



**TOWN OF NEWMARKET, NEW HAMPSHIRE  
TOWN COUNCIL AGENDA**

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**WEDNESDAY, April 20, 2016 – 7PM  
NEWMARKET TOWN HALL COUNCIL CHAMBERS**

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**The Town Council will meet at 5:30pm in Non-Public Session Pursuant to  
RSA 91-A:3 II (a, c) – Personnel**

1. **Pledge of Allegiance**
2. **Public Forum** (*Public Forum is an opportunity for the public to address the Town Council. All comments should be addressed to the Chair of the Council. No person will be allowed to speak longer than five (5) minutes.*)
3. **Public Hearing – None**
4. **Town Council to Consider Acceptance of Minutes**
  - a. April 6, 2016 Regular Meeting Minutes
5. **Report of the Town Administrator**
6. **Committee Reports**
7. **Old Business**
  - a. **Resolutions/Ordinances in the 2<sup>nd</sup> Reading**
    - i. **Resolution #2015/2016-39** – Authorize the Town Administrator to purchase a new Ford Police Cruiser with associated costs not to exceed \$45,880.00
    - ii. **Resolution #2015/2016-40** – Resolution relating to Town Hall first floor bathroom renovations.
  - b. **Resolutions/Ordinances in the 3<sup>rd</sup> Reading – None**
  - c. \* Items Laid on the Table – None

\*Items will remain on the table unless an unanimous vote of the Council removes said item.

## 8. New Business/Correspondence

### a. Town Council to Consider Nominations, Appointments and Elections

- i. Appointment of Two Councilors to Plan Joint Town Council/School Board Meeting

### b. Resolutions/Ordinances in the 1<sup>st</sup> Reading

- i. **Resolution #2015/2016-41** Resolution relating to Supporting the Equality of all Individuals without Regard to Actual or Perceived Sexual Orientation, Gender Identity, or Gender Expression.
- ii. **Resolution #2015/2016-42** Resolution relating to the Town Administrator to enter into an agreement to install a new preschool playground structure at Leo Landroche Recreation Complex.
- iii. **Resolution #2015/2016-43** Resolution relating to New Road Drainage Improvements and Beech Street Ext. Drain Investigation.

### c. Correspondence to the Town Council - None

### d. Closing Comments by Town Councilors

### e. Next Council Meeting – Wednesday, May 4, 2016

## 9. Adjournment

**TOWN OF NEWMARKET, NEW HAMPSHIRE  
TOWN COUNCIL REGULAR MEETING**

**April 6, 2016     7:00 PM**

PRESENT: Council Chairman Phil Nazzaro, Council Vice Chairman Gary Levy, Councilor Dale Pike, Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Amy Burns, Councilor Kyle Bowden

ALSO PRESENT: Town Administrator Steve Fournier, Public Works Director/Fire Chief Rick Malasky

**AGENDA**

Chairman Phil Nazzaro welcomed everyone to the April 6, 2016 Newmarket Town Council Meeting and called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Chairman Nazzaro welcomed new member *Kyle Bowden* to the Town Council.

**ELECTION OF OFFICERS AND ADOPTION OF TOWN COUNCIL RULES**

Town Administrator Fournier said that procedurally if there was more than one nominee, he would go around and have each Councilor state his/her preference.

**Chairman**

Councilor Thompson made a motion to nominate Councilor Gary Levy as Chairman of the Town Council, which was seconded by Councilor Pike.

Councilor Weinstein made a motion to nominate Councilor Phil Nazzaro as Chairman of the Town Council, which was seconded by Councilor Burns.

Town Administrator Fournier polled the Council and *Councilor Gary Levy* was elected as *Chairman of the Town Council* by a vote of 4-3.

**Vice Chairman**

Councilor Thompson made a motion to nominate Councilor Pike as Vice Chairman of the Town Council, which was seconded by Councilor Weinstein.

Councilor Burns made a motion to nominate Councilor Nazzaro as Vice Chairman of the Town Council, which was seconded by Councilor Weinstein.

Town Administrator Fournier polled the Council and *Councilor Phil Nazzaro* was elected as *Vice Chairman of the Town Council* by a vote of 5-2.

#### **Adoption of Town Council Rules**

Councilor Thompson made a motion to adopt the Town Council Rules which was seconded by Councilor Weinstein.

Town Administrator Fournier polled the Council and the motion to adopt the Town Council Rules was approved by a vote of 7-0.

#### **Town Council Committee Assignments**

***Macallen Dam Committee*** – Chairman Levy asked if there was a consensus with the continued appointment of Councilor Pike, and all Council members agreed to approve the appointment of *Councilor Pike* to the *Macallen Dam Committee*.

***Highway Safety Committee*** – Chairman Levy said that Councilor Thompson had requested this committee and asked if there was a consensus of the Councilors. All Councilors agreed and *Councilor Thompson* was appointed as representative to the *Highway Safety Committee*.

***Budget Committee*** – Chairman Nazzaro made a motion to nominate *Councilor Weinstein* as the *Budget Committee Representative* with *Councilor Thompson* as *Alternate*, which was seconded by Councilor Pike.

Town Administrator Fournier polled the Council and the motion was approved by a vote of 7-0.

***Cable Franchise Renegotiations*** – Chairman Levy had requested the committee appointment and asked if there was a consensus. All Councilors agreed to the appointment of *Chairman Levy* as representative to the *Cable Franchise Negotiations Committee*.

***Capital Improvement Program (CIP) Committee*** – Chairman Levy said that Councilor Bowden had requested this committee and asked if there was a consensus of the Council. All Councilors agreed to the appointment of *Councilor Bowden* as representative to the *CIP Committee*.

***Planning Board*** – Vice Chair Nazzaro recommended that the first Councilor elected serve as full member and the second as alternate and Chairman Levy agreed.



Town Council Regular Meeting  
April 6, 2016

Councilor Thompson made a motion to nominate Councilor Pike as representative to the Planning Board which was seconded by Vice Chair Nazzaro.

Councilor Thompson made a motion to nominate Councilor Burns as representative to the Planning Board which was seconded by Vice Chair Nazzaro.

Town Administrator Fournier polled the Council and *Councilor Burns* was elected as *Planning Board Representative* by a vote of 4-3, with *Councilor Pike* serving as *Alternate*.

***Economic Development Committee (EDC)*** – Chairman Levy and Councilor Burns both requested the committee appointment, but Councilor Burns deferred as she was appointed to the Planning Board. All Councilors agreed to approve *Chairman Levy* as *EDC Representative* with *Councilor Burns* as *Alternate*.

***Conservation Commission*** – *Vice Chair Nazzaro* volunteered to serve as representative to the *Conservation Commission*, which was approved by the Council.

#### **PUBLIC FORUM**

Chairman Levy opened the Public Forum at 7:19 pm.

As no one from the public came forward, Chairman Levy closed the Public Forum at 7:19 pm.

#### **Proposed Promotional Event**

Town Administrator Fournier stated that he had received a request from Anthony and Andrea Sellers for a temporary Food Truck at 90 Main Street for one day as a sort of block party celebration. He said he reviewed the ordinance which required a vendor permit for selling on the sidewalk, but that as this was a 1-time event, the Chief of Police could shut down a parking space for one day. He said Police Chief Cyr had already approved the event and no action was needed by the Council.

#### **PUBLIC HEARING – None**

#### **TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES**

##### **Acceptance of the Minutes of the Regular Meeting of March 16, 2016**

Vice Chair Nazzaro made a motion to accept the minutes of the Regular Meeting of March 16, 2016, which was seconded by Councilor Pike.

As there were no changes or corrections Town Administrator Fournier polled the Council and the minutes of the Regular Meeting of March 16, 2016 were approved by a vote of 7-0.

##### **Acceptance of the Minutes of the Non-Public Meeting of March 16, 2016**

Councilor Burns made a motion to approve the minutes of the Non-Public Meeting of March 16, 2016, which was seconded by Councilor Thompson.

As there were no changes or corrections Town Administrator Fournier polled the Council and the minutes of the Non-Public Meeting of March 16, 2016 were approved by a vote of 7-0.

#### REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier first addressed the **Bathroom Renovations** for the lower level of the Town Hall. He said proposals were solicited for a complete overhaul and renovation of both bathrooms but the proposals had come in too high with the lowest at \$191,000. He said they did need to upgrade the facilities and estimated that the renovations could be done mainly in-house with minimal outside contractors for under \$10,000. However, when the sheet rock was removed, things were in worse condition than expected with the plumbing leaking, electrical wires out-of-date and not secured, and the sheet rock attached to the stone floor with no insulation. He said they determined it was necessary to fix the issues and that a resolution was on the agenda this evening to authorize the withdrawal of up to \$33,000 from the Building Improvement Capital Reserve Fund. He said there would be no need to suspend the rules and vote directly as the money would have to be found in the Operating Budget if the resolution was not approved by the Council. Councilor Weinstein asked for a list of any future projects that would be coming from the Building Improvement Capital Reserve Fund.

Town Administrator Fournier stated that they had received their actual **Health Insurance Rates** for FY2017 from the Health Trust, and the rates were only increasing 0.4% rather than the 6% guaranteed maximum estimated. He said this would result in a savings of \$30,212 from what was budgeted but that employee changes could impact that figure. He said that he and the Finance Director were reviewing current plans and looking to offer additional plans to comply with the Affordable Care Act, and hoped to have a proposal for the Town Council in the coming months. Town Administrator Fournier said they were in the process of conducting their first **Town Citizen Survey**, which would be available on the Town website from April 1<sup>st</sup> through May 1<sup>st</sup>. He said 379 people had responded so far with a 76% completion rate. He added that hard copies were available at the Town Clerk-Tax Collector's office or the office of the Town Administrator. He said he was working on a program with his counterparts in Durham, Exeter, and Stratham and they had applied for a **Joint MPA Student Fellow** through the Municipal Managers Association of New Hampshire (MMANH). He said they intended to use the student to study areas in which the four communities could or could not share services and how to implement them. He said the individual would work part-time for 5 months with 50/50 funding between MMANH and the four communities.

Town Administrator Fournier said it was with sadness that he announce the passing of **Evelyn LaBranche**, the recent recipient of the Newmarket Boston Post Cane. She passed away on March 5, 2016 at the age of 105, and he said they were looking for a new recipient of the award.

Town Administrator Fournier stated that the Town would be ending the trial period of issuing monthly Water & Sewer bills, which was not on his written report. He said there were two more monthly bills for April and May, and they would then return to **Quarterly Water & Sewer Billing** beginning in August, with bills in November, February, and May. He said that though the Town saw an increase in payments, they



had received a number of objections to paying monthly bills. However, he said there would be a change to the past-due collection policy and that the Town would now shut off service to those who did not pay their bills. He said the Town still had the authority to lien property, but that shutting off service would be the main means of enforcement. He said the procedure was provided online or by contacting the Water & Sewer Department.

Discussion: Chairman Levy asked about the \$30,212 savings from Health Insurance, and Town Administrator Fournier said the money would stay in the budget and any transfer would need Council approval. He also reminded the Council that the amount could fluctuate because of the census.

## COMMITTEE REPORTS

Councilor Thompson said that the *Budget Committee* met last Monday but that she had been unable to attend. She said that Dave Foltz was reelected as Chairman and Dan Smith was elected as Vice Chairman.

Chairman Levy said though the *Economic Development Committee (EDC)* did not meet, they had received the Master Plan draft of the new rewrite, which basically captured what they were told by consultants. He said a meeting might be scheduled in the next 45 days.

## OLD BUSINESS

## ORDINANCES AND RESOLUTIONS IN THE 2<sup>ND</sup> READING

### **Resolution #2015/2016-36 Resolution Relating to the Purchase of a 2016 Ford F-350 1-Ton Dump Truck**

Councilor Weinstein made a motion to approve *Resolution #2015/2016-36 Resolution Relating to the Purchase of a 2016 Ford F-350 1-Ton Dump Truck* which was seconded by Vice Chair Nazzaro.

Public Works Director Rick Malasky stated that the current truck was 14 years old and had to be taken off road. He said it would take 10 months to 1 year to get a new vehicle, and they were trying to find an inexpensive way to keep the truck on the road. He said they typically keep their trucks for 10 years but had tried to extend the longevity to 12 years. He said that it was a primary piece of equipment in the fleet and was used year-round. Town Administrator Fournier said that per the Town Ordinance, 3 estimates were not needed if a State bid was received. Public Works Director Malasky explained that the chassis would be bought from the Ford Dealership and the body purchased from another company and mounted on the truck with the plow.

Discussion: Councilor Pike felt it was clear the new truck was needed due to the significant repairs in the last year or two, but wondered if they should go back to a more frequent cycle. Public Works Director Malasky agreed they should go back to the 12-year cycle as this type of vehicle broke down frequently. Chairman Levy asked for clarification that the body had failed but not the engine, and Public Works Director Malasky said the diesel engine was in pretty good shape but needed work. Chairman Levy asked if there would be any value on the motor in a secondary market, and Town Administrator Fournier said as it was not a trade-in, the engine would be sold.

Town Administrator Fournier polled the Council and *Resolution #2015/2016-36 Resolution Relating to the Purchase of a 2016 Ford F-350 1-Ton Dump Truck* was approved by a vote of 7-0.

**Resolution #2015-2016-37 Resolution Relating to the Purchase of a 2016 Ford F-550 4x4 Type 1 Ambulance**

Councilor Thompson made a motion to approve *Resolution #2015-2016-37 Resolution Relating to the Purchase of a 2016 Ford F-550 4x4 Type 1 Ambulance* which was seconded by Councilor Burns.

Fire Chief Rick Malasky stated that they faithfully replaced ambulances every 10 years, though they had tried stretching it to 12 years. He said the two ambulances were alternated every other week primary to secondary. He said the proposals did not include the radios which were a separate line item and were purchased from a different company. He said they were going up to a Ford F-550 which was more of a truck type vehicle with 4-wheel drive where the F-450 was like a van. He said the funds for the purchase would deplete the Ambulance Revolving Fund down to \$26,000. Town Administrator Fournier clarified that the Town had set up the Ambulance Revolving Fund with all revenues from calls going into the fund for the purchase of ambulances. He felt the fund would be back up when the second vehicle needed replacement.

Discussion: Councilor Weinstein asked the year of the second ambulance and what they would do for the rest of this year. Fire Chief Malasky replied that it was a 2009 vehicle which they had been making more primary. He said the Fire Department had been extremely busy and with the other vehicle out of service they would be unable to cover dual calls and would lose revenue. Vice Chair Nazzaro felt a new vehicle was long overdue and said he supported the purchase and encouraged the Council to approve the resolution. Councilor Thompson said she wholeheartedly supported the resolution. Fire Chief Malasky felt the \$45,000 added to the fund yearly was working well. Councilor Pike expressed concern about the second ambulance purchase, and Fire Chief Malasky said he would come to the Council with a request in 2019 for 2020. Councilor Pike asked Town Administrator Fournier if he felt the funds would be there at that time and he said they would.

Chairman Levy asked Fire Chief Malasky if this was a trade-in or what he thought they might get from the ambulance. Fire Chief Malasky felt they should get at least \$10,000 for the vehicle. Chairman Levy asked if other towns were serviced and if Newmarket had a priority. Fire Chief Malasky said if the vehicle is in service it goes on a call. He said the cost was based on the mileage along with a set fee depending on the type of call.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-37 Resolution Relating to the Purchase of a 2016 Ford F-550 4x4 Type 1 Ambulance* was approved by a vote of 7-0.

**Resolution #2015-2016-38 Resolution Relating to the Lease Purchase of 24 Scott Air-Paks**

Councilor Weinstein made a motion to approve *Resolution #2015-2016-38 Resolution Relating to the Lease Purchase of 24 Scott Air-Paks* which was seconded by Vice Chair Nazzaro.



Fire Chief Malasky said the Air-Paks had been listed in the CIP for a number of years as they knew this was coming. He said the Air-Paks had to be flow-tested every year which could only be done so many times, and that three (3) key changes had been made by the National Fire Protection Association (NFPA) in 2013. He said the first change was in the low-air alarm, the second to the integrity of the face masks, and the third to pass alarms which muffle out background noise for clearer communication. He stated that most surrounding communities had already updated their equipment and that by May of 2017 Newmarket could no longer use their Air-Paks. He said they were again proposing a lease-purchase so that the CIP account would not be depleted. He explained that they currently had 20 Air-Paks but that they were required to increase the number to 24 to meet the new regulations.

Discussion: Councilor Thompson asked why they did not buy the Air-Paks outright versus leasing at 2.79% interest. Town Administrator Fournier said they did need to keep money in this fund in case of equipment failure, and he did not feel comfortable withdrawing the entire \$213,940. Councilor Pike mentioned there was also a 3-year lease versus a 5-year. Town Administrator Fournier said the cost at the end of 5 years would be \$232,000 and would be \$225,000 at the end of 3 years. Councilor Pike felt it would save money here, and Chairman Levy asked if they could shorten the lease to 3 years. Town Administrator Fournier said he would need a motion to amend the resolution to an annual withdrawal of \$75,256.51 from the Fire Capital Reserve Fund for 3 years at an interest rate of 2.74%.

Vice Chair Nazzaro made a motion to amend the resolution to change the terms of the lease from 5 years to 3 years, and the motion was seconded by Councilor Pike.

Town Administrator Fournier polled the Council and the motion to amend *Resolution #2015-2016-38* to a 3-year lease-purchase was approved by a vote of 7-0.

Town Administrator Fournier polled the Council and *Resolution #2015-2016-38 Resolution Relating to the Lease Purchase of 24 Scott Air-Paks* was approved as amended by a vote of 7-0.

#### **ORDINANCES AND RESOLUTIONS IN THE 3<sup>RD</sup> READING - None**

#### **ITEMS LAID ON THE TABLE – None**

#### **NEW BUSINESS/CORRESPONDENCE**

#### **TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS**

##### **Veterans Memorial Trust**

**Candidate:** *Rochelle M. Sharples – Term to Expire March 2019*

Vice Chair Nazzaro made a motion to approve the nomination of *Rochelle M. Sharples - Term to Expire March 2019* as a member of the *Veterans Memorial Trust*. Councilor Weinstein seconded the nomination.

Town Council Regular Meeting  
April 6, 2016

Town Administrator Fournier polled the council and the nomination of *Rochelle M. Sharples* to the *Veterans Trust Committee* was approved by a vote of 7-0.

#### **ORDINANCES AND RESOLUTIONS IN THE 1<sup>ST</sup> READING**

**Resolution #2015/2016-39 Authorize the Town Administrator to Purchase a New Ford Police Cruiser with Associated Costs Not to Exceed \$45,880**

Chairman levy read *Resolution #2015/2016-39 Authorize the Town Administrator to Purchase a New Ford Police Cruiser with Associated Costs Not to Exceed \$45,880* in full.

**Resolution #2015/2016-40 Resolution Relating to Town Hall First Floor Bathroom**

Chairman Levy read *Resolution #2015/2016-40 Resolution Relating to Town Hall First Floor Bathroom* in full.

#### **NEXT MEETING**

The next Town Council meeting was scheduled for April 20, 2016.

#### **CORRESPONDENCE/CLOSING COMMENTS**

Councilor Weinstein announced that the Sunrise Sunset Center would be hosting a yard sale on Saturday from 8:00 am to 2:00 pm and asked everyone to come down and support the Senior Center.

Vice Chair Nazzaro asked about Spring Cleanup and Town Administrator Fournier said it was going well and Saturday would be the last day to bring materials to the Transfer Station.

Chairman Levy expressed thanks to the Department of Public Works for removing a tree found close to some wires. He thanked the Council for their confidence and thanked Vice Chair Nazzaro for his professionalism as Chairman.

#### **ADJOURNMENT**

Vice Chair Nazzaro made a motion to adjourn the meeting, which was seconded by Councilor Burn. The meeting was adjourned at 8:12 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary



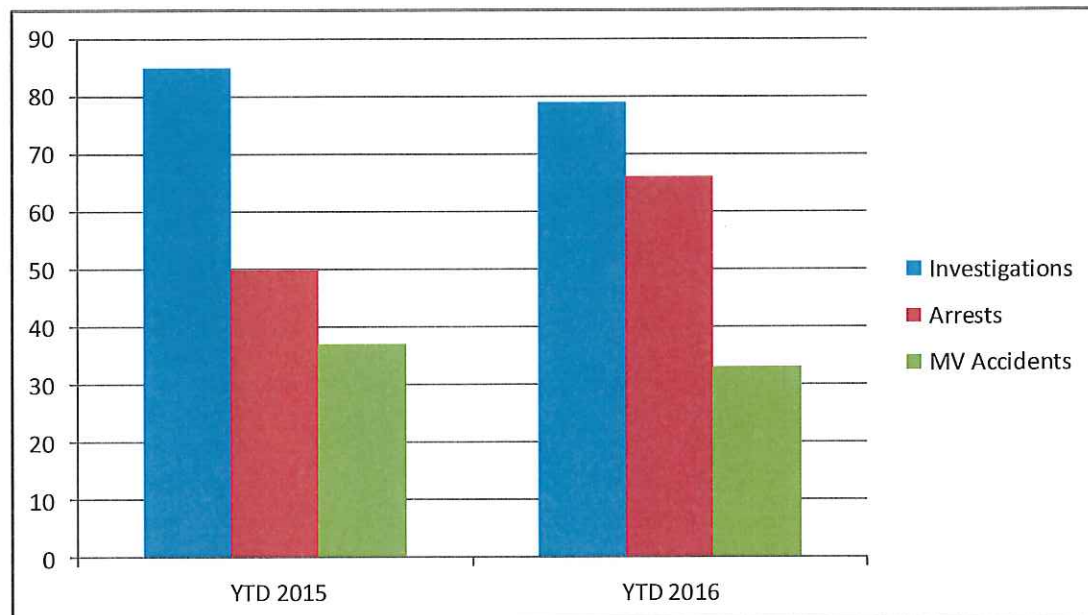
## Department Heads Monthly Reports to the Town Council and Town Administrator

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### Police Department

#### Activity:

Call volume and arrests continue to be up slightly for the first quarter of this year over the same period last year. Our calls for service handled through the dispatch center increased from 4256 in 2015 to 4856 in 2016. This amounts to approximately a 15 percent increase. Reports of criminal activity requiring investigations and reportable motor vehicle accidents are down slightly. At this time I am happy to report that we have kept up with the increased volume of activity and our rate of resolving reported incidents continues to be high. There has been no unusual criminal activity since last month's report.



#### Drug Overdose Calls:

In 2015 we began tracking medical responses relating to illegal drug overdoses due to the significant increase in the number of calls we were receiving. By years end we had tallied 22 overdose calls. So far in 2016 we have responded to only one overdose related medical call. This I think is due in no small part to public awareness of the issue and the increased ability to direct people with substance abuse problems to treatment. I am proud of the community's efforts to bring people from all disciplines together to tackle



this tough issue. While we still have a serious drug issue facing our nation and our community, at least for a three month period this year we can see a significant increase.

**Public Outreach:**

Sergeant Rick Beaudet met with members of the Community Churches food pantry at the station to give a tour and to conduct some safety related training to the staff and volunteers specifically related to their operation. They also toured the dispatch center and learned about E-911 and the town's emergency response capabilities. We enjoyed having them visit us, and encourage other local group to come by and visit.

**Personnel:**

There are no changes from last month to report and we are fully staffed.

**MRI Efficiency Study:**

I have spent several hours with the representative from MRI conducting the Police Department portion of the town wide efficiency study. We have provided total access to all records and statistics requested and have answered dozens of questions about how we operate on a day to day basis. I am interested to learn how we stack up against other agencies in the way we provide police services to the community.

