



**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL AGENDA**

**WEDNESDAY, June 15, 2016
NEWMARKET TOWN HALL COUNCIL CHAMBERS**

1. Pledge of Allegiance
2. **Public Forum** (*Public Forum is an opportunity for the public to address the Town Council. All comments should be addressed to the Chair of the Council. No person will be allowed to speak longer than five (5) minutes.*)
3. **Public Hearing – None**
4. **Town Council to Consider Acceptance of Minutes**
 - a. June 1, 2016 Meeting Minutes
5. **Report of the Town Administrator**
6. **Committee Reports**
7. **Old Business**
 - a. **Resolutions/Ordinances in the 2nd Reading**
 - i. **Resolution #2015/2016-52** – Resolution Authorizing the Designation of a portion of Rt. 152 as an Economic Recovery Zone
 - ii. **Resolution #2015/2016-53** – Resolution to Ward #2 Heating Oil, Liquid Propane, Regular Gasoline, and Clear Diesel Contracts
 - iii. **Resolution #2015/2016-54** – Resolution Relating to Vehicle Maintenance
 - iv. **Resolution #2015/2016-55** – Resolution Relating to Health Trust Membership Agreement
 - b. **Resolutions/Ordinances in the 3rd Reading – None**
 - c. * Items Laid on the Table – None
8. **New Business/Correspondence**

- a. Town Council to Consider Nominations, Appointments and Elections - None
- b. **Resolutions/Ordinances in the 1st Reading - None**
- c. Correspondence to the Town Council
- d. Closing Comments by Town Councilors
- e. Next Council Meeting - TBD

9. Adjournment

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

June 1, 2016 7:00 PM

TOWN HALL AUDITORIUM

PRESENT: Council Chairman Gary Levy, Council Vice Chairman Phil Nazzaro, Councilor Dale Pike, Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Amy Burns, Councilor Kyle Bowden

ALSO PRESENT: Town Administrator Steve Fournier, Interim Finance Director Matt Angell, Public Works Director Rick Malasky, Recreation Director Jim Hilton

AGENDA

Chairman Gary Levy welcomed everyone to the June 1, 2016 Newmarket Town Council Meeting and called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Chairman Levy requested a moment of silence for State Representative Marcia Moody, who passed away last month, and said she served 6 terms in the New Hampshire House of Representatives.

PUBLIC FORUM

Chairman Levy opened the Public Forum at 7:01 pm.

As no one from the public came forward, Chairman Levy closed the Public Forum at 7:01 pm.

PUBLIC HEARING – None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of the Non-Public Meeting of May 18, 2016

Councilor Thompson made a motion to approve the minutes of the Non-Public Meeting of May 18, 2016 which was seconded by Councilor Weinstein.

As there were no corrections or changes, Town Administrator Fournier polled the Council and the minutes of the Non-Public Meeting of May 18, 2016 were approved by a vote of 4-0, with 3 abstentions.

Acceptance of the Minutes of the Regular Meeting of May 18, 2016

Councilor Thompson made a motion to approve the minutes of the Regular Meeting of May 18, 2016 which was seconded by Vice Chair Nazzaro.

As there were no corrections or change, Town Administrator Fournier polled the Council and the minutes of the Regular Meeting of May 18, 2016 were approved by a vote of 4-0, with 3 abstentions.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier stated that he had been in discussion with the New Hampshire Department of Resources and Economic Development (DRED) on creating an **Economic Recovery Zone** in Newmarket, with the purpose of encouraging economic development in underutilized or vacant areas in town. He said developers who created projects and jobs in these zones would receive business profit tax credits. He stated that there was a first reading of a resolution on the agenda designating South Route 152 (B3 Zoning District) as an Economic Recovery Zone in Newmarket, and said the information from DRED was attached. He said he was aware that there were discussions on zoning in that area going on currently with the Planning Board, and said the resolution could always be tabled at the next Council meeting.

Town Administrator Fournier said he wanted to remind residents to conserve water as the wells were still not at the levels needed and there had been large withdrawals of water over the past few weekends. He said Newmarket was still in a **Stage Three Water Emergency**, and properties found in violation of the order would first be warned, charged \$100 for a 2nd violation, and \$250 for subsequent violations and water turned off. He said a \$75 fee would then be charged to reconnect the water service. Town Administrator Fournier next addressed the **New Overtime Rules** which were announced on May 18, 2016 by the US Department of Labor to increase the number of white-collar workers eligible for overtime protection based on their pay. He said as a result the minimum salary threshold would be raised from \$23,660 to \$47,476 per year beginning December 6, 2016. He said for New Hampshire, the US Department of Labor projected the new rule would extend overtime protections to 22,000 workers, and said he would continue to monitor employee hours and thresholds as well as participants in the State Retirement System.

Town Administrator Fournier next provided an update on the **Route 108 South Bike Lane Project**, and stated that Underwood Engineers had completed their revised Engineering Study which was submitted to NHDOT for comment. He said that as part of the engineering study, four (4) alternatives were presented: Alternative 1 – 5' Bike Lane Shoulders at a cost of \$1.2 million, Alternative 2 – Off-Road Shared Bike Path at a cost of \$1.1 million, Alternative 3 – 4' Bike Lane from Hersey Lane to Bennett Way at a cost of \$809,200, and Alternative 4 – No Action at a cost of \$0. He stated that the total amount approved by the State and Feds was \$809,292 and said when the study was approved, he would come to the Town Council with a resolution to move forward with one of the options. Town Administrator Fournier said that all

contracts had been signed to begin work on the **Downtown Pedestrian Improvement Projects**, and that a pre-construction meeting would be held with DOT in the coming weeks.

Discussion: Chairman Levy said with respect to Alternative 3 for the Bike Path, it was his understanding that it may come in higher when construction costs were known. Town Administrator Fournier said if the bid came in higher, he would recommend to the Council not to accept the bid and the project would not be done. Councilor Pike asked if the MacIntosh Well coming online would make a big difference in the water situation. Town Administrator Fournier said it would be online in August or early September and that it should alleviate the problem but would not solve it. He said the water was starting to be tested for the blend in the system, but that they were still looking for other sources of water for the Town. Councilor Thompson asked if it was wrong to assume that one more well at the current water levels might not be enough. Town Administrator Fournier said it would probably bring them back to where they needed to be, but he was asking residents to conserve due to the large recent withdrawals of water.

COMMITTEE REPORTS

Councilor Weinstein stated that the *Budget Committee* had met last week. She said there were presentations from Town Administrator Fournier and School Business Administrator Christine Blouin about the current budget status of the Town and the School, and that they would meet again in August.

Chairman Levy asked Councilor Pike to give an overview of the *Joint Town Council/School Board Meeting* held the previous evening. Councilor Pike said the take-away from the meeting was an endorsement to allow Town Administrator Fournier and the new School Superintendent Meredith Nadeau to work towards looking for ways to share services and ways to consolidate some of the functions of the Town and School. He said they hoped to increase value by saving money or providing higher quality services, and they hoped to hear something by mid-August and would hold another joint Town Council/School Board meeting. He said all School Board and Town Council members were present and there had been good discussion. He said the Sub-Committee of two Councilors and two School Board Members also planned to visit Cape Elizabeth, ME where they already had a kind of sharing between the Town Administration and the School Administration.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2015-2016-46 Resolution Relating to Discontinuing Elm Drive

Vice Chair Nazzaro made a motion to approve *Resolution #2015-2016-46 Resolution Relating to Discontinuing Elm Drive*, which was seconded by Councilor Thompson.

Town Administrator Fournier said the situation involved the owners of the property on Elm Drive, and stated there was no record of ever recognizing Elm Drive as being part of the Town. He said the owners acknowledged that it was a driveway for the buildings on the property. He said the property was not

owned or maintained by the Town, and the Town Attorney had recommended a formal vote be held to officially discontinue Elm Drive.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-46 Resolution Relating to Discontinuing Elm Drive* was approved by a vote of 7-0

Resolution #2015-2016-47 Resolution Relating to Replacing a Playground Slide

Councilor Weinstein made a motion to approve *Resolution #2015-2016-47 Resolution Relating to Replacing a Playground Slide*, which was seconded by Councilor Thompson.

Recreation Director Jim Hilton stated that the slide portion of the equipment at Leo Landroche Park had been vandalized and was not safe, and that it would cost \$8,000 to replace. He said the subsequent inspection of the slide found two other pieces that also needed to be replaced as the structure was 16 years old. He said they had approximately \$108,000 in the Recreation Revolving Fund and felt it was a good thing to do. Town Administrator Fournier stated that if the slide was not replaced, the playground would have to be shut down and that was the reason for the emergency purchase.

Discussion: Councilor Thompson asked who had inspected the slide, and Recreation Director Hilton said GameTime had done the inspection and would install the equipment. Councilor Weinstein asked if they had any recourse due to the vandalism, and Recreation Director Hilton said there was insurance. He said the area had been closed off completely which resulted in almost half of the Playground being unusable and there had been a lot of complaints. Interim Finance Director Matt Angell said he had made the decision as the playground needed to be safe, and they could file an insurance claim afterward. Councilor Pike asked how much of the money might be coming back to them from insurance and Interim Finance Director Angell said it would depend on the claims adjustor and how they valued the asset at the time of the vandalism. He said that based on the age of the equipment, he expected hardly anything would be returned.

Councilor Bowden said the cost of the slide was \$8,000 and asked what other pieces were needed. Recreation Director Hilton said there was a round crawl through part attached to the edge of the slide which was cracked, and that the main structure held it in place. Town Administrator Fournier said the crawl-through piece was approximately \$2,500, and that other costs plus installation would not exceed \$15,000. Chairman Levy asked if they got a firm price to repair the slide and Recreation Director Hilton said it could only be replaced as it was molded plastic. Vice Chair Nazzaro asked if there were any cameras in the Rec Department or if they should consider installing them. Recreation Director Hilton said there was no power anywhere in that area, and Town Administrator Fournier said they could look into the cost of installing cameras. Chairman Levy questioned not getting another bid, and Recreation Director Hilton said that GameTime had installed the structure 16 years ago for \$44,000 and was the lowest bidder. Town Administrator Fournier explained that they were not replacing the entire structure and needed to purchase the slide from the same company so the piece would fit in with the system.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-47 Resolution Relating to Replacing a Playground Slide* was approved by a vote of 7-0.

Resolution #2015-2016-48 Resolution Relating to Auditor Selection

Vice Chair Nazzaro made a motion to approve *Resolution #2015-2016-48 Resolution Relating to Auditor Selection*, which was seconded by Councilor Bowden.

Town Administrator Fournier stated that the auditing firm hired last year had quit and a new firm had to be found immediately, and said Macpage LLC had stepped in to complete the Town Audit. He said they went out to bid soliciting auditing firms to continue for a 1-year period, all three firms had been interviewed, and he was recommending Macpage LLC. Interim Finance Director Angell said all three firms were well-qualified and that he had given it up to the committee to make the choice.

Discussion: Vice Chair Nazzaro asked who was on the committee and Interim Finance Director Angell said the committee was composed of the Town Administrator, the Financing Accountant and the Financing Payroll Clerk, and the Town-Clerk/Tax Collector and Assistant Tax Collector, though 2 members were on vacation. He said he wanted to make sure the committee was composed of the people who dealt with the auditors the most. Town Administrator Fournier said the committee included himself, the Town Clerk/Tax Collector, and their Town Accountant. Chairman Levy asked if there was any reason that for \$8,000 they did not go with the other company, and Town Administrator Fournier said during the interim process he felt Macpage LLC would provide better service than Vachon Clukay & Company PC.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-48 Resolution Relating to Auditor Selection* was approved by a vote of 6-1.

Resolution #2015-2016-49 Resolution Relating to Transferring Funds from the Downtown TIF Capital Reserve Fund

Councilor Bowden made a motion to approve *Resolution #2015-2016-49 Resolution Relating to Transferring Funds from the Downtown TIF Capital Reserve Fund*, which was seconded by Councilor Burns.

Interim Finance Director Angell said this referred to paying the service related to the Downtown TIF. He said the surplus funds from the Downtown TIF had been put into a capital reserve fund to pay future debt service. Councilor Thompson asked the end date of the service and Interim Finance Director Angell said the last payment would be made on January 15, 2023. Chairman Levy asked if money was actually being transferred. Interim Finance Director Angell said they had to make a formal request of the Trustee and Trust Funds to hold the funds, and they were now holding approximately \$598,000 to pay for this debt service. He said they were moving money from one account to the other and then paying the bank. Councilor Thompson asked that he explain again why they could not just pay the debt off. Interim Finance Director Angell said the Town Council was the agent to expend out of this fund, and Town Administrator Fournier added that there were no provisions to allow buy out of the Bond.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-49 Resolution Relating to Transferring Funds from the Downtown TIF Capital Reserve Fund* was approved by a vote of 7-0

Resolution #2015-2016-50 Resolution Relating to the Town's Investment Policy

Councilor Thompson made a motion to approve *Resolution #2015-2016-50 Resolution Relating to the Town's Investment Policy*, which was seconded by Councilor Weinstein.

Town Administrator Fournier said that by State Law the Town Council must adopt a new Investment Policy annually, and said there were no changes from last year. Interim Finance Director Angell said the change he requested had been to remove the portion stipulating they had to use a list provided by the State Treasurer, who had stopped that process several years ago, and he said that portion had been eliminated from the current version.

Discussion: Chairman Levy asked if there was any money currently in accounts that were not FDIC covered up to \$250,000 insurance. Interim Finance Director Angell said all banks they used were covered, and that beyond that amount they provided collateralization through an insurance program. He said the reinsurance was done with a bank in Philadelphia and they received statements periodically on the amounts. Chairman Levy questioned the language on page 112 of the packet. Interim Finance Director Angell stated that it basically said they were limiting the selection of the banks to the State pool and banks with a presence in New Hampshire, or banks chartered by the State or Federal Government, and that they must have some outside collateralization. Chairman Levy asked about taking out a CD with funds, and Interim Finance Director Angell said he needed the money on hand to pay large invoices before they were reimbursed from the State. Chairman Levy asked why they could not use a bank outside of New Hampshire, and Interim Finance Director Angell said they could if the bank was able to pledge securities. Town Administrator Fournier said municipalities could not invest like a business and very few outside banks could meet the strict standards.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-50 Resolution Relating to the Town's Investment Policy* was approved by a vote of 7-0.

Resolution #2015-2016-51 Resolution Relating to Police Station and Recreation Center Siding Replacement and Repairs

Councilor Weinstein made a motion to approve *Resolution #2015-2016-51 Resolution Relating to Police Station and Recreation Center Siding Replacement and Repairs*, which was seconded by Councilor Burns.

Public Works Director Rick Malasky said he had sent out bids to eleven companies and received two quotes back to replace the siding on the Police Station and the Community Center with vinyl. He said the upper trim would be wrapped in Aluminum and everything at the bottom would be AZEK. He said the siding colors would remain the same and the AZEK trim would be white. He said in the past they had spent \$15,000 to paint the Community Center and approximately \$5,800 for the Police Department, and that the new siding would eliminate maintenance costs except for pressure washing from time to time and address the wood rot of the buildings.

Discussion: Interim Finance Director Angell said they previously went out to bid to replace the siding only halfway, but no one wanted to touch the project for only half the work. Vice Chair Nazzaro said it was

great they were using a sustainable material and felt it was a good use of the funds, but said that every time money came out of the Building Improvement Capital Reserve Fund they had requested to see the long-term plan for the fund. Town Administrator Fournier said that message would be given to the overseer of Buildings & Grounds to prepare that document as well. Chairman Levy asked why they were not separate resolutions, and Town Administrator Fournier said the same company was doing one project for two building and the amounts were broken down in the resolution.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-51 Resolution Relating to Police Station and Recreation Center Siding Replacement and Repairs* was approved by a vote of 6-1.

ORDINANCES AND RESOLUTIONS IN THE 3RD READING - None

ITEMS LAID ON THE TABLE – None

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2015/2016-52 Resolution Authorizing the Designation of a Portion of Route 152 as an Economic Recovery Zone

Chairman Levy read *Resolution #2015/2016-52 Resolution Authorizing the Designation of a Portion of Route 152 as an Economic Recovery Zone* in full.

Resolution #2015-2016-53 Resolution for Ward #2 Heating Oil, Liquid Propane, Regular Gasoline, and Clear Diesel Contracts

Chairman Levy read *Resolution #2015-2016-53 Resolution for Ward #2 Heating Oil, Liquid Propane, Regular Gasoline, and Clear Diesel Contracts* in full.

Resolution #2015-2016-54 Resolution Relating to Vehicle Maintenance

Chairman Levy read *Resolution #2015-2016-54 Resolution Relating to Vehicle Maintenance* in full.

Resolution #2015-2016-55 Resolution Relating to Health Trust Membership Agreement

Chairman Levy read *Resolution #2015-2016-55 Resolution Relating to Health Trust Membership Agreement* in full.

CORRESPONDENCE/CLOSING COMMENTS

Town Council Regular Meeting
June 1, 2016

Councilor Pike said that with regard to the designation of Route 152 as an Economic Recovery Zone, he felt it made sense to let the Planning Board have a chance to review it before it came to the Council. Town Administrator Fournier said as action was taken at the second meeting, the Council could make a motion to table the resolution where it would remain until the Council voted to remove it.

Vice Chair Nazzaro said he had seen correspondence about the Memorial Day Parade, and said the Commander of the American Legion had made the call to cancel based on inclement weather. He said he assured people this was not meant as a slight to veterans and that the event would not be rescheduled.

Councilor Weinstein said it was nice to see Newmarket in the paper for a positive reason in regard to the partnership with other seacoast area police departments in a new recovery center in Portsmouth, and thanked Policy Chief Cyr for his leadership.

NEXT MEETING

The next meeting of the Town Council is scheduled for June 15, 2016.

ADJOURNMENT

Councilor Bowden made a motion to adjourn the meeting, which was seconded by Councilor Weinstein. The meeting was adjourned at 8:07 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

June 15, 2016

Tax Bills: The Town Clerk - Tax Collector issued the tax bills during the first week of June. These bills will be due July 5.

Attached to this report is a Tax Payers' Whitepaper for the fiscal year ending 2016. What this shows is exactly how much the average homeowner pays for each of the Town Departments. For example, the average home value in Newmarket is \$250,000. A person living in a \$250,000 home pays, \$4.01 annually for the Town Council services, \$266.74 annually for police services and \$69.49 for Fire and Rescue Services.

Summer Schedule: Earlier this year, I suggested that we schedule only one meeting in each the months of July and August. In the past, we have had difficulties trying to get quorums due to vacations. If there is no objections, I will cancel the July 6 and August 3 Town Council meetings.

FY2016 Operating Budget: At the end of May, with 92% of the year completed, we remain under budget for expenditures. We have expended 87% of the general fund and overall have expended 85% of the total budget. The areas that are not normal is they Town Administrator Office Budget is 105% expended due to the MRI consulting contract.

Revenues are higher than anticipated. We budgeted \$23.3M in revenues, and we have collected \$23.9M. This includes an additional \$123,162 in unexpected property taxes, \$43,374 in motor vehicle registrations, \$63,000 in Ambulance receipts, and \$43,000 refund from the NH HealthTrust. Building permits are right on schedule.

After discussions with the Finance Director, we are anticipating that we will come in right on budget with expenditures and will be higher than anticipated for revenues. We will not have those final figures until the end of the fiscal year.

Online Permitting Software: The Director of IT, Building Inspector, and the Building Inspector's Administrative Assistant and I met with a company that provides online permitting for a number of items. We were very impressed with it and will be moving forward with implementing it. We hope to have this live by end of summer.

Website Redesign: Shortly, we will be releasing an update to the town website. We first updated it about

3 years ago. During that time we have heard suggestions to simplify the site. In addition, we are redesigning it to how people are actually using the internet today. Many people no longer access websites from a computer, but from a tablet or mobile device. The new design will make it much more user friendly for these individuals.

ONGOING PROJECTS

*****This will be a new section in my monthly reports. I will not orally report this to the Town Council at the meeting, but will use this as a chance to update on any developments in ongoing projects. *****

Rt. 108 South Bike Lane Project: We have submitted the engineering revision to the NHDOT for review. We have not received input.

Rt. 108 Water Line Replacement: Earth Construction is finishing up the project, and we will be installing new electrical lines shortly.

Sean Greig, the Engineering firm and I are currently negotiating penalties that may be assessed against Earth Construction for delaying the project last fall about 8 days. We are looking for a reduction in cost or other services.

Organizational Study: MRI has met with all Department Heads and is now compiling a report for the Town Council and I. They attended the joint meeting between the Town Council and School Board and will incorporate this in their recommendations.

Shared Services: After the Town Council/School Board joint meeting, I have begun research into shared services between the two. I am working with the current Finance Director to see what we can do as well.

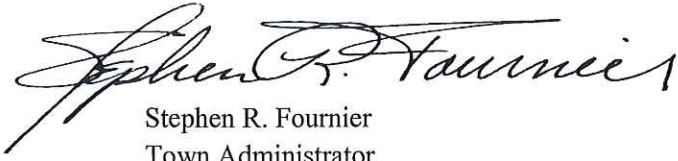
I am meeting with my counterparts from Stratham, Exeter and Durham next week to interview an intern candidate. The purpose of their internship will be to examine possible shared services between our three communities.

Solid Waste: The Towns of Newfields, Newmarket and Stratham are composing an RFP for Solid Waste and Recycling Services. We will be issuing it this summer.

Road Study: UNH is currently undergoing final testing of their software. They will meet with the Department of Public Works Director when this is completed to finalize the forecasting portion.

Downtown Pedestrian Improvements: All contracts have been signed between the Town and Target Construction. We are currently in the process of scheduling a preconstruction meeting.

Respectfully Submitted,


Stephen R. Fournier
Town Administrator

TAXPAYER WHITE PAPER FY16
Town of Newmarket

Median Home Value	\$ 250,000.00
Tax Rate	\$ 24.96
Total Tax Bill:	\$ 6,240.00

BREAKDOWN OF TAX RATE:

	Tax Rate Brkdwn	Avg. Home	Your Taxes
County	\$ 1.07	\$ 267.50	\$ 267.50
State Education	\$ 2.46	\$ 615.00	\$ 615.00
Town	\$ 6.02	\$ 1,505.00	\$ 1,463.42
Schools	\$ 15.41	\$ 3,852.50	\$ 3,852.50
Tax Rate:	\$ 24.96	\$ 6,240.00	\$ 6,198.42

Insert
Your Assessed
Value In The
Purple Field

DETAIL COST OF SERVICES (what you pay annually):

COUNTY:						
	Taxes on	Taxes on	Taxes on	Taxes on	Taxes on	Taxes on
Home Assessed Value	\$ 250,000	\$ 300,000	\$ 350,000	\$ 400,000	\$ 250,000	\$ 250,000
Total County Portion of Tax Bill	\$ 267.50	\$ 321.00	\$ 374.50	\$ 428.00	\$ 267.50	\$ 267.50

STATE EDUCATION:

	Taxes on	Taxes on	Taxes on	Taxes on	Taxes on	Taxes on
Home Assessed Value	\$ 250,000	\$ 300,000	\$ 350,000	\$ 400,000	\$ 250,000	\$ 250,000
Total State Education Portion of Tax Bill	\$ 615.00	\$ 738.00	\$ 861.00	\$ 984.00	\$ 615.00	\$ 615.00

LOCAL EDUCATION:

	Taxes on	Taxes on	Taxes on	Taxes on	Taxes on	Taxes on
Home Assessed Value	\$ 250,000	\$ 300,000	\$ 350,000	\$ 400,000	\$ 250,000	\$ 250,000
Total Local Education Portion of Tax Bill	\$ 3,852.50	\$ 4,623.00	\$ 5,393.50	\$ 6,164.00	\$ 3,852.50	\$ 3,852.50

TOWN:

	Expenditure (Budgeted \$)	Taxes on \$ 250,000	Taxes on 300,000	Taxes on 350,000	Taxes on 400,000	Taxes on \$ 250,000
Home Assessed Value		\$ 250,000	\$ 300,000	\$ 350,000	\$ 400,000	\$ 250,000
Town Council	\$ 19,300.00	\$ 4.01	\$ 4.82	\$ 5.62	\$ 6.42	\$ 4.01
Town Administrator	\$ 176,994.00	\$ 36.80	\$ 44.17	\$ 51.53	\$ 58.89	\$ 36.80
Finance Department	\$ 200,975.00	\$ 41.79	\$ 50.15	\$ 58.51	\$ 66.87	\$ 41.79
Human Resources	\$ 1,371,879.00	\$ 285.27	\$ 342.32	\$ 399.38	\$ 456.43	\$ 285.27
Town Clerk/Town Collector	\$ 162,270.00	\$ 33.74	\$ 40.49	\$ 47.24	\$ 53.99	\$ 33.74
Code enforcement	\$ 67,253.00	\$ 13.98	\$ 16.78	\$ 19.58	\$ 22.38	\$ 13.98
Welfare	\$ 48,220.00	\$ 10.03	\$ 12.03	\$ 14.04	\$ 16.04	\$ 10.03
Assessor	\$ 63,900.00	\$ 13.29	\$ 15.94	\$ 18.60	\$ 21.26	\$ 13.29
Legal	\$ 80,000.00	\$ 16.64	\$ 19.96	\$ 23.29	\$ 26.62	\$ 16.64
Planning	\$ 129,153.00	\$ 26.86	\$ 32.23	\$ 37.60	\$ 42.97	\$ 26.86
Conservation Commission	\$ 1,941.00	\$ 0.40	\$ 0.48	\$ 0.57	\$ 0.65	\$ 0.40
Economic Development	\$ 1,000.00	\$ 0.21	\$ 0.25	\$ 0.29	\$ 0.33	\$ 0.21
Debt Service	\$ 131,959.00	\$ 27.44	\$ 32.93	\$ 38.42	\$ 43.90	\$ 27.44
Information Technology	\$ 162,139.00	\$ 33.72	\$ 40.46	\$ 47.20	\$ 53.94	\$ 33.72
Police	\$ 1,282,772.00	\$ 266.74	\$ 320.09	\$ 373.44	\$ 426.79	\$ 266.74
PW Administration	\$ 417,347.00	\$ 86.78	\$ 104.14	\$ 121.50	\$ 138.85	\$ 86.78
Roadway and sidewalk	\$ 386,570.00	\$ 80.38	\$ 96.46	\$ 112.54	\$ 128.61	\$ 80.38
Street Lighting	\$ 46,250.00	\$ 9.62	\$ 11.54	\$ 13.46	\$ 15.39	\$ 9.62
Bridges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings and grounds	\$ 468,202.00	\$ 97.36	\$ 116.83	\$ 136.30	\$ 155.77	\$ 97.36
Cemetery	\$ 36,963.00	\$ 7.69	\$ 9.22	\$ 10.76	\$ 12.30	\$ 7.69
Vehicles	\$ 197,700.00	\$ 41.11	\$ 49.33	\$ 57.55	\$ 65.78	\$ 41.11
Fire Rescue	\$ 334,185.00	\$ 69.49	\$ 83.39	\$ 97.29	\$ 111.19	\$ 69.49
Emergency Management	\$ 1,950.00	\$ 0.41	\$ 0.49	\$ 0.57	\$ 0.65	\$ 0.41
Grants	\$ 69,300.00	\$ 14.41	\$ 17.29	\$ 20.17	\$ 23.06	\$ 14.41
Social Services Grants	\$ 33,026.00	\$ 6.87	\$ 8.24	\$ 9.61	\$ 10.99	\$ 6.87
Capital Reserve	\$ 377,949.00	\$ 78.59	\$ 94.31	\$ 110.03	\$ 125.75	\$ 78.59
Library	\$ 314,033.00	\$ 65.30	\$ 78.36	\$ 91.42	\$ 104.48	\$ 65.30
Recreation	\$ 210,407.00	\$ 43.75	\$ 52.50	\$ 61.25	\$ 70.00	\$ 43.75
Solid Waste	\$ 443,981.00	\$ 92.32	\$ 110.79	\$ 129.25	\$ 147.72	\$ 92.32
Total Town Portion of Tax Bill	\$ 7,237,618	\$ 1,505.00	\$ 1,806.00	\$ 2,107.00	\$ 2,408.00	\$ 1,463.42

Town of Newmarket, New Hampshire
Expense Report^{a, b}
For the Period Ended May 31, 2016

Fiscal Year 2016												Fiscal Year 2015					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected					
Town Council			19,300.00	566.25	19,254.20	45.80	100%	19,050.00	708.75	19,775.19	-725.19	104%					
Town Administrator			176,994.00	18,332.36	185,989.71	-8,995.71	105%	176,027.00	12,692.60	157,268.00	18,759.00	89%					
Finance			200,975.00	19,264.75	159,646.69	41,328.31	79%	199,175.00	12,849.30	155,391.76	43,783.24	78%					
Human Resource			1,371,879.00	90,858.01	1,238,240.42	133,638.58	90%	1,385,709.00	114,955.02	1,142,605.38	243,103.62	82%					
Town Clerk/Tax Collector			162,270.00	15,355.07	148,469.81	13,800.19	91%	166,544.00	12,459.14	140,462.59	26,081.41	84%					
Recreation G.F.			210,407.00	15,940.27	194,792.61	15,614.39	93%	204,114.00	15,775.47	175,858.09	28,255.91	86%					
Code Enforcement			67,253.00	5,434.76	63,129.94	4,123.06	94%	66,723.00	5,138.87	61,751.40	4,971.60	93%					
Direct Assistance			48,220.00	1,222.28	25,000.56	23,219.44	52%	64,720.00	3,869.08	28,575.97	36,144.03	44%					
Assessing			63,900.00	12.80	49,515.97	14,384.03	77%	66,723.00	4,696.62	38,356.00	28,367.00	57%					
Legal			80,000.00	15,852.44	80,198.26	-198.26	100%	75,000.00	75.50	68,792.19	6,207.81	92%					
Planning			129,153.00	8,738.15	102,218.13	26,934.87	79%	128,153.00	11,694.70	101,563.32	26,589.68	79%					
Conservation			1,941.00	135.00	2,108.12	-167.12	109%	1,941.00	202.50	2,394.97	-453.97	123%					
Economic Development			1,000.00	0.00	0.00	1,000.00	0%	1,000.00	90.00	13,450.00	-12,450.00	1345%					
Debt Services			131,959.00	0.00	134,158.32	-2,199.32	102%	141,550.00	0.00	138,458.32	3,091.68	98%					
Information Technology			131,752.00	9,544.71	117,084.08	14,667.92	89%	140,152.00	7,261.20	112,436.13	27,715.87	80%					
Channel 13			30,387.00	2,807.73	24,979.56	5,407.44	82%	29,387.00	1,687.40	24,967.35	4,419.65	85%					
Police			1,308,012.00	118,828.04	1,104,558.28	203,453.72	84%	1,264,752.00	108,805.26	1,095,577.53	169,174.47	87%					
Public Works Administration			417,347.00	30,073.07	356,603.21	60,743.79	85%	417,247.00	29,365.68	403,195.93	14,051.07	97%					
Roadways & Sidewalks			386,570.00	7,732.48	259,548.09	127,021.91	67%	384,070.00	4,431.80	383,173.06	896.94	100%					
Street Lights			46,250.00	4,641.76	43,131.32	3,118.68	93%	46,250.00	3,819.37	40,860.62	5,389.38	88%					
Building & Grounds			468,202.00	37,233.35	418,827.16	49,374.84	89%	449,362.00	36,045.42	441,188.55	8,173.45	98%					
Cemetery			36,963.00	2,594.34	24,548.11	12,414.89	66%	36,963.00	2,983.47	23,428.60	13,534.40	63%					
Vehicle			197,700.00	18,756.08	167,826.48	29,873.52	85%	174,810.00	16,172.71	204,309.13	-29,499.13	117%					

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended May 31, 2016

			Fiscal Year 2016				Fiscal Year 2015					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Fire & Rescue			334,185.00	27,749.90	327,462.17	6,722.83	98%	335,785.00	27,933.79	320,454.06	15,330.94	95%
Emergency Management			1,950.00	0.00	1,742.00	208.00	89%	1,950.00	0.00	0.00	1,950.00	0%
Grants			69,300.00	0.00	30,770.00	38,530.00	44%	67,048.00	0.00	53,325.00	13,723.00	80%
Social Service Grant			43,429.00	4,000.00	40,429.00	3,000.00	93%	45,023.00	0.00	37,323.00	7,700.00	83%
General Fund			6,137,298.00	455,673.60	5,320,232.20	817,065.80	87%	6,089,228.00	433,713.65	5,384,942.14	704,285.86	88%
Library			314,033.00	24,775.00	276,703.59	37,329.41	88%	303,736.00	23,222.59	261,806.79	41,929.21	86%
Recreation			199,670.00	11,994.80	195,577.95	4,092.05	98%	191,172.00	6,437.12	142,063.44	49,108.56	74%
Solid Waste			443,981.00	64,873.12	393,573.89	50,407.11	89%	449,611.00	43,691.18	352,002.59	97,608.41	78%
Water			583,051.00	43,418.56	419,116.40	163,934.60	72%	469,062.00	27,710.94	414,518.61	54,543.39	88%
Sewer			937,237.00	58,139.38	718,742.15	218,494.85	77%	847,896.00	58,395.02	698,932.13	148,963.87	82%
Total Operating Budget			8,615,270.00	658,874.46	7,323,946.18	1,291,323.82	85%	8,350,705.00	593,170.50	7,254,265.70	1,096,439.30	87%

