



**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL
AGENDA**

**REGULAR MEETING – MARCH 18, 2015 7PM
NEWMARKET TOWN HALL COUNCIL CHAMBERS**

- 1) **Pledge of Allegiance**
- 2) **Election of the Chair and Vice-Chair**
- 3) **Presentation of Appreciation**
- 4) **Town Council to Appoint Town Council Representatives to Planning Board and Budget Committee**
 - a. Planning Board and Planning Board Alternate Representatives
 - b. Budget Committee Representative
- 5) **Public Forum** -*Public Forum is an opportunity for the public to address the Town Council. All comments should be addressed to the Chair of the Council. No person will be allowed to speak longer than 5 minutes.*
- 6) **Public Hearing – None**
- 7) **Town Council to Consider Acceptance of Minutes**
 - a) *Minutes of March 4, 2015*
 - b) *Non-Public Minutes of March 4, 2015*
 - c) *Minutes of October 29, 2014 Budget Review Session II*
- 8) **Report of the Town Administrator**
- 9) **Committee Reports**
- 10) **Old Business**
 - a) Ordinances and Resolutions in the 2nd Reading
 - i. *Resolution #2014/2015-46 Naming Certain Streets in Town – Hayden Place*
 - b) Ordinances and Resolutions in the 3rd Reading
 - c) *Items Laid on the Table – Items will remain on the table unless a member of the Town Council moves to remove the item.*
- 11) **New Business/Correspondence**
 - a) **Town Council to Consider Nominations, Appointments and Elections**

- b) Ordinances and Resolutions in the 1st Reading
 - i. *Resolution #2014/2015-47 Agreement With Wright Pierce for Bidding Services for WWTP Improvement Project*
 - ii. *Resolution #2014/2015-48 DBU Construction Perform Horizontal Directional Drill for MacIntosh Well Project*
- c) Correspondence to the Town Council
- d) Closing Comments by Town Councilors

12). Adjournment

STEPHEN R. FOURNIER
TOWN ADMINISTRATOR

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FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR
March 18, 2015

Welcome to New Councilors: I would like to take this opportunity to welcome Councilors Burns, Pickering and Thompson. I have provided them with orientation materials including, copies of the newly amended Town Charter, Council Rules of Procedure, information on the Right to Know Law and parliamentary procedure.

I would like to schedule an orientation session for the three new councilors. This would be an opportunity for them to review this material, tour the various facilities, and meet the staff.

Trustees of the Trust Funds: There is one vacant position on the Trustees of the Trust Funds. Pursuant to the Town Charter, the Town Council fills this vacancy. I would ask that if any councilors know of an individual who is interested to please let me know. If any members of the public question as to what this entails, please feel free to contact my office.

COAST Bus Route 7: As you are aware, we have heard from COAST that they are planning on ending service to Newmarket effective July 1, 2015. This includes all ADA paratransit for those who are disabled in the community. Route 7 provides transportation services for the towns of Newmarket, Exeter, Stratham, Greenland, Newington and the city of Portsmouth.

COAST indicated that it was due to the lack of local financial support from all of those communities on the route it would need to be eliminated. We provided \$20,748 in funding in the current fiscal year and have \$23,000 budgeted for the next fiscal year. This funding would not be distributed and any future contribution would have to relate to services that COAST provides.

There is an additional transportation option for some in the community. The University of New Hampshire's Wildcat Transit is open to the public and provides more trips in Newmarket. It may take some getting used to, but instead of shopping in Exeter, Stratham or Greenland, you would go to Durham, Dover and Lee, while still being able to get to Portsmouth and Newington. In addition, Lamprey Health Care provides transportation for the elderly and disabled in the community.

Prior to any elimination of any service, the Federal Transit Administration (FTA) requires that public outreach meetings be scheduled. COAST has informed us that one session will be here at the Newmarket Town Hall on March 31 at 3:30PM. I encourage the public to attend these sessions and express their dismay over the elimination of the route.

Fiscal Year 2015 Budget: At the end of February, 67% of the total budget has been expended, so we are right on target. I do not think it would be of any surprise, but Public Works has seen some of the larger expenses this year with the storms that we have had. Overtime, salt, winter equipment rental, and vehicle maintenance are all over expended. However at this point, the departments are not over expended.

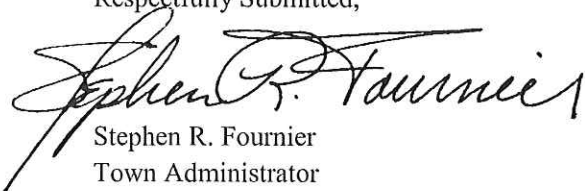
We are estimating that at our current rate of expenditures, we will be 0.5% under budget at the end of the fiscal year. At this point, we are not putting in a budget freeze but are telling department heads to limit discretionary spending until we see where we end up.

On the revenue side, we are continuing to see higher than anticipated revenues. Motor Vehicles Registrations are 5% higher than where we were last year at this time. Building permits are 72% higher than last year at this time, and we have collected 77% of what we have estimated.

Waste Water Treatment Regionalization: At the last meeting, the Town Council requested that we do further research on the cost of the regionalization project. I have asked Wright Peirce to prepare a presentation for some time in April. In addition, we are asking a third party to review the estimated costs.

In addition, to address the non-point nitrogen issue, we are looking at two different things. First, Bill Arcieri who is the Town's representative to the Southeast Watershed Alliance would like to give an update on their group's efforts to address the non-point issue. I will also schedule this for April.

Respectfully Submitted,



Stephen R. Fournier
Town Administrator

DRAFT

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

March 4, 2015 7:00 PM

PRESENT: Council Chairman Gary Levy, Council Vice Chairman Dale Pike, Councilor Dan Wright, Councilor Phil Nazzaro, Councilor John Bentley, Councilor Toni Weinstein, Councilor Ed Carmichael

ALSO PRESENT: Town Administrator Steve Fournier

EXCUSED: None

AGENDA

Chairman Levy welcomed all present and called the meeting to order at 7:07 pm, followed by the Pledge of Allegiance.

DEDICATION OF THE ANNUAL TOWN REPORT

Chairman Levy stated that it gave him great pleasure to dedicate this year's Annual Town Report to Mr. Larry Pickering, "who had given so much of himself to the Town of Newmarket". He said that Mr. Pickering graduated from Newmarket High School in 1965, and that over the years had given his time and energy to a variety of committees, including the Town Council, the Budget Committee and the Efficiency Committee. He added that Mr. Pickering had also been involved in the Newmarket Hand Tub Association, had been a member of the New England State Veteran Fireman's League, and had retired from PSNH in 2005. Chairman Levy stated that the Town Council could not think of a more deserving person for this year's dedication. He said that as a Town Councilor and as a citizen of Newmarket he wished to express his heartfelt thanks to Mr. Pickering, and said that it was an honor having him at the meeting. Mr. Pickering replied that he was flabbergasted and never expected that something would be done while he was still alive.

PUBLIC FORUM

Chairman Levy asked whether anyone from the public wished to speak.

As no one from the public came forward, Chairman Levy closed the Public Forum at 7:12 pm.

PUBLIC HEARING – None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of Minutes of February 18, 2015

Councilor Weinstein made a motion to approve the minutes of the regular meeting of February 18, 2015, and Councilor Nazzaro seconded.

Town Council
March 4, 2015 - Regular Meeting

As there were no changes or questions, Town Administrator Fournier polled the council and the minutes of February 18, 2015 were approved unanimously, 7-0.

Acceptance of Minutes of October 25, 2015 (Revised)

Vice Chair Pike made a motion to accept the revised minutes of the Town Budget Review Session I, held on October 25, 2015. Councilor Weinstein seconded the motion.

As there were no changes or questions, Town Administrator Fournier polled the council and the minutes of October 25, 2015 were approved unanimously, 7-0.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Fournier first addressed the **Regional Waste Water Treatment Facility** proposed by Portsmouth. He said that due to a significant increase in costs they were looking into hosting a regional waste water plant at their facility at the Pease Tradeport, which would be upgraded and their Pierce Island plant consolidated there as well. He said that the towns of Exeter and Stratham were already actively looking into the option, and that he had asked engineers from Wright Pierce for a preliminary analysis which he provided to the Town Council, and that they had found a number of issues Newmarket would need to answer or correct in order to make the regional plan viable. Town Administrator Fournier stated that the first issue was timing, as Portsmouth would not have all associated costs available until May. He added that the timeline as agreed to in the Administrative Order of Consent issued to Newmarket by the EPA was very tight, with the Town having to break ground in May. He also added that the design for their own facility was now 100% completed, and extension dates would need to be requested from the EPA in order to look into the regional plant, the viability of which was still questionable. He reported that Wright Pierce assumed that for Newmarket to hook up to the regional system they would need to install a new pump station, install one force main from the plant to Route 33, and also install a force main from Route 33 to Pease. Based on these assumptions, Wright Pierce had estimated a cost of \$16.75 million, which did not include Newmarket's share of any upgrades to the Pease plant. He stated that the cost for the Town's current project to upgrade their own facility came to \$14.1 million which was already approved, and that the Town had been awarded \$3.7 million in grant money for the project, with a total cost to the Town of \$10.4 million. He said that according to Wright Pierce, the \$3.7 million could not be used for the conveyance to a regional facility, and that the Town would have to return the funds.

Town Administrator Fournier felt that at this time it did not make economic sense for the Town to go with regionalization, and he recommended they not shift their schedule and allow for proposals to go out this week as planned. He again stressed that the \$16.75 million estimated to extend the pipes did not include Newmarket's share of the plant upgrade at Pease. He said that Stratham was looking to join Exeter and hook up with their waste water system, and Portsmouth was looking at \$80 million to upgrade their Pierce Island facility at this time. He added that Newmarket had already been approved for their \$14.1 million upgrade, and that they would continue to move forward with their current plan. He stated that he could schedule a workshop to bring Wright Pierce in to answer questions. Councilor Nazzaro said that he would like to learn more about the issue, and that at some point it might be more

economical to be part of a regional plant, but that more details were needed before making any strategic decisions. Councilor Wright asked whether it might be possible to run the pipe through the Bay rather than along the roads. Vice Chair Pike felt the conversation was worth continuing, but that the economics of the regional plant did not look very good. He felt the burden of getting the nitrogen to bypass the Bay seemed huge for Newmarket, and that it was unfortunate that the State was not playing a stronger role. Councilor Weinstein agreed the regional plant should be looked into, but felt concerned about how the Portsmouth timeline affected the situation. Councilor Carmichael suggested meeting with Wright Pierce to investigate how long Portsmouth would need to get up and running, and that the Town might possibly look back on the issue as a missed opportunity. Vice Chair Pike asked whether hearing from someone on the regulatory body might make sense, and Town Administrator Fournier said that he had met with the DES and with the EPA and they were not commenting at this time. He stressed that he wanted to make it clear to the public that whether or not this worked out, all the communities would still be working together, and said that he had attended a Regional Group meeting to discuss a Nitrogen Study that might be helpful to the Town and had also addressed the storm water portion of the issue. Councilor Bentley felt the \$16.75 million just for the pipes was a huge amount, and that at least the Town would see payback on their \$14.1 million investment. Councilor Nazzaro reiterated that he wanted to see the details behind the \$16.75 million estimate. Chairman Levy agreed that more input was needed, and he felt it would make sense to have someone other than Wright Pierce, who was not financially vested in the outcome, provide objective information and verification on the grant money. Town Administrator Fournier stated that he had directly asked DES if Newmarket would lose its share of the grant, and that DES had replied that they would.

Chairman Levy then questioned the issue of possible EPA fines due to the tight timing involved, hoping that an extension could be granted if they were looking at viable options. Town Administrator Fournier said they would probably hold off on the fines, and clarified that the Town had signed an Administrative Order of Consent with the EPA. He said that Portsmouth was still going forward with the development of Pierce Island, and the Pease would have to approve having the plant there. Chairman Levy asked if Portsmouth was currently soliciting towns for partnering. Town Administrator Fournier said that he had had conversations with his counterpart in Portsmouth, Mr. John Bowman, and that they believed the regional plant was feasible if enough towns took part. He cited as an example the regional plant in the Lakes Region which had been developed in the 1970s, and had 75% of the costs provided by State and Federal funds. As this assistance was no longer available, any regional plant would depend on funding provided by the towns in the area. Councilor Nazzaro again stated that he would like to see an assessment made by an objective party not currently financially linked to the project. Town Administrator Fournier replied that he could secure a second engineering firm to look at the plan. Councilor Nazzaro stressed that this was a long-term project, and that if there were some way to make it financially viable it could also be a more environmentally sound solution in the end. He felt they should go ahead with their current plant upgrade, but that he was not ready to make a regional decision without more information. Town Administrator Fournier said that he would need to contact the EPA to ask for an extension. Councilor Weinstein said she would like to see a long-term cost analysis of the savings using the regional plan, and asked if Newmarket had discussed partnering with Portsmouth. Town Administrator Fournier replied that there were discussions between the towns which had not yet been made public. Chairman Levy asked whether it might make sense to have a representative from Portsmouth who felt this was viable, come to explain to the Council why this might make sense for

Newmarket, and Town Administrator Fournier said that he would speak to them. Councilor Wright felt that if Portsmouth had an engineer, they must have some idea of the costs for the pipeline, and Town Administrator Fournier said they would not be provided with this information until May. Chairman Levy said that as nothing had happened yet and no ground had been broken, it made sense to get more information.

Town Administrator Fournier next reminded everyone that **Town Election Day** was to be held on Tuesday March 10th from 7 am to 7 pm. He said that he needed councilors present during the day, and that he needed a quorum at the end of the day to help count and to certify the ballot. He stated that the election would be held in Town Hall and that a non-emergency CodeRED alert would go out to those who had subscribed. He then reminded the council that the **Council Inauguration** would be held on Monday March 16th at 6 pm, at which time all newly elected officials would be sworn in. Councilor Nazzaro said that they usually did the organizational meeting the same evening, and Town Administrator Fournier clarified that the Charter stated they must hold the organizational meeting at the first regularly scheduled Town Council meeting of the month. Chairman Levy asked if they could do the swearing in at the first meeting, but Town Administrator Fournier said that the Charter required it be held on the first Monday after the election.

Town Administrator Fournier next presented information not included in his written report with regard to the **Sewell Well**, which had developed a bad vibration. He said that Environmental Services had brought in a pump company which determined that the problem was actually below ground, and that the pump would need to be pulled out and looked at to assess the problem. They had also determined that if the pump were pulled out, it would take three (3) weeks to repair, and that if that were to happen the Town could not be supplied with enough water. Town Administrator Fournier said they had looked at the cost of replacing the pump, and that they had been told a replacement would take only take a couple of hours. He said that the Bennett Well could supply enough water for a few hours during the installation, and that a quote for the replacement should be available at the end of the week. He stressed that the matter was urgent and that the Town could not afford to lose the Sewell Well. He stated that they had reduced pumping at the Sewell Well to reduce vibration and had increased capacity at the Bennett Well, but that they were still 5 gallons/minute less than normal operations. Chairman Levy asked for a rough estimate of the cost, and questioned whether there was any opportunity to repair the pump. Town Administrator Fournier clarified that if an inexpensive repair could be made it would be done, but if not then the well would need to be pulled out and replaced. Councilor Wright asked whether the old pump could be rebuilt, and Town Administrator said not for this situation and stressed the importance of working on the MacIntosh Well to avoid similar situations in future.