**Police Cruiser Replacements:**

After a discussion with the Town Administrator, I began the process to replace a police cruiser earlier this year. This year we are replacing a 2010 Black and White Ford Crown Victoria police cruiser with approximately 110,000 miles. Over the last couple of years we have spent \$ 5,870.39 in repairs on this vehicle and the town's contracted mechanic has told me that the vehicle needs some additional extensive repairs. I have held off on the repairs and I am restricting the vehicle's usage to non-emergency responses and traffic details.

Usually the cruiser replacement process begins after the new fiscal year begins, however this usually doesn't coincide with the manufacturer's build out schedule and summer plant closings. This year I've started gathering State bid pricing for the vehicle and outfitting quotes from three vendors earlier in order to get the vehicle ordered sooner and avoid the delay in delivery date. We have found that new utility style vehicle has proven to be an excellent replacement to the traditional Crown Victoria style vehicle that was used for about 20 years. The utilities handle extremely well, and have proven that they can handle the roughest winter weather. In addition, they are more fuel efficient and have more interior room than the Crown Victoria style cruisers.

I have obtained quotes for the purchase of the vehicle at State Bid pricing from Grappone Ford. I have also obtained three quotes for police equipment outfitting from area vendors. I will be seeking approval from the Council to purchase and outfit the vehicle with the funding coming from the Police Detail Revolving account. This funding source originates from fees generated from police vehicles working traffic details. This is the second time in recent years that we have had sufficient funding in the account to purchase a replacement vehicle since the account was established nearly ten years ago. This funding source allows us to keep CIP fund intact.

**Great Bay Half Marathon:**



Normally at the time I am compiling this report, we have just completed another year's half marathon and I can update the Council from the PD's perspective. However the submission date for this report is two days prior to this year's race so I will provide an update in next month's report.

#### **Firearms Safety Training:**

We have seen an increase in the number of residents applying for pistol/revolver permits under NH's RSA 159. In an effort to assist some of our citizens who may be new to firearms ownership, we hope to announce some free firearms and self-defense safety training to residents within the next few months. The training will cover current laws and regulations pertaining to safe and responsible gun ownership. At the time of this writing the details have not been finalized.

#### **Current Year Budget:**

As of the end of March we completed the first nine months of the FY 2015-2016 budget. At the time of this writing we have expended approximately 70% of the appropriation and are on track to finish this year within budget. The equipment repair line item is currently over budget. We are monitoring this line very closely. In comparison our gasoline budget is currently well under budget and will make up for any repair line item shortfall. I anticipate that the overall police budget will be in the black at fiscal years end.

##### **POLICE**

<b><u>FISCAL YEAR 2016</u></b>				
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
19,300.00	926.70	18,342.95	957.05	95%

<b><u>FISCAL YEAR 2015</u></b>				
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
19,050.00	4,491.45	18,326.94	723.06	96%

## **Fire and Rescue Department**

- For the month of March the department responded to 122 calls for service of those 67 were medical calls transporting 48 patients to area hospitals. The ambulance responded to Newfields for nine medical calls transporting eight patients. The ambulance also responded to Durham twice transporting two patients. The ladder responded to Durham for station coverage three times and the command truck responded to Hampton for a SERT call out. March was the busiest month on record for this year and the weather didn't play a role.
- We have seen an increase in applications this month with several people having certifications for EMS and fire.
- March is the time of year when everyone's EMS licenses have to be renewed. Licenses are good for two years and we have people several people getting renewals this year.
- I have attached charts with activity reports for the month of March.
- The budget expenditures are up due to the increase in calls for service. It will be very difficult to hold the line this year.

### **FIRE**

		<u>FISCAL YEAR 2016</u>		
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
334,185.00	30,327.63	268,877.22	65,307.78	80%

		<u>FISCAL YEAR 2015</u>		
Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
335,785.00	28,318.50	257,584.30	78,200.70	77%

## Newmarket Fire & Rescue

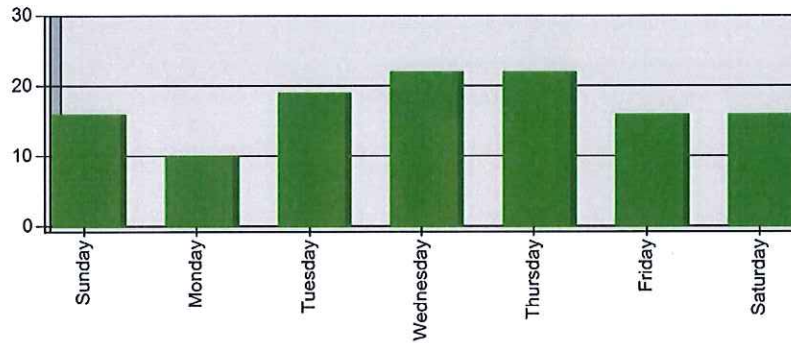
Newmarket, NH

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### Incidents by Day of the Week for Date Range

Incident Range: 100 | Start Date: 03/01/2016 | End Date: 03/31/2016



DAY OF THE WEEK	# INCIDENTS
Sunday	16
Monday	10
Tuesday	19
Wednesday	22
Thursday	22
Friday	16
Saturday	16
<b>TOTAL</b>	<b>121</b>



# Newmarket Fire & Rescue

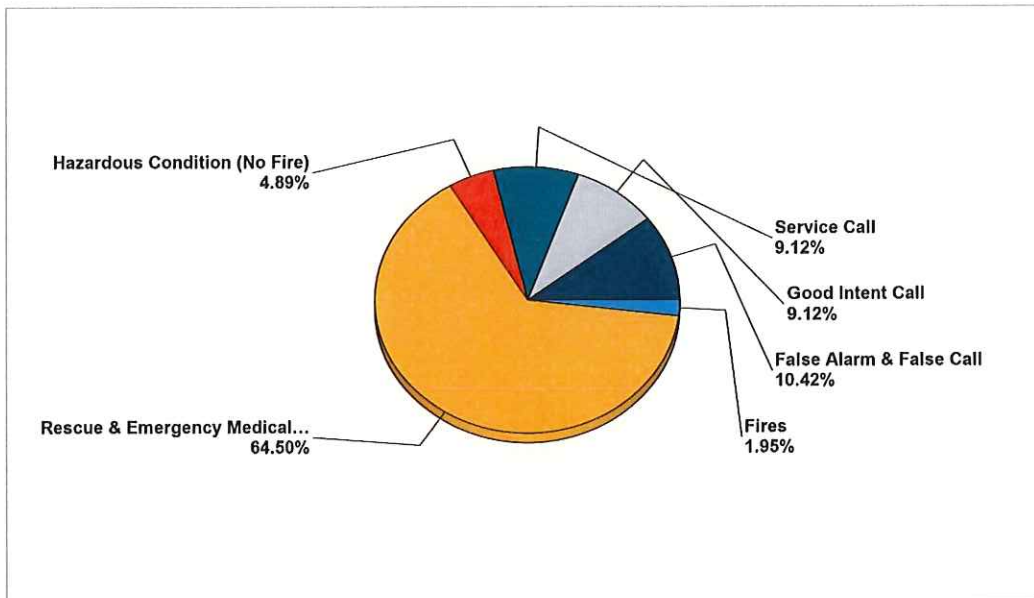
Newmarket, NH

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2016 | End Date: 03/31/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	1.95%
Rescue & Emergency Medical Service	198	64.50%
Hazardous Condition (No Fire)	15	4.89%
Service Call	28	9.12%
Good Intent Call	28	9.12%
False Alarm & False Call	32	10.42%
<b>TOTAL</b>	<b>307</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



## Newmarket Fire & Rescue

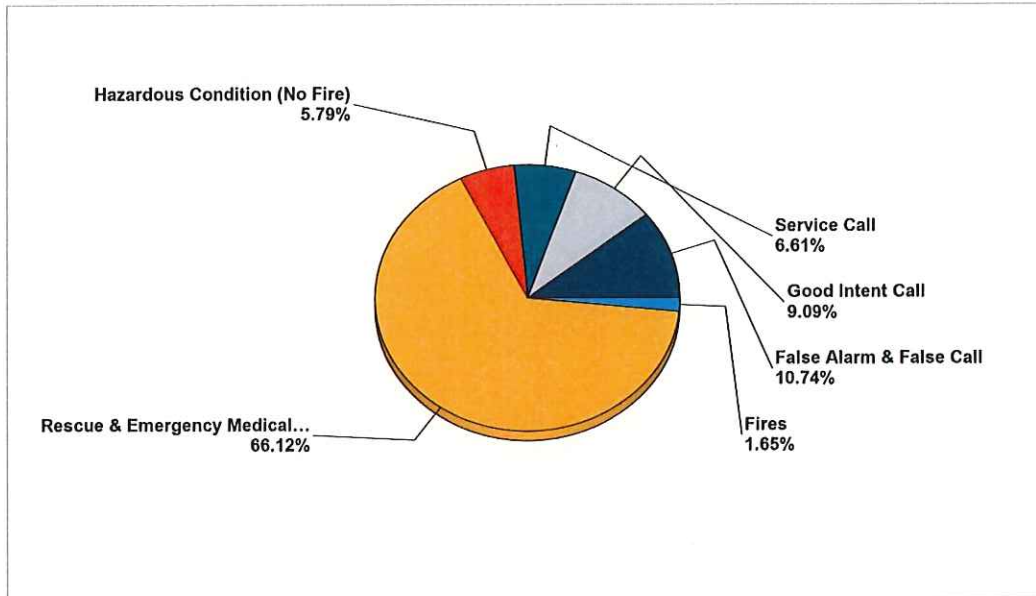
Newmarket, NH

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### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2016 | End Date: 03/31/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.65%
Rescue & Emergency Medical Service	80	66.12%
Hazardous Condition (No Fire)	7	5.79%
Service Call	8	6.61%
Good Intent Call	11	9.09%
False Alarm & False Call	13	10.74%
<b>TOTAL</b>	<b>121</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

 **EMERGENCY  
REPORTING**  
emergencyreporting.com  
Doc Id: 553  
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## Newmarket Fire & Rescue

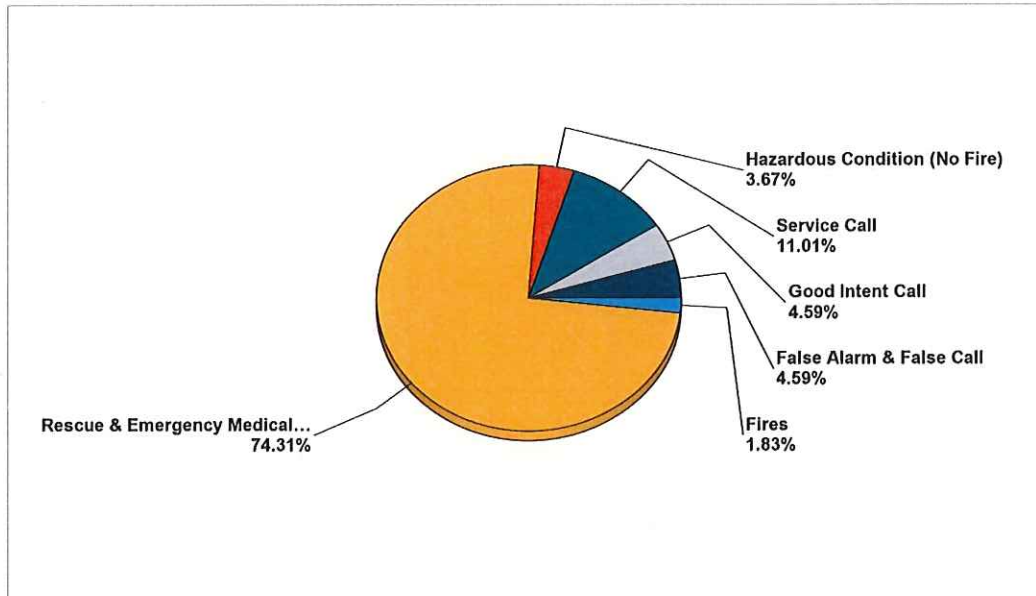
Newmarket, NH

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### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2015 | End Date: 03/31/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.83%
Rescue & Emergency Medical Service	81	74.31%
Hazardous Condition (No Fire)	4	3.67%
Service Call	12	11.01%
Good Intent Call	5	4.59%
False Alarm & False Call	5	4.59%
<b>TOTAL</b>	<b>109</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



**EMERGENCY  
REPORTING**

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Doc Id: 553

Page # 1 of 2

## Newmarket Fire & Rescue

Newmarket, NH

This report was generated on 4/4/2016 7:27:05 AM



### Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 03/01/2016 | EndDate: 03/31/2016

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
<b>AID TYPE: Mutual aid given</b>				
03/02/2016	2016-191	4 Tall Pines RD	424 - Carbon monoxide incident	1 - Station 1
03/02/2016	2016-193	128 Main ST	611 - Dispatched & cancelled en route	1 - Station 1
03/15/2016	2016-251	51 College RD	571 - Cover assignment, standby, moveup	1 - Station 1
03/19/2016	2016-262	51 College RD	571 - Cover assignment, standby, moveup	1 - Station 1
03/21/2016	2016-268	Newmarket RD	611 - Dispatched & cancelled en route	1 - Station 1

Percentage of Total Incidents: 4.13%

<b>AID TYPE: Mutual aid received</b>				
03/29/2016	2016-295	67 ELM ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
03/30/2016	2016-301	13 Railroad AVE	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents: 1.65%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

 **EMERGENCY REPORTING**  
emergencyreporting.com  
Doc Id: 952  
Page # 1

## Newmarket Fire & Rescue

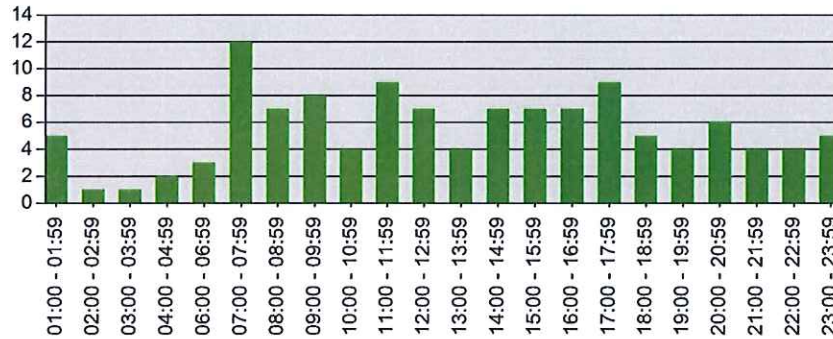
Newmarket, NH

This report was generated on 4/4/2016 7:26:25 AM



### Incidents per Hour for Incident Type Range for Date Range

Incident Range: 100 | Start Date: 03/01/2016 | End Date: 03/31/2016



Hour	# of CALLS
01:00 - 01:59	5
02:00 - 02:59	1
03:00 - 03:59	1
04:00 - 04:59	2
06:00 - 06:59	3
07:00 - 07:59	12
08:00 - 08:59	7
09:00 - 09:59	8
10:00 - 10:59	4
11:00 - 11:59	9
12:00 - 12:59	7
13:00 - 13:59	4
14:00 - 14:59	7
15:00 - 15:59	7
16:00 - 16:59	7
17:00 - 17:59	9
18:00 - 18:59	5
19:00 - 19:59	4
20:00 - 20:59	6

Only REVIEWED incidents included.



## Public Works Department

- We have had more snow in the month of March then all of February. This winter has been one of the wildest on record for sure. The late snow has hampered street sweeping operations to a degree but it won't take long to melt away this time of year and crews will be back at it.
- The Eversource project for updating the distribution system along South Main Street and Route 152 is progressing well with a projected end date of late June. This project will also replace all the underground power to the Leo Landroche Ball Field.
- Eversource will also be doing some additional tree work along Bay Road this spring. With Bay Road being a scenic road this work won't begin until it gets thru the approval process.
- Work on the town hall bathrooms is progressing well. There were several surprises encountered once the walls were opened and they have been addressed. Finish work is starting this week. The painting, flooring, bathroom fixtures and dividers should get done in the next two weeks.
- Work will begin in April on the new sidewalks for Bennett Way. This project will take about 8 weeks to complete.
- I have attached charts to show more detail on budget expenditures

### **DPW ADMIN**

#### FISCAL YEAR 2016

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
417,347.00	47,993.75	295,102.69	122,244.31	71%

#### FISCAL YEAR 2015

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
417,247.00	57,706.34	347,667.84	69,579.16	83%

### **ROADS & SIDEWALKS**

#### FISCAL YEAR 2016

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
386,570.00	6,864.46	246,336.67	140,233.33	64%

#### FISCAL YEAR 2015

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
384,070.00	45,302.02	398,218.98	-14,148.98	104%

### **STREET LIGHTS**

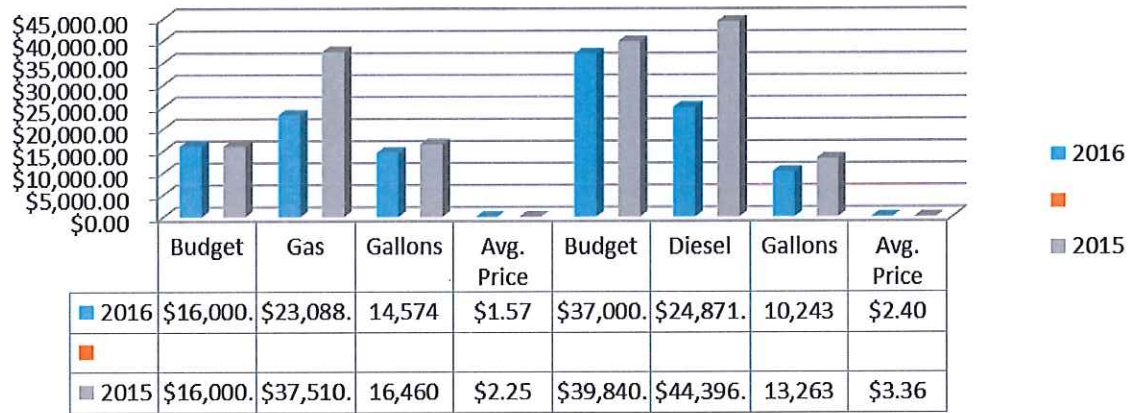
#### FISCAL YEAR 2016

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
46,250.00	4,431.38	34,378.71	11,871.29	74%

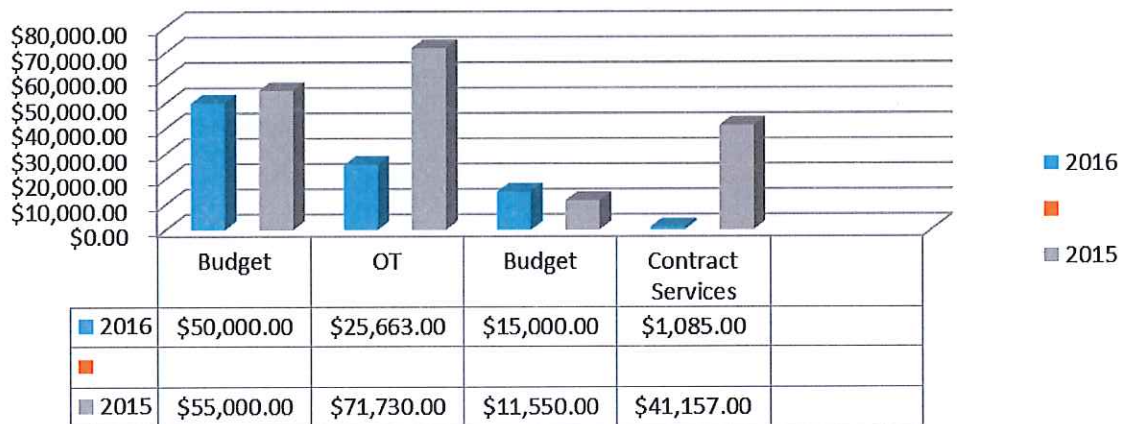
#### FISCAL YEAR 2015

	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	46,250.00	4,217.84	33,010.13	13,239.87	71%
<b>BUILDINGS &amp; GROUNDS</b>	<u><b>FISCAL YEAR 2016</b></u>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	468,202.00	52,467.30	360,087.11	108,114.89	77%
	<u><b>FISCAL YEAR 2015</b></u>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	449,362.00	48,185.13	377,255.11	72,106.89	84%
<b>CEMETERIES</b>	<u><b>FISCAL YEAR 2016</b></u>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	36,963.00	2,213.36	19,339.98	17,623.02	52%
	<u><b>FISCAL YEAR 2015</b></u>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	36,963.00	2,121.86	19,025.67	17,937.33	51%
<b>BUILDINGS</b>	<u><b>FISCAL YEAR 2016</b></u>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	468,202.00	42,184.37	307,619.81	160,582.19	66%
	<u><b>FISCAL YEAR 2015</b></u>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	449,362.00	45,500.63	329,069.98	120,292.02	73%

## Public Works Department YTD Gas/Diesel

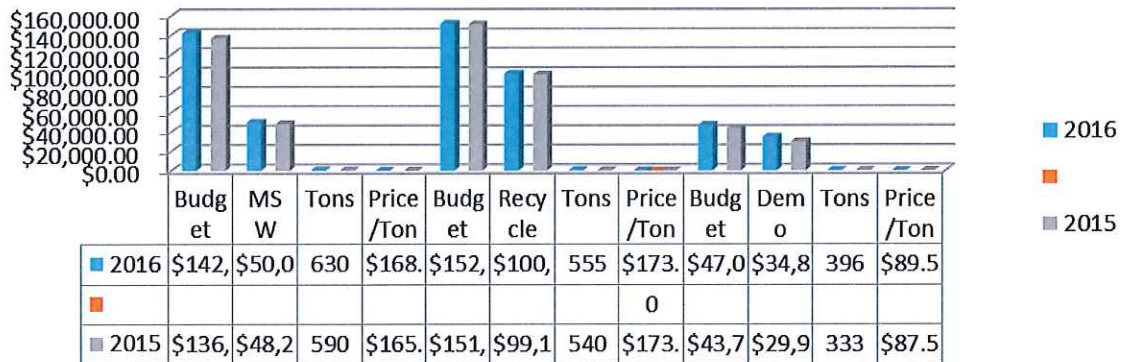


## Public Works Department YTD Overtime/Contract Services

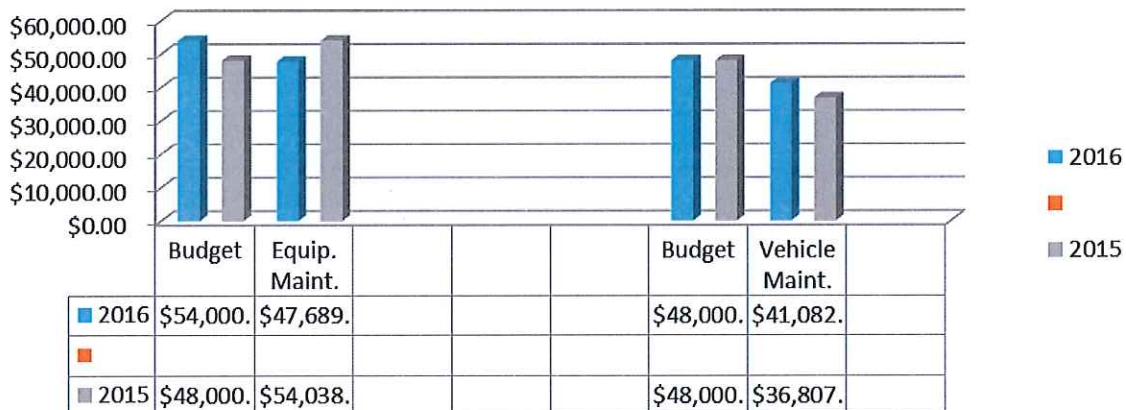




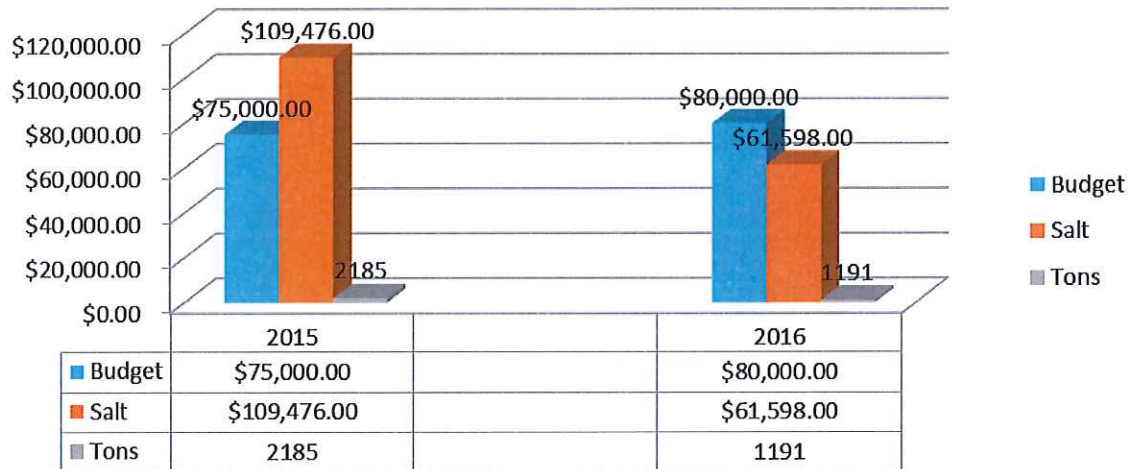
## Public Works Department YTD Solid Waste