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended May 31, 2016

Fiscal Year 2016												Fiscal Year 2015											
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected											
Town Council	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	11,000.00	0.00	100%	11,000.00	0.00	11,000.00	0.00	100%											
	01-401-103-0000	TC - PART-TIME	7,800.00	566.25	8,205.00	-405.00	105%	7,800.00	708.75	8,190.00	-390.00	105%											
	01-401-190-0000	TC - TRAINING	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%											
	01-401-202-0000	TC - GENERAL SUPPLIES	250.00	0.00	49.20	200.80	20%	0.00	0.00	405.19	-405.19	0%											
	01-401-222-0000	TC - COMMITTEE SUPPORT	0.00	0.00	0.00	0.00	0%	0.00	0.00	180.00	-180.00	0%											
			19,300.00	566.25	19,254.20	45.80	100%	19,050.00	708.75	19,775.19	-725.19	104%											
	01-402-101-0000	TA - FULL TIME SALARIES	129,394.00	10,138.08	127,333.98	2,060.02	98%	129,394.00	9,510.30	113,617.01	15,776.99	88%											
	01-402-103-0000	TA - PART TIME SALARIES	4,000.00	0.00	2,065.39	1,934.61	52%	4,000.00	91.05	3,473.57	526.43	87%											
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,000.00	278.26	3,641.32	-641.32	121%	3,000.00	900.27	3,003.15	-3.15	100%											
	01-402-201-0000	TA - POSTAGE	3,000.00	170.70	3,010.46	-10.46	100%	3,000.00	139.13	2,006.37	993.63	67%											
Town Administrator	01-402-202-0000	TA - GENERAL SUPPLIES	11,000.00	404.20	6,378.77	4,621.23	58%	10,883.00	662.43	10,390.40	492.60	95%											
	01-402-301-0000	TA - COMMUNICATION SERVICES	4,100.00	329.27	3,610.17	489.83	88%	4,000.00	329.20	3,623.56	376.44	91%											
	01-402-310-0002	TA - DUES/SUBSCRIPTIONS	9,000.00	0.00	8,718.67	281.33	97%	8,000.00	0.00	10,130.82	-2,130.82	127%											
	01-402-310-0003	TA - ADVERTISING	2,500.00	40.00	1,731.07	768.93	69%	2,500.00	339.22	3,168.15	-668.15	127%											
	01-402-310-0005	TA - BOOKS	500.00	69.08	524.69	-24.69	105%	750.00	0.00	300.00	450.00	40%											
	01-402-402-0000	TA - EQUIPMENT MAINTENANCE	5,000.00	472.00	6,568.90	-1,568.90	131%	5,000.00	721.00	4,753.61	246.39	95%											
	01-402-501-0000	TA - PRINTING/PUBLISHING	3,000.00	1,447.60	2,665.60	334.40	89%	3,000.00	0.00	2,801.36	198.64	93%											
	01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	4,983.17	19,740.69	-17,240.69	790%	2,500.00	0.00	0.00	2,500.00	0%											
			176,994.00	18,332.36	185,989.71	-8,995.71	105%	176,027.00	12,692.60	157,268.00	18,759.00	89%											
	Finance																						
01-403-100-0000	FINANCE - ELECTED OFFICIALS	900.00	0.00	0.00	900.00	0%	5,900.00	416.67	4,583.37	1,316.63	78%												
01-403-101-0000	FINANCE - FULL TIME SALARIES	163,725.00	18,273.82	138,437.77	25,287.23	85%	158,725.00	11,496.28	122,184.19	36,540.81	77%												
01-403-103-0000	FINANCE - PART TIME SALARIES	5,000.00	416.67	4,583.37	416.63	92%	0.00	0.00	0.00	0.00	0%												
01-403-190-0000	FINANCE- TRAINING/STAFF DEVELOPMENT	0.00	0.00	99.12	-99.12	0%	1,000.00	0.00	0.00	1,000.00	0%												
01-403-202-0000	FINANCE - GENERAL SUPPLIES	5,000.00	32.99	3,127.75	1,872.25	63%	5,600.00	464.29	5,026.70	573.30	90%												
01-403-301-0000	FINANCE - COMMUNICATIONS SERVICES	2,400.00	205.04	2,256.20	143.80	94%	2,300.00	204.56	2,033.41	266.59	88%												
01-403-310-0001	FINANCE - BUDGET COMMITTEE EXPENSE	600.00	0.00	18.96	581.04	3%	200.00	0.00	0.00	200.00	0%												
01-403-310-0002	FINANCE - DUES/SUBSCRIPTIONS	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%												
01-403-310-0003	FINANCE - ADVERTISING	1,000.00	336.23	336.23	663.77	34%	2,000.00	0.00	152.95	1,847.05	8%												
01-403-402-0000	FINANCE - EQUIPMENT MAINTENANCE	600.00	0.00	446.29	153.71	74%	2,600.00	267.50	861.14	1,738.86	33%												
01-403-703-0000	FINANCE - AUDIT	21,450.00	0.00	10,341.00	11,109.00	48%	20,550.00	0.00	20,550.00	0.00	100%												
Finance			200,975.00	19,264.75	159,646.69	41,328.31	79%	199,175.00	12,849.30	155,391.76	43,783.24	78%											

Town of Newmarket, New Hampshire
Expense Report^{a, b}
For the Period Ended May 31, 2016

Fiscal Year 2016							Fiscal Year 2015						
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	
	01-404-150-0000	EMP BEN - FICA	111,000.00	8,323.75	100,075.55	10,924.45	90%	172,772.00	8,689.80	103,363.39	69,408.61	60%	
	01-404-151-0000	EMP BEN - MEDICARE	43,407.00	3,045.11	37,253.69	6,153.31	86%	40,407.00	3,096.36	36,724.03	3,682.97	91%	
	01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTING	750.00	69.75	821.00	-71.00	109%	1,000.00	0.00	393.00	607.00	39%	
	01-404-155-0000	EMP BEN - HEALTH INSURANCE	526,976.00	45,397.46	477,277.23	49,698.77	91%	518,565.00	75,378.96	477,347.18	41,217.82	92%	
	01-404-156-0000	EMP BEN - NH RETIREMENT	397,313.00	31,387.35	370,814.15	26,498.85	93%	397,313.00	28,647.67	353,664.48	43,648.52	89%	
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENE	25,575.00	2,655.55	21,378.48	4,196.52	84%	28,639.00	299.36	19,858.50	8,780.50	69%	
	01-404-160-0000	EMP BEN - WORKERS COMPENSATION	113,990.00	-563.00	114,838.59	-848.59	101%	53,965.00	-1,157.13	44,746.22	9,218.78	83%	
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	6,523.00	0.00	2,797.28	3,725.72	43%	6,212.00	0.00	4,202.31	2,009.69	68%	
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	600.00	542.04	686.04	-86.04	114%	600.00	0.00	588.00	12.00	98%	
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	2,500.00	0.00	1,673.41	826.59	67%	0.00	0.00	788.27	-788.27	0%	
	01-404-197-0000	EMP BEN - MERIT INCREASE POOL	35,000.00	0.00	0.00	35,000.00	0%	50,000.00	0.00	0.00	50,000.00	0%	
	01-404-198-0000	EMP BEN - LONGEVITY	18,675.00	0.00	15,750.00	2,925.00	84%	17,325.00	0.00	14,625.00	2,700.00	84%	
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSURANCE	89,570.00	0.00	93,845.00	-4,275.00	105%	98,911.00	0.00	85,305.00	13,606.00	86%	
	01-404-504-0007	EMP BEN - INSURANCE DEDUCTIBLES	0.00	0.00	1,030.00	-1,030.00	0%	0.00	0.00	1,000.00	-1,000.00	0%	
Human Resource			1,371,879.00	90,858.01	1,238,240.42	133,638.58	90%	1,385,709.00	114,955.02	1,142,605.38	243,103.62	82%	
	01-405-101-0000	TC/TC - FULL TIME SALARIES	101,548.00	8,146.36	94,752.22	6,795.78	93%	99,362.00	7,811.32	89,944.95	9,417.05	91%	
	01-405-103-0000	TC/TC - PART TIME SALARIES	27,410.00	2,066.85	27,765.63	-355.63	101%	26,581.00	2,394.21	27,048.71	-467.71	102%	
	01-405-103-0070	TC/TC PT - ELECTION OFFICIALS	5,106.00	0.00	5,055.00	51.00	99%	6,540.00	0.00	3,980.25	2,559.75	61%	
	01-405-190-0000	TC/TC - TRAINING STAFF DEVELOPMENT	2,600.00	273.18	1,011.68	1,588.32	39%	3,570.00	260.00	1,572.80	1,997.20	44%	
	01-405-201-0000	TC/TC - POSTAGE	8,966.00	785.83	7,549.73	1,416.27	84%	6,966.00	536.40	7,216.98	-250.98	104%	
	01-405-201-1000	TC/TC - SPECIAL POSTAGE	0.00	0.00	0.00	0.00	0%	5,600.00	0.00	0.00	5,600.00	0%	
	01-405-202-0000	TC/TC - GENERAL SUPPLIES	3,300.00	242.09	2,025.71	1,274.29	61%	3,300.00	796.92	2,244.57	1,055.43	68%	
	01-405-301-0000	TC/TC - COMMUNICATION SERVICES	1,600.00	121.94	1,227.21	372.79	77%	1,600.00	122.02	1,346.81	253.19	84%	
	01-405-310-0002	TC/TC - DUES/SUBSCRIPTIONS	360.00	65.00	130.00	230.00	36%	650.00	40.00	307.90	342.10	47%	
	01-405-310-0003	TC/TC - ADVERTISING	0.00	0.00	231.33	-231.33	0%	200.00	0.00	128.80	71.20	64%	
	01-405-310-0070	TC/TC - ELECTION/REGISTRATION	4,380.00	770.00	3,584.62	795.38	82%	4,975.00	52.08	4,924.17	50.83	99%	
	01-405-402-0000	TC/TC - EQUIPMENT MAINTENANCE	1,400.00	130.00	757.00	643.00	54%	1,400.00	267.50	997.16	402.84	71%	
	01-405-702-0000	TC/TC - DEED RESEARCH	2,600.00	253.82	487.05	2,112.95	19%	2,600.00	178.69	379.59	2,220.41	15%	
	01-405-702-1000	TC/TC - CODIFICATION	500.00	0.00	1,392.63	-892.63	279%	700.00	0.00	0.00	700.00	0%	
	01-405-800-0000	TC/TC - EQUIPMENT PURCHASE	2,500.00	2,500.00	2,500.00	0.00	100%	2,500.00	0.00	369.90	2,130.10	15%	
Town Clerk/Tax Collector			162,270.00	15,355.07	148,469.81	13,800.19	91%	166,544.00	12,459.14	140,462.59	26,081.41	84%	

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended May 31, 2016

Fiscal Year 2016							Fiscal Year 2015						
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	
	01-406-101-0000	RECREATION-FULL TIME SALARIES	146,666.00	11,863.58	138,325.03	8,340.97	94%	146,666.00	11,374.22	132,279.12	14,386.88	90%	
	01-406-103-0000	RECREATION-PART TIME SALARIES	43,434.00	3,245.82	37,830.95	5,603.05	87%	35,006.00	3,115.20	26,696.80	8,309.20	76%	
	01-406-190-0000	RECREATION-TRAINING/STAFF DEVELOP.	2,000.00	0.00	2,543.13	-543.13	127%	2,000.00	0.00	1,524.83	475.17	76%	
	01-406-191-0000	RECREATION-TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%	
	01-406-192-0000	RECREATION-MEAL ALLOWANCE	300.00	0.00	78.95	221.05	26%	300.00	-0.80	27.23	272.77	9%	
	01-406-201-0000	RECREATION-POSTAGE	1,500.00	0.00	337.24	1,162.76	22%	1,500.00	0.00	817.33	682.67	54%	
	01-406-202-0000	RECREATION-GENERAL SUPPLIES	1,650.00	380.65	1,357.32	292.68	82%	1,650.00	662.33	1,185.58	464.42	72%	
	01-406-301-0000	RECREATION-COMMUNICATION SERVICE	3,288.00	282.12	2,742.15	545.85	83%	3,159.00	194.03	3,135.71	23.29	99%	
	01-406-310-0002	RECREATION-DUES/SUBSCRIPTIONS	1,233.00	0.00	1,211.31	21.69	98%	645.00	49.99	1,012.91	-367.91	157%	
	01-406-402-0000	RECREATION-EQUIP. MAINTENANCE	6,636.00	90.00	6,797.73	-161.73	102%	7,188.00	90.00	6,007.88	1,180.12	84%	
	01-406-800-0000	RECREATION-EQUIP. PURCHASE	1,200.00	0.00	1,189.27	10.73	99%	1,200.00	0.00	0.00	1,200.00	0%	
	01-406-904-0000	RECREATION-SUNRISE SUNSET SR CTR	2,200.00	78.10	2,379.53	-179.53	108%	4,500.00	290.50	3,170.70	1,329.30	70%	
Recreation G.F.			210,407.00	15,940.27	194,792.61	15,614.39	93%	204,114.00	15,775.47	175,858.09	28,255.91	86%	
	01-407-101-0000	CODE - FULL-TIME SALARIES	25,355.00	1,950.40	23,292.00	2,063.00	92%	25,355.00	1,944.31	23,398.80	1,956.20	92%	
	01-407-103-0000	CODE - PART TIME SALARIES	37,318.00	3,100.70	35,467.90	1,850.10	95%	37,318.00	2,883.39	35,751.60	1,566.40	96%	
	01-407-190-0000	CODE - TRAINING	1,000.00	0.00	814.00	186.00	81%	500.00	0.00	405.00	95.00	81%	
	01-407-201-0000	CODE - POSTAGE	130.00	3.26	63.24	66.76	49%	300.00	9.39	115.48	184.52	38%	
	01-407-202-0000	CODE - GENERAL SUPPLIES	2,700.00	159.19	2,110.05	589.95	78%	1,500.00	215.70	992.62	507.38	66%	
	01-407-301-0000	CODE - TELEPHONE	500.00	86.21	915.75	-415.75	183%	1,000.00	86.08	797.95	202.05	80%	
	01-407-310-0002	CODE - DUES/SUBSCRIPTIONS	0.00	135.00	467.00	-467.00	0%	500.00	0.00	289.95	210.05	58%	
	01-407-402-0000	CODE - EQUIPMENT MAINTENANCE	200.00	0.00	0.00	200.00	0%	200.00	0.00	0.00	200.00	0%	
	01-407-702-0000	CODE - LAB TESTING	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%	
	Code Enforcement			67,253.00	5,434.76	63,129.94	4,123.06	94%	66,723.00	5,138.87	61,751.40	4,971.60	93%
		01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	22,320.00	1,191.24	17,175.33	5,144.67	77%	21,320.00	1,568.25	16,832.56	4,487.44	79%
		01-408-190-0000	DIR ASSIST - TRAINING/STAFF DEVEL	150.00	0.00	0.00	150.00	0%	150.00	0.00	0.00	150.00	0%
01-408-202-0000		DIR ASSIST - GENERAL SUPPLIES	200.00	31.04	315.33	-115.33	158%	200.00	30.83	550.78	-350.78	275%	
01-408-310-0002		DIR ASSIST - DUES/SUBSCRIPTIONS	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%	
01-408-315-0038		DIR ASSIST - FOOD	1,500.00	0.00	0.00	1,500.00	0%	2,000.00	0.00	60.00	1,940.00	3%	
01-408-315-0039		DIR ASSIST - RENT	15,000.00	0.00	6,100.00	8,900.00	41%	30,000.00	2,270.00	10,935.00	19,065.00	36%	
01-408-315-0040		DIR ASSIST - ELECTRICITY	1,500.00	0.00	500.00	1,000.00	33%	3,000.00	0.00	0.00	3,000.00	0%	
01-408-315-0041		DIR ASSIST - HEAT	2,500.00	0.00	159.90	2,340.10	6%	3,000.00	0.00	0.00	3,000.00	0%	
01-408-315-0042		DIR ASSIST - MEDICAL	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	197.63	1,802.37	10%	
01-408-315-0043	DIR ASSIST - MISCELLANEOUS	3,000.00	0.00	750.00	2,250.00	25%	3,000.00	0.00	0.00	3,000.00	0%		
Direct Assistance			48,220.00	1,222.28	25,000.56	23,219.44	52%	64,720.00	3,869.08	28,575.97	36,144.03	44%	

Town of Newmarket, New Hampshire
Expense Report^{a, b}
For the Period Ended May 31, 2016

Function	Account Number	Account Description	Fiscal Year 2016				Fiscal Year 2015			
			Month to Date		Year to Date		Month to Date		Year to Date	
			Budget	Transactions	Transactions	Balance Year	Percent Collected	Budget	Transactions	Balance Year
Assessing	01-409-101-0000	ASSESS - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0%	16,973.00	0.00	16,973.00
	01-409-130-0000	ASSESS - CONTRACTED SERVICES	55,000.00	0.00	49,476.80	5,523.20	90%	40,000.00	4,689.50	30,554.25
	01-409-190-0000	ASSESS - TRAINING	0.00	0.00	0.00	0.00	0%	200.00	0.00	-12.75
	01-409-191-0000	ASSESS - MILEAGE	0.00	0.00	0.00	0.00	0%	250.00	0.00	250.00
	01-409-201-0000	ASSESS - POSTAGE	500.00	12.80	39.17	460.83	8%	500.00	7.12	74.47
	01-409-202-0000	ASSESS - GENERAL SUPPLIES	500.00	0.00	0.00	500.00	0%	500.00	0.00	94.53
	01-409-310-0002	ASSESS - DUES/SUBSCRIPTIONS	350.00	0.00	0.00	350.00	0%	900.00	0.00	880.00
Assessing	01-409-407-0000	ASSESS - SOFTWARE	7,550.00	0.00	0.00	7,550.00	0%	7,400.00	0.00	0.00
			63,900.00	12.80	49,515.97	14,384.03	77%	66,723.00	4,696.62	38,356.00
Legal	01-410-602-0000	LEGAL - LEGAL EXPENSES	80,000.00	15,852.44	80,198.26	-198.26	100%	75,000.00	75.50	68,792.19
			80,000.00	15,852.44	80,198.26	-198.26	100%	75,000.00	75.50	68,792.19
Planning	01-411-101-0000	PLAN - FULL TIME SALARIES	95,708.00	7,594.56	88,659.01	7,048.99	93%	95,708.00	7,368.28	86,135.29
	01-411-103-0000	PLAN - PART TIME SALARIES	2,000.00	0.00	1,345.90	654.10	67%	2,000.00	0.00	1,240.47
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPMENT	1,500.00	16.20	1,266.90	233.10	84%	1,500.00	20.13	197.73
	01-411-201-0000	PLAN - POSTAGE	2,000.00	95.34	1,757.93	242.07	88%	2,000.00	141.44	1,169.41
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	93.91	1,577.62	422.38	79%	2,000.00	1,052.93	2,564.63
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	0.00	3,000.00	1,000.00	75%	4,000.00	1,000.00	4,000.00
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	53.82	543.62	56.38	91%	600.00	53.62	591.44
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	8,345.00	0.00	490.00	7,855.00	6%	8,345.00	0.00	50.00
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	884.32	2,569.65	-569.65	128%	2,000.00	0.00	692.30
	01-411-702-0000	PLAN - TAX MAPS	1,000.00	0.00	0.00	1,000.00	0%	0.00	0.00	0.00
	01-411-703-0000	PLAN - CONTRACTED SERVICES	10,000.00	0.00	1,007.50	8,992.50	10%	10,000.00	2,058.30	4,922.05
			129,153.00	8,738.15	102,218.13	26,934.87	79%	128,153.00	11,694.70	101,563.32
Conservation	01-413-103-0000	CON COMM - PT RECORDING SECRETARY	1,000.00	135.00	1,387.50	-387.50	139%	1,000.00	202.50	1,901.25
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	7.45	52.55	12%	60.00	0.00	60.00
	01-413-202-0000	CON COMM - GENERAL SUPPLI	200.00	0.00	200.00	0.00	100%	200.00	0.00	200.00
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	390.00	0.00	363.00	27.00	93%	390.00	0.00	330.00
Economic Development	01-413-702-0000	CON COMM - CONTRACTED SERVICES	291.00	0.00	150.17	140.83	52%	291.00	0.00	163.72
			1,941.00	135.00	2,108.12	-167.12	109%	1,941.00	202.50	2,394.97
Debt Services	01-414-310-0000	ECON DEV - OPERATING EXPENSE	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	13,360.00
	01-414-702-0000	ECON DEV - CONTRACTED SERVIC	0.00	0.00	0.00	0.00	0%	0.00	90.00	-90.00
Debt Services	01-418-950-0000	DEBT SER - PRINCIPLE	100,000.00	0.00	100,000.00	0.00	100%	100,000.00	0.00	100,000.00
	01-418-951-0000	DEBT SER - INTEREST	31,959.00	0.00	34,158.32	-2,199.32	107%	41,550.00	0.00	38,458.32
Debt Services			131,959.00	0.00	134,158.32	-2,199.32	102%	141,550.00	0.00	138,458.32
										3,091.68

Town of Newmarket, New Hampshire
Expense Report^{a,b}
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Fiscal Year 2016														Fiscal Year 2015													
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date		Year to Date	Balance Year	Percent Collected	Budget	Month to Date		Year to Date	Balance Year	Percent Collected													
				Transactions						Transactions					Transactions												
Information Technology	01-420-101-0000	MIS - FULL TIME SALARIES	65,377.00	5,244.84		61,132.46	4,244.54	94%	65,377.00	5,028.92		58,838.36	6,538.64	90%													
	01-420-103-0000	MIS - PART TIME SALARIES	0.00	0.00		0.00	0.00	0%	3,000.00	0.00		0.00	3,000.00	0%													
	01-420-190-0000	MIS - TRAINING	1,000.00	0.00		996.00	4.00	100%	1,000.00	0.00		0.00	1,000.00	0%													
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	0.00		2,881.61	-381.61	115%	2,500.00	206.89		2,845.16	-345.16	114%													
	01-420-301-0000	MIS - COMMUNICATION SERVICE	600.00	50.48		506.12	93.88	84%	500.00	52.82		606.66	-106.66	121%													
	01-420-310-0002	MIS - DUES SUBSCRIPTIONS	275.00	0.00		0.00	275.00	0%	275.00	0.00		0.00	275.00	0%													
	01-420-407-0000	MIS - SOFTWARE MAINT	40,000.00	2,830.60		32,990.60	7,009.40	82%	47,500.00	1,200.00		35,492.31	12,007.69	75%													
	01-420-409-0000	MIS - REPAIRS/MAINT	4,500.00	37.19		4,150.17	349.83	92%	4,000.00	0.00		4,291.81	-291.81	107%													
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,500.00	674.70		1,207.16	3,292.84	27%	4,500.00	0.00		1,005.25	3,490.75	22%													
	01-420-702-0000	MIS - VENDOR SUPPORT	1,000.00	0.00		960.00	40.00	96%	1,500.00	0.00		0.00	1,500.00	0%													
01-420-800-0000	MIS - NEW EQUIPMENT	12,000.00	706.90		12,259.96	-259.96	102%	10,000.00	772.57		9,352.58	647.42	94%														
Information Technology			131,752.00	9,544.71		117,084.08	14,667.92	89%	140,152.00	7,261.20		112,436.13	27,715.87	80%													
Channel 13	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	21,887.00	1,755.83		20,461.67	1,425.33	93%	21,887.00	1,687.40		19,972.58	1,914.42	91%													
	01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	6,000.00	521.99		2,487.98	3,512.02	41%	5,000.00	0.00		4,994.77	5.23	100%													
	01-421-310-0000	CHANNEL 13 - OPERATING EXPENSES	2,500.00	529.91		2,029.91	470.09	81%	2,500.00	0.00		0.00	2,500.00	0%													
			30,387.00	2,807.73		24,979.56	5,407.44	82%	29,387.00	1,687.40		24,967.35	4,419.65	85%													
Police	01-438-101-0000	POLICE - FULL TIME SALARIES	1,013,622.00	78,297.60		875,258.08	138,363.92	86%	988,382.00	76,019.49		881,627.86	106,754.14	89%													
	01-438-102-0000	POLICE - OVERTIME	105,140.00	8,207.91		109,546.36	-4,406.36	104%	105,140.00	8,486.70		91,798.53	13,341.47	87%													
	01-438-103-0000	POLICE - PART-TIME SALARIES	35,000.00	2,401.70		26,378.85	8,621.15	75%	35,000.00	2,371.51		28,529.07	6,470.93	82%													
	01-438-162-0000	POLICE - MEDICAL	2,500.00	0.00		1,064.78	1,435.22	43%	2,500.00	0.00		791.15	1,708.85	32%													
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOPMENT	10,000.00	6,116.28		7,306.06	2,693.94	73%	10,000.00	2,906.06		6,759.70	3,240.30	68%													
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	600.00	121.50		330.40	269.60	55%	250.00	30.00		109.35	140.65	44%													
	01-438-193-0000	POLICE - UNIFORMS	8,800.00	79.99		3,534.85	5,265.15	40%	8,800.00	719.73		4,744.93	4,055.07	54%													
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	5,000.00	0.00		4,100.00	900.00	82%	5,000.00	0.00		4,500.00	500.00	90%													
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,500.00	0.00		2,250.00	250.00	90%	2,500.00	0.00		2,500.00	0.00	100%													
	01-438-199-0000	POLICE - CRIMINAL INVESTIGATION	2,000.00	249.00		786.68	1,213.32	39%	2,000.00	941.43		1,251.99	748.01	63%													
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	205.95		255.10	2,244.90	10%	2,500.00	269.70		732.48	1,767.52	29%													
	01-438-201-0000	POLICE - POSTAGE	450.00	40.69		427.49	22.51	95%	450.00	30.24		530.05	-80.05	118%													
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	1,052.05		5,171.10	328.90	94%	5,500.00	501.81		3,077.19	2,422.81	56%													
	01-438-202-0438	POLICE-GENERAL SUPPLIES	400.00	20.50		222.50	177.50	56%	400.00	20.00		299.50	100.50	75%													
	01-438-209-0000	POLICE - GASOLINE	34,000.00	1,650.68		15,273.23	18,726.77	45%	30,320.00	2,290.03		19,694.49	10,625.51	65%													
	01-438-301-0000	POLICE - COMMUNICATION SERVICES	16,500.00	1,785.06		12,157.54	4,342.46	74%	16,500.00	1,019.53		12,035.32	4,464.68	73%													
	01-438-310-0002	POLICE - DUES/MEMBERSHIPS	3,200.00	150.00		4,525.00	-1,325.00	141%	4,210.00	0.00		2,875.00	1,335.00	68%													
01-438-310-0005	POLICE - BOOKS/PUBLICATIONS	2,800.00	525.00		1,238.95	1,561.05	44%	2,800.00	525.00		1,757.31	1,042.69	63%														
01-438-310-0044	POLICE - EQUIPMENT/FIELD SUPPLIES	18,000.00	1,953.00		3,247.76	14,752.24	18%	6,000.00	88.54		3,054.54	2,945.46	51%														
01-438-310-0045	POLICE - PRISONER EXPENSES	1,200.00	700.00		940.98	259.02	78%	1,200.00	700.00		1,090.36	109.64	91%														
01-438-402-0000	POLICE - EQUIP MAINTENANCE	5,000.00	55.00		8,374.71	-3,374.71	167%	5,000.00	343.73		5,000.00	-545.37	111%														
01-438-410-0000	POLICE - EQUIPMENT LEASE	26,900.00	14,184.13		20,239.01	6,660.99	75%	26,900.00	11,541.76		19,612.37	7,287.63	73%														
01-438-501-0000	POLICE - PRINTING/PUBLISHING	2,800.00	1,032.00		1,680.30	1,119.70	60%	2,800.00	0.00		2,456.23	343.77	88%														
01-438-521-0000	POLICE - ANIMAL CONTROL	3,600.00	0.00		248.55	3,351.45	7%	600.00	0.00		204.74	395.26	34%														
		1,308,012.00	118,828.04		1,104,558.28	203,453.72	84%	1,264,752.00	108,805.26		1,095,577.53	169,174.47	87%														

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended May 31, 2016

Fiscal Year 2016										Fiscal Year 2015									
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected							
Public Works Administration	01-441-101-0000	PW ADMIN. - FULL TIME SALARIES	118,136.00	9,160.32	106,726.24	11,409.76	90%	118,136.00	9,087.36	106,322.11	11,813.89	90%							
	01-441-102-0000	PW ADMIN. - OVERTIME	50,000.00	1,324.38	29,434.03	20,565.97	59%	50,000.00	791.03	71,790.25	-21,790.25	144%							
	01-441-106-0000	PW ADMIN. - LABOR SALARIES	220,711.00	16,892.22	197,974.55	22,736.45	90%	220,711.00	16,784.46	198,323.74	22,387.26	90%							
	01-441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPM	500.00	295.47	385.47	114.53	77%	500.00	0.00	0.00	500.00	0%							
	01-441-193-0000	PW ADMIN. - UNIFORMS	14,000.00	1,058.09	7,924.90	6,075.10	57%	13,500.00	986.68	7,293.52	6,206.48	54%							
	01-441-201-0000	PW ADMIN. - POSTAGE	100.00	0.47	72.75	27.25	73%	100.00	0.42	34.29	65.71	34%							
	01-441-202-0000	PW ADMIN. - GENERAL SUPPLIES	6,500.00	610.93	4,848.27	1,651.73	75%	5,800.00	730.97	8,224.33	-2,424.33	142%							
	01-441-301-0000	PW ADMIN. - COMMUNICATION SERVICE	6,000.00	731.19	5,793.35	206.65	97%	7,000.00	562.46	7,079.71	-79.71	101%							
	01-441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	200.00	0.00	1,147.00	-947.00	574%	300.00	0.00	787.65	-487.65	263%							
	01-441-310-0003	PW ADMIN. - ADVERTISING	1,200.00	0.00	2,296.65	-1,096.65	191%	1,200.00	422.30	3,340.33	-2,140.33	278%							
Public Works Administration			417,347.00	30,073.07	356,603.21	60,743.79	85%	417,247.00	29,365.68	403,195.93	14,051.07	97%							
Roadways & Sidewalks	01-442-202-0000	RDWY/SWK - GENERAL SUPPLIES	15,000.00	1,170.89	11,484.16	3,515.84	77%	10,500.00	3,078.40	11,655.66	-1,155.66	111%							
	01-442-205-0000	RDWY/SWK - WINTER SALT	80,000.00	0.00	67,278.33	12,721.67	84%	80,000.00	0.00	96,590.73	-16,590.73	121%							
	01-442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	0.00	108.53	6,091.47	2%	6,200.00	0.00	3,644.81	2,555.19	59%							
	01-442-213-0000	RDWY/SWK - PAVEMENT MARKING	3,000.00	1,974.50	1,974.50	1,025.50	66%	3,000.00	0.00	43.80	2,956.20	1%							
	01-442-250-0000	RDWY/SWK - COLD MIX	2,800.00	1,363.50	3,202.20	-402.20	114%	2,800.00	1,193.40	3,116.26	-316.26	111%							
	01-442-251-0000	RDWY/SWK - HOT TOP	125,000.00	750.00	118,836.25	6,163.75	95%	125,000.00	0.00	126,741.00	-1,741.00	101%							
	01-442-402-0000	RDWY/SWK - EQUIPMENT LEASE	12,500.00	0.00	13,000.00	-500.00	104%	12,500.00	160.00	9,947.14	2,552.86	80%							
	01-442-514-0000	RDWY/SWK - CONTRACT STREET MAR	6,000.00	0.00	5,855.62	144.38	98%	6,000.00	0.00	5,728.29	271.71	95%							
	01-442-516-0000	RDWY/SWK - CONTRACT WINTER EQU	15,000.00	0.00	4,480.55	10,519.45	30%	12,000.00	0.00	28,689.04	-16,689.04	239%							
	01-442-527-0000	RDWY/SWK - CURBSIDE WEED CONTR	3,000.00	0.00	950.00	2,050.00	32%	3,000.00	0.00	1,900.00	1,100.00	63%							
	01-442-528-0000	RDWY/SWK - TREE SERVICE	3,000.00	0.00	841.10	2,158.90	28%	3,000.00	0.00	1,695.00	1,305.00	57%							
	01-442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	0.00	2,050.00	20.00	99%	2,070.00	0.00	2,070.00	0.00	100%							
	01-442-704-0000	RDWY/SWK - ENGINEERING	25,000.00	2,473.59	6,237.57	18,762.43	25%	30,000.00	0.00	866.00	29,134.00	3%							
01-442-705-0000	RDWY/SWK CONSTRUCTION	88,000.00	0.00	23,249.28	64,750.72	26%	88,000.00	0.00	90,485.33	-2,485.33	103%								
Roadways & Sidewalks			386,570.00	7,732.48	259,548.09	127,021.91	67%	384,070.00	4,431.80	383,173.06	896.94	100%							
Street Lights	01-446-202-0000	STREET LIGHT - FIXTURES	2,000.00	0.00	4,852.07	-2,852.07	243%	2,000.00	0.00	2,343.00	-343.00	117%							
	01-446-302-0000	STREET LIGHT - ELECTRICITY	44,250.00	4,641.76	38,279.25	5,970.75	87%	44,250.00	3,819.37	38,517.62	5,732.38	87%							
			46,250.00	4,641.76	43,131.32	3,118.68	93%	46,250.00	3,819.37	40,860.62	5,389.38	88%							