Town Administrator Fournier announced that the Town had taken the opportunity this year to go in with the School to have a larger parcel to go out for bid on **Heating Oil**. He stated that they had gotten a bid from their current supplier for \$2.25/gallon for the next year, versus the current \$3.14/gallon, and that the Town would save approximately \$7,000 in heating oil costs with the School saving even more. He added that in addition to *Hanscoms*, they had gotten bids from *Irving* and *DF Richard*, and that signing up now was the way to go. He specified that \$2.25/gallon was the maximum they would pay, and costs would not exceed that amount. Chairman Levy asked that a copy of the contract be provided to the Council.

Councilor Nazzaro again brought up the issue of the timing of the council organizational meeting, citing article 3.2 of the Charter. Town Administrator Fournier clarified that he had discussed this with the Town Attorney last year, and he had determined that Monday was the swearing in and that organizational was adopted at the next meeting. He added that the verbiage in the Charter should be changed and clarified.

Town Administrator Fournier then thanked Councilors Bentley, Carmichael and Wright for their service, saying that they would be greatly missed. Chairman Levy added that this was on behalf of everyone.

COMMITTEE REPORTS

Vice Chair Pike reported on the Macallen Dam Committee, saying that Mr. Steve Doyen from DES would be focusing on the next step for modifying the dam, and that there had been discussion of a stability analysis to make sure the dam would not fail in the event of flooding. He said that Mr. Leo Filion had done some work on a plan for "armoring", which was actually containing the water, so that everything would go over the spillway. He said that Mr. Bill Arcieri was currently working on a Request for Proposal (RFP) with Diane as a next step in the process to find a possible path forward. Chairman Levy asked if the Town Attorney would be looking this over, and Town Administrator Fournier said that he usually just looked at contracts but not RFPs. Vice Chair Pike stated that Mr. Doyen would review the RFP, and that they needed an exact design for abutment walls, which depended to some extent on the preliminary assessment of the stability. He said that they would look at other methodologies, talk to experts regarding their opinions and possibly do some testing. He added that it would be an advantage to using engineering firms that were familiar with the Dam and had already looked at it. Chairman Levy asked about a possible timeline, and Vice Chair Pike replied that getting the funding was key. He said that if the warrant article was approved, the funds would not be available until July, at which time they could be ready to move forward. Councilor Weinstein asked if there had been any discussion of costs, and Vice Chair Pike replied only that it would not be inexpensive. He said that they had made an estimate, but the cost of some things was unknown. He added that questions of sediment analysis, for example, could go very high. He said that if the costs were reasonable and satisfied the Hazard Risk, they would not need engineers to figure out a sediment analysis.

Chairman Levy reported on the Economic Development Committee, stating that the draft presented had been concise and that they were looking at areas on 152 and the Wilson-Ham property. He said that more details would be provided to the committee regarding the facilities, the size of the facilities, and the tax implications and language for potential zoning. He suggested that people in those areas should take a look at the draft and bring their questions to the committee.

Chairman Levy stated that people would be signing up shortly for the Public Hearings for the School Joint Advisory Committee, and asked Town Administrator Fournier if the information was on the Town website. Town Administrator Fournier replied that he had just received the information and that it would be posted tomorrow. Chairman Levy said that people could sign up for multiple meetings and that the Town Administrator would be doing a press release. Town Administrator Fournier said that the Town was working with the School on that and that the School would answer any questions.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2014/2015-45 Authorizing the Town Administrator to Solicit Proposals for a Management, Organizational Structure, and Efficiency Study for all Town Departments

Councilor Nazzaro made a motion to approve *Resolution #2014/2015-45 Authorizing the Town Administrator to Solicit Proposals for a Management, Organizational Structure, and Efficiency Study for all Town Departments*, and the motion was seconded by Councilor Bentley.

Discussion: Vice Chair Pike asked whether the Town Administrator was planning to include the Council in the dialogue when he received the proposals, and asked how he would be handling this. Town Administrator Fournier replied that he first wanted to see how many proposals he received, and that if he received several he would whittle them down by doing reference checks and bring the final one to the Council. If only one proposal was received, he would have the Town Council sit in on the interview. Chairman Levy asked who he would be sending the proposals out to, and Town Administrator Fournier replied they would go out to consulting firms such as Renner Associates, Municipal Resources Inc., or UMASS Boston.

Town Administrator Fournier then polled the council and the motion to approve *Resolution #2014/2015-45* passed unanimously, 7-0.

Town Administrator Fournier addressed Chairman Levy saying that he needed to ask the Town Council to release the Non-Public minutes of September 3, 2014. He explained that the request had been made by the Town Attorney in regard to the MacIntosh Well, specifically a conversation between an abutter (Mr. Cheney) and the Town.

Councilor Nazzaro made a motion to release the minutes of the Non-Public meeting of September 3, 2014, and the motion was seconded by Councilor Weinstein. The motion was unanimously approved by the Town Council by a vote of 7-0.

ORDINANCES AND RESOLUTIONS IN THE 3ND READING - None

ITEMS LAID ON THE TABLE - None

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

NH Coastal Risks & Hazards Commission – **Bill Arcieri** – term expiration unknown.

Vice Chair Pike made a motion to nominate **Bill Arcieri** to the **NH Coastal Risks & Hazards Commission** and the motion was seconded by Councilor Nazzaro.

Town Council
March 4, 2015 - Regular Meeting

Town Administrator Fournier polled the council and the motion passed unanimously, 7-0.

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2014/2015-46 Naming Certain Streets in Town – Hayden Place (Off Bald Hill Road)

Chairman Levy read the text of *Resolution #2014/2015-46 Naming Certain Streets in Town – Hayden Place (Off Bald Hill Road)* in full.

CORRESPONDENCE TO THE TOWN COUNCIL

Councilor Weinstein wished to address an email she had received, as the sender was present, and she had appreciated his input. She said that she had not been sure whether or not to reply, or whether anyone else had already done so. Chairman Levy said that he had immediately replied. Town Administrator Fournier said that it was best to answer singly and quickly due to “right-to-know”, and that if the councilor did not have the answer it could be referred to the Town Administrator for reply. Chairman Levy said that he had called and forwarded the email to Town Administrator Fournier, and that the issue was now on the radar. Town Administrator Fournier explained that the issue dealt with Pedestrian Safety and traffic in the area of 152 and Main Street, adding that they were limited as to what they could do as it was the intersection of State roads. He said that the Pedestrian Program was hopefully breaking ground this summer for the upgrade to include a cross-walk in that area, though traffic would still be an issue. Chairman Levy added that they had gotten them to extend the cross-walk. Town Administrator Fournier stated that any other issues, such as making traffic one-way, would have to go through the State. Councilor Nazzaro asked who would finance installing a traffic light since it was a state road, and Town Administrator Fournier replied that it might depend on who requested the light, and that if approved by DOT for safety reasons, the Town would have little say in the matter. He then asked all Councilors, except Councilor Nazzaro, to stay after the meeting to sign a release document.

CLOSING COMMENTS BY TOWN COUNCILORS

Councilor Carmichael stated that it had been a privilege to serve on the Town Council for three (3) years serving the Town of Newmarket. He thanked the townspeople for the experience saying he tried to keep the Town’s welfare above his own opinions. He also thanked his fellow Councilors and the Town Administrator saying it had been a joy to work with them.

Councilor Nazzaro made a motion to seal the Non-Public minutes and the motion was seconded by Councilor Bentley. The motion passed unanimously, 7-0.

ADJOURNMENT

Vice Chair Pike made a motion to adjourn the meeting, which was seconded by Councilor Nazzaro. The meeting was adjourned at 8:18 pm.

Respectfully submitted, Patricia Denmark, Recording Secretary.

DRAFT

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL, BUDGET REVIEW SESSION II**

OCTOBER 29, 2014 6:00 PM

PRESENT: Council Chair Gary Levy, Council Vice Chair Dale Pike, Councilor Dan Wright, Councilor Phil Nazzaro, Councilor Toni Weinstein, Councilor John Bentley

EXCUSED: Councilor Ed Carmichael,

ALSO PRESENT: Town Administrator Steve Fournier, Interim Finance Director Matt Angell, Town Clerk-Tax Collector Terri Littlefield, Public Works Director Rick Malasky, IT Director Doug Poulin

AGENDA

Chairman Levy called the meeting to order at 6:03 pm, followed by the Pledge of Allegiance.

TOWN OF NEWMARKET PROPOSED OPERATING BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2016

TAX COLLECTIONS

Town Administrator Steve Fournier gave a quick overview of the budget for the Tax Collection Department, citing a 2.5% decrease, mostly due to differences in salaries. He stated that the codification was still included and gave an update on the codification project. He said the attorneys were still going through all old resolutions for the past 20 years since the Town was chartered to come up with a Code Book, and he hoped to have a draft for the Council by early spring. He clarified that no laws had been changed, just codified, and that the Town Council would then be able to vote on one big document. Councilor Weinstein said that at one time there was a question of purchasing a new ballot box, and wondered whether the purchase was included in the proposed budget. Town Clerk/Tax Collector Terri Littlefield replied that it was not included at this time and that usage depended on the number of elections per year. Councilor Nazzaro mentioned that since there is a spike in a presidential election year, they might want to consider purchasing the ballot box in a slow year. Councilor Bentley asked what the cost of the machine would be and Town Clerk Littlefield replied that the cost would be approximately \$12,000. Chairman Levy asked whether a real problem existed and said that the last election at the Junior-Senior High School seemed to go well. Town Clerk Littlefield clarified that the problems of the prior year were due to the higher number of ballots being considered. Chairman Levy added that there could be an increase this year due to the CIP warrant articles, but that it would also depend on the turnout of voters. He felt waiting times from last year should be looked into, and that the new machine may not be needed. Councilor Wright asked whether the machine was purchased or leased, and Town Clerk Littlefield replied that it would be purchased. She added that they did share a machine with the School, and that she could discuss another ballot box purchase with them.

Chairman Levy questioned the increase for Fulltime Salaries, stating that the actual for 2014 was \$70,000 but that they were proposing \$101,000. Town Administrator Fournier replied that this was due to the vacancy, and that the salary for the previous clerk had been higher. Chairman Levy then questioned Part-Time Salaries with the actual for 2014 being \$41,000 yet proposing \$27,000 this budget year. Town Administrator Fournier replied that they were eliminating a part-time position. Chairman Levy asked if this represented a total of \$40,000 in savings, \$30,000 in fulltime and \$10,000 in part-time salaries. Interim Finance Director Matt Angell explained that there was rather a \$30,000 increase in fulltime salaries but that part-time salaries had decreased, with changes due to a shift in vacancies filled or eliminated. Town Administrator Fournier explained that last year there were three (3) fulltime positions and one (1) part-time, but that Town Clerk Littlefield had changed that to two (2) fulltime and two (2) part-time to save money. Chairman Levy questioned the increase for Election Officials, but Town Clerk Littlefield pointed out that it was a decrease. Town Administrator Fournier said that they were budgeting more in 2016 due to Town elections and a presidential primary. Interim Finance Director Angell stated the department budget would decline overall, and had dropped over the last couple of years by \$40,000 with \$15,000 for codification. Chairman Levy pointed out that the agreed-upon budget had been \$200,000 but that they had spent \$156,000, and they were now going from that to \$162,000. Town Administrator Fournier stated that the change in staff numbers reduced salary costs, and that they were closer to 2013 actuals, with the anomaly being the resignation of the town clerk. He said that the current proposed budget of \$162,270 was down 2.5%.

INFORMATION TECHNOLOGY (IT) DEPARTMENT

Town Administrator Fournier stated that the proposed \$165,139 for the IT Department had been reduced from what was budgeted by 2.6%, with adjustments in Software Maintenance, Vendor Support, and Licenses. Councilor Weinstein asked for an explanation of the overall structure of the IT Department, specifically how a major equipment purchase would be covered. IT Director Doug Poulin replied that equipment was included in the IT budget, but that any major expense would come from CIP funds. Chairman Levy asked how much remained in the CIP fund, and Town Administrator Fournier replied that \$37,388 remained. Chairman Levy then asked what Miscellaneous Funds referred to, and IT Director Poulin replied that it was part operating expenses and part equipment (for Channel 13) which had been lumped together in one line. Chairman Levy then asked whether the funds provided from Comcast would apply here and IT Director Poulin replied that they went into the General Fund. Interim Finance Director Angell clarified that there were two (2) lumps with the first being \$120,000 provided by Comcast for franchise fees, and the second being \$10,000/year which goes into a grant for the Town, formerly for the School. IT Director Poulin added that the School can make a motion to them for the grant money. Chairman Levy asked where the \$120,000 went and Town Administrator Fournier replied that it was revenue used to run the Town, but that is was not a revolving fund. Councilor Nazzaro asked where that fell in the revenues and Interim Finance Director Angell said that he was looking into the matter. Councilor Nazzaro asked the reason for the increase in miscellaneous equipment for Channel 13, and IT Director Poulin replied that they had expended \$1,500 this year for a hardware failure downstairs and that he had requested \$6,000 this year for leeway due to aging equipment. Councilor Nazzaro then asked what Channel 13 operating expenses were. IT Director Poulin replied they were expenses for streaming, and that they had to pay someone to host and stream the information remotely, plus it was bandwidth intensive. Councilor Nazzaro asked what the actual expenses for software and maintenance equipment were in 2013, and Town Administrator Fournier replied \$37,561. Councilor Nazzaro asked

what had caused the increase to \$42,500 for this year, wondering whether this could be reduced. IT Director Poulin stated that he had expended funds on a hardware failure that came in right at the end of the fiscal year, which had pushed forward into the next year. He explained that they had redone the Town website with Virtual Town Hall which was a \$5,000 one-time expenditure, with \$1,500 yearly afterward for upkeep and hosting Channel 13 broadcasts. Town Administrator Fournier stated that this amount could be reduced by \$2,500.

Vice Chair Pike said that Vendor Support, Software Licenses, and Software Maintenance were all underspent in 2014/15 and wondered if they were expected to go up this year. IT Director Poulin explained that Software Maintenance was a recurring software expense they are obliged to pay yearly. He said that Software Licenses were needed for rolling out new versions of Microsoft Office to remain current, and that Vendor Support covered a vendor out of Merrimack who could be used as a replacement or backup as needed. Vice Chair Pike asked whether the money was anticipated to be spent this year, and IT Director Poulin replied that it would be spent due to needed upgrades. Chairman Levy asked if the funds for Vendor Support could be found elsewhere and Town Administrator Fournier replied that the \$1,500 should remain in that line item. Councilor Wright asked what had resulted from the UNH Interim grant, and IT Director Poulin explained that they had decided against this as not an efficient way to move forward. He added that there was new and emergent technology which performed better, so the line was zeroed out. Councilor Nazzaro asked whether a plan existed for how often software was updated and a schedule for which machines were updated and when. IT Director Poulin replied that he typically did not update Windows, but rather left the versions that came with the PCs which ran approximately five (5) years. He said that the Police Department was usually upgraded first with the others on an as-needed basis, and that he scheduled yearly replacements of approximately ten (10) per year. Town Administrator Fournier pointed out that revolving funds were allowed for Channel 13, but not for IT. Vice Chair Pike asked how video-on-demand was changing as it seemed a lot more people were using it. IT Director Poulin agreed that there were a lot more people watching the meetings, and that he had almost needed to upgrade their packet as a result. Chairman Levy said that it would be great if Comcast would consider providing on-demand services to the Town.

