fall recreation program is run by volunteer coaches and is coordinated by the department's sports coordinator. All of the soccer shirts were paid for by a sponsor saving the department over \$1,000.

NFL Flag Football will begin on the first Tuesday in October and continues into the first week of November enrollment has just begun but the goal is to increase enrollment to 84 participants by adding four teams that will now include two kindergarten teams and two teams of 6th, 7th and 8th. There are already 70 participants signed up. This will be an increase of 24 paid spots at \$55 each. Also a sponsor is being sought out to pay for the field lights

Wanna Iguana Mondays began this past Monday and is held on Mondays with up to 20 participants. The class is at 12 currently. The Recreation Department has for the third year in a row worked with the school and the First Student bus company to deliver the children directly to the Community Center by extending the bus route by 100 yards at no charge to the Town or the School and is being provided five days a week. New programs offer great new class offerings that children can sign up for in 6 week intervals throughout the year. We just reintroduced Brick Masters Lego League and this class has over 12 participants already.

The preschool playgroup program has 6 children per Tuesday through Friday and 10 is the limit the instructor can take.

The new Flex and Focus Dance studio opened again this Tuesday for ballet and tap dance and is doing very well with first time attendance of six per class. This room services the performing arts and dance from young dancers. Grades 3 and 4, and grades 5 and 6. The Recreation Department even provides lessons for those children who want to learn hip hop or break dancing are signed up for a 6 week course.

September 2016 SUNRISE SUNSET BRIEFING

After taking July off from Tuesday Trivia everyone was looking forward to getting back on track with our monthly game night. We had 19 people here in August which made up 3 trivia teams. Maybe the draw that evening was more about the Moe's sandwiches. We charge \$5 which covers the price of pizza or sandwiches. The Pines of Newmarket continues to sponsor the \$5 gift cards for the winners.

We invited Donna Chick of Newmarket to be our guest speaker for the August Tuesday Talk. Donna had an interesting Power Point presentation which described her work and how she goes from start to finish when digitally altering her photographs. We had 8 people who were all interested in learning more about photography. I surveyed the group and we've decided to try and form a photography club. I'll be working with Donna to see how we might coordinate this new interest.

The Random Acts of Art group got back together in August to make seasonal Fall wreaths. We once again challenged the ladies but they came through with a bit of encouragement and assistance to complete their projects. In the end they were thrilled with the finished product. The group continues to meet on Tuesdays with a mix of open project time and instructed craft classes.

Our August trips were all well received. We had an evening trip on August 10th which started with a dinner in Haverhill, MA then we continued on to the Methuen Music Hall where the group attended a unique, classical organ recital performed on the oldest concert organ in the U.S. Everyone was amazed at the musicianship of 24 year old Katelyn Emerson of York, ME. Our Breakfast Club is back on the road as we continue our search for the tastiest breakfast around. We headed up to Farmington, NH to the Farmer's Kitchen and they didn't disappoint us. We also took a group to Spruce Wood in Durham for their annual Alzheimer's Association Lobster Roll Luncheon. This \$10 luncheon has been a favorite for the past few years and our group always receives special attention. On August 23rd we had the rare opportunity to utilize two passenger vans for a senior summer trip. The Rec. Summer Camp program needed to lease a passenger van to accommodate campers which benefited us on the last day of the van's lease. With Jim Hilton's help we were able to transport 30 people on a river cruise in Essex, Ma complete with lunch at the iconic Woodman's Restaurant and an ice cream stop at the end of the day. It was a memorable day all the way around and for many seniors it was the highlight of their summer. Our Fall trips are filling fast with 4 at full capacity and several that are filled have up to 8 people on a waiting list.

With school back in session we have our student volunteers with us once again. These students provide such an important service helping to reset our function room after our Bone Builders exercise classes on Wednesday and Friday mornings. They have other jobs such as organizing the lending library and washing tables, too. The students feel needed, appreciated and they are learning important life skills working in a multi-generational environment.

We've been hard at work preparing for our Annual Harvest Dinner Dance scheduled for Friday, Sept. 30th. We've been selling tickets on a daily basis and there are many new people attending this year. Volunteers are in place, food & entertainment are booked and we're all preparing for a fun evening out with friends.

Sunrise Sunset ideas in the works: Photography Club, 2017 October Craft Fair, Sunrise Cookbook

Fundraiser, Multi-generation Game Night, Monthly night time Meet-ups for the younger seniors, Community Resource Handbook for Seniors.