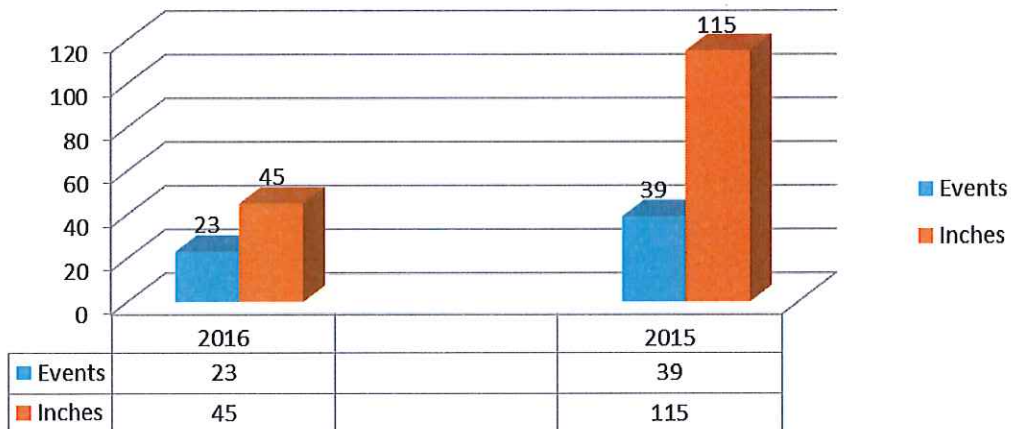
## Public Works Department YTD Equipment/Vehicle Maintenance



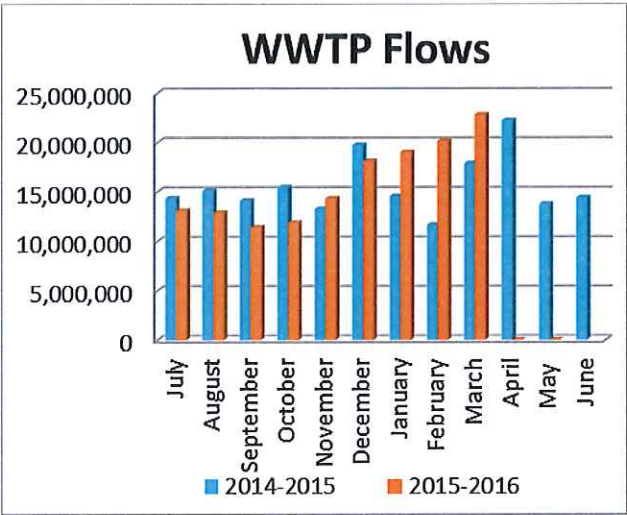
## Public Works Department YTD Salt



## Public Works Department YTD Snow Events



**Environmental Services Department System Report**



Wastewater Treatment Facility Construction

Apex continues to work on the aeration basins, control building, chemical room, parshall flume, and the Creighton Street pumping station.



Aeration Walls formed for concrete



Aeration Basin Wall Construction



# Monthly Operations Report

## Newmarket WPCF

### Permit # NH00100196

### March-2016

	Influent.	Eff. Flow MGD			BOD		TSS		Nitrogen		PH		Fecal	Enter	Chlorine	
	Flow MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.			Inf.	Eff.	Colif.	ococci	Residual	
1	.6040	.26	1.4	.7240		31.4		32.4	29.0		7.7	7.3	3	96	0.00	0.00
2	.6780	.31	1.5	.7600		29.6		27.8	38.0		7.5	7.3	2	921	0.00	0.00
3	.5740	.30	1.3	.6240							7.9	7.3	3	1414	0.00	0.00
4	.5830	.30	1.3	.6390							7.7	7.3	27	980	0.00	0.00
5	.5710	.25	1.5	.6360							7.6	7.2	<2	52	0.00	0.00
6	.5990	.22	1.2	.6610							7.7	7.6	1	46	0.00	0.00
7	.5260	.25	1.2	.6120		33.3		35.2	49.0		8.0	7.3	<2	727	1.75	0.41
8	.5080	.25	1.2	.6640	280	29.6	281	33.2	49.0		7.9	7.4	7	488	0.00	0.00
9	.5070	.27	1.4	.6870							8.0	7.3	<2	345	0.00	0.00
10	.7850	.39	1.3	.5780							7.9	7.2	1	548	0.00	0.00
11	.5910	.00	1.3	.6870							7.8	7.2	<2	378	0.00	0.00
12	.5560	.30	1.3	.6540							7.7	7.2	<2	84	0.12	0.00
13	.5680	.25	1.3	.6630							7.6	7.1	<2	51	0.00	0.00
14	.5440	.31	1.2	.6750							7.9	7.2	<2	58	0.00	0.00
15	.7610	.52	1.6	1.0360		24.7		26.8	21.0		7.7	7.2	<2	77	0.00	0.00
16	.6850	.50	1.5	.9540		23.5		22.6	29.0		7.5	7.1	1	291	0.00	0.00
17	.6500	.37	1.5	.8860							7.6	7.1	2	206	0.00	0.00
18	.6240	.30	1.4	.8040							7.8	7.2	<2	43	1.61	0.00
19	.5990	.29	1.4	.7600							7.7	7.2	<2	29	0.00	0.00
20	.6050	.31	1.4	.7690							7.8	7.2	1	6	0.00	0.00
21	.5850	.29	1.3	.7470		27.4		23.2	31.0		7.9	7.2	1	66	0.00	0.00
22	.5750	.31	1.4	.7580	239	14.3	263	22.8	32.0		7.9	7.2	33	2420	0.00	0.00
23	.6460	.28	2.0	.7390							7.8	7.1	<2	93	0.00	0.00
24	.5390	.27	1.3	.6900							7.9	7.2	31	104	0.00	0.00
25	.5120	.30	1.3	.6900							7.9	7.2	<2	59	0.00	0.00
26	.5500	.28	1.4	.7030							7.7	7.2	2	36	0.00	0.00
27	.5590	.26	1.4	.7150							7.7	7.2	<2	1	0.00	0.00
28	.7960	.39	1.4	1.2060		27.8		25.4	24.0		8.0	7.3	1	1986	0.00	0.00
29	.5950	.31	1.3	.6910		24.1		22.0	29.0		7.8	7.2	3	770	0.00	0.00
30	.5630	.31	1.3	.7210							7.8	7.2	4	461	0.00	0.00
31	.5440	.30	1.3	.6670							7.9	7.2	8	236	0.00	0.00



Electrical Duct Bank for the Control Building



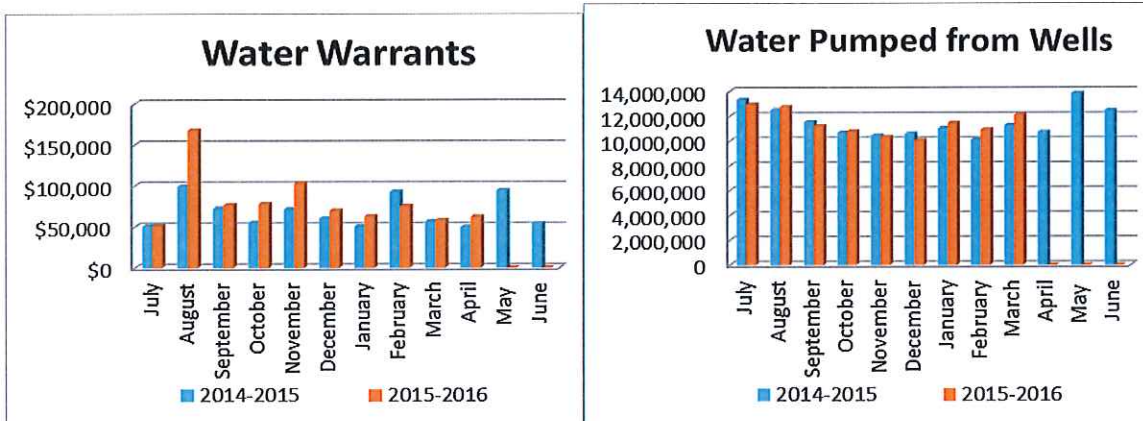
Chemical Room Construction

Average Wastewater Flow Discharged: 0.7355 Million Gallons/Day

Biochemical Oxygen Demand (BOD) Removal: 90%

Total Suspended Solids (TSS) Removal: 90%

Total Nitrogen (TN) Average Discharge: 33.1 mg/L



### MacIntosh Well Project

The Blending facility building will be installed on April 26, 2016, and the pump house building will be installed on April 13, 2016.





Blending Facility



Pump House Site

#### Bennett Well and Sewall Well Aquifer Assessment

The Water Department with Emery and Garrett Groundwater performed an assessment of the Bennett and Sewall Well production wells. This work was completed in light of the concern that groundwater levels in the two production wells (which pump water from the Newmarket Plains Aquifer) were significantly lower than observed in previous years. Since declining groundwater levels could impair water supply, it was considered imperative to develop a better understanding of the following: 1.) Aquifer responses to pumping of the two production wells 2.) Efficiency of the production wells; and 3.) impacts to the Newmarket's Plains Aquifer due to drought.

#### **Conclusions and Recommendations**

- 1) The water levels in the production wells and the Newmarket Plains Aquifer were generally 8 to 10 feet lower on February 26, 2016 relative to the water levels measured in 2008.
- 2) The excavation of the material in the sand pits within the Newmarket Plains Aquifer has not likely had a significant impact on the long-term water levels within the aquifer.
- 3) Recent lowering of water levels in the production wells and the aquifer are due to less annual precipitation.
- 4) Similar low water levels have occurred three times (1996, 2002, 2016).

The United States Drought Monitor Website shows that southeastern New Hampshire has been "abnormally dry" conditions since last September, resulting in observed low water levels. The National Weather Service Climatic Prediction Center predicts average amounts of precipitation this summer and fall. Therefore it is likely that the water level in the aquifer will not recover to "normal" levels before this summer.

Emery and Garrett Groundwater recommends the following to help mitigate against water shortages this summer and fall:

- 1) The production wells should be pumped at lower rates for longer time periods each day to meet the Town's water supply needs. Lowering the pumping rates in the production wells will result in less drawdown during pumping.
- 2) The level of the low water cutoff could be lowered to gain additional drawdown availability. The manufacturer should be contacted to confirm the minimum level at which the water level should be maintained above the pump to prevent damage to the pump.



- 3) The Town should initiate restrictions on irrigation and other outdoor water uses as a proactive measure against severe late summer and fall shortages.
- 4) The Town should repair any leaks in the water system.
- 5) The MacIntosh Well should be connected to the Town's water system as soon as possible.

The Water Department has decreased the production well pumping rates, adjusted the low water cutoffs, and the Water Department is at stage III in its Water Conservation Plan. Stage III restricts irrigation and outside water use. The MacIntosh Well is scheduled to reach substantial completion on June 30, 2016.

<b>WATER</b>	<b><u>FISCAL YEAR 2016</u></b>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	583,051.00	35,980.52	350,938.49	232,112.51	60%
	<b><u>FISCAL YEAR 2015</u></b>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	469,062.00	47,354.24	350,516.38	118,545.62	75%
<b>SEWER</b>	<b><u>FISCAL YEAR 2016</u></b>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	937,237.00	63,873.40	609,646.11	327,590.89	65%
	<b><u>FISCAL YEAR 2015</u></b>				
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	847,896.00	69,017.73	599,250.36	248,645.64	71%

## **Information Technology**

1. We continue to research solutions for a failing video recorder at Police. The unit has not failed completely, but is almost ten years old. It runs 24 hours a day all year long, so this device has more than paid for itself! With the technology advancement just in the past ten years, there are all sorts of options available to us, and a chance to do a little “future planning”. I hope to have the new unit in place and running by June.
2. We had a PC just die in the Town Clerk's office last week. It has been a long time since I have seen something like that, but it is either a bad power supply or bad motherboard. Either way, the unit was out of warranty, and needed to get swapped out ASAP. I will once again start the practice of having a computer setup and ready to go in my office so when we have another failure, we can move quickly.
3. Continuing the update of the mail server and the rollout of the new versions of Word, Excel, and Outlook. This is taking longer than I thought as some people's mailboxes were beyond large, and resetting and saving all that email is a slow task. On a good side note, it does give me a change to recheck inventory and see what we have out there.
4. The rollout of our new document management program has stalled a bit, as further testing showed it lacked what I viewed as a critical feature – the ability to get documents via the web. The vendor that I selected initially is busy integrating this feature, and I want to give them a month or so to see if they get it done. The rest of their solution is very good.
5. Steve has asked me to look at a company that hosts online Town forms (Building permits, pool permits, etc) to see if this would be a viable option to making these features more available to citizens. Right now, citizens must come to Town Hall and pick up a paper copy, take it home and fill it out, then bring it back in. So far the proposed solution seems to have some really good features and few, if any problems.
6. Still cleaning up and finalizing the Rec Dept.'s move to new software. Of particular concern is the ability to take credit cards, which should be very straightforward, but is proving to be more difficult. I am sure we will resolve it in the next few weeks.
7. We continue to read about hospitals and police departments and others being hit with “ransomware” or so-called “cryptolocker” viruses. I keep moving forward closing off more and more areas where the virus could wreak havoc. Of course, for every hole you patch, the virus writers try to exploit a few new ones, so it's an ongoing battle.
8. I updated several pieces of hardware at the Sunrise Sunset center that will allow that department to function more smoothly.

### **IT**

<b><u>FISCAL YEAR 2016</u></b>					
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>	
131,752.00	7,947.75	99,192.99	32,559.01	75%	

### **FISCAL YEAR 2015**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
140,152.00	10,274.85	99,913.40	40,238.60	71%



## **Building Inspector/Code Enforcement Officer**

### **Previous Month Activities**

#### Permits Issued

	10	Building	\$ 6,191	
	9	Electrical	\$ 493	4 paid with building permit
	5	Plumbing	\$ 90	*4 paid with building permit
	5	Mechanical	\$ 75	*4 paid with building permit
Total	29		\$ 6,849	

- Conducted 41 regular mechanical, electrical, plumbing and building inspections.
- Sales of homes at Rockingham Greens are going well. The developer is starting four new homes, once construction activity tapers off it will be a very nice mature neighborhood.
- Began another push to close out aging permits. Some people forget to get final inspections, others take an extraordinary amount time to finish a project.
- Assisted Main Street Corporation with historical plaque project. During this meeting, we learned the Main Street Corporation has a trailer with special events material they no longer needed. They offered this to the Recreation Department, and the Recreation Department Accepted this donation.
- Assisted Newmarket Business Association with merger with Exeter Area Chamber of Commerce evaluation. Indications are there is not a merging of the two entities in the near future. The Newmarket Business Association is in the midst of some revitalization efforts which we believe will increase the value of membership.
- Assisted Recreation Department with a grant opportunity from the Wild and Scenic Lamprey River Advisory Committee. The monies can be used to promote recreation on the Lamprey River.

#### **BUILDING INSPECTION**

#### **FISCAL YEAR 2016**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
67,253.00	7,762.60	52,081.96	15,171.04	77%

#### **FISCAL YEAR 2015**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
66,723.00	7,595.46	51,489.86	15,233.14	77%

## **Town Clerk - Tax Collector**

### **TAXES**

Total Committed 2015	\$17,862,459	Tax 1 & Tax 2
Total Collected thru 3/31/16	\$17,679,300	Principal & Interest

### **TAX LIENS**

	<b><u>2014 Liens</u></b> <b><u>(Deed 2017)</u></b>	<b><u>2013 Liens</u></b> <b><u>(Deed 2016)</u></b>
Property Tax Amount Liened	209,291.	245,781.
W/S Amount Liened	71,925.	67,890.
# Properties Liened	111	125
Uncollected thru 3/31/16	157,408.	63,932.

### **WATER & SEWER (1/1 THRU 3/31/2016)**

	<b><u>2016</u></b>	<b><u>2015</u></b>
Water Billed	197,035.	199,436.
Sewer Billed	370,865.	343,944.
Uncollected thru 3/31/16	83,734.	139,768.

### **TOWN CLERK REVENUE (7/1/15 thru 3/31/16)**

	<b><u>Year End</u></b> <b><u>6/30/16</u></b>	<b><u>Year End</u></b> <b><u>6/30/15</u></b>	
Motor Vehicle (MV)	1,042,717.	945,599.	10.27% increase
Town "non-MV"	94,508.	95,438.	0.97% decrease
State NH (MV, Vitals, Boats, Dogs)	381,973.	358,817.	6.45% increase

- Motor vehicles still on the upswing
- Daily activity steady; revenues continue to show steady increase
- Annual Town Meeting – 733 ballots were cast
- 2015 Lien Date: May 19, 2016
- 2013 Deed Date: June 9, 2016

### **TOWN CLERK**

#### **FISCAL YEAR 2016**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
162,270.00	21,856.62	119,508.56	42,761.44	74%

#### **FISCAL YEAR 2015**

Budget	MTD Transactions	YTD Transactions	Balance Year	% Spent
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166,544.00	19,312.51	115,879.87	50,664.13	70%
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**Planning Department**

*Due to the Town Administrator and the Town Planner's Vacation Schedules, the Planning Report will come separately.*

**PLANNING**

		<b><u>FISCAL YEAR 2016</u></b>			
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	129,153.00	12,868.99	84,886.21	44,266.79	66%

		<b><u>FISCAL YEAR 2015</u></b>			
	<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
	128,153.00	14,880.97	81,975.79	46,177.21	64%



## **Finance Department**

### Department's primary function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.
- Providing financial assistance and analysis to Town Departments.

Essentially, we are the "fiscal watchdog;" however, we are mindful that we are simply a service organization to other departments and the Town's elected leaders.

### Projects:

Projects have been segregated into two groups, where "major" projects require most of our attention, while "minor" projects does not.

### **Projects**

- Finish financial statement audit. The field work has been completed. The financial statements are nearing completion.
- Dispose of tax deeded property.
- Transition financial institutions.
- Water/Sewer shutoffs.

### Economic Indicators

Final water and sewer bills are an indicator of real estate sales. The following are final water and sewer bills by month.

Month	FY 16	FY 15	% Increase/ (decrease)		FY 14	% Increase/ (decrease)	
July	22	15	7	46.67%	11	4	36.36%
August	11	10	1	10.00%	26	(16)	-61.54%
September	12	12	-	0.00%	7	5	71.43%
October	11	10	1	10.00%	8	2	25.00%
November	12	3	9	300.00%	9	(6)	-66.67%
December	8	9	(1)	-11.11%	5	4	80.00%
January	16	5	11	220.00%	9	(4)	-44.44%
February	10	7	3	42.86%	5	2	40.00%
March	10	7	3	42.86%	14	(7)	-50.00%
April		8			10	(2)	-20.00%
May		14			11	3	27.27%
June		19			12	7	58.33%
Total	112	119	34	28.57%	127	(8)	-6.30%

Financial Highlights:

Balance Sheet – The Town’s fiscal health overall is stable. As of the end of November, the Town had \$10,065,285 in its operating bank accounts. Most of this balance, \$991,154 and \$2,122,785 are attributable to the water and sewer funds, respectively. We continue to expect having enough funds for normal operations through fiscal year-end.

Revenues –

- Actual revenues just exceeded our budgeted revenues by roughly \$182,000. Motor Vehicle Permit fees continued to be our strongest increase.

Expenditures –

- Expenditures are showing at or above budget in human resources, recreation, legal, buildings and grounds, and fire.
- We have projected our expenditures through the end of the year, which we will need to take a closer look at delaying purchasing in order to stay under our total budget.
- Projects – We are currently showing a deficit of \$(6,567) for the Moonlight Brook project. To date, we have spent \$733,144 for the Macintosh Well Development, \$843,227 for the Great Hill Water Main Replacement, and \$2,448,722 for the Wastewater Treatment Facility Upgrade.

