



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**TOWN COUNCIL AGENDA**  

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**WEDNESDAY, May 18, 2016**  
**NEWMARKET TOWN HALL COUNCIL CHAMBERS**

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**6:30 P.M. Non-Public – Pursuant to RSA 91-A: 3 II d – Tax Deeding**

1. **Pledge of Allegiance**
2. **Public Forum** (*Public Forum is an opportunity for the public to address the Town Council. All comments should be addressed to the Chair of the Council. No person will be allowed to speak longer than five (5) minutes.*)
3. **Public Hearing – None**
4. **Town Council to Consider Acceptance of Minutes**
  - a. May 4, 2016 Regular Meeting Minutes
5. **Report of the Town Administrator**
6. **Committee Reports**
  - a. Discussion on Agenda for Joint Town/School Meeting
7. **Old Business**
  - a. **Resolutions/Ordinances in the 2<sup>nd</sup> Reading - None**
  - b. **Resolutions/Ordinances in the 3<sup>rd</sup> Reading – None**
  - c. **\* Items Laid on the Table – None**
8. **New Business/Correspondence**
  - a. Town Council to Consider Nominations, Appointments and Elections
    - i. *Roderick Crepeau – Library Trustee – Term Expires March 2019*
    - ii. *Sandra Allen – Library Trustee – Term Expires March 2019*
    - iii. *Patrick Reynolds – Conservation Commission – Term Expires 2019*

\*Items will remain on the table unless an unanimous vote of the Council removes said item.

**b. Resolutions/Ordinances in the 1<sup>st</sup> Reading**

- i. **Resolution #2015/2016-46** - Resolution relating to discontinuing Elm Drive.
  - ii. **Resolution #2015/2016-47** – Resolution relating to replace a playground slide.
  - iii. **Resolution #2015/2016-48** – Resolution relating to Auditor Selection.
  - iv. **Resolution #2015/2016-49** – Resolution relating to Transferring Funds form the Downtown TIF Capital Reserve Fund
  - v. **Resolution #2015/2016-50** – Resolution relating to the Town’s Investment Policy
  - vi. **Resolution #2015/2016-51** – Resolution relating to Police Station and Recreation Center Siding Replacement and Repairs
- c. Correspondence to the Town Council
- d. Closing Comments by Town Councilors
- e. Next Council Meeting – June 1, 2016

**9. Adjournment**

\*Items will remain on the table unless an unanimous vote of the Council removes said item.



TOWN OF NEWMARKET, NEW HAMPSHIRE

TOWN OF NEWMARKET, NEW HAMPSHIRE  
TOWN COUNCIL REGULAR MEETING

May 4, 2016 7:00 PM

PRESENT: Council Chairman Gary Levy, Council Vice Chairman Phil Nazzaro, Councilor Dale Pike, Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Amy Burns, Councilor Kyle Bowden

ALSO PRESENT: Town Administrator Steve Fournier, Mr. Bill Watson of NHDOT, Mr. Phil MacDonald of Underwood Engineers, Town Planner Diane Hardy, Public Works Director Rick Malasky, Recreation Director Jim Hilton

AGENDA

Chairman Gary Levy welcomed everyone to the May 4, 2016 Newmarket Town Council Meeting and called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

PUBLIC FORUM

Chairman Levy opened the Public Forum at 7:01 pm and asked if anyone from the public would like to speak.

Mr. Doug Marino stated that he was a student at the University of New Hampshire with family in Newmarket, and he wanted to speak in favor of the Resolution on the floor this evening relative to equal rights for citizens who are transgender. He said Durham had already taken that step and other Towns were following suit. He felt that as elected officials and public servants, the most important thing the Councilors could do is to protect the civil rights of its citizens, and he looked forward to their voting "yes" on the resolution.

Dr. Joelle Ruby Ryan stated that she was a Professor of Women's and Gender Studies at UNH. She said she grew up in Newfields and was currently living in Newmarket. She said that as a transgender person she felt it was important for her to come to the meeting to talk about her support for the resolution. She said that an effort had been made at the State level in 2009 which would have prohibited discrimination on the basis of gender identity but was defeated. She said transgender people face tremendous discrimination and the need for protection on the basis of gender identity is very strong. She said that



New Hampshire was the only state in New England that did not have such protections, and she felt the Newmarket vote would send a clear and strong message to the people of New Hampshire and the State Legislators that Newmarket was a non-discriminatory community.

Chairman Levy closed the Public Forum at 7:06 pm.

**PUBLIC HEARING – None**

**TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES**

**Acceptance of the Minutes of the Non-Public Meeting of April 20, 2016**

Vice Chair Nazzaro made a motion to approve the minutes of the Non-Public Meeting of April 20, 2016 which was seconded by Councilor Thompson.

Town Administrator Fournier polled the council and the motion to approve the minutes of the Non-Public Meeting of April 20, 2016 passed by a vote of 7-0.

**Acceptance of the Minutes of the Regular Meeting of April 20, 2016**

Councilor Weinstein made a motion to approve the Minutes of the Regular Meeting of April 20, 2016 which was seconded by Councilor Burns.

Changes/Corrections: Councilor Pike asked that a correction be made on page 2 of the minutes under Committee Reports to change "the next Planning Board meeting would be Public" to "the next Planning Board meeting would be a *Public Forum*".

Town Administrator Fournier polled the Council and the motion to approve the minutes of the Regular Meeting of April 20, 2016 were approved as amended by a vote of 7-0.

**REPORT OF THE TOWN ADMINSTRATOR**

Town Administrator Steve Fournier first reported on the Town **Auditors**, stating that pursuant to the Town Charter they needed to solicit proposals for a new auditing firm every three (3) years. He said the Town's previous auditors were unable to conduct the FY2015 audit and a one-year agreement was signed with MacPage to complete it. He said they were currently interviewing auditing firms and would have a new firm for Council approval by June. He said that a **Meeting with the County Commissioners** and the communities of Rockingham County, to discuss their services and how they could work together, was scheduled for May 25<sup>th</sup> which he planned to attend. He stated that he had received the final contribution letters from Primex for **Liability and Workers Compensation Insurance** and that overall they would experience a budget shortfall of \$435. He said Primex was expecting to see an increase in expenditures of 6.9% for Workers Compensation and 9% for Property liability. Town Administrator Fournier provided FY2017 appropriations as compared to the contributions renewal with a breakdown of the rates. He said that **Senate Bill 328 Local**, which allows the Town and the School District to enter into agreements and to



86 share administrative and other functions, was signed into Law by Governor Hassan and would take effect  
87 on July 2<sup>nd</sup>.

88  
89 **Route 108 South Bike Path Project**  
90

91 Town Administrator Steve Fournier provided the background and history of the Route 108 South Bike Lane  
92 Project to date, and said the project was originally submitted for funding under the Congestion Mitigation  
93 and Air Quality (CMAQ) Program in 2001 by New Hampshire Department of Transportation Division 6. He  
94 said it was originally packaged to include improvements in Newmarket and Newfields and that the length  
95 of the original project was 2.2 miles including Rockingham Junction Bridge at a cost of \$809,292. He said  
96 80% of the funding would come from Federal Highway Funds and the remaining funds from the State  
97 NHDOT, with no funds from the Town. He said the project was to be municipally managed between the  
98 towns, but Newfields withdrew from the project in 2007. He said the Town entered into an agreement  
99 with NHDOT in 2009 to manage the project and it was approved at the Annual Town Meeting in 2010  
100 contingent on all funds being paid by NHDOT and FHWA. The project lay dormant for several years and  
101 the Town filed an extension of the agreement in May 2013 which was granted until December 31, 2015.  
102

103 Town Administrator Fournier said a scoping meeting was held with NHDOT in June 2013 to discuss the  
104 80%/20% funding, and in late July 2013 a letter was received saying that State Toll Credits were available  
105 for the completion of the project. He said they were then authorized by the State to begin negotiations  
106 with Underwood Engineers, and a contract in the amount of \$37,600 for the engineering study was  
107 approved by the Town Council in May 2014. A meeting was held in October 2014 with NHDOT to discuss  
108 the two alternatives for the project, and it was noted at that time that both alternatives were estimated  
109 at beyond the current funding level. In December 2014 the Town requested a time extension to December  
110 31, 2016 which was granted, and Underwood Engineers submitted a Draft Engineering study in February  
111 2015. The Town sponsored a public information meeting to receive input on the planning and design of  
112 the project, with a second Public Hearing held on July 22, 2015.  
113

114 Town Administrator Fournier stated that the engineering report was completed and submitted to the  
115 State on September 16, 2015, along with a request from the Town to meet with NHDOT staff to review  
116 the findings of the report and the possibility of additional funding and/or the option of scaling back the  
117 project to stay within budget. They were told at the meeting that any further funding would be available  
118 on an 80%/20% basis and NHDOT was informed that it was unlikely the Town would support funding of  
119 the project. He said comments were received from the State on February 1, 2016, suggesting the Town  
120 review the budget with an eye to a reduced scope of work. He said in March 2016 the Town Council  
121 approved scaling back the project and decided not to approve town matching funds, which was conveyed  
122 to NHDOT. At a coordination meeting with NHDOT questions were raised about the status of the project's  
123 review under the National Environmental Protection Act (NEPA) process, and Underwood Engineers  
124 completed and sent the information on April 22, 2016. He said the engineers were also asked to provide  
125 a more complete budget analysis showing what the reduced scope would entail for preliminary design,  
126 final design and bidding, construction, and construction engineering, which was currently being  
127 addressed.  
128



Town Administrator Fournier stated that during his vacation, a communication was received from Mr. Bill Watson of NHDOT with concerns over the cost of the project and the liability of the Town. He said they wanted to make sure the Town understood the risks before putting any further money into the project, as there could be cost overruns and unforeseen difficulties and the Town Council needed to understand that in that case the Town would be expected to pay 20% of any additional costs. He said the project also needed to be carefully planned with the addition of Bid Alternatives. He said the NHDOT wanted to make sure the Town understood that there was a risk of the Town having to pay back the \$37,600 if the project could not be completed. He said NHDOT was willing to scale back the project only so much before the purpose of doing the project was defeated, and said a resolution could be acted on at the May 18<sup>th</sup> Town Council meeting if the rules are suspended. He stated that Mr. Bill Watson of the NHDOT was present to answer any questions on the project.

Discussion: Councilor Thompson felt that paying the \$37,600 for the engineering study was contrary to the wishes of the voters, as well as any construction costs that go over the voter-approved amount. Town Administrator Fournier said it was a reimbursement issue and that Motor Vehicle Registration fees had been used to offset the \$37,000 cost.

Mr. Bill Watson of the **New Hampshire DOT Bureau of Planning and Community Assistance** said that within the Department of Transportation (DOT) he oversaw a bureau that managed approximately \$75 million in Federal and State funds for New Hampshire communities. He said his office had distributed approximately \$177,000 to the Town of Newmarket this year for highway and roadway construction and maintenance. He said he managed State funds for local bridges, local highways that were State roads, and for planning-related studies, and that he had worked with the Strafford Regional Planning Commission for state-wide planning work, traffic data audits, and safety work. He said he distributed approximately \$25 million annually for Federal Aid projects, which included the Route 108 shoulder project.

Mr. Watson stated that the funding came from the Air Congestion Mitigation and Air Quality Program, and that a documented air quality analysis showing a reduction in vehicle emissions needed to be done as a criteria for funding, with any reduction in scope also needing to meet these requirements. He explained that this was not a grant program but rather a reimbursement program. He stated that the municipal agreement signed by the Town in 2009 and executed in 2010 formed a legal contract between the State and the Town and was approved by the State. He said the department had questions with regard to "no taxpayer dollars" being spent and were concerned that if the Municipal agreement were defaulted on for any reason, the Town would be responsible to pay back any money reimbursed to date. He said the Town had spent \$37,600 and was reimbursed by the Department for the engineering study work through December 2016, and that Underwood Engineers had not yet completed their work.

Mr. Watson said that as a State and Local Public Agency (LPA) project, the Department required that the Town understand the context of the environmental and design requirements as well as the risks involved in order to move forward. He said they had a certification process in New Hampshire that required any person in charge of a project to be trained and certified by them. He said that currently Town Planner Diane Hardy and Interim Finance Director Matt Angell were certified for Newmarket, and that Mr. Phil MacDonald and Underwood Engineers were also certified as consultants and contractors. He stated that the first step in the design of the project was the requirement of an Engineering Study which needed to



be submitted and accepted. He said the Engineering Study would show feasibility and costs of the project, and that until this was completed they were unable to answer feasibility questions.

Mr. Watson stated that there were several concerns for the NHDOT. He said it had been two years since the notice to proceed had been given which was a very long time to be under development. He felt once the Engineering Study was complete it would take another year to get through the design process once a contract was negotiated with Underwood Engineers and another 6-12 months, depending on what the impacts were, plus the length of the construction cycle. He said they needed the completed Engineering Study and the final design and right-of-way acquisitions for putting together bid plans, and until the engineering study was complete they did not know what the reasonable alternative implications were for changing the scope of the project. He said another concern was the Town's position on local funds and whether the project would be funded if it moved forward and went above the \$809,000. He stated that the Federal Government required projects to be constructed with ten (10) years of the project start, and said that 2020 was not that far away in terms of the design contracts. He said the Town needed to consider the schedule moving forward and have a good understanding of potential success and potential risks.

Discussion: Councilor Pike said they already knew they were short on funding under the original budget, but did not know how much they could shorten the project and still qualify and he asked for a summary of the financing. Town Administrator Fournier said they had expended \$37,600 and were reimbursed for that amount, and that the original project estimate was \$1.2 million. He stated that a special Town Meeting would have to be held as they could not go over the original amount without voter approval. Mr. Watson suggested that a potential reduction in the project to the Hersey Lane area would work from their standpoint and still meet the CMAQ requirements. Town Administrator Fournier said that procedurally if the Council wanted to move forward they would need the final Engineering Report and would then need to take the next step to contract with Underwood Engineers to determine the exact cost. He said that the Council had the right to say they did not want to continue at that time.

Councilor Pike asked how long they had been waiting for the Engineering Report and Town Planner Diane Hardy said a preliminary review had been done and Underwood had taken care of the NEPA process now being reviewed by NHDOT, and that Mr. MacDonald was also working on some cost estimates. Mr. Phil MacDonald of Underwood Engineers stated that underfunding of the project from the beginning contributed to the length of time taken for the study as the limits had been refined several times. He said they submitted the report to DOT in September of 2015, had received comments in February 2016, and were working to provide responses to the questions. He said they initiated the NEPA process and needed to include the environmental impact studies. He said they were also asked to provide a more detailed cost including preliminary design, right-of-way work, construction, and engineering fees so DOT and the Town have a better picture of the total project. He said they had a draft of their response comments and would be submitting them along with the NEPA material around the end of May.

Vice Chair Nazzaro stated that he understood the government worked slowly but that it was over two years, and they had gotten essentially nowhere. He said he felt that they would find a way out of fees to cover the \$37,600 spent, but felt the project was a disaster and he could not see things getting cleaner as they moved forward. Councilor Thompson said she seconded that and said she appreciated all the efforts so far but felt they should take their losses at this point. Mr. Watson said DOT was also frustrated with



the project. Chairman Levy asked Mr. Watson to explain what information was "incorrect and incomplete" as stated in his letter to the Town Administrator. Mr. Watson replied that the intent of an engineering study was to look at the project topography and look at historical and environmental constraints. He said most of that work had been done by Underwood but it took two years to complete, and that 6-9 months was typical for a project of this size. He said DOT made a coordinated effort working with many bureaus to review all aspects of the project, which had taken from September to February to complete. He said the September submission did not include any of the environmental work, which was clearly outlined as part of the required consultant training. He felt there was a lack of communication and a lot of confusion between the consultant and the Environmental Bureau as to what needed to be done.

Chairman Levy said he thought that Town Administrator Fournier and DOT needed to get together with Underwood Engineers quickly and look at any other issues to determine how quickly the information could be provided to DOT and how fast they could turn things around as the Council needed to know the timeline so they could make a decision. Town Administrator Fournier said his position as Town Administrator was to recommend or not recommend what the next step would be after the Engineering Study was completed, and that the Council needed to think about whether or not to go forward. Vice Chair Nazzaro said there were seams between all the organizations involved here including the Town, the NHDOT, and the engineers, and they needed to be fixed. He said they needed to get a very close to hard number in the most conservative way possible, and needed to become a team very quickly. Town Administrator Fournier said that a team needed a direct line of communication, and that the Town, the NHDOT, and the engineers each had a chain of command that needed to be followed. Mr. Watson said his project manager Mr. Tom Jameson talked to Town Planner Diane Hardy and that Mr. Phil MacDonald should only be contacting him through her. Chairman Levy felt that after this phase they needed to make sure the engineering firm was capable of furnishing the information. He thanked Mr. Watson for taking the time to meet with the Council and provide the update.

Town Administrator Fournier recommended to the Council that the order of the Agenda be changed to take up the resolutions in the first reading at this time, and to suspend the rules to act on resolutions 44 and 45 this evening. The Council approved the change in the Agenda.

#### **ORDINANCES AND RESOLUTIONS IN THE 1<sup>ST</sup> READING**

Town Administrator Fournier provided a review of both resolutions together. He stated that they had received two construction bids from GW Brooks and Son and Target Construction for the Downtown Pedestrian Improvement Project. He said he has the bidders to break down the costs into four (4) parts which included: 1) the Base Bid, 2) Alternative 1 including LED lighting for downtown, 3) Alternative 2 including the addition of a cantilevered deck at Newmarket Mills, and 4) Alternative 3 to add landscaping and trees. He said that Target Construction was the lowest with a Base Bid of \$356,000 (Resolution-44). He said in addition, they also awarded a contract for the engineering for the construction phase of the project with Dubois & King, Inc. for \$98,418 (Resolution-45), which was already completed. The total project cost approved came to \$584,374 with DOT paying \$467,499 (80%) and the Town and Newmarket Mills splitting the 20% contribution at \$58,437 each, with \$3,437 to come from the General Fund to make up the difference. He said that due to concern over the timeline expressed by DOT it was requested to act on these resolutions this evening, and they had received a 30-day extension from Target Construction.

**Resolution #2015-2016-44 Resolution Authorizing the Town Administrator to Enter into an Agreement with Target Construction for the Construction of the Downtown Pedestrian Improvements not to Exceed \$356,000 (TA Requests the Suspension of the Rules)**

Chairman Levy read *Resolution #2015-2016-44 Resolution Authorizing the Town Administrator to Enter into an Agreement with Target Construction for the Construction of the Downtown Pedestrian Improvements not to Exceed \$356,000* in full.

Councilor Weinstein made a motion to suspend the rules which was seconded by Councilor Pike. Town Administrator Fournier polled the Council and the motion to suspend the rules was approved by a vote of 6-1.

Discussion: Chairman Levy asked if the LED lighting and the trees were originally included, and Town Administrator Fournier replied they were included but had to be removed as the cost of the project came in higher. Chairman Levy asked if there was sufficient lighting and there were no safety issues. Town Administrator Fournier said there were no issues and he had been talking with Eversource on what projects might be available for replacing the lights with energy-efficient lighting.

Town Administrator Fournier polled the Council and the motion to approve *Resolution #2015-2016-44 Resolution Authorizing the Town Administrator to Enter into an Agreement with Target Construction for the Construction of the Downtown Pedestrian Improvements not to Exceed \$356,000* passed by a vote of 7-0.

**Resolution #2015-2016-45 Resolution Authorizing the Town Administrator to Enter into an Agreement for Engineering Services for the Construction Phase of the Downtown Pedestrian Improvements Project not to Exceed \$99,418 (TA Requests the Suspension of the Rules)**

Chairman Levy read *Resolution #2015-2016-45 Resolution Authorizing the Town Administrator to Enter into an Agreement for Engineering Services for the Construction Phase of the Downtown Pedestrian Improvements Project not to Exceed \$99,418* in full

Councilor Pike made a motion to suspend the rules which was seconded by Councilor Weinstein. Town Administrator Fournier polled the Council and the motion to suspend the rules was approved by a vote of 6-1.

Councilor Burns made a motion to approve *Resolution #2015-2016-45 Resolution Authorizing the Town Administrator to Enter into an Agreement for Engineering Services for the Construction Phase of the Downtown Pedestrian Improvements Project not to Exceed \$99,418* which was seconded by Councilor Pike.

Town Administrator Fournier polled the Council and the motion to approve *Resolution #2015-2016-45 Resolution Authorizing the Town Administrator to Enter into an Agreement for Engineering Services for*



the Construction Phase of the Downtown Pedestrian Improvements Project not to Exceed \$99,418 passed by a vote of 7-0.

#### COMMITTEE REPORTS

Councilor Weinstein reported on the *Joint Town Council/School Board Sub-Committee* meeting. She said that she and Councilor Pike met with their counterparts on the School Board, Ms. Kim Shelton and Mr. Al Zink as a sub-committee to set a date and develop an agenda for the Joint Meeting between the School Board and the Town Council. She said they had agreed on proposing the dates of May 24<sup>th</sup> and May 31<sup>st</sup> at 7:00 pm. Councilor Pike felt it would be fortunate if all School Board members and all Council members were available on any particular evening, and that it was important to have the Town Administrator there as well as a representative of the School Administration. He said they expected the new School Superintendent to be there and they could discuss beforehand whether it would be productive to have a representative of MRI present as well. Councilor Weinstein said they discussed the purpose of the meeting and they saw this as an opportunity to look at ways they could potentially combine resources, look at current projects, School Facilities, etc. and get a plan in place. Councilor Pike expressed preference for May 24<sup>th</sup> and Town Administrator Fournier asked if the Council had any issues with that date. The Council agreed and Town Administrator Fournier said he would tell the School Board the meeting would be held on May 24<sup>th</sup>. Councilor Pike said he was expecting the School Board to discuss the agenda at their next meeting and they were looking at having some presentations to preface remark to make the meeting as efficient as possible. He said both bodies were very interested in ways they could enhance and save resources and start identifying steps to move forward, and that this would be well documented.

Chairman Levy stated that the Planning Board would be having a Public Hearing on the Economic Development Committee (EDC) recommendations of the CCRC. Councilor Pike said that the role of future land use would be discussed at next Planning Board meeting.

#### OLD BUSINESS

#### ORDINANCES AND RESOLUTIONS IN THE 2<sup>ND</sup> READING

**Resolution #2015/2016-41 Resolution Relating to Supporting the Equality of all Individuals without Regard to Actual or Perceived Sexual Orientation, Gender Identity, or Gender Expression – Sponsored by Councilors Weinstein, Nazzaro, and Burns**

Councilor Bowden made a motion to approve *Resolution #2015/2016-41 Resolution Relating to Supporting the Equality of all Individuals without Regard to Actual or Perceived Sexual Orientation, Gender Identity, or Gender Expression* which was seconded by Vice Chair Nazzaro.

Councilor Weinstein thanked Mr. Marino and Dr. Ryan for sharing their perspectives with the Council. She said she had sponsored the resolution after hearing of the passage of a similar resolution in Durham and had approached Town Administrator Fournier for assistance. She said that what Durham passed focused on the State of New Hampshire to add language specific to protecting the rights of transgender individuals. She said the resolution would insure that Newmarket did not discriminate against people based on gender



identity, and felt it needed to be clear that all LGBTQ individuals were included. She felt it was important to use their voice as a community to insure all people were treated with dignity and respect. Vice Chair Nazzaro said he was happy to co-sponsor the resolution as his primary issue was individual liberty, a part of which was civil liberties and human rights. He said that as a municipality they already codified civil liberties and human rights and that this would just formally extend that to another minority group and assure that hiring would be based on ability to do the job and not on self-identification. Councilor Burns said she was also happy to co-sponsor this and was in full support of the resolution.

Town Administrator Fournier stated that clearly his position in Town would be the implementation of any policies as enacted by the Council. He said their personnel policies already had an anti-discrimination clause but that Councilor Weinstein asked that he clarify this and he spoken with the Town Attorney who stated they could not discriminate based on the gender identification of an individual. He said the passage of the resolution would relate only to the Town of Newmarket and only affect their operations, not any other government entities in town such as the Newmarket School District nor private businesses in the community. He stated that this resolution would allow individuals to use bathrooms and locker rooms they choose in a non-discriminatory manner consistent with the employee's gender identity or expression.

Discussion: Councilor Thompson felt the resolution was a good idea but that the current wording should be sufficient. She felt they were getting too specific and that the wording should be kept as general as possible to protect the rights of all. Councilor Bowden thanked Mr. Marino and Dr. Ryan for being there to bring the issue forward, and said discrimination and inequality were not right and he was in full support of this resolution. Chairman Levy said he would be in support of the resolution if there had been some clarification from the State on a non-discrimination policy and guidance provided on this issue. He said that based on the letter from the Town Attorney he felt the wording was too specific and felt the Town should not take that position. Vice Chair Nazzaro said he felt the bathroom issue was akin to the fight for integration and did not see how this would be different.

Town Administrator Fournier polled the Council and the motion to approve *Resolution #2015/2016-41 Resolution Relating to Supporting the Equality of all Individuals without Regard to Actual or Perceived Sexual Orientation, Gender Identity, or Gender Expression* passed by a vote of 5-2.

**Resolution #2015-2016-42 Resolution Authorizing the Town Administrator to Enter into an Agreement to Install a New Preschool Playground Structure at Leo Landroche Recreation Complex**

Vice Chair Nazzaro made a motion to approve *Resolution #2015-2016-42 Resolution Authorizing the Town Administrator to Enter into an Agreement to Install a New Preschool Playground Structure at Leo Landroche Recreation Complex* which was seconded by Councilor Thompson.

Recreation Director Jim Hilton said they had looked at four different types of playgrounds from four different companies and decided they basically wanted to put together a similar playground, replacing only the wooden structure which always needed maintenance. He said this would allow them to move the playground and the amenities they already had and have more space for future projects. He said they had anticipated the cost would be \$27,000 but it came to only \$16,425.

Discussion: Councilor Pike asked if they would be moving the other pieces of playground equipment besides the central one and Recreation Director Hilton said everything he needed was in the old playground except this structural piece. Chairman Levy asked if any additional equipment was being purchased and Recreation Director Hilton said there would be an additional slide. Chairman Levy asked the material and the lifetime of the structure, and Recreation Director Hilton said it was a tough plastic resin and the lifespan was approximately 35-40 years.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-42 Resolution Authorizing the Town Administrator to Enter into an Agreement to Install a New Preschool Playground Structure at Leo Landroche Recreation Complex* was approved by a vote of 7-0.

**Resolution #2015-2016-43 Resolution Relating to New Road Drainage Improvements and Beech Street Extension Drain Investigation**

Councilor Weinstein made a motion to approve *Resolution #2015-2016-43 Resolution Relating to New Road Drainage Improvements and Beech Street Extension Drain Investigation* which was seconded by Vice Chair Nazzaro.

Town Administrator Fournier said the first thing was to seek to withdraw funds from the Storm Water Management Capital Reserve Fund as part of the Administrative Order of Consent entered into with the EPA. He stated that the first part of the project involved drainage improvements on New Road extending approximately 2,500 feet from Exeter Street to Cove Lane. The improvements would include mitigation to reduce flows to the Route 108 "bowl area" and introduce flooding and storm water treatment, followed by road reconstruction. He stated that the second phase would entail improvements to the New Road water system by the replacement of the existing water main extending from Route 108 to Youngs Lane. He said the final phase involved the Beech Street Extension issue where the exact location and condition of the drainage pipe from Beech Street Extension to Route 108 was unknown. He said the work would involve field investigations, dye testing to determine the location, and inspection of the existing pipe. Public Works Director Rick Malasky said that this tied in with the Moonlight Brook Project and would be part of that grant match to divert drainage out of the "bowl area" on Route 108.

Discussion: Councilor Thompson said that part of the letter from Interim Finance Director Matt Angell stated that he was seeking \$75,900 rather than the \$63,900 requested in the resolution. Town Administrator Fournier said the resolution was for \$63,900 with \$12,000 to come from the Water Department.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-43 Resolution Relating to New Road Drainage Improvements and Beech Street Extension Drain Investigation* was approved by a vote of 7-0

**ORDINANCES AND RESOLUTIONS IN THE 3<sup>RD</sup> READING - None**

**ITEMS LAID ON THE TABLE – None**



**NEW BUSINESS/CORRESPONDENCE**

**TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS**

**Veterans Memorial Trust Committee**

**Candidate:** *Donald R. April – Term Expires March 2019*

Vice Chair Nazzaro made a motion to approve the nomination of *Donald R. April – Term Expires March 2019* as a member of the *Veterans Memorial Trust Committee* which was seconded by Councilor Weinstein.

Town Administrator Fournier polled the Council and the appointment of *Donald R. April* to the *Veterans Memorial Trust Committee* was approved by a vote of 7-0.

**CORRESPONDENCE/CLOSING COMMENTS**

Councilor Weinstein stated that Alliance for Substance Abuse Prevention (ASAP) hosted another Community Forum on Monday with remarks by Mr. Rick Bodette from the Newmarket Police Department. She said there was a presentation on prevention from the Newmarket School Youth Alliance and a presentation on recovery coaching to partner with the Safe Harbor Recovery Center opening in Portsmouth in mid-May.

Chairman Levy said that he had called Town Administrator Fournier several times about needles found on New Road. He said he also wanted to thank Mr. Bill Watson for the funding with respect to the DOT extension of the traffic project from before Elm Street to the Route 108 "bowl area".

**ADJOURNMENT**

Vice Chair Nazzaro made a motion to adjourn the meeting, which was seconded by Councilor Burns. The meeting was adjourned at 9:13 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary





TOWN OF NEWMARKET, NEW HAMPSHIRE  
OFFICE *of the* TOWN ADMINISTRATOR

**REPORT OF THE TOWN ADMINISTRATOR**  
**May 18, 2016**

**Citizen Survey:** As the Town Council knows, we conducted our first citizen survey this past month. Online participation is over, and we are currently entering hardcopy responses, and are accepting them until May 27. Overall, it was a good project. We received 531 responses, with a 78% completion rate. We are currently analyzing the responses and will have them for the Town Council in June.

**Tax Bills:** We are currently working on updating records for the issuance of tax bills. They should be mailed at the beginning of June and due the beginning of July.

**FY2016 Operating Budget:** With 83% of the fiscal year completed, we have expended 77% of the total operating budget and 79% of the General Fund Budget. We are running about 3% below last year at this same time. There are no concerns, however we are continuing to monitor expenditures.

Not surprisingly, there was some significant differences between last year and this year as it relates to snow removal. Overtime last year was expended at 142%, while this year we are at 56%. Salt was 121% and this year at 84% to refill the shed for next year. Winter snow removal contracts were expended at 239% and this year just 30%.

On the revenue side, we are on target to meet and probably exceed our estimates. We have begun more accurately budgeting for our revenues and that is apparent from the budget. Motor vehicle registrations are higher than last year by about \$90,000, but we are budgeting more accurately so we will probably be right on with this estimate.

Building permits are slightly higher at this same point last year, but again we estimated more accurately.