FIRE DEPARTMENT

There had been a 0.39% increase in the Fire Department budget, resulting from an increase in Salaries due to the redistribution of the merit pool. Public Works Director Rick Malasky presented an overview of Fire Department proposed budget. He stated that Part-time and Fulltime Salaries and Diesel Fuel were up slightly, and that he had requested some equipment, but that everything else was relatively the same. Chairman Levy asked why both General and Medical Supplies were up from actuals, and Director Malasky replied that the Hospital was cutting back and they now had to purchase their own supplies. He stated that it also depended on the call volume, and that some purchases had not been made due to high snow-removal expenses. Councilor Weinstein questioned the significant increase in Ambulance Department expenses, and Director Malasky explained this was a new line item due to a procedural change which now required the department to collect their own fees, and had started mid-cycle. Vice Chair Pike questioned the \$3,000 increase in Communication Services, and Director Malasky replied that it was due to the purchase of three (3) tablets with cards for apparatus. He added that the amount might be a bit excessive and could be trimmed from \$7,900 to \$6,000, with a savings of \$1,900 in the budget. Councilor Wright asked whether there were any reimbursements for Medical Supplies, and

Director Malasky replied that they did get funds back from the fees collected for the ambulance, which went into ambulance receipts. Councilor Nazzaro questioned why Equipment Purchases had gone up in the prior year, and Director Malasky said that it was due to the cost of portables, replacement of bunker gear, and safety testing. Councilor Nazzaro asked if the decrease for the current budget would allow Director Malasky to stay on target with his replacement cycle. Director Malasky stated that the department had been unable to fund the CIP to an adequate level, only adding \$50,000/year, and Town Administrator Fournier added that the CIP committee had recommended \$132,000 be appropriated yearly. Director Malasky also stated that the purchase of air packs would come to \$165,000, that they could only be flow tested for three (3) more years, and that using CIP money depended on the funds being available. Councilor Weinstein questioned the amount budgeted for Equipment, and Director Malasky said that this covered all testing to certify equipment safety and that of the \$12,500 budgeted for the year, \$8,000 had already been spent. Councilor Weinstein observed that this line item seemed to be consistently underfunded and Director Malasky agreed.

Chairman Levy questioned the Mutual Aid Contract stating that the department was budgeting \$1,200 but had only been spending \$200-\$600, and asked if the amount could be lowered to \$600. Director Malasky replied that if they could not cover Medical and an outside agency was needed, they would have to pay the bill for them, but agreed that it could be reduced to \$600 as historically it had remained low. Chairman Levy questioned Diesel Fuel and Gasoline costs, stating that gas actuals had been \$12,400 but they were requesting \$16,000. Interim Financial Director Angell stated that the increase in Diesel Fuel was partly due to a 3-cent cost increase, and partly to the failure of the gas tracking system in July. He said that they were now using a manual system with no idea of actual costs. Chairman Levy questioned the current request for \$42,000 for Equipment Purchases, as \$65,000 had been spent in FY15. Director Malasky replied that it was for portables for every firefighter, with a current cost of \$42,000. Vice Chair Pike asked how many were in a building at one time, and Director Malasky replied that there were six (6) people on an apparatus. Town Administrator Fournier pointed out that the number was higher for a volunteer force like Newmarket, than the city of Portsmouth with fulltime firefighters. Councilor Bentley clarified that the 42 radios were kept at home, and Director Malasky added that for some the radio doubled as a pager and that fire or EMS expenses typically ran high. Councilor Weinstein questioned the amount requested for Training & Staff Development, asking if the reduction was safe. Director Malasky replied that they would probably go over, as class hours needed to be kept up and licenses were renewed every two (2) years. Town Administrator Fournier announced that the Public Works budget was currently \$334,188, with a reduction of 0.48%.

TOWN COUNCIL

In response to a question by Councilor Bentley regarding the Contingency Grant line item, Town Administrator explained that the Finance Director had proposed the line item to cover funds requested by the Town Council to serve as a sort of emergency fund, but that he had taken it out and would find the funds elsewhere. Chairman Levy said that he agreed with Councilor Nazzaro that the "fluff" or cushions should be taken out of the budget leaving a contingency amount available, to allow getting back to zero-based budgeting. Town Administrator Fournier stated that the Law did not allow this because a "purpose" had to be specified, and that they would still need a separate warrant contingency fund. He added that the Town Council annually spent \$5,000 for consulting services, and that the term "grant" had been used in case a match was needed and the money could be withdrawn there. Interim

Finance Director Angell pointed out that they would frequently be requesting the Town Council to grant authority on over-expenditures, and Town Administrator Fournier added that the Contingency Law had just come into effect over the last year. Vice Chair Pike questioned Part-time Salaries, and Town Administrator Fournier explained that the salary was for the new Recording Secretary. Chairman Levy asked where they were with gross spending, and Town Administrator Fournier replied that gross spending had remained relatively flat at \$19,300. Councilor Nazzaro asked for an explanation of General Supplies, and Town Administrator Fournier said that it covered things such as name plaque replacements, etc., and felt this line could be zeroed out, for a savings of \$250.

TOWN ADMINISTRATOR

Town Administrator Fournier stated that the 1% increase in Salary was due to the distribution of the merit pool, and that the merit pool in the HR budget showed the actual costs in each department for salaries. He added that the \$29,394 had remained level funded from last year. Chairman Levy asked where costs for training and trips were, and Town Administrator Fournier replied that these were under Training/Staff Development. Councilor Nazzaro questioned the increase in Dues & Subscriptions, and Town Administrator Fournier said that \$700 was for his ICMA dues but that the majority was due to the 1%-2% increase in Municipal Association dues. He stated that it could be reduced from \$10,000 to \$9,000, but that the rates were not yet known. Chairman Levy asked why the Municipal Association dues were so high, and Town Administrator Fournier replied that the membership was for the Town. Chairman Levy asked what the Town received from this and Town Administrator Fournier replied that they received training and legal advice and advocacy, which the Town used frequently. Councilor Bentley asked if they were the ones who had helped when the State had wanted to take over the Town registration, and Town Administrator Fournier said that they were and that they had also helped the Town with fighting the retirement system.

FINANCIAL ADMINISTRATION

The budget for Financial Administration was up 0.9% due to an increase in audit fees. Interim Finance Director Angell explained that a 3-year audit extension had been allowed with the current auditor. Councilor Nazzaro questioned the Advertising line item, and Interim Finance Director Angell explained that this was new this year because of procurement policy, and that he would be taking over all advertising for all public notices. This line item had previously been in the Town Administrator budget, and Town Administrator Fournier said that it was necessary for making Town bids. Councilor Weinstein questioned the \$2,600 in Equipment Maintenance, and Interim Finance Director Angell explained that \$600 last year had covered a copier lease, but that they had switched to a larger HP printer/copier which added an additional \$2,000 for the purchase. He added that they were purchasing the new machine with the Water & Sewer department, and that it also included a shared cost for a new computer due to a failure. Councilor Wright brought up a prior mention of a Finance Program, and Interim Finance Director Angell replied that the program was very expensive and startup was a 2-year process, with the cost depending on the system purchased. Town Administrator Fournier said they were also looking at systems for recording, etc., and stressed making sure that all systems would be able to communicate. Interim Finance Director Angell explained that one of the systems had a really good online module, and that another would allow invoices to be scanned and bills paid through ACH. As far as costs, he stated that one system had no initial fee but annual maintenance would be higher than what they were currently paying, and another system required \$300,000 upfront. Vice Chair Pike

commented that he thought they had been trying to bring Fulltime Salaries up to market value, and questioned why it had been brought back down. Interim Finance Director Angell replied that historically the position was budgeted at \$80,000, but that it had been cut to \$70,000 last year and that he had had to cut his hours to fit within the budget. He added that they still needed \$80,000 to be able to hire a skilled professional replacement. Vice Chair Pike asked why they were budgeting \$165,000. Town Administrator Fournier replied that there were two (2) other employees, but that he felt comfortable reducing the amount to \$163,000.

HUMAN RESOURCES

Town Administrator Fournier stated that the \$31,000 Human Resources budget covered benefits, etc. Interim Finance Director Matt Angell specified these included FICA, Medicare, NH Retirement and Workers Compensation, and that they were all based on salaries of a percentage of current employees plus overtime, which was pretty much a fixed cost. He stated that he had added a 5% increase for Health Insurance based on a guaranteed maximum increase of 8.5% predicted. He said that there had been an increase at the end of FY14 due to switching carriers from PLT to Primex, and that he had purchased an 18-month contract to change from a calendar-year basis to a fiscal-year basis. He added that six (6) months of the contract had been paid in FY15, and that in FY16 it would be up to a full year again. He reported that Merit Pay was a new item in FY14 but would be reduced to \$35,000 in 2016. He said that Longevity was calculated based on the list of employees and when they were hired and was a fixed number, and stated that Property/Liability was down compared to the prior year due to the switch to Primex. Town Administrator Fournier explained that the large jump for Property/Liability was due to it not being previously budgeted correctly. Councilor Bentley questioned Workers Compensation, asking the current number of fulltime employees, to which Interim Finance Director Angell replied 51 or 52 total. Councilor Bentley asked if there had been an increase in claims which raised the costs, and Interim Finance Director Angell replied that it was just costs for insurance. Town Administrator Fournier added that this also depended on the type of employment, and that DPW, Police, and Fire all bumped up the rates, with additional costs for safety training provided. He stated that Newmarket pooled funds with other municipalities, withdrawing funds as needed, and that only two pools were available for bidding in the State, which covered property liability for the Town.

Chairman Levy questioned the large jump in FICA fees from \$113,000 to \$185,000 and Interim Director Angell said that he would look into the matter. Chairman Levy said that the Town had the same number of employees in general, and stressed that the figure was historically consistent. Town Administrator Fournier said that he had thought perhaps it had something to do with the audit of FICA done by the Finance Director, or possibly the transfer of the salary for the Public Works Director to the general fund. Vice Chair Pike asked what it should be and Chairman Levy said approximately \$115,000. Councilor Wright suggested Recreation, but Town Administrator Fournier said that it had been changed to a revolving fund. Interim Finance Director Angell stated that he had used each individual salary multiplied by the 6.2% rate for FICA, and that several people had reviewed the completed spreadsheet. Chairman Levy asked if the amount could be lowered to \$115,000, and Interim Finance Director Angell replied that he would have to make it work, though he was following the process and accumulating data to try to achieve a very detailed budget with every employee scheduled out. Vice Chair Pike pointed out that the budgeted figure was 25-30% above where it should be. Interim Finance Director Angell said he would check his calculations again. Town Administrator Fournier stated that it had to be addressed as the

budget needed to be submitted by November 15th, and suggested they move on to Code Enforcement and come back to this later.

After Assessing had been discussed, Interim Finance Director Angell reported that he had recalculated the amount for FICA two (2) different ways but approximately the same number had been reached. He said that it included a budget of all the general fund line items for salaries, and all overtime, multiplied by 6.2%, and that he had a salary spreadsheet to back it up. Town Administrator Fournier suggested lowering the amount to \$130,000 or \$135,000. Chairman Levy questioned again why actuals for last year had only been \$113,000, which was a large difference, and that a better explanation was needed. Vice Chair Pike pointed out that everything was consistent except for that. Councilor Bentley asked what the 6.2% was, and Interim Finance Director Angell replied that it was set by the IRS for what goes to social security. Town Administrator Fournier asked whether Police and Fire had been included in his calculations, as they did not receive social security. Interim Finance Director Angell realized that he had inadvertently included Police (\$60,000) and Fire (\$14,000) in the FICA total, and the \$185,000 budgeted amount was decreased by \$74,000 to an eventual \$111,000.

CODE ENFORCEMENT

Town Administrator Fournier cited an increase in the Code Enforcement budget of 0.79% mostly due to salaries. He stated that General Supplies was up due to the request to purchase a new camera, and that Training had gone up due to stricter requirements for a Health Officer. Chairman Levy questioned the \$37,000 for Part-Time Salaries, and Town Administrator Fournier clarified that it should be "shared salaries" as the fulltime position was shared with the Planning Director, and that the Code Enforcer was a part-time employee. He added that Training would be increasing, and that formerly training had been avoided due to a lack of funding in the budget.

WELFARE

Town Administrator Fournier reported that the Welfare budget was down 8.5%, which better reflected actuals from last year. Chairman Levy questioned the \$59,000 being budgeted versus prior year actuals of \$30,000. Town Administrator Fournier replied that the budget was \$59,000 as part of the budget was unknown, and that a total of \$34,000 had been spent in 2013 from a budgeted amount of \$113,000. Vice Chair Pike asked if there was a seasonality to the expenses, and Town Administrator Fournier replied that winter was the biggest season. Chairman Levy questioned the \$30,000 budgeted for Rent, saying that it had been consistently underspent in prior years. Town Administrator Fournier stated that it could be cut back to \$15,000. He also said that the \$1,500 budgeted for Electricity could be brought down, as actuals had been \$600-\$800, but that Heat needed to remain the same. He further clarified that there were no expenses for heat last year as they had benefitted from non-profit agencies. Vice Chair Pike asked for the total currently budgeted for Welfare, and Town Administrator Fournier replied that it was \$48,220, down 25.49% over the previous year. He added that Food was reduced by \$500, and that some cuts were made possible due to the tightening of welfare laws.

ASSESSING

Town Administrator Fournier reported that the budget for Assessing was down 3.41% as it was now contracted out. He said that the contract with the Assessors had been very productive as they were now available two (2) days per week versus one (1). He explained that they assessed 1/4 of the Town per

year and also answered assessing questions. He added that with the contract, the Town benefitted from access to a much bigger and more flexible staff and that the contractors could bring in additional people without impacting the contract. Chairman Levy asked what the actuals had been in 2013, and Town Administrator Fournier said actuals had been \$60,000, which covered part of a fulltime salary (shared with the Town Clerk) and a part-time salary plus a summer intern. Chairman Levy pointed out that \$73,000 had been budgeted in 2014 but only \$53,000 spent, and questioned why they needed to budget \$11,000 additional. Town Administrator Fournier replied that 2014 was the first year the contract with the assessors had begun, and that that the Town was getting more hours with more people available. He stressed that the Assessor position was shared with the Town Clerk and that the assessor had filled in last year when the Town Clerk resigned. Interim Finance Director Angell said that the contract was for three (3) years at \$55,000 per year. Town Administrator Fournier further explained that no benefits were included in the salary, and that the revaluation of the Town also played a part in this year's budget. Interim Finance Director Angell added that actuals for this year were not accurately reflected as they had only been billed for the month of July to date. Councilor Nazzaro asked why they were paying for Training since the services were contracted out. Town Administrator Fournier stated that the Training line item could be zeroed out, but that Dues needed to be paid for Assessing Association membership. He stated that Postage & Supplies needed to remain, but that Mileage could also be zeroed out.

LEGAL

Town Administrator Fournier reported that the Town had signed a 2-year contract with Attorney John Ratigan, and that this was the last year of the contract. Chairman Levy commented that the rate had gone up but it had been easier to get information, and recommended no changes. He then questioned whether the \$80,000 budgeted would cover any potential lawsuits. Town Administrator Fournier replied that the 2014 actual of \$145,000 included a lawsuit, and that some Supreme Court expenses were covered in the contract, but that the Cable Franchise Agreement and certain parts of the BTLA were not covered.