Town of Newmarket, New Hampshire
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For the Period Ended May 31, 2016

Fiscal Year 2016													Fiscal Year 2015												
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected													
Building & Grounds	01-448-101-0000	BLD/GRNDS - FULL-TIME SALARIES	61,382.00	4,981.60	56,614.99	4,767.01	92%	89,462.00	4,686.48	55,028.50	34,433.50	62%													
	01-448-102-0000	BLD/GRNDS - OVERTIME	3,000.00	0.00	3,834.62	-834.62	128%	3,000.00	35.12	1,787.28	1,212.72	60%													
	01-448-103-0000	BLD/GRNDS - PART TIME SALARIES	88,420.00	7,407.40	63,355.88	25,064.12	72%	60,340.00	8,036.89	65,578.70	-5,238.70	109%													
	01-448-202-0000	BLD/GRNDS - GENERAL SUPPLIES	10,000.00	1,293.81	8,305.71	1,694.29	83%	10,000.00	54.52	7,554.30	2,445.70	76%													
	01-448-302-0000	BLD/GRNDS - ELECTRICITY-TOWN HALL	10,900.00	888.10	10,274.44	625.56	94%	10,500.00	848.50	8,867.72	1,632.28	84%													
	01-448-302-0406	BLD/GRNDS - ELECTRICITY - PARKS	1,300.00	147.35	1,033.70	266.30	80%	1,000.00	86.94	946.75	53.25	95%													
	01-448-302-0438	BLD/GRNDS - ELECTRICITY POLICE	11,800.00	952.25	10,933.57	866.43	93%	11,000.00	1,127.07	10,417.55	582.45	95%													
	01-448-302-0441	BLD/GRNDS - ELECTRICITY YOUNGS LANE	24,000.00	1,947.12	21,779.26	2,220.74	91%	23,000.00	2,062.63	20,310.48	2,689.52	88%													
	01-448-303-0000	BLD/GRNDS - HEAT & OIL - TOWN HALL	26,000.00	2,480.40	16,824.84	9,175.16	65%	20,085.00	5,203.92	31,009.68	-10,924.68	154%													
	01-448-303-0170	BLD/GRNDS - HEAT & OIL - HAND TUB	0.00	0.00	0.00	0.00	0%	100.00	0.00	0.00	100.00	0%													
	01-448-303-0438	BLD/GRNDS - HEAT & OIL - POLICE	3,000.00	392.91	2,400.61	599.39	80%	2,873.00	848.96	4,188.69	-1,315.69	146%													
	01-448-303-0441	BLD/GRNDS - HEAT & OIL - YOUNGS LANE	39,000.00	3,574.66	27,163.89	11,836.11	70%	33,462.00	1,883.15	35,743.43	-2,281.43	107%													
	01-448-304-0000	BLD/GRNDS - WATER/SEWER TOWN HALL	4,000.00	-1,594.08	6,800.79	-2,800.79	170%	3,500.00	3,178.44	10,835.72	-7,335.72	310%													
	01-448-304-0150	BLD/GRNDS-WATER/SEWER COMMUNITY	0.00	1,606.89	1,606.89	-1,606.89	0%	0.00	0.00	0.00	0.00	0%													
	01-448-304-0151	BLD/GRNDS-WATER/SEWER SENIOR CTR	0.00	396.09	396.09	-396.09	0%	0.00	0.00	0.00	0.00	0%													
	01-448-304-0438	BLD/GRNDS - WATER/SEWER - POLICE	800.00	109.84	904.46	-104.46	113%	450.00	136.70	514.26	-64.26	114%													
	01-448-304-0441	BLD/GRNDS - WATER/SEWER - YOUNGS LA	1,800.00	185.05	2,374.95	-574.95	132%	1,600.00	415.03	1,907.06	-307.06	119%													
	01-448-401-0110	BLD/GRNDS - YOUNGS LANE MAINT	14,000.00	122.40	17,021.06	-3,021.06	122%	12,000.00	264.82	12,868.50	-868.50	107%													
	01-448-401-0120	BLD/GRNDS - TOWN HALL MAINTENANCE	13,000.00	1,351.24	18,569.18	-5,569.18	143%	12,000.00	1,519.80	34,015.55	-22,015.55	283%													
	01-448-401-0125	BLD/GRNDS - ELEVATOR MAINTENANCE	2,400.00	1,323.19	3,032.66	-632.66	126%	2,000.00	973.14	2,053.14	-53.14	103%													
	01-448-401-0140	BLD/GRNDS - PARKS MAINTENANCE	8,000.00	93.51	5,100.95	2,899.05	64%	6,000.00	24.38	5,208.55	791.45	87%													
	01-448-401-0150	BLD/GRNDS - COMMUNITY CENTER MAI	7,500.00	521.74	17,289.93	-9,789.93	231%	10,000.00	0.00	11,338.35	-1,338.35	113%													
	01-448-401-0151	BLD/GRNDS - COMM CTR ELECTRICITY	12,000.00	710.38	9,820.01	2,179.99	82%	12,000.00	811.32	8,689.27	3,310.73	72%													
	01-448-401-0153	BLD/GRNDS - COMM CENTR HEAT OIL	14,000.00	669.08	8,964.98	5,035.02	64%	10,140.00	518.32	11,838.82	-1,698.82	117%													
	01-448-401-0154	BLD/GRNDS - SENIOR CENTER ELECTRICITY	0.00	375.92	3,070.91	-3,070.91	0%	0.00	288.48	2,669.81	-2,669.81	0%													
	01-448-401-0154	BLD/GRNDS - SENIOR CTR HEAT	0.00	0.00	1,161.16	-1,161.16	0%	0.00	193.67	2,286.37	-2,286.37	0%													
	01-448-401-0160	BLD/GRNDS - BANDSTAND MAINTENANCE	100.00	0.00	850.00	-750.00	850%	50.00	0.00	0.00	50.00	0%													
	01-448-401-0170	BLD/GRNDS - HAND TUB MAINTENANCE	300.00	30.06	285.56	14.44	95%	300.00	26.66	344.53	-44.53	115%													
01-448-401-0175	BLD/GRNDS - DAM MAINTENANCE	3,000.00	30.22	1,763.54	1,236.46	59%	3,000.00	15.01	2,325.26	674.74	78%														
01-448-401-0180	BLD/GRNDS - TOWN CLOCK MAINTENAN	2,000.00	0.00	2,727.50	-727.50	136%	2,000.00	0.00	0.00	2,000.00	0%														
01-448-401-0438	BLD/GRNDS - POLICE BUILDING MAINTENAN	10,000.00	462.81	3,353.49	6,646.51	34%	5,000.00	5.39	7,702.90	-2,702.90	154%														
01-448-402-0000	BLD/GRNDS - EQUIPMENT MAINTENANCE	2,500.00	206.16	1,248.29	1,251.71	50%	2,500.00	115.72	1,022.86	1,477.14	41%														
01-448-405-0000	BLD/GRNDS - GROUNDS MAINTENANCE	32,000.00	1,567.25	28,463.25	3,536.75	89%	32,000.00	2,684.36	26,491.22	5,508.78	83%														
01-448-533-0000	BLD/GRNDS - MOSQUITO CONTROL	55,000.00	5,000.00	55,000.00	0.00	100%	60,000.00	0.00	47,915.00	12,085.00	80%														
01-448-800-0000	BLD/GRNDS - EQUIPMENT PURCHASE	7,000.00	0.00	6,500.00	500.00	93%	10,000.00	0.00	9,728.30	271.70	97%														
			468,202.00	37,233.35	418,827.16	49,374.84	89%	449,362.00	36,045.42	441,188.55	8,173.45	98%													
Cemetery	01-449-101-0000	CEM - FULL TIME SALARIES	18,263.00	1,465.60	17,627.41	635.59	97%	18,263.00	1,439.92	16,447.13	1,815.87	90%													
	01-449-103-0000	CEM - PART TIME SALARIES	11,050.00	1,095.90	6,312.97	4,737.03	57%	11,050.00	627.75	4,940.25	6,109.75	45%													
	01-449-202-0000	CEM - GENERAL SUPPLIES	1,000.00	0.00	138.16	861.84	14%	1,000.00	0.00	45.25	954.75	5%													
	01-449-302-0000	CEM - ELECTRICITY	250.00	32.84	170.57	79.43	68%	250.00	15.80	156.32	93.68	63%													
	01-449-402-0000	CEM - EQUIPMENT MAINT	800.00	0.00	0.00	800.00	0%	800.00	0.00	64.65	735.35	8%													
	01-449-702-0000	CEM - CONTRACTED SERVICES	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	900.00	1,775.00	3,225.00	36%													
01-449-800-0000	CEM - EQUIPMENT PURCHASE	600.00	0.00	299.00	301.00	50%	600.00	0.00	0.00	600.00	0%														
			36,963.00	2,594.34	24,548.11	12,414.89	66%	36,963.00	2,983.47	23,428.60	13,534.40	63%													

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended May 31, 2016

Fiscal Year 2016													Fiscal Year 2015												
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected													
Vehicle	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	5,000.00	113.40	4,174.09	825.91	83%	2,500.00	63.51	2,584.97	-84.97	103%													
	01-452-209-0000	VEHICLE - GASOLINE	16,000.00	1,096.76	4,754.42	11,245.58	30%	16,960.00	882.35	12,844.48	4,115.52	76%													
	01-452-210-0000	VEHICLE - DIESEL FUEL	37,000.00	1,558.56	20,915.33	16,084.67	57%	34,650.00	833.95	40,350.96	-5,700.96	116%													
	01-452-214-0000	VEHICLE - OIL	1,500.00	0.00	1,436.10	63.90	96%	1,000.00	0.00	0.00	1,000.00	0%													
	01-452-402-0000	VEHICLE - EQUIP MAINT	54,000.00	7,710.48	53,106.25	893.75	98%	52,000.00	5,636.73	58,684.50	-6,684.50	113%													
	01-452-403-0000	VEHICLE - VEHICLE MAINT PUBLIC WORKS	48,000.00	2,693.91	42,187.72	5,812.28	88%	20,000.00	2,522.97	37,702.76	-17,702.76	189%													
	01-452-403-0406	VEHICLE - VEHICLE MAINT REC	2,000.00	215.00	1,142.18	857.82	57%	2,000.00	0.00	1,306.14	693.86	65%													
	01-452-403-0438	VEHICLE- VEHICLE MAINT POLICE	14,000.00	2,581.78	11,890.76	2,109.24	85%	14,000.00	959.29	12,512.18	1,487.82	89%													
	01-452-403-0461	VEHICLE - VEHICLE MAINT FIRE	16,000.00	2,786.19	24,835.56	-8,835.56	155%	14,000.00	5,273.91	20,618.52	-6,618.52	147%													
	01-452-404-0000	VEHICLE - RADIO MAINT	1,200.00	0.00	800.00	400.00	67%	1,200.00	0.00	1,335.37	-135.37	111%													
	01-452-800-0000	VEHICLE - EQUIP PURCHASE	3,000.00	0.00	2,584.07	415.93	86%	16,500.00	0.00	16,369.25	130.75	99%													
			197,700.00	18,756.08	167,826.48	29,873.52	85%	174,810.00	16,172.71	204,309.13	-29,499.13	117%													
Fire & Rescue	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	82,298.00	6,521.40	76,701.17	5,596.83	93%	82,298.00	6,269.40	73,588.20	8,709.80	89%													
	01-461-102-0000	FIRE/RES - OVERTIME	14,000.00	1,787.53	21,375.32	-7,375.32	153%	12,000.00	733.50	18,358.85	-6,358.85	153%													
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	119,012.00	11,136.93	129,154.44	-10,142.44	109%	118,412.00	12,545.53	121,937.90	-3,525.90	103%													
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELOPMENT	12,500.00	0.00	18,101.69	-5,601.69	145%	14,000.00	839.95	15,547.70	-1,547.70	111%													
	01-461-193-0000	FIRE/RES - UNIFORMS	10,000.00	220.08	8,068.24	1,931.76	81%	10,000.00	60.38	10,783.87	-783.87	108%													
	01-461-201-0000	FIRE/RES - POSTAGE	75.00	1.40	94.59	-19.59	126%	75.00	9.25	40.68	34.32	54%													
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	903.07	7,007.92	-507.92	108%	6,500.00	1,607.39	5,669.21	830.79	87%													
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	12,500.00	1,443.24	12,121.62	378.38	97%	12,500.00	3,514.85	12,109.52	390.48	97%													
	01-461-209-0000	FIRE/RES - GASOLINE	1,200.00	86.34	614.89	585.11	51%	1,600.00	80.14	717.95	882.05	45%													
	01-461-210-0000	FIRE/RES - DIESEL FUEL	8,700.00	569.04	6,827.23	1,872.77	78%	8,700.00	798.67	6,264.43	2,435.57	72%													
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	16,000.00	210.87	4,969.62	11,030.38	31%	16,000.00	846.84	7,189.98	8,810.02	45%													
	01-461-301-0000	FIRE/RES - COMMUNICATION SERVICES	6,000.00	721.85	4,092.59	1,907.41	68%	7,900.00	363.89	4,800.51	3,099.49	61%													
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	4,200.00	0.00	4,672.90	-472.90	111%	4,000.00	85.00	4,274.10	-274.10	107%													
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	900.00	0.00	902.08	-2.08	100%	900.00	0.00	0.00	900.00	0%													
	01-461-402-0000	FIRE/RES - EQUIP MAINT	12,500.00	1,496.00	18,917.79	-6,417.79	151%	12,500.00	179.00	14,292.98	-1,792.98	114%													
	01-461-518-0000	FIRE/RES - HAZMAT	2,200.00	0.00	2,098.14	101.86	95%	2,200.00	0.00	2,098.14	101.86	95%													
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	600.00	0.00	290.00	310.00	48%	1,200.00	0.00	450.00	750.00	38%													
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	25,000.00	2,652.15	11,451.94	13,548.06	46%	25,000.00	0.00	22,330.04	2,669.96	89%													
			334,185.00	27,749.90	327,462.17	6,722.83	98%	335,785.00	27,933.79	320,454.06	15,330.94	95%													
	Emergency Management	01-463-103-0000	EM - PART TIME SALARIE	750.00	0.00	750.00	0.00	100%	750.00	0.00	0.00	750.00	0%												
01-463-190-0000		EM - TRAINING/STAFF DE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%													
01-463-202-0000		EM - GENERAL SUPPLIES	450.00	0.00	992.00	-542.00	220%	450.00	0.00	0.00	450.00	0%													
		1,950.00	0.00	1,742.00	208.00	89%	1,950.00	0.00	0.00	1,950.00	0%														

Town of Newmarket, New Hampshire
Expense Report ^{a, b}
For the Period Ended May 31, 2016

Fiscal Year 2016																	Fiscal Year 2015																
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected																
Grants	01-480-812-0000	GRANTS - MEM DAY PARADE	2,000.00	0.00	1,315.00	685.00	66%	2,000.00	0.00	577.00	1,423.00	29%	2,000.00	0.00	8,500.00	7,000.00	55%																
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	15,500.00	0.00	4,280.00	11,220.00	28%	15,500.00	0.00	21,500.00	0.00	100%	15,500.00	0.00	21,500.00	0.00	100%																
	01-480-814-0000	GRANTS - NWMKT ATHLETIC ASSOC	21,500.00	0.00	21,500.00	0.00	100%	21,500.00	0.00	0.00	0.00	0%	21,500.00	0.00	0.00	0.00	0%																
	01-480-815-0000	GRANTS - NWMKT SENIOR CITIZENS	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	0.00	0.00	1,200.00	0%																
	01-480-816-0000	GRANTS - NWMKT HISTORICAL SOCIETY	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%																
	01-480-817-0000	GRANTS - C.O.A.S.T.	23,000.00	0.00	0.00	23,000.00	0%	20,748.00	0.00	20,748.00	0.00	100%	20,748.00	0.00	20,748.00	0.00	100%																
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	2,100.00	0.00	475.00	1,625.00	23%	2,100.00	0.00	0.00	2,100.00	0%	2,100.00	0.00	0.00	2,100.00	0%																
	01-480-819-0000	GRANTS - NWMKT HANDTUB ASSOC.	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%																
			69,300.00	0.00	30,770.00	38,530.00	44%	67,048.00	0.00	53,325.00	13,723.00	80%	67,048.00	0.00	53,325.00	13,723.00	80%																
			2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%																
Social Service Grant	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	10,403.00	0.00	10,403.00	0.00	100%	10,100.00	0.00	10,100.00	0.00	100%	10,100.00	0.00	10,100.00	0.00	100%																
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CENTER	0.00	0.00	5,000.00	-5,000.00	0%	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	0.00	0.00	5,000.00	0%																
	01-481-914-0000	SS GRANTS - AREA HOMEMAKERS	4,000.00	0.00	0.00	4,000.00	0%	3,000.00	0.00	3,000.00	0.00	100%	3,000.00	0.00	3,000.00	0.00	100%																
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVICE	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0.00	9,000.00	0.00	100%																
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	0.00	0.00	0.00	0.00	0%	600.00	0.00	600.00	0.00	100%	600.00	0.00	600.00	0.00	100%																
	01-481-917-0000	SS GRANTS - R.S.V.P.	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	0.00	0.00	1,200.00	0%																
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%																
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTER	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%																
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HEALTH	4,000.00	4,000.00	4,000.00	0.00	100%	4,000.00	0.00	4,000.00	0.00	100%	4,000.00	0.00	4,000.00	0.00	100%																
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	5,326.00	0.00	5,326.00	0.00	100%	5,623.00	0.00	5,623.00	0.00	100%	5,623.00	0.00	5,623.00	0.00	100%																
	01-481-924-0000	SS GRANTS - ROCKINGHAM COUNTY NUTR	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%																
	01-481-925-0000	SS GRANTS - AIDS RESPONSE	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	1,000.00	0.00	100%																
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,500.00	0.00	1,500.00	0.00	100%	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%																
	01-481-927-0000	SS GRANTS - READY RIDES	1,500.00	0.00	0.00	1,500.00	0%	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%																
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY CENTE	43,429.00	4,000.00	40,429.00	3,000.00	93%	45,023.00	0.00	37,323.00	7,700.00	83%	45,023.00	0.00	37,323.00	7,700.00	83%																
		6,137,298.00	455,673.60	5,320,232.20	817,065.80	87%	6,089,228.00	433,713.65	5,384,942.14	704,285.86	88%	6,089,228.00	433,713.65	5,384,942.14	704,285.86	88%																	
		General Fund																															

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended May 31, 2016

Function	Account Number	Account Description	Fiscal Year 2016				Fiscal Year 2015			
			Budget	Month to Date Transactions	Year to Date Transactions	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Percent Collected
02-480-101-0000	LIBRARY - SALARIES		54,100.00	3,923.06	45,703.65	84%	55,904.00	2,942.29	44,919.03	80%
02-480-103-0000	LIBRARY - PART TIME SALARIES		114,235.00	7,684.56	82,282.88	72%	113,335.00	6,445.22	92,733.99	82%
02-480-150-0000	LIBRARY - FICA		10,712.00	743.28	8,194.85	77%	10,493.00	605.63	8,691.97	83%
02-480-151-0000	LIBRARY - MEDICARE		2,506.00	173.82	1,916.38	76%	2,454.00	141.63	2,032.84	83%
02-480-155-0000	LIBRARY - HEALTH INSURANCE		15,000.00	481.91	5,301.01	35%	16,397.00	567.24	3,745.54	23%
02-480-156-0000	LIBRARY - RETIREMENT		6,032.00	438.20	5,110.52	85%	5,493.00	316.89	4,837.86	88%
02-480-159-0000	LIBRARY - LIFE & DISABILITY		633.00	92.04	1,184.13	187%	723.00	27.00	534.10	74%
02-480-160-0000	LIBRARY-WORKERS COMPENSATION		2,352.00	0.00	2,352.00	100%	1,683.00	0.00	1,459.43	87%
02-480-161-0000	LIBRARY - UNEMPLOYMENT		2,816.00	0.00	1,207.65	43%	0.00	0.00	0.00	0%
02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELOPMENT		2,000.00	0.00	652.73	33%	1,180.00	0.00	526.78	45%
02-480-202-0000	LIBRARY - GENERAL SUPPLIES		5,000.00	575.38	4,935.85	99%	5,000.00	482.94	5,395.48	108%
02-480-301-0000	LIBRARY - TELEPHONE		1,800.00	147.30	1,342.21	75%	1,800.00	124.09	1,593.20	89%
02-480-302-0000	LIBRARY - ELECTRICITY		10,000.00	1,373.08	8,509.47	85%	10,000.00	936.41	9,636.84	96%
02-480-303-0000	LIBRARY - HEAT & OIL		13,800.00	462.38	7,801.60	57%	13,000.00	590.95	11,315.51	87%
02-480-304-0000	LIBRARY - WATER		700.00	56.92	568.28	81%	870.00	0.00	599.27	69%
02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS		38,247.00	6,529.50	39,792.54	104%	37,645.00	7,988.54	31,970.88	85%
02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHER		9,500.00	0.00	9,423.36	99%	9,741.00	0.00	9,741.00	100%
02-480-340-0000	LIBRARY - ARCHIVES/PRESERVATION		0.00	0.00	0.00	0%	250.00	0.00	0.00	0%
02-480-350-0000	LIBRARY - PROGRAMS		2,000.00	0.00	2,823.95	141%	2,000.00	-132.00	1,524.81	76%
02-480-401-0000	LIBRARY - BUILDING MAINTENANCE		15,000.00	2,050.57	39,786.01	265%	8,000.00	2,142.76	24,078.27	301%
02-480-402-0000	LIBRARY - EQUIPMENT MAINTENANCE/LEA		600.00	43.00	493.16	82%	2,000.00	43.00	462.59	23%
02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS		5,000.00	0.00	5,000.00	100%	4,588.00	0.00	4,588.00	100%
02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE		2,000.00	0.00	2,321.36	116%	1,180.00	0.00	1,419.40	120%
Library			314,033.00	24,775.00	276,703.59	88%	303,736.00	23,222.59	261,806.79	86%
									41,929.21	

Town of Newmarket, New Hampshire
Expense Report ^{a, b}
For the Period Ended May 31, 2016

Fiscal Year 2016												Fiscal Year 2015				
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date		Year to Date	Balance Year	Percent Collected	Budget	Month to Date		Year to Date	Balance Year	Percent Collected		
				Transactions						Transactions					Transactions	
Recreation	05-406-103-0000	RECREATION - PART TIME SALARIES	100,440.00	2,261.50		81,755.56	18,684.44	81%	103,455.00	2,024.25		78,523.29	24,931.71	76%		
	05-406-150-0000	RECREATION - FICA	6,227.00	140.23		4,745.82	1,480.18	76%	0.00	0.00		0.00	0.00	0%		
	05-406-151-0000	RECREATION - MEDI	1,456.00	32.80		1,110.23	345.77	76%	0.00	0.00		0.00	0.00	0%		
	05-406-190-0000	RECREATION - TRAINING/STAFF DEVELOPM	1,400.00	0.00		988.60	411.40	71%	1,400.00	0.00		85.00	1,315.00	6%		
	05-406-191-0000	RECREATION - TRAVEL EXPENSE	0.00	0.00		0.00	0.00	0%	0.00	0.00		102.94	-102.94	0%		
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	350.00	19.08		297.63	52.37	85%	350.00	0.00		176.91	173.09	51%		
	05-406-201-0000	RECREATION - POSTAGE	400.00	12.56		255.88	144.12	64%	400.00	0.00		75.49	324.51	19%		
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	1,650.00	99.40		897.59	752.41	54%	1,650.00	373.78		3,086.81	-1,436.81	187%		
	05-406-202-0034	RECREATION - ATHLETIC SUPPLIES	7,830.00	71.76		2,259.22	5,570.78	29%	2,154.00	828.88		1,153.53	1,000.47	54%		
	05-406-202-0036	RECREATION - CLASS SUPPLIES	2,154.00	305.85		6,236.79	-4,082.79	290%	7,000.00	928.88		4,183.35	2,816.65	60%		
	05-406-302-0000	RECREATION - ELECTRICITY	0.00	0.00		0.00	0.00	0%	0.00	0.00		155.01	-155.01	0%		
	05-406-302-0001	RECREATION - FIELD LIGHTS	5,000.00	121.23		3,385.15	1,614.85	68%	5,000.00	31.38		2,902.92	2,097.08	58%		
	05-406-310-0002	RECREATION - DUES/SUBSCRIPTIONS	150.00	0.00		15.56	134.44	10%	150.00	0.00		80.00	70.00	53%		
	05-406-310-0003	RECREATION - ADVERTISING	800.00	0.00		150.10	649.90	19%	800.00	0.00		201.36	598.64	25%		
	05-406-402-0000	RECREATION - EQUIPMENT MAINTENANCE	1,000.00	600.78		2,014.25	-1,014.25	201%	1,000.00	0.00		351.06	648.94	35%		
	05-406-460-0000	RECREATION - BANK FEES	0.00	680.78		2,682.63	-2,682.63	0%	0.00	0.00		0.00	0.00	0%		
	05-406-501-0000	RECREATION - PRINTING & PUBLISHING	8,163.00	49.99		4,837.59	3,325.41	59%	8,163.00	0.00		4,414.79	3,748.21	54%		
	05-406-508-0000	RECREATION - BUS TRIPS	36,000.00	5,791.98		59,788.27	-23,788.27	166%	36,000.00	2,434.93		29,295.16	6,704.84	81%		
	05-406-800-0000	RECREATION - EQUIPMENT PURCHASE	2,000.00	0.00		78.30	1,921.70	4%	2,000.00	0.00		0.00	2,000.00	0%		
	05-406-902-0000	RECREATION - SUMMER CAMP	9,000.00	83.89		8,405.56	594.44	93%	9,000.00	0.00		9,368.42	-368.42	104%		
	05-406-902-0037	RECREATION - TEEN CAMP	2,500.00	0.00		1,112.03	1,387.97	44%	2,500.00	0.00		16.15	2,483.85	1%		
	05-406-904-0000	RECREATION - SUNRISE SUNSET SR CTR	3,000.00	550.08		3,164.25	-164.25	105%	0.00	0.00		0.00	0.00	0%		
	05-406-906-0000	RECREATION - SPECIAL EVENTS	10,150.00	1,172.89		11,395.94	-1,245.94	112%	10,150.00	558.99		7,891.25	2,258.75	78%		
			199,670.00	11,994.80		195,577.95	4,092.05	98%	191,172.00	6,437.12		142,063.44	49,108.56	74%		
Solid Waste	07-450-103-0000	SW - PART TIME	10,881.00	871.10		9,964.72	916.28	92%	10,881.00	796.50		9,585.00	1,296.00	88%		
	07-450-202-0000	SW - GENERAL SUPPLIES	20,000.00	75.87		20,742.02	-742.02	104%	15,000.00	63.28		11,137.29	3,862.71	74%		
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	0.00		675.52	124.48	84%	800.00	0.00		725.52	74.48	91%		
	07-450-402-0000	SW - EQUIPMENT LEASE	1,200.00	50.00		1,132.00	68.00	94%	1,200.00	47.00		1,111.00	89.00	93%		
	07-450-403-0000	SW - VEHICLE MAINTENANCE	1,500.00	0.00		0.00	1,500.00	0%	5,000.00	0.00		6,347.12	-1,347.12	127%		
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00		397.11	102.89	79%	500.00	0.00		0.00	500.00	0%		
	07-450-532-0000	SW - FREON REMOVAL	1,000.00	0.00		704.00	296.00	70%	1,500.00	0.00		696.00	804.00	46%		
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	0.00	0.00		0.00	0.00	0%	10,000.00	0.00		8,344.65	1,655.35	83%		
	07-450-537-0000	SW - SPRING CLEAN-UP	35,000.00	16,095.79		19,261.09	15,738.91	55%	40,000.00	3,980.49		3,980.49	36,019.51	10%		
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,100.00	0.00		0.00	2,100.00	0%	2,100.00	0.00		2,028.08	71.92	97%		
	07-450-702-0048	SW - MSW CONTRACT	142,000.00	11,938.72		130,855.68	11,144.32	92%	130,350.00	14,016.60		127,426.92	2,923.08	98%		
	07-450-702-0049	SW - RECYCLING CONTRACT	152,000.00	12,233.70		131,156.38	20,843.62	86%	150,280.00	13,064.23		127,327.46	22,952.54	85%		
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	47,000.00	4,131.85		42,322.51	4,677.49	90%	47,000.00	4,710.19		36,482.97	10,517.03	78%		
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	30,000.00	19,476.09		36,362.86	-6,362.86	121%	30,000.00	7,012.89		16,810.09	13,189.91	56%		
	07-450-800-0000	SW - EQUIPMENT PURCHASE	0.00	0.00		0.00	0.00	0%	5,000.00	0.00		0.00	5,000.00	0%		
			443,981.00	64,873.12		393,573.89	50,407.11	89%	449,611.00	43,691.18		352,002.59	97,608.41	78%		

Town of Newmarket, New Hampshire
Expense Report ^{a, b}
For the Period Ended May 31, 2016

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
	20-451-101-0000	WATER - FULL TIME SALARIES	121,009.00	9,428.06	107,290.86	13,718.14	89%	121,009.00	8,600.06	100,633.05	20,375.95	83%
	20-451-102-0000	WATER - OVERTIME	8,500.00	356.01	5,697.02	1,802.98	79%	8,000.00	679.42	8,196.97	-196.97	102%
	20-451-103-0000	WATER - PART TIME SALARIES	0.00	663.00	8,198.55	-8,198.55	0%	0.00	688.10	8,335.85	-8,335.85	0%
	20-451-150-0000	WATER - FICA	8,150.00	587.60	7,064.52	1,085.48	87%	7,999.00	585.58	6,928.02	1,070.98	87%
	20-451-151-0000	WATER - MEDICARE	1,906.00	137.46	1,649.96	256.04	87%	1,871.00	136.94	1,620.08	250.92	87%
	20-451-155-0000	WATER - HEALTH INSURANCE	31,783.00	3,388.61	32,656.66	-873.66	103%	31,160.00	4,138.64	24,822.99	6,337.01	80%
	20-451-156-0000	WATER - RETIREMENT	14,157.00	1,076.13	12,647.26	1,509.74	89%	13,685.00	983.25	11,622.76	2,062.24	85%
	20-451-159-0000	WATER - LIFE/DISABILITY INSURANCE	1,542.00	119.13	946.14	595.86	61%	1,542.00	18.00	878.90	663.10	57%
	20-451-160-0000	WATER - WORKERS COMPENSATION	4,939.00	0.00	4,939.00	0.00	100%	4,939.00	0.00	4,378.28	560.72	89%
	20-451-161-0000	WATER - UNEMPLOYMENT	2,201.00	0.00	944.19	1,256.81	43%	2,201.00	0.00	1,488.70	712.30	68%
	20-451-190-0000	WATER - TRAINING/STAFF DEVELOPMENT	1,500.00	80.00	1,335.00	165.00	89%	1,500.00	18.00	768.00	732.00	51%
	20-451-193-0000	WATER - UNIFORMS	2,700.00	180.33	1,635.74	1,064.26	61%	3,000.00	171.96	1,374.85	1,625.15	46%
	20-451-198-0000	WATER - LONGEVITY	1,013.00	0.00	1,012.50	0.50	100%	1,013.00	0.00	787.50	225.50	78%
	20-451-201-0000	WATER - POSTAGE	6,000.00	850.68	5,700.45	299.55	95%	2,800.00	158.44	1,678.90	1,121.10	60%
	20-451-202-0000	WATER - GENERAL SUPPLIES	3,000.00	147.68	2,607.06	392.94	87%	2,500.00	0.00	3,869.34	-1,369.34	155%
	20-451-202-0002	WATER - DUES/SUBSCRIPTIONS	1,050.00	385.00	917.50	132.50	87%	1,050.00	0.00	769.33	280.67	73%
	20-451-202-0003	WATER - ADVERTISING	1,600.00	0.00	0.00	1,600.00	0%	1,600.00	0.00	2,687.89	-1,087.89	168%
	20-451-204-0000	WATER - TAXES	0.00	0.00	0.00	0.00	0%	300.00	0.00	0.00	300.00	0%
	20-451-209-0000	WATER - GASOLINE	5,200.00	257.83	2,264.12	2,935.88	44%	5,200.00	232.63	2,372.50	2,827.50	46%
	20-451-211-0000	WATER - LP GAS	20,000.00	907.39	7,859.00	12,141.00	39%	15,000.00	628.00	12,246.03	2,753.97	82%
	20-451-217-0000	WATER - CHEMICALS	22,000.00	1,729.90	9,313.29	12,686.71	42%	20,000.00	0.00	6,947.16	13,052.84	35%
	20-451-301-0000	WATER - COMMUNICATION SERVICES	3,800.00	348.21	2,940.42	859.58	77%	3,800.00	330.49	3,186.78	613.22	84%
	20-451-302-0000	WATER - ELECTRICITY	47,000.00	2,476.92	35,276.82	11,723.18	75%	40,000.00	3,766.95	35,902.56	4,097.44	90%
	20-451-401-0000	WATER - BUILDING MAINTENANCE	7,000.00	411.71	9,686.21	-2,686.21	138%	7,000.00	246.58	5,437.05	1,562.95	78%
	20-451-402-0000	WATER - EQUIPMENT MAINTENANCE/LEASES	4,000.00	1,214.86	1,214.86	2,785.14	30%	4,000.00	0.00	983.91	3,016.09	25%
	20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	302.31	6,165.59	-1,165.59	123%	5,000.00	40.00	2,265.70	2,734.30	45%
	20-451-406-0000	WATER - SYSTEM MAINTENANCE	45,000.00	10,863.00	44,189.75	810.25	98%	45,000.00	3,365.83	57,745.90	-12,745.90	128%
	20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANCE	4,280.00	0.00	4,280.00	0.00	100%	4,280.00	1,000.00	5,280.00	-1,000.00	123%
	20-451-702-0000	WATER - CONTRACTED SERVICES	15,000.00	185.00	7,090.10	7,909.90	47%	10,000.00	977.75	4,631.59	5,368.41	46%
	20-451-702-0702	WATER - GROUNDWATER ENGINEERING	0.00	371.74	371.74	-371.74	0%	0.00	0.00	0.00	0.00	0%
	20-451-703-0000	WATER - AUDIT	3,484.00	0.00	3,484.00	0.00	100%	3,425.00	0.00	2,175.00	1,250.00	64%
	20-451-704-0000	WATER - ENGINEERING	22,500.00	6,950.00	13,550.00	8,950.00	60%	25,000.00	944.32	19,315.26	5,684.74	77%
	20-451-950-0000	WATER - BONDS & NOTES PRINCIPLE	107,449.00	0.00	54,698.54	52,750.46	51%	54,213.00	0.00	54,213.00	0.00	100%
	20-451-951-0000	WATER - BONDS & NOTES INTEREST	40,288.00	0.00	489.55	39,798.45	1%	975.00	0.00	974.76	0.24	100%
	20-451-954-0000	WATER - LAND ACQUISITION	20,000.00	0.00	20,000.00	0.00	100%	20,000.00	0.00	20,000.00	0.00	100%
			583,051.00	43,418.56	419,116.40	163,934.60	72%	469,062.00	27,710.94	414,518.61	54,543.39	88%
Water												