**FINANCE**

**FISCAL YEAR 2016**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
200,975.00	10,821.28	126,790.38	74,184.62	63%

**FISCAL YEAR 2015**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
199,175.00	34,510.18	124,995.67	74,179.33	63%

**HUMAN  
RESOURCES**

**FISCAL YEAR 2016**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
1,371,879.00	68,781.60	1,061,523.68	310,355.32	77%

**FISCAL YEAR 2015**

<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>
1,385,709.00	104,393.02	981,694.09	404,014.91	71%

Town of Newmarket, New Hampshire  
Expense Report <sup>1-3</sup>  
For the Period Ended March 31, 2016

Fiscal Year 2016							Fiscal Year 2015					
Department	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
Town Council			19,300.00	926.70	18,342.95	957.05	95%	19,050.00	4,491.45	18,326.94	723.06	96%
Town Administrator			176,994.00	21,964.55	155,684.03	21,309.97	88%	176,144.00	17,571.40	132,477.93	43,666.07	75%
Finance			200,975.00	10,821.28	126,790.38	74,184.62	63%	199,175.00	34,510.18	124,995.67	74,179.33	63%
Human Resource			1,371,879.00	68,781.60	1,061,523.68	310,355.32	77%	1,385,709.00	104,393.02	981,694.09	404,014.91	71%
Town Clerk/Tax Collector			162,270.00	21,856.62	119,508.56	42,761.44	74%	166,544.00	19,312.51	115,879.87	50,664.13	70%
Recreation G.F			210,407.00	23,727.91	163,406.99	47,000.01	78%	204,114.00	23,285.65	143,498.56	60,615.44	70%
Code Enforcement			67,253.00	7,762.60	52,081.96	15,171.04	77%	66,723.00	7,595.46	51,489.86	15,233.14	77%
Direct Assistance			48,220.00	3,679.69	22,307.82	25,912.18	46%	64,720.00	2,952.68	23,112.93	41,607.07	36%
Assessing			63,900.00	1.90	44,544.99	19,355.01	70%	66,723.00	4,837.54	31,110.95	35,612.05	47%
Legal			80,000.00	11,123.80	64,288.90	15,711.10	80%	75,000.00	6,942.62	62,372.03	12,627.97	83%
Planning			129,153.00	12,868.99	84,886.21	44,266.79	66%	128,153.00	14,880.97	81,975.79	46,177.21	64%
Conservation			1,941.00	142.50	1,879.37	61.63	97%	1,941.00	699.97	1,978.72	-37.72	102%
Economic Development			1,000.00	0.00	0.00	1,000.00	0%	1,000.00	161.25	7,161.25	-6,161.25	716%
Debt Service			131,959.00	0.00	134,158.32	-2,199.32	102%	141,550.00	0.00	138,458.32	3,091.68	98%
Information Technology			131,752.00	7,947.75	99,192.99	32,559.01	75%	140,152.00	10,274.85	99,913.40	40,238.60	71%
Channel 13			30,387.00	2,883.76	20,386.00	10,001.00	67%	29,387.00	2,857.58	21,589.69	7,797.31	73%
Police			1,308,012.00	136,569.79	894,456.35	413,555.65	68%	1,264,752.00	133,750.31	897,363.61	367,388.39	71%
Public Work Administration			417,347.00	47,993.75	295,102.69	122,244.31	71%	417,247.00	57,706.34	347,667.84	69,579.16	83%
Roadways & Sidewalks			386,570.00	6,864.46	246,336.67	140,233.33	64%	384,070.00	45,302.02	398,218.98	-14,148.98	104%
Street Lights			46,250.00	4,431.38	34,378.71	11,871.29	74%	46,250.00	4,217.84	33,010.13	13,239.87	71%
Building & Grounds			468,202.00	52,467.30	360,087.11	108,114.89	77%	449,362.00	48,185.13	377,255.11	72,106.89	84%
Cemetery			36,963.00	2,213.36	19,339.98	17,623.02	52%	36,963.00	2,121.86	19,025.67	17,937.33	51%
Vehicle			197,700.00	11,549.19	143,774.52	53,925.48	73%	174,810.00	35,098.75	181,536.94	-6,726.94	104%
Fire & Rescue			334,185.00	30,327.63	268,877.22	65,307.78	80%	335,785.00	28,318.50	257,584.30	78,200.70	77%
Emergency Management			1,950.00	0.00	1,742.00	208.00	89%	1,950.00	0.00	0.00	1,950.00	0%
Grants			69,300.00	0.00	30,770.00	38,530.00	44%	67,048.00	0.00	53,325.00	13,723.00	80%
Social Service Grant			43,429.00	0.00	36,429.00	7,000.00	84%	45,023.00	0.00	37,323.00	7,700.00	83%
General Fund			6,137,298.00	486,906.51	4,500,277.40	1,637,020.60	73%	6,089,345.00	609,467.88	4,638,346.58	1,450,998.42	76%
Library			314,033.00	29,884.15	229,578.65	84,454.35	73%	303,736.00	35,975.97	210,681.98	93,054.02	69%
Recreation			199,670.00	8,545.38	153,941.85	45,728.15	77%	191,172.00	7,646.44	131,609.20	59,562.80	69%
Solid Waste			443,981.00	31,356.22	291,334.03	152,646.97	66%	449,611.00	29,937.80	278,735.33	170,875.67	62%
Water			583,051.00	35,980.52	350,938.49	232,112.51	60%	469,062.00	47,354.24	350,516.38	118,545.62	75%
Sewer			937,237.00	63,873.40	609,646.11	327,590.89	65%	847,896.00	69,017.73	599,250.36	248,645.64	71%
Total Operating Budget			8,615,270.00	656,546.18	6,135,716.53	2,479,553.47	71%	8,350,822.00	799,400.06	6,209,139.83	2,141,682.17	74%



Town of Newmarket, New Hampshire  
Expense Report <sup>1,2</sup>  
For the Period Ended March 31, 2016

Fiscal Year 2016								Fiscal Year 2015							
Department	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent			
Town Council	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	11,000.00	0.00	100%	11,000.00	2,750.00	11,000.00	0.00	100%			
	01-401-103-0000	TC - PART-TIME	7,800.00	877.50	7,293.75	506.25	94%	7,800.00	1,241.25	6,806.25	993.75	87%			
	01-401-190-0000	TC - TRAINING	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%			
	01-401-202-0000	TC - GENERAL SUPPLIES	250.00	49.20	49.20	200.80	20%	0.00	320.20	340.69	-340.69	0%			
	01-401-222-0000	TC - COMMITTEE SUPPORT	0.00	0.00	0.00	0.00	0%	0.00	180.00	180.00	-180.00	0%			
			19,300.00	926.70	18,342.95	957.05	95%	19,050.00	4,491.45	18,326.94	723.06	96%			
	01-402-101-0000	TA - FULL TIME SALARIES	129,394.00	15,207.12	107,057.82	22,336.18	83%	129,394.00	14,265.45	94,596.41	34,797.59	73%			
	01-402-103-0000	TA - PART TIME SALARIES	4,000.00	0.00	2,065.39	1,934.61	52%	4,000.00	0.00	2,426.49	1,573.51	61%			
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,000.00	0.00	3,110.73	-110.73	104%	3,000.00	56.00	2,102.88	897.12	70%			
	01-402-201-0000	TA - POSTAGE	3,000.00	190.39	2,680.47	319.53	89%	3,000.00	149.91	1,717.10	1,282.90	57%			
Town Administrator	01-402-202-0000	TA - GENERAL SUPPLIES	11,000.00	359.67	5,838.07	5,161.93	53%	11,000.00	335.14	9,510.90	1,489.10	86%			
	01-402-301-0000	TA - COMMUNICATION SERVICES	4,100.00	341.69	2,946.10	1,153.90	72%	4,000.00	326.70	2,963.59	1,036.41	74%			
	01-402-310-0002	TA - DUES/SUBSCRIPTIONS	9,000.00	20.00	8,718.67	281.33	97%	8,000.00	156.37	9,719.51	-1,719.51	121%			
	01-402-310-0003	TA - ADVERTISING	2,500.00	40.00	1,636.15	863.85	65%	2,500.00	0.00	2,543.08	-43.08	102%			
	01-402-310-0005	TA - BOOKS	500.00	0.00	0.00	500.00	0%	750.00	0.00	300.00	450.00	40%			
	01-402-402-0000	TA - EQUIPMENT MAINTENANCE	5,000.00	834.65	5,744.11	-744.11	115%	5,000.00	835.90	3,796.61	1,203.39	76%			
	01-402-501-0000	TA - PRINTING/PUBLISHING	3,000.00	0.00	1,155.00	1,845.00	39%	3,000.00	1,445.93	2,801.35	198.64	93%			
	01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	4,961.03	14,731.52	-12,231.52	589%	2,500.00	0.00	0.00	2,500.00	0%			
			176,994.00	21,964.55	155,684.03	21,309.97	88%	176,144.00	17,571.40	132,477.93	43,666.07	75%			
	01-403-100-0000	FINANCE - ELECTED OFFICIALS	900.00	0.00	0.00	900.00	0%	5,900.00	833.34	4,166.70	1,733.30	71%			
Finance	01-403-101-0000	FINANCE - FULL TIME SALARIES	163,725.00	10,159.13	107,640.36	56,084.64	66%	158,725.00	13,314.34	93,950.59	64,774.41	59%			
	01-403-103-0000	FINANCE - PART TIME SALARIES	5,000.00	416.67	3,750.03	1,249.97	75%	0.00	0.00	0.00	0.00	0%			
	01-403-190-0000	FINANCE - TRAINING/STAFF DEVELOPMENT	0.00	0.00	99.12	-99.12	0%	1,000.00	0.00	0.00	1,000.00	0%			
	01-403-202-0000	FINANCE - GENERAL SUPPLIES	5,000.00	20.50	2,650.16	2,349.84	53%	5,600.00	158.49	4,508.43	1,091.57	81%			
	01-403-301-0000	FINANCE - COMMUNICATIONS SERVICES	2,400.00	206.02	1,844.46	555.54	77%	2,300.00	204.01	1,623.36	676.64	71%			
	01-403-310-0001	FINANCE - BUDGET COMMITTEE EXPENSE	600.00	18.96	18.96	581.04	3%	200.00	0.00	0.00	200.00	0%			
	01-403-310-0002	FINANCE - DUES/SUBSCRIPTIONS	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%			
	01-403-310-0003	FINANCE - ADVERTISING	1,000.00	0.00	0.00	1,000.00	0%	2,000.00	0.00	152.95	1,847.05	8%			
	01-403-402-0000	FINANCE - EQUIPMENT MAINTENANCE	600.00	0.00	446.29	153.71	74%	2,600.00	0.00	593.64	2,006.36	23%			
	01-403-703-0000	FINANCE - AUDIT	21,450.00	0.00	10,341.00	11,109.00	48%	20,550.00	20,000.00	20,000.00	550.00	97%			
		200,975.00	10,821.28	126,790.38	74,184.62	63%	199,175.00	34,510.18	124,995.67	74,179.33	63%				
Human Resource	01-404-150-0000	EMP BEN - FICA	111,000.00	11,971.84	83,112.88	27,887.12	75%	172,772.00	12,459.47	87,136.11	85,635.89	50%			
	01-404-151-0000	EMP BEN - MEDICARE	43,407.00	4,365.28	31,152.81	12,254.19	72%	40,407.00	4,490.15	30,445.69	9,961.31	75%			
	01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTING	750.00	30.00	701.50	48.50	94%	1,000.00	0.00	393.00	607.00	39%			
	01-404-155-0000	EMP BEN - HEALTH INSURANCE	526,976.00	4,675.13	388,505.67	138,470.33	74%	518,565.00	40,040.05	397,138.83	121,426.17	77%			
	01-404-156-0000	EMP BEN - NH RETIREMENT	397,313.00	46,082.08	308,910.59	88,402.41	78%	397,313.00	45,321.10	296,605.75	100,707.25	75%			
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENE	25,575.00	2,392.27	18,462.54	7,112.46	72%	28,639.00	1,987.36	17,562.78	11,076.22	61%			
	01-404-160-0000	EMP BEN - WORKERS COMPENSATION	113,990.00	-735.00	115,525.00	-1,535.00	101%	53,965.00	-49.11	45,903.35	8,061.65	85%			
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	6,523.00	0.00	2,797.28	3,725.72	43%	6,212.00	0.00	4,202.31	2,009.69	68%			
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	600.00	0.00	57.00	543.00	10%	600.00	144.00	588.00	12.00	98%			
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	2,500.00	0.00	1,673.41	826.59	67%	0.00	0.00	788.27	-788.27	0%			
Town Clerk/Tax Collector	01-404-197-0000	EMP BEN - MERIT INCREASE POOL	35,000.00	0.00	0.00	35,000.00	0%	50,000.00	0.00	0.00	50,000.00	0%			
	01-404-198-0000	EMP BEN - LONGEVITY	18,675.00	0.00	15,750.00	2,925.00	84%	17,325.00	0.00	14,625.00	2,700.00	84%			
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSURANCE	89,570.00	0.00	93,845.00	-4,275.00	105%	98,911.00	0.00	85,305.00	13,606.00	86%			
	01-404-504-0007	EMP BEN - INSURANCE DEDUCTIBLES	0.00	0.00	1,030.00	-1,030.00	0%	0.00	0.00	1,000.00	-1,000.00	0%			
			1,371,879.00	68,781.60	1,061,523.68	310,355.32	77%	1,385,709.00	104,393.02	981,694.09	404,014.91	71%			
	01-405-101-0000	TC/TC - FULL TIME SALARIES	101,548.00	12,219.54	78,459.50	23,088.50	77%	99,362.00	11,716.98	74,322.31	25,039.69	75%			
	01-405-103-0000	TC/TC - PART TIME SALARIES	27,410.00	4,670.35	23,322.74	4,087.26	85%	26,581.00	2,932.94	22,404.42	4,176.58	84%			
	01-405-103-0070	TC/TC PT - ELECTION OFFICIALS	5,106.00	2,985.00	4,155.00	951.00	81%	6,540.00	1,200.00	3,980.25	2,559.75	61%			
	01-405-190-0000	TC/TC - TRAINING STAFF DEVELOPMENT	2,600.00	50.00	703.50	1,896.50	27%	3,570.00	200.00	1,312.80	2,257.20	37%			
	01-405-201-0000	TC/TC - POSTAGE	8,965.00	533.43	5,047.27	3,918.73	56%	6,966.00	376.69	4,978.38	1,987.62	71%			
Recreation G.F	01-405-201-1000	TC/TC - SPECIAL POSTAGE	0.00	0.00	0.00	0.00	0%	5,600.00	0.00	0.00	5,600.00	0%			
	01-405-202-0000	TC/TC - GENERAL SUPPLIES	3,300.00	10.00	1,756.20	1,543.80	53%	3,300.00	134.30	1,439.47	1,860.53	44%			
	01-405-301-0000	TC/TC - COMMUNICATION SERVICES	1,600.00	123.62	980.79	619.21	61%	1,600.00	121.41	1,101.48	498.52	69%			
	01-405-310-0002	TC/TC - DUES/SUBSCRIPTIONS	360.00	0.00	65.00	295.00	18%	650.00	79.95	267.90	382.10	41%			
	01-405-310-0003	TC/TC - ADVERTISING	0.00	0.00	231.33	-231.33	0%	200.00	64.40	128.80	71.20	64%			
	01-405-310-0070	TC/TC - ELECTION/REGISTRATION	4,380.00	1,264.68	2,552.86	1,827.14	58%	4,975.00	2,471.35	4,872.09	102.91	98%			
	01-405-402-0000	TC/TC - EQUIPMENT MAINTENANCE	1,400.00	0.00	627.00	773.00	45%	1,400.00	0.00	729.66	670.34	52%			
	01-405-702-0000	TC/TC - DEED RESEARCH	2,600.00	0.00	214.74	2,385.26	8%	2,600.00	14.49	172.41	2,427.59	7%			
	01-405-702-1000	TC/TC - CODIFICATION	500.00	0.00	1,392.63	-892.63	279%	700.00	0.00	0.00	700.00	0%			
	01-405-800-0000	TC/TC - EQUIPMENT PURCHASE	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	0.00	169.90	2,330.10	7%			
		162,270.00	21,856.62	119,508.56	42,761.44	74%	166,544.00	19,312.51	115,879.87	50,664.13	70%				
Code Enforcement	01-406-101-0000	RECREATION-FULL TIME SALARIES	146,666.00	17,795.38	114,597.87	32,068.13	78%	146,666.00	17,061.33	109,530.68	37,135.32	75%			
	01-406-103-0000	RECREATION-PART TIME SALARIES	43,434.00	4,868.73	31,339.31	12,094.69	72%	35,006.00	4,672.80	20,466.40	14,539.60	58%			
	01-406-190-0000	RECREATION-TRAINING/STAFF DEVELOP.	2,000.00	0.00	2,543.13	-543.13	127%	2,000.00	0.00	1,524.83	475.17	76%			
	01-406-191-0000	RECREATION-TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%			
	01-406-192-0000	RECREATION-MEAL ALLOWANCE	300.00	0.00	78.95	221.05	26%	300.00	0.00	28.03	271.97	9%			
	01-406-201-0000	RECREATION-POSTAGE	1,500.00	0.00	337.24	1,162.76	22%	1,500.00	0.00	817.33	682.67	54%			
	01-406-202-0000	RECREATION-GENERAL SUPPLIES	1,650.00	211.98	976.67	673.33	59%	1,650.00	23.98	228.58	1,421.42	14%			
	01-406-301-0000	RECREATION-COMMUNICATION SERVICE	3,288.00	283.49	2,174.07	1,113.93	66%	3,159.00	366.34	2,696.45	462.55	85%			
	01-406-310-0002	RECREATION-DUES/SUBSCRIPTIONS	1,233.00	235.37	1,161.32	71.68	94%	645.00	109.99	572.92	72.08	89%			
	01-406-402-0000	RECREATION-EQUIP. MAINTENANCE	6,636.00	332.96	6,707.73	-71.73	101%	7,188.00	90.00	5,612.51	1,575.49	78%			
Code Enforcement	01-406-800-0000	RECREATION-EQUIP. PURCHASE	1,200.00	0.00	1,189.27	10.73	99%	1,200.00	0.00	0.00	1,200.00	0%			
	01-406-904-0000	RECREATION-SUNRISE SUNSET SR CTR	2,200.00	0.00	2,301.43	-101.43	105%	4,500.00	961.21	2,020.83	2,479.17	45%			

Town of Newmarket, New Hampshire  
Expense Report<sup>1,2</sup>  
For the Period Ended March 31, 2016

Fiscal Year 2016								Fiscal Year 2015					
Department	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	
	01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	22,320.00	2,288.74	14,544.67	7,775.33	65%	21,320.00	2,224.26	13,701.18	7,618.82	64%	
	01-408-190-0000	DIR ASSIST - TRAINING/STAFF DEVEL	150.00	0.00	0.00	150.00	0%	150.00	0.00	0.00	150.00	0%	
	01-408-202-0000	DIR ASSIST - GENERAL SUPPLIES	200.00	31.05	253.25	-53.25	127%	200.00	30.79	489.12	-289.12	245%	
	01-408-310-0002	DIR ASSIST - DUES/SUBSCRIPTIONS	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%	
	01-408-315-0038	DIR ASSIST - FOOD	1,500.00	0.00	0.00	1,500.00	0%	2,000.00	0.00	60.00	1,940.00	3%	
	01-408-315-0039	DIR ASSIST - RENT	15,000.00	1,200.00	6,100.00	8,900.00	41%	30,000.00	500.00	8,665.00	21,335.00	29%	
	01-408-315-0040	DIR ASSIST - ELECTRICITY	1,500.00	0.00	500.00	1,000.00	33%	3,000.00	0.00	0.00	3,000.00	0%	
	01-408-315-0041	DIR ASSIST - HEAT	2,500.00	159.90	159.90	2,340.10	6%	3,000.00	0.00	0.00	3,000.00	0%	
	01-408-315-0042	DIR ASSIST - MEDICAL	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	197.63	197.63	1,802.37	10%	
	01-408-315-0043	DIR ASSIST - MISCELLANEOUS	3,000.00	0.00	750.00	2,250.00	25%	3,000.00	0.00	0.00	3,000.00	0%	
Direct Assistance			48,220.00	3,679.69	22,307.82	25,912.18	46%	64,720.00	2,952.68	23,112.93	41,607.07	36%	
	01-409-101-0000	ASSESS - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0%	16,973.00	0.00	0.00	16,973.00	0%	
	01-409-130-0000	ASSESS - CONTRACTED SERVICES	55,000.00	0.00	44,522.87	10,477.13	81%	40,000.00	4,827.25	23,321.00	16,679.00	58%	
	01-409-190-0000	ASSESS - TRAINING	0.00	0.00	0.00	0.00	0%	200.00	0.00	212.75	-12.75	106%	
	01-409-191-0000	ASSESS - MILEAGE	0.00	0.00	0.00	0.00	0%	250.00	0.00	0.00	250.00	0%	
	01-409-201-0000	ASSESS - POSTAGE	500.00	1.90	22.12	477.88	4%	500.00	10.29	62.67	437.33	13%	
	01-409-202-0000	ASSESS - GENERAL SUPPLIES	500.00	0.00	0.00	500.00	0%	500.00	0.00	94.53	405.47	19%	
	01-409-310-0002	ASSESS - DUES/SUBSCRIPTIONS	350.00	0.00	0.00	350.00	0%	900.00	0.00	20.00	880.00	2%	
	01-409-407-0000	ASSESS - SOFTWARE	7,550.00	0.00	0.00	7,550.00	0%	7,400.00	0.00	7,400.00	0.00	100%	
Assessing			63,900.00	1.90	44,544.99	19,355.01	70%	66,723.00	4,837.54	31,110.95	35,612.05	47%	
Legal	01-410-602-0000	LEGAL - LEGAL EXPENSES	80,000.00	11,123.80	64,288.90	15,711.10	80%	75,000.00	6,942.62	62,372.03	12,627.97	83%	
			80,000.00	11,123.80	64,288.90	15,711.10	80%	75,000.00	6,942.62	62,372.03	12,627.97	83%	
	01-411-101-0000	PLAN - FULL TIME SALARIES	95,708.00	11,391.85	73,469.89	22,238.11	77%	95,708.00	11,043.28	71,404.83	24,303.17	75%	
	01-411-103-0000	PLAN - PART TIME SALARIES	2,000.00	0.00	1,345.90	654.10	67%	2,000.00	0.00	1,240.47	759.53	62%	
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPMENT	1,500.00	735.00	1,250.70	249.30	83%	1,500.00	49.00	117.60	1,382.40	8%	
	01-411-201-0000	PLAN - POSTAGE	2,000.00	588.64	1,348.73	651.27	67%	2,000.00	115.19	726.16	1,273.84	36%	
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	98.93	1,452.21	547.79	73%	2,000.00	103.00	1,129.06	870.94	56%	
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	0.00	3,000.00	1,000.00	75%	4,000.00	3,000.00	3,332.50	667.50	83%	
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	54.57	434.25	165.75	72%	600.00	53.00	483.52	116.48	81%	
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	8,345.00	0.00	490.00	7,855.00	6%	8,345.00	0.00	50.00	8,295.00	1%	
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	0.00	1,087.03	912.97	54%	2,000.00	0.00	627.90	1,372.10	31%	
	01-411-702-0000	PLAN - TAX MAPS	1,000.00	0.00	0.00	1,000.00	0%	0.00	0.00	0.00	0.00	0%	
	01-411-703-0000	PLAN - CONTRACTED SERVICES	10,000.00	0.00	1,007.50	8,992.50	10%	10,000.00	517.50	2,863.75	7,136.25	29%	
	Planning			129,153.00	12,868.99	84,886.21	44,266.79	66%	128,153.00	14,880.97	81,975.79	46,177.21	64%
	01-413-103-0000	CON COMM - PT RECORDING SECRETARY	1,000.00	142.50	1,158.75	-158.75	116%	1,000.00	206.25	1,485.00	-485.00	149%	
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	7.45	52.55	12%	60.00	0.00	0.00	60.00	0%	
	01-413-202-0000	CON COMM - GENERAL SUPPLI	200.00	0.00	200.00	0.00	100%	200.00	0.00	0.00	200.00	0%	
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	390.00	0.00	363.00	27.00	93%	390.00	330.00	330.00	60.00	85%	
	01-413-702-0000	CON COMM - CONTRACTED SERVICES	291.00	0.00	150.17	140.83	52%	291.00	163.72	163.72	127.28	56%	
Conservation			1,941.00	142.50	1,879.37	61.63	97%	1,941.00	699.97	1,978.72	-37.72	102%	
Economic Development	01-414-310-0000	ECON DEV - OPERATING EXPENSE	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	161.25	7,161.25	-6,161.25	716%	
			1,000.00	0.00	0.00	1,000.00	0%	1,000.00	161.25	7,161.25	-6,161.25	716%	
Debt Service	01-418-950-0000	DEBT SER - PRINCIPLE	100,000.00	0.00	100,000.00	0.00	100%	100,000.00	0.00	100,000.00	0.00	100%	
	01-418-951-0000	DEBT SER - INTEREST	31,959.00	0.00	34,158.32	-2,199.32	107%	41,550.00	0.00	38,458.32	3,091.68	93%	
			131,959.00	0.00	134,158.32	-2,199.32	102%	141,550.00	0.00	138,458.32	3,091.68	98%	
	01-420-101-0000	MIS - FULL TIME SALARIES	65,377.00	7,867.26	50,642.78	14,734.22	77%	65,377.00	7,543.38	48,780.52	16,596.48	75%	
	01-420-103-0000	MIS - PART TIME SALARIES	0.00	0.00	0.00	0.00	0%	3,000.00	0.00	0.00	3,000.00	0%	
	01-420-190-0000	MIS - TRAINING	1,000.00	0.00	996.00	4.00	100%	1,000.00	0.00	0.00	1,000.00	0%	
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	0.00	2,710.16	-210.16	108%	2,500.00	1,025.19	2,638.27	-138.27	106%	
	01-420-301-0000	MIS - COMMUNICATION SERVICE	600.00	50.50	405.16	194.84	68%	500.00	50.20	503.60	-3.60	101%	
	01-420-310-0002	MIS - DUES SUBSCRIPTIONS	275.00	0.00	0.00	275.00	0%	275.00	0.00	0.00	275.00	0%	
	01-420-407-0000	MIS - SOFTWARE MAINT	40,000.00	29.99	30,160.00	9,840.00	75%	47,500.00	47.78	34,292.31	13,207.69	72%	
	01-420-409-0000	MIS - REPAIRS/MAINT	4,500.00	0.00	3,715.13	784.87	83%	4,000.00	0.00	4,109.44	-109.44	103%	
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,500.00	0.00	364.49	4,135.51	8%	4,500.00	671.00	1,009.25	3,490.75	22%	
	01-420-702-0000	MIS - VENDOR SUPPORT	1,000.00	0.00	960.00	40.00	96%	1,500.00	0.00	0.00	1,500.00	0%	
	01-420-800-0000	MIS - NEW EQUIPMENT	12,000.00	0.00	9,239.27	2,760.73	77%	10,000.00	937.30	8,580.01	1,419.99	86%	
	Information Technology			131,752.00	7,947.75	99,192.99	32,559.01	75%	140,152.00	10,274.85	99,913.40	40,238.60	71%
Channel 13	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	21,887.00	2,633.76	16,950.00	4,937.00	77%	21,887.00	2,531.10	16,594.92	5,292.08	76%	
	01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	6,000.00	0.00	1,936.00	4,064.00	32%	5,000.00	326.48	4,994.77	5.23	100%	
	01-421-310-0000	CHANNEL 13 - OPERATING EXPENSES	2,500.00	250.00	1,500.00	1,000.00	60%	2,500.00	0.00	0.00	2,500.00	0%	
			30,387.00	2,883.76	20,386.00	10,001.00	67%	29,387.00	2,857.58	21,589.69	7,797.31	73%	
	01-438-101-0000	POLICE - FULL TIME SALARIES	1,013,622.00	113,761.27	719,693.11	293,928.89	71%	988,382.00	114,159.06	734,514.19	253,867.81	74%	
	01-438-102-0000	POLICE - OVERTIME	105,140.00	8,897.68	96,465.80	8,674.20	92%	105,140.00	9,597.22	79,078.79	26,061.21	75%	
	01-438-103-0000	POLICE - PART-TIME SALARIES	35,000.00	3,042.32	21,488.75	13,511.25	61%	35,000.00	3,137.21	24,072.04	10,927.96	69%	
	01-438-162-0000	POLICE - MEDICAL	2,500.00	0.00	1,064.78	1,435.22	43%	2,500.00	0.00	791.15	1,708.85	32%	
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOPMENT	10,000.00	300.00	791.78	9,208.22	8%	10,000.00	200.00	2,578.41	7,421.59	26%	
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	600.00	0.00	108.90	491.10	18%	250.00	10.00	79.35	170.65	32%	
	01-438-193-0000	POLICE - UNIFORMS	8,800.00	319.50	3,324.37	5,475.63	38%	8,800.00	0.00	2,841.67	5,958.33	32%	
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	5,000.00	0.00	4,100.00	900.00	82%	5,000.00	0.00	4,500.00	500.00	90%	
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,500.00	0.00	2,250.00	250.00	90%	2,500.00	0.00	2,500.00	0.00	100%	
	01-438-199-0000	POLICE - CRIMINAL INVESTIGATION	2,000.00	0.00	264.97	1,735.03	13%	2,000.00	0.00	260.56	1,739.44	13%	
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	0.00	49.15	2,450.85	2%	2,500.00	195.95	462.78	2,037.22	19%	
	01-438-201-0000	POLICE - POSTAGE	450.00	25.86	331.33	118.67	74%	450.00	26.84	416.08	33.92	92%	
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	431.93	4,119.05	1,380.95	75%	5,500.00	193.69	2,385.38	3,114.62	43%	
	01-438-202-0438	POLICE-GENERAL SUPPLIES	400.00	20.50	181.50	218.50	45%	400.00	47.55	259.50	140.50	65%	
	01-438-209-0000	POLICE - GASOLINE	34,000.00										



Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended March 31, 2016

Fiscal Year 2016								Fiscal Year 2015				
Department	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
Public Work Administration	01-441-101-0000	PW ADMIN. - FULL-TIME SALARIES	118,136.00	13,740.48	88,405.60	29,730.40	75%	118,136.00	13,631.04	88,147.39	29,988.61	75%
	01-441-102-0000	PW ADMIN. - OVERTIME	50,000.00	5,819.27	25,662.56	24,337.44	51%	50,000.00	15,042.63	71,681.48	-21,681.48	143%
	01-441-106-0000	PW ADMIN. - LABOR SALARIES	220,711.00	26,012.80	163,498.81	57,212.19	74%	220,711.00	25,714.04	165,659.31	55,051.69	75%
	01-441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPMENT	500.00	0.00	90.00	410.00	18%	500.00	0.00	0.00	500.00	0%
	01-441-193-0000	PW ADMIN. - UNIFORMS	14,000.00	596.24	6,335.53	7,664.47	45%	13,500.00	566.64	5,740.20	7,759.80	43%
	01-441-201-0000	PW ADMIN. - POSTAGE	100.00	9.65	71.33	28.67	71%	100.00	9.30	31.47	68.53	31%
	01-441-202-0000	PW ADMIN. - GENERAL SUPPLIES	6,500.00	828.88	3,914.14	2,585.86	60%	5,800.00	2,030.57	7,219.08	-1,419.08	124%
	01-441-301-0000	PW ADMIN. - COMMUNICATION SERVICE	6,000.00	540.79	4,678.67	1,321.33	78%	7,000.00	712.12	6,135.68	864.32	88%
	01-441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	200.00	50.00	1,147.00	-947.00	574%	300.00	0.00	787.65	-487.65	263%
	01-441-310-0003	PW ADMIN. - ADVERTISING	1,200.00	395.64	1,299.05	-99.05	108%	1,200.00	0.00	2,265.58	-1,065.58	189%
		417,347.00	47,993.75	295,102.69	122,244.31	71%	417,247.00	57,706.34	347,667.84	69,579.16	83%	
Roadways & Sidewalks	01-442-202-0000	RDWY/SWK - GENERAL SUPPLIES	15,000.00	1,055.98	9,505.83	5,494.17	63%	10,500.00	476.04	6,623.21	3,876.79	63%
	01-442-205-0000	RDWY/SWK - WINTER SALT	80,000.00	2,304.40	63,902.43	16,097.57	80%	80,000.00	20,313.48	105,808.42	-25,808.42	132%
	01-442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	108.53	108.53	6,091.47	2%	6,200.00	0.00	4,078.93	2,121.07	66%
	01-442-213-0000	RDWY/SWK - PAVEMENT MARKING	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	43.80	2,956.20	1%
	01-442-250-0000	RDWY/SWK - COLD MIX	2,800.00	0.00	1,493.10	1,306.90	53%	2,800.00	0.00	1,922.86	877.14	69%
	01-442-251-0000	RDWY/SWK - HOT TOP	125,000.00	0.00	118,086.25	6,913.75	94%	125,000.00	0.00	126,741.00	-1,741.00	101%
	01-442-402-0000	RDWY/SWK - EQUIPMENT LEASE	12,500.00	0.00	13,000.00	-500.00	104%	12,500.00	0.00	9,787.14	2,712.86	78%
	01-442-514-0000	RDWY/SWK - CONTRACT STREET MAR	6,000.00	0.00	5,855.62	144.38	98%	6,000.00	0.00	5,728.29	271.71	95%
	01-442-516-0000	RDWY/SWK - CONTRACT WINTER EQU	15,000.00	3,395.55	3,350.55	11,649.45	24%	12,000.00	24,512.50	40,469.00	-28,469.00	337%
	01-442-527-0000	RDWY/SWK - CURBSIDE WEED CONTR	3,000.00	0.00	950.00	2,050.00	32%	3,000.00	0.00	1,900.00	1,100.00	63%
	01-442-528-0000	RDWY/SWK - TREE SERVICE	3,000.00	0.00	841.10	2,158.90	28%	3,000.00	0.00	1,695.00	1,305.00	57%
	01-442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	0.00	2,050.00	20.00	99%	2,070.00	0.00	2,070.00	0.00	100%
	01-442-704-0000	RDWY/SWK - ENGINEERING	25,000.00	0.00	3,763.98	21,236.02	15%	30,000.00	0.00	866.00	29,134.00	3%
	01-442-705-0000	RDWY/SWK CONSTRUCTION	88,000.00	0.00	23,249.28	64,750.72	26%	88,000.00	0.00	90,485.33	-2,485.33	103%
		386,570.00	6,864.46	246,336.67	140,233.33	64%	384,070.00	45,302.02	398,218.98	-14,148.98	104%	
Street Lights	01-446-202-0000	STREET LIGHT - FIXTURES	2,000.00	148.58	4,852.07	-2,852.07	243%	2,000.00	0.00	2,343.00	-343.00	117%
	01-446-302-0000	STREET LIGHT - ELECTRICITY	44,250.00	4,282.80	29,526.64	14,723.36	67%	44,250.00	4,217.84	30,667.13	13,582.87	69%
			46,250.00	4,431.38	34,378.71	11,871.29	74%	46,250.00	4,217.84	33,010.13	13,239.87	71%
Building & Grounds	01-448-101-0000	BLD/GRNDS - FULL-TIME SALARIES	61,382.00	7,422.40	47,484.59	13,897.41	77%	89,462.00	7,182.40	45,603.34	43,858.66	51%
	01-448-102-0000	BLD/GRNDS - OVERTIME	3,000.00	361.79	3,834.62	-834.62	128%	3,000.00	0.00	1,627.78	1,372.22	54%
	01-448-103-0000	BLD/GRNDS - PART TIME SALARIES	88,420.00	3,829.02	52,224.03	36,195.97	59%	60,340.00	3,621.13	52,745.56	7,594.44	87%
	01-448-202-0000	BLD/GRNDS - GENERAL SUPPLIES	10,000.00	1,061.50	6,740.28	3,259.72	67%	10,000.00	1,629.39	7,499.78	2,500.22	75%
	01-448-302-0000	BLD/GRNDS - ELECTRICITY-TOWN HALL	10,900.00	914.80	8,375.74	2,524.26	77%	10,500.00	798.08	7,204.35	3,295.65	69%
	01-448-302-0406	BLD/GRNDS - ELECTRICITY - PARKS	1,300.00	93.31	801.86	498.14	62%	1,000.00	61.32	789.13	210.87	79%
	01-448-302-0438	BLD/GRNDS - ELECTRICITY POLICE	11,800.00	928.83	9,005.29	2,794.71	76%	11,000.00	1,046.50	8,273.72	2,726.28	75%
	01-448-302-0441	BLD/GRNDS - ELECTRICITY YOUNGS LANE	24,000.00	2,280.95	17,762.04	6,237.96	74%	23,000.00	2,628.55	16,102.76	6,897.24	70%
	01-448-303-0000	BLD/GRNDS - HEAT & OIL - TOWN HALL	26,000.00	2,319.53	13,154.86	12,845.14	51%	20,085.00	6,371.68	22,310.94	-2,225.94	111%
	01-448-303-0170	BLD/GRNDS - HEAT & OIL - HAND TUB	0.00	0.00	0.00	0.00	0%	100.00	0.00	0.00	100.00	0%
	01-448-303-0438	BLD/GRNDS - HEAT & OIL - POLICE	3,000.00	710.43	2,007.70	992.30	67%	2,873.00	0.00	2,234.48	638.52	78%
	01-448-303-0441	BLD/GRNDS - HEAT & OIL - YOUNGS LANE	39,000.00	5,746.04	21,995.23	17,004.77	56%	33,462.00	7,225.00	30,859.55	2,602.45	92%
	01-448-304-0000	BLD/GRNDS - WATER/SEWER TOWN HALL	4,000.00	60.92	8,320.72	-4,320.72	208%	3,500.00	0.00	7,657.28	-4,157.28	219%
	01-448-304-0438	BLD/GRNDS - WATER/SEWER - POLICE	800.00	83.38	711.24	88.76	89%	450.00	0.00	377.56	72.44	84%
	01-448-304-0441	BLD/GRNDS - WATER/SEWER - YOUNGS LANE	1,800.00	339.31	1,692.79	107.21	94%	1,600.00	0.00	1,492.03	107.97	93%
	01-448-401-0110	BLD/GRNDS - YOUNGS LANE MAINT	14,000.00	1,534.95	16,102.96	-2,102.96	115%	12,000.00	1,891.38	11,403.58	596.42	95%
	01-448-401-0120	BLD/GRNDS - TOWN HALL MAINTENANCE	13,000.00	1,129.22	15,414.56	-2,414.56	119%	12,000.00	8,994.25	32,385.75	-20,385.75	270%
	01-448-401-0125	BLD/GRNDS - ELEVATOR MAINTENANCE	2,400.00	0.00	1,709.47	690.53	71%	2,000.00	0.00	1,080.00	920.00	54%
	01-448-401-0140	BLD/GRNDS - PARKS MAINTENANCE	8,000.00	0.00	5,002.54	2,997.46	63%	6,000.00	0.00	5,104.56	895.44	85%
	01-448-401-0150	BLD/GRNDS - COMMUNITY CENTER MAI	7,500.00	156.50	16,596.46	-9,096.46	221%	10,000.00	1,676.00	9,839.46	160.54	98%
	01-448-401-0151	BLD/GRNDS - COMM CTR ELECTRICITY	12,000.00	843.39	8,234.88	3,765.12	69%	12,000.00	804.33	7,069.56	4,930.44	59%
	01-448-401-0152	BLD/GRNDS - COMM CTR HEAT OIL	14,000.00	1,228.21	7,717.48	6,282.52	55%	10,140.00	2,396.23	10,138.86	1.14	100%
	01-448-401-0153	BLD/GRNDS - SENIOR CENTER ELECTRICITY	0.00	244.59	2,443.08	-2,443.08	0%	0.00	288.25	2,078.02	-2,078.02	0%
	01-448-401-0154	BLD/GRNDS - SENIOR CTR HEAT	0.00	468.31	908.60	-908.60	0%	0.00	328.19	1,554.44	-1,554.44	0%
	01-448-401-0160	BLD/GRNDS - BANDSTAND MAINTENANC	100.00	0.00	850.00	-750.00	850%	50.00	0.00	0.00	50.00	0%
	01-448-401-0170	BLD/GRNDS - HAND TUB MAINTENANCE	300.00	18.96	176.54	123.46	59%	300.00	14.66	243.21	56.79	81%
	01-448-401-0175	BLD/GRNDS - DAM MAINTENANCE	3,000.00	14.96	1,718.36	1,281.64	57%	3,000.00	580.42	2,295.59	704.41	77%
	01-448-401-0180	BLD/GRNDS - TOWN CLOCK MAINTENAN	2,000.00	2,500.00	2,727.50	-727.50	136%	2,000.00	0.00	0.00	2,000.00	0%
	01-448-401-0438	BLD/GRNDS - POLICE BUILDING MAINTENANCE	10,000.00	0.00	2,367.92	7,632.08	24%	5,000.00	647.37	6,926.52	-1,926.52	139%
	01-448-402-0000	BLD/GRNDS - EQUIPMENT MAINTENANC	2,500.00	0.00	1,042.13	1,457.87	42%	2,500.00	0.00	907.14	1,592.86	36%
	01-448-405-0000	BLD/GRNDS - GROUNDS MAINTENANCE	32,000.00	1,176.00	26,463.64	5,536.36	83%	32,000.00	0.00	23,806.86	8,193.14	74%
	01-448-533-0000	BLD/GRNDS - MOSQUITO CONTROL	55,000.00	17,000.00	50,000.00	5,000.00	91%	60,000.00	0.00	47,915.00	12,085.00	80%
	01-448-800-0000	BLD/GRNDS - EQUIPMENT PURCHASE	7,000.00	0.00	6,500.00	500.00	93%	10,000.00	0.00	9,728.30	271.70	97%
			468,202.00	52,467.30	360,087.11	108,114.89	77%	449,362.00	48,185.13	377,255.11	72,106.89	84%
Cemetery	01-449-101-0000	CEM - FULL TIME SALARIES	18,263.00	2,198.40	13,963.41	4,299.59	76%	18,263.00	2,107.20	13,602.41	4,660.59	74%
	01-449-103-0000	CEM - PART TIME SALARIES	11,050.00	0.00	4,816.64	6,233.36	44%	11,050.00	0.00	4,312.50	6,737.50	39%
	01-449-202-0000	CEM - GENERAL SUPPLIES	1,000.00	0.00	138.16	861.84	14%	1,000.00	0.00	45.25	954.75	5%
	01-449-302-0000	CEM - ELECTRICITY	250.00	14.96	122.77	127.23	49%	250.00	14.66	125.86	124.14	50%
	01-449-402-0000	CEM - EQUIPMENT MAINT	800.00	0.00	0.00	800.00	0%	800.00	0.00	64.65	735.35	8%
	01-449-702-0000	CEM - CONTRACTED SERVICES	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	0.00	875.00	4,125.00	18%
	01-449-800-0000	CEM - EQUIPMENT PURCHASE	600.00	0.00	299.00	301.00	50%	600.00	0.00	0.00	600.00	0%
			36,963.00	2,213.36	19,339.98	17,623.02	52%	36,963.00	2,121.86	19,025.67	17,937.33	51%
Vehicle	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	5,000.00	124.53	3,788.16	1,211.81						

Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended March 31, 2016

Fiscal Year 2016								Fiscal Year 2015				
Department	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
Fire & Rescue	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	82,298.00	9,782.12	63,658.37	18,639.63	77%	82,298.00	9,557.73	61,049.40	21,248.60	74%
	01-461-102-0000	FIRE/RES - OVERTIME	14,000.00	3,694.93	17,469.94	-3,469.94	125%	12,000.00	2,029.42	16,391.52	-4,391.52	137%
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	119,012.00	12,991.59	104,417.33	14,594.67	88%	118,412.00	10,824.02	95,092.18	23,319.82	80%
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELOPMENT	12,500.00	15.00	18,076.69	-5,576.69	145%	14,000.00	1,539.95	11,663.39	2,336.61	83%
	01-461-193-0000	FIRE/RES - UNIFORMS	10,000.00	0.00	7,338.26	2,661.74	73%	10,000.00	1,354.09	10,206.39	-206.39	102%
	01-461-201-0000	FIRE/RES - POSTAGE	75.00	0.49	77.00	-2.00	103%	75.00	0.96	31.43	43.57	42%
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	513.33	5,677.62	822.38	87%	6,500.00	270.49	3,947.93	2,552.07	61%
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	12,500.00	715.91	8,874.17	3,625.83	71%	12,500.00	1,045.37	7,409.49	5,090.51	59%
	01-461-209-0000	FIRE/RES - GASOLINE	1,200.00	42.61	487.85	712.15	41%	1,600.00	0.00	577.43	1,022.57	36%
	01-461-210-0000	FIRE/RES - DIESEL FUEL	8,700.00	782.64	5,727.07	2,972.93	66%	8,700.00	0.00	4,555.20	4,144.80	52%
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	16,000.00	492.03	4,126.14	11,873.86	26%	16,000.00	423.42	5,719.76	10,280.24	36%
	01-461-301-0000	FIRE/RES - COMMUNICATION SERVICES	6,000.00	351.48	3,004.53	2,995.47	50%	7,900.00	269.06	4,007.86	3,892.14	51%
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	4,200.00	0.00	4,587.90	-387.90	109%	4,000.00	43.00	4,189.10	-189.10	105%
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	900.00	0.00	902.08	-2.08	100%	900.00	0.00	0.00	900.00	0%
	01-461-402-0000	FIRE/RES - EQUIP MAINT	12,500.00	945.50	13,264.34	-764.34	106%	12,500.00	754.50	13,829.04	-1,329.04	111%
	01-461-518-0000	FIRE/RES - HAZMAT	2,200.00	0.00	2,098.14	101.86	95%	2,200.00	0.00	2,098.14	101.86	95%
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	600.00	0.00	290.00	310.00	48%	1,200.00	0.00	450.00	750.00	38%
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	25,000.00	0.00	8,799.79	16,200.21	35%	25,000.00	206.49	16,366.04	8,633.96	65%
			334,185.00	30,327.63	268,877.22	65,307.78	80%	335,785.00	28,318.50	257,584.30	78,200.70	77%
	Emergency Management	01-463-103-0000	EM - PART TIME SALARIE	750.00	0.00	750.00	0.00	100%	750.00	0.00	0.00	750.00
01-463-190-0000		EM - TRAINING/STAFF DE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
01-463-202-0000		EM - GENERAL SUPPLIES	450.00	0.00	992.00	-542.00	220%	450.00	0.00	0.00	450.00	0%
		1,950.00	0.00	1,742.00	208.00	89%	1,950.00	0.00	0.00	1,950.00	0%	
Grants	01-480-812-0000	GRANTS - MEM DAY PARADE	2,000.00	0.00	1,315.00	685.00	66%	2,000.00	0.00	577.00	1,423.00	29%
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	15,500.00	0.00	4,280.00	11,220.00	28%	15,500.00	0.00	8,500.00	7,000.00	55%
	01-480-814-0000	GRANTS - NWMKMT ATHLETIC ASSOC	21,500.00	0.00	21,500.00	0.00	100%	21,500.00	0.00	21,500.00	0.00	100%
	01-480-815-0000	GRANTS - NWMKMT SENIOR CITIZENS	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	0.00	1,200.00	0%
	01-480-816-0000	GRANTS - NWMKMT HISTORICAL SOCIETY	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-480-817-0000	GRANTS - C.O.A.S.T.	23,000.00	0.00	0.00	23,000.00	0%	20,748.00	0.00	20,748.00	0.00	100%
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	2,100.00	0.00	475.00	1,625.00	23%	2,100.00	0.00	0.00	2,100.00	0%
	01-480-819-0000	GRANTS - NWMKMT HANDTUB ASSOC.	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
		69,300.00	0.00	30,770.00	38,530.00	44%	67,048.00	0.00	53,325.00	13,723.00	80%	
Social Service Grant	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CENTER	10,403.00	0.00	10,403.00	0.00	100%	10,100.00	0.00	10,100.00	0.00	100%
	01-481-914-0000	SS GRANTS - AREA HOMEMAKERS	0.00	0.00	5,000.00	-5,000.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVICE	4,000.00	0.00	0.00	4,000.00	0%	3,000.00	0.00	3,000.00	0.00	100%
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0.00	9,000.00	0.00	100%
	01-481-917-0000	SS GRANTS - R.S.V.P.	0.00	0.00	0.00	0.00	0%	600.00	0.00	600.00	0.00	100%
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	0.00	1,200.00	0%
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTER	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	0.00	1,000.00	0%
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HEALTH	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	4,000.00	0.00	100%
	01-481-924-0000	SS GRANTS - ROCKINGHAM COUNTY NUTR	5,326.00	0.00	5,326.00	0.00	100%	5,623.00	0.00	5,623.00	0.00	100%
	01-481-925-0000	SS GRANTS - AIDS RESPONSE	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	1,000.00	0.00	100%
	01-481-927-0000	SS GRANTS - READY RIDES	1,500.00	0.00	1,500.00	0.00	100%	0.00	0.00	0.00	0.00	0%
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY CENTER	1,500.00	0.00	0.00	1,500.00	0%	0.00	0.00	0.00	0.00	0%
		43,429.00	0.00	36,429.00	7,000.00	84%	45,023.00	0.00	37,323.00	7,700.00	83%	
		General Fund	6,137,298.00	486,906.51	4,500,277.40	1,637,020.60	73%	6,089,345.00	609,467.88	4,638,346.58	1,450,998.42	76%