PLANNING

Town Administrator Fournier reported that the budget for Planning was up 0.78%, and that upgrading would be done this year but was not yet reflected in the actuals. He added that the Charter needed to be updated to provide for a disaster plan. Chairman Levy asked how many Fulltime Salaries were included, and Town Administrator Fournier replied that it covered one, plus one part-time person to cover in his absence. Chairman Levy said that the amount budgeted for Advertising was higher than actuals, and questioned the Tax Maps. Councilor Bentley asked what was being advertised, and Town Administrator Fournier replied that it was for advertising meetings and that more stringent notifications were needed for the Planning Department. He explained that the Tax Maps needed to be updated for the Town, as they had not been kept current. Interim Finance Director Angell added that Planning Board revenues had also gone up.

CONSERVATION COMMISION

Town Administrator Fournier stated that there had been no increases in the Conservation department budget.

ECONOMIC DEVELOPMENT

Town Administrator Fournier reported that Economic Development had remained level at \$1,000 and that Services could not be touched, as next-phase costs were unknown and the engineering study was still underway.

GRANTS

Town Administrator Fournier reported that the budget increase for Grants was due to an increased cost for Coast Bus Services. He said that he had been receiving calls regarding a discussion about the service possibly shutting down as Stratham and Greenland might withdraw their support, which would only leave the route from Pease to Exeter and Newmarket. Chairman Levy asked what the ridership had been and Town Administrator Fournier replied that Newmarket ridership was high compared to other communities, adding that there were two (2) bus services available for the Town. Vice Chair Pike stated that if the frequency dropped off, the value would then become questionable. Town Administrator Fournier said that he had told Coast Bus that Newmarket would not pay the dues if the route was discontinued, and stressed that the increase was estimated before any issues had arisen. He said that things remained the same for now, as they would not know until spring after the budget was passed. Chairman Levy offered that if the money was not spent, the Town Administrator could use the funds elsewhere if needed, with Town Council approval. Councilor Bentley brought up the cost for Festivals, and Town Administrator Fournier replied that the Heritage and Oyster festivals had resulted in an \$8,500/\$7,000 split and that the Town was now billing for services. Councilor Bentley felt that the costs were still high, and that businesses should be engaged to do more. Chairman Levy asked what Newmarket Athletic Association was for, and Councilor Bentley replied that it was for Little League. Chairman Levy also asked what the Hand Tub Association was and Councilor Bentley explained that it covered maintenance for an old fire truck which was used in parades.

SOCIAL SERVICES GRANTS

Town Administrator Fournier reported that Social Services Grants had dropped 26.65%, partly due to Area Homemakers not submitting a request for public funding. He said that he had also not given extra funds to Lamprey Health this year or last year, as they are a non-tax entity and already received \$70,000 in non-taxable funds from the Town. Councilor Weinstein asked if the Town had followed up on Area Homemakers, and Town Administrator Fournier replied that he had contacted them but had received no reply. Councilor Nazzaro mentioned that Meals on Wheels had been missing last year and asked where it was listed in this budget. Town Administrator Fournier replied that it was listed under Rockingham County. He also pointed out that a new grant for Ready Rides for \$1,500 had been added. Chairman Levy pointed out that non-profit organizations did make money, and Councilor Nazzaro added that the investment provided to the community outweighed the cost to the Town. Councilor Bentley asked for an explanation of RCCAP, and Town Administrator Fournier replied that it was Rockingham County Community Action and covered oil, medical assistance, and larger items. Interim Finance Director Angell explained that the applications for the grants were extensive to make sure the service would be a benefit to the Town. Councilor Weinstein asked what RSVP stood for and Town Administrator Fournier replied it was Retired Senior Volunteer Program.

CONTRIBUTIONS TO CAPITAL RESERVE FUNDS

Town Administrator Fournier reported that the CIP Committee had received \$601,449, which included a \$50,000 increase over last year for the contribution to the Macallen Dam Capital Reserve. He stated that

everything else had remained level or had been reduced. Councilor Weinstein asked for a list of the Capital Reserve fund balances, and Town Administrator Fournier distributed a handout to the Council. Vice Chair Pike noted that the Stormwater Management Fund had increased and Chairman Levy questioned the carry-over amount. Town Administrator Fournier replied that the money included Water and Sewer. Chairman Levy asked for an explanation of downtown and whether the TIF remaining balance of \$700,000 could just be paid off. Town Administrator Fournier explained that they were paying it off over time, and that it could not be paid off all at once. Interim Finance Director Angell stated that the principal payment was currently \$75,000 per year, and that the only other option would be to set up a trust fund. Chairman Levy asked what Compensated Absence was for and Interim Finance Director Angell said that they currently had eleven (11) employees who were eligible for retirement, and that if they retired at the end of the fiscal year the budget would be blown. Town Administrator Fournier reminded the Council that though these Capital Reserve funds were in the budget now, they would be backed out of the March ballot and treated as separate warrant articles. Councilor Nazzaro said that though he was aware that the Macallen Dam was an issue, he felt that Stormwater Management was a pressing concern. Town Administrator Fournier said that they were currently still in the engineering phase, and that if construction were to begin he would need to ask for a Bond to cover expenses. Chairman Levy asked whether bonding the costs was the norm. Town Administrator Fournier explained that Stormwater Management was replacing some drains in the downtown area, specifically to replace a 100-year-old culvert that ran under the Town from an old creek. He said that he was also applying for grants from Strafford Regional Planning to get additional money for mitigation. Chairman Levy questioned the \$71,000 budgeted for Cable, and Town Administrator Fournier replied that it was for equipment. Interim Finance Director Angell explained that the \$10,000 received from Comcast for equipment was included in the \$71,000 fund. Vice Chair Pike said that Public Works Director Malasky had mentioned not having adequate funding to purchase Fire Equipment and asked whether anything would be done differently. Town Administrator Fournier replied that a new fire truck could not be purchased out of this account but perhaps an ambulance, as a new fire truck would cost one-half million, and that it would probably be a lease/purchase or a bond. Vice Chair Pike asked when the Town might need to purchase a new fire truck and Interim Finance Director Angell replied not until at least 2018.

EXPENDITURES

Town Administrator Fournier stated that if they took what they had now the tax rate would be \$6.18. Chairman Levy asked what the total reductions had been so far. He recalled that \$6,500 had been taken out of Welfare, \$74,000 out of FICA, \$5,000 from Solid Waste, \$900 from Fire, and \$12.5 from Buildings and Grounds. Town Administrator Fournier stated that the total amount that had been cut from the general fund budget so far was approximately \$110,000, not including Water and Sewer. Councilor Nazzaro said this showed expenses going up by \$76,000 from last year. Town Administrator Fournier said that they needed to look at what the net appropriations would be and that they had already been reduced by recent revenues. He stated that he was currently budgeting for a 6.8% increase in revenues. He asked Interim Finance Director Angell for the amount for just the General Fund, and Director Angell replied it was \$6,490,353 out of the \$7,437,288 total which included Water and Sewer. Councilor Nazzaro reiterated that this came to \$76,000 more than last year. Town Administrator Fournier stated that they were in the process of reviewing their Fund Balance. Councilor Bentley asked if the Senior Center was included in the budget and Interim Finance Director Angell replied that it had been rolled

into Recreation and was in the General Fund right now. He added that in years past heat and electricity had been paid by the Housing Authority but that the Town was now paying for those services.

FUND BALANCE

Town Administrator Fournier next explained that the Fund Balance included the budgets of the Town for the General Fund only, what was needed to be raised for the School minus their revenue, and the County budget which was a flat-fee bill yearly. He explained that the fund balance should be kept between 5-10%, with a minimum of 5%, and that they were currently above that. He said that \$1,062,637 was the minimum fund balance they could have and that they currently had \$1,955,358, or 9.2%. He stated that the \$450,000 budgeted for next year's fund balance still left approximately \$442,721 in additional funds. Vice Chair Pike said this meant every year they were spending \$450,000 into the next year as a way of adding a cushion. Interim Finance Director Angell replied that it was not really a cushion, and that he was actually budgeting for a \$450,000 net income loss. Town Administrator Fournier explained that the fund balance guaranteed that the money would be there, preventing an increase in the tax rate due to funds being unavailable, adding that they were actually saying now that they planned to give the money back. He said that by budgeting the fund balance now, any spikes and valleys were eliminated. Councilor Weinstein said that at some point the Town would not have this fund balance. Town Administrator Fournier replied that she was absolutely right, and that actually the funds should be spent on a one-time project so that the money was not relied upon for the next year if the funds were not there. Councilor Nazzaro suggested using additional fund balance for the Capital Reserve fund contributions, taking \$337,000 out of the \$450,000 budgeted, and use the rest to reduce the amount of taxation. Town Administrator Fournier said that they would still be drawing the money from the Fund Balance, and that the money for the Capital Reserve funds had zero impact on taxation because they were not using tax money to pay for it. Councilor Bentley asked why not give part of the fund balance back to the tax payers, and said that he would like to see some going to reducing the tax rate rather than reducing next year's budget. Town Administrator Fournier clarified that the tax rate for this fiscal period had already been set at \$25.75, and that they could only reduce the tax rate for next year. Councilor Wright asked what the impact would be on the average taxpayer, as in 2013 they had used \$286,000 in Fund Balance and that the balance was now up to \$450,000. Town Administrator Fournier replied that the rate now was \$6.18/1,000 for the Town, and that based on an average home cost of \$233,000, the rate of \$6.22 for this year times the average home cost would equal \$1,439 per year. Councilor Wright asked what the tax rate was for last year, and Town Administrator Fournier replied that it was \$6.07 times an average home value of \$250,000, or \$1,517. Chairman Ley said that by using surplus, which was additional revenues, spending was going up consistently and he was concerned that the tax rate was now close to \$26.00. He felt that revenue was taxpayer money, above and beyond what had been anticipated, and that there needed to be more balance to how the money was spent, otherwise it guaranteed that taxes would always increase. He said that he felt passionately that taxpayers deserved some break and that the Town could not just keep spending more. Town Administrator Fournier offered that the Council had the option to give additional funds, above the \$450,000, for tax relief but that he would not recommend much more than \$230,000. He said that he tax rate total was up \$3.88, with the Town up 48 cents, the School up \$3.31, and the County up 9 cents. Councilor Wright said that the tax rate meant nothing, and that they needed to go back and look at actual home values, and that they needed to be reviewed back to 2000. Councilor Weinstein said that if they did not have the \$450,000, they would not be making a contribution to the Capital Reserve funds.

Town Administrator Fournier replied he would still need to reduce the budget by the \$72,051 difference, as the money had already been budgeted.

Vice Chair Pike stressed the need to have a conversation regarding what they were going to do with the roads and set up a plan. He said that maintenance of the roads remained underfunded, and that whether rebuilding or repairing, they needed to have a new-term goal for road infrastructure funding. Councilor Bentley agreed but reiterated that some of the funds should go back to the taxpayer, especially with revenues up \$300,000 over projections. Chairman Levy pointed out that commercial property rates had also gone up. Councilor Nazzaro said that planning ahead of time to buy down the tax rate was masking revenues, and that a Capital Reserve fund for roads should be started making the UNH plan a reality for the Town. Chairman Levy added that they should also give some money back to the taxpayers. Town Administrator Fournier offered that they could go down to a Fund Balance of 6%, adding another \$75,000 to reduce the tax rate to \$6.08, which would be the same as last year. He added that no matter where the money goes, it is still withdrawn from the Fund Balance. Councilor Wright addressed the issue of the roads again, saying that they needed an articulated plan for maintaining the roads and should use the UNH plan and target it for the Town. Town Administrator Fournier suggested using the \$105,000 remaining in the Fund Balance to start a Capital Reserve fund for roads. Chairman Levy asked about the cuts that had been made, and Town Administrator Fournier replied that cuts to the operating budget had no impact on the tax rate. He said that if the \$377,949 was used to offset all Capital Reserve contributions, and \$125,000 still left in the operating budget, the tax rate would be reduced to \$6.01, with \$105,000 remaining for a Capital Reserve fund for roads. Councilor Weinstein asked what would happen if any of the warrant articles did not pass, and Town Administrator Fournier said that the money would be returned to the Fund Balance. Councilor Nazzaro said that he would feel more comfortable with a fund balance of 6.5%, as 6% was getting close to the minimum. Chairman Levy felt that since no tax relief had been provided last year, and with the increase in commercial property costs, they needed to give some money back to the taxpayer. Town Administrator Fournier reminded the Council that they would not have all these funds available next year.

Town Administrator Fournier stated that at the next meeting he would be presenting all the Capital Reserve resolutions for a vote, with the Council "recommending" the warrant articles. From there the FY15/16 Town Proposed Operating Budget would go to the Budget Committee for approval.

Chairman Levy asked if there were any comments. Town Administrator Fournier thanked the Council, the department heads and Interim Finance Director Angell for all their hard work and due diligence in finishing up the budget.

A motion was then made by Councilor Nazzaro to adjourn, and it was seconded by Councilor Bentley. The meeting was adjourned at 9:38 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary.



Department Heads Monthly Reports to the Town Council and Town Administrator

Police Department

Year to Date Activity:

Requests for police services continue to be steady. Reports of criminal activity, and reportable motor vehicle accidents for the first two calendar months of the year are up, while custodial arrests and calls for service are down slightly from the same period last year. Within the last two weeks we investigated the most serious case of child abuse that I have been involved in my over thirty years in law enforcement. The suspect in the case has been arrested after an intensive 18 hour investigation which took two of my senior officers out of state. Now that the news media headlines have subsided, many additional hours will be spent interviewing witnesses and medical personnel, obtaining medical records and preserving evidence for the trial. A major case can place a tremendous workload strain on staff members to complete all the background investigatory work within the court's schedule. On a more positive note, as of this writing our 3 month old victim has been upgraded from serious to stable condition and is recovering at Boston Children's Hospital.

	<u>YTD 2014</u>	<u>YTD 2015</u>
Calls for Service	3056	2768
Criminal Investigations	52	25
Custodial Arrests	30	37
Motor Vehicle Accidents	18	32

Personnel:

I am happy to report that we continue to be fully staffed. This helps to stabilize the workload distribution and minimize overtime expenditures. We have been fully staffed since the fall of 2012. This is one of the longest periods of time that the department's staff has remained stable during my career.

Collective Bargaining Agreement:

As of the date of this report, the voters have approved the collective bargaining agreement for the Police Department employees. I wish to thank the Council for their support of the agreement.

Emergency Response Planning:

The Department is in the process of reviewing and revising our emergency response plans to strategic locations within the community. We last revised the plans in 2012. This year we are involved in a pilot program, involving the thirteen communities that are members of the Seacoast Emergency Response Teams. Each of these agencies is conducting similar revisions to their response plans particularly in the area of mutual aid, focusing on better management of assets during an emergency. As part of the plan each officer from the agencies involved will be trained in the Incident Command System model. Most of the Newmarket Officers have already received this training and will just be given online refresher courses at no cost to the town. The goal is to have the entire SERT member Police Departments ready for a table top exercise during the summer months to test our readiness for a major incident on the seacoast. This initiative will be the first time that this many agencies have used this asset management program in a mock exercise. If the program is successful the SERT Board of Directors intends to present it to the Rockingham Police Chief's Association, for adoption county wide.