Water

Town of Newmarket, New Hampshire
Expense Report ^{a, b}
For the Period Ended May 31, 2016

Fiscal Year 2016												Fiscal Year 2015											
Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Fiscal Year 2014				Fiscal Year 2013								
			Budget	Month to Date Transactions	Year to Date Transactions	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Percent Collected					
Sewer	30-471-101-0000	WW - FULL TIME SALARIES	209,313.00	14,383.66	156,016.07	53,296.93	75%	174,313.00	12,737.36	148,607.70	25,705.30	85%	174,313.00	12,737.36	148,607.70	25,705.30	85%						
	30-471-102-0000	WASTEWATER - OVERTIME	17,000.00	1,308.66	14,323.91	2,676.09	84%	17,000.00	982.33	16,227.48	772.52	95%	17,000.00	982.33	16,227.48	772.52	95%						
	30-471-103-0000	WASTEWATER PART TIME SALARIES	0.00	663.00	8,198.75	-8,198.75	0%	16,562.00	589.80	8,129.42	8,432.58	49%	16,562.00	589.80	8,129.42	8,432.58	49%						
	30-471-150-0000	WASTEWATER - FICA	14,204.00	919.61	10,201.96	4,002.04	72%	12,889.00	812.33	10,063.37	2,825.63	78%	12,889.00	812.33	10,063.37	2,825.63	78%						
	30-471-151-0000	WASTEWATER - MEDICARE	3,322.00	215.03	2,385.63	936.37	72%	3,015.00	189.99	2,353.57	661.43	78%	3,015.00	189.99	2,353.57	661.43	78%						
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	87,510.00	5,206.32	57,269.60	30,240.40	65%	64,618.00	9,650.20	57,892.35	6,725.65	90%	64,618.00	9,650.20	57,892.35	6,725.65	90%						
	30-471-156-0000	WASTEWATER - RETIREMENT	24,674.00	1,724.90	18,870.49	5,803.51	76%	20,254.00	1,445.46	17,581.97	2,672.03	87%	20,254.00	1,445.46	17,581.97	2,672.03	87%						
	30-471-159-0000	WASTEWATER - LIFE/DISABILITY INSURANCE	2,195.00	158.64	1,515.66	679.34	69%	2,195.00	27.00	1,481.30	713.70	67%	2,195.00	27.00	1,481.30	713.70	67%						
	30-471-160-0000	WASTEWATER - WORKERS COMPENSATION	5,899.00	0.00	5,899.00	0.00	100%	5,899.00	0.00	4,670.17	1,228.83	79%	5,899.00	0.00	4,670.17	1,228.83	79%						
	30-471-161-0000	WASTEWATER - UNEMPLOYMENT INSURANCE	3,157.00	0.00	1,353.88	1,803.12	43%	3,157.00	0.00	2,135.99	1,021.01	68%	3,157.00	0.00	2,135.99	1,021.01	68%						
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%						
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DEVELOPMENT	3,500.00	100.00	3,325.92	174.08	95%	3,500.00	290.00	2,113.19	1,386.81	60%	3,500.00	290.00	2,113.19	1,386.81	60%						
	30-471-193-0000	WASTEWATER - UNIFORMS	3,600.00	265.94	2,141.09	1,458.91	59%	4,700.00	121.50	2,623.79	2,076.21	56%	4,700.00	121.50	2,623.79	2,076.21	56%						
	30-471-198-0000	SEWER - LONGEVITY	1,913.00	0.00	1,687.50	225.50	88%	1,688.00	0.00	1,462.50	225.50	87%	1,688.00	0.00	1,462.50	225.50	87%						
	30-471-201-0000	WASTEWATER - POSTAGE	6,000.00	850.67	5,689.01	310.99	95%	2,500.00	158.42	2,581.85	-81.85	103%	2,500.00	158.42	2,581.85	-81.85	103%						
	30-471-202-0000	WASTEWATER - GENERAL SUPPLIES	3,000.00	134.20	4,129.18	-1,129.18	138%	2,500.00	754.58	4,492.39	-1,992.39	180%	2,500.00	754.58	4,492.39	-1,992.39	180%						
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTIONS	800.00	35.00	928.50	-128.50	116%	800.00	0.00	739.32	60.68	92%	800.00	0.00	739.32	60.68	92%						
	30-471-202-0003	WASTEWATER - ADVERTISING	1,500.00	0.00	565.79	934.21	38%	1,500.00	0.00	310.86	1,189.14	21%	1,500.00	0.00	310.86	1,189.14	21%						
	30-471-209-0000	WASTEWATER - GASOLINE	5,000.00	280.65	1,977.42	3,022.58	40%	5,000.00	235.01	2,249.86	2,750.14	45%	5,000.00	235.01	2,249.86	2,750.14	45%						
	30-471-215-0000	WASTEWATER - LAB SUPPLIES	20,000.00	740.03	24,177.59	-4,177.59	121%	20,000.00	1,652.53	18,294.78	1,705.22	91%	20,000.00	1,652.53	18,294.78	1,705.22	91%						
30-471-217-0000	WASTEWATER - CHEMICALS	40,000.00	3,260.50	25,204.80	14,795.20	63%	38,000.00	1,889.79	32,643.74	5,356.26	86%	38,000.00	1,889.79	32,643.74	5,356.26	86%							
30-471-301-0000	WASTEWATER - COMMUNICATION SERVICE	6,800.00	669.68	6,093.62	706.38	90%	6,800.00	606.28	4,978.00	1,822.00	73%	6,800.00	606.28	4,978.00	1,822.00	73%							
30-471-302-0000	WASTEWATER - ELECTRICITY	84,000.00	8,392.39	82,726.93	1,273.07	98%	84,000.00	9,068.35	78,442.31	5,557.69	93%	84,000.00	9,068.35	78,442.31	5,557.69	93%							
30-471-303-0000	WASTEWATER - HEAT & OIL	30,000.00	0.00	12,800.71	17,199.29	43%	30,000.00	0.00	14,512.76	15,487.24	48%	30,000.00	0.00	14,512.76	15,487.24	48%							
30-471-401-0000	WASTEWATER - BUILDING MAINTENANCE	23,000.00	2,348.88	26,857.83	-3,857.83	117%	23,000.00	990.93	20,676.05	2,323.95	90%	23,000.00	990.93	20,676.05	2,323.95	90%							
30-471-403-0000	WASTEWATER - VEHICLE MAINTENANCE	5,000.00	388.47	2,103.07	2,896.93	42%	5,000.00	3.59	1,832.88	3,167.12	37%	5,000.00	3.59	1,832.88	3,167.12	37%							
30-471-406-0000	WASTEWATER - SYSTEM MAINTENANCE	50,000.00	7,219.41	36,849.81	13,150.19	74%	50,000.00	6,337.61	32,912.38	17,087.62	66%	50,000.00	6,337.61	32,912.38	17,087.62	66%							
30-471-504-0000	WASTEWATER - PROPERTY/LIABILITY INSURANCE	8,740.00	0.00	8,740.00	0.00	100%	8,740.00	0.00	8,740.00	0.00	100%	8,740.00	0.00	8,740.00	0.00	100%							
30-471-538-0000	WASTEWATER - SLUDGE DISPOSAL	17,500.00	8,137.38	40,533.23	-10,533.23	135%	30,000.00	4,489.50	14,104.57	15,895.43	47%	30,000.00	4,489.50	14,104.57	15,895.43	47%							
30-471-702-0000	WASTEWATER - CONTRACT SERVICES	3,425.00	145.00	11,462.87	6,037.13	66%	17,000.00	2,538.50	11,720.45	5,279.55	69%	17,000.00	2,538.50	11,720.45	5,279.55	69%							
30-471-703-0000	WASTEWATER - AUDIT	30,000.00	591.36	5,853.28	24,146.72	20%	3,425.00	0.00	3,425.00	1,250.00	64%	3,425.00	0.00	3,425.00	1,250.00	64%							
30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	0.00	0.00	60,000.00	0%	30,000.00	0.00	1,130.36	6,978.09	87%	30,000.00	0.00	1,130.36	6,978.09	87%							
30-471-804-0000	WASTEWATER - NPDES PERMITS	102,540.00	0.00	102,540.06	-0.06	100%	102,540.00	0.00	102,540.06	-0.06	100%	102,540.00	0.00	102,540.06	-0.06	100%							
30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	32,895.00	0.00	32,893.99	1.01	100%	36,551.00	0.00	36,551.07	-0.07	100%	36,551.00	0.00	36,551.07	-0.07	100%							
30-471-951-0000	WW - BONDS & NOTES INTEREST	937,237.00	58,139.38	718,742.15	218,494.85	77%	847,896.00	58,395.02	698,932.13	148,963.87	82%	847,896.00	58,395.02	698,932.13	148,963.87	82%							
Total Operating Budget			8,615,270.00	658,874.46	7,323,946.18	1,291,323.82	85%	8,350,705.00	593,170.50	7,254,265.70	1,096,439.30	87%	8,350,705.00	593,170.50	7,254,265.70	1,096,439.30	87%						

Town of Newmarket, New Hampshire
Revenue Report ^{a, b}
For the Period Ended May 31, 2016

			Fiscal Year 2016				Fiscal Year 2015					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Taxes (Real estate), land use, PILOT, interest on taxes			17,915,011.00	22,698.82	18,038,173.18	-123,162.18	101%	18,033,024.00	26,526.38	18,205,765.41	-172,741.41	101%
Licenses, permit and fees			1,556,300.00	217,600.67	1,608,943.78	-52,643.78	103%	1,315,300.00	169,084.67	1,460,976.35	-145,676.35	111%
From State			657,223.00	0.00	661,359.06	-4,136.06	101%	570,767.00	0.00	643,152.20	-72,385.20	113%
Charges for Services			134,750.00	38,817.37	217,773.46	-83,023.46	162%	134,750.00	40,017.59	186,453.62	-51,703.62	138%
Misc. Rev. Includes Int. Rev.			14,701.00	9,925.74	74,368.81	-59,667.81	506%	79,701.00	16,841.16	196,360.17	-116,659.17	246%
			575,000.00	0.00	575,000.00	0.00	100%	404,460.00	0.00	404,460.00	0.00	100%
Recreation			199,670.00	38,545.63	253,591.27	-53,921.27	127%	191,172.00	35,743.87	217,528.32	-26,356.32	114%
Solid Waste			244,450.00	24,733.34	224,192.96	20,257.04	92%	244,450.00	26,840.34	203,830.96	40,619.04	83%
Water			947,051.00	59,597.99	869,547.07	77,503.93	92%	890,203.00	108,198.79	880,449.11	9,753.89	99%
Sewer			1,080,753.00	102,633.59	1,401,197.44	-320,444.44	130%	973,837.00	166,951.51	1,316,987.90	-343,150.90	135%
Total Revenues			23,324,909.00	514,553.15	23,924,147.03	-599,238.03	103%	22,837,664.00	590,204.31	23,715,964.04	-878,300.04	104%

Town of Newmarket, New Hampshire
Revenue Report^{a,b}
For the Period Ended May 31, 2016

Fiscal Year 2016													Fiscal Year 2015												
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected													
Taxes (Real estate), land use, PILOT, interest on taxes	01-310-000-1001	REAL ESTATE TAXES	17,858,168.00	0.00	17,877,132.68	-18,964.68	100%	18,024,524.00	0.00	18,174,843.00	-150,319.00	101%													
	01-310-000-1003	LAND USE CHANGE TAX	3,755.00	0.00	33,567.50	-29,812.50	894%	0.00	0.00	6,500.00	-6,500.00	0%													
	01-310-000-1004	YIELD TAXES	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	292.28	1,207.72	19%													
	01-310-000-1005	PAYMENTS IN LIEU OF TAXES	23,601.00	0.00	39,679.59	-16,078.59	168%	20,000.00	0.00	20,527.98	-527.98	103%													
	01-310-000-1006	INTEREST & PENALTIES ON CURRENT PROP	27,000.00	17,608.39	40,252.63	-13,252.63	149%	27,000.00	19,445.85	44,090.61	-17,090.61	163%													
	01-310-000-1007	REDEMPTION INTEREST	79,000.00	4,464.43	45,403.79	33,596.21	57%	60,000.00	5,563.17	54,756.28	5,243.72	91%													
	01-310-000-1008	EXCAVATION TAX	0.00	0.00	998.58	-998.58	0%	0.00	1,039.86	2,214.78	-2,214.78	0%													
	01-310-000-1010	OVERLAY	-78,013.00	0.00	0.00	-78,013.00	0%	-100,000.00	0.00	-98,371.00	-1,629.00	98%													
	01-310-001-1006	INTEREST & PENALTIES ON OTHER TAXES	0.00	0.00	94.91	-94.91	0%	0.00	0.00	32.98	-32.98	0%													
	01-310-002-1011	LIEN COST RECOVERY UTILITIES	0.00	626.00	1,043.50	-1,043.50	0%	0.00	477.50	878.50	-878.50	0%													
			17,915,011.00	22,698.82	18,038,173.18	-123,162.18	101%	18,033,024.00	26,526.38	18,205,765.41	-172,741.41	101%													
Licenses, permit and fees	01-330-000-1013	MV MAIL-IN FEES	0.00	732.00	6,695.00	-6,695.00	0%	7,000.00	654.00	6,578.00	422.00	94%													
	01-330-000-1014	MV PERMIT, LOCAL CLERK & TRANSFER FEI	1,258,000.00	152,523.80	1,301,374.31	-43,374.31	103%	1,095,000.00	114,444.00	1,169,665.03	-74,665.03	107%													
	01-330-000-1015	MOTOR VEHICLE STICKERS	26,000.00	3,144.00	28,396.85	-2,396.85	109%	26,000.00	2,802.00	27,533.00	-1,533.00	106%													
	01-330-000-1016	BOAT REGISTRATIONS	3,000.00	955.68	4,714.68	-1,714.68	157%	3,000.00	1,084.36	4,519.40	-1,519.40	151%													
	01-330-000-1017	MV TITLE FEES	3,000.00	442.00	3,866.00	-866.00	129%	3,000.00	352.00	3,652.00	-652.00	122%													
	01-330-000-1018	DOG LICENSES	0.00	2,423.50	6,408.50	-6,408.50	0%	5,000.00	1,812.00	6,534.50	-1,534.50	131%													
	01-330-000-1019	VITAL STATISTICS	0.00	442.00	5,560.00	-5,560.00	0%	3,000.00	611.00	5,989.00	-2,989.00	200%													
	01-330-000-1020	UCC'S	0.00	0.00	300.00	-300.00	0%	500.00	0.00	555.00	-55.00	111%													
	01-330-000-1022	POLICE - DOG ORDINANCE FINES	0.00	125.00	255.00	-255.00	0%	400.00	25.00	525.00	-125.00	131%													
	01-330-000-1023	Finger Prints Receipts	0.00	0.00	20.00	-20.00	0%	0.00	0.00	15.00	-15.00	0%													
	01-330-000-1024	BUILDING PERMITS	66,000.00	8,066.00	63,986.25	2,013.75	97%	20,000.00	2,897.00	57,332.50	-37,332.50	287%													
From State	01-330-000-1025	MISC LICENSES, PERMITS & Fees	50,300.00	366.38	1,673.96	48,626.04	3%	2,400.00	52.00	1,257.51	1,142.49	52%													
	01-330-000-1026	FRANCHISE RENEWAL AGREEMENT	150,000.00	48,380.31	185,693.23	-35,693.23	124%	150,000.00	44,351.31	176,820.41	-26,820.41	118%													
			1,556,300.00	217,600.67	1,608,943.78	-52,643.78	103%	1,315,300.00	169,084.67	1,460,976.35	-145,676.35	111%													
	01-320-000-1012	HIGHWAY BLOCK GRANT	173,078.00	0.00	177,214.41	-4,136.41	102%	151,260.00	0.00	156,816.26	-5,556.26	104%													
	01-320-000-1014	MISC. GRANTS	23,414.00	0.00	19,535.00	3,879.00	83%	0.00	0.00	23,988.00	-23,988.00	0%													
	01-320-000-1015	MEALS AND ROOM TAX DISTRIBUTION	439,966.00	0.00	439,965.89	0.11	100%	399,321.00	0.00	442,237.94	-42,916.94	111%													
	01-320-000-1042	RAILROAD TAX	655.00	0.00	654.76	0.24	100%	76.00	0.00	0.00	76.00	0%													
	30-320-000-1073	WASTEWATER - STATE REVENUE	20,110.00	0.00	23,989.00	-3,879.00	119%	20,110.00	0.00	20,110.00	0.00	100%													
			657,223.00	0.00	661,359.06	-4,136.06	101%	570,767.00	0.00	643,152.20	-72,385.20	113%													
	01-340-000-1025	POLICE SEX OFFENDER RECEIPTS	50.00	0.00	0.00	50.00	0%	50.00	0.00	90.00	-40.00	180%													
	01-340-000-1027	PLANNING/ZONING RECEIPTS	2,000.00	1,015.00	11,958.00	-9,958.00	598%	2,000.00	145.00	2,531.00	-531.00	127%													
Charges for Services	01-340-000-1028	POLICE REPORT FEES	1,200.00	120.00	1,851.50	-651.50	154%	1,200.00	30.00	1,420.00	-220.00	118%													
	01-340-000-1031	AMBULANCE RECEIPTS	125,000.00	31,712.37	188,001.46	-63,001.46	150%	125,000.00	33,374.84	160,971.82	-35,971.82	129%													
	01-340-000-1034	FIRE DEPARTMENT RECEIPTS	5,000.00	5,800.00	7,207.50	-2,207.50	144%	5,000.00	5,969.90	7,274.90	-2,274.90	145%													
	01-340-000-1035	WELFARE REIMBURSEMENTS	0.00	0.00	0.00	0.00	0%	0.00	0.00	726.91	-726.91	0%													
	01-340-000-1036	COURT RECEIPTS	1,500.00	0.00	2,105.00	-605.00	140%	1,500.00	227.85	3,085.99	-1,585.99	206%													
	01-340-000-1042	MISC. WELFARE DONATIONS	0.00	0.00	0.00	0.00	0%	0.00	0.00	383.00	-383.00	0%													
	01-340-000-1043	PARKING TICKETS	0.00	170.00	6,650.00	-6,650.00	0%	0.00	270.00	9,970.00	-9,970.00	0%													
			134,750.00	38,817.37	217,773.46	-83,023.46	162%	134,750.00	40,017.59	186,453.62	-51,703.62	138%													

Town of Newmarket, New Hampshire
Revenue Report ^{a,b}
For the Period Ended May 31, 2016

Fiscal Year 2016												Fiscal Year 2015											
Function	Account Number	ACCOUNT DESCRIPTION	Month to Date		Year to Date	Balance Year		Percent Collected	Month to Date		Year to Date	Balance Year		Percent Collected									
			Budget	Transactions		Transactions	Balance Year		Budget	Transactions		Transactions	Balance Year										
Misc. Rev. Includes Int. Rev.	01-340-000-1037	COPIER REVENUE	0.00	0.00	85.50	-85.50	0%	0.00	166.50	284.50	-284.50	0%											
	01-340-000-1038	MISC. RECEIPTS	0.00	0.00	43,017.33	-43,017.33	0%	0.00	14,763.54	67,629.15	-67,629.15	0%											
	01-340-000-1045	PARKING PERMITS	5,100.00	10.00	1,590.00	3,510.00	31%	5,100.00	560.00	2,190.00	2,910.00	43%											
	01-340-001-1034	FIRE DEPT. X-DETAIL RECEIPTS	0.00	0.00	1,696.50	-1,696.50	0%	0.00	0.00	2,415.00	-2,415.00	0%											
	01-340-002-1034	DPW DEPT. X-DETAIL RECEIPTS	0.00	0.00	1,150.00	-1,150.00	0%	0.00	0.00	2,494.00	-2,494.00	0%											
	01-340-051-1047	RECREATION FACILITY RENTAL	0.00	50.00	2,935.00	-2,935.00	0%	0.00	50.00	2,764.00	-2,764.00	0%											
	01-340-052-0000	SUNRISE SUNSET REVENUE	0.00	603.00	5,441.00	-5,441.00	0%	0.00	585.20	1,619.20	-1,619.20	0%											
	01-345-000-1044	HOUSING AUTHORITY	0.00	313.34	313.34	-313.34	0%	0.00	0.00	0.00	0.00	0%											
	01-350-000-1046	SALE OF MUNICIPAL PROPERTY	0.00	8,002.50	8,002.50	-8,002.50	0%	65,000.00	0.00	105,973.91	-40,973.91	163%											
	01-350-000-1047	RENT OF MUNICIPAL PROPERTY	3,600.00	550.00	3,100.00	500.00	86%	3,600.00	275.00	3,175.00	425.00	88%											
Recreation	01-350-000-1048	INTEREST ON INVESTMENTS	6,000.00	397.90	7,057.60	-1,057.60	118%	6,000.00	432.42	7,772.21	-1,772.21	130%											
	01-350-001-1105	TC/TC OVER AND UNDER	0.00	-1.00	-20.96	20.96	0%	0.00	8.50	43.20	-43.20	0%											
	01-360-000-0000	GF - MISCELLANEOUS REVENUE	1.00	0.00	1.00	0.00	100%	1.00	0.00	0.00	1.00	0%											
			14,701.00	9,925.74	74,368.81	-59,667.81	506%	79,701.00	16,841.16	196,360.17	-116,659.17	246%											
	01-360-000-1054	FUND BALANCE USED	575,000.00	0.00	575,000.00	0.00	100%	404,460.00	0.00	404,460.00	0.00	100%											
			575,000.00	0.00	575,000.00	0.00	100%	404,460.00	0.00	404,460.00	0.00	100%											
	05-340-000-1058	RECREATION - REVENUE	199,670.00	38,525.65	248,177.66	-48,507.66	124%	191,172.00	35,637.25	207,917.05	-16,745.05	109%											
	05-340-000-1059	RECREATION - LIGHT USAGE	0.00	0.00	1,274.70	-1,274.70	0%	0.00	94.50	3,831.16	-3,831.16	0%											
	05-350-000-1048	RECREATION - INTEREST	0.00	19.98	172.66	-172.66	0%	0.00	12.12	65.68	-65.68	0%											
	05-350-000-1049	REC - ADVERTISING RECEIPTS	0.00	0.00	2,085.00	-2,085.00	0%	0.00	0.00	4,120.00	-4,120.00	0%											
Solid Waste	05-350-050-1058	RECREATION - BUS USAGE	0.00	0.00	1,881.25	-1,881.25	0%	0.00	0.00	1,594.43	-1,594.43	0%											
			199,670.00	38,545.63	253,591.27	-53,921.27	127%	191,172.00	35,743.87	217,528.32	-26,356.32	114%											
	07-340-000-1067	SW - LANDFILL RECEIPTS	244,450.00	9,003.68	58,026.69	186,423.31	24%	0.00	7,129.60	55,736.91	-55,736.91	0%											
	07-340-000-1068	SW - GARBAGE BAGS	0.00	15,586.00	153,405.45	-153,405.45	0%	244,450.00	19,525.25	145,235.75	99,214.25	59%											
	07-340-000-1069	SW - RECYCLING BINS	0.00	120.00	1,550.00	-1,550.00	0%	0.00	160.00	1,380.00	-1,380.00	0%											
	07-340-000-1070	SW - UNITED TECHNOLOGIES	0.00	0.00	10,881.15	-10,881.15	0%	0.00	0.00	1,028.29	-1,028.29	0%											
	07-350-000-1048	SW - INTEREST	0.00	15.62	187.71	-187.71	0%	0.00	25.49	361.57	-361.57	0%											
	07-360-001-0000	SW - MISC. REVENUES	0.00	8.04	141.96	-141.96	0%	0.00	0.00	88.44	-88.44	0%											
			244,450.00	24,733.34	224,192.96	20,257.04	92%	244,450.00	26,840.34	203,830.96	40,619.04	83%											
	20-310-000-1001	WATER - TAX REVENUE	947,051.00	50,522.19	777,674.09	169,376.91	82%	890,203.00	95,607.50	785,358.15	104,844.85	88%											
Water	20-310-000-1006	WATER - INTEREST AND PENALTIES ON DEL	0.00	3,684.68	7,459.30	-7,459.30	0%	0.00	4,601.49	8,537.06	-8,537.06	0%											
	20-330-000-1071	WATER - ENTRANCE FEES	0.00	0.00	11,000.00	-11,000.00	0%	0.00	0.00	12,000.00	-12,000.00	0%											
	20-340-000-1038	WATER - OTHER MISC. REVENUE	0.00	0.00	0.00	0.00	0%	0.00	0.00	1,546.92	-1,546.92	0%											
	20-340-000-1072	WATER - JOB WORK	0.00	0.00	245.00	-245.00	0%	0.00	0.00	160.00	-160.00	0%											
	20-350-000-1047	WATER - RENT OF MUNICIPAL PROPERTY	0.00	5,305.42	70,696.77	-70,696.77	0%	0.00	6,592.91	70,274.71	-70,274.71	0%											
	20-350-000-1048	WATER - INTEREST	0.00	85.70	899.91	-899.91	0%	0.00	86.89	1,045.27	-1,045.27	0%											
	20-350-021-1073	WATER - DEDUCT METER	0.00	0.00	1,572.00	-1,572.00	0%	0.00	1,310.00	1,527.00	-1,527.00	0%											
			947,051.00	59,597.99	869,547.07	77,503.93	92%	890,203.00	108,198.79	880,449.11	9,753.89	99%											

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended May 31, 2016

			Fiscal Year 2016						Fiscal Year 2015					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected		
Sewer	30-310-000-1001	WASTEWATER - TAX REVENUE	1,080,753.00	97,271.47	1,365,882.11	-285,129.11	126%	973,837.00	160,474.23	1,285,880.65	-312,043.65	132%		
	30-310-000-1006	WASTEWATER - INTEREST ON DELINQUENT	0.00	5,168.57	12,044.52	-12,044.52	0%	0.00	5,383.12	12,082.59	-12,082.59	0%		
	30-330-000-1071	WASTEWATER - ENTRANCE FEES	0.00	0.00	18,000.00	-18,000.00	0%	0.00	1,000.00	15,000.00	-15,000.00	0%		
	30-340-000-1038	WASTEWATER - OTHER MISC. REVENUE	0.00	0.00	0.00	0.00	0%	0.00	0.00	3,142.90	-3,142.90	0%		
	30-345-000-1038	WASTEWATER - MISC. GRANTS	0.00	0.00	3,213.00	-3,213.00	0%	0.00	0.00	0.00	0.00	0%		
	30-350-000-1048	WASTEWATER - INTEREST	0.00	193.55	2,057.81	-2,057.81	0%	0.00	94.16	881.76	-881.76	0%		
			1,080,753.00	102,633.59	1,401,197.44	-320,444.44	130%	973,837.00	166,951.51	1,316,987.90	-343,150.90	135%		
Total Revenues			23,324,909.00	514,553.15	23,924,147.03	-599,238.03	103%	22,837,664.00	590,204.31	23,715,964.04	-878,300.04	104%		



Department Heads Monthly Reports to the Town Council and Town Administrator

Police Department

Activity:

Often this section of my report is the most difficult to complete due to the confidential nature of some of the calls that we handle and because many times we reserve comment on cases that are pending in court. We are also careful when we comment on incidents that involve people who are battling with issues like drug abuse or mental illness to respect the family's privacy.

But I'd like to draw attention to a situation that police officers are being called upon to respond and deal with on an ever increasing basis, and that is dealing with persons who are suffering with mental illness. At least several times each week, our officers are requested to deal with persons who have mental illness issues. This situation has almost reached an epidemic in our country. Often these people have been in treatment and have elected not to take their prescribed medication. When the police are called, it is because their behavior has been spiraling downward for a period of time until they becomes a danger or a nuisance to their neighbors. The police are called to intercede because a crime or disturbance has occurred.

I'd like to describe two incidents that one Newmarket officer has dealt with in the last thirty days. In the first instance the officer was dispatched late at night to a report of a naked suicidal man who was attempting to stab himself in the chest. The officer was able to wrestle the knife away from the man and subdue him until medical help arrived. The man had successfully stabbed himself. The knife struck the breastbone and didn't penetrate beyond that point, but was sticking out of the man's chest. The man was transported to the hospital and referred for a mental evaluation.

In a second incident a Newmarket resident awoke to find a half dressed woman suffering from a mental illness lying on his front steps. The woman showed signs that she had been physically assaulted, but when police arrived she refused to cooperate by receiving medical attention and she denied being assaulted even though it was quite clear that she had. We are continuing to investigate at this time.

Personnel:

There are no changes from last month to report and we are fully staffed.

Community Access to Recovery:

We have joined with the Elliot, Kittery, York, Portsmouth and Dover Police Departments and with the Safe Harbors Recovery Center, to participate in a Community Access to Recovery initiative which will begin in July. The focus of the program will be to assist any person suffering with opioid addiction who wants treatment with access to treatment. The program recognizes that law enforcement and first responders often have contact with those battling addiction issues and can provide a gateway to recovery programs and treatment.

The CAR program will train volunteer recovery coaches that police can contact and introduce to the person requesting assistance. The recovery coaches will have access to resources including treatment options and insurance assistance. This program was modeled after a similar program in Gloucester Massachusetts where the police provided a conduit to treatment to any person requesting help. The program recently was introduced and received press coverage.



Presentations:

I was happy to assist the Newmarket Recreation Department in presenting the Community Group of the Year Award to the Newmarket Alliance for Substance Abuse and Prevention at last month's Rec Mixer held at the Millspace function room on Main Street. The Alliance has done a remarkable job in bringing the community together to tackle the opioid addiction issue has become a model for community action. Pastor Patty Marsden accepted with other members of the coalition.

New Cruiser Update:

The New Ford Interceptor Utility vehicle has been ordered from Grappone Ford out of Concord. The vehicle should be delivered this week and is scheduled to undergo an equipment up fit the last week of June. It should be in service by the Fourth of July weekend. The vehicle we are cycling out of service is going to be transferred to the code enforcement officer.

Current Year Budget:

At the time of this writing we are within two weeks of the end of the fiscal budget. I am confident that we will finish the year within the bottom line of the budget.