Recreation revolving fund is doing well collecting \$33,261 over what was collected last year. This is due to higher than anticipated revenues from programming and the coming summer program.

**Future Land Use Chapter of the Master Plan:** Pursuant to RSA 675:6 and 675:7, a public hearing will be held by the Newmarket Planning Board regarding the adoption of the "Future Land Use" chapter, as an amendment to the Town of Newmarket Master Plan. The amendment includes future land use map with changes, for a Residential Coastal Protection District (RCPD), Continuing Care Retirement Overlay District, Assisted Living Overlay (AL0) District, and Route 108 Corridor Overlay District, and recommendations related to zoning for economic development, a developer's guide, climate change,

shore land protection, storm water management, property maintenance, and junk yards.


A copy of the full text of the proposed amendment to the Master Plan is attached to this report and is available on the Town's website. I encourage councilors and the public to attend if interested.

**Boston Post Cane:** On May 10, 2016, Vice Chair Phil Nazzaro presented Cecilia Illingsworth with the Boston Post Cane as the oldest Resident of Newmarket. Mrs. ILLINGWORTH, was born in Newmarket on March 15, 2016 to Felix Sobozenski and Eva Sobozenski. She was their 10<sup>th</sup> child. Cecilia, who was nicknamed "Celia", grew up living on Central Street with her family. As a child she attended St. Mary's School in Newmarket.

She married Norman Illingworth of Newmarket and moved to Exeter Road. She worked most of her life in shoe factories as a Stitcher in Newmarket and throughout the Seacoast area.

She is a longtime member of St. Mary's Parish and throughout her life was active with the Church Youth Group. She played the organ at St. Mary's Church well into her 80s.

Respectfully Submitted,



Stephen R. Fournier  
Town Administrator



# Future Land Use

## Town of Newmarket Master Plan

2016



Photo 1: Lamprey River Newmarket, Source: Michael Daugherty (Sea Kayak Stonington)





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# Background

The 2015 Future Land Use Chapter is intended to build upon the efforts of the 2013 Existing Land Use Chapter, 2015 Vision Chapter, 2015 Housing and Demographics Chapter, and the 2011 Economic Development Chapter. The Town of Newmarket recognizes the interdependent relationship between the future use of land and continued community growth and prosperity. The Town also recognizes that these land use patterns are the product of public decisions through zoning and land use regulation as well as complex market forces and political will. The 2013 Existing Land Use Chapter noted that: "How we use land represents a physical expression of our community's values, goals, and vision. Our homes, businesses, and recreational opportunities are all dependent upon the use of the land, making land use decisions one of the most important aspects of Newmarket's future."

Under RSA 674:2, the Master Plan Land Use Chapter is intended to serve as a road map for the community as it explores methods by which the Town can modify its zoning ordinance and regulations in a way that will protect the quality of life and culture of Newmarket and its citizens through sensible and proactive planning decisions while recognizing the rights of private property owners. Furthermore, the land use component is intended to take the findings of the 2015 Vision Chapter and translate those statements into physical terms through an illustration of the proposed location, extent, and intensity of future land use.

## Process

The 2015 Future Land Use chapter represents the work of three distinct efforts: a robust visioning process led by the Planning Board and Planning Department, with assistance from Strafford Regional Planning Commission, as part of its Master Plan Vision statement chapter development, research and reporting by the Town's Economic Development Committee (EDC), and extensive refinement by the Planning Board's Future Land Use Subcommittee.

### Economic Development Committee

The Economic Development Committee, in cooperation with consultants Peter Kwass and John Connery, developed a set of recommendations to be considered by the Planning Board in the context of expanding and strengthening economic development in Newmarket in the coming years. The recommendations were specifically intended to guide the development of the future land use chapter and future modifications to the zoning ordinance, site plan regulations, and subdivision regulations.

### Visioning Exercise

In 2015 the Town of Newmarket, with support from the Strafford Regional Planning Commission (SRPC) and the Planning Board, developed and implemented a process to engage residents in envisioning Newmarket's future. This process convened Newmarket residents in the interest of understanding short and long term perspectives of the community vision. It also provided the Town with ideas for addressing current and future challenges and taking advantage of the community's strengths, resources, and assets. A detailed description of that process and summary of results is available within the 2015 Vision chapter. This chapter outlines ideas regarding land use and future planning activities through the year 2025.

### Future Land Use Subcommittee

In late 2015 the Planning Board established the Future Land Use Subcommittee, intended to synthesize the results of the EDC and visioning processes, and provide technical guidance and expertise to SRPC in this chapter's development.





# Zoning Recommendations

The following section outlines recommendations for modifications and/or adjustments to the existing land use regulations and zoning ordinance of the Town of Newmarket.

## Residential Coastal Protection District (RCPD)

The Newmarket Planning Board, as part of its Vision, Housing and Demographics, Natural Resources, and Water Resources master plan chapter work has prioritized the protection of water quality in the Great Bay and other water resources. Additionally, risks of coastal flooding as a result of sea level rise necessitate actions that ensure the resiliency of structures that are adjacent to vulnerable areas. The coastal areas of Newmarket are particularly vital to community and economic health as they offer a multitude of scenic and recreational areas that are attractive to residents and visitors.

### Purpose

The creation of a Residential Coastal Protection District (RCPD) would permit residential uses in a manner that ensures the protection of the environmentally sensitive Great Bay and other resources including aquifers, wetlands, steep slopes, and surface waters. This could be accomplished by limiting development and minimizing erosion and other contributors of nutrients to non-point source pollution in certain key areas of the town. Additionally, zoning changes would be intended to limit vulnerability of private and municipal infrastructure to tidal flooding due to increased frequency of major storm events and potential sea level rise scenarios.

The RCPD could replace a significant section of existing R-1 zoning in the easterly portion of the town along the shores of the Great Bay, as well as replacing existing B-2 zoning to the east of the railroad right-of-way and west of New Road. Areas zoned B-2 to the west of the right-of-way could be maintained as they match the character of the existing Industrial Park on Forbes Road and have access via Route 108. This change in zoning would also respect the limited capacity of New Road and the limited access railroad bridge connecting it to Route 108 in southern Newmarket. In areas where structures are within the FEMA Special Flood Hazard Areas (SFHA), often referred to the 100-year flood plain, consideration to establishing minimum structure elevations should be considered.

Low-impact uses which are characteristic of high-quality neighborhoods with lower overall densities should be encouraged within this area of town. Such uses include, but are not limited to: single-family housing, bed & breakfasts, and family daycare. Due to increased environmental vulnerability, innovative land use planning techniques, such as open space development, should be strongly encouraged. Increased road frontage, minimum lot size, density, height, and setback standards would also help address protection of the important environmental aspects within this area.



Figure 2: Residential Coastal Protection District, Source: SRPC





## Continuing Care Retirement Community (CCRC) Overlay District

The Newmarket Planning Board, in 2015, completed the Housing and Demographics chapter of the Town of Newmarket Master Plan. Findings of that study indicate that Newmarket, like many communities in New Hampshire and across the United States, should proactively plan for an increase in older age cohort individuals. Continuing Care Retirement Communities (CCRC) are one solution to the anticipated increase in senior population and a viable economic use of underutilized land. A CCRC is defined as a senior housing development whose purpose is to provide housing that permits aging in place for persons age 55 and over.

### Purpose

A Continuing Care Retirement Community (CCRC) Overlay District would provide a transitional senior housing solution for an aging population in Newmarket that is compatible with surrounding residential uses and also provide a positive impact on the Town's tax base. After considerable research and analysis, the Economic Development Committee (EDC) has concluded that a CCRC Overlay District would be best utilized within the existing B-3 Zone on Route 152. Once the area was sufficiently developed under the CCRC zoning, the district should be re-zoned to match the surrounding low density, rural residential character.

### Special Use Permitting

Within this district CCRC development could be permitted by Special Use Permit, consistent with the local regulations for granting such permits, and as may be developed by the Planning Board.

### Master Development Plan and Requirements

All CCRC development should be based on a Master Development Plan as part of the Special Use Permit application. The Master Development Plan could include all phases of development and the entirety of the property. In developing standards for a CCRC Overlay District, the Planning Board should consider minimum requirements of the Master Development Plan to include the adequacy of utilities for the proposed use and the details of development phasing, a development cap for age-restricted units in the CCRC Overlay District, and minimum requirements for project phasing. General requirements that regulate minimum lot size, road frontage, building, and setbacks, which are designed to make such development compatible with the character of the area should also be considered.

Protection of the aquifer located within the B-3 District must be greatly considered in the development of any proposed regulations. For instance, due to the high density associated with a CCRC, all units within any CCRC development should be required to be serviced by municipal sewer and water.



Figure 3: Continuing Care Retirement Community Overlay District, Source: SRPC





## Assisted Living Overlay (ALO) District

In an additional effort to accommodate the housing needs of an aging population requiring skilled medical services, the EDC research has shown that creation of a second senior/age-restricted overlay district should be considered in a portion of the current B-2 district, specifically the Town-owned Wilson and Hamm properties located off New Road. Creation of an Assisted Living Overlay District (ALO) should be placed over these properties to provide a low impact use to address the traffic limitations and environmental sensitivity of this area.

An ALO district would focus on providing multi-family housing units intended for persons in need of assistance with at least one daily personal life activity such as walking, bathing, eating, dressing and other activities as may be determined by a recognized medical source and/or memory care units.

The ALO District should be limited in scope and size due to general capacity issues on New Road and restricted access due the railroad bridge connecting New Road to Route 108 close to Newmarket's southern border. The development intensity of the ALO would be limited as a means of reducing environmental impacts. Therefore, ALO development would be limited to memory care units and assisted living units only, with smaller unit sizes than would be permitted in the CCRC Overlay District.

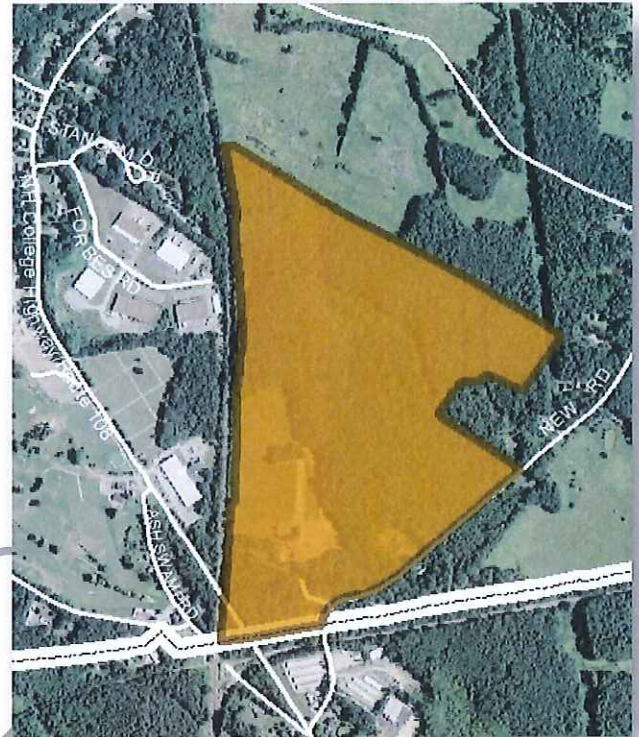


Figure 4: Assisted Living Overlay District, Source: SRPC

In developing zoning for the district, consideration should be given to a development cap on units in the ALO Overlay District and dimensional criteria should be established that regulate minimum lot size, road setbacks and buffers to abutting lands outside of the ALO District.

### Special Use Permitting

It is recommended that all ALO development be permitted by Special Use Permit, consistent with the local regulations for granting such permits, and as may be developed by the Planning Board.





## Route 108 Corridor Overlay District

In an effort to ensure continuity of character and aesthetics along the Route 108 Corridor and protection of the significant public and private investments within the downtown, implementation of architectural design standards for all parcels directly adjacent to the corridor should be initiated.

### Background and Purpose

Much of Newmarket's architectural character in the downtown and areas adjacent to its waterways and historic transportation corridor is reflective of 18<sup>th</sup>, 19<sup>th</sup>, and 20<sup>th</sup> century design that evolved within many traditionally settled New England villages. The town continues to be defined by its attractive, vibrant, and vital downtown core that embodies a rich architectural tradition and colorful industrial history.

In an effort to preserve and enhance these areas, while encouraging the continued growth and prosperity of the community, the Town of Newmarket recently invested several million dollars in public funds to upgrade infrastructure in the downtown area including streetscape improvements, new sidewalks, benches, and in-ground lighting infrastructure. Significant private investment has occurred through the redevelopment of the historic downtown mills, which has stimulated further development in the form of new in-fill development projects. The Town seeks to protect this investment through strategies that encourage continued investment in and preservation of the Route 108 corridor.

Architectural standards and access management standards that are both thoughtful and proactive can promote site and building design that is functional, economical, attractive, while protecting existing built infrastructure by encouraging harmonious development. Although subjectivity and judgment invariably play a part in the review of projects, generally accepted principles of good design can provide guidance for future development and redevelopment. The Town believes that quality design and sustainable economic development are not mutually exclusive; rather, they are interdependent.

Architectural designs that are indifferent to the defining features of the Town and to surrounding context; that do not consider the quality of the pedestrian environment; that introduce design elements which are incompatible with the Town's traditional character; or that aggressively seek the attention of passing motorists are often erected at very low cost without due concern for aesthetics, harm our community, depress property values, and degrade the quality of life contrary to the goals of the Master Plan.

### Purpose

The proposed access management and architectural standards would require design review of building and site design for all non-residential or multi-family uses. Under the Town's established authority for site plan review regulations, all activities significantly impacting the exterior architectural appearance (additions, alterations, demolitions, relocation, new construction, signage, and site improvements) would be subject to review.

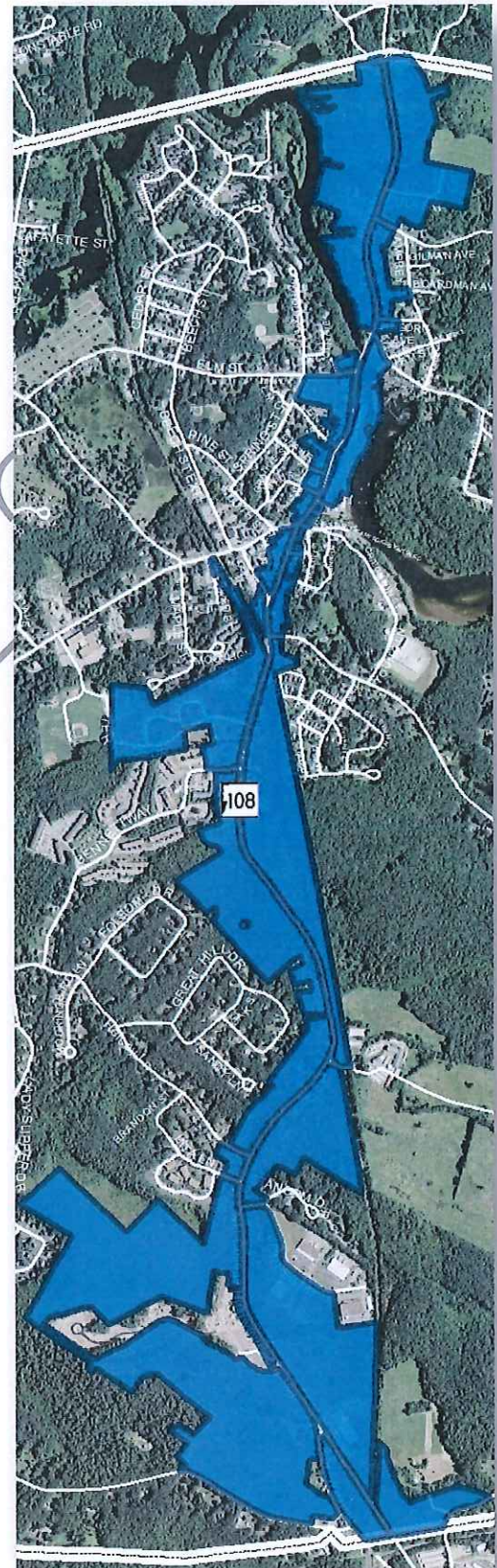


Figure 5: Design Standards Overlay, Source: SRPC





# Other Recommendations

## Climate Change

### Background

The NH Coastal Risks and Hazards Commission (CRHC) Science and Technical Advisory Panel (STAP) suggest that sea level is expected to rise between 0.6 feet and 6.6 feet by the year 2050 and be accompanied by an increase in extreme heat and decrease in extreme cold weather events (based on National Climate Assessment, 2012). Sea level rise, and other climate change related impacts are expected to have a significant impact on municipal and private infrastructure, as well as valuable natural, cultural, and historic resources in New Hampshire's coastal area.

Newmarket, like other coastal communities, should begin to plan for future infrastructure projects in a way that gives consideration for future flood risks by adding potential sea-level rise heights to traditional 100-year and 500-year storm surge estimates.

Specific recommended actions for communities from the CRHC include:

1. Determine the time period over which the system is designed to serve (either in the range 2014 to 2050, or 2051 to 2100).
2. If the design time period is 2014-2050, commit to manage to 1.3 feet of sea-level rise, but be prepared to manage and adapt to 2 feet if necessary.
3. If the design time period is 2050-2100, commit to manage to 3.9 feet of sea-level rise, but be prepared to manage and adapt to 6.6 feet if necessary.
4. Be aware that the projected sea-level rise ranges may change and prepare to adjust design considerations if necessary. The choice of management strategies can include strategies to protect, accommodate or retreat from the flood risk.

Communities should also consider infrastructure and site design standards that reflect current extreme precipitation levels as well as designs capable of managing a 15% increase in extreme precipitation event frequency after the year 2050.

Source: [STAP Report Summary](#). Coastal Risks and Hazards Commission, 2014.

The Piscataqua Region Estuaries Partnership (PREP) recommends that communities prepare for climate change impacts by conducting a Climate Vulnerability Assessment. In spring of 2017, Newmarket will receive the results of a joint NOAA-funded effort of the New Hampshire Department of Environmental Services (NHDES) Coastal Program, in partnership with the University of New Hampshire, the Strafford Regional Planning Commission, and the Rockingham Planning Commission, focused on preparing coastal communities for climate change. The project, called "Climate Risk in the Seacoast: Assessing Vulnerability of Municipal Resources to Climate Change" (or C-RiSe for short), focuses on the municipalities surrounding the Great Bay estuary, including Dover, Durham, Exeter, Greenland, Madbury, Newfields, Newington, Newmarket, Stratham and Rollinsford. The project will produce municipal-specific vulnerability assessments for those 10 coastal communities, which summarize key municipal assets that are at risk from floods and sea-level rise. As part of the vulnerability assessment, UNH researchers will conduct a detailed analysis of culvert flow capacity, function, and fish passage based on current and projected increases in precipitation. The modeling results can be used to prioritize culvert improvements. Additionally, where appropriate, the project team and municipal officials will use the assessment results to draft a report that can be included in local Hazard Mitigation Plans. Assessment results will be made available on the New Hampshire Coastal Viewer, an online mapping tool that brings coastal resources spatial data, hazards-related spatial data, and other spatial data sets within the state's 42 coastal watershed communities. Newmarket should explore the results of the C-RiSe project and make measured regulatory actions where and when appropriate.

Source: [PREPA](#). Piscataqua Region Estuaries Partnership, 2015.





## Shoreland Protection Measures

In 2015, the Piscataqua Region Estuaries Partnership conducted a comprehensive review of municipal regulations in 52 communities in the Piscataqua Region watershed. The assessment concluded that for all communities in the watershed increased priority should be placed on increasing buffers for all waterbodies with additional steps to be taken to increase setbacks for septic systems and structures to insure water quality and shoreland protection.

Currently, Newmarket has several shoreland protection measures in place, including a primary structure setback of 125 feet along the coastal waters, the Great Bay Estuary, tidal rivers, lakes, artificial impoundments and ponds listed on the New Hampshire Department of Environmental Services (NHDES) Official List of Public Waters, and designated fourth order or higher streams under RSA 483:15, including the Lamprey River, the Piscassic River and Follett's Brook. In addition, there is a 50 foot waterfront buffer requirement within which there shall be no vegetation disturbance or fertilizer applications and a 75 foot setback requirement for septic systems. Currently, all 1st, 2nd, and 3rd order portions of the Lamprey River and its tributary rivers are exempt from these shoreland protection requirements, as well as a portion of the downtown mill district, which has an "urban exemption" pursuant to RSA 483-B:12.

The Piscataqua Regional Environmental Planning Assessment (PREPA), recommended that shoreland buffers and setback protections be extended to all 1st, 2nd and 3rd order streams in Newmarket. In addition, it recommended that the no vegetation disturbance and fertilizer application setbacks be extended to 75 feet or greater; the septic system setbacks be extended to 100 feet or greater for all 1st through 4th order streams, lakes and ponds in Newmarket; and building setbacks of 100 feet or greater be imposed for the 1st, 2nd, and 3rd order portions of the Lamprey River.

Source: PREPA. Piscataqua Region Estuaries Partnership, 2015.

## Stormwater Management Standards

Newmarket should work to continue its protection of undeveloped land as a means of reducing stormwater pollution through modifications to its stormwater management standards.

### Recommendations:

- Greater soil disturbance area threshold for application of the municipal stormwater management regulations
- Require use of Low Impact Development (LID) techniques to maximum applicable levels
- Ensure stormwater management minimum design criteria for water quality (a) volume/flow (WQV/WQF), (b) groundwater recharge volume (GRV), and (c) peak flow control as defined in the NH DES Stormwater Manual Volume 2 are utilized

Source: PREPA. Piscataqua Region Estuaries Partnership, 2015.

## Open Space Design and Other Flexible Subdivision Methods

The Planning Board should consider updating the Residential Open Space Design Development provision in Section 6.00 of the Zoning Ordinance. In the past, these developments have offered a flexible method of residential development consistent with the principles of smart growth that is not possible through traditional zoning. These subdivisions have been highly successful in Newmarket in encouraging connected corridors of open land throughout the town for the preservation of wildlife habitat, environmental resources, and public enjoyment. Such developments are permitted as an option to conventional development. The Planning Board may consider making Residential Open Space Design Developments mandatory in some areas within the community, where there are considerable threats to natural, cultural, and historical resources due to environmental constraints.





## Property Maintenance Code

### Background

Nearly all New Hampshire communities, including Newmarket, administer the Statewide Building Code, which adopts by reference the 2009 International Building Code (IBC) with NH Amendments, the International Residential Code, the International Plumbing Code, the International Mechanical Code, the International Existing Building Code, the International Energy Conservation Code, and a list of model codes adopted under the State Fire Code. Few communities in New Hampshire have adopted the Property Maintenance Code, yet it is another tool to promote quality development in furtherance of the goals of the Master Plan.

### Purposes and Benefits

The International Property Maintenance Code strives to ensure community vitality through the regulation of property attributes including exterior building appearance, waste disposal, and general conditions and site appearance. The Code provides standards and minimum requirements for the safeguarding of persons and buildings in order to protect the health and safety of citizens against the hazards of inadequate, defective, or unsafe structures and neighboring property values. While a building code deals primarily with new construction, a property maintenance code deals with the condition of existing housing and non-residential property, including commercial and industrial land uses. The Code addresses subjects such as abandoned factories, vacant buildings and obsolete offices. It addresses property upkeep issues, commonly referred to as "nuisances", by prohibiting the accumulation of trash and debris. The property maintenance code moves the maintenance of existing structures from being an option to a legal requirement for responsible property owners.

### Authority

Currently, the International Property Maintenance Code is not part of the statewide adoption, however, RSA 674:51 A states "a municipality may adopt by reference any of the codes promulgated by the International Code Conference which are not included in the state building code." Under New Hampshire RSA 31:39 D, the Town of Newmarket would be authorized to issue citations for non-compliance with the International Maintenance Code. Under this statute, citations and fee disputes are heard at the Circuit Court, rather than Superior Court level.

### Recommendations

It is recommended that a committee of the Planning Board be established to consider whether it would be appropriate for the Town to adopt a separate property maintenance code or portions of the International Property Maintenance Code. Provisions of the code need to be reviewed carefully for appropriateness for the community, then tailored and revised, as needed, prior to it being recommended for adoption by the Town Council. It should be noted that the Code would be applicable to all properties including single family homes. The model code contains certain provisions, such as requiring deadbolts on doors and window screens on operable windows, and restrictions on yard maintenance. These requirements may be viewed, by some, as being too stringent and onerous for the Town to enforce. The Town should also be cognizant that enforcement of the International Property Maintenance Code will require additional staff time, which would have staffing and operating cost implications for the Town's Code Enforcement Office.

### Adoption

If it is recommended that the Town adopt the International Maintenance Code by reference it would be adopted as an amendment to the Zoning Ordinance which follows the adoption procedures of RSA 675:2. The ordinance would reference the International Property Maintenance Code, the version, and then cite any exceptions and amendments. At the state level, committees of State Building Code Review Board are currently reviewing the International Building Codes, with an eye to amending the State Building Code to reference the 2015 International Building code, which would be the appropriate version of International Maintenance Code to adopt in the future.





## 'Junkyards'

### Background

While the term "junk" is colloquial in nature, "junkyards" are defined quite clearly as establishments or places of business which are maintained, operated, or used for storing, keeping, buying, or selling junk (for example: scrap metal and used appliances), or for the maintenance or operation of an automotive recycling yard, and machinery junk yards. The word does not include any motor vehicle dealers registered with the director of motor vehicles under RSA 261:104 and controlled under RSA 236:126. Non-commercial antique motor vehicles more than 25 years old, if owned by the property owner and solid waste facilities, under RSA 149-M, such as landfills, incinerators, and other treatment facilities, and transfer stations, are not considered to be junkyards.

### Junkyard Licensing

Under RSA 236: 111-129, municipalities are granted regulatory authority for junkyards. Every person who wishes to operate a junkyard must first obtain a license to operate a junkyard business. Under the same RSA, a junkyard that is unlicensed by the governing body municipality is, therefore, declared to be a nuisance, subject to appropriate code enforcement action. Any accumulation of vehicles or automotive parts equivalent in bulk to two or more vehicles is subject regulation as a junkyard, regardless of registration status (special restrictions are in place for restoration shops and motor vehicle dealers). Furthermore, any accumulation of machinery that is greater than 500 square feet and is within public view is subject to municipal licensing.

All licensing would be subject to a public hearing by the Town Council in Newmarket. All licensed junkyards must be adequately fenced pursuant to RSA 236: 121. As part of the licensing process, the Town Council may impose conditions such as compliance with best management practices, limiting size and capacity of the operation, the hours of operation, the number of employees, and monitoring and reporting requirements.

### Local Regulation and Administration

The Town of Newmarket regulates junkyards under Chapter 18, Article III of the Municipal Code, modeled after RSA 236, which is enforced at the local level. The administration of the junk yard ordinance falls under the jurisdiction of the Town's code enforcement officer. Licensing of junkyards requires coordination with several Town Departments. In some instances, the Police Department should be involved in determining whether a potential junkyard licensee has a criminal record that could prevent issuance of a license. The Fire Department personnel should review junkyard licenses to ensure fire risks are mitigated. The Code Enforcement Officer, in his capacity as health officer, ensures that junkyard facilities do not increase risks to public health, safety, and welfare through spread of disease.

### Recommendations

- Conduct an inventory of potential locations to determine whether the accumulation of junk qualifies under the statute and document conditions.
- Alert the landowner of the findings and request that the owner voluntarily remove the accumulation. In some instances, the landowner or operator may be unaware of a regulation, or may not realize that a neighbor has been offended, and may be willing to correct the issue within a reasonable timeframe.
- If voluntary compliance is not forthcoming, or is not possible, further enforcement action may be needed. There are a number of enforcement tools in the law. RSA 236:119 provides that any junkyard located or maintained in violation of RSA 236 is a nuisance. The RSA provides a number of enforcement tools including civil penalties, violations, injunctions and enforcement through citizen complaints.

Source: How to regulate Junk and Junkyards, A Guide for Local Officials. New Hampshire Local Government Center, 2007.





## Developer's Guide

In the interest of improving Newmarket's zoning ordinance, regulations, and regulatory process, the Planning Board and Planning Department should pursue the development of a Developer's 'Guide'. The Guide would aid project developers in navigating the Town's regulations by clearly defining and laying out the process for and expectations for application submittal, processing, and approval.