Our July luncheon attendees were treated to the beautiful voices of our Sunrise Singers as they performed many classics such as Somewhere Over the Rainbow, Mister Sandman, Que Sera Sera and several patriotic songs for the group to sing along with. The chorus will now take a short break before coming back in the fall. The Sunrise Marimba band is building their song repertoire in order to perform at the center's October luncheon.

For the past several months I have focused on providing you with information regarding trips, programming and events that have occurred during the month. There is an ample amount of administrative work required to run the Sunrise Sunset Center as well. One of the most important projects is *The Sunrise Sunset Breeze* which is the center's quarterly newsletter. The production of the newsletter encompasses the research, planning & pricing of programming, trips and events. In addition to producing the Breeze, programming, trips and events need to be promoted through other means such as posters, our Facebook page, channel 13, sandwich board, emails, Rec Desk and the Recreation website. Once the Breeze is printed we mail approximately 125 pieces out by the postal system and approximately 50-75 by email. I also hand deliver some to the library and local senior housing sites. When people start receiving the newsletter this leads to an onslaught of sign-ups for trips, etc. at the Sunrise Center and Rec Desk. There is also a monthly calendar which is a one page, easy to read weekly format of everything that is happening at the center each day of the week. Members find it very helpful to check and use as a reminder for upcoming events.

I have found that it's crucial to spend extra time with newcomers when they first come to inquire about the center. This first step of walking in the door might be our only chance to sell the center's offerings. For many people it has taken much courage to come and see what is happening here. I need to be sure I reel them in on this initial visit or we may never see them again. These initial tours can last from 15 minutes to an hour depending on how much they want to know about the center.

Answering the phone, tracking volunteer hours, setting up/tearing down the function room for programming, updating the bulletin boards, scheduling guest speakers for Tuesday Talks, updating the website, collecting money for various programming & events, tracking payments and turning them in to Dee at the Rec Center, taking pictures for promotional materials and Facebook, producing various forms, passing around sign-up sheets for special events, writing monthly briefings and the overall interaction with the members of the center keep my days full and fulfilling.

RECREATION

<u>FISCAL YEAR 2017</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
200,322.00	16,739.26	25,148.71	175,173.29	13%	

<u>FISCAL YEAR 2016</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
210,407.00	16,568.82	26,809.76	183,597.24	13%	

RECREATION REVOLVING

<u>FISCAL YEAR 2017</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
243,433.00	71,090.97	98,781.38	144,651.62	41%	

<u>FISCAL YEAR 2016</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	

199,670.00	64,266.99	98,476.05	101,193.95	49%
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CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution #2016/2017 - 03

**Relating to the Relocation and Replacement of Water and Sewer Utilities within the State
Right of Way as Part of the NHDOT Bike Lane Project.**

WHEREAS; the State of New Hampshire Department of Transportation is installing 4 foot bike lanes on North Main Street as part of their project numbered 13080-B, and

WHEREAS, the State will relocate water and replace sewer main facilities in the project area at a cost not to exceed \$527,947, and

WHEREAS, the Town has been planning for this project, naming it a high priority and currently has \$600,000 in the sewer capital reserve fund to address this, and

WHEREAS; the State of New Hampshire Department of Transportation wishes to enter into a utility agreement with the Town to conduct this project.

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council does authorize the Town Administrator to enter into an agreement with the State of New Hampshire Department of Transportation for an amount not to exceed \$530,000.

First Reading: September 7, 2016

Second Reading: September 21, 2016

Approval:

Approved: _____
Gary Levy, Chairman

A True Copy Attest: _____
Terri Littlefield, Town Clerk



TOWN HALL
186 MAIN STREET
NEWMARKET, NH 03857

TEL: (603) 659-3617
FAX: (603) 659-8508

FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: September 15, 2016

TITLE: Resolution #2016/2017 – 03: Relating to the Relocation and Replacement of Water and Sewer Utilities within the State Right of Way as Part of the NHDOT Bike Lane Project.

PREPARED BY: Sean Greig, Supt. Water/Sewer

TOWN ADMINISTRATOR'S COMMENTS – RECOMMENDATION:

This project has been a high priority of the Town Council for many years. The Town has been placing fund into a Capital Reserve Fund to address this. Currently the fund has \$600,000 available. Working with the State to complete this project while they are constructing the bike paths on North Main Street is beneficial. The Town Attorney has reviewed all documents and has approved them I recommend passage of this resolution.