POLICE**FISCAL YEAR 2016**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
1,308,012.00	118,828.04	1,104,558.28	203,453.72	84%

FISCAL YEAR 2015

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
1,264,752.00	108,805.26	1,095,577.53	169,174.47	87%

Fire and Rescue Department

- For the month of April the department responded to 89 calls for service of those 57 were medical calls transporting 36 patients to area hospitals. The ambulance responded to Newfields for seven medical calls transporting four patients. The ambulance also responded to Stratham once transporting one patient. The Tanker responded to Nottingham two times for building fires. The forestry and tanker also responded to Durham for a large woods fire
- Catharine Galligan successfully completed her EMT course and will be licensed with the state in a couple of weeks.
- The new SCBA's were delivered. The training has been completed and they went into service on May 26th.
- The new ambulance has been ordered. I asked if we could get bumped up on the production line and it's definitely a possibility. If my request is accepted we could see the new ambulance in 6-8 months verses 10-12 months.
- I have attached charts with activity reports for the month of May.
- The budget expenditures are up due to the increase in calls for service. It will be very difficult to hold the line this year.

FIRE

<u>FISCAL YEAR 2016</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
334,185.00	27,749.90	327,462.17	6,722.83	98%

<u>FISCAL YEAR 2015</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
335,785.00	27,933.79	320,454.06	15,330.94	95%

Newmarket Fire & Rescue

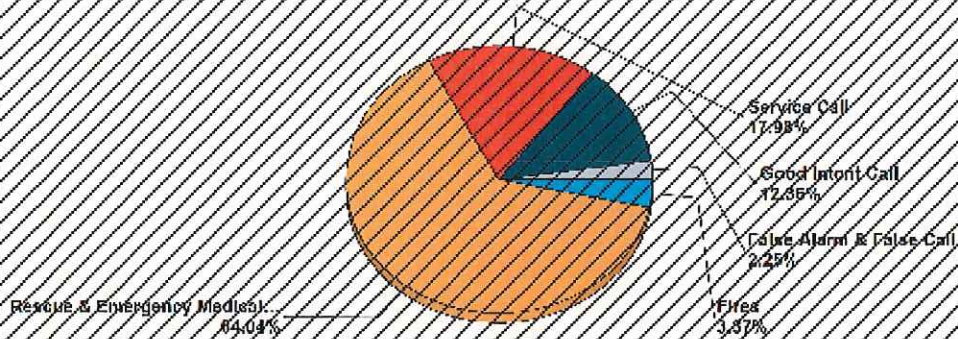
Newmarket, NH

This report was generated on 6/1/2016 8:16:28 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2016 | End Date: 05/31/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	3.37%
Rescue & Emergency Medical Service	57	64.04%
Service Call	16	17.98%
Good Intent Call	11	12.65%
False Alarm & False Call	2	2.25%
TOTAL	89	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

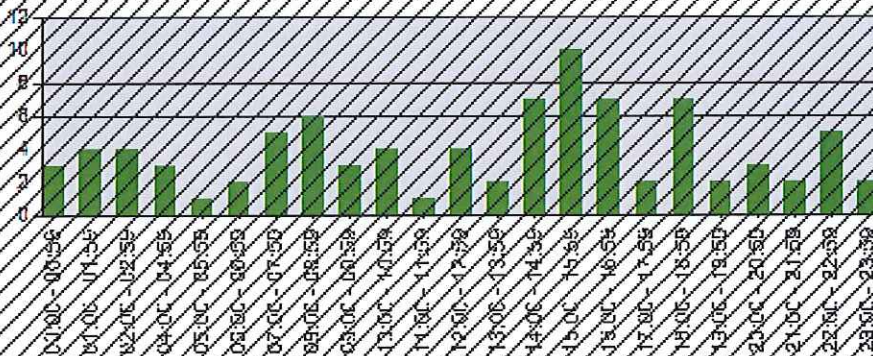
Newmarket, NH

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Incidents per Hour for Incident Type Range for Date Range

Incident Range: 100 | Start Date: 06/01/2016 | End Date: 06/31/2016



Hour	# of CALLS
00:00 - 00:59	3
01:00 - 01:59	4
02:00 - 02:59	4
03:00 - 03:59	3
04:00 - 04:59	1
05:00 - 05:59	2
06:00 - 06:59	5
07:00 - 07:59	6
08:00 - 08:59	3
09:00 - 09:59	4
10:00 - 10:59	1
11:00 - 11:59	4
12:00 - 12:59	2
13:00 - 13:59	7
14:00 - 14:59	10
15:00 - 15:59	7
16:00 - 16:59	2
17:00 - 17:59	7
18:00 - 18:59	2
19:00 - 19:59	2

Only REVIEWED incidents included.

Newmarket Fire & Rescue

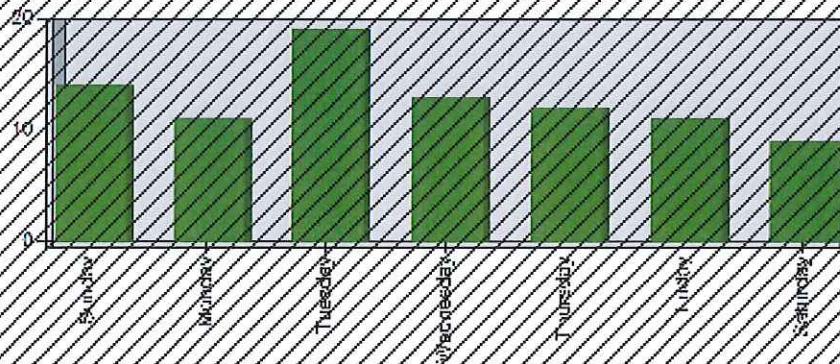
Newmarket, NH

This report was generated on 6/1/2018 8:18:44 AM



Incidents by Day of the Week for Date Range

Incident Range: 100 | Start Date: 05/01/2018 | End Date: 05/31/2018



DAY OF THE WEEK	# INCIDENTS
Sunday	14
Monday	11
Tuesday	19
Wednesday	13
Thursday	12
Friday	11
Saturday	9
TOTAL	88

Newmarket Fire & Rescue

Newmarket, NH

This report was generated on 6/1/2016 8:18:44 AM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 180 - 811 | Start Date: 05/01/2016 | End Date: 05/31/2016

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
05/04/2016	2016-389	154 Winnicut RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
05/11/2016	2016-405	15 Lucas Pond RD	111 - Building fire	1 - Station 1
05/18/2016	2016-429	137 Lee RD	141 - Forest, woods or wildland fire	1 - Station 1
05/19/2016	2016-432	223 Stage RD	111 - Building fire	1 - Station 1
05/19/2016	2016-433	223 Stage RD	811 - Cover assignment, standby, moveup	1 - Station 1
05/19/2016	2016-434	2 Lee Hill RD	811 - Dispatched & cancelled en route	1 - Station 1
05/31/2016	2016-487	7 Swampscott RD	811 - Dispatched & cancelled en route	1 - Station 1

Percentage of Total Incidents:

7.97%

AID TYPE: Mutual aid received				
05/27/2016	2016-468	28 N Main ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents:

1.12%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

EMERGENCY
REPORTING
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Page #1

Newmarket Fire & Rescue

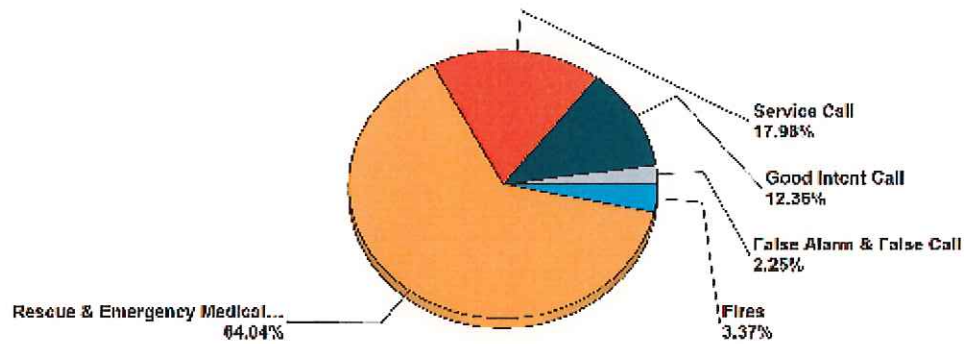
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2016 | End Date: 05/31/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	3.37%
Rescue & Emergency Medical Service	57	64.04%
Service Call	16	17.98%
Good Intent Call	11	12.36%
False Alarm & False Call	2	2.25%
TOTAL	89	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



EMERGENCY
REPORTING

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Doc Id: 553

Page # 1 of 2

Newmarket Fire & Rescue

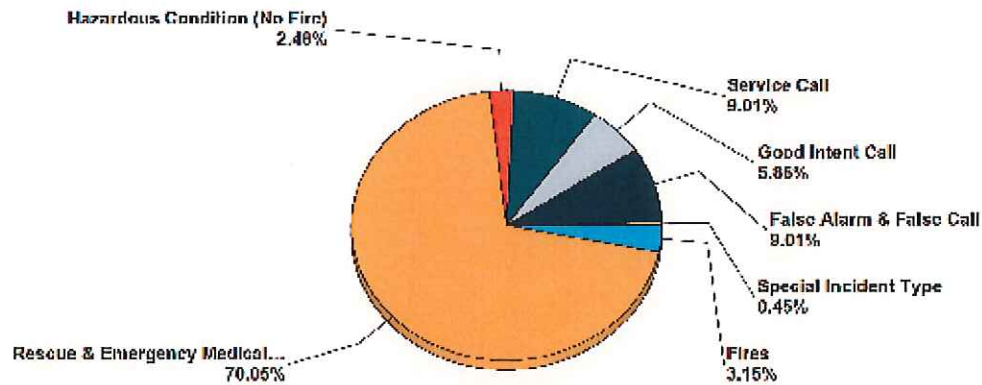
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2015 | End Date: 05/31/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	14	3.15%
Rescue & Emergency Medical Service	311	70.05%
Hazardous Condition (No Fire)	11	2.48%
Service Call	40	9.01%
Good Intent Call	28	5.85%
False Alarm & False Call	40	9.01%
Special Incident Type	2	0.45%
TOTAL	444	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

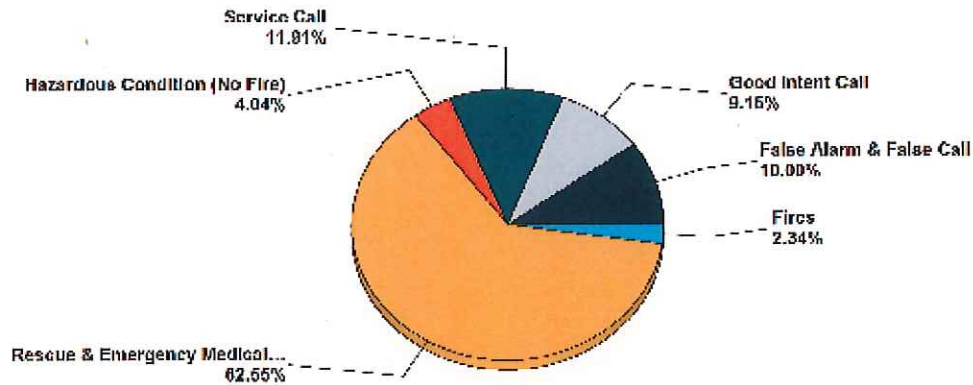
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2016 | End Date: 05/31/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	2.34%
Rescue & Emergency Medical Service	294	62.55%
Hazardous Condition (No Fire)	19	4.04%
Service Call	56	11.91%
Good Intent Call	43	9.15%
False Alarm & False Call	47	10.00%
TOTAL	470	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



EMERGENCY REPORTING

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Doc Id: 553

Page # 1 of 2

Public Works Department

- Crews have been painting all the crosswalks in town. They have also been freshening up the flower beds with new plants and bark mulch.
- The Eversource project for updating the distribution system along South Main Street and Route 152 is progressing well. They are slightly behind the original schedule but should be done with their portion of the project in July. Then of course cable and telephone have to do their part.
- The tree work along Bay Road has been completed.
- Work on the Bennett Way sidewalks is progressing well. The curbing crew has been slightly delayed but only by a week or so.
- The beavers have become a big issue for us this spring. We have several areas where they are creating problems with culverts. I will be working with a trapper to get them relocated.
- I have attached charts to show more detail on budget expenditures

DPW ADMIN

<u>FISCAL YEAR 2016</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
417,347.00	30,073.07	356,603.21	60,743.79	85%	

<u>FISCAL YEAR 2015</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
417,247.00	29,365.68	403,195.93	14,051.07	97%	

ROADS & SIDEWALKS

<u>FISCAL YEAR 2016</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
386,570.00	7,732.48	259,548.09	127,021.91	67%	

<u>FISCAL YEAR 2015</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
384,070.00	4,431.80	383,173.06	896.94	100%	

STREET LIGHTS

<u>FISCAL YEAR 2016</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
46,250.00	4,641.76	43,131.32	3,118.68	93%	

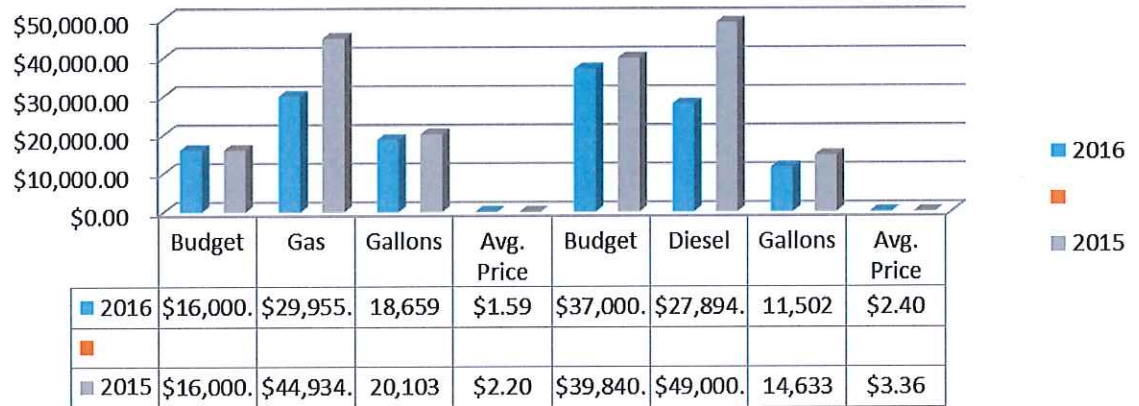
<u>FISCAL YEAR 2015</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
46,250.00	3,819.37	40,860.62	5,389.38	88%	

BUILDINGS & GROUNDS

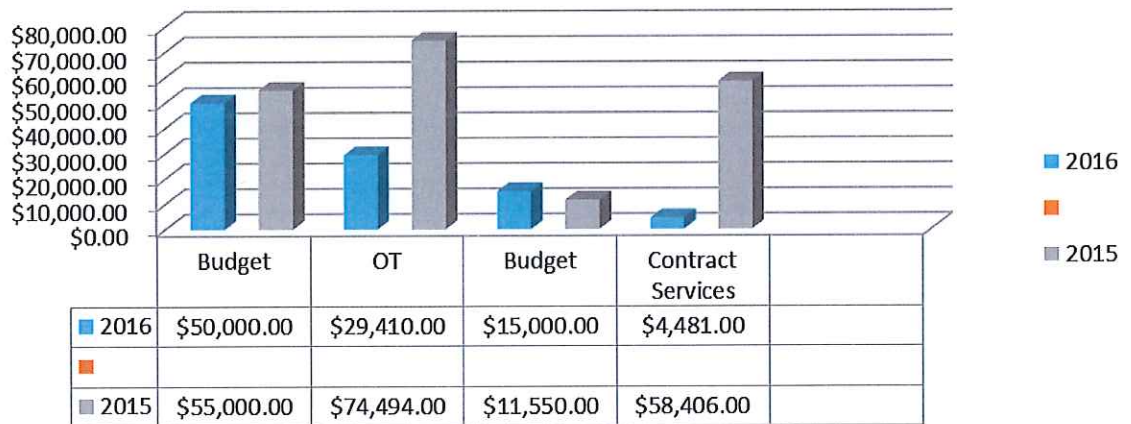
FISCAL YEAR 2016

	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
	468,202.00	37,233.35	418,827.16	49,374.84	89%
		<u>FISCAL YEAR 2015</u>			
	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
	449,362.00	36,045.42	441,188.55	8,173.45	98%
CEMETERIES		<u>FISCAL YEAR 2016</u>			
	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
	36,963.00	2,594.34	24,548.11	12,414.89	66%
		<u>FISCAL YEAR 2015</u>			
	Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
	36,963.00	2,983.47	23,428.60	13,534.40	63%

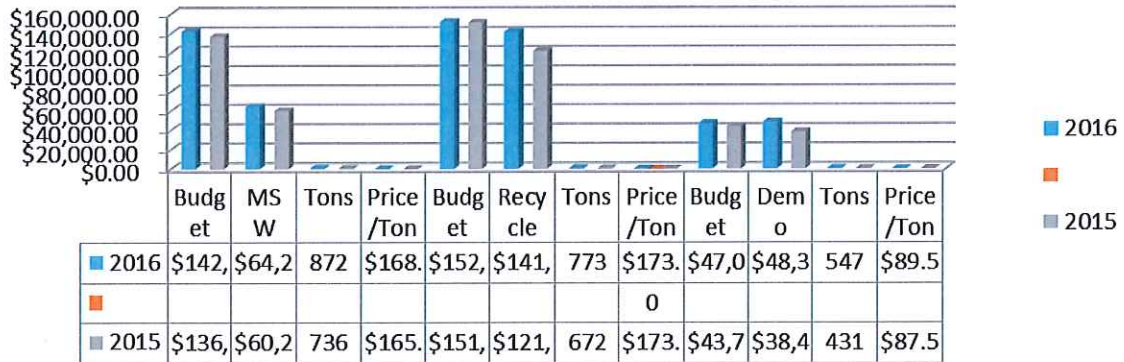
Public Works Department YTD Gas/Diesel



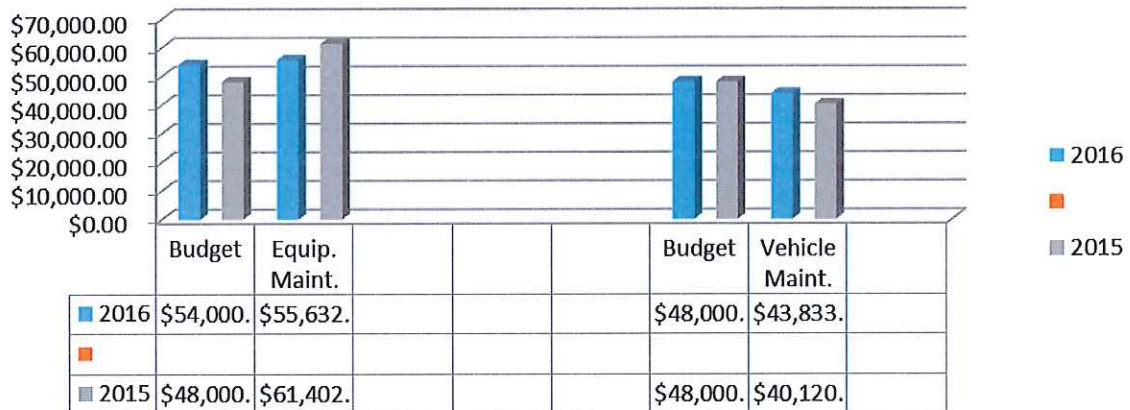
Public Works Department YTD Overtime/Contract Services



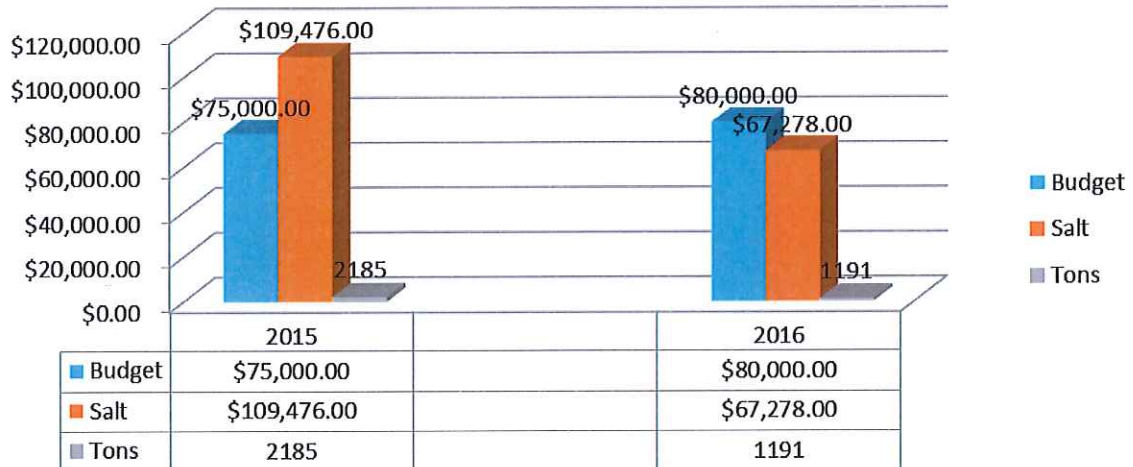
Public Works Department YTD Solid Waste



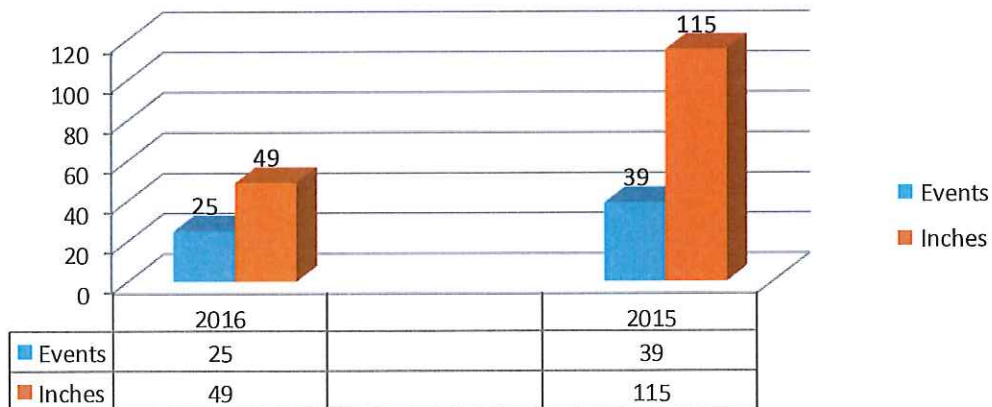
Public Works Department YTD Equipment/Vehicle Maintenance



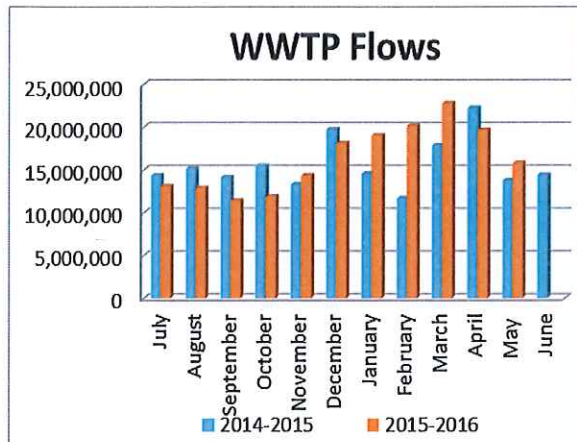
Public Works Department YTD Salt



Public Works Department YTD Snow Events



Environmental Services Department System Report



Wastewater Treatment Facility Construction

Apex continues to work on the wastewater treatment facility improvements. The trusses have been installed on the operations building, and Apex is in the process of installing the plywood on the roof. At the Creighton Street Pumping Station the screen that will protect the wastewater treatment plant equipment by removing large non-biological material has been installed. The next step is the electricians will install the necessary electrical equipment for the screen to operate. Apex continues to work on the aeration basins, parshall flume, and the dewatering building.

Wastewater Collection System

The Department has begun cleaning the sewer collection system. The Department has cleaned the gravity line that brings the wastewater into the Salmon Street Pumping Station. When we first tried to clean the line, the jet would stop at 150 feet in and would not go any further. We made several attempts, but the jet would stop at the same location. We had a camera crew come in to video the line, and it was found that

the line was heavily lined with grease. We treated the line with a grease removal product, and it took the Vacon Operator several trips up and down the line with the jet rod to remove the grease from the walls of the pipe. We videoed the line and verified that the line is completely clean. The Department cleaned the Salmon Street wet wells.

Monthly Operations Report

Newmarket WPCF

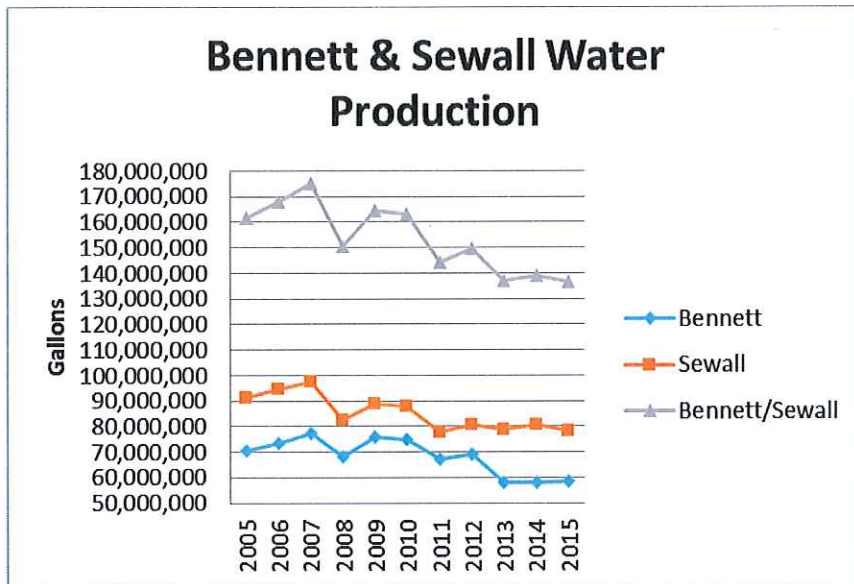
Permit # NH00100196

May-2016

	Inf. Flow	Eff. Flow MGD			BOD		TSS		Nitrogen	PH		Fecal	Enter	Chlorine Residual	
	MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.		Inf.	Eff.	Colif.	ococci	Max	Min
1	0.4750	0.13	1.1	0.5650						7.8	7.3	1	33	0.00	0.00
2	0.4720	0.20	1.1	0.5910						7.9	7.3	29	105	0.00	0.00
3	0.4390	0.19	1.1	0.5660		24		17		8.0	7.2	<2	228	0.00	0.00
4	0.4450	0.22	1.1	0.5700		24		22		7.9	7.3	4	120	0.00	0.00
5	0.4640	0.25	1.1	0.5960						8.1	7.2	<2	345	0.00	0.00
6	0.4860	0.20	1.1	0.6140						7.7	7.3	1	249	0.00	0.00
7	0.4120	0.18	1.0	0.5030						7.9	7.3	7	365	0.00	0.00
8	0.4290	0.12	1.1	0.5100						8.0	7.2	8	81	0.00	0.00
9	0.4250	0.16	1.0	0.5290		36		30		7.9	7.4	5	99	0.00	0.00
10	0.4120	0.13	1.0	0.4870		32	292	29		8.0	7.2	2	261	0.00	0.00
11	0.4110	0.17	1.1	0.5260						7.8	7.2	12	308	0.00	0.00
12	0.4010	0.12	1.4	0.5320						8.1	7.3	1	58	0.00	0.00
13	0.3970	0.13	1.2	0.5890						7.9	7.1	4	66	0.00	0.00
14	0.4210	0.15	1.2	0.5320						7.8	7.2	3	45	0.00	0.00
15	0.4440	0.16	1.2	0.5890		36		23		7.3	7.2	<2	29	0.00	0.00
16	0.4090	0.10	1.4	0.5440	342	22		23		7.8	7.2	16	184	0.00	0.00
17	0.3990	0.12	1.4	0.5370						8.1	7.1	12	205	0.00	0.00
18	0.3850	0.10	1.2	0.5370						7.9	7.2	4	79	0.00	0.00
19	0.3930	0.10	1.2	0.5080						7.9	7.2	<2	261	0.00	0.00
20	0.3890	0.10	1.0	0.4960						8	7.1	3	82	0.00	0.00
21	0.3860	0.10	1.0	0.4420						7.8	7.3	1	68	0.00	0.00
22	0.4280	0.21	1.1	0.5050						7.7	7.2	6	50	0.10	0.00
23	0.4020	0.10	1.1	0.4680						7.8	7.1	23	102	0.00	0.00
24	0.3630	0.10	1.3	0.4880		32		25		7.8	7.2	43	148	0.00	0.00
25	0.3770	0.09	0.9	0.4170	349	32	360	23		7.8	7.1	620	214	0.00	0.00
26	0.3660	0.09	0.8	0.4050						7.7	7.1	84	47	0.00	0.00
27	0.3480	0.03	0.9	0.4100						8.1	7.5	15	79	0.00	0.00
28	0.3630	0.06	0.9	0.4260						7.9	7.4	29	77	0.00	0.00
29	0.3570	0.10	1.0	0.4660						7.8	7.2	10	6	0.41	0.00
30	0.4090	0.09	1.1	0.5260						7.7	6.9	6	31	0.00	0.00
31	0.3490	0.00	1.6	0.4280						7.8	6.9	207	44	0.00	0.00

The Department used the Vacon to clean the grit channels at the Creighton Street Pumping Station.

Average Wastewater Flow Discharged: 0.5094 Million Gallons/Day
 Biochemical Oxygen Demand (BOD) Removal: 91%
 Total Suspended Solids (TSS) Removal: 93%
 Total Nitrogen tests have not been totally completed.



Bennett & Sewall Water Production			
	Bennett	Sewall	Bennett/Sewall
2005	70,743,288	91,028,013	161,771,301
2006	73,429,191	94,600,994	168,030,185
2007	77,334,449	97,673,819	175,008,268
2008	68,028,611	82,533,096	150,561,707
2009	75,647,680	88,852,516	164,500,196
2010	74,921,715	87,951,579	162,873,294
2011	66,910,572	77,596,184	144,506,756
2012	68,866,224	80,724,880	149,591,104
2013	57,980,996	78,869,388	136,850,384
2014	57,921,445	80,418,094	138,339,539
2015	58,311,595	78,074,638	136,386,233

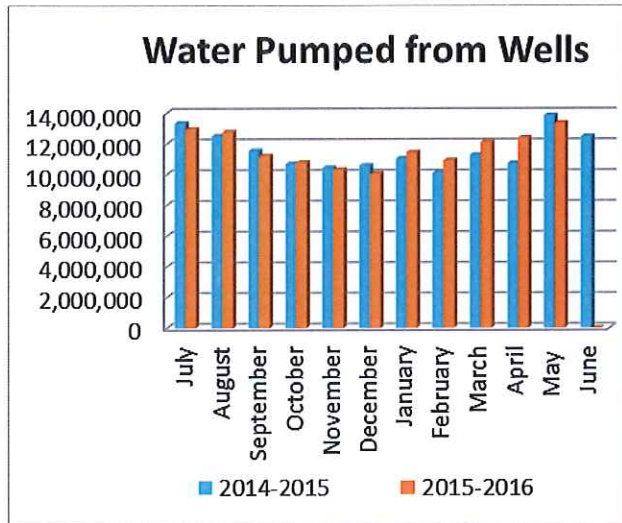
Water Production

The above graph and chart is the water pumped from the Bennett and Sewall Wells for the past ten years. As you can see the water pumped from 2013 to 2015 is about 25 to 39 million gallons less than 2005 to 2007. The Bennett and Sewall ground water levels continue to drop. We are entering the time of year where the water demand is the highest and the current water levels are approximately 8 to 10 feet below normal. It is important that water customers conserve water whenever possible. **If the groundwater levels continue to drop, the Water Department will be forced to go from Stage 3 to Stage 4 NO OUTSIDE WATER USE.**

Water Loss

The Department repaired a water leak behind the Post Office on May 6, 2016. The repair reduced the water loss from 18% in April to 13% in May. On June 4, 2016, the Water Department repaired another

leak on Packersfalls Road. The Water Department is using listening equipment on fire hydrants to locate leaks.