## Zoning Ordinance Modifications for Economic Development

The Economic Development Committee recommended that the following uses be modified in the B-3, M-2, and M-3 Zoning Districts in order to expand and promote their compatibility, consistent with the purposes of the Zoning Districts and recommendations for changes in those Zoning Districts. The Planning Board should consider the following Zoning Ordinance modifications:

### B-3 Zoning District

It has been recommended that the following uses be removed as permitted:

- Hotel
- Wholesale
- Indoor/Outdoor Recreation
- Warehouse
- Light manufacturing
- Manufacturing
- Flexible Development
- Research and Development

It is recommended that following uses be permitted within the B-3 District:

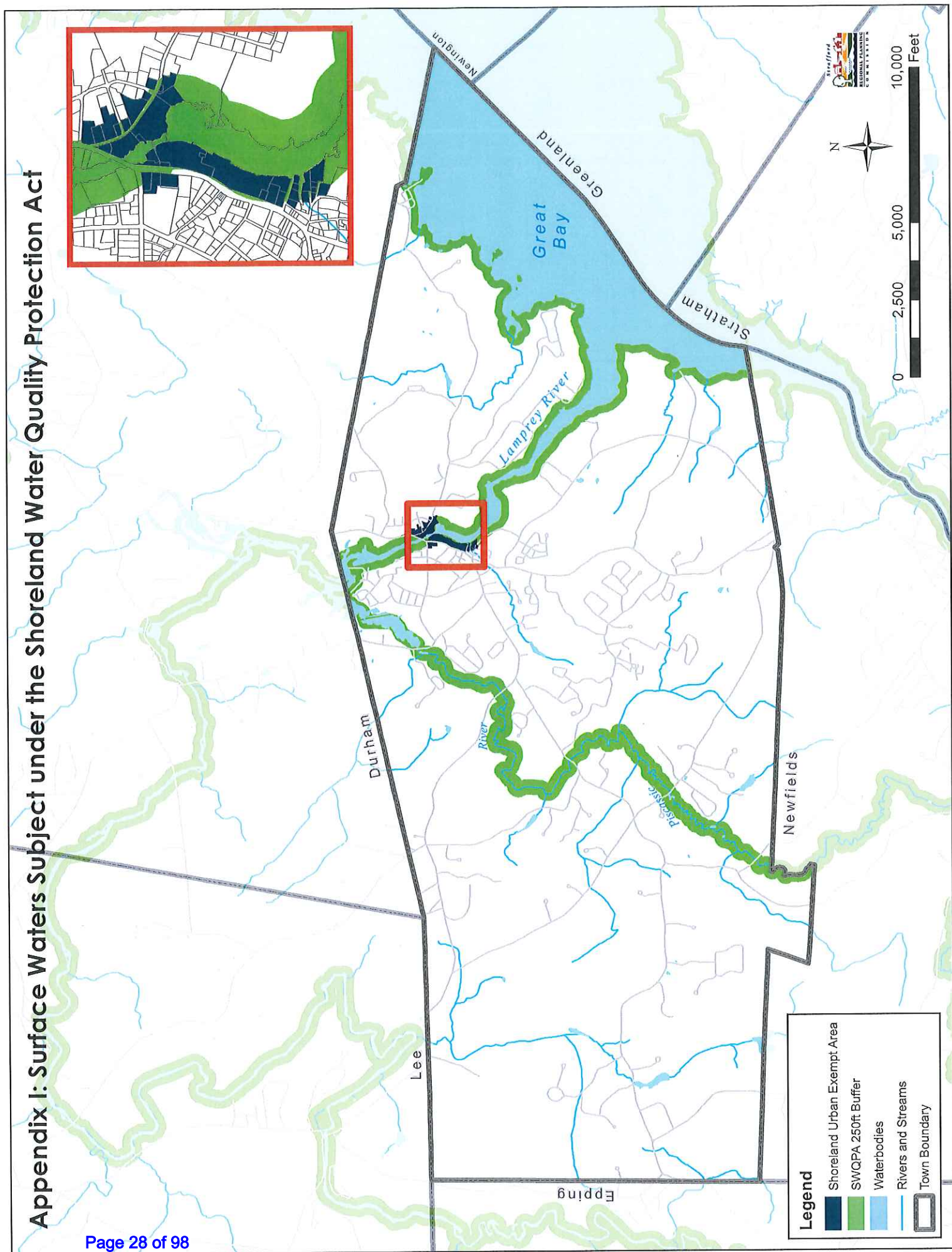
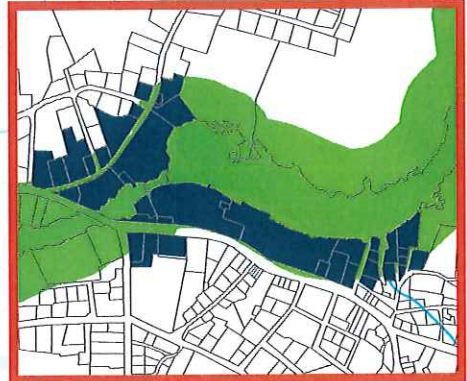
- Educational Facility
- Office Complex
- Retail
- Health club
- Fraternal organization

### M-2 and M-3 Zoning Districts

Modifications to the uses within the M-2 and M-3 zoning district would add the following as permitted:

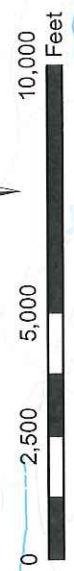
- Research and Development

# Appendix I: Surface Waters Subject under the Shoreland Water Quality Protection Act



**Legend**

- Shoreland Urban Exempt Area
- SWQPA 250ft Buffer
- Waterbodies
- Rivers and Streams
- Town Boundary







## Appendix II: Future Land Use Map

**2 NCRC OVERLAY DISTRICT:**

Continuing Care Retirement Community (CCRC) Overlay District would provide a transitional or housing solution for an aging population in Newmarket that is compatible with surrounding residential uses and also provide a political impact on the Town's tax base. After considerable research and analysis, the Economic Development Committee (EDC) has concluded that a CCRC Overlay District would be best utilized within the existing R-1 zone on Route 152. Once the area was sufficiently developed under the CCRC zoning, the district should be re-zoned to match the surrounding low density, rural residential character.

## ROUTE 108 CORRIDOR OVERLAY DISTRICT:

**Purpose** The main effort to ensure continuity of character and aesthetics along the Route 108 Corridor and protection of the significant public and private investments within the downtown implementation of architectural design standards for all privately developed adjacent to the corridor should be initiated.

## ASSISTED LIVING OVERLAY (ALO) DISTRICT:

RESIDENTIAL COASTAL  
PROTECTION DISTRICT (RCPD):

**Purpose:** The creation of a Residential Coastal Protection District (RCPD) would permit residential uses in a manner that ensures the protection of the environmentally sensitive Great Bay and other resources including dunes, wetlands, steep slopes, and surface waters. This could be accomplished by limiting development and managing erosion and other coastal hazards. Additionally, zoning changes would be intended to limit vulnerability of private and municipal infrastructure to tidal flooding due to increased frequency of major storm events and potential sea level rise scenarios.



Age Group	No opinion	Dislike	Like	Love
18-24	0.5	0.1	0.2	0.2
25-34	0.4	0.1	0.3	0.2
35-44	0.3	0.1	0.4	0.2
45-54	0.2	0.1	0.5	0.2
55-64	0.1	0.1	0.6	0.2
65+	0.0	0.1	0.7	0.2

Presented by the **Stafford-Barton Planning Commission**

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3M Company 710C/6617-1000

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From the Department of Psychiatry, University of California, San Francisco, CA.

**Data Sources**  
Base features are from USGS 1:24,000 scale Digital Line Graphs, as archived in

the GRANIT database. Digital data in NH GRANIT represent the efforts of the contribution agencies to record information from the cited source materials.

Complex Systems Research Center (CSRC), under contract to the Office of

Energy & Planning [UEP], and in consultation with cooperating agencies, maintains a continuing program to identify and correct errors in these data.

Neither OEP nor CSRC make any claim as to the validity or reliability or to any implied uses of these data.

Global tax records taken from SBC database. Data should be used for

planning purposes only. Data was derived from various sources and were

updated at different timeframes, with varying levels of accuracy.  
Street names are maintained internally by SRPC staff. Please notify SRPC of

any missing or inaccurate street names.

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Town of Newmarket, New Hampshire  
Expense Report<sup>ab</sup>  
For the Period Ended April 30, 2016

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015			
			Budget	Month to Date Transactions	Year to Date Transactions	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Percent Collected
Town Council			19,300.00	345.00	18,687.95	97%	19,050.00	739.50	19,066.44	100%
Town Administrator			176,994.00	11,973.32	167,657.35	95%	176,027.00	12,097.47	144,575.40	82%
Finance			200,975.00	13,591.56	140,381.94	70%	199,175.00	17,546.79	142,542.46	72%
Human Resource			1,371,879.00	85,856.89	1,147,380.57	84%	1,385,709.00	45,956.27	1,027,650.36	74%
Town Clerk/Tax Collector			162,270.00	13,606.18	133,114.74	82%	166,544.00	12,123.58	128,003.45	77%
Recreation G.F.			210,407.00	15,445.35	178,852.34	85%	204,114.00	16,584.06	160,082.62	78%
Code Enforcement			67,253.00	5,613.22	57,695.18	86%	66,723.00	5,122.67	56,612.53	85%
Direct Assistance			48,220.00	1,470.46	23,778.28	49%	64,720.00	1,593.96	24,706.89	38%
Assessing			63,900.00	4,958.18	49,503.17	77%	66,723.00	2,548.43	33,659.38	50%
Legal			80,000.00	56.92	64,345.82	80%	75,000.00	6,344.66	68,716.69	92%
Planning			129,153.00	8,593.77	93,479.98	72%	128,153.00	7,892.83	89,868.62	70%
Conservation			1,941.00	93.75	1,973.12	102%	1,941.00	213.75	2,192.47	113%
Economic Development			1,000.00	0.00	0.00	0%	1,000.00	6,198.75	13,360.00	1336%
Debt Services			131,959.00	0.00	134,158.32	102%	141,550.00	0.00	138,458.32	98%
Information Technology			131,752.00	8,346.38	107,539.37	82%	140,152.00	5,261.53	105,174.93	75%
Channel 13			30,387.00	1,785.83	22,171.83	73%	29,387.00	1,690.26	23,279.95	79%
Police			1,308,012.00	91,273.89	985,730.24	75%	1,264,752.00	89,408.66	986,772.27	78%
Public Works Administration			417,347.00	31,403.45	326,506.14	78%	417,247.00	26,162.41	373,830.25	90%
Roadways & Sidewalks			386,570.00	5,478.94	251,815.61	65%	384,070.00	-19,477.72	378,741.26	99%
Street Lights			46,250.00	4,110.85	38,489.56	83%	46,250.00	4,031.12	37,041.25	80%
Building & Grounds			468,202.00	21,506.70	381,593.81	82%	449,362.00	27,888.02	405,143.13	90%
Cemetery			36,963.00	2,613.79	21,953.77	59%	36,963.00	1,419.46	20,445.13	55%
Vehicle			197,700.00	5,295.88	149,070.40	75%	174,810.00	6,599.48	188,136.42	108%
Fire & Rescue			334,185.00	30,835.05	299,712.27	90%	335,785.00	34,935.97	292,520.27	87%



Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

			Fiscal Year 2016						Fiscal Year 2015					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected		
Emergency Management			1,950.00	0.00	1,742.00	208.00	89%	1,950.00	0.00	0.00	1,950.00	0%		
Grants			69,300.00	0.00	30,770.00	38,530.00	44%	67,048.00	0.00	53,325.00	13,723.00	80%		
Social Service Grant			43,429.00	0.00	36,429.00	7,000.00	84%	45,023.00	0.00	37,323.00	7,700.00	83%		
General Fund			6,137,298.00	364,255.36	4,864,532.76	1,272,765.24	79%	6,089,228.00	312,881.91	4,951,228.49	1,137,999.51	81%		
Library			314,033.00	22,349.94	251,928.59	62,104.41	80%	303,736.00	27,902.22	238,584.20	65,151.80	79%		
Recreation			199,670.00	29,752.75	183,583.15	16,086.85	92%	191,172.00	4,017.12	135,626.32	55,545.68	71%		
Solid Waste			443,981.00	37,366.74	328,700.77	115,280.23	74%	449,611.00	29,576.08	308,311.41	141,299.59	69%		
Water			583,051.00	24,759.35	375,697.84	207,353.16	64%	469,062.00	36,291.29	386,807.67	82,254.33	82%		
Sewer			937,237.00	50,956.66	660,602.77	276,634.23	70%	847,896.00	41,286.75	640,537.11	207,358.89	76%		
Total Operating Budget			8,615,270.00	529,440.80	6,665,045.88	1,950,224.12	77%	8,350,705.00	451,955.37	6,661,095.20	1,689,609.80	80%		

Town of Newmarket, New Hampshire  
Expense Report<sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2015																		
Fiscal Year 2016																		
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	
Town Council	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	11,000.00	0.00	100%	11,000.00	0.00	11,000.00	0.00	100%	11,000.00	0.00	11,000.00	0.00	100%	
	01-401-103-0000	TC - PART-TIME	7,800.00	345.00	7,638.75	161.25	98%	7,800.00	675.00	7,481.25	318.75	96%	7,800.00	675.00	7,481.25	318.75	96%	
	01-401-190-0000	TC - TRAINING	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%	
	01-401-202-0000	TC - GENERAL SUPPLIES	250.00	0.00	49.20	200.80	20%	0.00	0.00	64.50	405.19	0%	0.00	0.00	405.19	-405.19	0%	
	01-401-222-0000	TC - COMMITTEE SUPPORT	0.00	0.00	0.00	0.00	0%	0.00	0.00	180.00	-180.00	0%	0.00	0.00	180.00	0%	100%	
			19,300.00	345.00	18,687.95	612.05	97%	19,050.00	739.50	19,066.44	-16.44			19,050.00	739.50	19,066.44	-16.44	100%
	01-402-101-0000	TA - FULL TIME SALARIES	129,394.00	10,138.08	117,195.90	12,198.10	91%	129,394.00	9,510.30	104,106.71	25,287.29	80%	129,394.00	9,510.30	104,106.71	25,287.29	80%	
	01-402-103-0000	TA - PART TIME SALARIES	4,000.00	0.00	2,065.39	1,934.61	52%	4,000.00	956.03	3,382.52	617.48	85%	4,000.00	956.03	3,382.52	617.48	85%	
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,000.00	252.33	3,363.06	-363.06	112%	3,000.00	0.00	2,102.88	897.12	70%	3,000.00	0.00	2,102.88	897.12	70%	
	01-402-201-0000	TA - POSTAGE	3,000.00	159.29	2,839.76	160.24	95%	3,000.00	150.14	1,867.24	1,132.76	62%	3,000.00	150.14	1,867.24	1,132.76	62%	
01-402-202-0000	TA - GENERAL SUPPLIES	11,000.00	136.50	5,974.57	5,025.43	54%	10,883.00	217.07	9,727.97	1,155.03	89%	10,883.00	217.07	9,727.97	1,155.03	89%		
01-402-301-0000	TA - COMMUNICATION SERVICES	4,100.00	334.80	3,280.90	819.10	80%	4,000.00	330.77	3,294.36	705.64	82%	4,000.00	330.77	3,294.36	705.64	82%		
01-402-310-0002	TA - DUES/SUBSCRIPTIONS	9,000.00	0.00	8,718.67	281.33	97%	8,000.00	411.31	10,130.82	-2,130.82	127%	8,000.00	411.31	10,130.82	-2,130.82	127%		
01-402-310-0003	TA - ADVERTISING	2,500.00	54.92	1,691.07	808.93	68%	2,500.00	285.85	2,828.93	-328.93	113%	2,500.00	285.85	2,828.93	-328.93	113%		
01-402-310-0005	TA - BOOKS	500.00	455.61	455.61	44.39	91%	750.00	0.00	300.00	450.00	40%	750.00	0.00	300.00	450.00	40%		
01-402-402-0000	TA - EQUIPMENT MAINTENANCE	5,000.00	352.79	6,096.90	-1,096.90	122%	5,000.00	236.00	4,032.61	967.39	81%	5,000.00	236.00	4,032.61	967.39	81%		
01-402-501-0000	TA - PRINTING/PUBLISHING	3,000.00	63.00	1,218.00	1,782.00	41%	3,000.00	0.00	2,801.36	198.64	93%	3,000.00	0.00	2,801.36	198.64	93%		
01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	26.00	14,757.52	-12,257.52	590%	2,500.00	0.00	0.00	2,500.00	0%	0%	2,500.00	0.00	2,500.00	0%	0%	
Town Administrator			176,994.00	11,973.32	167,657.35	9,336.65	95%	176,027.00	12,097.47	144,575.40	31,451.60	82%	176,027.00	12,097.47	144,575.40	31,451.60	82%	
Finance	01-403-100-0000	FINANCE - ELECTED OFFICIALS	900.00	0.00	0.00	900.00	0%	5,900.00	0.00	4,166.70	1,733.30	71%	5,900.00	0.00	4,166.70	1,733.30	71%	
	01-403-101-0000	FINANCE - FULL TIME SALARIES	163,725.00	12,523.59	120,163.95	43,561.05	73%	158,725.00	16,737.32	110,687.91	48,037.09	70%	158,725.00	16,737.32	110,687.91	48,037.09	70%	
	01-403-103-0000	FINANCE - PART TIME SALARIES	5,000.00	416.67	4,166.70	833.30	83%	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%	
	01-403-190-0000	FINANCE- TRAINING/STAFF DEVELOP	0.00	0.00	99.12	-99.12	0%	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%	
	01-403-202-0000	FINANCE - GENERAL SUPPLIES	5,000.00	444.60	3,094.76	1,905.24	62%	5,600.00	53.98	4,562.41	1,037.59	81%	5,600.00	53.98	4,562.41	1,037.59	81%	
	01-403-301-0000	FINANCE - COMMUNICATIONS SERV	2,400.00	206.70	2,051.16	348.84	85%	2,300.00	205.49	1,828.85	471.15	80%	2,300.00	205.49	1,828.85	471.15	80%	
	01-403-310-0001	FINANCE - BUDGET COMMITTEE EXP	600.00	0.00	18.96	581.04	3%	200.00	0.00	0.00	200.00	0%	200.00	0.00	0.00	200.00	0%	
	01-403-310-0002	FINANCE - DUES/SUBSCRIPTIONS	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%	
	01-403-310-0003	FINANCE - ADVERTISING	1,000.00	0.00	0.00	1,000.00	0%	2,000.00	0.00	152.95	1,847.05	8%	2,000.00	0.00	152.95	1,847.05	8%	
	01-403-402-0000	FINANCE - EQUIPMENT MAINTENANCE	600.00	0.00	446.29	153.71	74%	2,600.00	0.00	593.64	2,006.36	23%	2,600.00	0.00	593.64	2,006.36	23%	
	01-403-703-0000	FINANCE - AUDIT	21,450.00	0.00	10,341.00	11,109.00	48%	20,550.00	550.00	20,550.00	0.00	100%	20,550.00	550.00	20,550.00	0.00	100%	
			200,975.00	13,591.56	140,381.94	60,593.06	70%	199,175.00	17,546.79	142,542.46	56,632.54	72%	199,175.00	17,546.79	142,542.46	56,632.54	72%	



Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016								Fiscal Year 2015							
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected			
Human Resource	01-404-150-0000	EMP BEN - FICA	111,000.00	8,637.43	91,750.31	19,249.69	83%	172,772.00	7,537.48	94,673.59	78,098.41	55%			
	01-404-151-0000	EMP BEN - MEDICARE	43,407.00	3,055.42	34,208.23	9,198.77	79%	40,407.00	3,181.98	33,627.67	6,779.33	83%			
	01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTII	750.00	49.75	751.25	-1.25	100%	1,000.00	0.00	393.00	607.00	39%			
	01-404-155-0000	EMP BEN - HEALTH INSURANCE	526,976.00	43,374.10	431,879.77	95,096.23	82%	518,565.00	4,829.39	401,968.22	116,596.78	78%			
	01-404-156-0000	EMP BEN - NH RETIREMENT	397,313.00	30,516.21	339,426.80	57,886.20	85%	397,313.00	28,411.06	325,016.81	72,296.19	82%			
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENE	25,575.00	260.39	18,722.93	6,852.07	73%	28,639.00	1,996.36	19,559.14	9,079.86	68%			
	01-404-160-0000	EMP BEN - WORKERS COMPENSATIO	113,990.00	-123.41	115,401.59	-1,411.59	101%	53,965.00	0.00	45,903.35	8,061.65	85%			
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	6,523.00	0.00	2,797.28	3,725.72	43%	6,212.00	0.00	4,202.31	2,009.69	68%			
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	600.00	87.00	144.00	456.00	24%	600.00	0.00	588.00	12.00	98%			
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	2,500.00	0.00	1,673.41	826.59	67%	0.00	0.00	788.27	-788.27	0%			
	01-404-197-0000	EMP BEN - MERIT INCREASE POOL	35,000.00	0.00	0.00	35,000.00	0%	50,000.00	0.00	0.00	50,000.00	0%			
	01-404-198-0000	EMP BEN - LONGEVITY	18,675.00	0.00	15,750.00	2,925.00	84%	17,325.00	0.00	14,625.00	2,700.00	84%			
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSI	89,570.00	0.00	93,845.00	-4,275.00	105%	98,911.00	0.00	85,305.00	13,606.00	86%			
	01-404-504-0007	EMP BEN - INSURANCE DEDUCTIBLE	0.00	0.00	1,030.00	-1,030.00	0%	0.00	0.00	1,000.00	-1,000.00	0%			
Human Resource			1,371,879.00	85,856.89	1,147,380.57	224,498.43	84%	1,385,709.00	45,956.27	1,027,650.36	358,058.64	74%			
Town Clerk/Tax Collector	01-405-101-0000	T/CTC - FULL TIME SALARIES	101,548.00	8,146.36	86,605.86	14,942.14	85%	99,362.00	7,811.32	82,133.63	17,228.37	83%			
	01-405-103-0000	T/CTC - PART TIME SALARIES	27,410.00	2,376.04	25,698.78	1,711.22	94%	26,581.00	2,250.08	24,654.50	1,926.50	93%			
	01-405-103-0070	T/CTC PT - ELECTION OFFICIALS	5,106.00	900.00	5,055.00	51.00	99%	6,540.00	0.00	3,559.75	2,959.75	61%			
	01-405-190-0000	T/CTC - TRAINING STAFF DEVELOPM	2,600.00	35.00	738.50	1,861.50	28%	3,570.00	0.00	1,312.80	2,257.20	37%			
	01-405-201-0000	T/CTC - POSTAGE	8,966.00	1,716.63	6,763.90	2,202.10	75%	6,966.00	1,702.20	6,680.58	285.42	96%			
	01-405-201-1000	T/CTC - SPECIAL POSTAGE	0.00	0.00	0.00	0.00	0%	5,600.00	0.00	0.00	5,600.00	0%			
	01-405-202-0000	T/CTC - GENERAL SUPPLIES	3,300.00	27.42	1,783.62	1,516.38	54%	3,300.00	8.18	1,447.65	1,852.35	44%			
	01-405-301-0000	T/CTC - COMMUNICATION SERVICES	1,600.00	124.48	1,105.27	494.73	69%	1,600.00	123.31	1,224.79	375.21	77%			
	01-405-310-0002	T/CTC - DUES/SUBSCRIPTIONS	360.00	0.00	65.00	295.00	18%	650.00	0.00	267.90	382.10	41%			
	01-405-310-0003	T/CTC - ADVERTISING	0.00	0.00	231.33	-231.33	0%	200.00	0.00	128.80	71.20	64%			
	01-405-310-0070	T/CTC - ELECTION/REGISTRATION	4,380.00	261.76	2,814.62	1,565.38	64%	4,975.00	0.00	4,872.09	102.91	98%			
	01-405-402-0000	T/CTC - EQUIPMENT MAINTENANCE	1,400.00	0.00	627.00	773.00	45%	1,400.00	0.00	729.66	670.34	52%			
	01-405-702-0000	T/CTC - DEED RESEARCH	2,600.00	18.49	233.23	2,366.77	9%	2,600.00	28.49	200.90	2,399.10	8%			
	01-405-702-1000	T/CTC - CODIFICATION	500.00	0.00	1,392.63	-892.63	279%	700.00	0.00	0.00	700.00	0%			
	01-405-800-0000	T/CTC - EQUIPMENT PURCHASE	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	200.00	369.90	2,130.10	15%			
Town Clerk/Tax Collector			162,270.00	13,606.18	133,114.74	29,155.26	82%	166,544.00	12,123.58	128,003.45	38,540.55	77%			
Recreation G.F.	01-406-101-0000	RECREATION-FULL TIME SALARIES	146,666.00	11,863.58	126,461.45	20,204.55	86%	146,666.00	11,374.22	120,904.90	25,761.10	82%			
	01-406-103-0000	RECREATION-PART TIME SALARIES	43,434.00	3,245.82	34,585.13	8,848.87	80%	35,006.00	3,115.20	23,581.60	11,424.40	67%			
	01-406-190-0000	RECREATION-TRAINING/STAFF DEVE	2,000.00	0.00	2,543.13	-543.13	127%	2,000.00	0.00	1,524.83	475.17	76%			
	01-406-191-0000	RECREATION-TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%			
	01-406-192-0000	RECREATION-MEAL ALLOWANCE	300.00	0.00	78.95	221.05	26%	300.00	0.00	28.03	271.97	9%			
	01-406-201-0000	RECREATION-POSTAGE	1,500.00	0.00	337.24	1,162.76	22%	1,500.00	0.00	817.33	682.67	54%			
	01-406-202-0000	RECREATION-GENERAL SUPPLIES	1,650.00	0.00	976.67	673.33	59%	1,650.00	0.00	523.25	1,126.75	32%			
	01-406-301-0000	RECREATION-COMMUNICATION SER	3,288.00	285.96	2,460.03	827.97	75%	3,159.00	294.67	2,941.68	217.32	93%			
	01-406-310-0002	RECREATION-DUES/SUBSCRIPTIONS	1,233.00	49.99	1,211.31	21.69	98%	645.00	390.00	962.92	-317.92	149%			
	01-406-402-0000	RECREATION-EQUIP. MAINTENANCE	6,636.00	0.00	6,707.73	-71.73	101%	7,188.00	305.37	5,917.88	1,270.12	82%			
	01-406-800-0000	RECREATION-EQUIP. PURCHASE	1,200.00	0.00	1,189.27	10.73	99%	1,200.00	0.00	0.00	1,200.00	0%			
	01-406-904-0000	RECREATION-SUNRISE SUNSET SR C	2,200.00	0.00	2,301.43	-101.43	105%	4,500.00	859.37	2,880.20	1,619.80	64%			
Recreation G.F.			210,407.00	15,445.35	178,852.34	31,554.66	85%	204,114.00	16,584.06	160,082.62	44,031.38	78%			

Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016												Fiscal Year 2015											
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date		Year to Date	Balance Year	Percent Collected	Budget	Month to Date		Year to Date	Balance Year	Percent Collected									
				Transactions						Transactions					Transactions								
Code Enforcement	01-407-101-0000	CODE - FULL-TIME SALARIES	25,355.00	1,950.40		21,341.60	4,013.40	84%	25,355.00	1,950.40		21,454.49	3,900.51	85%									
	01-407-103-0000	CODE - PART TIME SALARIES	37,318.00	3,538.58		32,367.20	4,950.80	87%	37,318.00	2,998.72		32,868.21	4,449.79	88%									
	01-407-190-0000	CODE - TRAINING	1,000.00		0.00	814.00	186.00	81%	500.00	0.00		405.00	95.00	81%									
	01-407-201-0000	CODE - POSTAGE	130.00	5.37		59.98	70.02	46%	300.00	7.10		106.09	193.91	35%									
	01-407-202-0000	CODE - GENERAL SUPPLIES	2,700.00	31.50		1,950.86	749.14	72%	1,500.00	79.91		776.92	723.08	52%									
	01-407-301-0000	CODE - TELEPHONE	500.00	87.37		829.54	-329.54	166%	1,000.00	86.54		711.87	288.13	71%									
	01-407-310-0002	CODE - DUES/SUBSCRIPTIONS	0.00	0.00		332.00	-332.00	0%	500.00	0.00		289.95	210.05	58%									
	01-407-402-0000	CODE - EQUIPMENT MAINTENANCE	200.00	0.00		0.00	200.00	0%	200.00	0.00		0.00	200.00	0%									
	01-407-702-0000	CODE - LAB TESTING	50.00	0.00		0.00	50.00	0%	50.00	0.00		0.00	50.00	0%									
			67,253.00	5,613.22		57,695.18	9,557.82	86%	66,723.00	5,122.67		56,612.53	10,110.47	85%									
Direct Assistance	01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	22,320.00	1,439.42		15,984.09	6,335.91	72%	21,320.00	1,563.13		15,264.31	6,055.69	72%									
	01-408-190-0000	DIR ASSIST - TRAINING/STAFF DEVELOPMENT	150.00	0.00		0.00	150.00	0%	150.00	0.00		0.00	150.00	0%									
	01-408-202-0000	DIR ASSIST - GENERAL SUPPLIES	200.00	31.04		284.29	-84.29	142%	200.00	30.83		519.95	-319.95	260%									
	01-408-310-0002	DIR ASSIST - DUES/SUBSCRIPTIONS	50.00		0.00	0.00	50.00	0%	50.00	0.00		0.00	50.00	0%									
	01-408-315-0038	DIR ASSIST - FOOD	1,500.00	0.00		0.00	1,500.00	0%	2,000.00	0.00		60.00	1,940.00	3%									
	01-408-315-0039	DIR ASSIST - RENT	15,000.00	0.00		6,100.00	8,900.00	41%	30,000.00	0.00		8,665.00	21,335.00	29%									
	01-408-315-0040	DIR ASSIST - ELECTRICITY	1,500.00	0.00		500.00	1,000.00	33%	3,000.00	0.00		0.00	3,000.00	0%									
	01-408-315-0041	DIR ASSIST - HEAT	2,500.00	0.00		159.90	2,340.10	6%	3,000.00	0.00		0.00	3,000.00	0%									
	01-408-315-0042	DIR ASSIST - MEDICAL	2,000.00	0.00		0.00	2,000.00	0%	2,000.00	0.00		197.63	1,802.37	10%									
	01-408-315-0043	DIR ASSIST - MISCELLANEOUS	3,000.00	0.00		750.00	2,250.00	25%	3,000.00	0.00		0.00	3,000.00	0%									
		48,220.00	1,470.46		23,778.28	24,441.72	49%	64,720.00	1,593.96		24,706.89	40,013.11	38%										
Assessing	01-409-101-0000	ASSESS - FULL TIME SALARIES	0.00	0.00		0.00	0.00	0%	16,973.00	0.00		0.00	16,973.00	0%									
	01-409-130-0000	ASSESS - CONTRACTED SERVICES	55,000.00	4,933.93		49,476.80	5,523.20	90%	40,000.00	2,543.75		25,864.75	14,135.25	65%									
	01-409-190-0000	ASSESS - TRAINING	0.00	0.00		0.00	0.00	0%	200.00	0.00		212.75	-12.75	106%									
	01-409-191-0000	ASSESS - MILEAGE	0.00	0.00		0.00	0.00	0%	250.00	0.00		0.00	250.00	0%									
	01-409-201-0000	ASSESS - POSTAGE	500.00	4.25		26.37	473.63	5%	500.00	4.68		67.35	432.65	13%									
	01-409-202-0000	ASSESS - GENERAL SUPPLIES	500.00	0.00		0.00	500.00	0%	500.00	0.00		94.53	405.47	19%									
	01-409-310-0002	ASSESS - DUES/SUBSCRIPTIONS	350.00	0.00		0.00	350.00	0%	900.00	0.00		20.00	880.00	2%									
	01-409-407-0000	ASSESS - SOFTWARE	7,550.00	0.00		0.00	7,550.00	0%	7,400.00	0.00		7,400.00	0.00	100%									
			63,900.00	4,938.18		49,503.17	14,396.83	77%	66,723.00	2,548.43		33,659.38	33,063.62	50%									
	01-410-602-0000	LEGAL - LEGAL EXPENSES	80,000.00	56.92		64,345.82	15,654.18	80%	75,000.00	6,344.66		68,716.69	6,283.31	92%									
		80,000.00	56.92		64,345.82	15,654.18	80%	75,000.00	6,344.66		68,716.69	6,283.31	92%										