BACKGROUND: A couple of years ago the Town was informed that the NHDOT would be making improvements to Route 108 on North Main Street. The improvements include the widening of the shoulders, sidewalks, drainage, and full road reconstruction. The Town was informed that it needed to relocate its water and sewer mains to make room for the drainage improvements. The Town Council approved Wright-Pierce to engineer the new water and sewer mains. The water main was replaced in 2015 with a larger water main that meets current and future water demands. The Town does need to move the water main that connects the North Main Street water main to Pulaski Drive water main to allow for the new drainage improvements. The Town has videoed the sewer lines and found that they are in poor condition. Wright-Pierce has completed the engineering work and cost estimates. The Town has set aside \$600,000.00 in Capital Reserves to complete this sewer project.

DISCUSSION: The Town was informed a couple of years ago that its North Main Street water and sewer mains needed to be relocated to allow for drainage improvements. The Town Council had already identified the North Main Street Water Main Replacement as a high priority project, and it was relocated and replaced in 2015. The Town Council approved Wright-Pierce to perform the engineering for the sewer relocation. The current sewer main was found to be in poor condition, and needed to be replaced. The Sewer Capital Reserve Plan has \$600,000.00 for the sewer relocation.

FISCAL IMPACT: The Sewer Capital Improvement Plan has \$600,000.00 for the relocation and replacement of the North Main Street Sewer. The cost estimate for the project below includes \$15,000.00 to move the Pulaski water main connection. The remaining balance in the North Main Street Water Main Project is \$39,463.38. So there are funds available to move the Pulaski water main connection. I have included in the budget 15% for contingency and engineering. I have added the contingency to cover

unforeseen costs that come up during construction. I have added the engineering to cover changes in design and inspection services.

North Main Street Sewer Budget Estimate	
Construction Costs	\$392,500
NHDOT Construction Admin. Estimate 6%	23,550
NHDOT Overhead 10%	41,605
Subtotal	457,655
Trench and Backfill Credit	47,458
Contingency 15%	58,875
Engineering 15%	58,875
Total Budget	527,947

Sewer Capital Reserve Fund	
Sewer Capital Reserve Balance	\$1,167,990
North Main Street Sewer	\$600,000
Pump Station Improvements High Priority	\$320,400
Sewer Trucks Replacement	\$157,000
Undedicated Capital Reserve	\$90,590

RECOMMENDATION: The sewer main is in poor condition. The Town has planned for this project. I recommend that the Town Council approve the passage of this resolution.

ATTACH ALL PERTINENT DOCUMENTS TO SUPPORT THE REQUEST.

DURHAM-NEWMARKET

X-A001(261)

13080-B

(NH 108; Reconstruct Roadway and Construct

Bike Shoulders on NH Route 108)

(Sewer Main Relocation, Adjust Water and Sewer Facilities)

UTILITY AGREEMENT

This Agreement is made in duplicate this _____ day of _____, _____, by and between the STATE OF NEW HAMPSHIRE, by its Department of Transportation, party of the first part, hereinafter called the "State", and Town of Newmarket (Vendor # 177449), a municipality, party of the second part, hereinafter called the "Town".

WITNESSETH:

WHEREAS, the State has the approval of the United States Department of Transportation (USDOT), Federal Highway Administration (FHWA), for a Federal-Aid Transportation Improvement Project (Organization Code 3054), DURHAM-NEWMARKET, X-A001(261), 13080-B, for the widening and constructing 4' shoulders along NH 108, in the Towns of Newmarket and Durham, County of Strafford and Rockingham, New Hampshire, which construction necessitates the relocation of water and sewer main and adjustment of water and sewer facilities to the extent required to permit construction of the Project, and,

WHEREAS, the COMMISSIONER of the New Hampshire Department of Transportation (NHDOT), hereinafter called the "Commissioner", has prepared plans and specifications for such Project marked DURHAM-NEWMARKET, X-A001(261), 13080-B, which plans and specifications meet with the approval of the Town and will be on file in the permanent records of said Department of Transportation, Concord, New Hampshire, and,

WHEREAS, the State is obligated to reimburse the Town for certain costs in accordance with RSA 228:22 (trench, backfill, and book value), and,