Great Bay Half Marathon:

Just a reminder, that the Great Bay Half Marathon has been scheduled for Sunday April 12th. The road closures and Main Street detours will be between the hours of 9AM and 3PM. The race course will be the same as last year with the race start and finish occurring in the downtown in front of the post office. We look forward to another successful event!

K-9 Nickki:

I am happy to report the Department's Canine Nickki is progressing very quickly toward her National Drug Detection Certification. Certification is necessary in order to use her alerts on substances as probable cause in drug investigation search warrant affidavits. It is very likely that she will obtain this certification within the next month. In addition she has begun her tracking training and with her keen nose, is progressing toward certification in this area as well. Tracking involves locating lost or missing persons but not dangerous or violent suspects. Within the last five years we have had several incidents with missing adults and children. Two of the more memorable cases involved missing adults in the wooded area between Bay Road and Dame Road, in both cases having a search dog readily available could have significantly shortened the search time.

Recognition:

Within the next couple of weeks, the Police Department will be recognizing two local businesses as well as the Plymouth Police Department for their assistance in getting our Canine program started. Aubuchon Hardware has donated dog food to us at no charge, and the Stratham-Newfields Veterinary Hospital has provided free veterinary services. The Plymouth Police Department donated canine equipment that they no longer were using. We will be making presentations to each of these donors for their generous assistance in the coming weeks.

Dispatch Power Converters:

Recently during one of the winter storms we lost power in dispatch for less than ten seconds. Our battery backup systems failed in the period of time between the loss of line power and the activation of the buildings stand-by generator. Dispatch was down for a period of a minute while the problem was diagnosed and we were brought back online. No emergency calls were missed by dispatch. Our backup locations were operational at the time, even though they did not have to handle any call volume during this time.

We determined the loss of power in dispatch was due to a faulty power supply control head on the battery backup system. We also have discovered a voltage discrepancy issue in the power supply unit. A new power head has been received and at this time we are doing further testing on the entire system to make certain there are no other issues. I may be coming to the Council within the next month seeking funding for the new power head from the Dispatch CIP. At this time the total expenditures are less than \$ 1,300.00.

Current Year Operating Budget:

At beyond the fiscal year half way point time the Police Department's budget is sixty-three percent (63 %) expended and is operating within expected expenses. At this time I anticipate at this time that we will finish the fiscal year within budget.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>Previous Year</u> <u>% Expended</u>
<i>Police Total</i>	1,264,752.00	92,509.71	763,613.30	501,138.70	60%	59%

Fire and Rescue Department

- For the month of February the department responded to 86 calls for service of those 46 were medical calls transporting 38 patients to area hospitals. The ambulance responded to Newfields for four medical calls transporting four patients. The ambulance also responded to Durham and Stratham once transporting 1 patient to the hospital. The tanker and ladder responded to Durham for two structure fires. The ladder also assisted Durham with a carry out of an injured cross country skier that was several miles from any road in very deep snow.
- The following individuals were promoted in February; Captain Bill Barr to Deputy Chief, LT. Evan Bonney to Captain, FF/EMT Kenny Kao to Lt. and FF/EMT Matt Kelley to Lt. These individuals have several years with the department and are an asset to the command staff.
- I have attached charts with activity reports for the month of February.
- No concerns at this point with my budget expenditures.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>Previous</u> <u>Year</u>	<u>%</u> <u>Expended</u>
<i>Fire & Rescue Total</i>	335,785.00	34,084.16	229,265.80	106,519.20	68%		66%

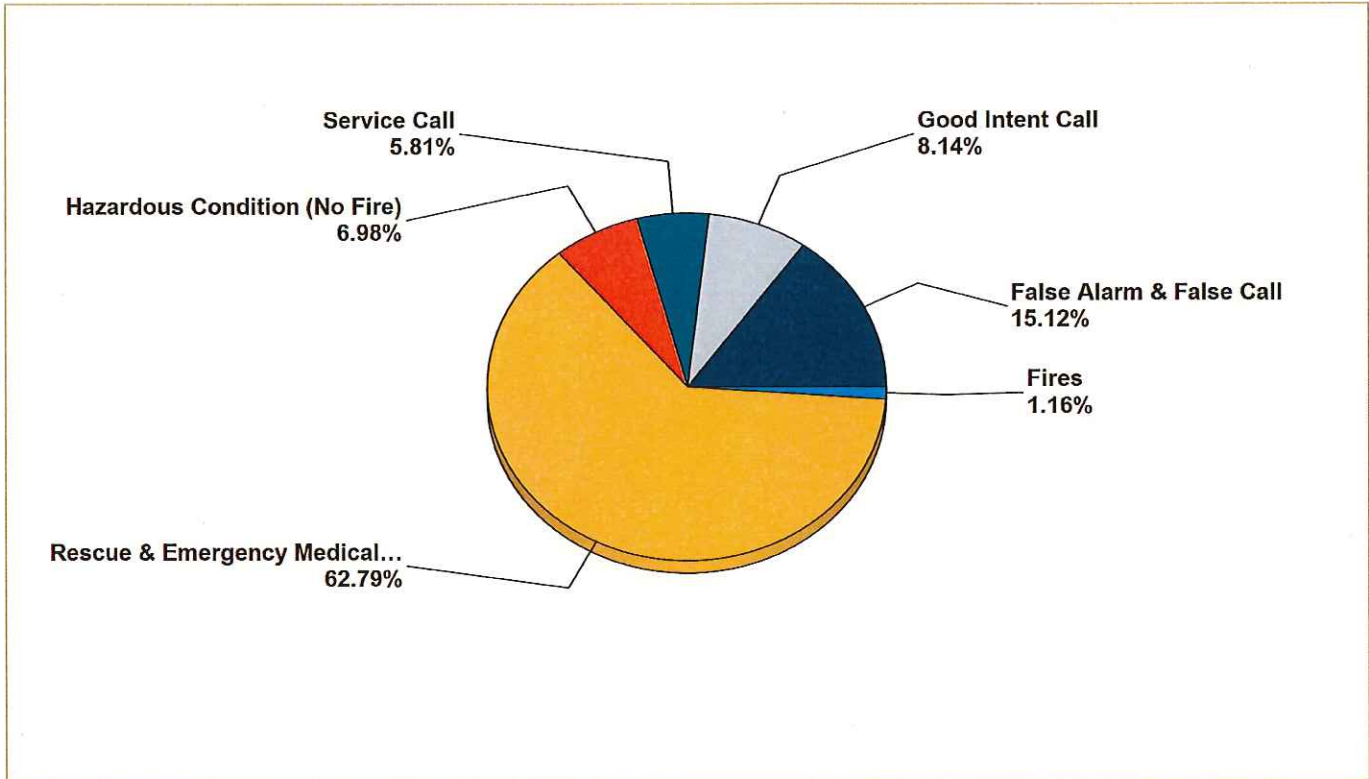
Newmarket Fire & Rescue

Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Start Date: 02/01/2015 | End Date: 02/28/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.16%
Rescue & Emergency Medical Service	54	62.79%
Hazardous Condition (No Fire)	6	6.98%
Service Call	5	5.81%
Good Intent Call	7	8.14%
False Alarm & False Call	13	15.12%
TOTAL	86	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.16%
311 - Medical assist, assist EMS crew	1	1.16%
320 - Emergency medical service, other	2	2.33%
321 - EMS call, excluding vehicle accident with injury	46	53.49%
322 - Motor vehicle accident with injuries	1	1.16%
324 - Motor vehicle accident with no injuries.	3	3.49%
350 - Extrication, rescue, other	1	1.16%
412 - Gas leak (natural gas or LPG)	3	3.49%
424 - Carbon monoxide incident	1	1.16%
440 - Electrical wiring/equipment problem, other	1	1.16%
461 - Building or structure weakened or collapsed	1	1.16%
500 - Service Call, other	1	1.16%
511 - Lock-out	2	2.33%
520 - Water problem, other	1	1.16%
522 - Water or steam leak	1	1.16%
600 - Good intent call, other	2	2.33%
611 - Dispatched & cancelled en route	4	4.65%
671 - HazMat release investigation w/no HazMat	1	1.16%
700 - False alarm or false call, other	2	2.33%
730 - System malfunction, other	3	3.49%
733 - Smoke detector activation due to malfunction	1	1.16%
735 - Alarm system sounded due to malfunction	3	3.49%
736 - CO detector activation due to malfunction	2	2.33%
744 - Detector activation, no fire - unintentional	1	1.16%
745 - Alarm system activation, no fire - unintentional	1	1.16%
TOTAL INCIDENTS:	86	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

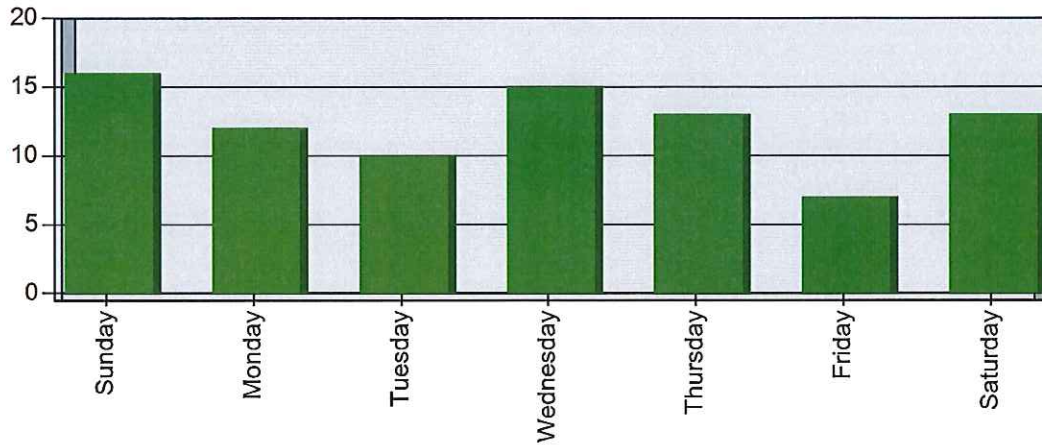
Newmarket Fire & Rescue

Newmarket, NH

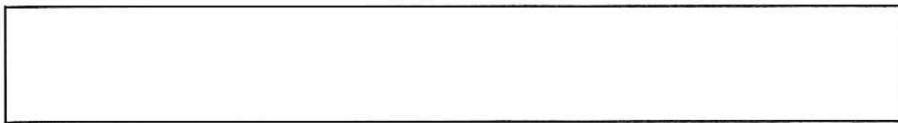
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Incidents by Day of the Week for Date Range

Incident Range: 100 - 911 | Start Date: 02/01/2015 | End Date: 02/28/2015



DAY OF THE WEEK	# INCIDENTS
Sunday	16
Monday	12
Tuesday	10
Wednesday	15
Thursday	13
Friday	7
Saturday	13
TOTAL	86



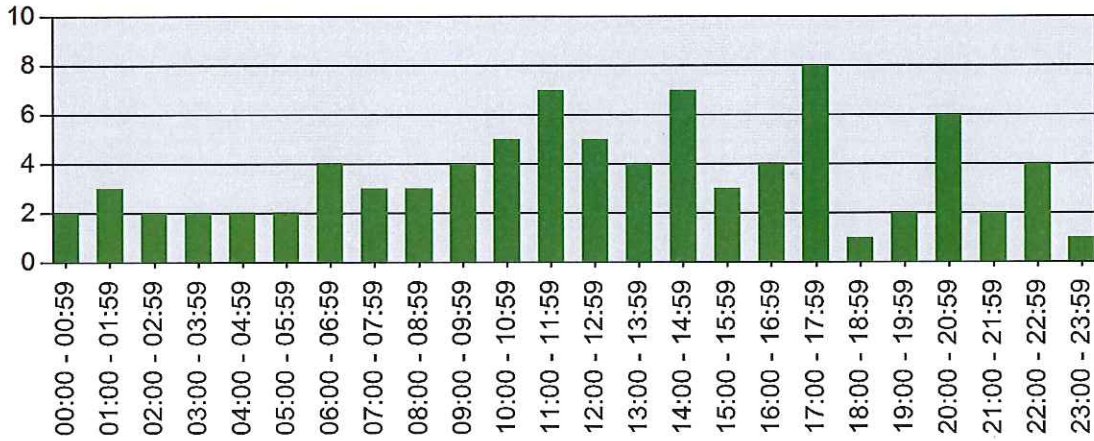
Newmarket Fire & Rescue

Newmarket, NH

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Incidents per Hour for Incident Type Range for Date Range

Incident Range: 100 - 911 | Start Date: 02/01/2015 | End Date: 02/28/2015



HOURLY	# of CALLS
00:00 - 00:59	2
01:00 - 01:59	3
02:00 - 02:59	2
03:00 - 03:59	2
04:00 - 04:59	2
05:00 - 05:59	2
06:00 - 06:59	4
07:00 - 07:59	3
08:00 - 08:59	3
09:00 - 09:59	4
10:00 - 10:59	5
11:00 - 11:59	7
12:00 - 12:59	5
13:00 - 13:59	4
14:00 - 14:59	7
15:00 - 15:59	3
16:00 - 16:59	4
17:00 - 17:59	8
18:00 - 18:59	1

Only REVIEWED incidents included.

HOUR	# of CALLS
19:00 - 19:59	2
20:00 - 20:59	6
21:00 - 21:59	2
22:00 - 22:59	4
23:00 - 23:59	1
TOTAL:	86

Only REVIEWED incidents included.