Town of Newmarket, New Hampshire  
Expense Report <sup>a,b</sup>  
For the Period Ended March 31, 2016

Fiscal Year 2016								Fiscal Year 2015				
Department	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
Library	02-480-101-0000	LIBRARY - SALARIES	54,100.00	5,884.59	37,857.53	16,242.47	70%	55,904.00	5,884.59	38,053.68	17,850.32	68%
	02-480-103-0000	LIBRARY - PART TIME SALARIES	114,235.00	10,542.84	67,250.38	46,984.62	59%	113,335.00	11,718.42	78,678.05	34,656.95	69%
	02-480-150-0000	LIBRARY - FICA	10,712.00	1,041.62	6,729.18	3,982.82	63%	10,493.00	1,114.50	7,347.63	3,145.37	70%
	02-480-151-0000	LIBRARY - MEDICARE	2,506.00	243.58	1,573.63	932.37	63%	2,454.00	260.68	1,718.44	735.56	70%
	02-480-155-0000	LIBRARY - HEALTH INSURANCE	15,000.00	396.58	4,337.19	10,662.81	29%	16,397.00	481.91	2,781.72	13,615.28	17%
	02-480-156-0000	LIBRARY - RETIREMENT	6,032.00	657.30	4,234.12	1,797.88	70%	5,493.00	633.78	4,098.45	1,394.55	75%
	02-480-159-0000	LIBRARY - LIFE & DISABILITY	633.00	97.37	1,074.09	-441.09	170%	723.00	51.61	455.49	267.51	63%
	02-480-160-0000	LIBRARY-WORKERS COMPENSATION	2,352.00	0.00	2,352.00	0.00	100%	1,683.00	0.00	1,459.43	223.57	87%
	02-480-161-0000	LIBRARY - UNEMPLOYMENT	2,816.00	0.00	1,207.65	1,608.35	43%	0.00	0.00	0.00	0.00	0%
	02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELOPMENT	2,000.00	0.00	605.00	1,395.00	30%	1,180.00	208.41	526.78	653.22	45%
	02-480-202-0000	LIBRARY - GENERAL SUPPLIES	5,000.00	812.50	3,890.89	1,109.11	78%	5,000.00	992.21	3,795.52	1,204.48	76%
	02-480-301-0000	LIBRARY - TELEPHONE	1,800.00	127.54	1,063.35	736.65	59%	1,800.00	122.57	1,342.63	457.37	75%
	02-480-302-0000	LIBRARY - ELECTRICITY	10,000.00	965.57	7,130.92	2,869.08	71%	10,000.00	744.01	7,872.08	2,127.92	79%
	02-480-303-0000	LIBRARY - HEAT & OIL	13,800.00	862.42	5,565.02	8,234.98	40%	13,000.00	3,812.59	9,625.88	3,374.12	74%
	02-480-304-0000	LIBRARY - WATER	700.00	100.61	441.21	258.79	63%	870.00	0.00	425.16	444.84	49%
	02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS	38,247.00	4,180.63	28,976.28	9,270.72	76%	37,645.00	5,931.11	21,025.23	16,619.77	56%
	02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHER	9,500.00	0.00	9,423.36	76.64	99%	9,741.00	0.00	9,741.00	0.00	100%
	02-480-340-0000	LIBRARY - ARCHIVES/PRESERVATION	0.00	0.00	0.00	0.00	0%	250.00	0.00	0.00	250.00	0%
	02-480-350-0000	LIBRARY - PROGRAMS	2,000.00	225.00	2,752.04	-752.04	138%	2,000.00	300.00	1,731.81	268.19	87%
	02-480-401-0000	LIBRARY - BUILDING MAINTENANCE	15,000.00	3,273.00	36,735.44	-21,735.44	245%	8,000.00	3,646.00	13,619.01	-5,619.01	170%
	02-480-402-0000	LIBRARY - EQUIPMENT MAINTENANCE/LEASE	600.00	43.00	258.00	342.00	43%	2,000.00	73.58	376.59	1,623.41	19%
	02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS	5,000.00	0.00	5,000.00	0.00	100%	4,588.00	0.00	4,588.00	0.00	100%
	02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE	2,000.00	430.00	1,121.37	878.63	56%	1,180.00	0.00	1,419.40	-239.40	120%
	Library			314,033.00	29,884.15	229,578.65	84,454.35	73%	303,736.00	35,975.97	210,681.98	93,054.02
Recreation	05-406-103-0000	RECREATION - PART TIME SALARIES	100,440.00	3,196.00	77,371.56	23,068.44	77%	103,455.00	2,751.50	74,661.54	28,793.46	72%
	05-406-150-0000	RECREATION - FICA	6,227.00	198.16	4,474.99	1,752.01	72%	0.00	0.00	0.00	0.00	0%
	05-406-151-0000	RECREATION - MEDI	1,456.00	46.37	1,046.63	409.37	72%	0.00	0.00	0.00	0.00	0%
	05-406-190-0000	RECREATION - TRAINING/STAFF DEVELOPMENT	1,400.00	425.00	988.60	411.40	71%	1,400.00	0.00	85.00	1,315.00	6%
	05-406-191-0000	RECREATION - TRAVEL EXPENSE	0.00	0.00	0.00	0.00	0%	0.00	0.00	102.94	-102.94	0%
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	350.00	0.00	208.11	141.89	59%	350.00	0.00	176.91	173.09	51%
	05-406-201-0000	RECREATION - POSTAGE	400.00	0.49	186.12	213.88	47%	400.00	0.00	54.85	345.15	14%
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	1,650.00	-887.04	647.10	1,002.90	39%	1,650.00	100.03	2,116.34	-466.34	128%
	05-406-202-0034	RECREATION - ATHLETIC SUPPLIES	7,830.00	0.00	2,187.46	5,642.54	28%	2,154.00	0.00	1,068.62	1,085.38	50%
	05-406-202-0036	RECREATION - CLASS SUPPLIES	2,154.00	231.00	3,763.26	-1,609.26	175%	7,000.00	234.60	2,585.72	4,414.28	37%
	05-406-302-0000	RECREATION - ELECTRICITY	0.00	-88.33	0.00	0.00	0%	0.00	0.00	155.01	-155.01	0%
	05-406-302-0001	RECREATION - FIELD LIGHTS	5,000.00	171.60	3,175.01	1,824.99	64%	5,000.00	158.81	2,871.54	2,128.46	57%
	05-406-310-0002	RECREATION - DUES/SUBSCRIPTIONS	150.00	0.00	0.00	150.00	0%	150.00	0.00	80.00	70.00	53%
	05-406-310-0003	RECREATION - ADVERTISING	800.00	0.00	150.10	649.90	19%	800.00	161.36	201.36	598.64	25%
	05-406-402-0000	RECREATION - EQUIPMENT MAINTENANCE/LEASE	1,000.00	0.00	1,037.08	-37.08	104%	1,000.00	0.00	351.06	648.94	35%
	05-406-460-0000	RECREATION - BANK FEES	0.00	1,203.10	1,203.10	-1,203.10	0%	0.00	0.00	0.00	0.00	0%
	05-406-501-0000	RECREATION - PRINTING & PUBLISHING	8,163.00	0.00	4,707.52	3,455.48	58%	8,163.00	0.00	4,414.79	3,748.21	54%
	05-406-508-0000	RECREATION - BUS TRIPS	36,000.00	1,679.80	32,040.64	3,959.36	89%	36,000.00	2,875.00	26,547.00	9,453.00	74%
	05-406-800-0000	RECREATION - EQUIPMENT PURCHASE	2,000.00	78.30	78.30	1,921.70	4%	2,000.00	0.00	0.00	2,000.00	0%
	05-406-902-0000	RECREATION - SUMMER CAMP	9,000.00	0.00	8,321.67	678.33	92%	9,000.00	0.00	9,368.42	-368.42	104%
	05-406-902-0037	RECREATION - TEEN CAMP	2,500.00	0.00	1,112.03	1,387.97	44%	2,500.00	0.00	16.15	2,483.85	1%
	05-406-904-0000	RECREATION - SUNRISE SUNSET SR CTR	3,000.00	760.84	2,323.51	676.49	77%	0.00	0.00	0.00	0.00	0%
	05-406-906-0000	RECREATION - SPECIAL EVENTS	10,150.00	1,530.09	8,919.06	1,230.94	88%	10,150.00	1,365.14	6,751.95	3,398.05	67%
	Recreation			199,670.00	8,545.38	153,941.85	45,728.15	77%	191,172.00	7,646.44	131,609.20	59,562.80
Solid Waste	07-450-103-0000	SW - PART TIME	10,881.00	1,306.65	8,285.74	2,595.26	76%	10,881.00	1,255.50	7,951.50	2,929.50	73%
	07-450-202-0000	SW - GENERAL SUPPLIES	20,000.00	51.19	20,611.24	-611.24	103%	15,000.00	122.20	10,994.20	4,005.80	73%
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	0.00	675.52	124.48	84%	800.00	0.00	625.52	174.48	78%
	07-450-402-0000	SW - EQUIPMENT LEASE	1,200.00	50.00	1,032.00	168.00	86%	1,200.00	47.00	1,017.00	183.00	85%
	07-450-403-0000	SW - VEHICLE MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0%	5,000.00	0.00	6,347.12	-1,347.12	127%
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00	397.11	102.89	79%	500.00	0.00	0.00	500.00	0%
	07-450-532-0000	SW - FREON REMOVAL	1,000.00	0.00	704.00	296.00	70%	1,500.00	0.00	696.00	804.00	46%
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	0.00	0.00	0.00	0.00	0%	10,000.00	0.00	8,344.65	1,655.35	83%
	07-450-537-0000	SW - SPRING CLEAN-UP	35,000.00	0.00	0.00	35,000.00	0%	40,000.00	0.00	0.00	40,000.00	0%
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,100.00	0.00	0.00	2,100.00	0%	2,100.00	0.00	0.00	2,100.00	0%
	07-450-702-0048	SW - MSW CONTRACT	142,000.00	12,518.06	105,235.24	36,764.76	74%	130,350.00	16,146.80	100,738.92	29,611.08	77%
	07-450-702-0049	SW - RECYCLING CONTRACT	152,000.00	13,735.75	104,114.67	47,885.33	68%	150,280.00	10,276.50	102,274.13	48,005.87	68%
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	47,000.00	2,691.87	33,932.54	13,067.46	72%	47,000.00	2,089.80	29,949.09	17,050.91	64%
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	30,000.00	1,002.70	16,345.97	13,654.03	54%	30,000.00	0.00	9,797.20	20,202.80	33%
	07-450-800-0000	SW - EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	Solid Waste			443,981.00	31,356.22	291,334.03	152,646.97	66%	449,611.00	29,937.80	278,735.33	170,875.67

Town of Newmarket, New Hampshire  
Expense Report <sup>1a</sup>  
For the Period Ended March 31, 2016

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Percent of Budget Spent	Fiscal Year 2015				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
Water	20-451-101-0000	WATER - FULL TIME SALARIES	121,009.00	14,167.09	88,434.74	32,574.26	73%	121,009.00	12,825.11	83,432.93	37,576.07	69%
	20-451-102-0000	WATER - OVERTIME	8,500.00	1,068.03	5,670.31	2,829.69	67%	8,000.00	1,740.01	7,070.29	929.71	88%
	20-451-103-0000	WATER - PART TIME SALARIES	0.00	994.50	6,872.55	-6,872.55	0%	0.00	1,032.16	6,959.65	-6,959.65	0%
	20-451-150-0000	WATER - FICA	8,150.00	922.99	5,865.19	2,284.81	72%	7,999.00	918.42	5,771.24	2,227.76	72%
	20-451-151-0000	WATER - MEDICARE	1,906.00	215.88	1,369.41	536.59	72%	1,871.00	214.76	1,349.56	521.44	72%
	20-451-155-0000	WATER - HEALTH INSURANCE	31,783.00	0.00	25,879.44	5,903.56	81%	31,160.00	2,069.32	20,684.35	10,475.65	66%
	20-451-156-0000	WATER - RETIREMENT	14,157.00	1,673.85	10,459.86	3,697.14	74%	13,685.00	1,552.52	9,681.25	4,003.75	71%
	20-451-159-0000	WATER - LIFE/DISABILITY INSURANCE	1,542.00	99.89	809.01	732.99	52%	1,542.00	87.89	773.01	768.99	50%
	20-451-160-0000	WATER - WORKERS COMPENSATION	4,939.00	0.00	4,939.00	0.00	100%	4,939.00	0.00	4,378.28	560.72	89%
	20-451-161-0000	WATER - UNEMPLOYMENT	2,201.00	0.00	944.19	1,256.81	43%	2,201.00	0.00	1,488.70	712.30	68%
	20-451-190-0000	WATER - TRAINING/STAFF DEVELOPMENT	1,500.00	375.00	1,125.00	375.00	75%	1,500.00	0.00	750.00	750.00	50%
	20-451-193-0000	WATER - UNIFORMS	2,700.00	87.04	1,412.29	1,287.71	52%	3,000.00	354.20	1,130.93	1,869.07	38%
	20-451-198-0000	WATER - LONGEVITY	1,013.00	0.00	1,012.50	0.50	100%	1,013.00	0.00	787.50	225.50	78%
	20-451-201-0000	WATER - POSTAGE	6,000.00	489.96	4,353.28	1,646.72	73%	2,800.00	163.44	1,352.06	1,447.94	48%
	20-451-202-0000	WATER - GENERAL SUPPLIES	3,000.00	103.49	2,270.98	729.02	76%	2,500.00	465.32	3,698.39	-1,198.39	148%
	20-451-202-0002	WATER - DUES/SUBSCRIPTIONS	1,050.00	0.00	340.00	710.00	32%	1,050.00	0.00	769.33	280.67	73%
	20-451-202-0003	WATER - ADVERTISING	1,600.00	0.00	0.00	1,600.00	0%	1,600.00	0.00	2,687.89	-1,087.89	168%
	20-451-204-0000	WATER - TAXES	0.00	0.00	0.00	0.00	0%	300.00	0.00	0.00	300.00	0%
	20-451-209-0000	WATER - GASOLINE	5,200.00	143.18	1,773.35	3,426.65	34%	5,200.00	0.00	1,896.53	3,303.47	36%
	20-451-211-0000	WATER - LP GAS	20,000.00	1,393.15	6,143.13	13,856.87	31%	15,000.00	3,175.38	10,293.59	4,706.41	69%
	20-451-217-0000	WATER - CHEMICALS	22,000.00	1,875.26	7,583.39	14,416.61	34%	20,000.00	0.00	4,815.42	15,184.58	24%
	20-451-301-0000	WATER - COMMUNICATION SERVICES	3,800.00	1,690.81	3,776.15	23.85	99%	3,800.00	275.13	2,635.40	1,164.60	69%
	20-451-302-0000	WATER - ELECTRICITY	47,000.00	2,675.79	27,847.11	19,152.89	59%	40,000.00	4,637.76	27,846.52	12,153.48	70%
	20-451-401-0000	WATER - BUILDING MAINTENANCE	7,000.00	1,169.61	9,084.79	-2,084.79	130%	7,000.00	1,184.26	5,077.64	1,922.36	73%
	20-451-402-0000	WATER - EQUIPMENT MAINTENANCE/LEASE	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	983.91	983.91	3,016.09	25%
	20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	190.00	5,863.28	-863.28	117%	5,000.00	0.00	1,476.82	3,523.18	30%
	20-451-406-0000	WATER - SYSTEM MAINTENANCE	45,000.00	0.00	31,918.35	13,081.65	71%	45,000.00	11,404.30	41,322.65	3,677.35	92%
	20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANCE	4,280.00	0.00	4,280.00	0.00	100%	4,280.00	0.00	4,280.00	0.00	100%
	20-451-702-0000	WATER - CONTRACTED SERVICES	15,000.00	45.00	5,639.10	9,360.90	38%	10,000.00	325.00	3,563.84	6,436.16	36%
	20-451-703-0000	WATER - AUDIT	3,484.00	0.00	3,484.00	0.00	100%	3,425.00	0.00	0.00	3,425.00	0%
	20-451-704-0000	WATER - ENGINEERING	22,500.00	6,600.00	6,600.00	15,900.00	29%	25,000.00	3,945.35	18,370.94	6,629.06	73%
	20-451-950-0000	WATER - BONDS & NOTES PRINCIPLE	107,449.00	0.00	54,698.54	52,750.46	51%	54,213.00	0.00	54,213.00	0.00	100%
	20-451-951-0000	WATER - BONDS & NOTES INTEREST	40,288.00	0.00	489.55	39,798.45	1%	975.00	0.00	974.76	0.24	100%
	20-451-954-0000	WATER - LAND ACQUISITION	20,000.00	0.00	20,000.00	0.00	100%	20,000.00	0.00	20,000.00	0.00	100%
Water			583,051.00	35,980.52	350,938.49	232,112.51	60%	469,062.00	47,354.24	350,516.38	118,545.62	75%
Sewer	30-471-101-0000	WW - FULL TIME SALARIES	209,313.00	19,899.89	128,349.15	80,963.85	61%	174,313.00	19,108.32	123,181.48	51,131.52	71%
	30-471-102-0000	WASTEWATER - OVERTIME	17,000.00	1,768.02	11,549.85	5,450.15	68%	17,000.00	3,370.16	14,410.34	2,589.66	85%
	30-471-103-0000	WASTEWATER PART TIME SALARIES	0.00	994.50	6,872.75	-6,872.75	0%	16,562.00	1,032.16	6,851.52	9,710.48	41%
	30-471-150-0000	WASTEWATER - FICA	14,204.00	1,270.34	8,416.62	5,787.38	59%	12,889.00	1,349.85	8,441.76	4,447.24	65%
	30-471-151-0000	WASTEWATER - MEDICARE	3,322.00	297.05	1,968.17	1,353.83	59%	3,015.00	315.70	1,974.32	1,040.68	65%
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	87,510.00	0.00	46,856.95	40,653.05	54%	64,618.00	4,825.10	48,242.15	16,375.85	75%
	30-471-156-0000	WASTEWATER - RETIREMENT	24,674.00	2,381.20	15,526.07	9,147.93	63%	20,254.00	2,372.46	14,706.94	5,547.06	73%
	30-471-159-0000	WASTEWATER - LIFE/DISABILITY INSURANCE	2,195.00	156.08	1,330.02	864.98	61%	2,195.00	148.13	1,306.17	888.83	60%
	30-471-160-0000	WASTEWATER - WORKERS COMPENSATION	5,899.00	0.00	5,899.00	0.00	100%	5,899.00	0.00	4,670.17	1,228.83	79%
	30-471-161-0000	WASTEWATER - UNEMPLOYMENT INSURANCE	3,157.00	0.00	1,353.88	1,803.12	43%	3,157.00	0.00	2,135.99	1,021.01	68%
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DEVELOPMENT	3,500.00	795.00	3,225.92	274.08	92%	3,500.00	407.75	1,823.19	1,676.81	52%
	30-471-193-0000	WASTEWATER - UNIFORMS	3,600.00	151.23	1,807.57	1,792.43	50%	4,700.00	605.76	2,386.93	2,313.07	51%
	30-471-198-0000	SEWER - LONGEVITY	1,913.00	0.00	1,687.50	225.50	88%	1,688.00	0.00	1,462.50	225.50	87%
	30-471-201-0000	WASTEWATER - POSTAGE	6,000.00	489.96	4,341.85	1,658.15	72%	2,500.00	310.44	2,255.03	244.97	90%
	30-471-202-0000	WASTEWATER - GENERAL SUPPLIES	3,000.00	151.35	3,974.08	-974.08	132%	2,500.00	165.88	3,571.86	-1,071.86	143%
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTIONS	800.00	0.00	701.00	99.00	88%	800.00	0.00	739.32	60.68	92%
	30-471-202-0003	WASTEWATER - ADVERTISING	1,500.00	0.00	311.14	1,188.86	21%	1,500.00	0.00	310.86	1,189.14	21%
	30-471-209-0000	WASTEWATER - GASOLINE	5,000.00	125.22	1,502.79	3,497.21	30%	5,000.00	0.00	1,798.83	3,201.17	36%
	30-471-215-0000	WASTEWATER - LAB SUPPLIES	20,000.00	1,804.28	22,459.66	-2,459.66	112%	20,000.00	2,936.55	16,420.22	3,579.78	82%
	30-471-217-0000	WASTEWATER - CHEMICALS	40,000.00	2,280.00	18,840.80	21,159.20	47%	38,000.00	3,486.09	26,954.09	11,045.91	71%
	30-471-301-0000	WASTEWATER - COMMUNICATION SERVICES	6,800.00	511.09	5,039.45	1,760.55	74%	6,800.00	292.52	3,993.50	2,806.50	59%
	30-471-302-0000	WASTEWATER - ELECTRICITY	84,000.00	10,458.50	63,851.51	20,148.49	76%	84,000.00	11,649.97	59,376.00	24,623.00	71%
	30-471-303-0000	WASTEWATER - HEAT & OIL	30,000.00	7,850.71	12,800.71	17,199.29	43%	30,000.00	0.00	14,512.76	15,487.24	48%
	30-471-401-0000	WASTEWATER - BUILDING MAINTENANCE	23,000.00	3,409.84	23,988.07	-988.07	104%	23,000.00	1,229.34	19,051.86	3,948.14	83%
	30-471-403-0000	WASTEWATER - VEHICLE MAINTENANCE	5,000.00	0.00	1,714.60	3,285.40	34%	5,000.00	0.00	1,536.06	3,463.94	31%
	30-471-406-0000	WASTEWATER - SYSTEM MAINTENANCE	50,000.00	2,207.84	23,296.66	26,703.34	47%	50,000.00	2,806.81	23,167.48	26,832.52	46%
	30-471-504-0000	WASTEWATER - PROPERTY-LIABILITY INSURANCE	8,740.00	0.00	8,740.00	0.00	100%	8,740.00	0.00	8,740.00	0.00	100%
	30-471-538-0000	WASTEWATER - SLUDGE DISPOSAL	30,000.00	4,816.34	30,088.58	-88.58	100%	30,000.00	2,040.07	9,615.07	20,384.93	32%
	30-471-702-0000	WASTEWATER - CONTRACT SERVICES	17,500.00	1,710.00	11,317.87	6,182.13	65%	17,000.00	2,154.00	8,159.29	8,840.71	48%
	30-471-703-0000	WASTEWATER - AUDIT	3,425.00	0.00	3,425.00	0.00	100%	3,425.00	0.00	0.00	3,425.00	0%
	30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	344.96	2,974.84	27,025.16	10%	30,000.00	8,410.67	23,079.05	6,920.95	77%
	30-471-804-0000	WASTEWATER - NPDES PERMITS	60,000.00	0.00	0.00	60,000.00	0%	20,000.00	0.00	5,284.49	14,715.51	26%
	30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	102,540.00	0.00	102,540.06	-0.06	100%	102,540.00	0.00	102,540.06	-0.06	100%
	30-471-951-0000	WW - BONDS & NOTES INTEREST	32,895.00	0.00	32,893.99	1.01	100%	36,551.00	0.00	36,551.07	-0.07	100%
Sewer			937,237.00	63,873.40	609,646.11	327,590.89	65%	847,896.00	69,017.73	599,250.36	248,645.64	71%
Total Operating Budget			8,615,270.00	656,546.18	6,135,716.53	2,479,553.47	71%	8,350,822.00	799,400.06	6,209,139.83	2,141,682.17	74%