Town of Newmarket, New Hampshire  
Expense Report<sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016																	Fiscal Year 2015																
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date			Year to Date			Percent Collected	Budget	Month to Date			Year to Date			Percent Collected															
				Transactions	Balance	Year to Date	Transactions	Balance	Year to Date			Transactions	Balance	Year to Date	Transactions	Balance	Year to Date																
Planning	01-411-101-0000	PLAN - FULL TIME SALARIES	95,708.00	7,594.56	81,064.45	14,643.55	85%	95,708.00	7,362.18	78,767.01	16,940.99	82%	95,708.00	7,362.18	78,767.01	16,940.99	82%																
	01-411-103-0000	PLAN - PART TIME SALARIES	2,000.00	0.00	1,345.90	654.10	67%	2,000.00	0.00	1,240.47	759.53	62%	2,000.00	0.00	1,240.47	759.53	62%																
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPM	1,500.00	0.00	1,250.70	249.30	83%	1,500.00	60.00	1,500.00	1,322.40	12%	1,500.00	60.00	1,500.00	1,322.40	12%																
	01-411-201-0000	PLAN - POSTAGE	2,000.00	313.86	1,662.59	337.41	83%	2,000.00	301.81	1,027.97	972.03	51%	2,000.00	301.81	1,027.97	972.03	51%																
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	31.50	1,483.71	516.29	74%	2,000.00	382.64	1,511.70	488.30	76%	2,000.00	382.64	1,511.70	488.30	76%																
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	0.00	3,000.00	1,000.00	75%	4,000.00	-332.50	3,000.00	1,000.00	75%	4,000.00	-332.50	3,000.00	1,000.00	75%																
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	55.55	489.80	110.20	82%	600.00	54.30	537.82	62.18	90%	600.00	54.30	537.82	62.18	90%																
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	8,345.00	0.00	490.00	7,855.00	6%	8,345.00	0.00	50.00	8,295.00	1%	8,345.00	0.00	50.00	8,295.00	1%																
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	598.30	1,685.33	314.67	84%	2,000.00	64.40	692.30	1,307.70	35%	2,000.00	64.40	692.30	1,307.70	35%																
	01-411-702-0000	PLAN - TAX MAPS	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	0.00	0%	1,000.00	0.00	0.00	0.00	0%																
Planning	01-411-703-0000	PLAN - CONTRACTED SERVICES	10,000.00	0.00	1,007.50	8,992.50	10%	10,000.00	0.00	2,863.75	7,136.25	29%	10,000.00	0.00	2,863.75	7,136.25	29%																
			129,153.00	8,593.77	93,479.98	35,673.02	72%	128,153.00	7,892.83	89,868.62	38,284.38	70%	128,153.00	7,892.83	89,868.62	38,284.38	70%																
Conservation	01-413-103-0000	CON COMM - PT RECORDING SECRET	1,000.00	93.75	1,252.50	-252.50	125%	1,000.00	213.75	1,698.75	-698.75	170%	1,000.00	213.75	1,698.75	-698.75	170%																
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	7.45	52.55	12%	60.00	0.00	0.00	60.00	0%	60.00	0.00	0.00	60.00	0%																
	01-413-202-0000	CON COMM - GENERAL SUPPLI	200.00	0.00	200.00	0.00	100%	200.00	0.00	0.00	200.00	0%	200.00	0.00	0.00	200.00	0%																
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	390.00	0.00	363.00	27.00	93%	390.00	0.00	330.00	60.00	85%	390.00	0.00	330.00	60.00	85%																
	01-413-702-0000	CON COMM - CONTRACTED SERVICE	291.00	0.00	150.17	140.83	52%	291.00	140.83	163.72	127.28	56%	291.00	140.83	163.72	127.28	56%																
Conservation			1,941.00	93.75	1,973.12	-32.12	102%	1,941.00	213.75	2,192.47	-251.47	113%	1,941.00	213.75	2,192.47	-251.47	113%																
			1,000.00	0.00	0.00	1,000.00	0%	1,000.00	6,198.75	13,360.00	-12,360.00	1336%	1,000.00	6,198.75	13,360.00	-12,360.00	1336%																
Economic Development	01-414-310-0000	ECON DEV - OPERATING EXPENSE	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	6,198.75	13,360.00	-12,360.00	1336%	1,000.00	6,198.75	13,360.00	-12,360.00	1336%																
			1,000.00	0.00	0.00	1,000.00	0%	1,000.00	6,198.75	13,360.00	-12,360.00	1336%	1,000.00	6,198.75	13,360.00	-12,360.00	1336%																
Debt Services	01-418-950-0000	DEBT SER - PRINCIPLE	100,000.00	0.00	100,000.00	0.00	100%	100,000.00	0.00	100,000.00	0.00	100%	100,000.00	0.00	100,000.00	0.00	100%																
	01-418-951-0000	DEBT SER - INTEREST	31,959.00	0.00	34,158.32	-2,199.32	107%	41,550.00	0.00	38,458.32	3,091.68	93%	41,550.00	0.00	38,458.32	3,091.68	93%																
Debt Services			131,959.00	0.00	134,158.32	-2,199.32	102%	141,550.00	0.00	138,458.32	3,091.68	98%	141,550.00	0.00	138,458.32	3,091.68	98%																
	01-420-101-0000	MIS - FULL TIME SALARIES	65,377.00	5,244.84	55,887.62	9,489.38	85%	65,377.00	5,028.92	53,809.44	11,567.56	82%	65,377.00	5,028.92	53,809.44	11,567.56	82%																
	01-420-103-0000	MIS - PART TIME SALARIES	0.00	0.00	0.00	0.00	0%	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%																
	01-420-190-0000	MIS - TRAINING	1,000.00	0.00	996.00	4.00	100%	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%																
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	171.45	2,881.61	-381.61	115%	2,500.00	0.00	2,638.27	-138.27	106%	2,500.00	0.00	2,638.27	-138.27	106%																
	01-420-301-0000	MIS - COMMUNICATION SERVICE	600.00	50.48	455.64	144.36	76%	500.00	50.24	553.84	-53.84	111%	500.00	50.24	553.84	-53.84	111%																
	01-420-310-0002	MIS - DUES SUBSCRIPTIONS	275.00	0.00	0.00	275.00	0%	275.00	0.00	0.00	275.00	0%	275.00	0.00	0.00	275.00	0%																
	01-420-407-0000	MIS - SOFTWARE MAINT	40,000.00	0.00	30,160.00	9,840.00	75%	47,500.00	0.00	34,292.31	13,207.69	72%	47,500.00	0.00	34,292.31	13,207.69	72%																
	01-420-409-0000	MIS - REPAIRS/MAINT	4,500.00	397.85	4,112.98	387.02	91%	4,000.00	182.37	4,291.81	-291.81	107%	4,000.00	182.37	4,291.81	-291.81	107%																
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,500.00	167.97	532.46	3,967.54	12%	4,500.00	0.00	1,009.25	3,490.75	22%	4,500.00	0.00	1,009.25	3,490.75	22%																
	01-420-702-0000	MIS - VENDOR SUPPORT	1,000.00	0.00	960.00	40.00	96%	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	0.00	1,500.00	0%																
	01-420-800-0000	MIS - NEW EQUIPMENT	12,000.00	2,313.79	11,553.06	446.94	96%	10,000.00	0.00	8,580.01	1,419.99	86%	10,000.00	0.00	8,580.01	1,419.99	86%																
	Information Technology			131,752.00	8,346.38	107,539.37	24,212.63	82%	140,152.00	5,261.53	105,174.93	34,977.07	75%	140,152.00	5,261.53	105,174.93	34,977.07	75%															
				21,887.00	1,755.84	18,705.84	3,181.16	85%	21,887.00	1,690.26	18,285.18	3,601.82	84%	21,887.00	1,690.26	18,285.18	3,601.82	84%															
Channel 13	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	21,887.00	1,755.84	18,705.84	3,181.16	85%	21,887.00	1,690.26	18,285.18	3,601.82	84%	21,887.00	1,690.26	18,285.18	3,601.82	84%																
	01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	6,000.00	29.99	1,965.99	4,034.01	33%	5,000.00	0.00	4,994.77	523	100%	5,000.00	0.00	4,994.77	523	100%																
	01-421-310-0000	CHANNEL 13 - OPERATING EXPENSES	2,500.00	0.00	1,500.00	1,000.00	60%	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	0.00	0.00	2,500.00	0%																
Channel 13			30,387.00	1,785.83	22,171.83	8,215.17	73%	29,387.00	1,690.26	23,279.95	6,107.05	79%	29,387.00	1,690.26	23,279.95	6,107.05	79%																

Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016

Fiscal Year 2015

Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
	01-438-101-0000	POLICE - FULL TIME SALARIES	1,013,622.00	77,267.37	796,960.48	216,661.52	79%	988,382.00	71,094.18	805,608.37	182,773.63	82%
	01-438-102-0000	POLICE - OVERTIME	105,140.00	4,872.65	101,338.45	3,801.55	96%	105,140.00	4,233.04	83,311.83	21,828.17	79%
	01-438-103-0000	POLICE - PART-TIME SALARIES	35,000.00	2,488.40	23,977.15	11,022.85	69%	35,000.00	2,085.52	26,157.56	8,842.44	75%
	01-438-162-0000	POLICE - MEDICAL	2,500.00	0.00	1,064.78	1,435.22	43%	2,500.00	0.00	791.15	1,708.85	32%
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOP <sup>1</sup>	10,000.00	398.00	1,189.78	8,810.22	12%	10,000.00	1,275.23	3,853.64	6,146.36	39%
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	600.00	100.00	208.90	391.10	35%	250.00	0.00	79.35	170.65	32%
	01-438-193-0000	POLICE - UNIFORMS	8,800.00	130.49	3,454.86	5,345.14	39%	8,800.00	1,183.53	4,025.20	4,774.80	46%
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	5,000.00	0.00	4,100.00	900.00	82%	5,000.00	0.00	4,500.00	500.00	90%
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,500.00	0.00	2,250.00	250.00	90%	2,500.00	0.00	2,500.00	0.00	100%
	01-438-199-0000	POLICE- CRIMINAL INVESTIGATION	2,000.00	272.71	537.68	1,462.32	27%	2,000.00	50.00	310.56	1,689.44	16%
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	0.00	49.15	2,450.85	2%	2,500.00	0.00	462.78	2,037.22	19%
	01-438-201-0000	POLICE - POSTAGE	450.00	55.47	386.80	63.20	86%	450.00	83.73	499.81	-49.81	111%
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	0.00	4,119.05	1,380.95	75%	5,500.00	190.00	2,575.38	2,924.62	47%
	01-438-202-0438	POLICE-GENERAL SUPPLIES	400.00	20.50	202.00	198.00	51%	400.00	20.00	279.50	120.50	70%
	01-438-209-0000	POLICE - GASOLINE	34,000.00	1,563.92	13,622.55	20,377.45	40%	30,320.00	2,114.10	17,404.46	12,915.54	57%
	01-438-301-0000	POLICE - COMMUNICATION SERVICE	16,500.00	1,072.62	10,372.48	6,127.52	63%	16,500.00	1,459.76	11,015.79	5,484.21	67%
	01-438-310-0002	POLICE - DUES/MEMBERSHIPS	3,200.00	2,500.00	4,375.00	-1,175.00	137%	4,210.00	0.00	2,875.00	1,335.00	68%
	01-438-310-0005	POLICE - BOOKS/PUBLICATIONS	2,800.00	0.00	713.95	2,086.05	25%	2,800.00	0.00	1,232.31	1,567.69	44%
	01-438-310-0044	POLICE - EQUIPMENT/FIELD SUPPLIE	18,000.00	0.00	1,294.76	16,705.24	7%	6,000.00	685.52	2,966.00	3,034.00	49%
	01-438-310-0045	POLICE - PRISONER EXPENSES	1,200.00	0.00	240.98	959.02	20%	1,200.00	109.60	390.36	809.64	33%
	01-438-402-0000	POLICE - EQUIP MAINTENANCE	5,000.00	55.00	8,319.71	-3,319.71	166%	5,000.00	2,405.00	5,201.64	-201.64	104%
	01-438-410-0000	POLICE - EQUIPMENT LEASE	26,900.00	476.76	6,054.88	20,845.12	23%	26,900.00	662.45	8,070.61	18,829.39	30%
	01-438-501-0000	POLICE - PRINTING/PUBLISHING	2,800.00	0.00	648.30	2,151.70	23%	2,800.00	1,757.00	2,456.23	343.77	88%
	01-438-521-0000	POLICE - ANIMAL CONTROL	3,600.00	0.00	248.55	3,351.45	7%	600.00	0.00	204.74	395.26	34%
			1,308,012.00	91,273.89	985,730.24	322,281.76	75%	1,264,752.00	89,408.66	986,772.27	277,979.73	78%

Police



Town of Newmarket, New Hampshire  
Expense Report <sup>a, b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016										Fiscal Year 2015									
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected							
Public Works Administration	01-441-101-0000	PW ADMIN. - FULL TIME SALARIES	118,136.00	9,160.32	97,565.92	20,570.08	83%	118,136.00	9,087.36	97,234.75	20,901.25	82%							
	01-441-102-0000	PW ADMIN. - OVERTIME	50,000.00	2,423.09	28,085.65	21,914.35	56%	50,000.00	-682.26	70,999.22	-20,999.22	142%							
	01-441-106-0000	PW ADMIN. - LABOR SALARIES	220,711.00	17,583.52	181,082.33	39,628.67	82%	220,711.00	15,879.97	181,539.28	39,171.72	82%							
	01-441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPMENT	500.00	0.00	90.00	410.00	18%	500.00	0.00	0.00	500.00	0%							
	01-441-193-0000	PW ADMIN. - UNIFORMS	14,000.00	531.28	6,866.81	7,133.19	49%	13,500.00	566.64	6,306.84	7,193.16	47%							
	01-441-201-0000	PW ADMIN. - POSTAGE	100.00	0.95	72.28	27.72	72%	100.00	2.40	33.87	66.13	34%							
	01-441-202-0000	PW ADMIN. - GENERAL SUPPLIES	6,500.00	323.20	4,237.34	2,262.66	65%	5,800.00	274.28	7,493.36	-1,693.36	129%							
	01-441-301-0000	PW ADMIN. - COMMUNICATION SERVICES	6,000.00	383.49	5,062.16	937.84	84%	7,000.00	381.57	6,517.25	482.75	93%							
	01-441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	200.00	0.00	1,147.00	-947.00	574%	300.00	0.00	787.65	-487.65	263%							
	01-441-310-0003	PW ADMIN. - ADVERTISING	1,200.00	997.60	2,296.65	-1,096.65	191%	1,200.00	652.45	2,918.03	-1,718.03	243%							
Public Works Administration			417,347.00	31,403.45	326,506.14	90,840.86	78%	417,247.00	26,162.41	373,830.25	43,416.75	90%							
Roadways & Sidewalks	01-442-202-0000	RDWY/SWK - GENERAL SUPPLIES	15,000.00	807.44	10,313.27	4,686.73	69%	10,500.00	1,954.05	8,577.26	1,922.74	82%							
	01-442-205-0000	RDWY/SWK - WINTER SALT	80,000.00	3,375.90	67,278.33	12,721.67	84%	80,000.00	-9,217.69	96,590.73	-16,590.73	121%							
	01-442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	0.00	108.53	6,091.47	2%	6,200.00	-434.12	3,644.81	2,555.19	59%							
	01-442-213-0000	RDWY/SWK - PAVEMENT MARKING	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	43.80	2,956.20	1%							
	01-442-250-0000	RDWY/SWK - COLD MIX	2,800.00	345.60	1,838.70	961.30	66%	2,800.00	0.00	1,922.86	877.14	69%							
	01-442-251-0000	RDWY/SWK - HOT TOP	125,000.00	0.00	118,086.25	6,913.75	94%	125,000.00	0.00	126,741.00	-1,741.00	101%							
	01-442-402-0000	RDWY/SWK - EQUIPMENT LEASE	12,500.00	0.00	13,000.00	-500.00	104%	12,500.00	0.00	9,787.14	2,712.86	78%							
	01-442-514-0000	RDWY/SWK - CONTRACT STREET MAINTENANCE	6,000.00	0.00	5,855.62	144.38	98%	6,000.00	0.00	5,728.29	271.71	95%							
	01-442-516-0000	RDWY/SWK - CONTRACT WINTER EQUIPMENT	15,000.00	950.00	4,480.55	10,519.45	30%	12,000.00	-11,779.96	28,689.04	-16,689.04	239%							
	01-442-527-0000	RDWY/SWK - CURBSIDE WEED CONTROL	3,000.00	0.00	950.00	2,050.00	32%	3,000.00	0.00	1,900.00	1,100.00	63%							
Street Lights	01-442-528-0000	RDWY/SWK - TREE SERVICE	3,000.00	0.00	841.10	2,158.90	28%	3,000.00	0.00	1,695.00	1,305.00	57%							
	01-442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	0.00	2,050.00	20.00	99%	2,070.00	0.00	2,070.00	0.00	100%							
	01-442-704-0000	RDWY/SWK - ENGINEERING	25,000.00	0.00	3,763.98	21,236.02	15%	30,000.00	0.00	866.00	29,134.00	3%							
	01-442-705-0000	RDWY/SWK CONSTRUCTION	88,000.00	0.00	23,249.28	64,750.72	26%	88,000.00	0.00	90,485.33	-2,485.33	103%							
	Roadways & Sidewalks			386,570.00	5,478.94	251,815.61	134,754.39	65%	384,070.00	-19,477.72	378,741.26	5,328.74	99%						
	01-446-202-0000	STREET LIGHT - FIXTURES	2,000.00	0.00	4,852.07	-2,852.07	243%	2,000.00	0.00	2,343.00	-343.00	117%							
	01-446-302-0000	STREET LIGHT - ELECTRICITY	44,250.00	4,110.85	33,637.49	10,612.51	76%	44,250.00	4,031.12	34,698.25	9,551.75	78%							
	Street Lights			46,250.00	4,110.85	38,489.56	7,760.44	83%	46,250.00	4,031.12	37,041.25	9,208.75	80%						

Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016												Fiscal Year 2015											
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected											
Building & Grounds	01-448-101-0000	BLD/GRNDS - FULL-TIME SALARIES	61,382.00	4,148.80	51,633.39	9,748.61	84%	89,462.00	4,738.68	50,342.02	39,119.98	56%											
	01-448-102-0000	BLD/GRNDS - OVERTIME	3,000.00	0.00	3,834.62	-834.62	128%	3,000.00	0.00	1,752.16	1,247.84	58%											
	01-448-103-0000	BLD/GRNDS - PART TIME SALARIES	88,420.00	3,724.45	55,948.48	32,471.52	63%	60,340.00	4,796.25	57,541.81	2,798.19	95%											
	01-448-202-0000	BLD/GRNDS - GENERAL SUPPLIES	10,000.00	271.62	7,011.90	2,988.10	70%	10,000.00	0.00	7,499.78	2,500.22	75%											
	01-448-302-0000	BLD/GRNDS - ELECTRICITY-TOWN H	10,900.00	1,010.60	9,386.34	1,513.66	86%	10,500.00	814.87	8,019.22	2,480.78	76%											
	01-448-302-0406	BLD/GRNDS - ELECTRICITY - PARKS	1,300.00	84.49	886.35	413.65	68%	1,000.00	70.68	859.81	140.19	86%											
	01-448-302-0438	BLD/GRNDS - ELECTRICITY POLICE	11,800.00	976.03	9,981.32	1,818.68	85%	11,000.00	1,016.76	9,290.48	1,709.52	84%											
	01-448-302-0441	BLD/GRNDS - ELECTRICITY YOUNGS	24,000.00	2,070.10	19,832.14	4,167.86	83%	23,000.00	2,145.09	18,247.85	4,752.15	79%											
	01-448-303-0000	BLD/GRNDS - HEAT & OIL - TOWN HA	26,000.00	1,189.58	14,344.44	11,655.56	55%	20,085.00	3,494.82	25,805.76	-5,720.76	128%											
	01-448-303-0170	BLD/GRNDS - HEAT & OIL - HAND TU	0.00	0.00	0.00	0.00	0%	100.00	0.00	0.00	100.00	0%											
	01-448-303-0438	BLD/GRNDS - HEAT & OIL - POLICE	3,000.00	0.00	2,007.70	992.30	67%	2,873.00	1,105.25	3,339.73	-466.73	116%											
	01-448-303-0441	BLD/GRNDS - HEAT & OIL - YOUNGS	39,000.00	1,594.00	23,589.23	15,410.77	60%	33,462.00	3,000.73	33,860.28	-398.28	101%											
	01-448-304-0000	BLD/GRNDS - WATER/SEWER TOWN I	4,000.00	74.15	8,394.87	-4,394.87	210%	3,500.00	0.00	7,657.28	-4,157.28	219%											
	01-448-304-0438	BLD/GRNDS - WATER/SEWER - POLIC	800.00	83.38	794.62	5.38	99%	450.00	0.00	377.56	72.44	84%											
	01-448-304-0441	BLD/GRNDS - WATER/SEWER - YOUN	1,800.00	497.11	2,189.90	-389.90	122%	1,600.00	0.00	1,492.03	107.97	93%											
	01-448-401-0110	BLD/GRNDS - YOUNGS LANE MAINT	14,000.00	795.70	16,898.66	-2,898.66	121%	12,000.00	1,200.10	12,603.68	-603.68	105%											
	01-448-401-0120	BLD/GRNDS - TOWN HALL MAINTEN	13,000.00	1,803.38	17,217.94	-4,217.94	132%	12,000.00	110.00	32,495.75	-20,495.75	271%											
	01-448-401-0125	BLD/GRNDS - ELEVATOR MAINTENAN	2,400.00	0.00	1,709.47	690.53	71%	2,000.00	0.00	1,080.00	920.00	54%											
	01-448-401-0140	BLD/GRNDS - PARKS MAINTENANCE	8,000.00	4.90	5,007.44	2,992.56	63%	6,000.00	79.61	5,184.17	815.83	86%											
	01-448-401-0150	BLD/GRNDS - COMMUNITY CENTER I	7,500.00	171.73	16,768.19	-9,268.19	224%	10,000.00	1,498.89	11,338.35	-1,338.35	113%											
	01-448-401-0151	BLD/GRNDS - COMM CTR ELECTRICT	12,000.00	874.75	9,109.63	2,890.37	76%	12,000.00	808.39	7,877.95	4,122.05	66%											
	01-448-401-0152	BLD/GRNDS - COMM CTR HEAT OI	14,000.00	578.42	8,295.90	5,704.10	59%	10,140.00	1,181.64	11,320.50	-1,180.50	112%											
	01-448-401-0153	BLD/GRNDS - SENIOR CENTER ELECT	0.00	251.91	2,694.99	-2,694.99	0%	0.00	303.31	2,381.33	-2,381.33	0%											
	01-448-401-0154	BLD/GRNDS - SENIOR CTR HEAT	0.00	252.56	1,161.16	-1,161.16	0%	0.00	538.26	2,092.70	-2,092.70	0%											
	01-448-401-0160	BLD/GRNDS - BANDSTAND MAINTEN	100.00	0.00	850.00	-750.00	850%	50.00	0.00	0.00	50.00	0%											
01-448-401-0170	BLD/GRNDS - HAND TUB MAINTENAI	300.00	78.96	255.50	44.50	85%	300.00	74.66	317.87	-17.87	106%												
01-448-401-0175	BLD/GRNDS - DAM MAINTENANCE	3,000.00	14.96	1,733.32	1,266.68	58%	3,000.00	14.66	2,310.25	689.75	77%												
01-448-401-0180	BLD/GRNDS - TOWN CLOCK MAINTEI	2,000.00	0.00	2,727.50	-727.50	136%	2,000.00	0.00	0.00	2,000.00	0%												
01-448-401-0438	BLD/GRNDS - POLICE BUILDING MAI	10,000.00	522.76	2,890.68	7,109.32	29%	5,000.00	770.99	7,697.51	-2,697.51	154%												
01-448-402-0000	BLD/GRNDS - EQUIPMENT MAINTEN	2,500.00	0.00	1,042.13	1,457.87	42%	2,500.00	0.00	907.14	1,592.86	36%												
01-448-405-0000	BLD/GRNDS - GROUNDS MAINTENAN	32,000.00	432.36	26,896.00	5,104.00	84%	32,000.00	0.00	23,806.86	8,193.14	74%												
01-448-533-0000	BLD/GRNDS - MOSQUITO CONTROL	55,000.00	0.00	50,000.00	5,000.00	91%	60,000.00	0.00	47,915.00	12,085.00	80%												
01-448-800-0000	BLD/GRNDS - EQUIPMENT PURCHASE	7,000.00	0.00	6,500.00	500.00	93%	10,000.00	0.00	9,728.30	271.70	97%												
Building & Grounds			468,202.00	21,506.70	381,593.81	86,608.19	82%	449,362.00	27,888.02	405,143.13	44,218.87	90%											
Cemetery	01-449-101-0000	CEM - FULL TIME SALARIES	18,263.00	2,198.40	16,161.81	2,101.19	88%	18,263.00	1,404.80	15,007.21	3,255.79	82%											
	01-449-103-0000	CEM - PART TIME SALARIES	11,050.00	400.43	5,217.07	5,832.93	47%	11,050.00	0.00	4,312.50	6,737.50	39%											
	01-449-202-0000	CEM - GENERAL SUPPLIES	1,000.00	0.00	138.16	861.84	14%	1,000.00	0.00	45.25	954.75	5%											
	01-449-302-0000	CEM - ELECTRICITY	250.00	14.96	137.73	112.27	55%	250.00	14.66	140.52	109.48	56%											
	01-449-402-0000	CEM - EQUIPMENT MAINT	800.00	0.00	0.00	800.00	0%	800.00	0.00	64.65	735.35	8%											
	01-449-702-0000	CEM - CONTRACTED SERVICES	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	0.00	875.00	4,125.00	18%											
01-449-800-0000	CEM - EQUIPMENT PURCHASE	600.00	0.00	299.00	301.00	50%	600.00	0.00	0.00	600.00	0%												
			36,963.00	2,613.79	21,953.77	15,009.23	59%	36,963.00	1,419.46	20,445.13	16,517.87	55%											



Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016										Fiscal Year 2015									
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected							
Vehicle	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	5,000.00	272.53	4,060.69	939.31	81%	2,500.00	167.04	2,521.46	-21.46	101%							
	01-452-209-0000	VEHICLE - GASOLINE	16,000.00	-724.91	3,657.66	12,342.34	23%	16,960.00	71.90	11,962.13	4,997.87	71%							
	01-452-210-0000	VEHICLE - DIESEL FUEL	37,000.00	1,478.16	19,356.77	17,643.23	52%	34,650.00	1,106.12	39,517.01	-4,867.01	114%							
	01-452-214-0000	VEHICLE - OIL	1,500.00	0.00	1,436.10	63.90	96%	1,000.00	0.00	0.00	1,000.00	0%							
	01-452-402-0000	VEHICLE - EQUIP MAINT	54,000.00	509.28	45,395.77	8,604.23	84%	52,000.00	2,169.10	53,047.77	-1,047.77	102%							
	01-452-403-0000	VEHICLE - VEHICLE MAINT PUBLIC V	48,000.00	57.15	39,493.81	8,506.19	82%	20,000.00	-1,609.01	35,179.79	-15,179.79	176%							
	01-452-403-0406	VEHICLE - VEHICLE MAINT REC	2,000.00	0.00	927.18	1,072.82	46%	2,000.00	0.00	1,306.14	693.86	65%							
	01-452-403-0438	VEHICLE- VEHICLE MAINT POLICE	14,000.00	404.60	9,308.98	4,691.02	66%	14,000.00	1,182.28	11,552.89	2,447.11	83%							
	01-452-403-0461	VEHICLE - VEHICLE MAINT FIRE	16,000.00	114.00	22,049.37	-6,049.37	138%	14,000.00	3,512.05	15,344.61	-1,344.61	110%							
	01-452-404-0000	VEHICLE - RADIO MAINT	1,200.00	800.00	800.00	400.00	67%	1,200.00	0.00	1,335.37	-135.37	111%							
	01-452-800-0000	VEHICLE - EQUIP PURCHASE	3,000.00	2,385.07	2,584.07	415.93	86%	16,500.00	0.00	16,369.25	130.75	99%							
				197,700.00	5,295.88	149,070.40	48,629.60	75%	174,810.00	6,599.48	188,136.42	-13,326.42	108%						
Fire & Rescue	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	82,298.00	6,521.40	70,179.77	12,118.23	85%	82,298.00	6,269.40	67,318.80	14,979.20	82%							
	01-461-102-0000	FIRE/RES - OVERTIME	14,000.00	2,117.85	19,587.79	-5,587.79	140%	12,000.00	1,233.83	17,625.35	-5,625.35	147%							
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	119,012.00	13,600.18	118,017.51	994.49	99%	118,412.00	14,300.19	109,392.37	9,019.63	92%							
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELO	12,500.00	25.00	18,101.69	-5,601.69	145%	14,000.00	3,044.36	14,707.75	-707.75	105%							
	01-461-193-0000	FIRE/RES - UNIFORMS	10,000.00	509.90	7,848.16	2,151.84	78%	10,000.00	517.10	10,723.49	-723.49	107%							
	01-461-201-0000	FIRE/RES - POSTAGE	75.00	16.19	93.19	-18.19	124%	75.00	0.00	31.43	43.57	42%							
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	427.23	6,104.85	395.15	94%	6,500.00	113.89	4,061.82	2,438.18	62%							
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	12,500.00	1,804.21	10,678.38	1,821.62	85%	12,500.00	1,185.18	8,594.67	3,905.33	69%							
	01-461-209-0000	FIRE/RES - GASOLINE	1,200.00	40.70	528.55	671.45	44%	1,600.00	60.38	637.81	962.19	40%							
	01-461-210-0000	FIRE/RES - DIESEL FUEL	8,700.00	531.12	6,258.19	2,441.81	72%	8,700.00	910.56	5,465.76	3,234.24	63%							
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	16,000.00	632.61	4,758.75	11,241.25	30%	16,000.00	623.38	6,343.14	9,656.86	40%							
	01-461-301-0000	FIRE/RES - COMMUNICATION SVCIC	6,000.00	366.21	3,370.74	2,629.26	56%	7,900.00	428.76	4,436.62	3,463.38	56%							
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	4,200.00	85.00	4,672.90	-472.90	111%	4,000.00	0.00	4,189.10	-189.10	105%							
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	900.00	0.00	902.08	-2.08	100%	900.00	0.00	0.00	900.00	0%							
	01-461-402-0000	FIRE/RES - EQUIP MAINT	12,500.00	4,157.45	17,421.79	-4,921.79	139%	12,500.00	284.94	14,113.98	-1,613.98	113%							
	01-461-518-0000	FIRE/RES - HAZMAT	2,200.00	0.00	2,098.14	101.86	95%	2,200.00	0.00	2,098.14	101.86	95%							
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	600.00	0.00	290.00	310.00	48%	1,200.00	0.00	450.00	750.00	38%							
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	25,000.00	0.00	8,799.79	16,200.21	35%	25,000.00	5,964.00	22,330.04	2,669.96	89%							
			334,185.00	30,835.05	299,712.27	34,472.73	90%	335,785.00	34,935.97	292,520.27	43,264.73	87%							
Emergency Management	01-463-103-0000	EM - PART TIME SALARIE	750.00	0.00	750.00	0.00	100%	750.00	0.00	0.00	750.00	0%							
	01-463-190-0000	EM - TRAINING/STAFF DE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%							
	01-463-202-0000	EM - GENERAL SUPPLIES	450.00	0.00	992.00	-542.00	220%	450.00	0.00	0.00	450.00	0%							
			1,950.00	0.00	1,742.00	208.00	89%	1,950.00	0.00	0.00	1,950.00	0%							

Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2015												
Fiscal Year 2016												
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Grants	01-480-812-0000	GRANTS - MEM/DAY PARADE	2,000.00	0.00	1,315.00	685.00	66%	2,000.00	0.00	577.00	1,423.00	29%
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	15,500.00	0.00	4,280.00	11,220.00	28%	15,500.00	0.00	8,500.00	7,000.00	55%
	01-480-814-0000	GRANTS - NWMKT ATHLETIC ASSOC	21,500.00	0.00	21,500.00	0.00	100%	21,500.00	0.00	21,500.00	0.00	100%
	01-480-815-0000	GRANTS - NWMKT SENIOR CITIZENS	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	0.00	1,200.00	0%
	01-480-816-0000	GRANTS - NWMKT HISTORICAL SOCI	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-480-817-0000	GRANTS - C.O.A.S.T.	23,000.00	0.00	0.00	23,000.00	0%	20,748.00	0.00	20,748.00	0.00	100%
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	2,100.00	0.00	475.00	1,625.00	23%	2,100.00	0.00	0.00	2,100.00	0%
	01-480-819-0000	GRANTS - NWMKT HANDTUB ASSOC	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
Social Service Grant			69,300.00	0.00	30,770.00	38,530.00	44%	67,048.00	0.00	53,325.00	13,723.00	80%
	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CEN	10,403.00	0.00	10,403.00	0.00	100%	10,100.00	0.00	10,100.00	0.00	100%
	01-481-914-0000	SS GRANTS - AREA HOMEMAKERS	0.00	0.00	5,000.00	-5,000.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVI	4,000.00	0.00	0.00	4,000.00	0%	3,000.00	0.00	3,000.00	0.00	100%
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0.00	9,000.00	0.00	100%
	01-481-917-0000	SS GRANTS - R.S.V.P.	0.00	0.00	0.00	0.00	0%	600.00	0.00	600.00	0.00	100%
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	0.00	1,200.00	0%
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTI	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	0.00	1,000.00	0%
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HE	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	4,000.00	0.00	100%
	01-481-924-0000	SS GRANTS - ROCKINGHAM COUNTY	5,326.00	0.00	5,326.00	0.00	100%	5,623.00	0.00	5,623.00	0.00	100%
	01-481-925-0000	SS GRANTS - AIDS RESPONSE	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	1,000.00	0.00	100%
01-481-927-0000	SS GRANTS - READY RIDES	1,500.00	0.00	1,500.00	0.00	100%	0.00	0.00	0.00	0.00	0%	
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY	1,500.00	0.00	0.00	1,500.00	0%	0.00	0.00	0.00	0.00	0%
			43,429.00	0.00	36,429.00	7,000.00	84%	45,023.00	0.00	37,323.00	7,700.00	83%
General Fund			6,137,298.00	364,255.36	4,864,532.76	1,272,765.24	79%	6,089,228.00	312,881.91	4,951,228.49	1,137,999.51	81%



Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016												Fiscal Year 2015				
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date		Year to Date		Balance Year	Percent Collected	Budget	Month to Date		Year to Date		Balance Year	Percent Collected
				Transactions		Transactions					Transactions		Transactions			
	02-480-101-0000	LIBRARY - SALARIES	54,100.00	3,923.06		41,780.59	12,319.41	77%	55,904.00	3,923.06		41,976.74	13,927.26		75%	
	02-480-103-0000	LIBRARY - PART TIME SALARIES	114,235.00	7,347.94		74,598.32	39,636.68	65%	113,335.00	7,610.72		86,288.77	27,046.23		76%	
	02-480-150-0000	LIBRARY - FICA	10,712.00	722.39		7,451.57	3,260.43	70%	10,493.00	738.71		8,086.34	2,406.66		77%	
	02-480-151-0000	LIBRARY - MEDICARE	2,506.00	168.93		1,742.56	763.44	70%	2,454.00	172.77		1,891.21	562.79		77%	
	02-480-155-0000	LIBRARY - HEALTH INSURANCE	15,000.00	481.91		4,819.10	10,180.90	32%	16,397.00	396.58		3,178.30	13,218.70		19%	
	02-480-156-0000	LIBRARY - RETIREMENT	6,032.00	438.20		4,672.32	1,359.68	77%	5,493.00	422.52		4,520.97	972.03		82%	
	02-480-159-0000	LIBRARY - LIFE & DISABILITY	633.00	18.00		1,092.09	-459.09	173%	723.00	51.61		507.10	215.90		70%	
	02-480-160-0000	LIBRARY-WORKERS COMPENSATION	2,352.00	0.00		2,352.00	0.00	100%	1,683.00	0.00		1,459.43	223.57		87%	
	02-480-161-0000	LIBRARY - UNEMPLOYMENT	2,816.00	0.00		1,207.65	1,608.35	43%	0.00	0.00		0.00	0.00		0%	
	02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELO	2,000.00	47.73		652.73	1,347.27	33%	1,180.00	0.00		526.78	653.22		45%	
	02-480-202-0000	LIBRARY - GENERAL SUPPLIES	5,000.00	469.58		4,360.47	639.53	87%	5,000.00	1,117.02		4,912.54	87.46		98%	
	02-480-301-0000	LIBRARY - TELEPHONE	1,800.00	131.56		1,194.91	605.09	66%	1,800.00	126.48		1,469.11	330.89		82%	
	02-480-302-0000	LIBRARY - ELECTRICITY	10,000.00	547		7,136.39	2,863.61	71%	10,000.00	828.35		8,700.43	1,299.57		87%	
	02-480-303-0000	LIBRARY - HEAT & OIL	13,800.00	1,774.20		7,339.22	6,460.78	53%	13,000.00	1,098.68		10,724.56	2,275.44		82%	
	02-480-304-0000	LIBRARY - WATER	700.00	70.15		511.36	188.64	73%	870.00	174.11		599.27	270.73		69%	
	02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS	38,247.00	4,286.76		33,263.04	4,983.96	87%	37,645.00	2,957.11		23,982.34	13,662.66		64%	
	02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHE	9,500.00	0.00		9,423.36	76.64	99%	9,741.00	0.00		9,741.00	0.00		100%	
	02-480-340-0000	LIBRARY - ARCHIVES/PRESERVATIO	0.00	0.00		0.00	0.00	0%	250.00	0.00		0.00	250.00		0%	
	02-480-350-0000	LIBRARY - PROGRAMS	2,000.00	71.91		2,823.95	-823.95	141%	2,000.00	-75.00		1,656.81	343.19		83%	
	02-480-401-0000	LIBRARY - BUILDING MAINTENANCE	15,000.00	1,000.00		37,735.44	-22,735.44	252%	8,000.00	8,316.50		21,935.51	-13,935.51		274%	
	02-480-402-0000	LIBRARY - EQUIPMENT MAINTENAN	600.00	192.16		450.16	149.84	75%	2,000.00	43.00		419.59	1,580.41		21%	
	02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS	5,000.00	0.00		5,000.00	0.00	100%	4,588.00	0.00		4,588.00	0.00		100%	
	02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE	2,000.00	1,199.99		2,321.36	-321.36	116%	1,180.00	0.00		1,419.40	-239.40		120%	
library			314,033.00	22,349.94		251,928.59	62,104.41	80%	303,736.00	27,902.22		238,584.20	65,151.80		79%	

Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2015												
Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016			Fiscal Year 2015			Percent Collected	Balance Year	Percent Collected	
			Budget	Month to Date Transactions	Year to Date Transactions	Budget	Month to Date Transactions	Year to Date Transactions				
Recreation	05-406-103-0000	RECREATION - PART TIME SALARIES	100,440.00	2,122.50	79,494.06	20,945.94	79%	103,455.00	1,837.50	76,499.04	26,955.96	74%
	05-406-150-0000	RECREATION - FICA	6,227.00	131.60	4,606.59	1,620.41	74%	0.00	0.00	0.00	0.00	0%
	05-406-151-0000	RECREATION - MEDI	1,456.00	30.80	1,077.43	378.57	74%	0.00	0.00	0.00	0.00	0%
	05-406-190-0000	RECREATION - TRAINING/STAFF DEV	1,400.00	0.00	988.60	411.40	71%	1,400.00	0.00	85.00	1,315.00	6%
	05-406-191-0000	RECREATION - TRAVEL EXPENSE	0.00	0.00	0.00	0.00	0%	0.00	0.00	102.94	-102.94	0%
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	350.00	70.44	278.55	71.45	80%	350.00	0.00	176.91	173.09	51%
	05-406-201-0000	RECREATION - POSTAGE	400.00	57.20	243.32	156.68	61%	400.00	20.64	75.49	324.51	19%
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	1,650.00	151.09	798.19	851.81	48%	1,650.00	596.69	2,713.03	-1,063.03	164%
	05-406-202-0034	RECREATION - ATHLETIC SUPPLIES	7,830.00	0.00	2,187.46	5,642.54	28%	2,154.00	0.00	1,068.62	1,068.38	50%
	05-406-202-0036	RECREATION - CLASS SUPPLIES	2,154.00	2,167.68	5,930.94	-3,776.94	275%	7,000.00	668.75	3,254.47	3,745.53	46%
	05-406-302-0000	RECREATION - ELECTRICITY	0.00	0.00	0.00	0.00	0%	0.00	0.00	155.01	-155.01	0%
	05-406-302-0001	RECREATION - FIELD LIGHTS	5,000.00	88.91	3,263.92	1,736.08	65%	5,000.00	0.00	2,871.54	2,128.46	57%
	05-406-310-0002	RECREATION - DUES/SUBSCRIPTION	150.00	15.56	15.56	134.44	10%	150.00	0.00	80.00	70.00	53%
	05-406-310-0003	RECREATION - ADVERTISING	800.00	0.00	150.10	649.90	19%	800.00	0.00	201.36	598.64	25%
	05-406-402-0000	RECREATION - EQUIPMENT MAINTEN	1,000.00	376.39	1,413.47	-413.47	141%	1,000.00	0.00	351.06	648.94	35%
	05-406-460-0000	RECREATION - BANK FEES	0.00	910.20	2,001.85	-2,001.85	0%	0.00	0.00	0.00	0.00	0%
	05-406-501-0000	RECREATION - PRINTING & PUBLISH	8,163.00	80.08	4,787.60	3,375.40	59%	8,163.00	0.00	4,414.79	3,748.21	54%
	05-406-508-0000	RECREATION - BUS TRIPS	36,000.00	21,955.65	53,996.29	-17,996.29	150%	36,000.00	313.23	26,860.23	9,139.77	75%
	05-406-800-0000	RECREATION - EQUIPMENT PURCHA	2,000.00	0.00	78.30	1,921.70	4%	2,000.00	0.00	0.00	2,000.00	0%
	05-406-902-0000	RECREATION - SUMMER CAMP	9,000.00	0.00	8,321.67	678.33	92%	9,000.00	0.00	9,368.42	-368.42	104%
	05-406-902-0037	RECREATION - TEEN CAMP	2,500.00	0.00	1,112.03	1,387.97	44%	2,500.00	0.00	16.15	2,483.85	1%
	05-406-904-0000	RECREATION - SUNRISE SUNSET SR (	3,000.00	290.66	2,614.17	385.83	87%	0.00	0.00	0.00	0.00	0%
	05-406-906-0000	RECREATION - SPECIAL EVENTS	10,150.00	1,303.99	10,223.05	-73.05	101%	10,150.00	580.31	7,332.26	2,817.74	72%
			199,670.00	29,752.75	183,583.15	16,086.85	92%	191,172.00	4,017.12	135,626.32	55,545.68	71%
Solid Waste	07-450-103-0000	SW - PART TIME	10,881.00	807.88	9,093.62	1,787.38	84%	10,881.00	837.00	8,788.50	2,092.50	81%
	07-450-202-0000	SW - GENERAL SUPPLIES	20,000.00	54.91	20,666.15	-666.15	103%	15,000.00	79.81	11,074.01	3,925.99	74%
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	0.00	675.52	124.48	84%	800.00	100.00	725.52	74.48	91%
	07-450-402-0000	SW - EQUIPMENT LEASE	1,200.00	50.00	1,082.00	118.00	90%	1,200.00	47.00	1,064.00	136.00	89%
	07-450-403-0000	SW - VEHICLE MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0%	5,000.00	0.00	6,347.12	-1,347.12	127%
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00	397.11	102.89	79%	500.00	0.00	0.00	500.00	0%
	07-450-532-0000	SW - FREON REMOVAL	1,000.00	0.00	704.00	296.00	70%	1,500.00	0.00	696.00	804.00	46%
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	0.00	0.00	0.00	0.00	0%	10,000.00	0.00	8,344.65	1,655.35	83%
	07-450-537-0000	SW - SPRING CLEAN-UP	35,000.00	3,165.30	3,165.30	31,834.70	9%	40,000.00	0.00	0.00	40,000.00	0%
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,100.00	0.00	0.00	2,100.00	0%	2,100.00	2,028.08	2,028.08	71.92	97%
	07-450-702-0048	SW - MSW CONTRACT	142,000.00	13,681.72	118,916.96	23,083.04	84%	130,350.00	12,671.40	113,410.32	16,939.68	87%
	07-450-702-0049	SW - RECYCLING CONTRACT	152,000.00	14,808.01	118,922.68	33,077.32	78%	150,280.00	11,989.10	114,263.23	36,016.77	76%
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	47,000.00	4,238.12	38,190.66	8,809.34	81%	47,000.00	1,823.69	31,772.78	15,227.22	68%
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	30,000.00	540.80	16,886.77	13,113.23	56%	30,000.00	0.00	9,797.20	20,202.80	33%
	07-450-800-0000	SW - EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0%	5,000.00	0.00	0.00	5,000.00	0%
			443,981.00	37,366.74	328,700.77	115,280.23	74%	449,611.00	29,576.08	308,311.41	141,299.59	69%



Town of Newmarket, New Hampshire  
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Fiscal Year 2016													Fiscal Year 2015												
Function	Account Number	ACCOUNT DESCRIPTION	Month to Date			Year to Date			Balance Year	Percent Collected	Month to Date			Year to Date			Balance Year	Percent Collected							
			Budget	Transactions		Budget	Transactions				Budget	Transactions		Budget	Transactions										
	20-451-101-0000	WATER - FULL TIME SALARIES	121,009.00	9,428.06	97,862.80	23,146.20	81%	121,009.00	8,600.06	92,032.99	28,976.01	76%													
	20-451-102-0000	WATER - OVERTIME	8,500.00	670.70	6,341.01	2,158.99	75%	8,000.00	447.26	7,517.55	482.45	94%													
	20-451-103-0000	WATER - PART TIME SALARIES	0.00	663.00	7,535.55	-7,535.55	0%	0.00	688.10	7,647.75	-7,647.75	0%													
	20-451-150-0000	WATER - FICA	8,150.00	611.73	6,476.92	1,673.08	79%	7,999.00	571.20	6,342.44	1,656.56	79%													
	20-451-151-0000	WATER - MEDICARE	1,906.00	143.09	1,512.50	393.50	79%	1,871.00	133.58	1,483.14	387.86	79%													
	20-451-155-0000	WATER - HEALTH INSURANCE	31,783.00	3,388.61	29,268.05	2,514.95	92%	31,160.00	0.00	20,684.35	10,475.65	66%													
	20-451-156-0000	WATER - RETIREMENT	14,157.00	1,111.27	11,571.13	2,585.87	82%	13,685.00	958.26	10,639.51	3,045.49	78%													
	20-451-159-0000	WATER - LIFE/DISABILITY INSURANCE	1,542.00	18.00	827.01	714.99	54%	1,542.00	87.89	860.90	681.10	56%													
	20-451-160-0000	WATER - WORKERS COMPENSATION	4,939.00	0.00	4,939.00	0.00	100%	4,939.00	0.00	4,378.28	560.72	89%													
	20-451-161-0000	WATER - UNEMPLOYMENT	2,201.00	0.00	944.19	1,256.81	43%	2,201.00	0.00	1,488.70	712.30	68%													
	20-451-190-0000	WATER - TRAINING/STAFF DEVELOPMENT	1,500.00	130.00	1,255.00	245.00	84%	1,500.00	0.00	750.00	750.00	50%													
	20-451-193-0000	WATER - UNIFORMS	2,700.00	43.12	1,455.41	1,244.59	54%	3,000.00	71.96	1,202.89	1,797.11	40%													
	20-451-198-0000	WATER - LONGEVITY	1,013.00	0.00	1,012.50	0.50	100%	1,013.00	0.00	787.50	225.50	78%													
	20-451-201-0000	WATER - POSTAGE	6,000.00	496.49	4,849.77	1,150.23	81%	2,800.00	168.40	1,520.46	1,279.54	54%													
	20-451-202-0000	WATER - GENERAL SUPPLIES	3,000.00	188.40	2,459.38	540.62	82%	2,500.00	170.95	3,869.34	-1,369.34	155%													
	20-451-202-0002	WATER - DUES/SUBSCRIPTIONS	1,050.00	192.50	532.50	517.50	51%	1,050.00	0.00	769.33	280.67	73%													
	20-451-202-0003	WATER - ADVERTISING	1,600.00	0.00	0.00	1,600.00	0%	1,600.00	0.00	2,687.89	-1,087.89	168%													
	20-451-204-0000	WATER - TAXES	0.00	0.00	0.00	0.00	0%	300.00	0.00	0.00	300.00	0%													
	20-451-209-0000	WATER - GASOLINE	5,200.00	232.94	2,006.29	3,193.71	39%	5,200.00	243.34	2,139.87	3,060.13	41%													
	20-451-211-0000	WATER - LP GAS	20,000.00	808.48	6,951.61	13,048.39	35%	15,000.00	1,324.44	11,618.03	3,381.97	77%													
	20-451-217-0000	WATER - CHEMICALS	22,000.00	0.00	7,583.39	14,416.61	34%	20,000.00	2,131.74	6,947.16	13,052.84	35%													
	20-451-301-0000	WATER - COMMUNICATION SERVICE	3,800.00	-1,183.94	2,592.21	1,207.79	68%	3,800.00	220.89	2,856.29	943.71	75%													
	20-451-302-0000	WATER - ELECTRICITY	47,000.00	4,952.79	32,799.90	14,200.10	70%	40,000.00	4,289.09	32,135.61	7,864.39	80%													
	20-451-401-0000	WATER - BUILDING MAINTENANCE	7,000.00	189.71	9,274.50	-2,274.50	132%	7,000.00	112.83	5,190.47	1,809.53	74%													
	20-451-402-0000	WATER - EQUIPMENT MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	983.91	3,016.09	25%													
	20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	0.00	5,863.28	-863.28	117%	5,000.00	748.88	2,225.70	2,774.30	45%													
	20-451-406-0000	WATER - SYSTEM MAINTENANCE	45,000.00	1,408.40	33,326.75	11,673.25	74%	45,000.00	13,057.42	54,380.07	-9,380.07	121%													
	20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANCE	4,280.00	0.00	4,280.00	0.00	100%	4,280.00	0.00	4,280.00	0.00	100%													
	20-451-702-0000	WATER - CONTRACTED SERVICES	15,000.00	1,266.00	6,905.10	8,094.90	46%	10,000.00	90.00	3,653.84	6,346.16	37%													
	20-451-703-0000	WATER - AUDIT	3,484.00	0.00	3,484.00	0.00	100%	3,425.00	2,175.00	2,175.00	1,250.00	64%													
	20-451-704-0000	WATER - ENGINEERING	22,500.00	0.00	6,600.00	15,900.00	29%	25,000.00	0.00	18,370.94	6,629.06	73%													
	20-451-950-0000	WATER - BONDS & NOTES PRINCIPAL	107,449.00	0.00	54,698.54	52,750.46	51%	54,213.00	0.00	54,213.00	0.00	100%													
	20-451-951-0000	WATER - BONDS & NOTES INTEREST	40,288.00	0.00	489.55	39,798.45	1%	975.00	0.00	974.76	0.24	100%													
	20-451-954-0000	WATER - LAND ACQUISITION	20,000.00	0.00	20,000.00	0.00	100%	20,000.00	0.00	20,000.00	0.00	100%													
			583,051.00	24,759.35	375,697.84	207,353.16	64%	469,062.00	36,291.29	386,807.67	82,254.33	82%													
Water																									

Water

Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016										Fiscal Year 2015									
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected							
	30-471-101-0000	WW - FULL TIME SALARIES	209,313.00	13,283.26	141,632.41	67,680.59	68%	174,313.00	12,688.86	135,870.34	38,442.66	78%							
	30-471-102-0000	WASTEWATER - OVERTIME	17,000.00	1,465.40	13,015.25	3,984.75	77%	17,000.00	834.81	15,245.15	1,754.85	90%							
	30-471-103-0000	WASTEWATER PART TIME SALARIES	0.00	663.00	7,535.75	-7,535.75	0%	16,562.00	688.10	7,539.62	9,022.38	46%							
	30-471-150-0000	WASTEWATER - FICA	14,204.00	865.73	9,282.35	4,921.65	65%	12,889.00	809.28	9,251.04	3,637.96	72%							
	30-471-151-0000	WASTEWATER - MEDICARE	3,322.00	202.43	2,170.60	1,151.40	65%	3,015.00	189.26	2,163.58	851.42	72%							
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	87,510.00	5,206.33	52,063.28	35,446.72	59%	64,618.00	0.00	48,242.15	16,375.85	75%							
	30-471-156-0000	WASTEWATER - RETIREMENT	24,674.00	1,619.52	17,145.59	7,528.41	69%	20,254.00	1,429.57	16,136.51	4,117.49	80%							
	30-471-159-0000	WASTEWATER - LIFE/DISABILITY INS	2,195.00	27.00	1,357.02	837.98	62%	2,195.00	148.13	1,454.30	740.70	66%							
	30-471-160-0000	WASTEWATER - WORKERS COMPEN	5,899.00	0.00	5,899.00	0.00	100%	5,899.00	0.00	4,670.17	1,228.83	79%							
	30-471-161-0000	WASTEWATER - UNEMPLOYMENT IN	3,157.00	0.00	1,353.88	1,803.12	43%	3,157.00	0.00	2,135.99	1,021.01	68%							
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%							
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DE	3,500.00	0.00	3,225.92	274.08	92%	3,500.00	0.00	1,823.19	1,676.81	52%							
	30-471-193-0000	WASTEWATER - UNIFORMS	3,600.00	67.58	1,875.15	1,724.85	52%	4,700.00	115.36	2,502.29	2,197.71	53%							
	30-471-198-0000	SEWER - LONGEVITY	1,913.00	0.00	1,687.50	225.50	88%	1,688.00	0.00	1,462.50	225.50	87%							
	30-471-201-0000	WASTEWATER - POSTAGE	6,000.00	496.49	4,838.34	1,161.66	81%	2,500.00	168.40	2,423.43	76.57	97%							
	30-471-202-0000	WASTEWATER - GENERAL SUPPLIES	3,000.00	20.90	3,994.98	-994.98	133%	2,500.00	165.95	3,737.81	-1,237.81	150%							
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTION	800.00	192.50	893.50	-93.50	112%	800.00	0.00	739.32	60.68	92%							
	30-471-202-0003	WASTEWATER - ADVERTISING	1,500.00	254.65	565.79	934.21	38%	1,500.00	0.00	310.86	1,189.14	21%							
	30-471-215-0000	WASTEWATER - GASOLINE	5,000.00	193.98	1,696.77	3,303.23	34%	5,000.00	216.02	2,014.85	2,985.15	40%							
	30-471-217-0000	WASTEWATER - LAB SUPPLIES	20,000.00	977.90	23,437.56	-3,437.56	117%	20,000.00	222.03	16,642.25	3,357.75	83%							
	30-471-301-0000	WASTEWATER - CHEMICALS	40,000.00	3,103.50	21,944.30	18,055.70	55%	38,000.00	3,799.86	30,753.95	7,246.05	81%							
	30-471-302-0000	WASTEWATER - COMMUNICATION S	6,800.00	384.49	5,423.94	1,376.06	80%	6,800.00	378.22	4,371.72	2,428.28	64%							
	30-471-303-0000	WASTEWATER - ELECTRICITY	84,000.00	10,483.03	74,334.54	9,665.46	88%	84,000.00	9,997.96	69,373.96	14,626.04	83%							
	30-471-401-0000	WASTEWATER - HEAT & OIL	30,000.00	0.00	12,800.71	17,199.29	43%	30,000.00	0.00	14,512.76	15,487.24	48%							
	30-471-403-0000	WASTEWATER - BUILDING MAINTEN	23,000.00	520.88	24,508.95	-1,508.95	107%	23,000.00	633.26	19,685.12	3,314.88	86%							
	30-471-406-0000	WASTEWATER - VEHICLE MAINTENA	5,000.00	0.00	1,714.60	3,285.40	34%	5,000.00	293.23	1,829.29	3,170.71	37%							
	30-471-504-0000	WASTEWATER - SYSTEM MAINTENA	50,000.00	6,333.74	29,630.40	20,369.60	59%	50,000.00	3,407.29	26,574.77	23,425.23	53%							
	30-471-538-0000	WASTEWATER - PROPERTY/LIABILIT	8,740.00	0.00	8,740.00	0.00	100%	8,740.00	0.00	8,740.00	0.00	100%							
	30-471-702-0000	WASTEWATER - SLUDGE DISPOSAL	30,000.00	2,307.27	32,395.85	-2,395.85	108%	30,000.00	0.00	9,615.07	20,384.93	32%							
	30-471-703-0000	WASTEWATER - CONTRACT SERVICE	17,500.00	0.00	11,317.87	6,182.13	65%	17,000.00	1,022.66	9,181.95	7,818.05	54%							
	30-471-704-0000	WASTEWATER - AUDIT	3,425.00	0.00	3,425.00	0.00	100%	3,425.00	2,175.00	2,175.00	1,250.00	64%							
	30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	2,287.08	5,261.92	24,738.08	18%	30,000.00	1,903.50	24,982.55	5,017.45	83%							
	30-471-804-0000	WASTEWATER - NPDES PERMITS	60,000.00	0.00	0.00	60,000.00	0%	20,000.00	0.00	5,284.49	14,715.51	26%							
	30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	102,540.00	0.00	102,540.06	-0.06	100%	102,540.00	0.00	102,540.06	-0.06	100%							
	30-471-951-0000	WW - BONDS & NOTES INTEREST	32,895.00	0.00	32,893.99	1.01	100%	36,551.00	0.00	36,551.07	-0.07	100%							
Sewer			937,237.00	50,956.66	660,602.77	276,634.23	70%	847,896.00	41,286.75	640,537.11	207,358.89	76%							
Total Operating Budget			8,615,270.00	529,440.80	6,665,045.88	1,950,224.12	77%	8,350,705.00	451,955.37	6,661,095.20	1,689,609.80	80%							



Town of Newmarket, New Hampshire  
Revenue Report <sup>a b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016										Fiscal Year 2015							
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected					
Taxes (Real estate), land use, PILOT, interest on taxes			17,915,011.00	17,679.15	18,015,474.36	-100,463.36	101%	18,033,024.00	28,615.87	18,179,239.03	-146,215.03	101%					
Licenses, permit and fees			1,556,300.00	119,934.42	1,391,343.11	164,956.89	89%	1,315,300.00	126,634.29	1,291,891.68	23,408.32	98%					
From State			657,223.00	38,751.67	661,359.06	-4,136.06	101%	570,767.00	32,511.19	643,152.20	-72,385.20	113%					
Charges for Services			134,750.00	36,124.38	178,956.09	-44,206.09	133%	134,750.00	24,579.95	146,436.03	-11,686.03	109%					
Misc. Rev. includes Int. Rev.			14,701.00	3,366.11	64,442.85	-49,741.85	438%	79,701.00	3,985.70	179,519.01	-99,818.01	225%					
Fund Balance			575,000.00	0.00	575,000.00	0.00	100%	404,460.00	0.00	404,460.00	0.00	100%					
Recreation			199,670.00	56,414.38	215,045.64	-15,375.64	108%	191,172.00	37,066.02	181,784.45	9,387.55	95%					
Solid Waste			244,450.00	17,203.80	199,459.62	44,990.38	82%	244,450.00	12,664.83	382,765.62	-138,315.62	157%					
Water			947,051.00	71,902.22	809,948.68	137,102.32	86%	890,203.00	59,372.40	772,250.32	117,952.68	87%					
Sewer			1,080,753.00	120,215.70	1,298,563.45	-217,810.45	120%	973,837.00	99,358.95	1,150,036.39	-176,199.39	118%					
Total Revenues			23,324,909.00	481,591.83	23,409,592.86	-84,683.86	100%	22,837,664.00	424,789.20	23,331,534.73	-493,870.73	102%					

Town of Newmarket, New Hampshire  
Revenue Report <sup>a, b</sup>  
For the Period Ended April 30, 2016