WATER

Budget	MTD Transactions	<u>FISCAL YEAR 2016</u>		Balance Year	% Spent
		YTD Transactions			
583,051.00	43,418.56	419,116.40		163,934.60	72%

Budget	MTD Transactions	<u>FISCAL YEAR 2015</u>		Balance Year	% Spent
		YTD Transactions			
469,062.00	27,710.94	414,518.61		54,543.39	88%

SEWER

Budget	MTD Transactions	<u>FISCAL YEAR 2016</u>		Balance Year	% Spent
		YTD Transactions			
937,237.00	58,139.38	718,742.15		218,494.85	77%

Budget	MTD Transactions	<u>FISCAL YEAR 2015</u>		Balance Year	% Spent
		YTD Transactions			
847,896.00	58,395.02	698,932.13		148,963.87	82%

Information Technology

1. We are asking for quotes on replacing the microphones in Council Chambers. These are at least 7 years old, and are an absolute mess of tangled cables, with some of the connectors breaking. This has been leading to poor audio quality when we broadcast and record. The new microphones should be less maintenance for the Councilors, and you should have to be less aware of them while still providing better audio quality.
2. We had a piece of equipment fail in the auditorium for Channel 13. Since most of it was still under warranty, we only had to pay for a few small things, but this did make me cognizant of the fact that I will need to take a firmer look at the Channel 13 hardware budget for the next cycle. We had a failure of a system at the water plant that allowed our employees to see alarms, take action, and then silence the alarm, from home. Initially we were all convinced it was a bad wire that had been damaged, but turned out to be an electronic network interface. I replaced that and all is good once again.
3. I will be taking a weekend to upgrade the main servers in the Town. Every year we throw more and more at them and expect them to keep operating at the same fast speed with never a hiccup. While this fantasy is attractive, it doesn't hold up to reality, and the upgrades I will do should keep things running smoothly longer.
4. I am in the midst of swapping out two cameras at the Police Department. In at least one case the wiring seems to have failed, so I will need to find a spool of low voltage speaker wire and use that to install a new section of cable. Of course, the wiring goes outside the building, and then comes back in and runs a good fifty feet before it stops, so I anticipate the work will be a little arduous.
5. Windows 10 continues to unleash its little surprises. One of our police cruisers actually downloaded the update automatically, which could push the data portion of that bill quite high. Unfortunately, Microsoft used to allow admins to block the automatic update, but no more, now more and more devices are just installing it without warning.
6. The Library is having trouble with Windows 10 and some software they use. I am making progress on a resolution in that area. We also had a failed wireless router there this month, and a printing issue that I also think is Windows 10 related.
7. I removed a bunch of old equipment at the Fire Dept and updated the decent stuff that was left over. This should add to the efficiency in that department. I continue to work with the new Rec Dept software and credit cards, the fight that won't end. Continuing to rollout Office 2013 for users. Looking at electronic permit applications for citizens.

IT

<u>FISCAL YEAR 2016</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
131,752.00	9,544.71	117,084.08	14,667.92	89%

<u>FISCAL YEAR 2015</u>				
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
140,152.00	7,261.20	112,436.13	27,715.87	80%

Building Inspector/Code Enforcement Officer

Previous Month Activities

Permits Issued

12	Building	\$ 5,500	
5	Electrical	\$ 250	1 paid with building permit
4	Plumbing	\$ 150	*2 paid with building permit
5	Mechanical	\$ 116	*3 paid with building permit

Total 26 **\$ 6,016**

- Clearly there has been a strong seasonal uptick in building, zoning and shoreland protection workload. While we have only conducted 28 regular mechanical, electrical, plumbing and building inspections, plans review and complaint investigations have consumed numerous hours.
- We are actively taking enforcement action on 4 properties that are classified as Machinery Junkyards.
- We have implemented and updated our Notice of Violation that can be used for any land-use and local ordinances enforced by this department. This new form clearly illustrates the path of progressive enforcement, from warning to 1st offense fines, 2nd offense and finally to District Court. It is our belief that by making the enforcement path clear, we will typically gain compliance at an earlier stage
- We attended four Newmarket Business Association meetings, including a the annual Rec- Connect Community Leader Awards program in the Newmarket MillSpace
- Attended New Hampshire Preservation Awards ceremony, honoring Tim Nichols of AEC Engineering for their re-development of 13 Water Street, the old Joyce's Kitchen building
- Attended New Hampshire Office of Energy and Planning Annual Training Conference.
- Assisted numerous property owners on re-development and expansion plans.
- We have investigated on-line permit application programs and have settled on the most cost effective and appropriate program. We intend to bring this option to our community in the very near future. This will enable residents and contractors to apply and pay for permits from anywhere wifi is available.
- We are happy to report a high-end homebuilder and cabinet maker, Michael Graf, has purchased the Route 108 Autobody building and plans to complete a historic renovation to the building complete with antique brick façade, eliminating the garage door. His intention is to extend the mill style architecture to this Exeter Road property. I am very happy to welcome Mr. Graf to Newmarket.

BUILDING INSPECTION

FISCAL YEAR 2016

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
67,253.00	5,434.76	63,129.94	4,123.06	94%

FISCAL YEAR 2015

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
66,723.00	5,138.87	61,751.40	4,971.60	93%

Town Clerk - Tax Collector

TAXES

Total Committed 2015	\$17,862,459	Tax 1 & Tax 2
Total Collected thru 5/31/16	\$18,041,077	Principal & Interest

TAX LIENS

	2015 Liens	2014 Liens	2013 Liens
	<u>(Deed 2018)</u>	<u>(Deed 2017)</u>	<u>(Deed 2016)</u>
Property Tax Amount Liened	196,946.	209,291	245,781.
W/S Amount Liened	66,195.	71,925	67,890.
# Properties Liened	93	111	125
Uncollected thru 5/31/16	261,516.	145,245	36,993.

WATER & SEWER (1/1 THRU 5/31/2016)

	<u>2016</u>	<u>2015</u>
Water Billed	325,660.	344,888.
Sewer Billed	610,967.	602,708.
Uncollected thru 5/31/16	96,366.	245,285.

TOWN CLERK REVENUE (7/1/15 thru 5/31/16)

	<u>Year End</u> <u>6/30/16</u>	<u>Year End</u> <u>6/30/15</u>	
Motor Vehicle (MV)	1,306,024.	1,173,332.	11.31% increase
Town "non-MV"	121,089.	122,276.	0.97% decrease
State NH (MV, Vitals, Boats, Dogs)	477,081.	451,922.	5.57% increase

- Motor vehicles still on the upswing
- Daily activity steady
- Dog Licenses were due April 30th
 - Approx 1300 dogs total; 929 licensed as of May 31st
- 2015 Lien Date: May 26, 2016 (See lien information above)
- 2013 Deed Date: June 9, 2016

TOWN CLERK

FISCAL YEAR 2016

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
162,270.00	15,355.07	148,469.81	13,800.19	91%

FISCAL YEAR 2015

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
166,544.00	12,459.14	140,462.59	26,081.41	84%

Planning Department

Applications

Applications before the Board

Real Estate Advisors, Inc. – The public hearing for this application for site plan review at 1R Grape Street was continued from April 12. The proposal involved adding a four unit town house condominium building with related parking to the property. The application was denied by the Planning Board at its meeting of May 10 because it was felt the exterior façade of the building was not aesthetically pleasing and did not ensure visual harmony of the site within the surrounding neighborhood.

Lela P. Love – At its meeting on May 10, the Planning Board approved this application for a Boundary Line Adjustment, at 201 Bay Road, Tax Map R1, Lot 3 and Tax Map Lot U1, Lot 4-1 in the R1 Zone. The proposal involved Lot 3 becoming a 2-acre lot fronting on Bay Road, while the remaining 27 acre lot would be combined with Lot 4-1.

Jabir M. Sanderson – Robin Realty Newmarket Trust/Tuck Realty Corporation public hearing for an application for a Special Use Permit for a residential open space design subdivision at 36 Dame Road, Tax Map U2, Lot 297, and Bay Road, Tax Map U2, Lot 320, both in the R1 Zone. The application was continued by the Planning Board to the June 14, 2016 Planning Board meeting, as the application was incomplete.

Other Business

FEMA Flood Plain Maps and Ordinances:

The Federal Emergency Management Agency (FEMA) has sent the Town new Flood Insurance Rate Maps (FIRM). Whenever new maps are produced, communities, such as Newmarket, which are participating in the National Flood Insurance Program, are required to have ordinances in place which are compliant with federal regulations. The NH Office of Energy and Planning (OEP) has conducted a compliance review of our regulations and forwarded recommendations for updating our regulations. The Planning Board will need to make amendments to the zoning, subdivision and site review regulations to assure Newmarket's continued eligibility in the program. We have received word from the NH OEP that there has been an appeal regarding the new flood plain maps. The deadline for adopting new maps and revising ordinances has been postponed until the fall of 2016. Copies of the new flood plain maps are available for public viewing in the Planning Office and have been posted on the Town's website. The Planning Board set up a subcommittee to work with the Town Planner on these amendments for consideration at a future Planning Board meeting.

Update of Newmarket Master Plan:

Future Land Use Chapter – A public hearing was held on May 10, 2016 on the

Future Land Use chapter of the Newmarket Master Plan. The amendment includes a new future land use map with changes for a Residential Coastal Protection District (RCPD), Continuing Care Retirement Overlay District, Assisted Living Overlay (ALO) District and Route 108 Corridor Overlay District and recommendations related to economic development, a developer's guide, climate change, shoreland protection, stormwater management, property maintenance and junkyards. Several affected property owners from the New Road neighborhood were present who expressed concerns about the proposed zoning changes. The public hearing was continued to the June 14, 2016 meeting at which there will be a presentation from the consultant who worked with the Economic Development Committee on the zoning proposals.

Zoning Board of Adjustment:

The Zoning Board of Adjustment received an application from Waterway Realty LLC for a variance to allow the subdivision of a lot which currently contains four units, thereby creating a new lot for development at 310 Wadleigh Falls Road, aka the "Walker Farm". Specifically, the applicant was seeking a variance to permit four units on an existing lot in the R-1 lot, whereas only one single-family unit is permitted under current zoning. The applicant was also seeking a boundary adjustment of the non-conforming lot, which would not bring the lot into closer conformity with the Ordinance. Lastly, the applicant was seeking a variance from the maximum residential density requirement of ½ unit per acre, to allow four (4) units on four acres, whereas eight (8) acres are required. At the June 15, 2015 meeting, the Zoning Board granted the first variance to allow the status quo to continue, with four units on a 20 acre tract. At the July 13, 2015 Zoning Board meeting, upon further consideration of the other two (2) variance requests, the Zoning Board unanimously denied the requests, as they did not meet all of the criteria for a variance. The applicant filed for a request for a rehearing which was denied by the Zoning Board at its meeting on August 31, 2015. The applicant has appealed the Zoning Board of Adjustment decision to the Rockingham County Superior Court. Newmarket's legal counsel has filed a response to the courts. A hearing was held at the Rockingham County Courthouse on May 4, 2016. The Town awaits the decision from the court.

Recommendations of the Economic Development Committee and Planning Board Action: At its meeting on November 10, the Planning Board set up a subcommittee of members to review the recommendations of the Economic Development Committee (EDC) and come up with some specific zoning changes for the full Board to consider with respect to the various concepts that were suggested at the August 3 joint meeting. Zoning ordinances prepared by other communities which address Continuing Care Retirement communities and options for assisted living are being researched. The committee awaits the adoption of the new "Future Land Use" chapter of the Master Plan before drafting the regulations to implement these concepts.

Special Projects

Route 108 Pedestrian Crossings: At its May 4, 2016 meeting the Town Council authorized the Town Administrator to enter into a contract with Target Construction to complete the Downtown Pedestrian Crossing Improvement project. A copy of the engineering report and the most recent plans can be viewed electronically on the Town's website at www.newmarketnh.gov. Construction is expected to start in mid-June and will be completed by the end of the August 2016.

Macallen Dam Feasibility Study: At the 2015 Town Meeting, funding in the amount of \$50,000, was approved for the Macallen Dam Capital Reserve Fund. The Town issued a Request for Proposal (RFP) for engineering services which will look at the current stability of the dam as well as the option of raising the abutments in order to meet requirements to pass the 100 year flood. Engineering proposals from three (3) firms were received on October 1, 2015. The committee conducted interviews on October 8. Awarding the contract for the stability analysis has been placed on hold. Meanwhile, the Town has entered into a contract with Gomez and Sullivan to follow up on some of the hydraulic calculations that were previously done, which could result in lower costs for bringing the dam into compliance with the Letter of Deficiency and the NH Department of Environmental Services (NH DES) requirements. The Town's consultant has put together a technical memorandum which is currently being reviewed by the NH DES regarding the design flows associated with increasing the capacity of the dam, which is one of the outstanding items in the NH DES Letter of Deficiency. The Town has received word from James Weber of the NH DES that the modifications that have been made to the hydraulic model by Gomez and Sullivan (G & S) are acceptable. The Town now has a more refined model in place to evaluate various dam modifications and repairs including increasing the height of the abutment walls to meet the required design flows. With the new model, the 100 year design flow is 9,744 cfs, with a water surface elevation of 33.61 feet at the dam with the gates closed. The NH DES will issue a letter concurring with the new model. A meeting was held with Mr. Weber of the NH DES on Friday, June 3 to review the model and discuss next steps. At that meeting, it was clarified that if the Town just focuses on improvements to the abutment walls, a stability analysis would only have to be completed on that aspect of the dam and not the entire dam structure which would result in reduced costs for the Town. Also, the breach analysis would not have to be re-done. A draft summary report will be submitted by G & S to the Town by June 15. The Committee decided the next steps would be to revise and re-distribute the RFP with a more narrow focus than what was originally proposed. The next meeting of the Committee will be held in September, unless the Committee wishes to meet again to review the summary report. The Committee is interested in securing a legal opinion about the state waiver and appeals process.

Route 108 Shoulder Widening and Bike Path Construction Project: In 2010, the Town Meeting approved a warrant article to raise and appropriate the sum of \$809,292 to allow the Town to construct a shoulder widening and bicycle lane project from the Irving Gas Station to the Newmarket/Newfields town line. The NH DOT and Federal Highway Administration (FHWA) proposed providing full funding for this project through the Federal Congestion Mitigation and Air Quality (CMAQ) Program and State tolls program. A resolution was approved by the Town Council at its meeting on May 21, 2014 to authorize the Town Administrator to enter into a design contract with Underwood Engineers to prepare a feasibility study related to the project.

The consultant prepared two alternative concepts for the bikeway and a preliminary opinion of cost for the two alternatives. The first alternative involved the construction of 5 foot wide paved shoulders extending from the Rockingham Country Club to the southerly limits of the Phase: Newmarket Main Street Project, which was completed in 2005. It included drainage improvements to facilitate shoulder widening and road-widening to accommodate a center through lane in the vicinity of Forbes Road. A second alternative involved separating vehicle traffic from bike traffic adjacent to Route 108 by having a bike path on one side of the road. This option was eliminated from consideration for cost reasons.

As cost estimates have come in higher than the budget allows, the staff met with NH DOT in September and discussed the possibility of scaling back the project or securing additional funding. The NH DOT indicated that they would fund 100% of the project up to \$ 809,000. However, any amount over that amount they will fund at 80%, provided the Town provides the 20% match. It has been determined by redefining the limits of the project to cover a portion of the distance from Irving gas station to Hersey Lane, the estimated project costs could be under the amount that is currently available; however any expanded project beyond that would require the Town to provide the required matching funds.

At the Town Council meeting on March 17, the Town Council decided not to pursue the entire length of the project from Bennett Way to the Newmarket/Newfields Bridge, but to work with the NH DOT to reduce the scope of the project to approximately 4,000 feet from Bennett Way to Hersey Lane to keep the costs in line with the original budget of \$809,292, so there would be no additional costs to the Town for the Project.

The NH DOT provided written comments to the Town for its consideration on February 1. The staff met with representatives of NH DOT on April 13 to review items that needed to be addressed in order to secure approval of the engineering study. A NH DOT representative met with the Town Council on May 3 to discuss concerns related to scaling back the project due funding limitations. The final revised report was submitted to the NHDOT on May 23, 2016. The Town awaits feedback from the NHDOT.

Coastal Resilience Technical Assistance Project: The Planning Department received a \$57,793 NH Coastal Program grant from the NH DES to study flooding and climate change in the Moonlight Brook Watershed. This project will update an existing watershed model to characterize the conditions in the projections, identify potential flooding risks in the watershed and recommend measures to reduce storm water flows and restore ecosystem functions through the design of a green infrastructure project. Following the compilation of background data, and survey work to collect elevation data in the watershed, a complete watershed base model will be created.

A coordination meeting was held with NH DES and the consultant on April 12, 2016. To date, the Moonlight Brook Watershed Model is completed. The Lamprey River and Picasso Watershed model is functional. A preliminary evaluation has concluded that the Brook has a significant impact on downstream flooding. The consultant has identified a location for a “Best Management Practice” design at the Newmarket High School, adjacent to Moonlight Brook. A public outreach/education meeting will be held on June 28 to present the results of this research.

This project will augment work that is currently underway related to establishing a tracking/accounting system for Total Nitrogen, under the PTTAP program, in response to the Town’s EPA Administrative Order and will provide credit to the Town under the MS4 program for non-point source pollution abatement once the Town’s new Storm water Management Program is underway. PTAPP is a cooperative forum of watershed communities within the Great Bay region which are working together toward identifying a consistent, effective tracking system and accounting system for monitoring pollutant loads, including Nitrogen, into the Great Bay. Newmarket is required to monitor and track nitrogen loading from point and nonpoint sources as part of its Administrative Order on Consent that has been issued by the Environmental Protection Agency (EPA).

Planning staff continues to monitor progress with respect to the MS4 program by attending the Seacoast Storm water Coalition Meetings. The group has been discussing the feasibility of a coordination program involving a regional approach to assist communities with meeting the minimum NPDES permit requirements to help to minimize costs and prevent the duplication of services at the local level for work tasks such as outreach, the bulk purchase of water quality monitoring equipment and shared contracting for laboratory work.

PLANNING

<u>FISCAL YEAR 2016</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
129,153.00	8,738.15	102,218.13	26,934.87	79%	
<u>FISCAL YEAR 2015</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
128,153.00	11,694.70	101,563.32	26,589.68	79%	

Finance Department

Department's primary function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.
- Providing financial assistance and analysis to Town Departments.

Essentially, we are the “fiscal watchdog;” however, we are mindful that we are simply a service organization to other departments and the Town’s elected leaders.

Projects:

Projects have been segregated into two groups, where “major” projects require most of our attention, while “minor” projects does not.

Projects

- Finish financial statement audit. The field work has been completed. The financial statements are nearing completion.
- Dispose of tax deeded property.
- Transition financial institutions.
- Water/Sewer shutoffs.

Economic Indicators

Final water and sewer bills are an indicator of real estate sales. The following are final water and sewer bills by month.

Month	FY 16	FY 15	% Increase/ (decreas e)		FY 14	% Increase/ (decreas e)	
July	22	15	7	46.67%	11	4	36.36%
August	11	10	1	10.00%	26	(16)	-61.54%
September	12	12	-	0.00%	7	5	71.43%
October	11	10	1	10.00%	8	2	25.00%
November	12	3	9	300.00%	9	(6)	-66.67%
December	8	9	(1)	-11.11%	5	4	80.00%
January	16	5	11	220.00%	9	(4)	-44.44%
February	10	7	3	42.86%	5	2	40.00%
March	10	7	3	42.86%	14	(7)	-50.00%
April	7	8	(1)	-12.50%	10	(2)	-20.00%
May	12	14	(2)	-14.29%	11	3	27.27%
June		19			12	7	58.33%
Total	131	119	31	26.05%	127	(8)	-6.30%

Financial Highlights:

Balance Sheet – The Town’s fiscal health overall is stable. As of the end of April 2016, the Town had \$7,205,344 in its operating bank accounts. Most of this balance, \$1,099,612 and \$2,330,573 are attributable to the water and sewer funds, respectively. We expect our current cash position is sufficient for normal operations through fiscal year-end.

As a result of the Tax Collector issuing tax bills, we are about to enter one of our two high cash positions (the other being December-January). A majority of the cash collected during this period is turned over to the School District monthly.

Revenues –

- Actual revenues are coming in stronger than projected.
 - o The general fund received current use tax totaling \$33,568 through the end of May. Last fiscal year, we received only \$6,500 through the same period. Prior to last year, the Town had not received any current use tax since fiscal year 2012. To me, the increase in current use tax indicates and upward development pressure.
 - o Redemption interest, which is paid on properties with a tax lien, continues to be down. We continue to see people pay their tax bills more timely, which is an indication that the economy has improved.
 - o Motor vehicle has again out performed expectation. At this point, any collections of this revenue is above budget.
 - o Enterprise funds, (water, sewer, and solid waste) are at expectations.

Expenditures –

- Expenditures are showing at or above budget in human resources, recreation, legal, buildings and grounds, and fire.
- We have projected our expenditures through the end of the year, which we will need to take a closer look at delaying purchasing in order to stay under our total budget.
- Projects – We are currently showing a deficit of \$(8,060), \$(25,425), and \$(61,763) for the Moonlight Brook, Macintosh Well Development project, and Waste Water Treatment Facility project respectively. All deficits are timing differences, were the Town is reimbursed for expenditures. To date, we have spent \$1,483,647 for the Macintosh Well Development, \$843,227 for the Great Hill Water Main Replacement, and \$3,468,877 for the Wastewater Treatment Facility Upgrade.

End of year forecast – We are anticipating and working towards year-end expenditures to be at budget. Revenues will result in an increase in fund balance. At this point in time, projecting fund balance will be difficult as there are too many projects that can skew results.

FINANCE

<u>FISCAL YEAR 2016</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
200,975.00	19,264.75	159,646.69	41,328.31	79%	
<u>FISCAL YEAR 2015</u>					
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
199,175.00	12,849.30	155,391.76	43,783.24	78%	

HUMAN

FISCAL YEAR 2016

RESOURCES

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
1,371,879.00	90,858.01	1,238,240.42	133,638.58	90%

FISCAL YEAR 2015

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
1,385,709.00	114,955.02	1,142,605.38	243,103.62	82%

Recreation

Recreation Revolving Account revenue for the 2015-2016 fiscal year continues to run ahead of last year's monthly reports with \$264,203.57 total revenue collected as of June 6th. This is a \$64,533.67 dollar increase over the forecasted amount of revenue anticipated for the revolving account which was projected at \$199,670.00. The final revenue amount collected at the end of June 2015 was \$263,883.00. The Recreation Department still has three weeks left in this fiscal year. The Recreation Department's Revolving Account expenses are also running on schedule with 97.5% of the total budget expended to date. The Recreation General Fund expenses as of June 4, 2015 are 92.57% to date and is right on target of the department's forecast for 2016 taking into account for the staff raises that were granted last year.

The Recreation General Fund line item collected 8,707.00 this year in rentals of facilities

The 27th Annual Fishing Derby will be held Saturday on June 18, 2016 from 7:00 AM-12:00 PM. This year the derby will be in Memorial to one of its founders, Chris J. Schoppmeyer, who passed away this year. It is expected that over 150 children from Newmarket will be registered this year. The pond is located on 60 Langs Lane.

Spring sports are winding down at Newmarket Recreation in 2016. Preschool T-Ball for 3 and 4 year olds was completed last week with over 22 children in each of the two classes. The 5 and 6 year old Tee-Ball League for children 5 and 6 has one more week. There are 48 children enrolled. Area Businesses sponsored with their name on the back of the shirt of each team and paid for their Tee shirt and hat which reduced cost and added revenue. Spring flag football finishes next week with 54 players up nby 28 players. Hershey Track and Field will had its local track meet on Monday, June 18th and the new Granite State Track and Field Regional meet will take place at Dover High School on Saturday, June 26 with 18 participants. Loco Sport has continues to be the sponsor of the team.

Newmarket Recreation "Camp Wanna Iguana" Day Camp was sold out the first week of May with 250 campers attending this summer for 7.2 weeks.

Arts in the Parks will be coming soon, every Tuesday evening in July and August at Shanda Park and Leo Landroche Recreation and Sports Complex.

Rec Connect ran its 3rd annual awards ceremony and moved the venue to t "The Mills Space" and had over 60 participants attend. The community organization program of the year that was honored was ACEP. The individual of the year that was honored was Dave LeGault for his services to the Historic Society, the Heritage Festival and working with the youth of Newmarket. Chinburg Properties was the Business that was honored for creating new venues for community.

Sunrise Sunset 55+ Activity Center Report

The Sunrise Center has a new desk top computer system set-up for the seniors to use for online registration for Recreation trips and events. It will also be available to the seniors for checking email, Facebook or internet browsing. In addition, the technology helpers from the Newmarket High School will be able to use it for tutorials as they assist the seniors in becoming more computer savvy.

Our Sunrise Walking Group is back into their regular routine of Monday – Wednesday – Friday mornings at 7:45. We have 8 walkers that come on different days, with different abilities, but there is always someone willing to walk the shorter distances or at a slower pace for those that need it. We provide a safe route using sidewalks and low traffic areas. The group normally walks for about 30 minutes.

The Random Acts of Art group currently has 16 women of all ages and continues to grow. We have offered a variety of craft projects and will rotate them each month. Some of the offerings recently have been beading, knitting, felting, weaving, painting, paper crafts and jewelry making. They enjoy learning new crafts, but they come for the socialization, too.

The Silver Stars Acting Troupe did a fantastic job performing their spring production of CAFÉ MURDER. This was the first murder mystery production the group has done and with the expertise of Aimee Gigandet they pulled it off and had the packed house roaring with laughter. This evening event had the audience participating in the mystery as they enjoyed coffee and desserts in a café atmosphere.

Our May excursions included a music show, with over 600 attendees, to see an Elton John & Billy Joel tribute band at the Danversport Yacht Club which included lunch and entertainment. They loved the show and the waterfront location. We hosted a mystery trip to the waterfront in Salem, MA where we toured the Friendship Merchant Ship, The House of 7 Gables and Hawthorne's birthplace. The group had lunch at the Sea Level Oyster Bar right on the water and we ended the day with homemade ice-cream, always a favorite. The breakfast club traveled to North Hampton and had hearty breakfast at Betty's Kitchen before stopping at Fuller Gardens to see what was in bloom.

On Saturday, May 14th we held our own Antiques Roadshow here at the center with local auctioneer and antique dealer, Dan Olmstead. Dan offered his services free of charge to benefit the center and provided 20 people with dollar values on a variety of antiques and collectibles. Although the turn-out was small, those that did participate learned a bit of history about the objects they brought in.

Our garden volunteers have been working hard planting flowers and vegetables in the Sunrise gardens. The raised beds are completed and a new garden gate constructed which we had hoped would keep out the woodchuck family living close by. Unfortunately the critter has been eating much of our new growth on a daily basis. Using our Yankee ingenuity we've been trying to ward him off before the whole garden is consumed.

We ended the month with a new program for Veterans and their spouses. On Friday, May 27th we had Dave Teed, veteran liaison, join us to facilitate the group as he does in several other towns. We were a group of 10 people for this first Veteran's Coffee Hour which we'll host every 3 months. The Vets were encouraged to talk about what their roll was while in the service. The conversation was heartwarming as each talked of their experiences as young men in the military. Among the group was a WWII veteran who had his story documented by a family member which he shared with everyone. The group will meet again in August where they have been asked to bring in pieces of memorabilia to add to the conversation.

RECREATION

			<u>FISCAL YEAR 2016</u>		
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
210,407.00	15,940.27	194,792.61	15,614.39	93%	

FISCAL YEAR 2015

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
204,114.00	15,775.47	175,858.09	28,255.91	86%	

RECREATION REVOLVING

FISCAL YEAR 2016

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent	
199,670.00	11,994.80	195,577.95	4,092.05	98%	

Budget	MTD Transactions	<u>FISCAL YEAR 2015</u>		Balance Year	% Spent
		YTD Transactions			
191,172.00	6,437.12	142,063.44		49,108.56	74%

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

Resolution 2015/2016-52

Authorizing the Designation of a portion of Rt. 152 as an Economic Recovery Zone

WHEREAS: NH RSA 162N allows for the creation of Economic Recover Zones in communities to encourage the redevelopment of certain land in exchange for state tax credits for the developer, and

WHEREAS: The Town desires to redevelop what is the B3 zone along Rt. 152, including the following lots on Town Tax Map R6 (updated April 2015):

Lots 1, 2, 3, 4-1, 4-2, 4-3, 5, 6, 7, 8, 9, 10, 11-1, 11-1A, 11-2, 12, 50, 50A, 50B, 50C, 50-1, 50-2, 50-3, 50-4, 50-4, 50-5, 50-6, 50-7, 50-8, 51 and 52. .

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Town Council requests that the Commissioner of the Department of Resources and Economic Development declare this portion an Economic Recovery zone and authorizes the Town Administrator to execute any agreements.

First Reading: June 1, 2016
Second Reading: June 15, 2016
Approval:

Approved: _____
Gary Levy, Town Council Chairman

A True Copy Attest _____
Terri J. Littlefield, Town Clerk

ERZ FAQs for Communities

What is the ERZ Program?

ERZ stands for Economic Revitalization Zone. The ERZ tax credit program, which is detailed in RSA 162-N, offers a short term business tax credit for projects that improve infrastructure and create jobs in designated areas of a municipality.

Why were ERZs established?

ERZs were established to stimulate economic redevelopment, expand the commercial and industrial base, create new jobs, reduce sprawl, and increase tax revenues within the state by encouraging economic revitalization in designated areas.

How is an ERZ defined?

An Economic Revitalization Zone, means a zone with a single continuous boundary, designated in accordance with the rules adopted under RSA 162-N:8, and having at least one of the following characteristics:

- (a) Unused or underutilized industrial parks; or
- (b) Vacant land or structures previously used for industrial, commercial, or retail purposes but currently not so used due to demolition, age, relocation of the former occupant's operations, obsolescence, deterioration, brownfields, or cessation of operation resulting from unfavorable economic conditions either generally or in a specific economic sector.

A community must request that a site or contiguous area be designated as an ERZ by the Department of Resources and Economic Development. Each ERZ is evaluated every five years to assess whether the designation is still eligible.

How much is available for tax credits?

The State of New Hampshire designates \$825,000 statewide, per year, to be available for ERZ tax credits.

What is the process to create an ERZ in the Community?

To apply for the tax credits, a community must complete Form ERZ-1 available from the Department of Resources and Economic Development. The application must include reference to the public record of acceptance by the governing body of the community.

Revised 11/25/15



New Hampshire
Economic Development

How long will this initiative be in place?

This program will be in place until 2020, or until the State law governing ERZs is repealed or amended.

How can a community benefit from ERZs?

Communities benefit from ERZs by the job growth of its businesses located in the community, and by potential growth of the local tax base due to expansion of the business's plant and equipment assets. For a business to qualify for an ERZ tax credit it must invest in plant or equipment and create a least one (1) new full time job in the state, and meet the following criteria:

- The business must be physically located in an approved ERZ.
- Investment in plant or equipment must be made directly by the business applying for the ERZ tax credit.
- Jobs must be full time, direct employees, and not be contracted or "temp" jobs.
- The investment and the job creation must take place within one calendar year.

How is the credit calculated?

The credit is based on a percent of the salary for each new full time job created and the lesser of: either a percent of the actual cost incurred for the project or a maximum credit for each new job created in the fiscal year.

What is considered a full time job?

A full time job is at least 35 hours per week and is a permanent, year-round position.

How can a business in the community claim the credit?

The deadline to apply is Feb. 10 of the year following the applicant's tax year. To apply for the tax credits an applicant must complete form ERZ-2 available from the Department of Resources and Economic Development's [website](#).

Who do I call with additional questions?

Contact the Division of Economic Development at (603) 271-2591.

ERZ FAQs for Businesses

What is the ERZ Program?

ERZ stands for Economic Revitalization Zone. The ERZ tax credit program, which is detailed in RSA 162-N, offers a short term business tax credit for projects that improve infrastructure and create jobs in designated areas of a municipality.

Why were ERZs established?

The ERZs were established to stimulate economic redevelopment, expand the commercial and industrial base, create new jobs, reduce sprawl, and increase tax revenues within the state by encouraging economic revitalization in designated areas.

How is an ERZ defined?

An Economic Revitalization Zone means a zone with a single continuous boundary, designated in accordance with RSA 162-N:8, and having at least one of the following characteristics:

- (a) Unused or underutilized industrial parks; or
- (b) Vacant land or structures previously used for industrial, commercial, or retail purposes but currently not so used due to demolition, relocation of the former occupant's operations, age, obsolescence, deterioration, brownfields, or cessation of operation resulting from unfavorable economic conditions either generally or in a specific economic sector.

A community must request that a site or contiguous area be designated as an ERZ by DRED. Each ERZ is evaluated every five years to assess whether the designation is still eligible.

How much is available in tax credits?

The State of New Hampshire has designated \$825,000 statewide, per year, to be made available for ERZ tax credits.

How long will this initiative be in place?

This program will be in place until 2020, or until the State law governing ERZs is repealed or amended.

How does a business qualify?

For a business to qualify for an ERZ tax credit, it must create a least one (1) new job in the state and meet the following criteria:



New Hampshire
Economic Development

- The business must be physically located in an approved ERZ;
- Investment in plant or equipment must be made directly by the business applying for the ERZ tax credit;
- Jobs created must be full time, direct employees, and not be contracted or 'temp' jobs;
- The investment and the job creation must take place within one calendar year.

What is the process for a business to apply for an ERZ tax credit?

To apply for the tax credits you must fill out form ERZ-2 available from the Department of Resources and Economic Development's [website](#).

The deadline to apply is Feb. 10 of the year following the applicant's tax year.

How is the credit calculated?

The credit is based on a percent of the salary for each new full time job created and the lesser of: either a percent of the actual cost incurred for the project or a maximum credit for each new job created in the fiscal year.

What is considered a full time job?

A full time job is at least 35 hours per week and is a permanent, year-round position.

How is the credit applied to my tax liability?

The tax credits shall be available to the taxpayer only for tax liabilities arising during tax periods including the tax period for which the tax credit is applied, up to an additional five (5) consecutive tax periods following the date of certification by the DRED commissioner.

The maximum amount of tax credit is \$240,000 per application, and the maximum applied per year by a taxpayer is limited to \$40,000.