Newmarket Fire & Rescue

Newmarket, NH

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Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 02/01/2015 | EndDate: 02/28/2015

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
02/14/2015	2015-111	19 Frost DR	111 - Building fire	1 - Station 1
02/25/2015	2015-149	Foss Farm RD	350 - Extrication, rescue, other	1 - Station 1
02/28/2015	2015-162	24 Colovos RD	412 - Gas leak (natural gas or LPG)	1 - Station 1

Percentage of Total Incidents:

3.49%

AID TYPE: Mutual aid received				
02/25/2015	2015-151	26H Piscassic ST	700 - False alarm or false call, other	1 - Station 1

Percentage of Total Incidents:

1.16%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

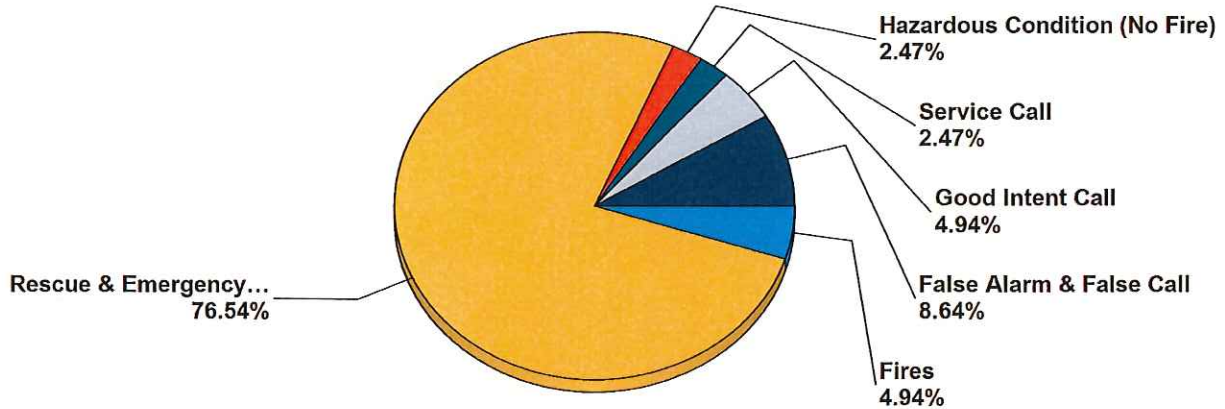
Newmarket Fire & Rescue

Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Start Date: 02/01/2014 | End Date: 02/28/2014



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	4.94%
Rescue & Emergency Medical Service	62	76.54%
Hazardous Condition (No Fire)	2	2.47%
Service Call	2	2.47%
Good Intent Call	4	4.94%
False Alarm & False Call	7	8.64%
TOTAL	81	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	2	2.47%
116 - Fuel burner/boiler malfunction, fire confined	1	1.23%
133 - Rail vehicle fire	1	1.23%
300 - Rescue, EMS incident, other	3	3.70%
321 - EMS call, excluding vehicle accident with injury	55	67.90%
322 - Motor vehicle accident with injuries	1	1.23%
324 - Motor vehicle accident with no injuries.	3	3.70%
412 - Gas leak (natural gas or LPG)	1	1.23%
424 - Carbon monoxide incident	1	1.23%
500 - Service Call, other	1	1.23%
531 - Smoke or odor removal	1	1.23%
611 - Dispatched & cancelled en route	4	4.94%
700 - False alarm or false call, other	2	2.47%
733 - Smoke detector activation due to malfunction	1	1.23%
735 - Alarm system sounded due to malfunction	1	1.23%
736 - CO detector activation due to malfunction	1	1.23%
740 - Unintentional transmission of alarm, other	1	1.23%
743 - Smoke detector activation, no fire - unintentional	1	1.23%
TOTAL INCIDENTS:	81	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

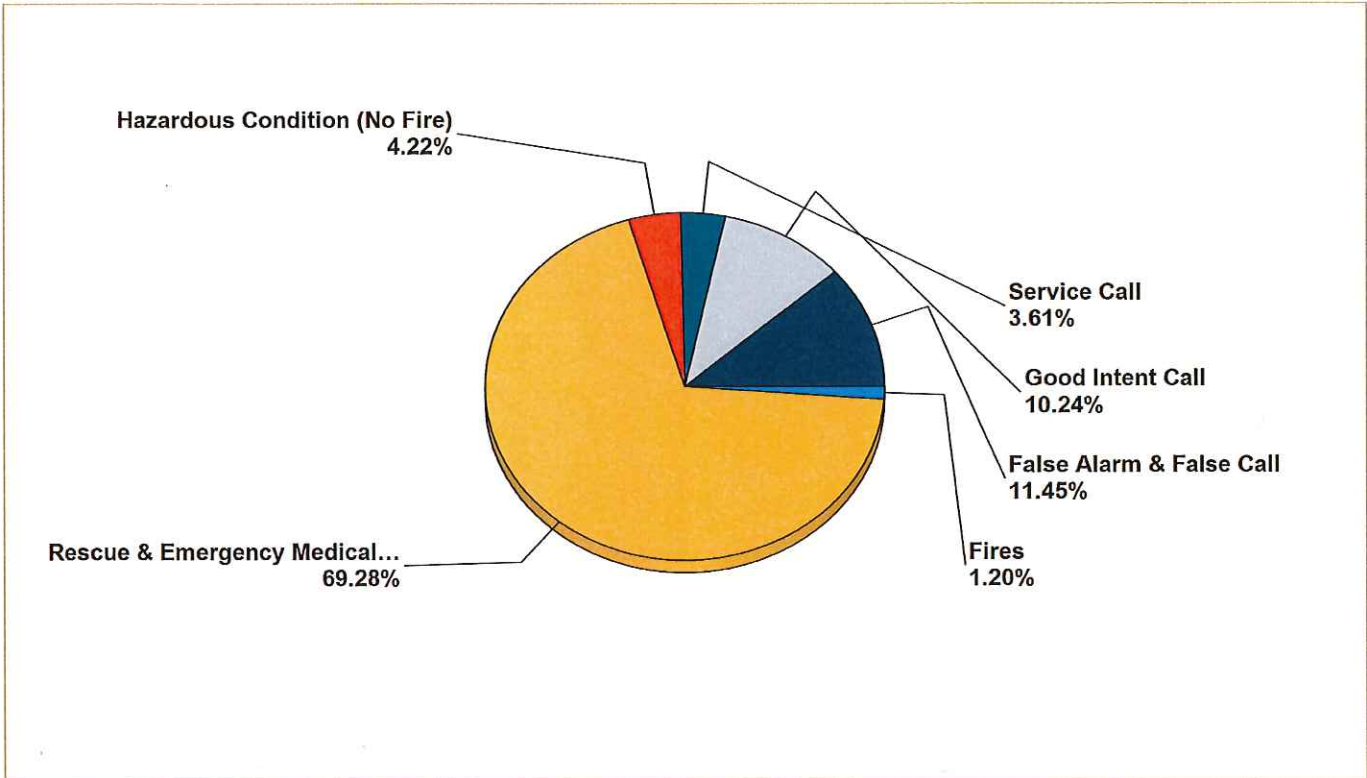
Newmarket Fire & Rescue

Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Start Date: 01/01/2015 | End Date: 02/28/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.20%
Rescue & Emergency Medical Service	115	69.28%
Hazardous Condition (No Fire)	7	4.22%
Service Call	6	3.61%
Good Intent Call	17	10.24%
False Alarm & False Call	19	11.45%
TOTAL	166	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.20%
300 - Rescue, EMS incident, other	1	0.60%
311 - Medical assist, assist EMS crew	1	0.60%
320 - Emergency medical service, other	2	1.20%
321 - EMS call, excluding vehicle accident with injury	102	61.45%
322 - Motor vehicle accident with injuries	3	1.81%
324 - Motor vehicle accident with no injuries.	5	3.01%
350 - Extrication, rescue, other	1	0.60%
412 - Gas leak (natural gas or LPG)	4	2.41%
424 - Carbon monoxide incident	1	0.60%
440 - Electrical wiring/equipment problem, other	1	0.60%
461 - Building or structure weakened or collapsed	1	0.60%
500 - Service Call, other	1	0.60%
511 - Lock-out	2	1.20%
520 - Water problem, other	1	0.60%
522 - Water or steam leak	2	1.20%
600 - Good intent call, other	5	3.01%
611 - Dispatched & cancelled en route	11	6.63%
671 - HazMat release investigation w/no HazMat	1	0.60%
700 - False alarm or false call, other	4	2.41%
730 - System malfunction, other	4	2.41%
733 - Smoke detector activation due to malfunction	2	1.20%
735 - Alarm system sounded due to malfunction	5	3.01%
736 - CO detector activation due to malfunction	2	1.20%
744 - Detector activation, no fire - unintentional	1	0.60%
745 - Alarm system activation, no fire - unintentional	1	0.60%
TOTAL INCIDENTS:	166	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

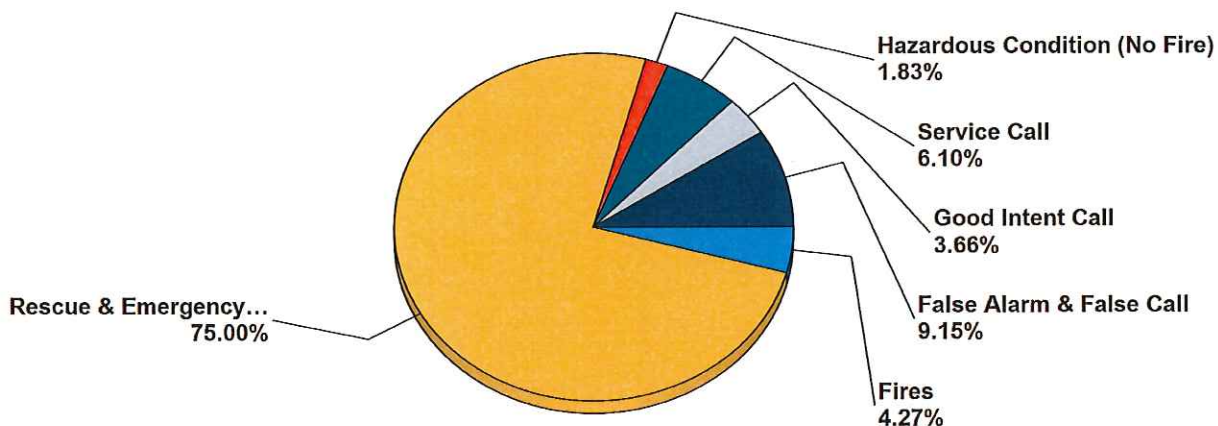
Newmarket Fire & Rescue

Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Start Date: 01/01/2014 | End Date: 02/28/2014



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	4.27%
Rescue & Emergency Medical Service	123	75.00%
Hazardous Condition (No Fire)	3	1.83%
Service Call	10	6.10%
Good Intent Call	6	3.66%
False Alarm & False Call	15	9.15%
TOTAL	164	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.22%
113 - Cooking fire, confined to container	2	1.22%
114 - Chimney or flue fire, confined to chimney or flue	1	0.61%
116 - Fuel burner/boiler malfunction, fire confined	1	0.61%
133 - Rail vehicle fire	1	0.61%
300 - Rescue, EMS incident, other	3	1.83%
321 - EMS call, excluding vehicle accident with injury	111	67.68%
322 - Motor vehicle accident with injuries	2	1.22%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.61%
324 - Motor vehicle accident with no injuries.	6	3.66%
412 - Gas leak (natural gas or LPG)	1	0.61%
424 - Carbon monoxide incident	2	1.22%
500 - Service Call, other	2	1.22%
511 - Lock-out	2	1.22%
520 - Water problem, other	1	0.61%
521 - Water evacuation	1	0.61%
522 - Water or steam leak	2	1.22%
531 - Smoke or odor removal	1	0.61%
551 - Assist police or other governmental agency	1	0.61%
611 - Dispatched & cancelled en route	4	2.44%
651 - Smoke scare, odor of smoke	1	0.61%
671 - HazMat release investigation w/no HazMat	1	0.61%
700 - False alarm or false call, other	3	1.83%
733 - Smoke detector activation due to malfunction	3	1.83%
735 - Alarm system sounded due to malfunction	1	0.61%
736 - CO detector activation due to malfunction	1	0.61%
740 - Unintentional transmission of alarm, other	2	1.22%
743 - Smoke detector activation, no fire - unintentional	5	3.05%
TOTAL INCIDENTS:	164	100.00%

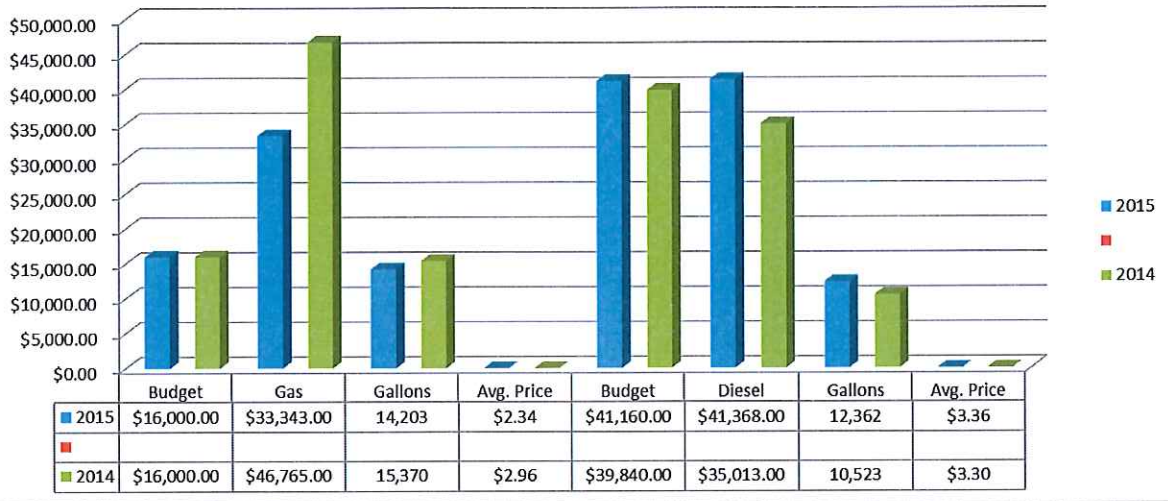
Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Public Works Department

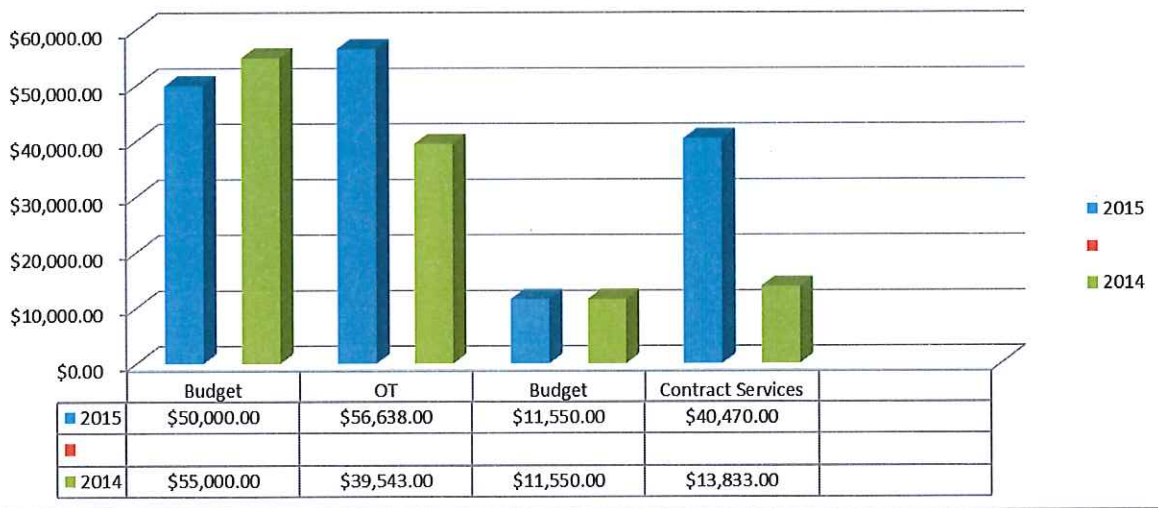
- February was the coldest and snowiest February in 145 years according to The National Weather Service. Crews have been working around the clock seven days a week for just about the entire month. This winter blitz kept crews either plowing or doing removal nonstop. I'm pleased to say we had very good luck with the equipment, no major breakdowns. The light fluffy snow helped us out with that for sure. We actually had to start doing snow removal in areas where we never have done pick up before. We quickly filled the Beech Street Ext. area and moved up to the Carpenter Property. This site came in handy because of its close proximity to downtown. If we would have had to use the Wilson Property the long haul would have driven up removal costs drastically. We are finally catching a break and crews have been getting some much needed rest.
- With all this cold weather we also had to deal with several water main breaks. This was challenging at times because the snow was still falling and the same staff that plow snow have to fix the water mains. At one point one water break wasn't even fixed when the next one happen. We have a great staff here everyone pulled together and got the work done with little or no sleep at times. We are very fortunate to have a dedicated and hard working crew. I'm also appreciative to their families who went days or weeks without seeing them for almost the entire month of February.
- I have attached charts to show more detail on budget expenditures.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Public Works Admin. Total	417,247.00	57,582.54	289,961.50	127,285.50	69%	66%
Roadways and Sidewalks Total	384,070.00	64,462.28	352,916.96	31,153.04	92%	105%
Street Lights Total	46,250.00	4,425.78	28,792.29	17,457.71	62%	57%
Building and Grounds Total	449,362.00	45,500.63	329,069.98	120,292.02	73%	71%
Cemeteries Total	36,963.00	1,445.78	16,903.81	20,059.19	46%	50%
Vehicle Maintenance Total	174,810.00	24,796.04	146,438.19	28,371.81	84%	72%