Fiscal Year 2016												Fiscal Year 2015											
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected											
Taxes (Real estate), land use, PILOT, interest on taxes	01-310-000-1001	REAL ESTATE TAXES	17,858,168.00	0.00	17,877,132.68	-18,964.68	100%	18,024,524.00	0.00	18,174,843.00	-150,319.00	101%											
	01-310-000-1003	LAND USE CHANGE TAX	3,755.00	7,500.00	33,567.50	-29,812.50	894%	0.00	6,500.00	6,500.00	-6,500.00	0%											
	01-310-000-1004	YIELD TAXES	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	292.28	1,207.72	19%											
	01-310-000-1005	PAYMENTS IN LIEU OF TAXES	23,601.00	0.00	39,679.59	-16,078.59	168%	20,000.00	0.00	20,527.98	-527.98	103%											
	01-310-000-1006	INTEREST & PENALTIES ON CURRENT	27,000.00	3,094.46	22,644.24	4,355.76	84%	27,000.00	3,505.03	24,644.76	2,355.24	91%											
	01-310-000-1007	REDEMPTION INTEREST	79,000.00	5,687.11	40,939.36	38,060.64	52%	60,000.00	17,001.94	49,193.11	10,806.89	82%											
	01-310-000-1008	EXCAVATION TAX	0.00	998.58	998.58	-998.58	0%	0.00	1,174.92	1,174.92	-1,174.92	0%											
	01-310-000-1010	OVERLAY	-78,013.00	0.00	0.00	-78,013.00	0%	-100,000.00	0.00	-98,371.00	-1,629.00	98%											
	01-310-001-1006	INTEREST & PENALTIES ON OTHER T	0.00	0.00	94.91	-94.91	0%	0.00	32.98	32.98	-32.98	0%											
	01-310-002-1011	LIEN COST RECOVERY UTILITIES	0.00	399.00	417.50	-417.50	0%	0.00	401.00	401.00	-401.00	0%											
	Taxes (Real estate), land use, PILOT, interest on taxes			17,915,011.00	17,679.15	18,015,474.36	-100,463.36	101%	18,033,024.00	28,615.87	18,179,239.03	-146,215.03	101%										
Licenses, permit and fees	01-330-000-1013	MV MAIL-IN FEES	0.00	580.00	5,963.00	-5,963.00	0%	7,000.00	653.00	5,924.00	1,076.00	85%											
	01-330-000-1014	MV PERMIT, LOCAL CLERK & TRANS	1,258,000.00	109,584.40	1,148,850.51	109,149.49	91%	1,095,000.00	111,749.05	1,055,221.03	39,778.97	96%											
	01-330-000-1015	MOTOR VEHICLE STICKERS	26,000.00	2,562.00	25,252.85	747.15	97%	26,000.00	2,793.00	24,731.00	1,269.00	95%											
	01-330-000-1016	BOAT REGISTRATIONS	3,000.00	1,200.52	3,759.00	-759.00	125%	3,000.00	1,081.76	3,435.04	-435.04	115%											
	01-330-000-1017	MV TITLE FEES	3,000.00	392.00	3,424.00	-424.00	114%	3,000.00	412.00	3,300.00	-300.00	110%											
	01-330-000-1018	DOG LICENSES	0.00	1,078.00	3,985.00	-3,985.00	0%	5,000.00	1,851.00	4,722.50	277.50	94%											
	01-330-000-1019	VITAL STATISTICS	0.00	398.00	5,118.00	-5,118.00	0%	3,000.00	471.00	5,378.00	-2,378.00	179%											
	01-330-000-1020	UCC'S	0.00	0.00	300.00	-300.00	0%	500.00	0.00	555.00	-55.00	111%											
	01-330-000-1022	POLICE - DOG ORDINANCE FINES	0.00	0.00	130.00	-130.00	0%	400.00	50.00	500.00	-100.00	125%											
	01-330-000-1023	Finger Prints Receipts	0.00	0.00	20.00	-20.00	0%	0.00	0.00	15.00	-15.00	0%											
	01-330-000-1024	BUILDING PERMITS	66,000.00	4,070.00	55,920.25	10,079.75	85%	20,000.00	7,499.00	54,435.50	-34,435.50	272%											
01-330-000-1025	MISC LICENSES, PERMITS & Fees	50,300.00	69.50	1,307.58	48,992.42	3%	2,400.00	74.48	1,205.51	1,194.49	50%												
01-330-000-1026	FRANCHISE RENEWAL AGREEMENT	150,000.00	0.00	137,312.92	12,687.08	92%	150,000.00	0.00	132,469.10	17,530.90	88%												
Licenses, permit and fees			1,556,300.00	119,934.42	1,391,343.11	164,956.89	89%	1,315,300.00	126,634.29	1,291,891.68	23,408.32	98%											
From State	01-320-000-1012	HIGHWAY BLOCK GRANT	173,078.00	38,751.67	177,214.41	-4,136.41	102%	151,260.00	32,511.19	156,816.26	-5,556.26	104%											
	01-320-000-1014	MISC. GRANTS	23,414.00	0.00	19,535.00	3,879.00	83%	0.00	0.00	23,988.00	-23,988.00	0%											
	01-320-000-1015	MEALS AND ROOM TAX DISTRIBUTI	439,966.00	0.00	439,965.89	0.11	100%	399,321.00	0.00	442,237.94	-42,916.94	111%											
	01-320-000-1042	RAILROAD TAX	655.00	0.00	654.76	0.24	100%	76.00	0.00	0.00	76.00	0%											
	30-320-000-1073	WASTEWATER - STATE REVENUE	20,110.00	0.00	23,989.00	-3,879.00	119%	20,110.00	0.00	20,110.00	0.00	100%											
	From State			657,223.00	38,751.67	661,359.06	-4,136.06	101%	570,767.00	32,511.19	643,152.20	-72,385.20	113%										
	01-340-000-1025	POLICE SEX OFFENDER RECEIPTS	50.00	0.00	0.00	50.00	0%	50.00	0.00	90.00	-40.00	180%											
	01-340-000-1027	PLANNING/ZONING RECEIPTS	2,000.00	2,988.00	10,943.00	-8,943.00	547%	2,000.00	671.00	2,386.00	-386.00	119%											
	01-340-000-1028	POLICE REPORT FEES	1,200.00	235.00	1,731.50	-531.50	144%	1,200.00	75.00	1,390.00	-190.00	116%											
	01-340-000-1031	AMBULANCE RECEIPTS	125,000.00	32,029.48	156,289.09	-31,289.09	125%	125,000.00	22,018.95	127,596.98	-2,596.98	102%											
	01-340-000-1034	FIRE DEPARTMENT RECEIPTS	5,000.00	400.00	1,407.50	3,592.50	28%	5,000.00	0.00	1,305.00	3,695.00	26%											
01-340-000-1035	WELFARE REIMBURSEMENTS	0.00	0.00	0.00	0.00	0%	0.00	0.00	726.91	-726.91	0%												
01-340-000-1036	COURT RECEIPTS	1,500.00	191.90	2,105.00	-605.00	140%	1,500.00	330.00	2,858.14	-1,358.14	191%												
01-340-000-1042	MISC. WELFARE DONATIONS	0.00	0.00	0.00	0.00	0%	0.00	0.00	383.00	-383.00	0%												
01-340-000-1043	PARKING TICKETS	0.00	280.00	6,480.00	-6,480.00	0%	0.00	1,485.00	9,700.00	-9,700.00	0%												
Charges for Services			134,750.00	36,124.38	178,956.09	-44,206.09	133%	134,750.00	24,579.95	146,436.03	-11,686.03	109%											



Town of Newmarket, New Hampshire  
Revenue Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

Function	Account Number	Account Description	Fiscal Year 2016					Fiscal Year 2015				
			Month to Date		Year to Date		Percent Collected	Month to Date		Year to Date		Percent Collected
			Budget	Transactions	Transactions	Balance Year		Budget	Transactions	Transactions	Balance Year	
	01-340-000-1037	COPIER REVENUE	0.00	0.00	85.50	-85.50	0%	0.00	0.00	118.00	-118.00	0%
	01-340-000-1038	MISC. RECEIPTS	0.00	71.50	43,017.33	-43,017.33	0%	0.00	0.00	52,865.61	-52,865.61	0%
	01-340-000-1045	PARKING PERMITS	5,100.00	240.00	1,580.00	3,520.00	31%	5,100.00	80.00	1,630.00	3,470.00	32%
	01-340-001-1034	FIRE DEPT. X-DETAIL RECEIPTS	0.00	1,044.00	1,696.50	-1,696.50	0%	0.00	828.00	2,415.00	-2,415.00	0%
	01-340-002-1034	DPW DEPT. X-DETAIL RECEIPTS	0.00	918.00	1,150.00	-1,150.00	0%	0.00	1,134.00	2,494.00	-2,494.00	0%
	01-340-051-1047	RECREATION FACILITY RENTAL	0.00	0.00	2,885.00	-2,885.00	0%	0.00	490.00	2,714.00	-2,714.00	0%
	01-340-052-0000	SUNRISE SUNSET REVENUE	0.00	294.00	4,838.00	-4,838.00	0%	0.00	403.00	1,034.00	-1,034.00	0%
	01-350-000-1046	SALE OF MUNICIPAL PROPERTY	0.00	0.00	0.00	0.00	0%	65,000.00	0.00	105,973.91	-40,973.91	163%
	01-350-000-1047	RENT OF MUNICIPAL PROPERTY	3,600.00	275.00	2,550.00	1,050.00	71%	3,600.00	350.00	2,900.00	700.00	81%
	01-350-000-1048	INTEREST ON INVESTMENTS	6,000.00	539.01	6,659.48	-659.48	111%	6,000.00	675.40	7,339.79	-1,339.79	122%
	01-350-001-1105	T/TC OVER AND UNDER	0.00	-15.40	-19.96	19.96	0%	0.00	25.30	34.70	-34.70	0%
	01-360-000-0000	GF - MISCELLANEOUS REVENUE	1.00	0.00	1.00	0.00	100%	1.00	0.00	0.00	1.00	0%
Misc. Rev. includes Int. Rev.			14,701.00	3,366.11	64,442.85	-49,741.85	438%	79,701.00	3,985.70	179,519.01	-99,818.01	225%
	01-360-000-1054	FUND BALANCE USED	575,000.00	0.00	575,000.00	0.00	100%	404,460.00	0.00	404,460.00	0.00	100%
Fund Balance			575,000.00	0.00	575,000.00	0.00	100%	404,460.00	0.00	404,460.00	0.00	100%
	05-340-000-1058	RECREATION - REVENUE	199,670.00	54,511.95	209,652.01	-9,982.01	105%	191,172.00	36,503.17	172,279.80	18,892.20	90%
	05-340-000-1059	RECREATION - LIGHT USAGE	0.00	0.00	1,274.70	-1,274.70	0%	0.00	0.00	3,736.66	-3,736.66	0%
	05-350-000-1048	RECREATION - INTEREST	0.00	21.18	152.68	-152.68	0%	0.00	12.85	53.56	-53.56	0%
	05-350-000-1049	REC - ADVERTISING RECEIPTS	0.00	0.00	2,085.00	-2,085.00	0%	0.00	550.00	4,120.00	-4,120.00	0%
	05-350-050-1058	RECREATION - BUS USAGE	0.00	1,881.25	1,881.25	-1,881.25	0%	0.00	0.00	1,594.43	-1,594.43	0%
Recreation			199,670.00	56,414.38	215,045.64	-15,375.64	108%	191,172.00	37,066.02	181,784.45	9,387.55	95%
	07-340-000-1055	SW - TRANSFER FROM GENERAL FUN	0.00	0.00	0.00	0.00	0%	0.00	0.00	205,775.00	-205,775.00	0%
	07-340-000-1067	SW - LANDFILL RECEIPTS	244,450.00	3,965.00	49,023.01	195,426.99	20%	0.00	4,535.00	48,607.31	-48,607.31	0%
	07-340-000-1068	SW - GARBAGE BAGS	0.00	13,057.25	137,819.45	-137,819.45	0%	244,450.00	7,933.50	125,710.50	118,739.50	51%
	07-340-000-1069	SW - RECYCLING BINS	0.00	170.00	1,430.00	-1,430.00	0%	0.00	160.00	1,220.00	-1,220.00	0%
	07-340-000-1070	SW - UNITED TECHNOLOGIES	0.00	0.00	10,881.15	-10,881.15	0%	0.00	0.00	1,028.29	-1,028.29	0%
	07-350-000-1048	SW - INTEREST	0.00	11.55	172.09	-172.09	0%	0.00	36.33	336.08	-336.08	0%
	07-360-001-0000	SW - MISC. REVENUES	0.00	0.00	133.92	-133.92	0%	0.00	0.00	88.44	-88.44	0%
Solid Waste			244,450.00	17,203.80	199,459.62	44,990.38	82%	244,450.00	12,664.83	382,765.62	-138,315.62	157%

Town of Newmarket, New Hampshire  
Revenue Report <sup>a,b</sup>  
For the Period Ended April 30, 2016

			Fiscal Year 2016				Fiscal Year 2015					
Function	Account Number	ACCOUNT DESCRIPTION	Month to Date		Year to Date		Percent Collected	Month to Date		Year to Date		Percent Collected
			Budget	Transactions	Transactions	Balance Year		Budget	Transactions	Transactions	Balance Year	
Water	20-310-000-1001	WATER - TAX REVENUE	947,051.00	62,419.41	727,151.50	219,899.50	77%	890,203.00	49,732.75	689,750.65	200,452.35	77%
	20-310-000-1006	WATER - INTEREST AND PENALTIES	0.00	708.88	3,774.62	-3,774.62	0%	0.00	542.40	3,935.57	-3,935.57	0%
	20-330-000-1071	WATER - ENTRANCE FEES	0.00	2,000.00	11,000.00	-11,000.00	0%	0.00	1,000.00	12,000.00	-12,000.00	0%
	20-340-000-1038	WATER - OTHER MISC. REVENUE	0.00	0.00	0.00	0.00	0%	0.00	0.00	1,546.92	-1,546.92	0%
	20-340-000-1072	WATER - JOB WORK	0.00	0.00	245.00	-245.00	0%	0.00	0.00	160.00	-160.00	0%
	20-350-000-1047	WATER - RENT OF MUNICIPAL PROPE	0.00	6,685.42	65,391.35	-65,391.35	0%	0.00	7,972.91	63,681.80	-63,681.80	0%
	20-350-000-1048	WATER - INTEREST	0.00	88.51	814.21	-814.21	0%	0.00	124.34	958.38	-958.38	0%
	20-350-021-1073	WATER - DEDUCT METER	0.00	0.00	1,572.00	-1,572.00	0%	0.00	0.00	217.00	-217.00	0%
		947,051.00	71,902.22	809,948.68	137,102.32	86%	890,203.00	59,372.40	772,250.32	117,952.68	87%	
	30-310-000-1001	WASTEWATER - TAX REVENUE	1,080,753.00	116,701.69	1,268,610.24	-187,857.24	117%	973,837.00	97,247.70	1,125,406.42	-151,569.42	116%
	30-310-000-1006	WASTEWATER - INTEREST ON DELIQ	0.00	1,290.47	6,875.95	-6,875.95	0%	0.00	986.56	6,699.47	-6,699.47	0%
	30-330-000-1071	WASTEWATER - ENTRANCE FEES	0.00	2,000.00	18,000.00	-18,000.00	0%	0.00	1,000.00	14,000.00	-14,000.00	0%
	30-340-000-1038	WASTEWATER - OTHER MISC. REVEN	0.00	0.00	0.00	0.00	0%	0.00	0.00	3,142.90	-3,142.90	0%
	30-345-000-1038	WASTEWATER - MISC. GRANTS	0.00	0.00	3,213.00	-3,213.00	0%	0.00	0.00	0.00	0.00	0%
Sewer	30-350-000-1048	WASTEWATER - INTEREST	0.00	223.54	1,864.26	-1,864.26	0%	0.00	124.69	787.60	-787.60	0%
		1,080,753.00	120,215.70	1,298,563.45	-217,810.45	120%	973,837.00	99,358.95	1,150,036.39	-176,199.39	118%	
Total Revenues			23,324,909.00	481,591.83	23,409,592.86	-84,683.86	100%	22,837,664.00	424,789.20	23,331,534.73	-493,870.73	102%





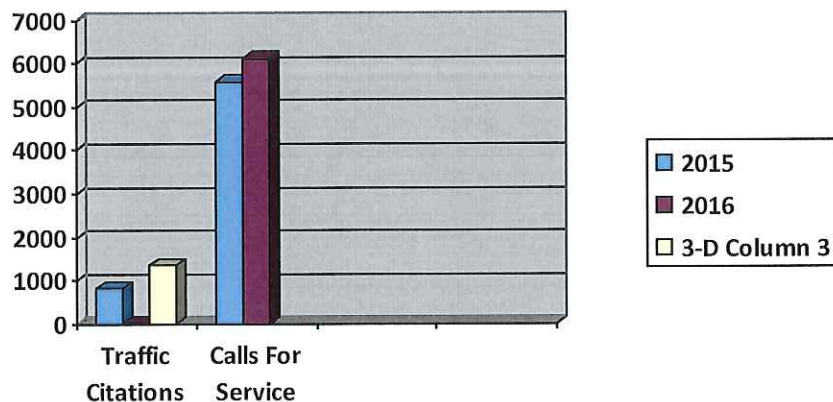
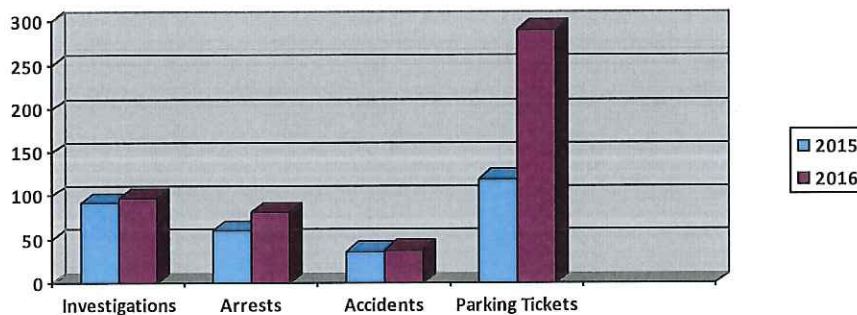
## Department Heads Monthly Reports to the Town Council and Town Administrator

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### Police Department

#### Activity:

Police and Dispatch related activity for the first four months of 2016 has increased significantly in almost every category over the same period from 2015. We have logged more custodial arrests, calls for service, traffic accidents, traffic citations, and parking tickets in 2016.



**Investigative Initiative:**

Illegal drug enforcement continues to be a major focus of our efforts as we move forward. Substance abuse continues to have a connection to nearly all criminal activity that we are called to investigate. We have aggressively pursued those who attempt to distribute illegal substances, and we believe it's having a positive impact on the amount of drugs we are encountering on the street.

In an effort to more effectively investigate offenses dealing with illegal drugs, we are teaming up with our neighboring law enforcement agencies to share resources and personnel in a joint effort to locate, build cases and prosecute those who deal illegal drugs. In our mobile society it is easy for drug dealers to move frequently and jump between communities. By working more effectively with our neighbors, we hope that these joint efforts will improve all of our communities.

**Personnel:**

There are no changes from last month to report and we are fully staffed.

**School Presentation:**

The Police Department School Resource Officer Wayne Stevens is conducting a fund raising effort to bring motivational speaker, US Army Staff Sergeant Travis Mills, to speak before the Junior/Senior High School student population and the community. Sgt. Mills' inspiring presentation deals with overcoming adversity. Sgt. Mills is a quadruple amputee who now operates a foundation that helps fund assistance to wounded veterans.

**Police Cruiser Replacement Update:**

The police cruiser purchase approved at the April Council meeting has been ordered and may be delivered before the end of May. We hope to have the vehicle up fitted and operational by mid-June.

**Current Year Budget:**

At the time of this writing we have expended approximately 88% of the appropriation and are on track to finish this year slightly under budget. As I reported last month, the gasoline line item is running under budget. We are continuing to monitor expenses very closely.

**POLICE**

	<u>FISCAL YEAR 2016</u>	
Budget	MTD Transactions	YTD Transactions
1,308,012.00	91,273.89	985,730.24
	Balance Year	% Spent
	322,281.76	75%

	<u>FISCAL YEAR 2015</u>	
Budget	MTD Transactions	YTD Transactions
	Balance Year	% Spent



1,264,752.00

89,408.66

986,772.27

277,979.73

78% |

## **Fire and Rescue Department**

- For the month of April the department responded to 74 calls for service of those 36 were medical calls transporting 29 patients to area hospitals. The ambulance responded to Newfields for six medical calls transporting seven patients. The ladder responded to Dover for station coverage one time, Stratham for a structure fire one time and the command truck responded to Epping for a SERT call out. Overall April was a relatively a quiet month for us.
- We welcomed three new very qualified applicants this month and have three recruits graduating from Fire Fighter One training in May. We also have one new recruit finishing there EMT course.
- The order has been placed for the new SCBA's and I have been told by the supplier we should take delivery in May. This is quicker then originally anticipated and we should have the training completed and the units in service by early June.
- The new ambulance has been ordered. I asked if we could get bumped up on the production line and it's definitely a possibility. If my request is accepted we could see the new ambulance in 6-8 months verses 10-12 months.
- I have attached charts with activity reports for the month of April.
- The budget expenditures are up due to the increase in calls for service. It will be very difficult to hold the line this year.

### **FIRE**

<u>FISCAL YEAR 2016</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
334,185.00	30,835.05	299,712.27	34,472.73	90%
<u>FISCAL YEAR 2015</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
335,785.00	34,935.97	292,520.27	43,264.73	87%



## Newmarket Fire & Rescue

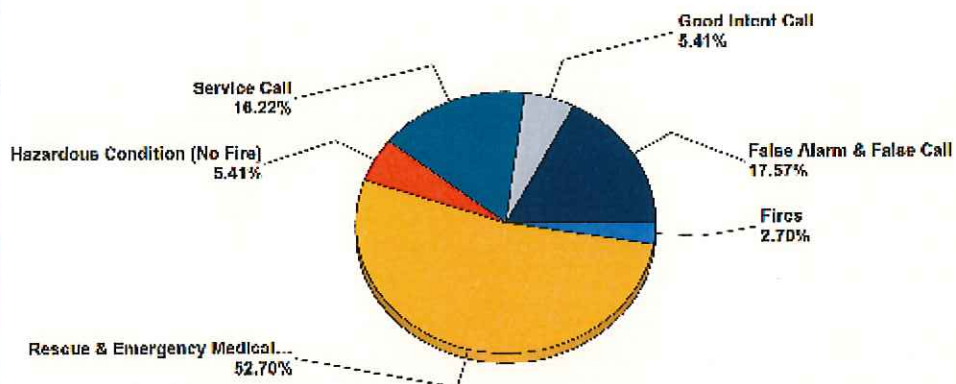
Newmarket, NH

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### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2016 | End Date: 04/30/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.70%
Rescue & Emergency Medical Service	39	52.70%
Hazardous Condition (No Fire)	4	5.41%
Service Call	12	16.22%
Good Intent Call	4	5.41%
False Alarm & False Call	13	17.57%
<b>TOTAL</b>	<b>74</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

## Newmarket Fire & Rescue

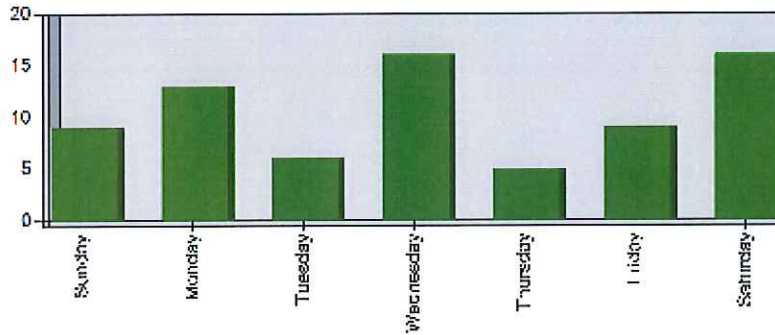
Newmarket, NH

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### Incidents by Day of the Week for Date Range

Incident Range: 100 | Start Date: 04/01/2016 | End Date: 04/30/2016



DAY OF THE WEEK	# INCIDENTS
Sunday	9
Monday	13
Tuesday	6
Wednesday	16
Thursday	5
Friday	9
Saturday	16
<b>TOTAL</b>	<b>74</b>



## Newmarket Fire & Rescue

Newmarket, NH

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### Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 04/01/2016 | EndDate: 04/30/2016

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
04/15/2016	2016-347	120 Stratham Heights RD	111 - Building fire	1 - Station 1
04/18/2016	2016-350	282 6th ST	571 - Cover assignment, standby, moveup	1 - Station 1
04/18/2016	2016-352	Old Nottingham RD	551 - Assist police or other governmental agency	1 - Station 1

Percentage of Total Incidents:

4.05%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

 **EMERGENCY REPORTING**  
emergencyreporting.com  
Doc ID: 952  
Page # 1

## Newmarket Fire & Rescue

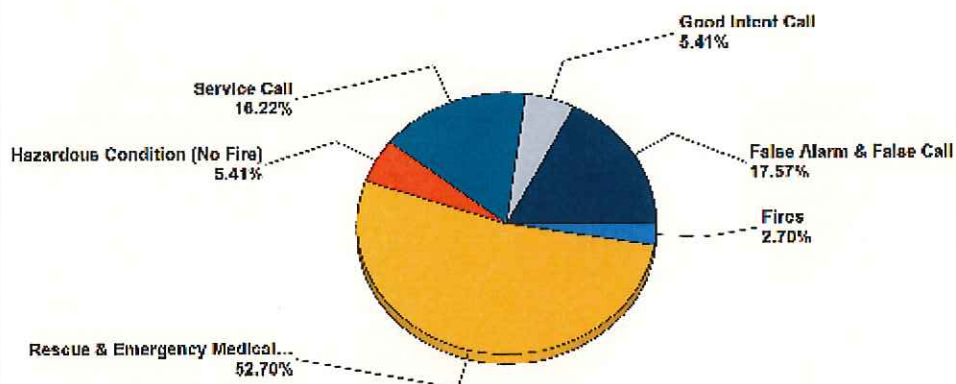
Newmarket, NH

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### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2016 | End Date: 04/30/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
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Service Call	12	16.22%
Good Intent Call	4	5.41%
False Alarm & False Call	13	17.57%
<b>TOTAL</b>	<b>74</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

**EMERGENCY REPORTING**  
 emergencyreporting.com  
 Doc Id: 553  
 Page # 1 of 2



## Newmarket Fire & Rescue

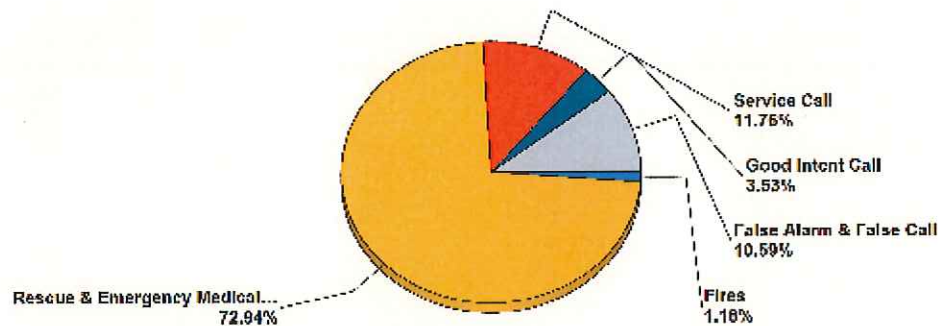
Newmarket, NH

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### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2015 | End Date: 04/30/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.18%
Rescue & Emergency Medical Service	62	72.94%
Service Call	10	11.76%
Good Intent Call	3	3.53%
False Alarm & False Call	9	10.59%
<b>TOTAL</b>	<b>85</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

## Newmarket Fire & Rescue

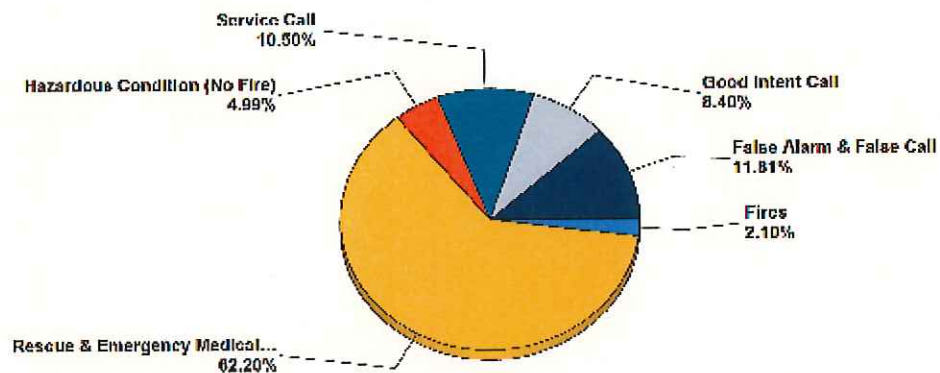
Newmarket, NH

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### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2016 | End Date: 04/30/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	2.10%
Rescue & Emergency Medical Service	237	62.20%
Hazardous Condition (No Fire)	19	4.99%
Service Call	40	10.50%
Good Intent Call	32	8.40%
False Alarm & False Call	45	11.81%
<b>TOTAL</b>	<b>381</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

 **EMERGENCY  
REPORTING**  
emergencyreporting.com  
Doc Id: 553  
Page # 1 of 2



## Newmarket Fire & Rescue

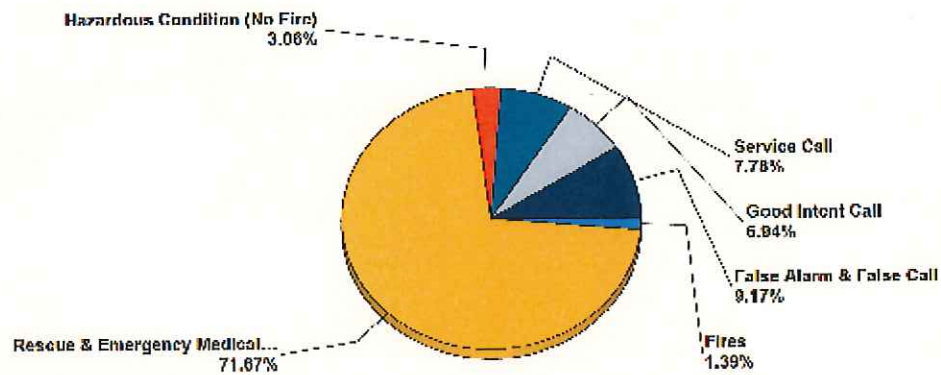
Newmarket, NH

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### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2015 | End Date: 04/30/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	1.39%
Rescue & Emergency Medical Service	258	71.87%
Hazardous Condition (No Fire)	11	3.08%
Service Call	28	7.78%
Good Intent Call	25	6.94%
False Alarm & False Call	33	9.17%
<b>TOTAL</b>	<b>360</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

 **EMERGENCY  
REPORTING**  
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Doc Id: 553  
Page # 1 of 2

## **Public Works Department**

- All the plow equipment has been cleaned and summarized for another season. Maybe next year we will be as lucky as this year when it comes to snowfall! Street sweeping will be completed soon as well.
- The Eversource project for updating the distribution system along South Main Street and Route 152 is progressing well. The underground power to the Leo Landroche Ball Field has been replaced and updated. This work was completed over April vacation so there was no interruption to the school.
- The tree work along Bay Road has begun. This work will take about two weeks to complete.
- Work on the town hall bathrooms is completed. This project went relatively well for being a very old building with a lot of unknowns. We did this project with our own staff and some sub contracts for electrical and plumbing. The entire job was around \$32,000 for both bathrooms. The proposal received from the contractor was over \$192,000!
- Work will begin on the Bennett Way sidewalk. This will keep crews busy for the month of May and June. We will also get out and start painting all the crosswalks and parking spaces.
- I had filed a letter of intent with FEMA for hazard mitigation funds for the replacement of the culvert on Bay Road at Lubberland Creek back in March. I am pleased to say FEMA has deemed this project eligible for funding. I will be submitting an application for this project with FEMA in May. This is really exciting news because the cost estimate for this project came in at \$372,370.
- I have attached charts to show more detail on budget expenditures

### **DPW ADMIN**

#### **FISCAL YEAR 2016**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
417,347.00	31,403.45	326,506.14	90,840.86	78%

#### **FISCAL YEAR 2015**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
417,247.00	26,162.41	373,830.25	43,416.75	90%

### **ROADS & SIDEWALKS**

#### **FISCAL YEAR 2016**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
386,570.00	5,478.94	251,815.61	134,754.39	65%

#### **FISCAL YEAR 2015**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
384,070.00	-19,477.72	378,741.26	5,328.74	99%



**STREET  
LIGHTS****FISCAL YEAR 2016**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
46,250.00	4,110.85	38,489.56	7,760.44	83%

**FISCAL YEAR 2015**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
46,250.00	4,031.12	37,041.25	9,208.75	80%

**BUILDINGS  
& GROUNDS****FISCAL YEAR 2016**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
468,202.00	21,506.70	381,593.81	86,608.19	82%