WHEREAS, the Town desires the water and sewer relocation work and water and sewer facility adjustment work to be included as part of the Highway Contract, and,

WHEREAS, the Town desires the assistance of the State in the relocation of the aforementioned facilities,

NOW THEREFORE, in consideration thereof, the parties hereto mutually agree as follows:

1. The State agrees to provide labor, materials, and equipment in the Contract for the non-participating relocation of sewer main facilities at the following approximate locations:

513+82	Lt. 9'	529+93	Lt. 4'
516+96	Lt. 7'		

6. The State agrees to provide labor, materials, and equipment in the Contract for the non-participating adjustment of sewer manhole frames and covers at the following approximate locations:

NH 108

Station	Offset	Station	Offset
503+69	Rt. 17'	507+07	Rt. 10'
504+62	Rt. 12'		

Method of Payment for Described Work:

Work will be paid for at Actual Cost estimated at \$410,197.00 (Work Class Code 2250) as shown in the attached estimate:

Estimated Non-Participating Items	\$392,500.00
Construction Engineering (estimated at 6%)	<u>\$23,550.00</u>
Subtotal	\$416,050.00
10% Department Overheads	<u>\$41,605.00</u>
Estimated Total Actual Cost	\$457,655.00
Less Reimbursement for RSA 228:22	<u>\$47,458.00</u>
Total Actual Cost due from Town	\$410,197.00

7. The work described in Paragraphs 1 through 6 above is shown in greater detail on the approved plans and in the attached plans and estimates being made a part of this Agreement.
8. The work described in Paragraphs 1 through 6 above will be accomplished under the Highway Contract, in accordance with the plans and specifications for same. The Town agrees to reimburse the State for the actual costs (plus 6% construction engineering and 10% overhead expenses), and also agrees to accept the operation, use, and maintenance of the facilities, as constructed.
9. In order to assure a proper installation, the Town shall assist the State in the inspection of the Contractor's work described in Paragraphs 1 through 6 as required by the Project. Any issue shall be brought to the attention of the State's Contract Administrator immediately and he/she shall resolve it. The Contract Administrator will require the Contractor to take corrective action as necessary to provide an acceptable installation, relocation, and/or adjustment.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

THE STATE OF NEW HAMPSHIRE
Department of Transportation

Town of Newmarket

By: _____
Peter E. Stamnas, P.E.
Director of Project Development

By: _____
(Signature)

(Typed or Printed Name)

(Title)

_____ JAM

(Date)

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Upon receipt of the signed, executed Agreement by the Department, we will notify you in writing of completion of the Agreement process with the payment request for the work to be performed by the State's Contractor to follow upon determination of the lowest responsible bidder. **If you have any questions, please contact Brett McCrea of this office at 271-1988.**

Sincerely,

Melodie A. Esterberg, P.E.
Chief of Design Services

MAE/LDS/BSM/bsm

Enclosures

cc: Ron Grandmaison, Construction, Consultant Design, Finance & Contracts - George Poulin,
Wright-Pierce Engineering

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CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

Resolution #2016/2017-04

Relating to Accepting Gifts for the Christian Shoppmeyer Park

WHEREAS, Chris Shoppmeyer, a Newmarket resident, was a member of the Newmarket Conservation Commission, a co-founder of the Newmarket Fishing Derby, and was a key member on creating three conservation parks, and

WHEREAS, family, friends, and residents of Newmarket desire to leave a legacy in his name with monetary gifts, and

WHEREAS, the purpose of the gifts is to purchase land that will be conserved and used for a public park.

NOW THEREFORE BE IT RESOLVED, the Town Council of the Town of Newmarket hereby authorizes the receipt of gifts for the purpose of the Christian Schoppmeyer Park.

First Reading: September 7, 2016

Second Reading: September 21, 2016

Approval:

Approved: _____
Gary Levy, Chairman

A True Copy Attest: _____
Terri Littlefield, Town Clerk



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NEWMARKET, NH 03857

TEL: (603) 659-3617
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FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: September 15, 2016

TITLE: Resolution # 2016/2017-04 - Accepting Gifts for the Christian Shoppmeyer Park

PREPARED BY: Matthew Angell, Finance Director

TOWN ADMINISTRATOR'S COMMENTS – RECOMMENDATION:

I have reviewed this and in order to comply with State Law, I recommend its passage.