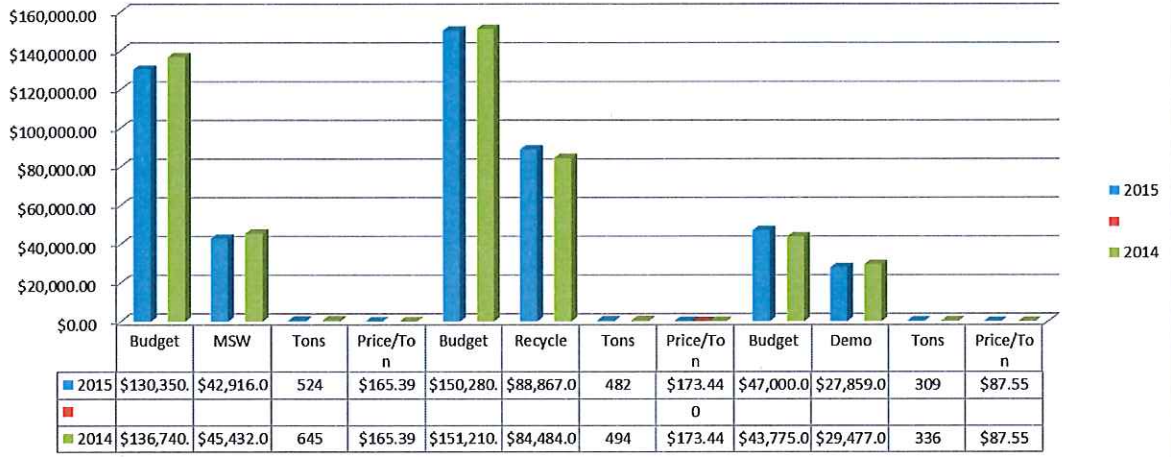
Public Works Department YTD Gas/Diesel



Public Works Department YTD Overtime/Contract Services



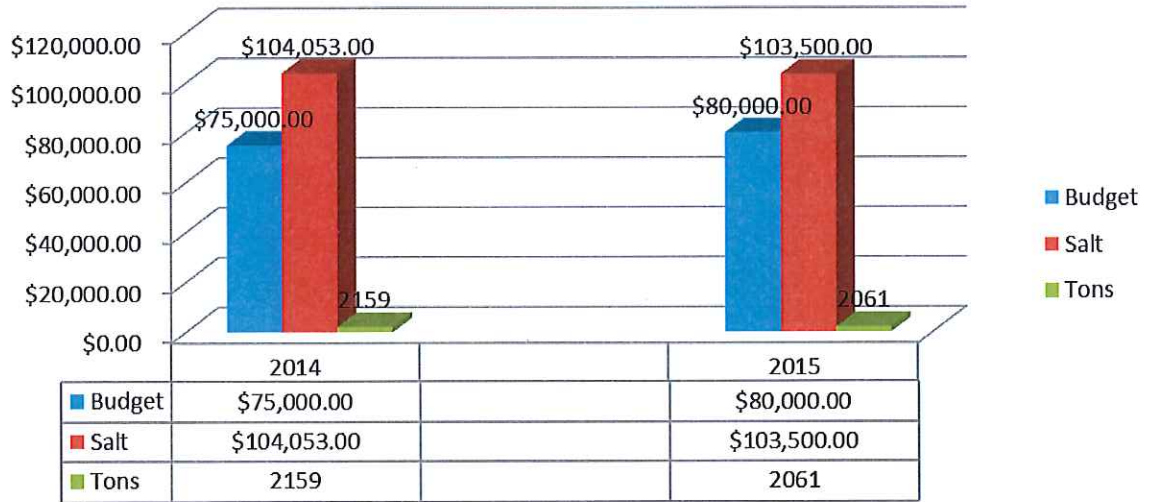
Public Works Department YTD Solid Waste



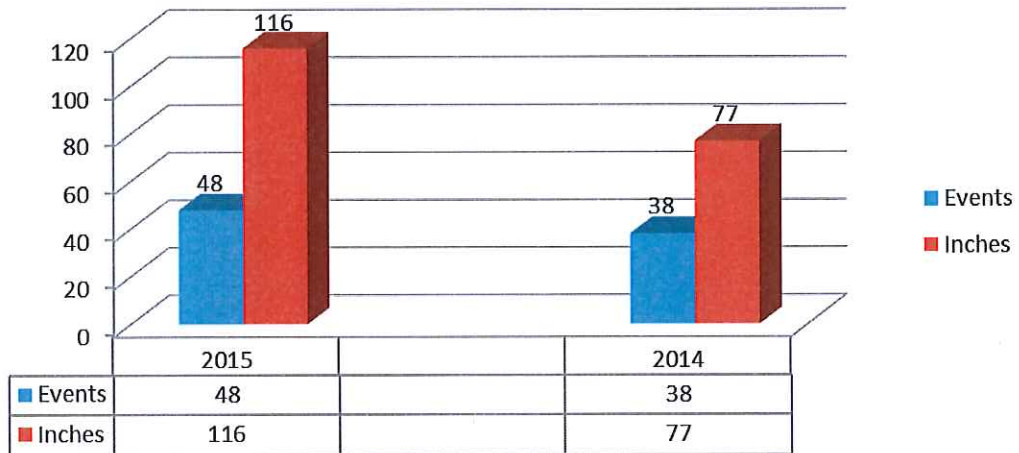
Public Works Department YTD Equipment/Vehicle Maintenance



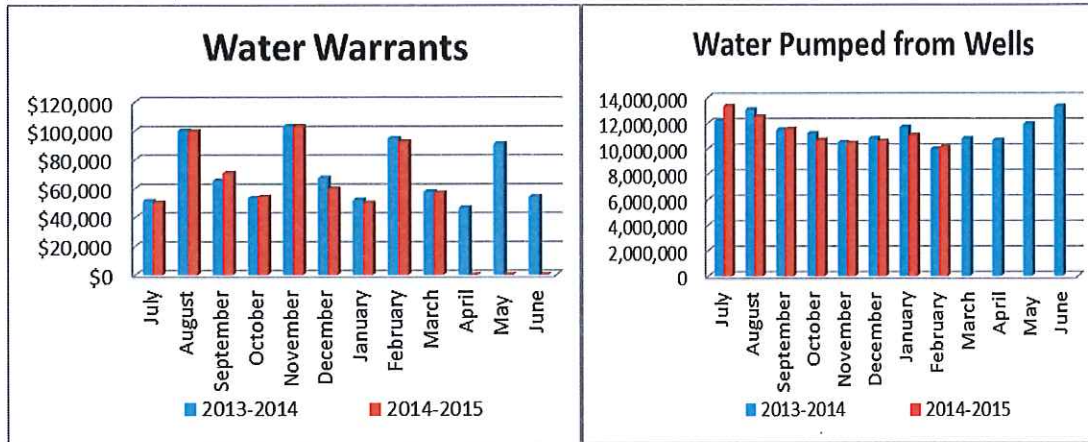
Public Works Department YTD Salt



Public Works Department YTD Snow Events



Water System



Water Breaks

On February 14, 2015 Water Department staff was called in for the Great Hill Water Tower low water alarm. Both the Bennett and Sewall wells were pumping, but the Great Hill Water Tower water level was decreasing. The water operator increased the pumping output at the two wells to stabilize the Great Hill Water Tower water level. Department staff began looking for the water leak. In the morning of February 15, 2015, department staff found water breaks at Maplecrest and Dame Road. The Dame Road problem was a water service corporation had broken away from the Dame Road water main. The corporation was repaired and back in service by 11 am on February 15, 2015. The Maplecrest water main was found to be leaking at a bell. Department staff cut out the bell and installed a new piece of water main. The Maplecrest water main was back in service by 6:30 pm on February 15, 2015. The Great Hill Water Tower water level was rising.

On February 16, 2015, at about 1:00 am, I received a phone call that there was a water leak on New Road. Due to the extremely cold temperature, it was decided for safety, that the repair work would begin at 7:00 am on February 16, 2015. The New Road water main was found to be leaking at a bell. The Bell was cut out and a new piece of water main was installed.

Sewall Well

The Sewall Well pump has developed a bad vibration. A pump company was called in to evaluate the problem. The pump company has indicated the problem is below ground. In order to determine the problem, the entire pump will need to be removed and inspected to determine the problem. The pump company estimates removing the pump, determining the problem, ordering the parts, and fixing it would take about three weeks. The Water Department would not be able to supply the town its average daily water consumption with the Sewall Well off-line for three weeks. It was decided to order a new pump for the Sewall Well. The new pump can be installed in a matter of hours. The department will salvage as much as we can from the old pump for future repairs. The

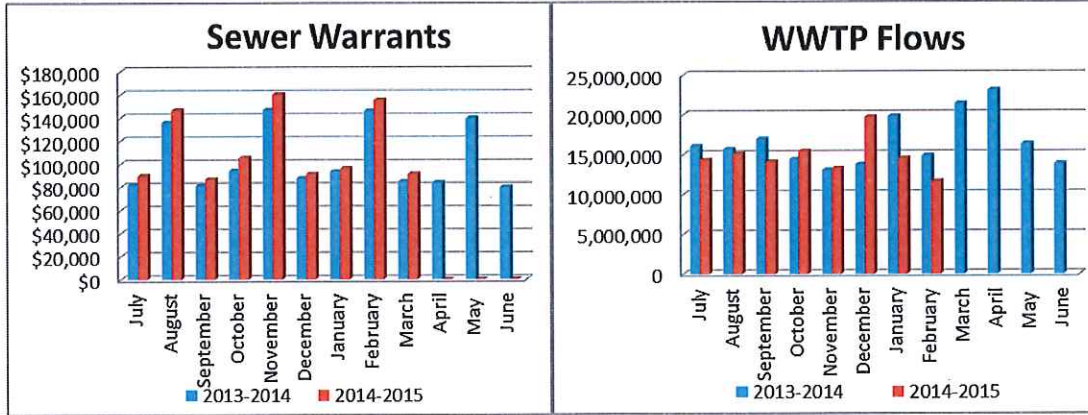
Sewall Well production has been reduced from 260 to 220 gallons per minute (gpm). The change has substantially reduced the vibration.

Great Hill Water Main Replacement

The Great Hill Water Main Replacement Project has gone out to bid. Sealed bids will be accepted up to 9 am on March 25, 2015. At that time, the bids will be opened and read out loud.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Water Total	829,062.00	28,553.44	663,162.14	165,899.86	80%	77%

Sewer System



Infiltration and Inflow for February 2015: 79,127 gallons per day

Treated Wastewater for February 2015: 11,664,000 gallons

Wastewater Treatment Plant Improvements

The Wastewater Treatment Plant Project went out to bid on March 6, 2015.

Advertisement March 6, 2015

Pre-Bid Meeting March 18, 2015

Addendum 1 March 20, 2015

Addendum 2 March 26, 2015

Bid Opening April 2, 2015

60 Days from April 2, 2015 to Award Project

Infiltration and Inflow

The Sewer Department has installed five flow meters in the sewer system to identify areas that have high infiltration and inflow rates. The meters are installed this time of year because of the snowmelt, spring rains, and the high water table.

Wastewater Treatment Plant Recirculation Pump for the Trickling Filters

The Department has rebuilt the recirculation pump for the trickling filters. The department is back in compliance with the New Hampshire Department of Environmental Services Regulations.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Waste Water Total	947,896.00	155,091.94	630,232.63	317,663.37	66%	65%

Information Technology

There will be no report this month due to a family emergency.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
<i>IT Total</i>	140,152.00	5,657.16	89,638.55	50,513.45	64%	69%

Building Inspector/Code Enforcement Officer

Previous Month Activities

- Issued:
 - 3 Building Permits \$ 1342
 - 5 Electrical Permits \$ 337 *1 paid with building permit
 - 4 Plumbing Permits \$ 475 *1 paid with building permit
 - 0 Mechanical Permits

Revenues collected \$2154

- Conducted 35 regular construction inspections
- Roof snow loads and ice dams were a central theme for the month. This office responded to a number of requests for evaluations and water leak issues. New code requirements will serve to alleviate these concerns in new construction. At the same time, some energy efficiency upgrades can actually exasperate snow load concerns.
- Our inspection of ice dam issues at the library yielded a major opportunity for significant energy savings. Currently the library uses some fifteen 1000 watt incandescent lamps! These are horribly inefficient a light source as I have personally witnessed indoors. This style lamp was used in street lights in the 1950's.
- Attended Citation Authority Training

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
<i>Code Enforcement Total</i>	66,723.00	4,798.08	43,894.40	22,828.60	66%	66%

Report of the Town Clerk - Tax Collector

TAXES

Total Committed 2014	\$18,153,846	Tax 1 & Tax 2
Total Collected thru 2/28/15	\$17,760,997.53	(Principal & Interest)

TAX LIENS

	2013 Liens (Deed 2016)	2012 Liens (Deed 2015)
Property Tax Amount Liened	245,781.	248,049.
W/S Amount Liened	67,890.	81,699.
# Properties Liened	125	127
Uncollected thru 2/28/15	174,055.	78,281.

WATER & SEWER (1/1 THRU 2/28/15)

	<u>2015</u>	<u>2014</u>
Water Billed	143,171.	146,153.
Sewer Billed	252,309.	239,224.
Uncollected thru 2/28/15	210,282.	169,597.

TOWN CLERK REVENUE (7/1 thru 2/28/15)

	<u>Year End 6/30/15</u>	<u>Year End 6/30/14</u>	
Motor Vehicle (MV)	829,178.	791,383.	4.78% increase
Town "non-MV"	83,506.	77,910.	7.18% increase
State NH (MV, Vitals, Boats, Dogs)	314,575.	316,421.	0.58% decrease

- Motor vehicles still on the upswing
- Daily activity steady; revenues continue to show steady increase
- Proofed, ordered, counted and tested ballots
- Preparing for March Election; processing absentee ballot requests
- Mailed 2014 Delinquent Notices – 341 water/sewer & 209 property tax
- 2014 Lien Date: May 30, 2015
- 2012 Deed Date: June 18, 2015

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Town Clerk - Tax Collector Total	166,544.00	10,955.11	96,567.36	69,976.64	58%	46%

Planning Department

Applications

Status of recently approved applications of the Planning Board:

Rockingham Golf, LLC (a.k.a. Chinburg Builders, Inc.) is developing a residential open space design subdivision, involving 52 house lots, at the site of the “Rockingham Country Club” at 200 Exeter Road. The plan envisions the existing golf course, to remain open to the public, and the adjacent wetlands to be preserved as open space. Construction activity has moved along expeditiously at the site. Road construction is nearly complete with only the overlay and landscaping to be completed. The developer has received Certificates of Occupancy (CO) for the first three homes in the development. A performance guarantee has been posted in the amount of \$106,000 to assure final completion of the road and all related infrastructure improvements. Five (5) other homes have building permits and are currently under construction.