**FISCAL YEAR 2015**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
449,362.00	27,888.02	405,143.13	44,218.87	90%

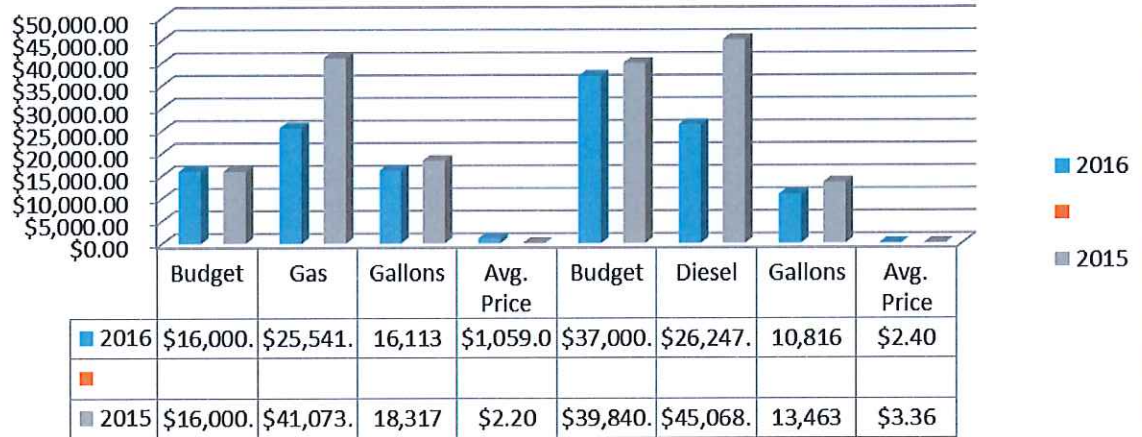
**CEMETERIES****FISCAL YEAR 2016**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
36,963.00	2,613.79	21,953.77	15,009.23	59%

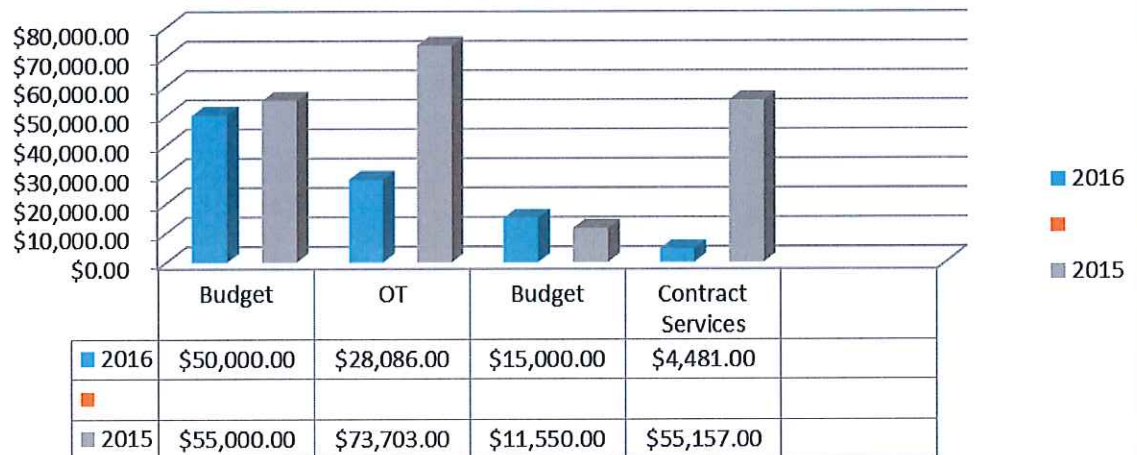
**FISCAL YEAR 2015**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
36,963.00	1,419.46	20,445.13	16,517.87	55%

## Public Works Department YTD Gas/Diesel

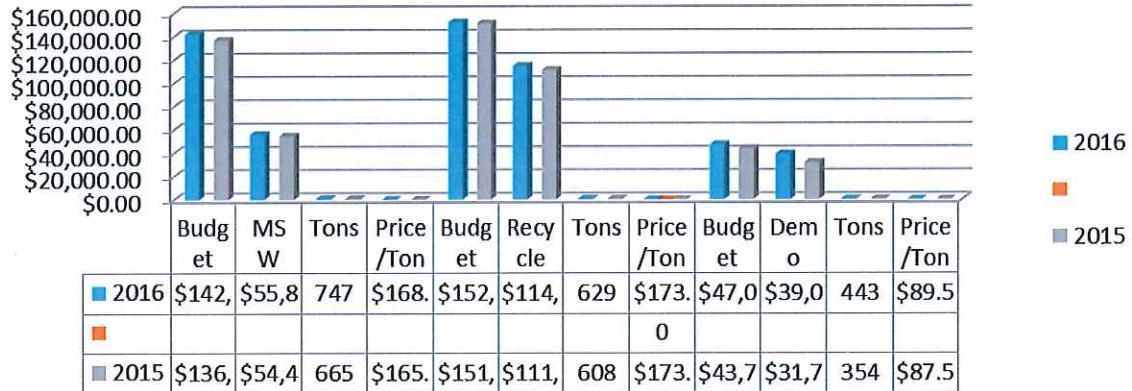


## Public Works Department YTD Overtime/Contract Services

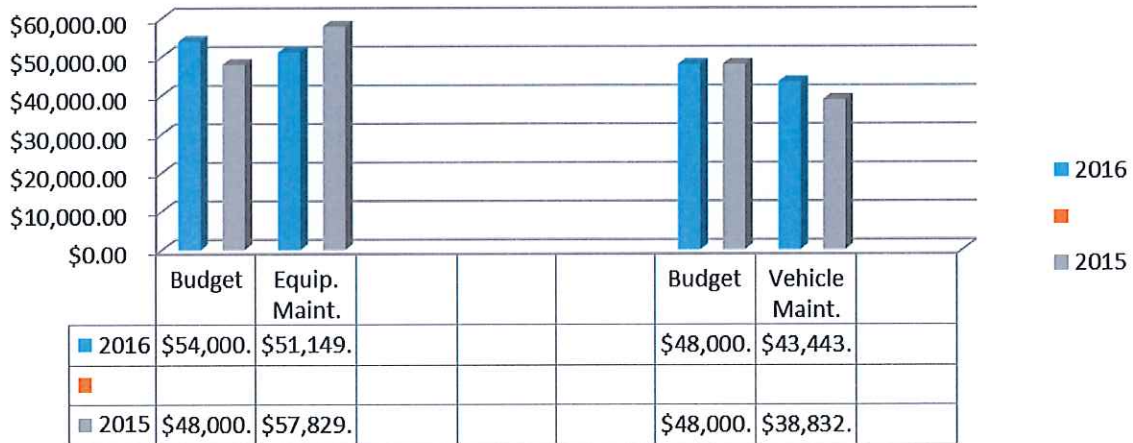




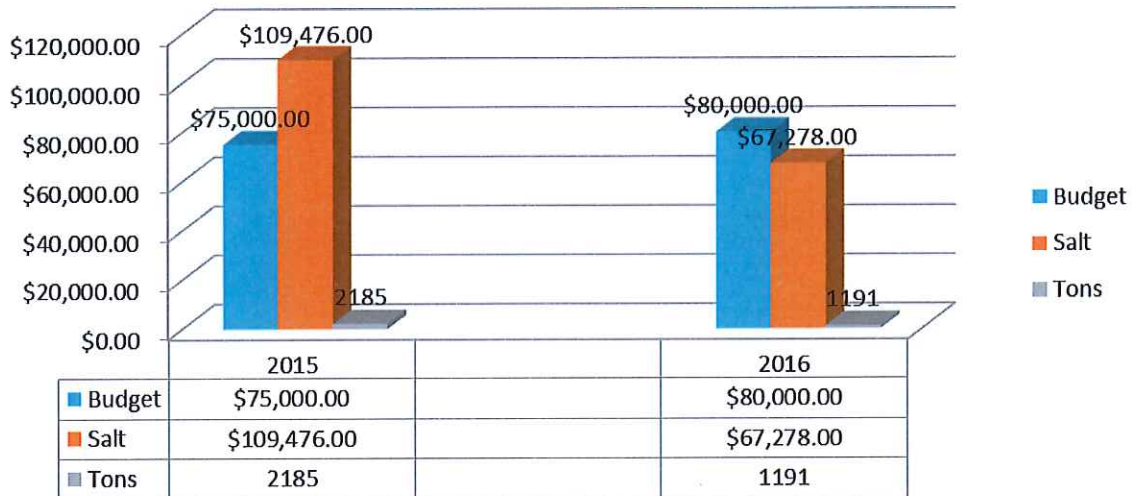
## Public Works Department YTD Solid Waste



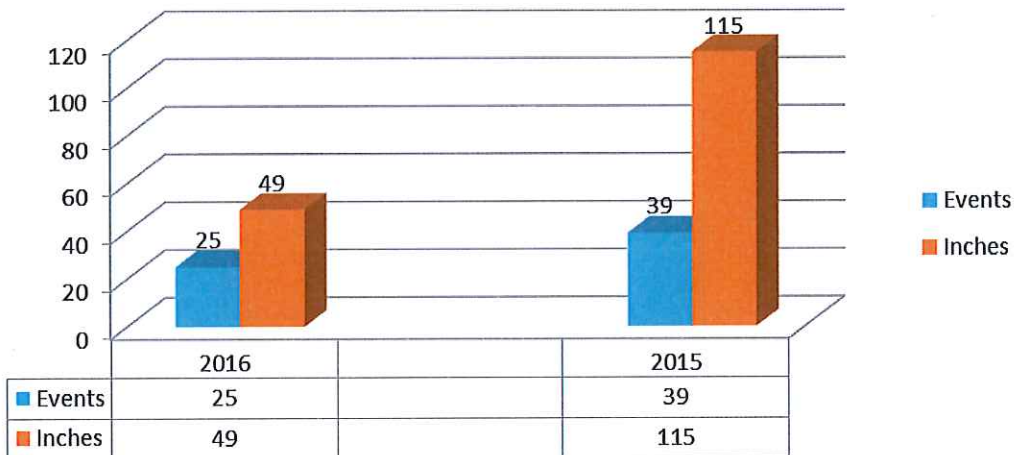
## Public Works Department YTD Equipment/Vehicle Maintenance



## Public Works Department YTD Salt



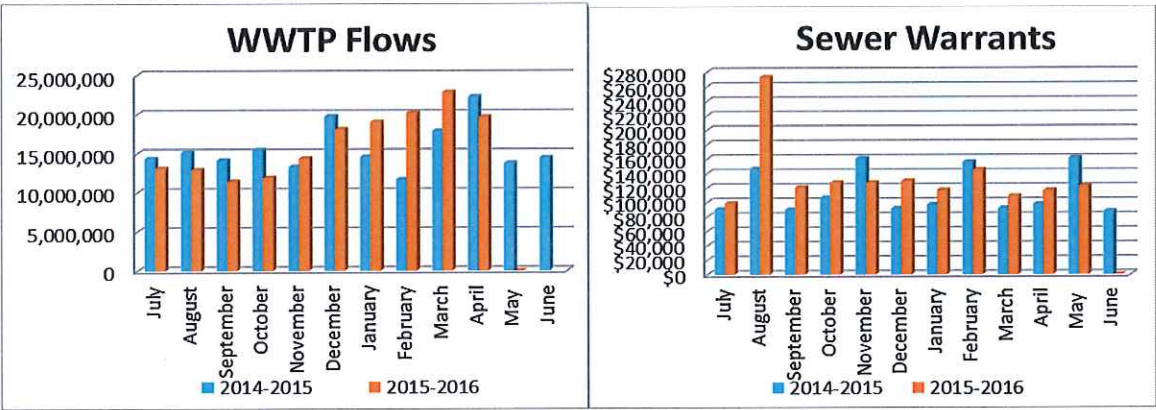
## Public Works Department YTD Snow Events





Environmental Services Department System Report

May 2016



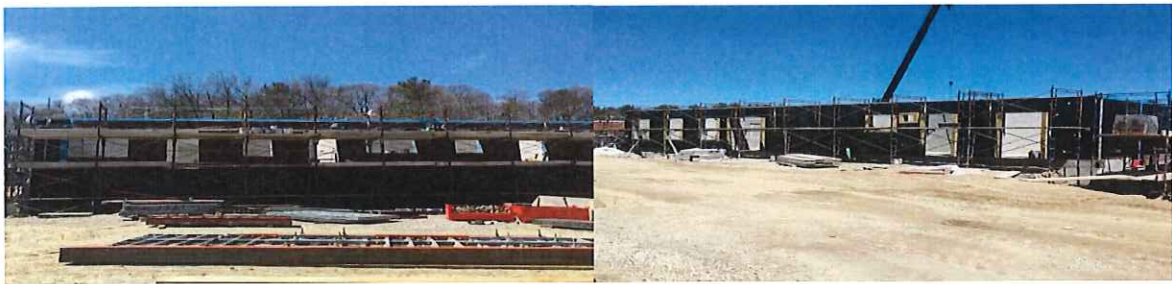
Wastewater Treatment Facility Construction

Apex continues to work on the Wastewater Treatment Plant Improvements.



Aeration Walls formed for concrete

Aeration Basin Wall Construction



### Sewer Back-ups

The Wastewater Department had sewer back-ups on Dame Round and Laddyslipper. The Dame Road back-up discharged into a Newmarket residence. The blockage was caused by rags that had been discharged into the sewer. EPA, NHDES, and the Town's insurance were notified. The Ladyslipper back-up was caused by roots from a tree that had penetrated and grew inside a manhole. The roots blocked the flow and backup the sewer. It discharged out a manhole onto the ground. EPA and NHDES were notified.



Roots Pulled Out of Manhole



Manhole Full of Roots



Cleaned Manhole



# Monthly Operations Report

## Newmarket WPCF

### Permit # NH00100196

### April-2016

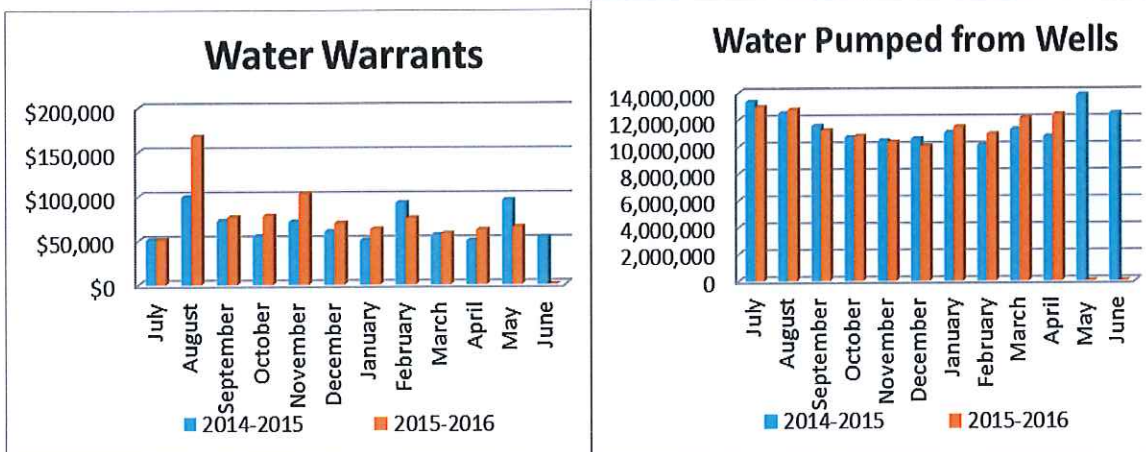
	Inf. Flow	Eff. Flow MGD			BOD		TSS		Nitrogen	PH		Fecal	Enter	Chlorine Residual	
	MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.		Inf.	Eff.	Colif.	ococci	Max	Min
1	.5680	.39	1.5	.7970						7.9	7.3	<2	365	0.00	0.00
2	.5940	.40	1.4	.8520						7.8	7.2	1	162	0.00	0.00
3	.5930	.37	1.6	.8230						7.7	7.2	7	291	0.00	0.00
4	.5480	.32	1.2	.7660						7.8	7.2	1	980	0.00	0.00
5	.5540	.26	1.3	.6800		30.1		21.0	47.0	7.8	7.3	14	2419	0.00	0.00
6	.5470	.27	1.2	.6620		30.6		22.0	35.0	7.8	7.4	15	1986	0.00	0.00
7	.7910	.50	1.3	.9620						7.8	7.2	4	866	0.00	0.00
8	.7030	.10	1.6	.8110						7.6	7.1	<2	659	0.00	0.00
9	.6720	.35	1.6	.8200						7.5	7.1	1	113	0.00	0.12
10	.6570	.30	1.5	.8020						7.5	7.1	<2	101	0.00	0.00
11	.5940	.34	2.5	.7240						7.7	7.2	2	387	0.00	0.00
12	.5710	.00	2.0	.6810		24.8		25.4	24.0	7.7	7.1	5	488	0.00	0.00
13	.5460	.06	2.6	.6540		27.6		23.6	28.0	7.8	7.1	<2	345	0.00	0.00
14	.5550	.26	1.3	.6850						7.8	7.2	1	345	0.00	0.00
15	.5180	.27	1.2	.6130						7.8	7.3	<2	101	0.00	0.00
16	.5520	.26	1.2	.6460						7.8	7.4	5	70	0.00	0.00
17	.5460	.27	1.3	.6660						7.8	7.2	<2	44	0.00	0.00
18	.4930	.26	1.1	.6140						7.9	7.2	<2	240	0.00	0.00
19	.4850	.29	1.3	.6470						7.7	7.2	<2	57	0.00	0.00
20	.4920	.17	1.1	.5890		26.1		19.0	41.0	7.9	7.2	<2	86	0.00	0.00
21	.4690	.20	1.1	.5300		26.4		19.0	36.0	7.9	7.4	<2	50	0.00	0.00
22	.4930	.20	1.0	.5650						7.9	7.2	1	103	0.00	0.00
23	.4480	.20	1.1	.5110						7.9	7.1	<2	55	0.00	0.00
24	.4530	.18	1.0	.5100						8.0	7.3	<2	82	0.00	0.00
25	.4400	.18	0.9	.5070						7.9	7.4	5	84	0.00	0.00
26	.4400	.26	0.9	.5180	263	26.0	310	18.6	30.0	8.0	7.3	5	65	0.00	0.00
27	.4270	.17	1.0	.5230	287	23.0	325	23.8	37.0	7.9	7.3	5	201	0.00	0.00
28	.4170	.12	0.9	.4900						8.0	7.4	<2	72	0.00	0.00
29	.4060	.18	0.9	.4930						7.9	7.2	4	73	0.00	0.00
30	.4360	.10	1.1	.5080						7.8	7.4	7	1	0.00	0.00

Average Wastewater Flow Discharged: 0.655 Million Gallons/Day

Biochemical Oxygen Demand (BOD) Removal: 90%

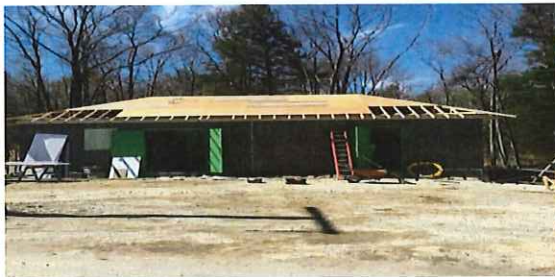
Total Suspended Solids (TSS) Removal: 93%

Total Nitrogen (TN) Average Discharge: 34.8 mg/L

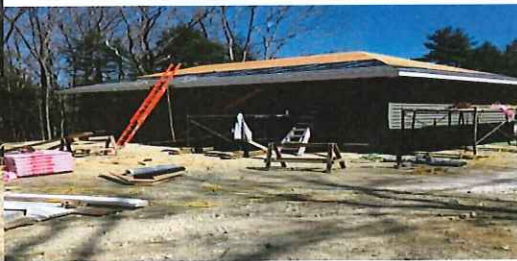


### MacIntosh Well Project

The Blending Facility has been installed on the foundation. Waterline is installing the roof, interior walls, and dry wall. The facility start-up date has been move to September 2, 2016. This is due to the pump manufacturer has moved back the delivery dates for the pumps.



Blending Facility (Front)



Blending Facility (Back)

### Water Loss

The Water Department water loss had increased from a normal 5% to 16% in March. The Water Department had been looking for a leak, checking the production meters accuracy and reviewing meter records. A water leak was found behind the Post Office. An abandoned service corporation had separated from the water main. Town personnel repaired the main.

### Bennett and Sewall Well

The Bennett and Sewall well drawdown level have remained the same for the past couple of months. The Bennett and Sewall Well levels are currently 31.2 and 59.8 feet respectively. Last year the well levels were 27.0 and 54.0 feet respectively. Currently the Town is in a stage 3 water Ban.



**WATER**

			<u>FISCAL YEAR 2016</u>		
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	583,051.00	24,759.35	375,697.84	207,353.16	64%

			<u>FISCAL YEAR 2015</u>		
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	469,062.00	36,291.29	386,807.67	82,254.33	82%

**SEWER**

			<u>FISCAL YEAR 2016</u>		
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	937,237.00	50,956.66	660,602.77	276,634.23	70%

			<u>FISCAL YEAR 2015</u>		
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	847,896.00	41,286.75	640,537.11	207,358.89	76%

## **Information Technology**

1. I have delayed rolling out the new Document Management system, as I continue to see different variants out there that meet my target price, my target functionality, and the providing companies have some degree of long term stability. I was prepared to go with one vendor's product, but discussion among other tech people (and admitted by the company) showed that the vendor had no long term commitment for the product. I do not want us rolling out software that the vendor will walk away from in a couple of years.
2. A major update to our firewall software will be installed this weekend. A lot of the newer features should continue to provide us excellent protection from all the stuff that is out there.
3. I continue to rollout the newer version of Microsoft Office and, as expected, it is being met with almost universal disdain. We will make use of it and tweak it as much as possible so it can be a little closer to what we are all used to.
4. I am working with Virtual Town Hall on a refresh of our website, especially to make it friendlier on cellphones and tablets. There are a lot of options and I am hoping that once this is done, we will have an even better web presence than we currently have. It should also be easier for citizens to search and find what they need on the site.
5. An update to a couple "legs" of the network should improve speed in those areas and on those applications without us having to reduce our security. This is taking more time than I thought, and some of the tests point out other areas that need to be handled first.
6. I continue to "finish" the rollout of the new Rec Dept software, but credit cards remain a challenge as well as some occasional small problems that just keep reoccurring. I have been working with the vendor and feel like we are making good progress. Once we get credit cards really nailed down, I think we'll all be happy with how the progression to the new software went!
7. The Sunrise Sunset building had a small list of minor issues they wanted me to look at, and I was able to resolve all of them and upgrade them on a few points. We may not think of that population as big technology users, but it is very refreshing to go there and see the technology almost always in use.
8. Cleaned up some minor issues at the Water Plant. Hopefully once we transition to a new building, these issues will just fade away as we won't be using the same hardware and software anymore.

### **IT**

<u>FISCAL YEAR 2016</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
131,752.00	8,346.38	107,539.37	24,212.63	82%
<u>FISCAL YEAR 2015</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
140,152.00	5,261.53	105,174.93	34,977.07	75%





## **Building Inspector/Code Enforcement Officer**

### **Previous Month Activities**

#### Permits Issued

	16	Building	\$ 7,320	
	7	Electrical	\$ 245	4 paid with building permit
	5	Plumbing	\$ 195	*4 paid with building permit
	7	Mechanical	\$ 275	*4 paid with building permit
Total	35		\$ 8,035	

- Conducted 38 regular mechanical, electrical, plumbing and building inspections.
- We had several cases of what some might term illegal dumping. The 'sidewalk sofa syndrome' was targeted for enforcement after we received some complaints from the public. We took enforcement action in four locations; all were accomplished with verbal requests only. We drafted a short public education piece encouraging residents to use other avenues to recycle unwanted possessions. We will continue these efforts as we encounter them.
- This department has been invited to be an informal liaison between the Newmarket Business Association and the local government. The NBA is under new leadership and has been invigorated by an active board. There had been some discussion of merging with Exeter Area Chamber of Commerce. The Exeter Area Chamber of Commerce is much larger, has greater reach, but would cost members ore. The NBA Board of Directors decided to remain autonomous for the time being
- Assisted Newmarket Business Association with merger with Exeter Area Chamber of Commerce evaluation. Indications are there is not a merging of the two entities in the near future. The Newmarket Business Association is in the midst of some revitalization efforts which we believe will increase the value of membership.
- Attended Eastern States Building Officials Federation Annual Educational Event, a two day seminar covering the Building Code Changes in the 2015 edition that the State will be adopting.
- Reached out to two mobile home parks to offer a briefing to their boards regarding total cost of ownership and life-cycle cost analysis comparison of manufactured housing verses conventional framed homes. Each of these associations has the opportunity to allow conventional framed homes on their lots, which could provide more enjoyable living conditions and be a socio- economic boost to the home-owners.
- Issued 6 contentious building permits on Moody Point. These involved significant effort as the property-owner's rights are of a convoluted nature and involved very concerned abutters. The administrative decision to issue the permits may be appealed, but we are confident the legally correct action was taken.
- Assisted Planning Board with design considerations regarding a four-plex on a non-conforming lot on Grape Street.



- Assisted a number of property owners on building consultations and damage assessments.
- We learned of N.H. Preservation Alliance's Preservation Achievement Award being bestowed upon the 13 Water Street project (the Old Joyce's Kitchen). We have been invited to the awards ceremony by the developer due to our involvement with the project.

**BUILDING  
INSPECTION**

**FISCAL YEAR 2016**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
67,253.00	5,613.22	57,695.18	9,557.82	86%

**FISCAL YEAR 2015**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
66,723.00	5,122.67	56,612.53	10,110.47	85%

## **Town Clerk - Tax Collector**

### **TAXES**

Total Committed 2015	\$17,862,459	Tax 1 & Tax 2
Total Collected thru 4/30/16	\$17,751,427	Principal & Interest

### **TAX LIENS**

	<b>2014 Liens (Deed 2017)</b>	<b>2013 Liens (Deed 2016)</b>
Property Tax Amount Liened	209,291.	245,781.
W/S Amount Liened	71,925.	67,890.
# Properties Liened	111	125
Uncollected thru 4/30/16	154,143.	48,440.

### **WATER & SEWER (1/1 THRU 4/30/2016)**

	<b>2016</b>	<b>2015</b>
Water Billed	259,518.	249,169.
Sewer Billed	487,647.	441,586.
Uncollected thru 4/30/16	105,445.	167,073.

### **TOWN CLERK REVENUE (7/1/15 thru 4/30/16)**

	<b>Year End 6/30/16</b>	<b>Year End 6/30/15</b>	
Motor Vehicle (MV)	1,151,553.	1,058,187.	8.82% increase
Town "non-MV"	105,734.	109,009.	3.00% decrease
State NH (MV, Vitals, Boats, Dogs)	424,020.	405,750.	4.50% increase

- Motor vehicles still on the upswing
- Daily activity steady
- Dog Licenses were due April 30<sup>th</sup>
  - Approx 1300 dogs total; 420 licensed as of April 30<sup>th</sup>
- 2015 Lien Date: May 26, 2016
- 2013 Deed Date: June 9, 2016
  - Impending deed notices mailed April 28<sup>th</sup> (17 properties)

### **TOWN CLERK**

#### **FISCAL YEAR 2016**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
162,270.00	13,606.18	133,114.74	29,155.26	82%

#### **FISCAL YEAR 2015**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
166,544.00	12,123.58	128,003.45	38,540.55	77%



## **Planning Department**

### **PLANNING**

#### **Planning Board Activities**

##### **Applications**

###### ***Status of approved applications of the Planning Board:***

***Rockingham Golf, LLC (a.k.a. Chinburg Builders, Inc.)*** is developing a residential open space design subdivision, involving 52 house lots, at the site of the “Rockingham Country Club” at 200 Exeter Road. The plan envisions the existing golf course, to remain open to the public, and the adjacent wetlands to be preserved as open space. Construction activity has moved along expeditiously at the site. Road construction is nearly complete with only the overlay to be completed. A performance guarantee has been posted in the amount of \$106,000 to assure final completion of the road and all related infrastructure improvements. The developer has received Certificates of Occupancy (COs) for the first 17 homes in the development. Six (6) homes have building permits open and are currently under construction.

***Newmarket Industrial Park Lot 6, LLC/Shearwater Investment Corporation*** –A design review meeting was held at the March 15, 2016 Planning Board meeting regarding expansion plans at the Industrial Park. The owners of the park have recently purchased parcels which front on Route 108 in order to create two new industrial sites. The conceptual plan includes a revision to the site plan which was recently approved by the Planning Board at 2 Forbes Road. Instead of a 24,000 square foot addition, they are proposing a 12,000 square foot expansion. Also, the plan involves the development of two new industrial buildings and associated parking. As part of this project, the intersection of Forbes Road and Route 108 will be improved with a right turn lane and larger turning radii which will be coordinated with the NH Department of Transportation (DOT). An application has been submitted to the Planning Board which has been continued until the June 14, 2016 Planning Board meeting.

***Chinburg Properties, Inc. /Hayden Family Revocable Trust*** - Residential Open Space Development at 74 Bald Hill Road. The Planning Board approved a special use permit for this project on August 12, 2014 and a subdivision application on November 18, 2014. The project involves the construction of ten (10) single family homes and 650 feet of roadway at the foot of Bald Hill with the adjacent lands preserved in perpetuity as open space. The twenty-one (21) acre open space tract has been conveyed to the South East Land Trust (SELT) which will maintain and act as stewards of the conservation land. A certificate of occupancy for the first home in subdivision has been issued. Road construction has proceeded expeditiously with only the curbing, landscaping, and final overlay to be completed. A performance guarantee has been posted to assure the completion of roadwork to allow the issuance of building permits for the

remaining houses. A building permit has been issued for the second home in the development which is under construction.

### ***Applications before the Board***

**Grant Road, LLC**, Tax Map R6, Lot 27, Zone R1- A public hearing was held on the application for a two lot subdivision located at 216 Grant Road on March 15, 2016. The proposal involves subdividing an 8.936 acre tract into two lots, one being 4.035 acres and the other being 4.901 acres. The subdivision was conditionally approved at the April 12, 2016 Planning Board meeting.

**Real Estate Advisors, Inc.** – The public hearing for this application for site plan review at 1R Grape Street was continued on April 12. The proposal involves adding a four unit town house condominium building with related parking. The application was denied by the Planning Board at its May 10 meeting due to the renderings (of the exterior of the building) are not aesthetically pleasing and do not ensure visually harmony of the site with the surrounding neighborhood.

**Ever source Energy** – At its meeting on April 12, 2016, the Planning Board approved a request by Ever source Energy to conduct tree-cutting, pruning, trimming and the removal of brush and trees on Bay Road, which is established as a Scenic Road, pursuant to RSA 231:158.

**Lela P. Love** – Application for a Boundary Line Adjustment, at 201 Bay Road, near Durham town line was conditionally approved at the May 10, 2016 Planning Board meeting.

**Jabir M. Sanderson** – Robin Realty Trust/Tuck Realty Corporation – Application for Special Use Permit at 36 Dame Road, involving the development of an eleven lot open space design subdivision was continued until the June 14, 2016 Planning Board meeting.