Town of Newmarket, New Hampshire  
Revenue Report <sup>1b</sup>  
For the Period Ended March 31, 2016

			Fiscal Year 2016					Fiscal Year 2015				
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Taxes(Real estate), land use, PILOT, interest on taxes			17,915,011.00	36,228.89	17,997,795.21	-82,784.21	100%	18,033,024.00	11,617.48	18,150,623.16	-117,599.16	101%
Licenses, permit and fees			1,556,300.00	142,640.87	1,271,408.69	284,891.31	82%	1,315,300.00	124,291.89	1,165,257.39	150,042.61	89%
State Revenue			657,223.00	0.00	622,607.39	34,615.61	95%	570,767.00	0.00	610,641.01	-39,874.01	107%
Charges for Services			134,750.00	38,393.74	142,831.71	-8,081.71	106%	134,750.00	38,734.91	121,856.08	12,893.92	90%
Misc. Rev. Includes Int. Rev.			14,701.00	4,689.68	61,086.49	-46,385.49	416%	79,701.00	1,294.78	175,533.31	-95,832.31	220%
Fund Balance			575,000.00	0.00	575,000.00	0.00	100%	404,460.00	0.00	404,460.00	0.00	100%
Recreation			199,670.00	72,196.66	158,631.26	41,038.74	79%	191,172.00	56,900.28	144,718.43	46,453.57	76%
Solid Waste			244,450.00	23,142.58	182,255.82	62,194.18	75%	244,450.00	20,442.92	370,100.79	-125,650.79	151%
Water			947,051.00	68,370.52	738,046.46	209,004.54	78%	890,203.00	65,448.28	712,877.92	177,325.08	80%
Sewer			1,080,753.00	114,937.77	1,178,347.75	-97,594.75	109%	973,837.00	96,588.98	1,050,677.44	-76,840.44	108%
Total Revenues			23,324,909.00	500,600.71	22,928,010.78	396,898.22	98%	22,837,664.00	415,319.52	22,906,745.53	-69,081.53	100%



Town of Newmarket, New Hampshire  
Revenue Report <sup>a,b</sup>  
For the Period Ended March 31, 2016

Fiscal Year 2016								Fiscal Year 2015							
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected			
	01-310-000-1001	REAL ESTATE TAXES	17,858,168.00	0.00	17,877,132.68	-18,964.68	100%	18,024,524.00	0.00	18,174,843.00	-150,319.00	101%			
	01-310-000-1003	LAND USE CHANGE TAX	3,755.00	0.00	26,067.50	-22,312.50	694%	0.00	0.00	0.00	0.00	0%			
	01-310-000-1004	YIELD TAXES	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	292.28	1,207.72	19%			
	01-310-000-1005	PAYMENTS IN LIEU OF TAXES	23,601.00	15,433.00	39,679.59	-16,078.59	168%	20,000.00	0.00	20,527.98	-527.98	103%			
	01-310-000-1006	INTEREST & PENALTIES ON CURRENT PROP	27,000.00	7,250.78	19,549.78	7,450.22	72%	27,000.00	5,495.29	21,139.73	5,860.27	78%			
	01-310-000-1007	REDEMPTION INTEREST	79,000.00	13,545.11	35,252.25	43,747.75	45%	60,000.00	6,122.19	32,191.17	27,808.83	54%			
	01-310-000-1010	OVERLAY	-78,013.00	0.00	0.00	-78,013.00	0%	-100,000.00	0.00	-98,371.00	-1,629.00	98%			
	01-310-001-1006	INTEREST & PENALTIES ON OTHER TAXES	0.00	0.00	94.91	-94.91	0%	0.00	0.00	0.00	0.00	0%			
	01-310-002-1011	LIEN COST RECOVERY UTILITIES	0.00	0.00	18.50	-18.50	0%	0.00	0.00	0.00	0.00	0%			
Taxes(Real estate), land use, PILOT, interest on taxes			17,915,011.00	36,228.89	17,997,795.21	-82,784.21	100%	18,033,024.00	11,617.48	18,150,623.16	-117,599.16	101%			
	01-330-000-1013	MV MAIL-IN FEES	0.00	638.00	5,383.00	-5,383.00	0%	7,000.00	639.00	5,271.00	1,729.00	75%			
	01-330-000-1014	MV PERMIT, LOCAL CLERK & TRANSFER FEE	1,258,000.00	126,056.80	1,039,266.11	218,733.89	83%	1,095,000.00	116,032.00	943,471.98	151,528.02	86%			
	01-330-000-1015	MOTOR VEHICLE STICKERS	26,000.00	2,952.00	22,690.85	3,309.15	87%	26,000.00	2,629.00	21,938.00	4,062.00	84%			
	01-330-000-1016	BOAT REGISTRATIONS	3,000.00	558.32	2,558.48	441.52	85%	3,000.00	257.40	2,353.28	646.72	78%			
	01-330-000-1017	MV TITLE FEES	3,000.00	432.00	3,032.00	-32.00	101%	3,000.00	372.00	2,888.00	112.00	96%			
	01-330-000-1018	DOG LICENSES	0.00	516.00	2,907.00	-2,907.00	0%	5,000.00	570.50	2,871.50	2,128.50	57%			
	01-330-000-1019	VITAL STATISTICS	0.00	616.00	4,720.00	-4,720.00	0%	3,000.00	870.00	4,907.00	-1,907.00	164%			
	01-330-000-1020	UCC'S	0.00	0.00	300.00	-300.00	0%	500.00	0.00	555.00	-55.00	111%			
	01-330-000-1022	POLICE - DOG ORDINANCE FINES	0.00	0.00	130.00	-130.00	0%	400.00	25.00	450.00	-50.00	113%			
	01-330-000-1023	Finger Prints Receipts	0.00	20.00	20.00	-20.00	0%	0.00	0.00	15.00	-15.00	0%			
	01-330-000-1024	BUILDING PERMITS	66,000.00	10,739.25	51,850.25	14,149.75	79%	20,000.00	2,696.50	46,936.50	-26,936.50	235%			
	01-330-000-1025	MISC LICENSES, PERMITS & Fees	50,300.00	112.50	1,238.08	49,061.92	2%	2,400.00	200.49	1,131.03	1,268.97	47%			
	01-330-000-1026	FRANCHISE RENEWAL AGREEMENT	150,000.00	0.00	137,312.92	12,687.08	92%	150,000.00	0.00	132,469.10	17,530.90	88%			
Licenses, permit and fees			1,556,300.00	142,640.87	1,271,408.69	284,891.31	82%	1,315,300.00	124,291.89	1,165,257.39	150,042.61	89%			
	01-320-000-1012	HIGHWAY BLOCK GRANT	173,078.00	0.00	138,462.74	34,615.26	80%	151,260.00	0.00	124,305.07	26,954.93	82%			
	01-320-000-1014	MISC. GRANTS	23,414.00	19,535.00	19,535.00	3,879.00	83%	0.00	0.00	23,988.00	-23,988.00	0%			
	01-320-000-1015	MEALS AND ROOM TAX DISTRIBUTION	439,966.00	0.00	439,965.89	0.11	100%	399,321.00	0.00	442,237.94	-42,916.94	111%			
	01-320-000-1042	RAILROAD TAX	655.00	0.00	654.76	0.24	100%	76.00	0.00	0.00	76.00	0%			
	30-320-000-1073	WASTEWATER - STATE REVENUE	20,110.00	-19,535.00	23,989.00	-3,879.00	119%	20,110.00	0.00	20,110.00	0.00	100%			
State Revenue			657,223.00	0.00	622,607.39	34,615.61	95%	570,767.00	0.00	610,641.01	-39,874.01	107%			
	01-340-000-1025	POLICE SEX OFFENDER RECEIPTS	50.00	0.00	0.00	50.00	0%	50.00	0.00	90.00	-40.00	180%			
	01-340-000-1027	PLANNING/ZONING RECEIPTS	2,000.00	322.00	7,955.00	-5,955.00	398%	2,000.00	0.00	1,715.00	285.00	86%			
	01-340-000-1028	POLICE REPORT FEES	1,200.00	195.00	1,496.50	-296.50	125%	1,200.00	167.00	1,315.00	-115.00	110%			
	01-340-000-1031	AMBULANCE RECEIPTS	125,000.00	36,234.18	124,259.61	740.39	99%	125,000.00	35,013.01	105,578.03	19,421.97	84%			
	01-340-000-1034	FIRE DEPARTMENT RECEIPTS	5,000.00	377.50	1,007.50	3,992.50	20%	5,000.00	375.00	1,305.00	3,695.00	26%			
	01-340-000-1035	WELFARE REIMBURSEMENTS	0.00	0.00	0.00	0.00	0%	0.00	0.00	726.91	-726.91	0%			
	01-340-000-1036	COURT RECEIPTS	1,500.00	260.00	1,913.10	-413.10	128%	1,500.00	161.90	2,528.14	-1,028.14	169%			
	01-340-000-1042	MISC. WELFARE DONATIONS	0.00	0.00	0.00	0.00	0%	0.00	383.00	383.00	-383.00	0%			
	01-340-000-1043	PARKING TICKETS	0.00	1,005.00	6,200.00	-6,200.00	0%	0.00	2,635.00	8,215.00	-8,215.00	0%			
Charges for Services			134,750.00	38,393.74	142,831.71	-8,081.71	106%	134,750.00	38,734.91	121,856.08	12,893.92	90%			
	01-340-000-1037	COPIER REVENUE	0.00	10.00	85.50	-85.50	0%	0.00	30.00	118.00	-118.00	0%			
	01-340-000-1038	MISC. RECEIPTS	0.00	0.00	42,945.83	-42,945.83	0%	0.00	0.00	52,865.61	-52,865.61	0%			
	01-340-000-1045	PARKING PERMITS	5,100.00	240.00	1,340.00	3,760.00	26%	5,100.00	155.00	1,550.00	3,550.00	30%			
	01-340-001-1034	FIRE DEPT. X-DETAIL RECEIPTS	0.00	420.50	652.50	-652.50	0%	0.00	217.50	1,587.00	-1,587.00	0%			
	01-340-002-1034	DPW DEPT. X-DETAIL RECEIPTS	0.00	0.00	232.00	-232.00	0%	0.00	0.00	1,360.00	-1,360.00	0%			
	01-340-051-1047	RECREATION FACILITY RENTAL	0.00	0.00	2,885.00	-2,885.00	0%	0.00	240.00	2,224.00	-2,224.00	0%			
	01-340-052-0000	SUNRISE SUNSET REVENUE	0.00	1,003.00	4,544.00	-4,544.00	0%	0.00	-293.00	631.00	-631.00	0%			
	01-345-000-1044	HOUSING AUTHORITY	0.00	0.00	9.97	-9.97	0%	0.00	-15.13	0.00	0.00	0%			
	01-350-000-1046	SALE OF MUNICIPAL PROPERTY	0.00	0.00	0.00	0.00	0%	65,000.00	0.00	105,973.91	-40,973.91	163%			
	01-350-000-1047	RENT OF MUNICIPAL PROPERTY	3,600.00	0.00	2,275.00	1,325.00	63%	3,600.00	275.00	2,550.00	1,050.00	71%			
	01-350-000-1048	INTEREST ON INVESTMENTS	6,000.00	2,980.38	6,120.25	-120.25	102%	6,000.00	655.41	6,664.39	-664.39	111%			
	01-350-001-1105	TC/TC OVER AND UNDER	0.00	35.80	-4.56	4.56	0%	0.00	30.00	9.40	-9.40	0%			
	01-360-000-0000	GF - MISCELLANEOUS REVENUE	1.00	0.00	1.00	0.00	100%	1.00	0.00	0.00	1.00	0%			
Misc. Rev. Includes Int. Rev.			14,701.00	4,689.68	61,086.49	-46,385.49	416%	79,701.00	1,294.78	175,533.31	-95,832.31	220%			
	01-360-000-1054	FUND BALANCE USED	575,000.00	0.00	575,000.00	0.00	100%	404,460.00	0.00	404,460.00	0.00	100%			
Fund Balance			575,000.00	0.00	575,000.00	0.00	100%	404,460.00	0.00	404,460.00	0.00	100%			
	05-340-000-1058	RECREATION - REVENUE	199,670.00	71,199.80	155,140.06	44,529.94	78%	191,172.00	55,299.00	135,776.63	55,395.37	71%			
	05-340-000-1059	RECREATION - LIGHT USAGE	0.00	0.00	1,274.70	-1,274.70	0%	0.00	0.00	3,736.66	-3,736.66	0%			
	05-350-000-1048	RECREATION - INTEREST	0.00	71.86	131.50	-131.50	0%	0.00	6.85	40.71	-40.71	0%			
	05-350-000-1049	REC - ADVERTISING RECEIPTS	0.00	925.00	2,085.00	-2,085.00	0%	0.00	0.00	3,570.00	-3,570.00	0%			
	05-350-050-1058	RECREATION - BUS USAGE	0.00	0.00	0.00	0.00	0%	0.00	1,594.43	1,594.43	-1,594.43	0%			
Recreation			199,670.00	72,196.66	158,631.26	41,038.74	79%	191,172.00	56,900.28	144,718.43	46,453.57	76%			
	07-340-000-1055	SW - TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0%	0.00	0.00	205,775.00	-205,775.00	0%			
	07-340-000-1067	SW - LANDFILL RECEIPTS	244,450.00	3,750.00	45,058.01	199,391.99	18%	0.00	2,330.00	44,072.31	-44,072.31	0%			
	07-340-000-1068	SW - GARBAGE BAGS	0.00	14,566.50	124,762.20	-124,762.20	0%	244,450.00	16,933.50	117,777.00	126,673.00	48%			
	07-340-000-1069	SW - RECYCLING BINS	0.00	70.00	1,260.00	-1,260.00	0%	0.00	120.00	1,060.00	-1,060.00	0%			
	07-340-000-1070	SW - UNITED TECHNOLOGIES	0.00	4,698.19	10,881.15	-10,881.15	0%	0.00	1,028.29	1,028.29	-1,028.29	0%			
	07-350-000-1048	SW - INTEREST	0.00	57.89	160.54	-160.54	0%	0.00	31.13	299.75	-299.75	0%			
	07-360-001-0000	SW - MISC. REVENUES	0.00	0.00	133.92	-133.92	0%	0.00	0.00	88.44	-88.44	0%			
Solid Waste			244,450.00	23,142.58	182,255.82	62,194.18	75%	244,450.00	20,442.92	370,100.79	-125,650.79	151%			



Town of Newmarket, New Hampshire  
Revenue Report <sup>a,b</sup>  
For the Period Ended March 31, 2016

Fiscal Year 2016							Fiscal Year 2015					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Water	20-310-000-1001	WATER - TAX REVENUE	947,051.00	58,456.66	664,732.09	282,318.91	70%	890,203.00	56,264.75	640,017.90	250,185.10	72%
	20-310-000-1006	WATER - INTEREST AND PENALTIES ON DEL	0.00	622.66	3,065.74	-3,065.74	0%	0.00	1,090.91	3,393.17	-3,393.17	0%
	20-330-000-1071	WATER - ENTRANCE FEES	0.00	2,000.00	9,000.00	-9,000.00	0%	0.00	1,000.00	11,000.00	-11,000.00	0%
	20-340-000-1038	WATER - OTHER MISC. REVENUE	0.00	0.00	0.00	0.00	0%	0.00	100.00	1,546.92	-1,546.92	0%
	20-340-000-1072	WATER - JOB WORK	0.00	0.00	245.00	-245.00	0%	0.00	0.00	160.00	-160.00	0%
	20-350-000-1047	WATER - RENT OF MUNICIPAL PROPERTY	0.00	6,685.42	58,705.93	-58,705.93	0%	0.00	6,895.51	55,708.89	-55,708.89	0%
	20-350-000-1048	WATER - INTEREST	0.00	343.78	725.70	-725.70	0%	0.00	97.11	834.04	-834.04	0%
	20-350-021-1073	WATER - DEDUCT METER	0.00	262.00	1,572.00	-1,572.00	0%	0.00	0.00	217.00	-217.00	0%
			947,051.00	68,370.52	738,046.46	209,004.54	78%	890,203.00	65,448.28	712,877.92	177,325.08	80%
Sewer	30-310-000-1001	WASTEWATER - TAX REVENUE	1,080,753.00	108,940.69	1,151,908.55	-71,155.55	107%	973,837.00	91,630.10	1,028,158.72	-54,321.72	106%
	30-310-000-1006	WASTEWATER - INTEREST ON DELINQUENT	0.00	1,103.23	5,585.48	-5,585.48	0%	0.00	1,870.89	5,712.91	-5,712.91	0%
	30-330-000-1071	WASTEWATER - ENTRANCE FEES	0.00	4,000.00	16,000.00	-16,000.00	0%	0.00	3,000.00	13,000.00	-13,000.00	0%
	30-340-000-1038	WASTEWATER - OTHER MISC. REVENUE	0.00	0.00	0.00	0.00	0%	0.00	0.00	3,142.90	-3,142.90	0%
	30-345-000-1038	WASTEWATER - MISC. GRANTS	0.00	0.00	3,213.00	-3,213.00	0%	0.00	0.00	0.00	0.00	0%
	30-350-000-1048	WASTEWATER - INTEREST	0.00	893.85	1,640.72	-1,640.72	0%	0.00	87.99	662.91	-662.91	0%
		1,080,753.00	114,937.77	1,178,347.75	-97,594.75	109%	973,837.00	96,588.98	1,050,677.44	-76,840.44	108%	
Total Revenues			23,324,909.00	500,600.71	22,928,010.78	396,898.22	98%	22,837,664.00	415,319.52	22,906,745.53	-69,081.53	100%

## **Recreation**

Total Recreation for revolving account revenue comparison up to the first week of April fiscal year 2015-16 was \$157,504.01. This is a \$12,786.01 increase up from last year by 10 % compared to the revenue numbers in 2014-2015 which totaled 144,718.43. Day Camp registration began on March 1<sup>st</sup> 2016 and 50% of the total day camp slots were sold in less than one month. It is the department's forecast that the department could sell day camp out again by the first of May 2016 if this trend continues. The Recreation Department's sell out number is 240 campers. March 1, 2016 was also a landmark for the Recreation Department. With a newly purchased affordable software registration program, the department took a giant leap forward and is now open for registration 24/7 online for all of its patrons. In Addition, the preschool play group held its own despite losing 50% of the kindergarteners to a full day of school. This program has bounced back with new innovative ideas that are drawing a whole new preschool target market. Preschool sports, also increased in spring program enrollment. More trips and aggressive marketing through social media, continues to boost the reason for this year's revenue increase. Last year, the Recreation revolving account exceeded all fiscal benchmark expectations by over \$63,000.00. If projections continue to trend the way they are moving, the Recreation Department in Fiscal year 2016 could exceed last year's surplus. The projected amount that was expected forecasted to bring in was \$199,670.00. Many factors are attributing to this stellar path the recreation department moving along but the main reason goes to the Recreation staff making excellence not only a priority but an expectation, All of the staff are finding new ways to generate revenue and saving money throughout the year. This year the goal was to make a 10% difference and I, as your Recreation Director believe this is the key to the department's success so far.

The expenditure of the Revolving Account as of April 5th 2016 is for this fiscal year is \$153,941.00 which is 68.357% of the total budget and is right on track for the department's next 3 monthly projections. The General Fund expenditures as of April 6, 2016 is \$163,403.99 which is 73% of the total budget. However last fiscal year in April 2015 the General fund revenue was \$2,855.00 and currently since April 5, 2016 the general fund revenue is \$7,429.00 up by \$4, 57.00. This is increase of 70%.from last fiscal year 2014-2015 is due to the Sunrise Sunset 55+ Center decisively making modest revenue gains in their programs and through excellent trip options. This is a very exciting trend that will open up new revenue opportunities for the department to explore and more of the operating costs of the Sunrise Sunset 55+ Center could move into the revolving account to continue to shrink the General Fund budget over the next 2 years.

**Recreation Program Report:** The Recreation Department has been very busy planning, coordinating, and designing the new Spring/Summer programs that will run until the end of June 2016. The Department will still be offering all the great programs Newmarket residents have come to expect from the Recreation Department however, in an effort to control costs, the department has changed from a bi-annual brochure to a single yearly publication. This allows for traditional flyers, the Recreation Department's web page and social media to drive sales. For the most updated offerings, dates, and rates, simply head to the Recreation Department's website for any and all details. You can also check us out on Face Book for daily posts regarding Recreation events and updates. The department has been working hard at developing a user friendly web site packed with information about the varied programs offered at the



Recreation Department. If you have not had a chance to check us out please take a look: [www.newmarketrec.org](http://www.newmarketrec.org).

### **Children Sports Options For Spring 2016**

As part of the spring offerings; the five and six year old t-ball league is expected to have 60+ participants. Spring flag football is always a big hit and the department is expecting 30+ participants. The Recreation Department will also expand the recreation lacrosse program to 1st to 4<sup>th</sup> graders this year and will have both a girls and boys team. Newmarket Youth Track Club is also being expanded and will be sponsored by Loco Sports. The Newmarket Track Club utilizes the UNH Track with the Oyster River Youth Association participants. Newmarket will be competing in the Granite State Track and Field Meets run by the New Hampshire Recreation and Park Association.

**The Flex and Focus Room Cost Center** has been utilizing the dance studio to teach ballet and tap from 3 year old up to 10 years old. Clair a prema-ballerina and an instructor for 30 years, has expanded that program to two classes that have been completely booked and offer a recital at the end of the 6 week class. Hip hop also takes place at this cost center 3 hours a week.

**The Fit and Fun Room Cost Center** the Recreation Department is now offering Music and Fun for Everyone with 2 classes for preschoolers and a mom and baby music class with infants and that class is full. The department now has devised a punch ticket that can bought up front and has 20 visits to the inside preschool play amenities during the winter and spring when it is too cold and with air conditioning in the summer when it is too hot. This program has become very successful.

### **The Learning Room Cost Center**

The Wanna Iguana Monday's after school program has only two openings to be completely filled. Lego League will finish next week with 12 participants. This is a brand new cost center and will transform how new exciting programs will be developed and implemented in the next fiscal year with a several hobby clubs for adults. An expansion of indoor kids programs 3 days a week. There will even be several programs for teens to participate in over the course of cold weather.

### **Special Events**

The Recreation Department ran two major special events this past month and are in the planning stages for the summer concert series **The Easter Eggstravaganza** was a huge success 300 children participated and around 800 people attended the event including adults. **The Mother/Son dance** was moved to April 1<sup>st</sup> this year to commemorate April Fool's Day. The event was moved to the Mill Space. 40 boys and their moms dance the night away and played April fools jokes all night long. There was themed food. There were cupcakes that looked like spaghetti and meat balls and others like mashed potatoes and a pad of butter on top. Also there were crafts with Crispy Cream Donuts in tiny boxes with cheerios as the donuts and pipe cleaners that were transformed in a mustache. This Mother Son Dance was one of the best in 10 years.

**The Arts in the Parks Concert Series** are looking to book 9 bands over the course of Summer 2016 with 8 musicians over 8 weeks and Shanda Park and one larger venue at Leo Landroche Recreation Complex amphitheatre and stage to close out the series.