BACKGROUND: Several Town residents desire to purchase land and create a park in the memory of Christian Shoppmeyer. There are several checks in the safe waiting for approval related to this purchase, exceeding \$50,000.

Process: Under RSA 31:95-e, the Town Council must hold a public hearing on the proposed acceptance of gifts that have a value over \$5,000. Afterwards, the Town Council would act on whether to accept the gifts.

Results: Acceptance of the gifts will allow the funds to be deposited and used towards their intended purpose, which is to purchase property for a park.

DISCUSSION: This is a project with good intentions. The Town has mechanisms to accomplish the task of collecting, monitoring, and disbursing the funds according the purpose of the gift.

FISCAL IMPACT: Other than normal administrative tasks, there is no fiscal impact to the Town.

RECOMMENDATION: I recommend the Town Council approve the receipt of the funds for the purpose of purchasing land for a park.

ATTACH ALL PERTINENT DOCUMENTS TO SUPPORT THE REQUEST.

STAFF REPORT

August 2, 2016

To: Gary Levy, Newmarket Town Council Chairperson
Subject: Christian Schoppmeyer Park Fund Raising

Dear Mr. Levy and fellow councilors,

As most, if not all of you know Christian Schoppmeyer passed away this past February. Mr. Shoppmeyer was an active and well respected member of our community spending most of his life through many roles devoted to the protection of our natural resources and the involvement of our youth in outdoors recreation. A few months ago the Conservation Commission was approached by several members of the community with the hopes of our assistance in the creation of a park in Mr. Schoppmeyer's memory. They were also armed with a pledge of a significant monetary donation of seed money to get the process started and a future matching donation. The idea was welcomed whole heartedly by the full commission with two of us volunteering our time to a subcommittee formed to oversee the process. We hope that the council will become part of this process by accepting donations on behalf of the Conservation Commission to be set aside for the sole purpose of purchasing a parcel of land and the creation of Christian Schoppmeyer Park for generations to enjoy.

Respectfully,

Jeffrey Goldknopf, Newmarket Conservation Commission Chairperson

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution #2016/2017-05

Relating to Paving Improvements 2016-2017

WHEREAS, The Town of Newmarket's paving improvements for 2016-2017 are an overlay of Ash Swamp Road and Grant Road, and

WHEREAS, the Town selected Bell and Flynn, Inc. from the following vendors:

Vendor	Amount Available
Bell & Flynn, Inc.	\$340,505
Pike Industries	No Bid
Bourassa Construction	No Bid

WHEREAS, the Town has the following funds available for paving with the amount requested:

Funding Source	Amount Available	Amount Requested
Operating budget	\$155,000	\$155,000
Roadway Improvement Capital Reserve Fund (as of June 30, 2016)	250,260	185,505
Total Funds Available	\$405,260	\$340,505

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council does authorize the Town Administrator to enter into any agreements related to this project and does hereby authorize the withdrawal of \$185,505 from the Roadway Improvement Capital Reserve Fund.

First Reading: *September 7, 2016*

Second Reading: *September 21, 2016*

Approval:

Approved: _____
Gary Levy, Chairman

A True Copy Attest: _____
Terri Littlefield, Town Clerk



TOWN HALL
186 MAIN STREET
NEWMARKET, NH 03857

TEL: (603) 659-3617
FAX: (603) 659-8508

FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE

STAFF REPORT

DATE: September 15, 2016

TITLE: Resolution # 2018/2017-05 - Paving Improvements 2016-17

PREPARED BY: Rick Malasky, Public Works Director

TOWN ADMINISTRATOR'S COMMENTS – RECOMMENDATION:

While I recommend passage of this resolution, I would suggest that the Town Council has an option. The Road Management Plan recommends an expenditure of approximately \$321,000. The difference is Bell and Flynn is recommending a 1.25" coat vs. 1" as the report recommends. If the Town Council wishes, reducing the cover to 1" would save \$19,000.

BACKGROUND: Annually, the town issued an RFP to find and award a contractor to perform the town's paving program.

Process: I called four contractors to request proposals.

Results: We received back one proposal from Bell & Flynn, INC. and Continental Paving provide an email stating they were unable to provide a proposal because of their work load. Pike Industries and Bourassa Construction did not return any phone calls.