Who do I call with additional questions?

Contact the Division of Economic Development at (603) 271-2591.

TITLE XII

PUBLIC SAFETY AND WELFARE

CHAPTER 162-N

ECONOMIC REVITALIZATION ZONE TAX CREDITS

Section 162-N:1

[RSA 162-N:1 repealed by 2007, 263:123, I, effective July 1, 2020.]

162-N:1 Definitions. –

In this chapter:

I. "Economic revitalization zone" means a zone designated by the commissioner of resources and economic development as an economic revitalization zone in accordance with the provisions of this chapter.

II. "Full-time job" means a job that is at least 35 hours per week and is a permanent, year-round position.

Source. 2003, 301:2. 2007, 263:120, eff. July 1, 2007. 2015, 265:8, eff. July 1, 2015.

Section 162-N:2

[RSA 162-N:2 repealed by 2007, 263:123, I, effective July 1, 2020.]

162-N:2 Designation of Economic Revitalization Zone. –

I. "Economic revitalization zone" means a zone with a single continuous boundary, designated in accordance with the rules adopted under RSA 162-N:8, and having at least one of the following characteristics:

(a) Unused or underutilized industrial parks; or

(b) Vacant land or structures previously used for industrial, commercial, or retail purposes but currently not so used due to demolition, age, obsolescence, deterioration, brownfields, relocation of the former occupant's operations, or cessation of operation resulting from unfavorable economic conditions either generally or in a specific economic sector.

II. Economic revitalization zones shall be designated by the commissioner of resources and economic development only upon petition by the local governing body, as defined by RSA 672:6, or the town council. The commissioner of resources and economic development shall certify that the economic revitalization zone meets the criteria required in paragraph I.

Source. 2003, 301:2. 2007, 263:120. 2010, 311:2, eff. July 13, 2010. 2015, 265:1, eff. July 1, 2015.

Section 162-N:2-a

[RSA 162-N:2-a repealed by 2015, 265:7, effective July 1, 2020.]

162-N:2-a Reevaluation of Economic Revitalization Zone. –

Each economic revitalization zone shall be evaluated every 5 years to determine if it meets the criteria

required in RSA 162-N:2. If an economic revitalization zone fails to meet the criteria in RSA 162-N:2, its designation as an economic revitalization zone shall be removed.

Source. 2015, 265:2, eff. July 1, 2015.

Section 162-N:3

[RSA 162-N:3 repealed by 2007, 263:123, I, effective July 1, 2020.]

162-N:3 Eligibility Requirements for Business Tax Credits. –

No economic revitalization zone tax credits shall be allowed to any taxpayer unless the taxpayer's project receives written certification in accordance with RSA 162-N:4, I from the commissioner of resources and economic development that it will expand the commercial or industrial base in a designated economic revitalization zone and will create new jobs in the state.

Source. 2003, 301:2. 2007, 263:120, eff. July 1, 2007. 2015, 265:3, eff. July 1, 2015.

Section 162-N:4

[RSA 162-N:4 repealed by 2007, 263:123, I, effective July 1, 2020.]

162-N:4 Economic Revitalization Zone Tax Credit Agreement. –

I. The commissioner of resources and economic development shall enter into a written economic revitalization zone tax credit agreement with each taxpayer; such agreement to be certified by the commissioner of resources and economic development under this section. The agreement shall contain such provisions as the commissioner of resources and economic development determines to be in the public interest, which shall include, but not be limited to:

- (a) Quality and quantity of full-time jobs to be created.
- (b) Duration of the taxpayer's commitments with respect to the economic revitalization zone.
- (c) The amount of the taxpayer's investment in the project.
- (d) A precise definition of the location of the facility eligible for the credit.
- (e) The maximum amount of the economic revitalization zone tax credit that will be allowed to the business under this agreement for jobs created and for construction or reconstruction expenses.

II. The agreement shall contain a determination of the final amount of the credit awarded and shall be provided to the commissioner of revenue administration and the taxpayer claiming the credit no later than March 10 of each year.

Source. 2003, 301:2. 2007, 263:120. 2010, 311:3, eff. July 13, 2010. 2015, 265:4, eff. July 1, 2015.

Section 162-N:5

[RSA 162-N:5 repealed by 2007, 263:123, I, effective July 1, 2020.]

162-N:5 Limit on Total Economic Revitalization Zone Credits. –

The aggregate of tax credits issued by the commissioner of resources and economic development to all taxpayers claiming the credit shall not exceed \$825,000 for any calendar year, except that any amount of the credit less than \$825,000 that is not claimed in the calendar year may be issued in the next calendar year and in following years. Amounts carried forward pursuant to RSA 162-N:7 shall not be counted against this limit in any year in which they are applied. Notwithstanding RSA 162-N:6, the maximum credit which may be utilized by a taxpayer in any calendar year shall not exceed \$40,000. In the case in

which the aggregate credits requested during the calendar year exceed the amount available, each taxpayer shall receive a credit for the proportional share of the maximum aggregate credit amount.

Source. 2003, 301:2. 2007, 263:120. 2008, 58:1. 2010, 311:4, eff. July 13, 2010. 2014, 139:2, eff. Aug. 15, 2014.

Section 162-N:6

[RSA 162-N:6 repealed by 2007, 263:123, I, effective July 1, 2020.]

162-N:6 Determination of Economic Revitalization Zone Tax Credits Eligible Amount. –

For the purpose of determining the economic revitalization zone tax credit that the taxpayer is eligible to receive, the amount of the credit to be taken shall be the lesser of the following:

I. The maximum amount of the economic revitalization zone tax credit as stated in the agreement as specified by RSA 162-N:4, I(e); or

II. The sum of the following:

(a) 4 percent of the salary for each new full-time job created in the calendar year with a wage less than or equal to 1.75 times the then current state minimum wage.

(b) 5 percent of the salary for each new full-time job created in the calendar year with a wage greater than 1.75 times the then current state minimum wage and less than or equal to 2.5 times the then current state minimum wage.

(c) 6 percent of the salary for each new full-time job created in the calendar year with a wage greater than 2.5 times the then current state minimum wage.

(d) 4 percent of the lesser of the following:

(1) The actual cost incurred in the calendar year of creating a new facility or renovating an existing facility, and expenditures for machinery, equipment, or other materials, except inventory.

(2) \$20,000 for each new full-time job created in the calendar year.

Source. 2003, 301:2. 2007, 263:120. 2010, 311:5, eff. July 13, 2010. 2015, 265:5, eff. July 1, 2015.

Section 162-N:7

[RSA 162-N:7 repealed by 2007, 263:123, I, effective July 1, 2020.]

162-N:7 Application of Economic Revitalization Zone Tax Credit. –

The economic revitalization zone tax credit shall be applied against the business profits tax under RSA 77-A, and any unused portion thereof may be applied against the business enterprise tax under RSA 77-E. Any unused portion of the credit allowed under this chapter or any eligible credit in excess of \$40,000 allowed under this chapter, may be carried forward and allowed against taxes due under RSA 77-A or RSA 77-E for 5 taxable periods from the taxable period in which the tax was paid. For the purpose of the credit allowed under RSA 77-A:5, X, the economic revitalization zone credit shall be considered taxes paid under RSA 77-E.

Source. 2003, 301:2. 2007, 263:120. 2008, 58:2, eff. July 1, 2008.

Section 162-N:8

[RSA 162-N:8 repealed by 2007, 263:123, I, effective July 1, 2020.]

162-N:8 Rules. –

The commissioner of revenue administration shall adopt rules, under RSA 541-A, relative to documentation of the credits claimed under this chapter. The commissioner of resources and economic development shall, in consultation with the executive director of the community development finance authority, adopt rules, under RSA 541-A, relative to the administration and implementation of this chapter. The rules adopted by the commissioner of resources and economic development shall include provisions relative to:

- I. Establishment and certification of economic revitalization zones.
- II. Criteria for and approval of projects in economic revitalization zones, including jobs per dollar thresholds.
- III. Fees which the commissioner of resources and economic development may charge to each applicant to cover the reasonable costs of the state's administration of the applicant's participation in the economic revitalization zone tax credit program.
- IV. Criteria for evaluation of the effectiveness of the tax credit program and whether existing economic revitalization zones continue to meet the criteria of RSA 162-N:2.

Source. 2003, 301:2. 2007, 263:120, eff. July 1, 2007. 2015, 265:6, eff. July 1, 2015.

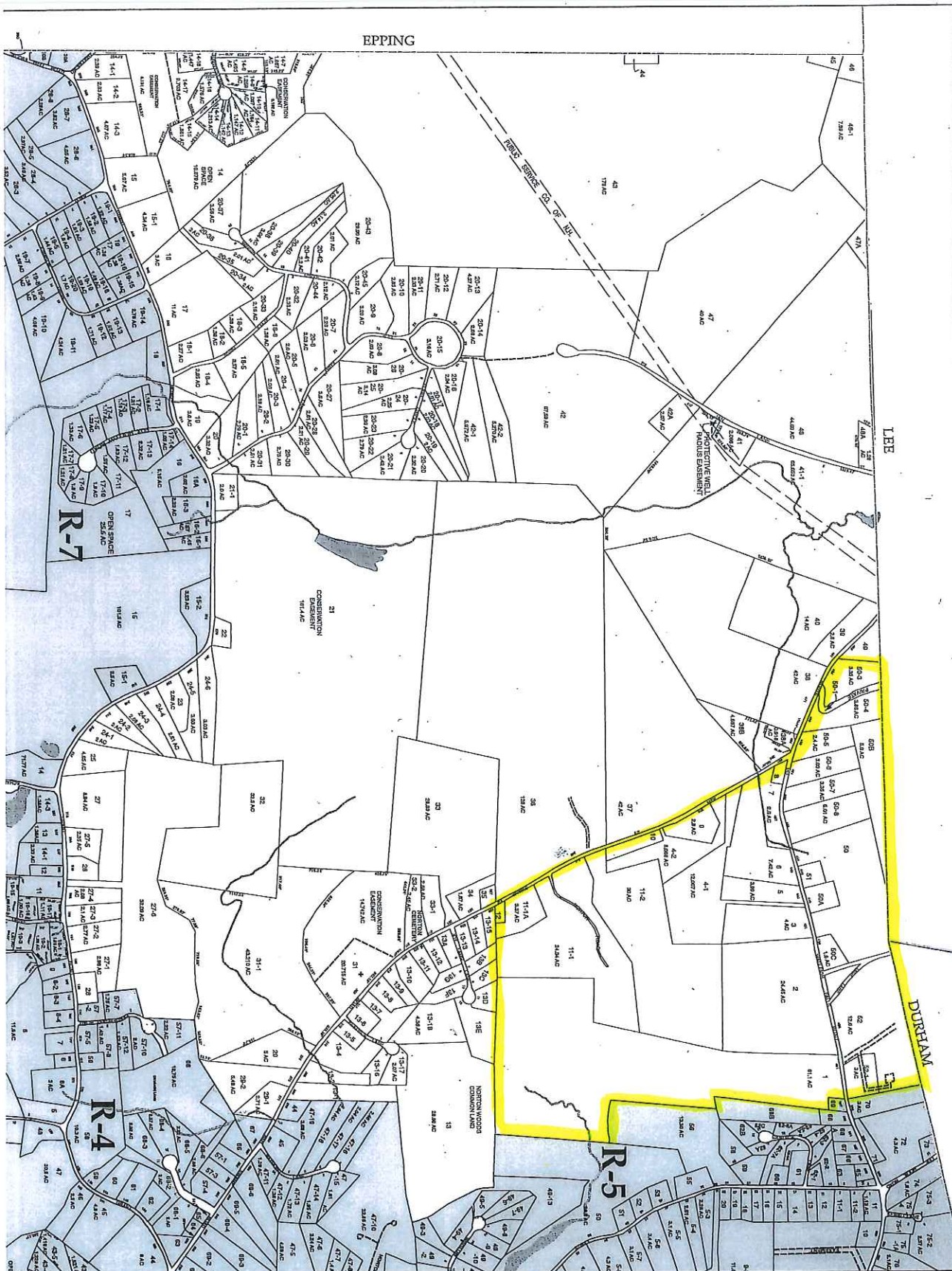
Section 162-N:9

[RSA 162-N:9 repealed by 2007, 263:123, I, effective July 1, 2020.]

162-N:9 Reports. –

The commissioner of resources and economic development shall file an annual report 60 days after the close of each fiscal year with the governor, the senate president, the speaker of the house of representatives, and the fiscal committee of the general court. The report shall describe the results of the economic revitalization zone tax credit program and shall include any recommendations for further legislation regarding the economic revitalization zone tax credit program.

Source. 2003, 301:2. 2007, 263:120. 2012, 247:19, eff. Aug. 17, 2012.



R-6

PROPERTY MAP
NEWMARKETT
NEW HAMPSHIRE

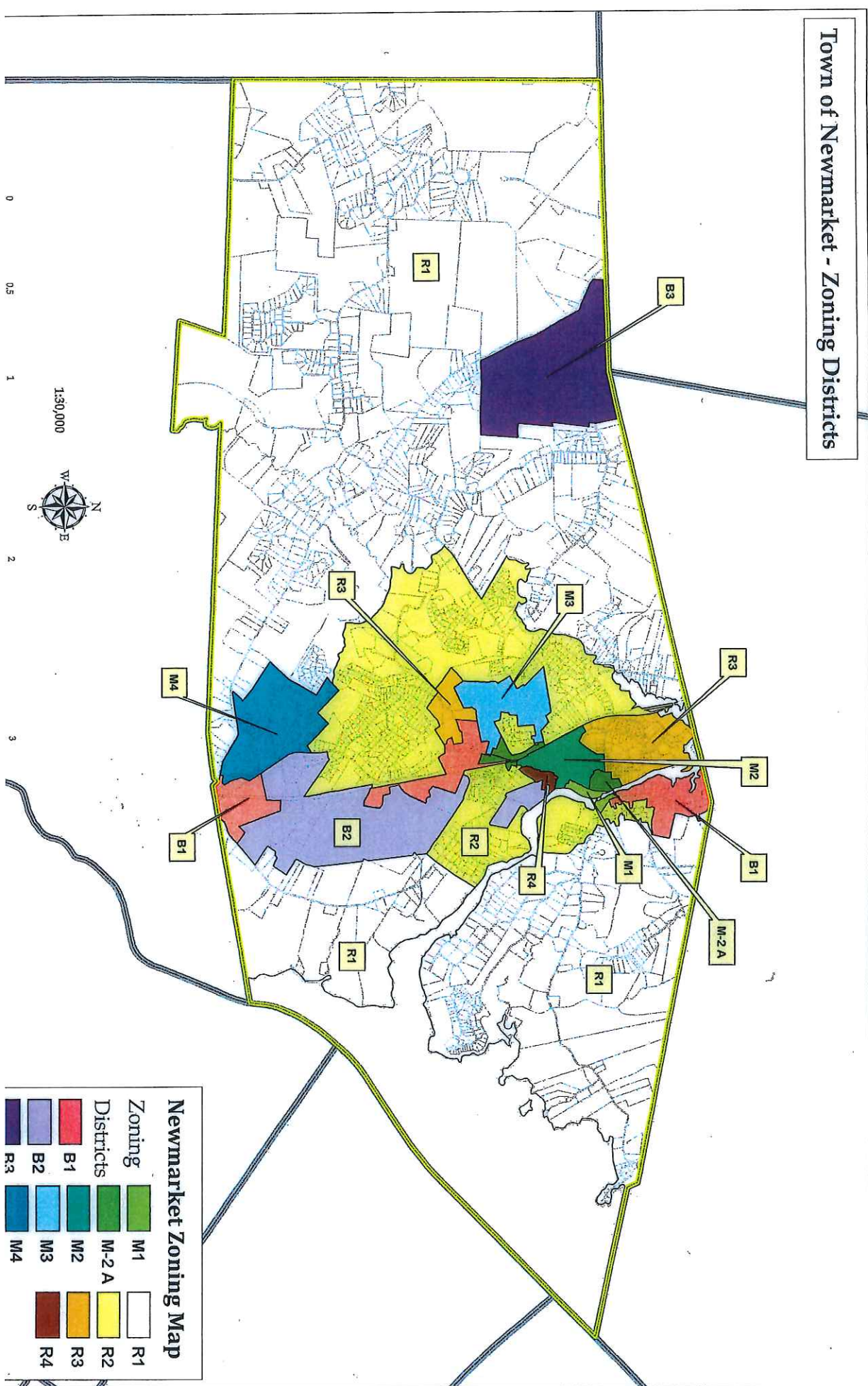


- Utility ROWs
- Easements, Access Roads, Gravel Roads
- R-6 Current Map Sheet
- R-7 Adjacent Map Sheets
- + Camels

UPDATES:
June 2007: web data through 2006 (NA)
Jan 2002: web data through 2001 (NA)
April 2015: web data through March 2015 (CS)

THIS MAP IS FOR ASSESSMENT PURPOSES ONLY.
IT IS NOT INTENDED FOR LEGAL DESCRIPTION OR CONVEYANCE

Town of Newmarket - Zoning Districts



LOTS LOCATED IN B3 ZONE
Tax Map R6

LOT #	STREET ADDRESS OF LOT	OWNER NAMES	MAILING ADDRESS
1	401 Wadleigh Falls Road	James Witham, Kenn Bevins	23 Derryfield Rd, Nottingham NH 03290
2	421 Wadleigh Falls Road	Wayne & Janice Rosa	340 Wadleigh Falls Rd, Newmarket NH 03857
3	431 Wadleigh Falls Road	Leo & Jeanne Filion Family Rev Liv Trust	3 Lafayette Road, Newmarket, NH 03857
4-1	435 Wadleigh Falls Road	Leo Manseau Jr	P O Box 309, Newmarket, NH 03857
4-2	376 Ash Swamp Road	Leo Manseau Jr	P O Box 309, Newmarket, NH 03857
5	441 Wadleigh Falls Road	Jennifer & Nathan Russell	13 Kimball Way, Newmarket, NH 03857
6	443 Wadleigh Falls Road	Paul & Colleen Lebeau	443 Wadleigh Falls Road, Newmarket, NH 03857
7	457 Wadleigh Falls Road	David & Michelle Silvia	457 Wadleigh Falls Road, Newmarket, NH 03857
8	461 Wadleigh Falls Road	Edwin & Aida Aviles	89 Mast Road, Lee, NH 03861
9	370 Ash Swamp Road	Michael Hamel Tr, Wilfred Hamel Trust	370 Ash Swamp Road, Newmarket, NH 03857
10	360 Ash Swamp Road	Angela Weidenbenner, George Davenport	360 Ash Swamp Road, Newmarket, NH 03857
11-1	10 Norton Lane	Robert & Phyllis Paige	49 New Durham Road, Alton, NH 03809
11-1A	336 Ash Swamp Road	William & Cynthia Donnelly	336 Ash Swamp Road, Newmarket, NH 03857
11-2	411 Ash Swamp Road	Chick Trucking Inc	230 Piscassic Road, Newfields, NH 03856
12	332 Ash Swamp Road	Brian & Nancy Blair Rev Liv Trust	73 Pleasant Hill Road, Hollis, ME 04042
50	438 Wadleigh Falls Road	Solon Realty Company LLC	P O Box 199, Newfields, NH 03856
50A	440 Wadleigh Falls Road	Christopher & Jessica Cahill	440 Wadleigh Falls Road, Newmarket, NH 03857
50B	50 B Lee Line	Town of Newmarket	186 Main Street, Newmarket, NH 03857
50C	436 Wadleigh Falls Road	Patricia Eckard	436 Wadleigh Falls Road, Newmarket, NH 03857
50-1	0 Wadleigh Falls Access	Arthur Gaudet Jr Living Tr 11-30-15	0 Wadleigh Falls Access, Newmarket, NH 03857
50-3	464 Wadleigh Falls Road	Arthur Gaudet Jr Living Tr 11-30-15	464 Wadleigh Falls Road, Newmarket, NH 03857
50-4	460 Wadleigh Falls Road	Arthur Gaudet Jr Living Tr 11-30-15	460 Wadleigh Falls Road, Newmarket, NH 03857
50-5	458 Wadleigh Falls Road	David Melanson	32 Riverbend Road, Newmarket, NH 03857
50-6	454 Wadleigh Falls Road	Marjim LLC	46 Heron Cove Road, Eliot, ME 03903
50-7	450 Wadleigh Falls Road	Proulx North Investments, LLC	P O Box 419, Newmarket, NH 03857
50-8	446 Wadleigh Falls Road	Proulx North Investments, LLC	P O Box 419, Newmarket, NH 03857
51	442 Wadleigh Falls Road	Roy Lemieux	442 Wadleigh Falls Road, Newmarket, NH 03857
52	426 Wadleigh Falls Road	Angel View Pet Crematory, LLC	471 Wareham Street, Middleboro, MA 02346
52	424 Wadleigh Falls Road	Nextel Communications	P O Box 7911 (NH 0569), Overland Park, KS 66207
52	422 Wadleigh Falls Road	SBA Towers, Inc.	8051 Congress Avenue, Boca Raton, FL 33487
52-1	Wadleigh Falls Road	Town of Newmarket	186 Main Street, Newmarket, NH 03857

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution #2015/2016-53

Resolution Relating to Awarding #2 Heating Oil, Liquid Propane, Regular Gasoline, and
Clear Diesel Contracts

WHEREAS, through a competitive bid process, the Town entertained proposals for #2 Heating Oil, Liquid Propane, Regular Gasoline, and Clear Diesel, and

WHEREAS, the proposals that are in the best interest of the Town are as follows:

Bid	Provider	Cost per Unit
#2 Heating Oil	Hanscom's Truck Stop, Inc.	\$1.72/gallon
Liquid Propane	DF Richard, Inc.	\$1.39/gallon
Regular Gasoline	Hanscom's Truck Stop, Inc.	\$0.135 over rack
Clear Diesel	Hanscom's Truck Stop, Inc.	\$2.25/gallon

NOW, THEREFORE BE IT RESOLVED that the Newmarket Town Council does hereby award energy contracts to D.F. Richard for Liquid Propane and Hanscom's Truck Stop, Inc. for #2 Heating Oil, Liquid Propane, Regular Gasoline, and Clear Diesel, and authorize the Town Administrator to enter into any related contracts.

First Reading: June 1, 2016
Second Reading: June 15, 2016
Approval:

Approved: _____
Gary Levy, Town Council Chairman

A True Copy Attest _____
Terri J. Littlefield, Town Clerk



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE of the FINANCE DEPARTMENT

Date: May 26, 2016
To: Steve Fournier, Town Administrator
From: Matt Angell, Interim Finance Director
Re: Energy RFPs

Steve,
I have put forward a resolution before the Town Council to award the Town's energy needs for fiscal year 2017.

The Town issued four RFPs for #2 Heating Oil, Liquid Propane, Clear Diesel, and Regular Gasoline, which I combined into one resolution. In that resolution, I have recommended Hanscom's Truck Stop, Inc. for #2 Heating Oil, Regular Gasoline, and Clear Diesel, and D.F. Richard for Liquid Propane.

Process:

I contacted seven companies and posted a public notice in the local news papers. We received proposals from four companies, however, none of the companies provided proposals that covered all of the Town's energy needs. The seven companies I contacted directly were Dead River, Proulix Oil & Propane, D.F. Richard, Hanscom's Truck Stop, Inc., Buxton Oil, and Rymes. I suspect Townsend Energy became aware of our RFP through either the Town's website or through public notice in the local newspapers.

#2 Heating Oil:

We received four proposals for #2 heating oil. Hanscom's Truck was identified as the low cost bidder. The Town has been satisfied with Hanscom's service for the past 2 years. The bid results are as follows:

Company Name	Bid #17-0001 #2 Heating Oil
Irving	1.889
DF Richard	1.79
Hanscom's Truck Stop, Inc.	1.72
Townsend Energy	1.799

Liquid Propane:

We received three proposals for liquid propane. D.F. Richard was selected.

Although Irving had the lowest cost per unit, they were not selected. Irving submitted additional terms and conditions that required the Town Administrator to enter into a signed contract on the day of the bid opening and incur additional costs resulting from replacing the propane tanks. Simply because the Town Administrator has no authority to enter into a contract on the day of the bid opening, Irving's proposal was disqualified. The bid results are as follows:

Company Name	Bid #17-0002 Liquid Propane
Irving	1.365
DF Richard	1.39
Townsend Energy	1.599

Regular Gasoline:

We received only one proposal for regular gasoline, which was from Hanscom's Truck Stop, Inc.. The bid results are as follows:

Company Name	Bid #17-0003 Regular Gasoline
Hanscom's Truck Stop, Inc.	0.135 over rack

Clear Diesel:

We received two proposals for clear diesel. Hanscom's Truck Stop, Inc. fixed fee option was selected. Although Irving's proposal had the lowest cost over rack, they did not submit a proposal for a fixed fee option. A fixed fee is favored by management, because it stabilizes price fluctuation risk throughout the budget period. The bid results are as follows:

Company Name	Bid #17-0004 Clear Diesel
Irving	0.088 over rack
Hanscom's Truck Stop, Inc.	2.25 or 0.14 over rack

I will make myself available, should the Town Councilors have questions.

Thanks,

Matt

Matt

HEATING OIL

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

1. CITY OF DOVER 603-516-6030
2. TOWN OF LEE 603-659-5414
3. NEWMARKET HOUSE 603-659-5444

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	<u>D.F. RICHARD, INC</u>	Warranty/Guarantee	
Address	<u>P.O. Box 669</u>	FOB Information	
City, State, Zip	<u>DOVER, NH 03821</u>	Availability	<u>Now</u>
E-mail Address	<u>rick@dfrichard.com</u>	State of Incorporation	<u>NH</u>
Telephone Number	<u>603-742-2020</u>	Price holds for	<u>60 Days</u>
Fax Number	<u>603-742-0033</u>		

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.

Rufus P. Card

Signature

5/23/16

Date

CEO

Title

PRICING

#2 Heating Oil – based on an agreement for an estimated number of gallons over a 1 year term.

Payment: This should address the purchase of an estimated number of gallons of fuel oil (24,500 and 48,000 gallons for the Town and School District respectively) over a certain pre-determined period of time (July 1, 2016 through June 30, 2017). Some of the features to be discussed are as follows:

- (preferred) Fixed Price per Gallon \$ 1.79 / GALLON
List taxes and amount per gallon \$ 0.0 / GALLON
Total \$ 1.79 / GALLON
- Or Fixed Price over rack price on day of delivery \$ Y 0.25 / GALLON
- Method of payment – billed as used (preferred)
BILLED AS USED - NET 30 DAYS
- What would be the Price effect if the total actual number of gallons came in either less than or greater than the quantity guaranteed?
NO DIFFERENCE IN PRICING
- Identify any unusual features of your program that might make this unique or better than others.
—
- Please describe your price protection plan and the cost if the Town were to purchase this option.
N/A \$ —



Request for Proposal #17-0001

#2 Heating Oil

You are cordially invited to submit a Bid for #2 heating oil in accordance with the attached specifications, terms, and conditions. Prospective respondents are advised to read this information over carefully prior to submitting a proposal.

One copy of the Proposal must be submitted in a sealed envelope, plainly marked:

BID #17-0001 – #2 Heating Oil
Finance Office
Town of Newmarket
186 Main Street
Newmarket, NH 03857

All proposals/bids must be received by May 24, 2016 at 2:00 pm EST

Matthew Angell,
Interim Finance Director

Town of Newmarket
Request for Bid – #2 Heating Oil
Number – 17-0001

- **Introduction**

The Town of Newmarket, New Hampshire is requesting pricing information and availability of the purchase and prepayment of #2 Heating Fuel Oil to be used at various Town and School locations.

- **General Requirements**

The Newmarket School District is participating in this request and reserves the

It is the intent of the Town to take the results of this bid and, after careful review and analysis of the prices and any possible options being offered, present the facts to the Town Council on June 1st and obtain approval on June 15th to go back to the selected vendor, confirm the per gallon charge and sign an agreement for a specified quantity of fuel. The contract period for #2 heating fuel would be July 1, 2016 through June 30, 2017.

Any deviations from the specifications must be so noted and any bid prices must be reflective of these deviations. The FOB Point is always to be the service address in Newmarket, New Hampshire unless otherwise stated by the bidder. An FOB point other than the Town of Newmarket must be so stipulated by the bidder.

Questions should be directed to Rick Malasky, Director of Public Works at (603) 659-3334 or rmalasky@NewmarketNH.gov.

- **Information Available**

Insurance

The successful vendor will be required to submit a certificate of insurance showing minimum liability limits of \$1,000,000, types of liability coverage, and workers compensation participation. Thirty day notice is required for cancellation of policy and Town of Newmarket and School District shall be listed as additional insured.

Commitments

Provide a description of the vendor's overall capability, resources, and assurance that it can meet its commitment to successfully complete deliveries.

Compliance with Laws

The successful bidder warrants and promises that it will comply with all state and federal requirements for the transportation, storage, and handling of fuels provided under this bid.

- **PRICING**

#2 Heating Oil – based on an agreement for an estimated number of gallons over a 1 year term.

Payment: This should address the purchase of an estimated number of gallons of fuel oil (24,500 and 48,000 gallons for the Town and School District respectively) over a certain pre-determined period of time (July 1, 2016 through June 30, 2017). Some of the features to be discussed are as follows:

- (preferred) Fixed Price per Gallon \$ 1.72
List taxes and amount per gallon \$ included
Total \$ 1.72
- Or Fixed Price over rack price on

day of delivery \$.14

- Method of payment – billed as used (preferred)

Billed as used

- What would be the Price effect if the total actual number of gallons came in either less than or greater than the quantity guaranteed?

Same

- Identify any unusual features of your program that might make this unique or better than others.

- Please describe your price protection plan and the cost if the Town were to purchase this option.

N/A

\$

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

• City of Portsmouth

• City of Dover

• Town of Barrington

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	Hanscom's Truck Stop, Inc.	Warranty/Guarantee	
Address	60 West Rd.	FOB Information	
City, State, Zip	Portsmouth, NH 03801	Availability	
E-mail Address	linnette@hanscoms.com	State of Incorporation	NH
Telephone Number	603-436-5171	Price holds for	30 days
Fax Number	603-436-8302		

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.


Signature

05/24/16
Date

President
Title

BID PROTESTS

- Any actual or prospective bidder who is aggrieved in connection with the solicitation or award of a bid or contract may protest and seek resolution of complaints with the Purchasing Agent. A protest with respect to an invitation for bids or request for proposals shall be submitted in writing prior to the time for the opening of bids on the closing day for proposals, unless the aggrieved person did not know and should not have known of the facts giving rise to such protest prior to bid opening or the closing date for proposal. In that event, the protest shall be submitted within three (3) calendar days after the aggrieved person knows or should have known of the facts giving rise thereto.
- If a satisfactory resolution of the protest is not achieved by submitting a complaint with the Finance Director, the person submitting the protest shall submit a written appeal to the Town Administrator within three (3) calendar days of a decision by the Finance Director.
- Purchasing procedures shall be stayed pending a decision of the Town Administrator unless the Town Administrator decides that the award of a contract is necessary to protect substantial interest of the Town.

BID, RFP, AND QUOTE TERMS AND CONDITIONS

- **BID ACCEPTANCE AND REJECTIONS:** The Town of Newmarket and School District reserves the right to accept any bid, and to reject any or all bids; to award the bid to other than the low bidder if deemed "bid most advantageous to the Town or School;" to accept the bid on one or more items of a proposal, on all items of a proposal or any combination of items of a proposal and to waive any defects in bids.
- **FINAL BID PRICE:** Terms and FOB point are always part of the bid. FOB point is always to be Newmarket, New Hampshire unless otherwise indicated by the bidder. It is the bidder's responsibility to so designate an FOB point other than Newmarket. If the bidder has any special payments or delivery clauses which could affect the final delivery price of an item up for bid that too shall be made part of the bid. If, however, this is not



5/24/2016

Town of Newmarket
186 Main St
Newmarket, NH 03857

Thank you for the opportunity to bid on your #2 fuel requirements. Attached and listed below is the fixed and variable pricing that Irving Energy is able to offer to the Town of Newmarket commencing on July 1, 2016 through to June 30, 2017. Please reach out to me if you have any questions on this bid.

Fixed #2 Fuel Price - \$1.874
Variable #2 Fuel Price - \$1.663

Please note the following criteria and details around our submittal:

- 1) The fixed rate is only valid until May 24, 2016 at 3:30 P.M. If the pricing is accepted a contract would be sent to be signed and returned before the above mentioned deadline. If no contract is sent back signed then the fixed price is no longer valid but can be refreshed at any time upon request. **Due to market volatility, Irving is unable to hold the price beyond the above mentioned deadline.**
- 2) The fixed rate offered is only for the 72,500g of #2 fuel as requested. If the gallons are consumed before the end of the contract, pricing would revert to a variable rate. The variable rate quoted would fluctuate with the market but the mark up over rack would not change through the contract. The variable price is based over Irving Commercial rack with a markup over rack of \$0.168.
- 3) Our liquidated damages charge is as follows: If Customer takes delivery of less than 95% of the Total Product Volume obligation during the Pricing Term or refuses to purchase Product from Irving as required under this Agreement (each an "Underlift"), then Customer shall pay to Irving a fee as liquidated damages (the "Fee"). The Fee shall be based on the Underlift gallons and shall be an amount equal to the number of the Underlift gallons multiplied by the difference (in no event less than zero) between: (a) the Contract Price plus \$0.15, and (b) the average Irving Commercial Portsmouth, New Hampshire Rack price from the start date to end of the Pricing Term or the date of termination if sooner. The parties agree that the Fee is a reasonable estimate of Irving's damages and is not intended to be a penalty. Irving shall also be entitled to recover any Collection Expenses (defined below) associated with collecting the Fee, but Irving shall not be entitled to recover and other monetary damages by reason of Customer's failure to purchase the Total Product Volume beyond the Fee.