### ***Other Business***

#### **FEMA Flood Plain Maps and Ordinances:**

The Federal Emergency Management Agency (FEMA) has sent the Town new Flood Insurance Rate Maps (FIRM). Whenever new maps are produced, communities, such as Newmarket, which are participating in the National Flood Insurance Program, are required to have ordinances in place which are compliant with federal regulations. The NH Office of Energy and Planning (OEP) has conducted a compliance review of our regulations and forwarded recommendations for updating our regulations. The Planning Board will need to make amendments to the zoning, subdivision and site review regulations to assure new market's continued eligibility in the program. We have received word from the NH OEP that there has been an appeal regarding the new flood plain maps. The deadline for adopting new maps and revising ordinances has been



postponed until the fall of 2016. Copies of the new flood plain maps are available for public viewing in the Planning Office and have been posted on the Town's website. The Planning Board set up a subcommittee to work with the Town Planner on these amendments for consideration at a future Planning Board meeting.

#### **Update of Newmarket Master Plan:**

*Future Land Use Chapter* –A Public Hearing was at the May 10, 2016 Planning Board meeting. The amendment to the Master Plan involved a Future Land Use Map with changes to establish a Residential Coastal Protection District (RCPD), Continuing Care Retirement Overlay District, Assisted Living Overlay District, and recommendations related to zoning for economic development, a developer's

Guide, climate change, shoreland protection, stormwater management, property maintenance, and junk yards. A copy of the full text of the Master Plan amendment is on the Town's web site at [www.newmarketnh.gov](http://www.newmarketnh.gov). The Public Hearing was continued to June 14, 2016 Planning Board meeting to allow the staff and SRPC to prepared a larger scale property line map to clearly delineate the boundaries of the proposed Residential Coastal Protection District (RCPD) and provide corresponding data on property ownership and acreage.

#### **Zoning Board of Adjustment:**

The Zoning Board of Adjustment received an application from Waterway Realty LLC for a variance to allow the subdivision of a lot which currently contains four units, thereby creating a new lot for development at 310 Wadleigh Falls Road, aka the "Walker Farm". Specifically, the applicant was seeking a variance to permit four units on an existing lot in the R-1 lot, whereas only one single-family unit is permitted under current zoning. The applicant was also seeking a boundary adjustment of the non-conforming lot, which would not bring the lot into closer conformity with the Ordinance. Lastly, the applicant was seeking a variance from the maximum residential density requirement of ½ unit per acre, to allow four (4) units on four acres, whereas eight (8) acres are required. At the June 15, 2015 meeting, the Zoning Board granted the first variance to allow the status quo to continue, with four units on a 20 acre tract. At the July 13, 2015 Zoning Board meeting, upon further consideration of the other two (2) variance requests, the Zoning Board unanimously denied the requests, as they did not meet all of the criteria for a variance. The applicant filed for a request for a rehearing which was denied by the Zoning Board at its meeting on August 31, 2015. The applicant has appealed the Zoning Board of Adjustment decision to the Rockingham County Superior Court. Newmarket's legal counsel has filed a response to the courts and the Court has re-scheduled the hearing date to May 4, 2016 to consider the case at the request of the owner due to ongoing medical treatment.

**Kyle and Maury Barnett** –Application for a Variance from Section 3.03 (B) of the Newmarket Zoning Ordinance to permit the conversion of an existing single-family home into a duplex where the lot size is .7 acres and the zoning ordinance requires an allowable density in the R-3 Zone of 2 units per acre. The property is located at 48 Elm Street, Tax Map U2, Lot 207, and R-3 Zone. The variance was granted with conditions at the March 28, 2016 Zoning Board meeting.

**Alexander Capron** – Application for a Special Exception from Section 7.03 (B) of the Newmarket Zoning Ordinance to allow an accessory apartment over a garage. The property is located at 7 Moody Point Drive, Tax Map R2, and Lot 39, R-1 zone. Application was conditionally approved at the March 28, 2016 Zoning Board of Adjustment meeting.

**Recommendations of the Economic Development Committee and Planning Board Action:** At its meeting on November 10, the Planning Board set up a subcommittee of members to review the recommendations of the Economic Development Committee (EDC) and come up with some specific zoning changes for the full Board to consider with respect to the various concepts that were suggested at the August 3 joint meeting. Zoning ordinances prepared by other communities which address Continuing Care Retirement communities and options for assisted living are being researched.

## **Special Projects**

**Route 108 Pedestrian Crossings:** The project was initially advertised for bids on May 18, 2015, following FHWA approval of the final plans. Unfortunately, the Town did not receive any bids for the project due to the busy construction season and the unavailability of most contractors. The Town has received approval from the NHDOT/FHWA for additional funding to allow the re-bidding of the project during February 2016. The bids were opened on Friday, March 4, 2016. Two bidders responded: Target Construction of Salem, NH and G.W. Brooks and Son, Inc. of Freedom, NH... A recommendation to enter into a contract with Target Construction, the lowest bidder, is expected to be forthcoming and presented to the Town Council, for a first reading at its meeting on May 4, 2016. A copy of the engineering report and the most recent plans can be viewed electronically on the Town's website at [www.newmarketnh.gov](http://www.newmarketnh.gov). Construction is expected to start in June and be completed by the end of the August 2016.

**Macallen Dam Feasibility Study:** At the 2015 Town Meeting, funding in the amount of \$50,000, was approved for the Macallen Dam Capital Reserve Fund. The Town issued a Request for Proposal (RFP) for engineering services which will look at the current stability of the dam as well as the option of raising the abutments in order to meet requirements to pass the 100 year flood. Engineering proposals from three (3) firms were received on October 1, 2015. The committee conducted interviews on October 8. Awarding the contract for the stability analysis has been placed on hold. Meanwhile, the Town has entered into a contract with Gomez and Sullivan



to follow up on some of the hydraulic calculations that were previously done, which could result in lower costs for bringing the dam into compliance with the Letter of Deficiency and the NH Department of Environmental Services (NH DES) requirements. The Town's consultant has put together a technical memorandum which is currently being reviewed by the NH DES regarding the design flows associated with increasing the capacity of the dam, which is one of the outstanding items in the NH DES Letter of Deficiency.

**Route 108 Shoulder Widening and Bike Path Construction Project:** In 2010, the Town Meeting approved a warrant article to raise and appropriate the sum of \$ 809,292 to allow the Town to construct a shoulder widening and bicycle lane project from the Irving Gas Station to the Newmarket/Newfields town line. The NH DOT and Federal Highway Administration (FHWA) proposed providing full funding for this project through the Federal Congestion Mitigation and Air Quality (CMAQ) Program and State tolls program. A resolution was approved by the Town Council at its meeting on May 21, 2014 to authorize the Town Administrator to enter into a design contract with Underwood Engineers to prepare a feasibility study related to the project.

The consultant prepared two alternative concepts for the bikeway and a preliminary opinion of cost for the two alternatives. The first alternative involved the construction of 5 foot wide paved shoulders extending from the Rockingham Country Club to the southerly limits of the Phase: Newmarket Main Street Project, which was completed in 2005. It included drainage improvements to facilitate shoulder widening and road-widening to accommodate a center through lane in the vicinity of Forbes Road. A second alternative involved separating vehicle traffic from bike traffic adjacent to Route 108 by having a bike path on one side of the road. This option was eliminated from consideration for cost reasons.

As cost estimates have come in higher than the budget allows, the staff met with NH DOT in September and discussed the possibility of scaling back the project or securing additional funding. The NH DOT indicated that they would fund 100% of the project up to \$ 809,000. However, any amount over that amount they will fund at 80%, provided the Town provides the 20% match. It has been determined by redefining the limits of the project to cover a portion of the distance from Irving gas station to Hersey Lane, the estimated project costs could be under the amount that is currently available; however any expanded project beyond that would require the Town to provide the required matching funds.

At the Town Council meeting on March 17, the Town Council decided not to pursue the entire length of the project from Bennett Way to the Newmarket/Newfields Bridge, but to work with the NH DOT to reduce the scope of the project to approximately 4,000 feet from Bennett Way to Hersey Lane to keep the costs in line with the original budget of \$809,292, so there would be no additional costs to the Town for the Project.

The NH DOT provided written comments to Town for its consideration on February 1. The staff met with representatives of NH DOT on April 13 to review items that needed to be addressed in

order to secure approval of the engineering study. Prior to moving forward with the project, there will be an opportunity to review the revised plans and cost estimates with the Town Council. This meeting is scheduled for the May 18 meeting.

**Coastal Resilience Technical Assistance Project:** The Planning Department received a \$57,793 NH Coastal Program grant from the NH Department of flooding and climate change in the Moonlight Brook Watershed. This project will update an existing watershed model to characterize the conditions in the projections, identify potential flooding risks in the watershed and recommend measures to reduce storm water flows and restore ecosystem functions through the design of a green infrastructure project. Following the compilation of background data, and survey work to collect elevation data in the watershed, a complete watershed base model will be created.

A coordination meeting was held with NHDES and the consultant on April 12, 2016. To date, the Moonlight Brook Watershed Model is completed. The Lamprey River and Piscassic Watershed model is functional. A preliminary evaluation has concluded that the Brook has a significant impact on downstream flooding. The consultant is identifying a location for a "Best Management Practice" design at the Newmarket High School, adjacent to Moonlight Brook and will be meeting with school representatives to explore this possibility further. A public outreach/education meeting will be conducted in June to present the results of this research.

This project will augment work that is currently underway related to establishing a tracking/accounting system for Total Nitrogen, under the PTTAP program, in response to the Town's EPA Administrative Order and will provide credit to the Town under the MS4 program for non-point source pollution abatement once the Town's new Stormwater Management Program is underway. PTAPP is a cooperative forum of watershed communities within the Great Bay region which are working together toward identifying a consistent, effective tracking system and accounting system for monitoring pollutant loads, including Nitrogen, into the Great Bay. Newmarket is required to monitor and track nitrogen loading from point and nonpoint sources as part of its Administrative Order on Consent that has been issued by the Environmental Protection Agency (EPA).

Planning staff continues to monitor progress with respect to the MS4 program by attending the Seacoast Stormwater Coalition Meetings. The group has been discussing the feasibility of a coordination program involving a regional approach to assist communities with meeting the minimum NPDES permit requirements to help to minimize costs and prevent the duplication of services at the local level for work tasks such as outreach, the bulk purchase of water quality monitoring equipment and shared contracting for laboratory work.



**PLANNING**

		<u>FISCAL YEAR 2016</u>			
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
129,153.00	8,593.77	93,479.98	35,673.02	72%	

		<u>FISCAL YEAR 2015</u>			
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
128,153.00	7,892.83	89,868.62	38,284.38	70%	

## Finance Department

### Department's primary function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.
- Providing financial assistance and analysis to Town Departments.

Essentially, we are the “fiscal watchdog;” however, we are mindful that we are simply a service organization to other departments and the Town’s elected leaders.

### Projects:

Projects have been segregated into two groups, where “major” projects require most of our attention, while “minor” projects does not.

### Projects

- Finish financial statement audit. The field work has been completed. The financial statements are nearing completion.
- Dispose of tax dedeed property.
- Transition financial institutions.
- Water/Sewer shutoffs.

### Economic Indicators

Final water and sewer bills are an indicator of real estate sales. The following are final water and sewer bills by month.

Month	FY 16	FY 15	Increase/ (decrease)	% Increase/ (decrease)	FY 14	Increase/ (decrease)	% Increase/ (decrease)
July	22	15	7	46.67%	11	4	36.36%
August	11	10	1	10.00%	26	(16)	-61.54%
September	12	12	-	0.00%	7	5	71.43%
October	11	10	1	10.00%	8	2	25.00%
November	12	3	9	300.00%	9	(6)	-66.67%
December	8	9	(1)	-11.11%	5	4	80.00%
January	16	5	11	220.00%	9	(4)	-44.44%
February	10	7	3	42.86%	5	2	40.00%
March	10	7	3	42.86%	14	(7)	-50.00%
April	7	8	(1)	-12.50%	10	(2)	-20.00%
May		14			11	3	27.27%
June		19			12	7	58.33%
Total	119	119	33	27.73%	127	(8)	-6.30%



### Financial Highlights:

Balance Sheet – The Town’s fiscal health overall is stable. As of the end of April 2016, the Town had \$8,750,015 in its operating bank accounts. Most of this balance, \$1,038,579 and \$2,191,699 are attributable to the water and sewer funds, respectively. We continue to expect having enough funds for normal operations through fiscal year-end.

### Revenues –

- Actual revenues are coming in stronger than projected.
  - o The general fund received current use tax totaling \$33,568 through the end of April. Last fiscal year, we received only \$6,500. Prior to last year, the Town had not received any current use tax since fiscal year 2012. To me, the increase in current use tax indicates and upward development pressure.
  - o Redemption interest, which is paid on properties with a tax lien, is down. We have seen people pay their tax bills timely. To me, this is an indication that the economy has improved.
  - o Motor vehicle has again out performed expectation at 8% above budget.
  - o Enterprise funds, (water, sewer, and solid waste) are at expectations.

### Expenditures –

- Expenditures are showing at or above budget in human resources, recreation, legal, buildings and grounds, and fire.
- We have projected our expenditures through the end of the year, which we will need to take a closer look at delaying purchasing in order to stay under our total budget.
- Projects – We are currently showing a deficit of \$(6,567) for the Moonlight Brook project. To date, we have spent \$733,144 for the Macintosh Well Development, \$843,227 for the Great Hill Water Main Replacement, and \$2,448,722 for the Wastewater Treatment Facility Upgrade.

End of year forecast – We are anticipating and working towards year-end expenditures to be at budget. Revenues will result in an increase in fund balance. At this point in time, projecting fund balance will be difficult as there are too many projects that can skew results.

### **FINANCE**

<b><u>FISCAL YEAR 2016</u></b>					
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>	
200,975.00	13,591.56	140,381.94	60,593.06	70%	

<b><u>FISCAL YEAR 2015</u></b>					
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>	
199,175.00	17,546.79	142,542.46	56,632.54	72%	

### **HUMAN RESOURCES**

<b><u>FISCAL YEAR 2016</u></b>					
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>	
1,371,879.00	85,856.89	1,147,380.57	224,498.43	84%	

<b><u>FISCAL YEAR 2015</u></b>					
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>	
1,385,709.00	45,956.27	1,027,650.36	358,058.64	74%	

## **Recreation**

Recreation Revenue in the Revolving Account for the 2015-16 the projected of total revenue to be collected by the end of this fiscal year was forecasted at \$199,670.00. The current revenue amount collected in the revolving account as of May 9, 2016 is \$229,537.14 which is all ready \$29,867.14 over the projected Revenue for FY 2015-2016.

The expenditure of the Revolving Account as of May 9th, 2016 is for this fiscal year is \$84,205.40 which is 88% of the total budget and is right on track for the department's next 2 monthly projections. The General Fund expenditures as of May 9, 2016 are \$178,904.23 which is 72% of the total budget. The current revenue for the General Fund FY 2015-2016 is \$7,964.00 which was only \$3,798.00 in FY 2014-2015, This is a \$4,166.00 increase in General Fund revenue in this fiscal year 2015-2016 already.

This past Wednesday on May 4<sup>th</sup>, I gave my notice to Steve Fournier, our Town Administrator, that I would be retiring as your Recreation Director for the past 27 years. This will be officially on or around January 17,2017. I have been in the Recreation Field for the past 42 years. It's time for my wife and I to have long visits with our 10 kids and our 19 grand children that are scattered all over the country. It has been a wild ride and I thank you all for a great place to play and share my gifts to all of the residents of Newmarket. You all have been more than gracious to me and I thank you.

2016 Wanna Iguana Day Camp registration is 88% full, leaving only 20 spaces left of the 240 maximum enrollments. It is still our forecast that the department could sell out by the 3<sup>rd</sup> week of May 2016. In addition, the preschool play group is still has strong numbers, preschool sports are at capacity. An aggressive social media marketing continues to boost this revenue increase. These increases are occurring with only one annual recreation brochure, shifting the focus to the Newmarket Recreation web page and is being driven by online registration, all of which have been put in place since January 5, 2016.

The Recreation Department is now utilizing the Sunrise Sunset Activity Room for the senior population "The Bone Builders Program" offered by RSVP because the demand required a larger room to run the class. Dance options for children have begun with Blooming Ballerinas and Twinkle Toes. Enrollment is blooming.

Mommy and Me Tea ran this past Saturday on May 7th, 2016. This year the program is centered on the theme celebrating spring and life. The Recreation Department sold out with 64 Girls participating with a single setting with team time at 12:00.

Spring sports are booming at Newmarket Recreation in 2016. Preschool T-Ball for 3 and 4 year olds is already filled with two classes with 28 plus players per class. The 5 and 6 year old Tee-Ball League for children is sold out with 50 participants. There are six teams in the league to date. Spring combine training flag football has enough participants to run for the K- 1<sup>st</sup> graders, 2<sup>nd</sup> and 3<sup>rd</sup> graders and the 4<sup>th</sup> to 6th grade teams with 55 participants. 60 players is our sell out and is expected to be achieved by next week. Granite State Track and field is its 2nd week of practice at the UNH Track. There are 15 participants and expected to grow to 24.



The 2<sup>nd</sup> Annual Red Sox Opening Day at Fenway was well attended. We had 30 people show up for hot dogs, sausage subs and other great ballpark food prepared by volunteer, Greg Thayer. People really enjoyed the social aspect of watching the game together and cheering for the team. Unfortunately, the Red Sox lost but several people stayed until the very end hoping they would pull off the win.

We held a Marimba Fair on Saturday April 16<sup>th</sup> to educate the community on what Marimba playing is all about at the center. We set up 8 wooden, African Marimbas for people to play and the Sunrise Marimba Band played a few songs. We also taught several new players a simple song to demonstrate that anyone can learn to play. We gained 3 new players for our Monday night lessons after the fair.

The Sunrise Garden has had a facelift this spring due to an energetic volunteer and a generous donation from Aubuchon Hardware. Volunteer, Bob Selfe, built us two large raised beds and an additional climbing trellis bed for our vegetable garden. We've been planting in this garden for 7 years but the soil was very poor. Bob has added new composted soil to all the beds and with his background in gardening we hope to have the best garden ever this year. Our seniors will be taking home fresh lettuce, peas, onions, tomatoes, green beans, cukes and squash throughout the summer months.

The Silver Stars members are actively preparing for our production on May 18<sup>th</sup>. They are performing a Murder Mystery for the first time which will include audience participation. There will be only one performance this year at 7pm. Tickets are \$5 which will include dessert and beverage.

Our Sunrise Walkers have resumed their morning walking routine on Monday, Wednesday & Friday mornings at 7:45am. We have 4 ladies in the group so far but the interest is there for more to join us.

We had Steve Fournier join us for our Tuesday Talk in April. Steve explained the purpose of the community survey to the group of 16 seniors and then went on to answer questions regarding many other town issues. The seniors appreciated the one on one time spent with them.

There was a trip to the Plainridge Casino in April for our gambling enthusiasts. This was the first time the group had gone to this new casino. The feedback was that they would like to add it to the trip list again next year. The breakfast club enjoyed their outing to the Pink Cadillac in Rochester and a side trip to Calef's Country Store.

The Random Acts of Art group made 50 posies bouquets to give to the ladies at the Meals on Wheels Mother's Day luncheon in May. The group will focus on community projects a few times a year to encompass the Random Acts of Kindness philosophy. They will begin to make caps for the Pease Greeters group in the near future.

# **RECREATION**

		<u>FISCAL YEAR 2016</u>			
	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
	210,407.00	15,445.35	178,852.34	31,554.66	85%
		<u>FISCAL YEAR 2015</u>			
	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent

204,114.00	16,584.06	160,082.62	44,031.38	78%
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**RECREATION  
REVOLVING**

**FISCAL YEAR 2016**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
199,670.00	29,752.75	183,583.15	16,086.85	92%

**FISCAL YEAR 2015**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
191,172.00	4,017.12	135,626.32	55,545.68	71%





APPLICATION FOR APPOINTMENT TO A BOARD,  
COMMISSION, OR COMMITTEE POSITION WITHIN THE  
TOWN OF NEWMARKET

Applicant's Name: Roderick D. Crepeau

Address: 27 Hamel Farm Dr  
Newmarket, NH 03857 Phone/Cell (603) 659 5098

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 46  
RSA 91:2 Are you an American Citizen? Yes No

Email address: R.Crepeau@comcast.net

Full membership (3 year term) position applying for Library Trustee

State what the new term expiration date is: March 2019

Alternate position (3 year term) position applying for \_\_\_\_\_

State what the new term expiration date is: \_\_\_\_\_

I feel the following experience and background qualifies me for this position: I served  
as treasurer for the Newmarket Public Library for  
the past three years. Working with the Trustees  
we developed an Employee Handbook, Budgets, various  
policies, and assisted with needed repairs and  
maintenance of the Newmarket Public Library.

(need more room, please use the back)

Roderick D. Crepeau 5/4/16  
Signature Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.



APPLICATION FOR APPOINTMENT TO A BOARD,  
COMMISSION, OR COMMITTEE POSITION WITHIN THE  
TOWN OF NEWMARKET

Applicant's Name: Sandra Allen

Address: 1 Moonlight Drive Phone/Cell 659-5021

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: \_\_\_\_\_

RSA 91:2 Are you an American Citizen? Yes No

Email address: Sandyallen324@hotmail.com

Full membership (3 year term) position applying for Library trustee

State what the new term expiration date is: March 2019

Alternate position (3 year term) position applying for \_\_\_\_\_

State what the new term expiration date is: \_\_\_\_\_

I feel the following experience and background qualifies me for this position: \_\_\_\_\_

B.A. and M.A. in English

Previous 3 terms on board

(need more room, please use the back)

Sandra Allen  
Signature

4/3/16.  
Date

*You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.*





APPLICATION FOR APPOINTMENT TO A BOARD,  
COMMISSION, OR COMMITTEE POSITION WITHIN THE  
TOWN OF NEWMARKET

Applicant's Name: Patrick Reynolds

Address: 14 Winslow Dr Phone/Cell 603-957-8115

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 6

RSA 91:2 Are you an American Citizen? Yes No

Email address: phreynolds@msn.com

Full membership (3 year term) position applying for Conservation Commission

State what the new term expiration date is: 2018 2019

Alternate position (3 year term) position applying for \_\_\_\_\_

State what the new term expiration date is: \_\_\_\_\_

I feel the following experience and background qualifies me for this position: \_\_\_\_\_

I am currently serving as an alternate  
on the Conservation Commission. I would  
like to continue to serve as a  
member of the Commission as a full member.  
(need more room, please use the back)

Patrick Reynolds  
Signature

5-12-16  
Date

*You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.*

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**By the Newmarket Town Council**

**Resolution 2015/2016-46**  
**Discontinuing Elm Drive**

WHEREAS: After research, Elm Drive has been determined to not be a Town maintained or owned street, and

WHEREAS: there has been a request from the owners of the property in the area to clarify ownership of the street.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Town Council clarifies its interest in Elm Drive and pursuant to RSA 231:43 does hereby discontinue any interest the public may have in said street.

First Reading: May 18, 2016

Second Reading:

Approval:

Approved: \_\_\_\_\_

Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_

Terri Littlefield, Town Clerk



CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**By the Newmarket Town Council**

**Resolution 2015/2016-47**

**Resolution relating to the replacement of one of the playground slides at Leo Landroche Park and several pieces of equipment that require specialized maintenance and repairs.**

**WHEREAS;** the Leo Landroche playground structure has a broken slide, which is a safety hazard, and several pieces of equipment that after 16 years require specialized maintenance and repairs.

**WHEREAS;** Town management has purchased a replacement slide under an emergency purchase along with several pieces of equipment that require the specialized maintenance and repairs at a cost not to exceed \$15,000, and

**WHEREAS,** the Recreation Revolving Fund has an approximate available balance of \$100,891 as of December 31, 2015.

**NOW THEREFORE BE IT RESOLVED,** that the Newmarket Town Council does authorize the Town Administrator to purchase a replacement playground slide and several pieces of equipment that require specialized maintenance and repairs and approve the withdrawal of \$15,000.00 from the Recreation Revolving Fund for the purchase. This is a sole source purchase, as the Playground was installed and equipment provided from Ultiplay Parks and Playgrounds Inc. who are the New England Reps for all Play World Products

First Reading: May 18, 2016

Second Reading:

Approval:

Approved: \_\_\_\_\_  
Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_  
Terri J. Littlefield, Town Clerk

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE  
By the Newmarket Town Council**

**Resolution 2015/2016-48**

**A Resolution Relating to Authorizing the Town Administrator to Enter into an Agreement for Audit Services for Fiscal Years 2016 Through 2018, with Three One-Year Options**

**WHEREAS**, the Town of Newmarket solicited for bid proposals for audit services, and

**WHEREAS**, three qualified firms submitted proposals, and

**WHEREAS**, after evaluating the proposals and interviewing prospective audit firms, the Interim Finance Director recommends the proposal submitted by Macpage LLC.

**NOW, THEREFORE BE IT RESOLVED**, that the Newmarket Town Council does approve the Town Administrator to enter into an agreement with Macpage LLC.

First Reading: May 18, 2016

Second Reading:

Approval:

Approved: \_\_\_\_\_  
Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_  
Terri J. Littlefield, Town Clerk



CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**By the Newmarket Town Council**

**Resolution #2015/2016-49**

**Resolution Relating to Transferring Funds  
From the Downtown TIF Capital Reserve Fund**

**WHEREAS**, the May 10, 2011 Town Meeting established the Downtown TIF Capital Reserve fund for the purpose of paying the Downtown TIF debt service, and

**WHEREAS**, the Town Council has been appointed as agent to expend from the Capital Reserve Fund for this purpose, and

**WHEREAS**, the Town must pay debt service interest of \$9,986.43 on July 15, 2016 and principal and interest totaling \$87,318.75 on January 15, 2017.

**NOW, THEREFORE BE IT RESOLVED** that the Newmarket Town Council does hereby approve a transfer of \$97,305.18 from the Downtown TIF Capital Reserve Fund to the General Fund for the purpose of paying the fiscal year 2017 Downtown TIF debt service.

First Reading: May 18, 2016

Second Reading:

Approval:

Approved: \_\_\_\_\_

Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_

Terri J. Littlefield, Town Clerk



**TOWN OF NEWMARKET, NEW HAMPSHIRE  
By the Newmarket Town Council**

**Resolution #2015/2016-50**

**Relating to the Town's Investment Policy**

WHEREAS, Pursuant to RSA 41:9 VII, the Town Council "shall annually review and adopt an investment policy for the investment of public funds in conformance with applicable statutes...."

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council adopts an investment policy, as follows:

**Introduction**

The intent of this investment policy is to define the parameters within which funds are to be managed. In methods, procedures and practices, the policy formalizes the framework for the Town's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the Town's funds. The guidelines are intended to be broad enough to allow the Treasurer to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment assets.

**Governing Authority**

The Town Council has authority under RSA 41:9 (Town) and RSA 48:16 to adopt this investment policy.

**Scope**

This policy applies only to investments held by the Treasurer. Funds held by the Trustee of Trust Funds and the Library Trustees are excluded from this policy.

**Investment Objectives**

The primary investment objectives, in priority order, of investment activity shall be:

**a. Safety**

Safety of principal is the foremost objective of the investment program.  
Investments shall be undertaken in a manner that seeks to ensure the preservation



of capital in the overall portfolio. The goal will be to mitigate credit risk and interest rate risk.

**b. Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**c. Return**

The investment portfolio should be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints of safety and liquidity needs.

**d. Special Considerations**

Where possible, funds may be invested for the betterment of the local economy. For example, funds may be invested with institutions to reward them for promoting local economic development through its various programs and activities. Any money deposited in these institutions shall be FDIC insured and/or collateralized pursuant to section 0 of this policy.

**Standards of Care**

**e. Prudence**

The standard of prudence to be used by the Treasurer shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. The Treasurer acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal liability for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

The “prudent person” standard shall be defined as:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable of safety of their capital as well as the probable income to be derived.

**f. Ethics and Conflicts of Interest**

Officers and employees involved in the investment process shall refrain from personal activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial

investment decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. Disclosure shall be made to the Town Council. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking any personal investment transactions with the same individual with whom business is conducted on behalf of the Town.

#### **Delegation of Authority and Responsibility**

**g. Maintenance of the Cashbook**

The Finance Office shall maintain general ledger cash accounts by bank statement with enough transactional specificity that will comply with the requirements of maintaining a cashbook.

**h. Bank Reconciliations**

The Finance Office shall prepare for the Treasurer's approval, bank reconciliations. Such bank reconciliations shall reconcile bank balances to the general ledger cash balances and include supporting documentation for each reconciling item.

**i. Bank Deposits**

The Tax Collector's Office, with a police escort, may deposit Town collections with the bank.

**j. Other Internal Controls**

All departments must comply with internal controls specified by the Town Administrator.

#### **Authorized investments**

The Treasurer shall invest in the public deposit investment pool, money market accounts, certificates of deposits, repurchase agreements, or all other types of interest bearing accounts of federally insured banks chartered under the laws of New Hampshire or the federal government with a branch in the state.

The Treasurer shall amounts of investments in a manner that will mitigate the concentration of credit risk. Concentration of credit risk is the risk of loss attributed to an investment in a single issuer.

#### **Approved Institutions**

The Treasurer shall have authority to deposit, upon approval by the Town Administrator and recommendation of the Finance Director, town monies in the public deposit pool, banks



chartered under the laws of New Hampshire, and banks chartered under the laws of the federal government with a branch within the state, as follows:

- Citizens Bank
- Kennebunk Savings Bank
- New Hampshire Public Deposit Investment Pool
- TD Bank

Collateralization shall be obtained separately for each institution, according to section 0 of this policy.

### **Collateralization**

The Treasurer shall collateralize deposits in an effort to mitigate custodial credit risk. Mitigation includes segregating deposits to be covered by federally deposit insurance or similar insurance.

### **Foreign Investments**

The Treasurer shall not invest in foreign investments.

First Reading: May 18, 2016

Second Reading:

Approval:

Approved: \_\_\_\_\_  
Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_  
Terri J. Littlefield, Town Clerk

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**By the Newmarket Town Council**

**Resolution 2015/2016-51**

**Resolution Relating to Police Station and**

**Recreation Center Siding Replacement and Repairs**

**WHEREAS**, the siding on the Police Station and Recreation Center have begun to rot and need replacement and repair of sheathing, if necessary, and

**WHEREAS**, the proposed project cost is as follows

Building	Amount
Police Station	\$39,500
Community Center	28,500
Total	\$68,000

**WHEREAS**, the Building Improvements Capital Reserve Fund has a balance of \$228,706, as of March 31, 2016.

**NOW, THEREFORE BE IT RESOLVED** that the Newmarket Town Council does hereby authorize the withdrawal of and amount not to exceed \$68,000 and to authorize the Town Administrator to enter into construction contracts related to this project.

First Reading: May 18, 2016

Second Reading:

Approval:

Approved: \_\_\_\_\_  
Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_  
Terri J. Littlefield, Town Clerk