DISCUSSION: The town was waiting for the updated Road Management and Maintenance Plan to be completed before doing any work this year. Because it is late summer most contractors have all their work booked up for this season therefore we experienced a low response to our request. Now that we have an updated Road Maintenance Plan for the next several years we will bid this work in the winter months. I have no concerns with the fact that we only have one proposal because it is from Bell & Flynn INC. They have been competitively bidding the towns work for several years and being awarded the contract every year since 2001. They're a local company, very dependable, and do great work. The roads schedule for this year really need attention before this winter. There high priority roads with high traffic volumes and in very poor condition.

FISCAL IMPACT: The Town budgeted \$155,000 towards this expenditure in the operating budget and the capital reserve has \$250,234. Between the two accounts the Town currently has \$405,234 available for paving projects. The budget for this work in the road plan was \$321,359. The proposal from Bell and Flynn INC is \$340,505. The increase is because Grant Road calls for a 1" overlay in the plan but I have recommend a 1 1/4" overlay because it is going to give the road a better looking finish once completed.

Because of the roads conditions a 1" overlay will result in some imperfection in the finish course in some areas. This ¼ inch overlay adds \$19,430 to the budget. If you did a 1" overlay the proposal from Bell & Flynn would be \$321,075.

RECOMMENDATION: I recommend the Town award the contract to Bell & Flynn INC. for the amount of there proposal for \$340,505. \$155,000 coming from the operating budget and \$185,505 coming from the capital reserve.

ATTACH ALL PERTINENT DOCUMENTS TO SUPPORT THE REQUEST.

7/1/2016
CS

Town of Newmarket
Capital Reserve
Roadway Improvement
FY 16/17

Trustee Acct#

	Balance <u>7/1/2016</u>	FY 16/17 <u>Additions</u>	Resolution <u>Number</u>	Withdrawals FY 16/17 <u>Resolutions</u>	Remaining <u>Balance</u>
<u>Roadway Improvement</u>	125,000	125,000			250,000
Total Projects					0
Interest					0
	260	0			260
Total	125,260	125,000		0	250,260

BELL & FLYNN, LLC

Pavement Reclamation
Engineers & Contractors

Planning · Testing · Design · Engineered/Reconstruction · Construction

Telephone: (603) 778-8511

69 Bunker Hill Avenue

Fax: (603) 772-4396

Stratham, NH 03885

August 23, 2016

Newmarket Department of Public Works

Mr. Rick Malasky, Director

4 Young's Lane

Newmarket, NH 03857

Dear Mr. Malasky,

Despite continuing cost increases associated with wages/benefits, equipment/maintenance, transportation/energy and regulatory requirements which are customarily reflected in increased unit prices at the commencement of each construction season, Bell & Flynn, LLC is pleased to be able at this time to offer to extend the current contract for road paving services with the following modification upon mutual agreement by the Town of Newmarket.

The Unit Price of Pay Item c, "Bituminous Concrete Binder Course", per ton, in place, shall decrease from \$72.00 per ton to: \$68.00 per ton

The Unit Price of Pay Item d, "Bituminous Concrete (12.5 mm) Surface Course", per ton, in place shall decrease from \$75.00 per ton to \$70.00 per ton

The Unit Price of Pay Item d "Bituminous Concrete (9.5 mm) Surface Course" per ton, in place, shall be \$72.50 per ton

thru October 15, 2016. The unit price of Bituminous Concrete Pavement installed after October 15, 2016 shall be subject to adjustment per NHDOT asphalt adjustment clause (Item 1010.2). All other terms, conditions and prices including pavement reclamation, fine grading and compaction, and installation of processed gravel shoulders shall remain unchanged.

While the fundamental market dynamics of liquid asphalt remain subject to volatility and hot mix asphalt producers are understandably reluctant to enter long-term price commitments, after extensive negotiations with our suppliers Bell & Flynn, Inc. is currently able to guarantee pricing for all paving services completed prior to October 15, 2016, thereby securing pricing indexed to the NHDOT August 15 asphalt cement adjustment and protecting the Town of Newmarket from repercussions of the September 15 monthly adjustment. In an attempt to provide price stability (at the lowest possible price!) it should prove beneficial to the Town of Newmarket to extend the current contract for road paving services and to complete as much work as possible prior to mid-October.