Irving Energy

186 Main St, Newmarket, NH 03857 | 603.883.1100 | irvingenergy.com

www.irvingenergy.com



- 4) Please note that **not** included in the prices are the Environmental and LUST fees. The rates are listed below, are shown as a separate line item on the invoices, and can change at any time during the contract if the state advises.
 - i. LUST Fee - \$0.001
 - ii. Environmental Fee - \$0.01375
- 5) Irving would also offer the Town of Newmarket employees discounted pricing for their homes. The discount would be \$0.10 off the residential posted price for #2 fuel and \$0.15 off the residential posted price for propane. We require that the accounts be on automatic delivery and have credit terms for this offer.
- 6) Please note that prior to delivery commencing at any new locations they will be inspected to ensure compliance and can be completed safely. If any are not up to code it is the responsibility of the customer and deliveries will not start until the compliance is met.
- 7) Payment is due within 30 days of the invoice date or subject to finance charges at our corporate rate.

Sincerely,

Tara Frost

Government Accounts Manager
603-559-8834

Irving Energy

1000 Irving Energy, Inc. 1000 Irving Energy, Inc. 1000 Irving Energy, Inc. 1000 Irving Energy, Inc. 1000 Irving Energy, Inc.

1000 Irving Energy, Inc. 1000 Irving Energy, Inc. 1000 Irving Energy, Inc. 1000 Irving Energy, Inc. 1000 Irving Energy, Inc.

PRICING

#2 Heating Oil – based on an agreement for an estimated number of gallons over a 1 year term.

Payment: This should address the purchase of an estimated number of gallons of fuel oil (24,500 and 48,000 gallons for the Town and School District respectively) over a certain pre-determined period of time (July 1, 2016 through June 30, 2017). Some of the features to be discussed are as follows:

- (preferred) Fixed Price per Gallon \$ 1.874
List taxes and amount per gallon \$ LUST \$0.001 & Environmental \$0.01375
Total \$ 1.889
- Or Fixed Price over rack price on
day of delivery \$ 0.168 over Irving Commercial Rack - Price on May 24 \$1.663
- Method of payment – billed as used (preferred)
Net 30 day terms
- What would be the Price effect if the total actual number of gallons came in either less than or greater than the quantity guaranteed?
see attached letter for terms and conditions of offer
- Identify any unusual features of your program that might make this unique or better than others.
Employee discount program - see attached letter for terms and conditions of offer
- Please describe your price protection plan and the cost if the Town were to purchase this option.
N/A \$ N/A

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

1. Due to privacy laws, unable to disclose customer information

2. _____

3. _____

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

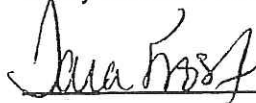
Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	Irving Energy	Warranty/Guarantee	
Address	190 Commerce Way	FOB Information	
City, State, Zip	Portsmouth, NH 03801	Availability	
E-mail Address	tara.frost@irvingoil.com	State of Incorporation	
Telephone Number	(603) 559-8834	Price holds for	see attached letter for terms
Fax Number	(888) 242-1181		and conditions of offer

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.



Signature

May 24, 2016

Date

Government Accounts Manager

Title

TOWNSEND ENERGY

May 23, 2016

Finance Office
Town of Newmarket
186 Main Street
Newmarket, NH 03857

Re: Bid #17-0001—#2 Heating Oil

Dear Board of Directors:

Townsend Energy would like to make the following proposal for the 2016/2017 season, to be serviced out of their Somersworth, NH office.

- Option 1: We would provide #2 fuel oil at a fixed price of \$1.799 per gallon for the period of July 1, 2016 thru June 30, 2017.
- Option 2: We would provide #2 fuel oil at a price of .20 (twenty cents) over cost per gallon on the day of delivery. This price fluctuates daily with the cost of #2 fuel oil.

One of these options would need to be selected for the entire year if you are to choose us as your vendor for the coming year. All fuel under this contract will be deliverable between July 1, 2016 thru June 30, 2017, on an automatic/scheduled basis. All deliveries are payable within 30 days.

We are available for all your fuel and service needs 24 hours a day 365 days a year.

I would like to thank you, on behalf of Townsend Energy for your consideration and hope that we may service your heating needs in the coming year. If you have any questions, please feel free to give me a call at 603-692-3022.

Sincerely,



Stephanie Wright

Manager

Townsend Energy Group LLC

May 23, 2016
Bid #17-0001-#2 Heating Oil

REFERENCES:

City of Somersworth
1 Government Way
Somersworth, NH 03878
Scott Smith
603-692-9504

Town of Rollinsford
667 Main Street
Rollinsford, NH 03869
603-742-8549

Rollinsford Grade School
51 West High Street
Somersworth, NH 03878
Marie Dagostino
603-742-2358

Cutter Family Properties
1 Front Street
Rollinsford, NH 03869
Brian Pellerin
603-749-8879

Liquid Propane

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

1. CITY OF DOVER 603-516-6030
2. TOWN OF LEE 603-659-5414
3. NEWMARKET HOUSING 603-659-5444

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	<u>D.F. RICHARD, INC</u>	Warranty/Guarantee	
Address	<u>P.O. Box 669</u>	FOB Information	
City, State, Zip	<u>DOVER, NH 03821</u>	Availability	<u>NOW</u>
E-mail Address	<u>ricke.d@richard.com</u>	State of Incorporation	<u>NH</u>
Telephone Number	<u>603-742-2020</u>	Price holds for	<u>60 DAYS</u>
Fax Number	<u>603-742-0033</u>		

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.

Richard P. Cash
Signature

5/23/16
Date

CEO
Title

PRICING

Liquid Propane – based on an agreement for an estimated number of gallons over a 1 year term.

Payment: This should address the purchase of an estimated number of gallons of liquid propane (Unlimited gallons) over a certain pre-determined period of time (July 1, 2016 through June 30, 2017). Some of the features to be discussed are as follows:

- (preferred) Fixed Price per Gallon \$ 1.390/GALLON
List taxes and amount per gallon \$ 0.0/GALLON
Total \$ 1.390/GALLON
- Or Fixed Price over rack price on day of delivery \$ Y 0.69/GALLON
- Method of payment – billed as used (preferred)
BILLED AS USED-NET 30 DAYS
- What would be the Price effect if the total actual number of gallons came in either less than or greater than the quantity guaranteed?
NO DIFFERENCE IN PRICING
- Identify any unusual features of your program that might make this unique or better than others.
—
- Please describe your price protection plan and the cost if the Town were to purchase this option.
N/A \$ —



5/24/2016

Town of Newmarket
186 Main St
Newmarket, NH 03857

Thank you for the opportunity to bid on your propane fuel requirements. Attached and listed below is the fixed pricing that Irving Energy is able to offer to the Town of Newmarket commencing on July 1, 2016 through to June 30, 2017. Please reach out to me if you have any questions on this bid.

Fixed Propane Price - \$1.365
Variable Propane Price - \$1.308

Please note the following criteria and details around our submittal:

- 1) The fixed rate is only valid until May 24, 2016 at 3:30 P.M. If the pricing is accepted a contract would be sent to be signed and returned before the above mentioned deadline. If no contract is sent back signed then the fixed price is no longer valid but can be refreshed at any time upon request. **Due to market volatility, Irving is unable to hold the price beyond the above mentioned deadline.**
- 2) The fixed rate offered is only for the 40,400g of propane as requested. If the gallons are consumed before the end of the contract, pricing would revert to a variable rate that would fluctuate daily with the market. The variable rate quoted would fluctuate with the market but the mark up over rack would not change through the contract. The variable price is based over Irving Commercial rack with a markup over rack of \$0.348.
- 3) Please note that vendors incur significant cost to setup and remove propane tanks on an annual basis. These costs are reflected in the propane pricing offered. For future bids it may be beneficial for the Town to consider a multiyear contract, owning your own tanks, or a means for vendors to recoup incurred costs.
- 4) Our liquidated damages charge is as follows: If Customer takes delivery of less than 95% of the Total Product Volume obligation during the Pricing Term or refuses to purchase Product from Irving as required under this Agreement (each an "Underlift"), then Customer shall pay to Irving a fee as liquidated damages (the "Fee"). The Fee shall be based on the Underlift gallons and shall be an amount equal to the number of the Underlift gallons multiplied by the difference (in no event less than zero) between: (a) the Contract Price plus \$0.15, and (b) the average Irving Commercial Portsmouth, New Hampshire Rack price from the start date to end of the Pricing Term or the date of termination if sooner. The parties agree that the Fee is a reasonable estimate of Irving's damages and is not intended to be a penalty. Irving shall also be entitled to recover any Collection Expenses (defined below) associated with collecting the Fee, but Irving shall not be entitled to recover and other monetary damages by reason of Customer's failure to purchase the Total Product Volume beyond the Fee.

Irving Energy

191 Commerce Way, #100, NH 03857-1000 P: 603.270.1984 F: 603.659.6791

www.irvingenergy.com



- 5) Irving would also offer the Town of Newmarket employees discounted pricing for their homes. The discount would be \$0.10 off the residential posted price for #2 fuel and \$0.15 off the residential posted price for propane. We require that the accounts be on automatic delivery and have credit terms for this offer.
- 6) Please note that prior to delivery commencing at any new locations they will be inspected to ensure compliance and can be completed safely. If any are not up to code it is the responsibility of the customer and deliveries will not start until the compliance is met.
- 7) Payment is due within 30 days of the invoice date or subject to finance charges at our corporate rate.

Sincerely,

Sara Frost
Government Accounts Manager
603-559-8834

Irving Energy

100 Industrial Parkway, Suite 200, Newmarket, NH 03854-0001 T 603 559-8834 F 603 559-8879

www.irvingenergy.com

PRICING

Liquid Propane – based on an agreement for an estimated number of gallons over a 1 year term.

Payment: This should address the purchase of an estimated number of gallons of liquid propane (40,400 gallons) over a certain pre-determined period of time (July 1, 2016 through June 30, 2017). Some of the features to be discussed are as follows:

- (preferred) Fixed Price per Gallon \$ 1.365
List taxes and amount per gallon \$ _____
Total \$ 1.365
- Or Fixed Price over rack price on
day of delivery \$ 0.348 over Irving Commercial Rack - Price on May 24 \$1.308
- Method of payment – billed as used (preferred)
Net 30 day terms
- What would be the Price effect if the total actual number of gallons came in either less than or greater than the quantity guaranteed?
see attached letter for terms and conditions of offer
- Identify any unusual features of your program that might make this unique or better than others.
Employee discount program - see attached letter for terms and conditions of offer
- Please describe your price protection plan and the cost if the Town were to purchase this option.
N/A \$ N/A

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

1. Due to privacy laws, unable to disclose customer information

2. _____

3. _____

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

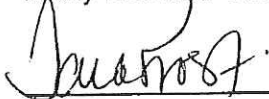
Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	Irving Energy	Warranty/Guarantee	
Address	190 Commerce Way	FOB Information	
City, State, Zip	Portsmouth, NH 03801	Availability	
E-mail Address	tara.frost@irvingoil.com	State of Incorporation	
Telephone Number	(603) 559-8834	Price holds for	See attached letter for terms
Fax Number	(888) 242-1181		and conditions of offer

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.



Signature

May 24, 2016

Date

Government Accounts Manager

Title

TOWNSEND ENERGY

May 23, 2016

Finance Office
Town of Newmarket
186 Main Street
Newmarket, NH 03857

Re: Bid #17-0002—Liquid Propane

Dear Board of Directors

Townsend Energy would like to make the following proposal for the 2016/2017 season, to be serviced out of their Somersworth, NH office.

1. Liquid Propane fixed at \$1.599 per gallon

All fuel under this contract will be deliverable between July 1, 2016 thru June 30, 2017, on an automatic/scheduled basis. All deliveries are payable within 30 days.

We are available for all your fuel and service needs 24 hours a day 365 days a year.

I would like to thank you, on behalf of Townsend Energy for your consideration and hope that we may service your heating needs in the coming year. If you have any questions, please feel free to give me a call at 603-692-3022.

Sincerely,



Stephanie Wright

Manager

Townsend Energy Group LLC

May 23, 2016
Bid #17-0002-Liquid Propane

REFERENCES:

City of Somersworth
1 Government Way
Somersworth, NH 03878
Scott Smith
603-692-9504

Town of Rollinsford
667 Main Street
Rollinsford, NH 03869
603-742-8549

Cutter Family Properties
1 Front Street
Rollinsford, NH 03869
Brian Pellerin
603-749-8879

Diesel



Request for Proposal #17-0003

Clear Diesel

You are cordially invited to submit a Bid for Clear Diesel in accordance with the attached specifications, terms, and conditions. Prospective respondents are advised to read this information over carefully prior to submitting a proposal.

One copy of the Proposal must be submitted in a sealed envelope, plainly marked:

BID #17-0003 – Clear Diesel
Finance Office
Town of Newmarket
186 Main Street
Newmarket, NH 03857

All proposals/bids must be received by May 24, 2016 at 2:00 pm EST

Matthew Angell,
Interim Finance Director

Town of Newmarket
Request for Bid – Clear Diesel
Number – 17-0003

- **Introduction**

The Town of Newmarket, New Hampshire is requesting pricing information and availability of the purchase and prepayment of Clear Diesel to be delivered to the Town of Newmarket Public Works/Fire Facility, 4 Young Lane.

- **General Requirements**

Vendors making proposals must respond in writing to all requirements of this

Insurance

The successful vendor will be required to submit a certificate of insurance showing minimum liability limits of \$1,000,000, types of liability coverage, and workers compensation participation. Thirty day notice is required for cancellation of policy and Town of Newmarket shall be listed as additional insured.

Commitments

Provide a description of the vendor's overall capability, resources, and assurance that it can meet its commitment to successfully complete deliveries.

Compliance With Laws

The successful bidder warrants and promises that it will comply with all state and federal requirements for the transportation, storage, and handling of fuels provided under this bid.

• PRICING

Clear Diesel – based on an agreement for an estimated number of gallons over a 1 year term.

Payment: This should address the purchase of an estimated number of gallons of clear diesel (15,000 gallons) over a certain pre-determined period of time (July 1, 2016 – June 30, 2017). Some of the features to be discussed are as follows:

- (preferred) Fixed Price per Gallon \$ 2.25
List taxes and amount per gallon \$ included
Total \$ 2.25
- Or Fixed Price over rack price on
day of delivery \$.14
- Method of payment – billed as used (preferred)
Billed as used
- What would be the Price effect if the total actual number of gallons came in either less than or greater than the quantity guaranteed?
Same
- Identify any unusual features of your program that might make this unique or better than others.
- Please describe your price protection plan and the cost if the Town were to purchase this option.

N/A

\$

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

• City of Portsmouth _____

• City of Dover _____

• Town of Barrington _____

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

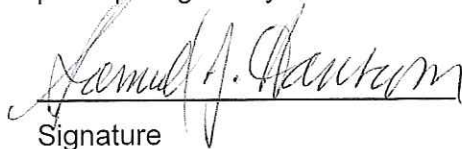
Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	Hanscom's Truck	Warranty/Guarantee	
Address	60 West Rd	Stop, Inc.	
City, State, Zip	Portsmouth, NH 03801	FOB Information	
E-mail Address	linnette@hanscoms.com	Availability	
Telephone Number	603-436-5171	State of Incorporation	NH
Fax Number	603-436-8302	Price holds for	30 days

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.


Signature

05/24/16

Date

President

Title



5/24/2016

Town of Newmarket
186 Main St
Newmarket, NH 03857

Thank you for the opportunity to bid on your diesel fuel requirements. Attached and listed below is the variable pricing that Irving Energy is able to offer to the Town of Newmarket commencing on July 1, 2016 through to June 30, 2017. Please reach out to me if you have any questions on this bid.

Variable Diesel Price - \$1.779

Please note the following criteria and details around our submittal:

- 1) Irving does not offer fixed pricing on diesel products. The variable rate quoted would fluctuate with the market but the mark up over rack would not change through the contract. The variable price is based over Irving Commercial rack with a markup over rack of \$0.088
- 2) Please note that **not** included in the prices are the Environmental and LUST fees. The rates are listed below, are shown as a separate line item on the invoices, and can change at any time during the contract if the state advises.
 - i. LUST Fee - \$0.001
 - ii. Environmental Fee - \$0.01625
- 3) Irving would also offer the Town of Newmarket employees discounted pricing for their homes. The discount would be \$0.10 off the residential posted price for #2 fuel and \$0.15 off the residential posted price for propane. We require that the accounts be on automatic delivery and have credit terms for this offer.
- 4) Please note that prior to delivery commencing at any new locations they will be inspected to ensure compliance and can be completed safely. If any are not up to code it is the responsibility of the customer and deliveries will not start until the compliance is met.
- 5) Payment is due within 30 days of the invoice date or subject to finance charges at our corporate rate.

Sincerely,

Tara Frost
Government Accounts Manager
603-559-8834

PRICING

Clear Diesel – based on an agreement for an estimated number of gallons over a 1 year term.

Payment: This should address the purchase of an estimated number of gallons of clear diesel (15,000 gallons) over a certain pre-determined period of time (July 1, 2016 – June 30, 2017). Some of the features to be discussed are as follows:

- (preferred) Fixed Price per Gallon \$ No bid
List taxes and amount per gallon \$ No bid
Total \$ No bid
- Or Fixed Price over rack price on
day of delivery \$ 0.088 over Irving Commercial Rack - Price May 24 \$1.779
- Method of payment – billed as used (preferred)
Net 30 day terms
- What would be the Price effect if the total actual number of gallons came in either less than or greater than the quantity guaranteed?
See attached letter for terms and conditions of offer
- Identify any unusual features of your program that might make this unique or better than others.
Employee discount program - see attached letter for terms and conditions of offer
- Please describe your price protection plan and the cost if the Town were to purchase this option.
N/A \$ N/A

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

1. Due to privacy laws, unable to disclose customer information

2. _____

3. _____

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

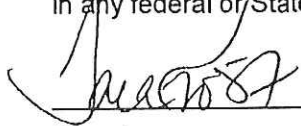
Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	Irving Energy	Warranty/Guarantee	
Address	190 Commerce Way	FOB Information	
City, State, Zip	Portsmouth, NH 03801	Availability	
E-mail Address	tara.frost@irvingoil.com	State of Incorporation	
Telephone Number	(603) 559-8834	Price holds for	see attached letter for terms
Fax Number	(888) 242-1181		and conditions of offer

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.


Signature

May 24, 2016
Date

Government Accounts Manager
Title

Gasoline



Request for Proposal #17-0004
Regular Gasoline

You are cordially invited to submit a Bid for Regular Gasoline in accordance with the attached specifications, terms, and conditions. Prospective respondents are advised to read this information over carefully prior to submitting a proposal.

One copy of the Proposal must be submitted in a sealed envelope, plainly marked:

BID #17-0004 – Regular Gasoline
Finance Office
Town of Newmarket
186 Main Street
Newmarket, NH 03857

All proposals/bids must be received by May 24, 2016 at 2:00 pm EST

Matthew Angell,
Interim Finance Director

Town of Newmarket
Request for Bid – Regular Gasoline
Number – 17-0004

- **Introduction**

The Town of Newmarket, New Hampshire is requesting pricing information and availability of the purchase and prepayment of Regular Gasoline to be delivered to the Town of Newmarket Public Works/Fire Facility, 4 Young Lane.

- **General Requirements**

Vendors making proposals must respond in writing to all requirements of this

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Commitments

Provide a description of the vendor's overall capability, resources, and assurance that it can meet its commitment to successfully complete deliveries.

Compliance With Laws

- **PRICING**

Payment: This should address the purchase of an estimated number of gallons of regular gasoline (21,000 gallons) over a certain pre-determined period of time (July 1, 2016 – June 30, 2017). Some of the features to be discussed are as follows:

- 3

N/A

\$

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

- City of Portsmouth _____
- City of Dover _____
- Town of Barrington _____

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

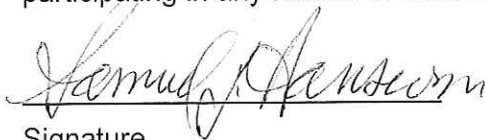
Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	Hanscom's Truck Stop	Warranty/Guarantee	
Address	60 West Rd	FOB Information	
City, State, Zip	Portsmouth, NH 03801	Availability	
E-mail Address	linnette@hanscoms.com	State of Incorporation	NH
Telephone Number	603-436-5171	Price holds for	30 days
Fax Number	603-436-8302		

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.



Signature

05/24/16

Date

President

Title

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council**

**Resolution #2015-2016-54
Relating to Vehicle Maintenance**

WHEREAS, The Town of Newmarket's current contract for vehicle maintenance services expires on June 30, 2016, and

WHEREAS, the Town issued a Request for Proposal (RFP) for vehicle maintenance and two bidders responded, and

WHEREAS, Auto Excellence is the low-cost bidder.

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council does authorize the Town Administrator to enter into an agreement with Auto Excellence for vehicle maintenance services.

First Reading: June 1, 2016
Second Reading: June 15, 2016
Approval:

Approved: _____
Gary Levy, Town Council Chairman

A True Copy Attest _____
Terri J. Littlefield, Town Clerk



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE of the FINANCE DEPARTMENT

Date: May 26, 2016
To: Steve Fournier, Town Administrator
From: Matt Angell, Interim Finance Director
Re: Vehicle Maintenance RFP

Steve,
I have put forward a resolution before the Town Council to award the vehicle maintenance contract to Auto Excellence of Newmarket.

The contracted its vehicle maintenance needs, which the current 2-year contract with Auto Excellence expires June 30, 2016. Management desired to continue outsourcing its vehicle maintenance needs by issuing an RFP, which there were two vendors provided proposals as follows:

Vendor	Cost/hour for Regular Work Hours	Cost/hour for Emergency, Weekends, and Holiday Work Hours	Parts and Materials Markup
Auto Excellence	\$60	\$70	15%
Portsmouth Ford	\$90	Not Available	25%

It is my understanding that Departments are generally satisfied with the level of service provided by Auto Excellence.

I am recommending the Town Council approve the resolution regarding awarding the vehicle maintenance contract to Auto Excellence.

Thanks,
Matt

PRICING

Vehicle Maintenance – based on a two (2) year agreement for vehicle maintenance.

Payment: This should address vehicle maintenance for a pre-determined period of time (July 1, 2016 through June 30, 2018). The bidder must bid on all of the following items:

**Vehicle, mobile equipment, generator maintenance and repair, regular work hours:
Monday – Friday**

Bid Price in Figures (must be total costs) \$ 60.00

Bid Price in words Sixty dollars

**Vehicle, mobile equipment, generator maintenance and repair, emergency hours:
Monday – Friday 5:00 pm – 7:00 am, weekends, and holidays**

Bid Price in Figures (must be total costs) \$ 70.00

Bid Price in words Seventy Dollars

Parts and Materials Mark-up

Mark-up (Expressed as a percentage over cost) 15 %

PRICING

Vehicle Maintenance – based on a two (2) year agreement for vehicle maintenance.

Payment: This should address vehicle maintenance for a pre-determined period of time (July 1, 2016 through June 30, 2018). The bidder must bid on all of the following items:

**Vehicle, mobile equipment, generator maintenance and repair, regular work hours:
Monday – Friday**

Bid Price in Figures (must be total costs) \$ 90.

Bid Price in words Ninty per hour or less

**Vehicle, mobile equipment, generator maintenance and repair, emergency hours:
Monday – Friday 5:00 pm – 7:00 am, weekends, and holidays**

Bid Price in Figures (must be total costs) \$ Not Available

Bid Price in words N/A

Parts and Materials Mark-up

Mark-up (Expressed as a percentage over cost) 25%

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution 2015/2016-55

Relating to Health Trust Membership Agreement

WHEREAS, The Town of Newmarket's membership agreement with Health Trust has expired, and

WHEREAS, the Town solicited proposals from the following three vendors:

- Health Trust (Anthem)
- Harvard Pilgrim
- School Care (Cigna)

WHEREAS, Health Trust provided comparable health insurance without the need to renegotiate the union's collective bargaining agreement.

NOW THEREFORE BE IT RESOLVED, Town of Newmarket shall participate as a Member in the HealthTrust pooled risk management program for the provision of group medical and/or other benefit plans in accordance with the "Application and Membership Agreement" and NH RSA 5-B and that Steve Fournier, Town Administrator, is hereby authorized and directed to execute and deliver to HealthTrust, on behalf of Town of Newmarket, the "Application and Membership Agreement" in substantially the form presented to this meeting.

First Reading: June 1, 2016

Second Reading: June 15, 2016

Approval:

Approved: _____

Gary Levy, Town Council Chairman

A True Copy Attest _____

Terri J. Littlefield, Town Clerk

Town of Newmarket Health Insurance



PRESENTED BY MATTHEW ANGELL,
INTERIM FINANCE DIRECTOR

Where are we now?

- 35 employees their 57 family members participated in the Town's health insurance during calendar year 2015.
- 16 additional employees and 34 of their family members are eligible to participate in the Town's health insurance.

Where are we now?

- Employees pay 20% of their health insurance, except for two employees who are grandfathered under a collective bargaining agreement pay 10%.
- Current monthly rates are:

Plan	Total	Employer share (at 80%)	Employee Share (at 20%)
Single	\$784.87	\$627.90	\$156.97
2 person	\$1,569.74	\$1,255.79	\$313.95
Family	\$2,119.15	\$1,695.32	\$423.83

Where are we now?

- Our medical plan includes:
 - \$10 office visit copay
 - \$75 emergency room copay
 - \$75 urgent care copay
 - \$250 per person/\$750 per family deductible
 - 12 visits/year Chiropractic
 - 60 visits/year for physical, occupational, and speech therapy
 - \$100 deductible with 80% coverage thereafter for durable medical equipment

Process

- We identified three organizations and asked them to provide a quote for health insurance, which are:
 - HealthTrust (Matthew Thornton), our current provider
 - Harvard Pilgrim Health Care
 - SchoolCare (Cigna)

HealthTrust

Plan	AB10IPDED (Current Plan)	AB15IPEED	ABSOS20/40 1KED (Sight of Service)	Lumenos
Prescription Code	RX10/20/45 (Current RX)	RX10/20/45	RX10/20/45	(Applied against deductible)
Single	\$832.35	\$789.37	\$647.43	\$654.65
2-Person	\$1,664.69	\$1,578.73	\$1,294.86	\$1,309.3
Family	\$2,247.34	\$2,131.29	\$1,748.06	\$1,767.55
Prescription Code	R10/25/40 M10/40/70	R10/25/40 M10/40/70	R10/25/40 M10/40/70	
Single	\$805.25	\$763.63	\$626.36	
2-Person	\$1,610.50	\$1,527.26	\$1,252.72	
Family	\$2,174.18	\$2,061.80	\$1,691.18	
Deductible	\$250 / \$750	\$500 / \$1,500	\$1,000 / \$3,000	\$2,500 / \$5,000

Note: the Lumenos plan deductible is for in-network. The deductible is \$5,000 / \$10,000 for out-of-network.

Harvard Pilgrim Health Care

Plan	HMO - Best Buy	PPO - Indemnity	HMO - Best Buy Tiered	HMO Best Buy HSA
Prescription Code	10/30/50	5/25/40	10/30/50	\$3,000 / \$6,000
Single	\$819.25	\$865.09	\$631.77	\$506.18
2-Person	\$1,638.49	\$1,730.18	\$1263.53	\$1,012.36
Family	\$2,211.97	\$2,355.74	\$1705.77	\$1,366.69
Deductibles (Single/Family)				
In-network	\$250 / \$750	\$0 / \$0	\$3,000 / \$9,000	\$3,000 / \$6,000
Out of network	\$1,000 / \$2,000	\$400 / \$800	\$6,500 / \$13,000	\$3,000 / \$6,000

Note: HMO-Best Buy had a max in-network deductible of \$1,000 for single and \$2,000 for family. PPO-Indemnity had a max deductible of \$4,000 for individual and \$8,000 for family. HMO Best Buy HSA has a deductible rather than a copay.

SchoolCare

Plan	Yellow with Choice Fund	Yellow with no Choice Fund	Orange
Single	\$789.50	\$692.00	\$609.00
2-Person	\$1,579.00	\$1,384.00	\$1,218.00
Family	\$2,131.50	\$1,868.50	\$1,644.50
Prescription (in-network only)	10% retail and maintenance max \$75	10% retail and maintenance max \$75	10% retail and maintenance max \$75
Deductible	\$1,250 / \$2,500	\$1,250 / \$2,500	\$2,000 / \$4,000

Note: Choice fund contains a health reimbursement account. If employees choose to take a health assessment, the fund pays \$1,000 / \$2,000 of the deductible. Yellow has an out-of-pocket maximum of \$2,000 for single and \$4,000 for family, while Orange has \$4,000 for single and \$8,000 for family.

Options to reduce costs

- **Offer Two Insurance Options:**
 - A plan with options similar to our current plan.
 - A high deductible plan.
- **Cadillac Tax Avoidance:**
 - The high deductible plan needs to meet affordability and minimum essential coverage, required by the ACA.
- **Cost Avoidance:**
 - Entice employees to select the high deductible insurance by offering a contribution to an HSA.

Health Savings Account (HSA)

- Employees can claim a tax deduction for contributions they make to their HSA.
- Contributions made by the Town may be excluded from the employee's gross income.
- Contributions remain in the account until used.
- Interest and other earnings accumulate tax free to the employee.
- Distributions from the HSA may be tax free for qualified medical expenses.
- An HSA is portable.
- An employee who participates in the FSA is disqualified from contributing to the HSA.

Flexible Spending Arrangements(FSA)

- Contributions made by the Town may be excluded from the employee's gross income.
- Distributions from the FSA may be tax free for qualified medical expenses.
- The employee can withdraw funds from the account to pay qualified medical expenses in advance of receiving the Town's contribution.
- This is a "use-it-or-lose-it" plan, with a \$500 carryover.
- Employees, who earn more than \$120,000 in the prior year may be subject to a taxable benefit.

Analysis – Comparison Against Current Plan

- All comparisons assume the following:
 - the Town is paying 80% of the health care costs.
 - The Town contributing the difference between the deductible of the two plans to an HSA, up to the limits imposed by the Internal Revenue Service.

Analysis – Comparison Against Current Plan

- HealthTrust:
 - Current Plan – No change.
 - Sight of Service Plan –
 - ✦ Single - \$1,775.23/year
 - ✦ 2-Person - \$3,550.37/year
 - ✦ Family - \$3,105.98/year
 - High Deductible Plan:
 - ✦ Single with a \$750 contribution to an HSA - \$1,227.50/year
 - ✦ 2-Person with a \$1,500 contribution to an HSA - \$2,454.91/year
 - ✦ Family with a \$2,250 contribution to an HSA - \$3,089.14/year

Note: With the current proposed Cadillac Tax limits, the Town can make an HSA contribution and avoid the Cadillac Tax.

Analysis – Comparison Against Current Plan

- Harvard Pilgrim:
 - Current Plan:
 - Single - \$125.76/year
 - 2-Person - \$251.52/year
 - Family - \$339.55/year
 - High Deductible Plan:
 - Single with a \$2,750 contribution to an HSA - \$381.23
 - 2-Person with a \$2,850 contribution to an HSA - \$3,412.37
 - Family with a \$5,250 contribution to an HSA - \$3,204.24

Note: With the current proposed Cadillac Tax limits, the high deductible plan with a contribution to an HSA may result in a Cadillac Tax of \$837.32.

Analysis – Comparison Against Current Plan

- SchoolCare:
 - Current Plan:
 - ✦ Single with a \$1,000 contribution to an HSA - \$347.36/year
 - ✦ 2-Person with a \$2,000 contribution to an HSA - \$694.62/year
 - ✦ Family with a \$1,750 contribution to an HAS - \$1,886.86/year
 - High Deductible Plan:
 - ✦ Single with a \$1,750 contribution to an HSA - \$394.16/year
 - ✦ 2-Person with a \$3,350 contribution to an HSA - \$938.22/year
 - This plan will hit the max contribution per IRS limits.
 - ✦ Family with a \$3,250 contribution to an HSA - \$2,537.26/year

Note: With the current proposed Cadillac Tax limits, the high deductible plan with a contribution to an HSA may result in a Cadillac Tax of \$1,828.91.

Recommendation

- HealthTrust.
 - Continue to offer the current plan (AB10).
 - Offer to non-union employees the Offer the AB10 and ABSOS20 plan.
 - Do not offer Lumenos, because employee acceptance of this plan will be low.
 - The insurance matches our offering to employees under a collective bargaining agreement.

Questions?