### **The Sunrise Sunset 55+ Activity Center**

The new Recdesk computer program was introduced to the Sunrise Sunset Center in March which gives The Center the ability to register adults for trips, activities and events online. The Center has never had the ability to do this so it's been very exciting for all of us and a learning experience, as well. Senior patrons also have the option of doing it themselves with the new computer that IT recently set-up in our building or from their own home computer. The center will focus on educating our members on how to do online registration but this could take some time. Some people have no desire to learn this procedure and will continue to sign up in person with our assistance.

The 2<sup>nd</sup> Annual Sunrise Sunset Casino Night was successful. A total of 30 players and volunteers were in attendance which filled the room and made it fun and festive. The Casino consisted of 2 Black Jack tables, a 3-card Poker table, a Dice Game, Horse Racing and a Roulette Wheel. Last year the Center purchased 3 felt-topped poker tables and this year purchased the Roulette Wheel which gave the Center enough game components so staff and volunteers could run the Casino without the expense of hiring a company at \$750. This year we showed a small profit due to sponsorships from local businesses and gift card donations for prizes.

The Sunrise trips for March started out with a full van to the Smuttynose Brewery where seniors were treated to a private tour by a knowledgeable guide who explained the beer making process to us and the history of Smuttynose. Participants then enjoyed a tasting and lunch at their Hayseed Restaurant. Later in the month, the seniors had a day of local history starting with a visit to The Colonial Table in Newmarket with Culinary Historian Sandie Tarbox. We learned about the techniques of hearth cookery in 18<sup>th</sup> century New England while sharing tea & cookies and then we were off to the Tuck Museum of Hampton where we ended our day of history. We took a group on a Friday evening dinner and theater trip to see Footloose at the Marshwood High School. Although it was a high school production, the talent and professionalism was outstanding and everyone raved about this show. The Center will continue to offer some Friday night outings for those that can't do day trips during the week. Due to popular demand, seniors took another trip to the Ocean Gaming Casino at Hampton Beach where they once again enjoyed the high stakes charitable Bingo games. The Newmarket Bus was full of gamblers who loved this venue and the Center will continue to offer this simple trip a couple of times during the year.

The guest speaker for the March Tuesday Talk was Certified Service Dog Trainer, Marilyn Page, from the Dog Guide Users of NH. She brought in one of her dogs to demonstrate how the animals are trained and to teach us the proper etiquette in approaching a service animal. Since we have a local woman who is blind that comes to the center on a regular basis with her service dog, we all felt better informed on how to react to service dogs.

We have a Wii bowling group that comes to the center on Tuesday mornings to practice each week. During the spring and fall we offer a more competitive Wii Bowling League that plays games over the course of several weeks and culminates with prizes and a pizza party. This special competition started in March and will finish later in April. We have 12 participants, making up 3 teams this season.

The Diamond Tours/Newmarket Recreation trip to Canada in June now has 36 people on board. The Sunrise Sunset 55+ Activity Center will continue to take reservations up until a week before this trip



leave. The Center could potentially have 50 people on board. The Center is already a now in the profit zone!

The Silver Stars Acting Troupe has chosen a Murder Mystery for their spring production. They will perform this play on May 18<sup>th</sup> at 7pm at the Sunrise Sunset Center. This is a fun and interactive show where the audience will participate in solving the mystery. The Troupe has decided to do only one performance this year and it will be promoted to the public.

The Sunrise Singers chorus group has chosen a song list which they are practicing each week to prepare for their performance at The Center this summer and at other local venues such as The Pines. The chorus has several new members this season and they are already sounding great.

The Sunrise Sunset 55+ Activity Center is presenting opening day of the Red Sox will be held on Monday April 11<sup>th</sup> at 1:00 PM at the Sunrise Sunset 55+ Activity Center with all the hype and fixings of a real game experience.

**RECREATION**

		<u><b>FISCAL YEAR 2016</b></u>			
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>	
210,407.00	23,727.91	163,406.99	47,000.01	78%	

		<u><b>FISCAL YEAR 2015</b></u>			
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>	
204,114.00	23,285.65	143,498.56	60,615.44	70%	

**RECREATION  
REVOLVING**

		<u><b>FISCAL YEAR 2016</b></u>			
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>	
199,670.00	8,545.38	153,941.85	45,728.15	77%	

		<u><b>FISCAL YEAR 2015</b></u>			
<b>Budget</b>	<b>MTD Transactions</b>	<b>YTD Transactions</b>	<b>Balance Year</b>	<b>% Spent</b>	
191,172.00	7,646.44	131,609.20	59,562.80	69%	

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**By the Newmarket Town Council**

**Resolution 2015/2016-39**

**The purchase of a Ford Police Cruiser for the Police Department to include costs associated with replacement of emergency lighting, equipment set-up and to withdraw said funds from the Public Safety Services Revolving Fund.**

**WHEREAS**, the Police Department seeks to replace a 2010 patrol car with a new police cruiser at the State bid price of \$28,349; and

**WHEREAS**, the installation of lights, siren, radios, computers, and other necessary equipment, will be undertaken at a cost not to exceed, \$17,031, and the cost of lettering and decals is \$500; and

**WHEREAS**, The Police Detail Revolving Fund currently has a balance of \$81,486; and

**NOW, THEREFORE BE IT RESOLVED** that the Newmarket Town Council does hereby authorize the Town Administrator to purchase a new black and white Ford Police Cruiser and related costs associated with the transfer and installation of equipment and lettering at a price not to exceed \$45,880, and further approves the withdrawal of said costs from the Public Safety Services Revolving Fund.

First Reading: April 6, 2016  
Second Reading: April 20, 2016  
Approval:

Approved: \_\_\_\_\_  
Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_  
Terri Littlefield, Town Clerk

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**By the Newmarket Town Council**

**Resolution #2015/2016-40**

**Resolution Relating to Town Hall First Floor Bathroom**

**WHEREAS**, the Town Hall's first floor bathrooms are in dire need of renovation, and

**WHEREAS**, the proposed cost of renovation is \$45,000, and

**WHEREAS**, the Building Improvements Capital Reserve Fund has a balance of \$273,649, as of February 29, 2016.

**NOW, THEREFORE BE IT RESOLVED** that the Newmarket Town Council does hereby authorize the withdrawal of and amount not to exceed \$45,000 and to authorize the Town Administrator to enter into construction contracts related to this project.

First Reading: April 6, 2016  
Second Reading: April 20, 2016  
Approval:

Approved: \_\_\_\_\_  
Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_  
Terri Littlefield, Town Clerk





TOWN OF NEWMARKET, NEW HAMPSHIRE  
OFFICE of the FINANCE DEPARTMENT

Date: March 30, 2016  
To: Steve Fournier, Town Administrator  
From: Matt Angell, Interim Finance Director  
Re: Bathroom/Kitchen Renovation

Steve,

I have put a simple resolution before the Town Council for the withdrawal from capital reserve funds to renovate the first floor bathrooms and kitchen area.

The Project:

The project relates to renovating the bathrooms and kitchen (it's not really a kitchen) on the first floor of Town Hall.

Bathrooms – From the stories I've heard from residents is that the bathrooms have not changed since when they were students in the building. Recently, we have fielded complaints from residents as to the current condition of the bathrooms. The conditions were 1) floor tile peeling up from the floor, 2) bathroom fixtures and stalls not being adult size, 3) cold even though the rooms are heated, and 4) one stall awkwardly had two toilets. As for continuous repairs, the Town has had difficulties sourcing parts to repair bathroom fixtures.

Kitchen – This room is not a true kitchen. Rather, it is a simple space with a kitchen cabinets, sink, microwave, and refrigerator. This room also serves as an entrance to the basement space underneath the auditorium stage. This entrance has been hacked in during the building's history.

Renovation Proposals:

I invited nine (9) companies to submit proposals. Four companies viewed the space while only two companies submitted proposals. The low cost proposal was from Mark Currier Construction, Inc. for \$190,153.

My take on the contractor's responses to the project is that for some, it was too big. While for others, it was too small. I tried to bundle the bathroom project with the siding project at the Police Station and Rec. Center. However, the cost is too substantial.

Solution:

If you recall our meeting regarding the bathrooms, we decided to "paint the pig," meaning we would avoid a renovation and make the bathrooms look nicer. However, when we got into the project, we realized that 1) the shed roof behind Town Hall is literally broken and has caused an unsafe condition, 2) electrical wires were in a "rat's nest" state, 3) there was no shut off valve for



either bathroom that allowed for fixture repairs, 4) there was no insulation in the walls, and 5) the plaster was peeling from the lathwork (additionally, we were concerned about the lack of back plating required for newer fixtures). We decided to gut the bathroom in an effort to fully identify the scope of the repair. At the same time, we could insulate, update the bathrooms to modern standards (fixtures that fit adults), and remove hazardous conditions. The budget is as follows:

Item	Discussion	Amount
Plumbing	Includes installing shut-off valves for each bathroom, repair of existing water line to the toilets, and installation of new commercial bathroom fixtures (8 toilets and 3 sinks). This does not include updating the men's urinals, as the cost was too great.	\$ 13,775
Electrical	Relocate the tangled wires in the men's room to a commercial junction box, install service for future hand dryers, and install outlets in auditorium (because we had access to the walls from the bathroom).	3,800
Drywall	Install drywall that is resistant to damp environments typical with bathrooms.	4,840
Flooring	Install a commercial grade flooring that is simple to clean.	3,400
Framing	Install back plating for sinks and future hand dryers. Framing for new utility closet (to hide and secure the mop sink and bathroom supplies).	600
Insulation	Add spray foam insulation to the exterior walls where there were no insulation.	3,161
Bulkhead	Replace the bulkhead, where the roof joists were broken and it was collapsing.	3,500
Paint	Paint the bathrooms with a neutral color.	200
Accessories	Toilet paper dispensers, hooks within each stall, mirrors with shelves, bag shelves, touchless paper towel dispensers, and soap dispensers.	327
Toilet dividers	New stalls walls with spacing to fit adults. Some stalls, however, cannot be enlarged without jackhammering up the sewer line.	12,000
Total		\$ 45,603

After the above renovation has been completed, we anticipate the final result will be appear to be a utilitarian municipal building bathroom and kitchen area.

Thanks,  
Matt

# **MCCI** Mark Carrier Construction, Inc.

175 Lincoln Street, Suite 101 Manchester, NH 03103-5031

Phone 603-627-9506 Facsimile 603-647-2270

www.mcci-nh.com

February 26, 2016

Mr. Matthew Angell  
Town of Newmarket, NH  
186 Main Street  
Newmarket, NHH 03857

## **Re: Restroom Renovations**

Dear Mr. Angell,

Mark Carrier Construction, Inc. (herein: MCCI) respectfully submits the following proposal for the Town of Newmarket restroom renovations.

The scope of work is limited to what is shown on plans by Newmarket Plains LLC Home Design Service titled "Town Hall – Restroom Renovations" dated 2/18/16 sheet numbers A1, A2 & A3, plan # 833 and materials listed in Newmarket Town Hall specifications (30 pages) as furnished 2/19/16.

Some items are carried as allowances and are noted as such. This allows the client to determine the level of finish they require. The amounts carried are considered reasonable for the application but others are available if requested.

### **- Demolition –**

- Make safe all electric to allow demolition of existing bathroom walls and chase walls.
- Install fire rated dust barrier between work space and common areas.
- Remove existing bathroom fixtures, partitions and finishes required for renovation.
- Remove existing walls and chase way; infill the floor above with wood framing and plywood deck support as required for new design.
- Remove and relocate baseboard heat.
- Remove tile and concrete as required for new finishes and plumbing.
- Cap or remove any unused plumbing.
- Rework heat/smoke detector system to new floor plan as required.

### **- New Construction –**

- Install new plumbing supply and waste as needed by new floor plan (pex and pvc to be used where possible).
- Dowel and patch all concrete floors removed for new floor plan.
- Furnish and install framing for new walls.
- Insulate for sound wherever possible.

- Relocate baseboard heat.
- Furnish and install ½" dense glass backer board in tile areas and 5/8" moisture resistant drywall in other walls.
- Paint all walls and doors to match existing finishes.
- Supply and install flooring, ceramic walls and floors as shown are included as allowances listed below:
  - Wall tile: **\$9 per sq. ft.= \$18,117**
  - Floor tile: **\$10 per sq. ft.= \$16,841**
  - Tile base: **\$12 per lineal foot= \$3,660**
- Sheet vinyl in new storage room with vinyl base
- Bathroom fixtures, partitions and accessories as specified will be installed in new bathroom.
- New light switching as required and emergency lights as required by code.
- New galvanized hollow metal frames and solid core wood doors with factory finished hardware.

#### **- General Conditions –**

- MCCI will provide adequate on site and at office management support to properly staff the project throughout construction to completion.
- Daily and final cleaning is provided to maintain job site cleanliness and safety. MCCI will provide an onsite dumpster for use by their staff and subcontractors throughout the project for proper trash disposal.
- Temporary power and water will be provided by the Owner.
- Temporary toilet for workers will be existing toilet kept clean by MCCI employees.
- Temporary storage of construction equipment assumed in building.

#### **- Alternate –**

- Install new bathroom exhaust to vent through wall can be supplied for an additional \$1,675 each.

#### **- Clarifications –**

- All work to be performed during normal business hours (approximately 7:00 AM -3:30 PM Mon-Fri) with an understanding that extremely disruptive activity could be completed prior to the Town Office opening.
- Building permit application and fee is NOT included. It is assumed the Town will waive this fee.
- The remodel is scheduled for two mobilizations one for each bathroom (this should allow limited usage as needed).
- Space for a 30-yard dumpster is required within reasonable walking distance from the bathrooms. Cost for a dumpster rental is included in this proposal. A credit of \$2,100 to be issued if the Town supplies trash removal from site.
- Testing, removal, replacement and/or disposal of any unsuitable/hazardous materials are excluded. MCCI can provide qualified/certified personnel to facilitate any remediation or corrective measures needed at additional cost.
- No payment or performance bonds have been included, but are available at additional costs.



- Builders Risk insurance will be provided by the Owner naming MCCI, their subcontractors, vendors and assigns as additionally insured. If the owner wishes MCCI can provide this insurance at an additional charge.

The overall cost to fulfill the above listed tasks is One Hundred Ninety Thousand One Hundred Fifty-Three Dollars (\$190,153.00). If this is agreeable and MCCI is given approval to proceed, a complete schedule of values will be provided.

In closing, I want to thank you for this opportunity. We look forward to working with you to bring this to a prompt and pleasurable completion. Please do not hesitate to contact me if I can be of any further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Purpora', with a stylized flourish at the end.

Paul Purpora  
Operations Manager

**CROW CONSTRUCTION CORP**  
**Commercial, Industrial, Residential**  
**Stratham, NH 03885**

**PROPOSAL**

2/25/2016  
Town of Newmarket NH  
Attn: Matt Angell  
Renovations to Town Hall rest rooms  
Per plans by Newmarket Plains, LLC  
Dated 2/18/16

*We are pleased to hereby submit specifications and estimates for:*

1. Provide labor and materials to complete the restroom renovations per plan using quality materials as specified.
2. Scope of work will be identified within a mutual agreeable contract on acceptance of Proposal.

We at CROW Construction Corp., Propose to furnish labor and material - complete in accordance with above specifications, for the sum of:

**One Hundred Ninety Eight Thousand, One Hundred Twenty Eight, dollars**  
**(\$198,128.00)**

**EXCLUSIONS**

1. Permits
2. Plans
3. Engineering

*Authorized Signature* \_\_\_\_\_ *Date* \_\_\_\_\_  
*Daniel Crow, President*

Note: This proposal may be withdrawn by us if not accepted within 30 days.

*Acceptance of Proposal* X \_\_\_\_\_ *Date* \_\_\_\_\_

603-772-3611  
603-772-9849 fax  
PO Box 275  
Stratham NH 03885

3/1/2016	Town of Newmarket				
	Capital Reserve Overview				
	Account #	Balance 7/1/2015	FY 15/16 Additions	FY 15/16 Resolutions	Remaining Balance
Public Works	01-490-900-0012	439,855	130,919	(84056)	486,718
Fire	01-490-900-0016	277,633	50,526	0	328,159
Library	01-490-900-0017	129,647	217	0	129,864
Police Vehicles	01-490-900-0018	122,053	46,806	0	168,859
Dispatch/Police Equipment	01-490-900-0019	97,802	29,733	0	127,535
Building Improvements	01-490-900-0020	282,652	483	(9487)	273,649
Municipal Trans.Fund	01-213-000-3110	174,395	287	0	174,682
Town Clock	01-490-900-0022	8,791	15	0	8,806
Recreation Facilities	01-490-900-0021	168,264	278	(33337)	135,205
Community Recreation		84,366	141	0	84,507
Technology	01-490-900-0076	37,458	63	0	37,521
Dam Capital Reserve	01-490-900-0078	9	50,062	0	50,071
Cemeteries	01-490-900-0079	6,017	14	0	6,031
Veterans Memorial Trust	01-490-900-0080	18,937	32	0	18,969
Cable TV	01-490-900-0034	31,440	87	0	31,527
Sidewalk Development		0	0	0	0
Downtown TIF	09-500-825-0181	597,220	1,148	0	598,368
Revaluation	01-490-900-0011	3,256	10,018	0	13,274
Downtown Infrastructure		34	0	0	34
Health Trust		1,117	2	0	1,119
Storm Wtr Mgt	01-490-900-0085	51,215	50,148	0	101,363
300th Anniv.Celebration	01-490-900-0086	2,004	2,006	0	4,010
Compensated Absence	01-490-900-0087	0	10,012	0	10,012
Master Plan	01-490-900-0028	0	10,012	0	10,012
Roadway Improvement	01-490-900-0023	0	125,156	0	125,156
Total General Fund		2,534,165	518,164	(126,880)	2,925,449
Water Capital Reserve		452,994	365,732	0	818,726
Water Surplus		2	0	0	2
Sewer Capital Reserve		827,152	165,807	0	992,958
Total Capital Reserve		3,814,313	1,049,703	(126,880)	4,737,136



## Wendy Chase

---

**From:** Steve Fournier <sfournier@newmarketnh.gov>  
**Sent:** Friday, April 08, 2016 10:22 AM  
**To:** wchase@newmarketnh.gov  
**Subject:** Fwd: Prep for and Schedule Joint Meeting

Wendy

Can you place this on the next agenda under appointments? Thanks

**Steve Fournier**  
**Town Administrator**  
**Town of Newmarket, NH**

Sent from my iPhone

Begin forwarded message:

**From:** Nathan Lunney <lunneyn@newmarket.k12.nh.us>  
**Date:** April 8, 2016 at 8:37:50 AM EDT  
**To:** Steve Fournier <sfournier@newmarketnh.gov>  
**Subject:** Prep for and Schedule Joint Meeting

Hi Steve ~

The School Board appreciates that while we have been busy with transitions and hiring, etc. within the School District, the Town Council has been eager to satisfy the Charter and hold a joint meeting with the Board. The School Board looks forward to this meeting and more in the future.

The Board has identified two members whom we hope will be joined by two Council members. The idea is that those four might meet preliminarily to map out a brief agenda and propose how these joint meetings might be orchestrated. Additionally, they can work to identify a date for our first session.

Thanks in advance for your help in working this with the Chair.

Best,

Nathan

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Spam  
Phish/Fraud  
Not spam  
Forget previous vote



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**By the Newmarket Town Council**

**Resolution 2015/16 - 41**

**Supporting the Equality of all Individuals without Regard to Actual or Perceived Sexual Orientation, Gender Identity, or Gender Expression**

WHEREAS: the Newmarket Town Council recognizes and believes that it is the right of every individual to work and earn wages through gainful employment, to obtain and enjoy goods, services, facilities, privileges, advantages, and accommodations in all places of public accommodation, and to obtain housing, without regard to actual or perceived sexual orientation, gender identity, or gender expression; and

WHEREAS: the Newmarket Town Council understands that the denial or deprivation of human rights because of sexual orientation, gender identity, or gender expression is detrimental to the health, safety, and welfare of the citizens of Newmarket; and

WHEREAS: New Hampshire has statewide protections against discrimination based upon age, sex, sexual orientation, race, creed, color, marital status, familial status, physical or mental disability or national origin in the areas of employment, housing, and public accommodations, but does not have similar prohibitions against discrimination against transgendered individuals.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Town Council adopts a formal policy of non-discrimination regarding transgendered municipal employees by forbidding discrimination based upon a person's gender identity and/or expression, and

LET IT BE FURTHER RESOLVED THAT:

that the Newmarket Town Council, does hereby urge the State of New Hampshire to amend its current anti-discrimination statutes to include language for anti-discrimination protections and equal treatment, respect, and dignity for individuals on the basis of gender expression and gender identity in the areas of employment, housing, and public accommodations.

INTRODUCED BY:

Councilor Toni Weinstein  
Councilor Amy Burns  
Councilor Philip Nazzaro

First Reading: April 20, 2016

Second Reading:

Approval:

Approved: \_\_\_\_\_  
Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_  
Terri Littlefield, Town Clerk



CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE  
By the Newmarket Town Council**

**Resolution #2015/2016-42**

**Resolution authorizing the Town Administrator to enter into an agreement to install a new preschool playground structure at the Leo Landroche Recreation Complex**

**WHEREAS;** the Leo Landroche wooden preschool structure is over 20 years old and is in desperate need of replacement. The wooden bridge is deteriorating, requiring a great deal of maintenance each year to make it accessible. Wooden playground structures are being removed and replaced on an as needed basis. This structure meets that threshold.

**WHEREAS;** four companies submitted the following cost proposals to replace the preschool playground wooden structure with a four color, heavy duty molded plastic structure that is connected with metal poles and stainless steel connectors. The costs include: the playground structure unit, the shipping and freight charges, and installation.

<u>Company Name</u>	<u>Amount</u>
Ultiplay Parks and Playgrounds, Inc.	\$16,425.00
Obrien and Sons	\$18,004.00
Kompan Inc.	\$26,161.00
New England Recreation Group	\$29,500.00

**WHEREAS;** Ultiplay Parks and Playgrounds, Inc. is the lowest bidder and has successfully met the design and material requirements specified from the Newmarket Recreation Department.

**WHEREAS,** the Recreation Facilities Capital Reserve Fund has a balance of \$135,205 as of March 31, 2016.

**NOW THEREFORE BE IT RESOLVED,** that the Newmarket Town Council does authorize the Town Administrator to enter into an agreement with Ultiplay Parks and playgrounds Inc. for providing installing a new preschool playground structure at the Leo Landroche Recreation

Complex and approve the withdrawal of \$16,425.00 from the Capital Reserve Fund. 50% of that amount, or \$8,212.50, is due immediately with the balance due at the conclusion of the installation.

First Reading: April 20, 2016

Second Reading:

Approval:

Approved: \_\_\_\_\_  
Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_  
Terri Littlefield, Town Clerk

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE  
By the Newmarket Town Council**

**Resolution 2015/2016-43**

**Resolution Relating to New Road Drainage Improvements  
and Beech Street Ext. Drain Investigation**

**WHEREAS**, the Town needs to design New Road drainage improvements and video inspection of existing drainage pipe on Beech Street Extension, and

**WHEREAS**, the cost of this service is \$63,900, and

**WHEREAS**, the Storm Water Management Capital Reserve Fund has a balance of \$101,363, as of February 29, 2016.

**NOW, THEREFORE BE IT RESOLVED** that the Newmarket Town Council does hereby authorize the withdrawal of \$63,900 for New Road drainage improvements and Beech Street Extension drain investigation.

First Reading: April 20, 2016

Second Reading:

Approval:

Approved: \_\_\_\_\_  
Gary Levy, Town Council Chairman

A True Copy Attest \_\_\_\_\_  
Terri Littlefield, Town Clerk