Thanking you in advance for your thoughtful consideration of the letter, I remain,

Sincerely,



John T. Bell
Vice President

Proposal

BELL & FLYNN, LLC
Bunker Hill Avenue
Stratham, New Hampshire 03885
Phone 778-8511 Fax 772-4396

Town of Newmarket
Department of Public Works
Attn: Rick Malasky, Director
4 Young's Lane
Newmarket, NH 03857

659-3093

August 23, 2016

rmalasky@newmarketnh.gov

2016-17 Pavement Improvements
Unit Pricing
Newmarket, NH

Areas Involved:

- I. Ash Swamp Rd
- II. Grant Rd

Work Involved:

- a) Construct a 6" Asphalt Stabilized Base via Wirtgen WR-2500 Road Reclaimer or equivalent
- b) Fine Grade and Compact
- c) Construct a 2" Bituminous Concrete Binder Course by machine method
- d) Construct a 1 1/2" Bituminous Concrete (12.5 mm) Surface Course by machine method
- e) Install Bituminous Concrete Pavement by hand method as required
- f) Cold plane existing asphalt pavement at limit(s) of work as required

Price:

I. a, b)	\$1.65/SY	<u>Estimated</u> Quantity: 14,200 SY
I. c)	\$68.00/T	<u>Estimated</u> Quantity: 1,650 T
I. d)	\$70.00/T	<u>Estimated</u> Quantity: 1,200 T
II. d)	\$72.50/T (9.5 mm)	<u>Estimated</u> Quantity: 1,450 T (@ 1 1/4" avg. depth)
I/II. e)	\$125.00/T	Allowance: 100 T
I/II. f)	\$2.00/LF	<u>Estimated</u> Quantity: I - 725 LF; II - 900 LF

I/II. Estimated Total: \$340,505.00

Notes:

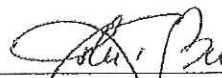
- 1) Traffic Control as required to be performed by others
- 2) Adjustment of utility castings to proposed finish grade as required to be performed by others
- 3) Sweeping of existing asphalt pavement prior to application of Bituminous Concrete Overlay to be performed by others
- 4) Installation of processed gravel shoulders following paving activities to be performed by others or by Bell & Flynn, Inc at a unit price of \$30.00/CY
- 5) Price of Bituminous Concrete Pavement is based upon August 16, 2016 NHDOT price of liquid asphalt. This price is subject to sudden fluctuation which may require price adjustment per NHDOT standard specifications.

We propose hereby to furnish material and labor-complete in accordance with above specifications Payment to be made as follows:

Net 30. A finance charge of 1-1/2% (18%APR) will be applied to the unpaid balance after 30 days. The purchaser agrees to pay all costs and expenses of collection including reasonable attorney fee.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance

Signature



Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature:

Rick Malasky

From: Amy Charbonneau <ACharbonneau@continentalpaving.com>
Sent: Monday, May 09, 2016 1:21 PM
To: RMALASKY@NEWMARKETNH.GOV
Subject: Quote for town paving

We just wanted to let you know that we are unable to quote the work you have, we have too much paving for the season. Please do contact us next year as we would normally bid on this.

Thanks

Amy Charbonneau

Spam

Phish/Fraud

Not spam

Forget previous vote



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

September 13, 2016

Newmarket Town Council
186 Main Street
Newmarket NH 03857

Honorable Members of the Town Council:

Pursuant to Section 4.8 of the Newmarket Town Charter, I hereby appoint Kyle D. True as Chief of Police. I ask the Town Council to confirm this appointment and employment agreement.

Sincerely,



Stephen R. Fournier
Town Administrator



RECEIVED

SEP - 8 2016

TOWN OF NEWMARKET
ADMINISTRATIVE OFFICE

**APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET**

Applicant's Name: Judith Ryan

Address: 126 Main St #51 Phone/Cell 603-639-5822

RSA 669:19 Newmarket Registered Voter: ☒ Yes ☐ No # of Years as Resident: 35
RSA 91:2 Are you an American Citizen? ☒ Yes ☐ No

Email address: JR MAX 19@gmail.com

Full membership (3 year term) position applying for CIP Member - At-Large

State what the new term expiration date is: 2019

Alternate position (3 year term) position applying for _____

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: _____

In my tenure as a past representative of the Budget Committee, Chair of the Committee for one year and my recent term on the CIP, as a member-at-large, I'm aware of the importance of the Capital Improvement Plan and impact on the Municipal budget. The recommendations of the Committee and Department Heads represent the collective thinking with a goal that benefits the infrastructure of the community.

Signature

Judith Ryan

Date

9/7/16

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.