Newmarket Mills Retail Shops, LLC – This project concerns a new tenant for the building formerly known as the “Riverdale Automotive” property. The Planning Board had previously approved the site for a restaurant use, which is no longer being pursued. The new proposal involves converting and expanding the building into a small grocery focusing on perishable foods, such as meat and local produce. In addition, there will be a drive-through service for coffee sales. The Planning Board’s technical review of the application included an independent review of the traffic and circulation by VHB Consultants, because of concerns raised at the public hearing about the stacking of vehicles on Main Street (NH Route 108) which were resolved during the technical review process.

The developer’s agreement for the project which addresses issues such as the Town’s expectations during construction, the assessment of impact fees, vesting of the approval, and specific language regarding the revocation of the plan in the event of potential traffic issues with the stacking of vehicles on Main Street has been signed by all parties. A pre-construction conference was held on October 16. The plans have been signed, filed and recorded at the Rockingham County Register of Deeds and construction is current underway.

Newmarket Mills LLC – Newmarket Mills Retail Shops – This project was approved by the Newmarket Planning Board in July 2013. It involves the construction of a 9,600 square foot commercial retail structure along with site improvements and landscaping on land to the rear of the Newmarket Library off of Main, Elm, and Spring Streets. The Planning Board approved plans for a 3,600 square foot nano-brewery to be located within the building in April 2014. Interior construction for that use is currently underway. The developer recently received a certificate of occupancy for the new Panzanella’s restaurant which opened in the new retail shops, called “Weaver’s Row”, on January 10, 2015

moving from its previous location at 72 Main Street. The restaurant has added a sports bar and an outside patio for warm weather dining. Building plans have received for a new Japanese Restaurant within the retail shops. Only one tenant space remains to be leased at this time.

Applications currently before the Planning Board:

Newmarket Industrial Park Lot 6, LLC/Shearwater Investment Corporation – This is an application for a Major Site Review for a 24,000 square foot expansion of an existing industrial building located on Forbes Road (Tax Map R-3, Lot 8 and Tax Map R3, Lot 9-6.) The site plan includes associated parking, drainage and landscaping improvements. The lots will be merged upon site plan approval.

At the Planning Board meeting on May 13, the Planning Board made a determination that the application involves excavation that is incidental to the development and, therefore, doesn't require additional permitting under the Town's regulations governing earth excavations and the State RSA 155 E. The application was reviewed by the Technical Review Committee (TRC) on Thursday, June 19 with discussions related to drainage, landscaping, erosion control, buffer requirements, and other engineering details. Revised plans were submitted to the Town on October 31, 2014.

The applicant has prepared a traffic report including a calculation of traffic generation, a lane warrant analysis and site distance evaluation. A driveway permit application has been filed with the NH Department of Transportation (NH DOT) by the Town on behalf of the developer. NH DOT has expressed concerns about the steepness of the proposed slopes which are within 15 feet of the State's right-of-way and the potential that exists to destabilize the roadway. The NH DOT has approved the geotechnical study that was completed by the applicant's engineer.

A major concern of the proposed project is the intersection at Forbes Road which currently is less than ideal for access due to poor sight lines and traffic during peak hours. The TRC and the NH DOT will be looking for modifications to the intersection to improve the intersection's safety and functionality, which will involve easements from the adjacent property owner. The applicant has provided additional survey data and a proposed mitigation plan for traffic which will be reviewed at future TRC meeting. This project will be revisited at the Planning Board meeting in April.

FEMA Flood Plain Maps and Ordinances

The Federal Emergency Management Agency (FEMA) has sent the Town new Flood Insurance Rate Maps (FIRM). Whenever new maps are produced, communities, such as Newmarket who are participating in the National Flood Insurance Program, are required to have ordinances in place which are compliant with federal regulations. The NH Office of Energy and Planning (OEP) has conducted a compliance review of our regulations and forwarded to us recommendations for updating our regulations. The Planning Board will

be working in the next few months ahead on amendments to the zoning, subdivision and site review regulations to assure Newmarket's continued eligibility in the program. These changes need to be adopted before the maps become effective in fall 2015. Copies of the preliminary flood plain maps are available for public viewing in the Planning Office and have been posted on the Town's website.

Moody Point Company

The Planning Board has received an application for a Special Use Permit involving wetlands modification, dredging and filling, and mitigation associated with the development of a duplex on Cushing Road. The project involves a direct wetlands impact and the disturbance of a 25 foot buffer around said wetlands. A public hearing is scheduled on the application on Tuesday, March 17.

Update of Newmarket Master Plan:

Housing and Demographics - At the Planning Board meeting on February 10, 2015, Matt Sullivan, Planner of the Strafford Regional Planning Commission provided an overview of the results of a demographic analysis to include historic and future population trends related to age, school, income, and employment, housing characteristics, trends and affordability, and a discussion of future directions. There was a discussion regarding school enrollment data and projections and the need for consistency between the Master Plan and recent work of the Joint Advisory Committee (JAC) of the Newmarket School Board and Town Council.

Visioning Process – The Town Planner has been working with the Strafford Regional Planning Commission and a steering committee of the Planning Board to organize two public forums to be held this spring on Saturday, April 18 and May 30. The purpose of these forums is to solicit comments and input from Town residents and stakeholders on a variety of planning issues. The responses and the information from the forums will be summarized in a report and become the Town's vision statement as part of the Master Plan Update. The project has been branded "Newmarket LIVE!" LIVE is an acronym for Local Interactive Visioning Exercise. Through a series of exercises, participants will explore the key components of achieving and maintaining a high level of quality of life and sense of community, here in Newmarket, today and into the future. Topics include community leadership, volunteerism, citizen engagement, community services and facilities, recreational opportunities, historic, cultural and natural resources, growth, development, housing trends, and land use, economic vitality and transportation.

Future Land Use Chapter – Using the feedback from the visioning process, the Future Land Use Chapter of the Master Plan will be updated with assistance from the Strafford Regional Planning Commission. The chapter will look at different development scenarios using the build-out analysis that was completed in the Existing Land Use Chapter and various computer software applications.

Zoning Board of Adjustment

There were no applications during the reporting period.

Special Projects

Route 108 Pedestrian Crossings

A public information meeting was held in July regarding traffic calming improvements on Main Street between Elm Street and Exeter Road. A number of concerns were raised as well as suggestions for improving the project, which were taken into consideration by the engineering consultants as they move forward with the design of the project.

The traffic calming improvements, generally referred to as Alternative 3, in the "Pedestrian Crossing Improvements Engineering Study", prepared by Dubois and King, Inc. include:

- Improved pedestrian signage
- Additional pedestrian-level luminaires to improve nighttime visibility
- Installation of Rectangular Rapid Flashing Beacons (RRFB)
- Enhanced curb extensions
- Reconstruction of five (5) existing crosswalks with red concrete pavers, flanked by granite
- Construction of a cantilevered deck adjacent to the main entrance to the mill.
- Installation of a new crosswalk between Church Street and Exeter Road
- Relocation of the existing solar-powered flashing LED pedestrian crossing signs
- Improved pedestrian visibility, traffic calming and streetscape improvements in the vicinity of the Newmarket Library and Newmarket mills egress

The engineering consultant submitted near final engineering plans to the New Hampshire Department of Transportation (NHDOT) on August 1. On August 5, the Town received word from the NHDOT that it had approved a request to reduce the speed limit on Route 108 in the downtown to 25 mph. This will be implemented as part of project.

In December 2014, we received word that the NH DOT had provided approval of preliminary design plans prepared by Dubois and King (D&K). In addition, the NH DOT informed us that the Environmental Review (NEPA) process has been completed. This provides authorization for the Town to move forward with final design and the preparation of plans and documents for bidding purposes.

The engineering submitted the final plans and specifications meeting for a January 16, 2015 submission deadline to the NH Department of Transportation (NH DOT). The staff will be making an offer for the purchase of a 140 square foot permanent easement from the Newmarket Mills, LLC. for the cantilevered deck which is one of the pedestrian safety improvements that is being planned adjacent to the main entrance to the mills.

The project is scheduled to be advertised for bids once final approval of the plans is provided by the NH DOT, hopefully during the month of April 2015. Construction is expected to begin in the

summer of 2015 and be completed prior to the winter of 2016. A copy of the engineering report and the most recent plans can be viewed electronically on the Town's website at www.newmarketnh.gov under the heading "Main Street Draft Pedestrian Improvements Plans Released".

Macallen Dam Feasibility Study

The final report concerning removal of the dam, prepared by Gomez and Sullivan Engineers, was released in July 2014. A copy of the report can be found on the Town's web site at <http://newmarketnh.gov>.

In August, a resolution was passed by the Town Council to formalize the Macallen Dam Study committee and broaden its purpose to examine all options the Town has with respect to the dam, for removal, preservation, and other possibilities. The committee is charged with reporting back to the Town Council with a recommended course of action. Appointments were made to the Macallen Dam Study Committee in September.

The committee has been meeting regularly since October reviewing various options for repairing the dam. One option that appears to have merit includes increasing the height of and structurally stabilizing the retaining walls on either side of the dam, in order to pass the 10,258 cfs (cubic feet per second) 100 year flood, which is being required by the State. Further engineering study is necessary to determine the feasibility of this option and to identify construction costs.

The Macallen Dam Study Committee met with Steve Doyon, Chief Engineer, of the Dam Safety Bureau of the New Hampshire Department of Environmental Services (NH DES) on March 3, 2015 to discuss the Town's Letter of Deficiency and obtain feedback on the various approaches before moving forward.

At the Town Meeting on March 10, funding in the amount of \$50,000, was approved for the Macallen Dam Capital Reserve Fund. Committee members are working on a Request for Proposal (RFP) for engineering services which will look at the current stability of the dam as well as the option of raising the abutments in order to meet requirements to pass the 100 year flood. Funding for this engineering study will become available in July 2015.

Route 108 Shoulder Widening and Bike Path Construction Project

In 2010, the Town Meeting approved a warrant article to raise and appropriate the sum of \$809,292 to allow the Town to construct a shoulder widening and bicycle lane project from the Irving Gas Station to the Newmarket/Newfields town line. The NH DOT and Federal Highway Administration (FHWA) are providing full funding for this project through the Federal Congestion Mitigation and Air Quality (CMAQ) Program and State tolls program. A resolution was approved by the Town Council at its meeting on May 21, to authorize the Town Administrator to enter into a design contract with Underwood Engineers. A "kick-off" meeting to begin work on the engineering study was held in July 2014.

Over the summer, the consultant prepared two alternative concepts for the bikeway and a preliminary opinion of cost for the two alternatives. The first alternative involves the construction of 5 foot wide paved shoulders extending from the Rockingham Country Club to the southerly limits of the Phase 1: Newmarket Main Street Project, which was completed in 2005. It includes drainage improvements to facilitate shoulder widening and road-widening to accommodate a center through lane in the vicinity of Forbes Road. A second alternative involves separating vehicle traffic from bike traffic adjacent to Route 108 by having a bike path on one side of the road.

The Town staff held a meeting on October 23, 2014 with NHDOT Division 6, and the Concord NH DOT office to evaluate the options; obtain technical comments; and receive some preliminary guidance on the most feasible approach. It is anticipated a public information meeting will be scheduled sometime during the winter to solicit further feedback from the public on the project alternatives. The Town and UE will make a specific invitation to public meeting for impacted land owners. The preliminary cost estimate for Alternate 1 is \$1.3 million dollars and for Alternate 2 is \$1.12 million. At the meeting it was clarified that the proposed project costs are beyond the current funding levels and that the State may consider a project around \$1 million, however, the Town would have to have the 20% match (for the increase over \$809,292) available) to increase the project budget. The engineer is assessing modifications to the plans based on that meeting with an eye to reducing project costs. At some point, in the near future, the Town will need to confirm that local funding for the additional 20% match would be forthcoming. The staff has applied for a time extension to the project to December 31, 2016 to allow additional time for engineering and planning. This request is currently being reviewed by the NH DOT.

On February 6, Underwood Engineers issued a draft of the Engineering Study for review by the Town. Upon completion of staff review of the draft, the Town will schedule a public hearing at a Town Council meeting to secure input from the citizens and identify the preferred alternative for submission to the New Hampshire Department of Transportation (NH DOT) for approval, before moving on to the next stage in project development.

Coastal Resilience Technical Assistance Project

The Planning Department received a \$57,793 NH Coastal Program grant from the NH Department of Environmental Services (NHDES) to hire a consultant to assess building resilience to flooding and climate change in the Moonlight Brook Watershed. This project will update an existing watershed model to characterize the conditions in the Moonlight Brook watershed, include a build-out analysis based on population and growth projections, identify potential flooding risks in the watershed and recommend measures to reduce stormwater flows and restore ecosystem functions through the design of a green infrastructure project. A presentation of the project was held at the December 17, 2014 Town Council meeting.

At that meeting, the Town Council authorized the Town Administrator to accept the grant. The project is scheduled to begin sometime after the March 2015 Town Meeting. This project will augment work that is currently underway related tracking/accounting system for Total Nitrogen in response to the Town's EPA Administrative Order and will provide credit to the Town under the MS4 program for non-point source pollution abatement once the Town's new Stormwater

Management Program is underway. The Town Planner attended the first meeting of the Great Bay Pollution Tracking and Accounting Pilot Project (PTAPP) at the New Hampshire Department of Environmental Services (NH DES) on February 3. PTAPP is a cooperative forum of watershed communities within the Great Bay region which are working together toward identifying a consistent, effective tracking system and accounting system for monitoring pollutant loads, including Nitrogen, into the Great Bay. Newmarket is required to monitor and track Nitrogen loading from point and nonpoint sources as part of its Administrative Order on Consent that has been issued by the Environmental Protection Agency (EPA).

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
Planning Total	128,153.00	10,183.69	67,094.82	61,058.18	52%	57%

Finance Department

Department's primary function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.
- Providing financial assistance and analysis to Town Departments.

Essentially, we are the “fiscal watchdog;” however, we are mindful that we are simply a service organization to other departments and the Town’s elected leaders.

Projects:

Projects have been segregated into two groups, where “major” projects require most of our attention, while “minor” projects does not.

Major Projects

- New Accounting System RFI – We have received the RFI’s from BlumShapiro, BS&A Software, Maze, and Munis (Tyler Technologies). We are beginning to prepare a detailed RFP.
- Evaluating our storage needs. Currently, we have consumed the entire storage facility and have no more capacity to absorb our current files.

Minor Projects

- Accounts receivables (non-tax related A/R) – We continued our monthly receivable collections efforts. We have seen a slight increase in the number of slow paying customers; however, many of these customers have had a long-term relationship with the Town.

Economic Indicators

Final water and sewer bills are an indicator of real estate sales. The following are final water and sewer bills by month.

Month	FY 15	FY 14	Increase/ (decrease)	% Increase/ (decrease)
July	15	11	4	36.36%
August	10	26	(16)	-61.54%
September	12	7	5	71.43%
October	10	8	2	25.00%
November	3	9	(6)	-66.67%
December	9	5	4	80.00%
January	5	9	(4)	-44.44%
February	7	5	2	40.00%
March		14	(14)	-100.00%
April		10	(10)	-100.00%
May		11	(11)	-100.00%
June		12	(12)	-100.00%
Total	71	127	(56)	-44.09%

Financial Highlights:

Please note that pursuant to generally accepted accounting principles fund balance terminology has changed. My analysis uses the old terminology with the new terminology in brackets.

- Highlights of FY 2015 are as follows:
 - We just went through one of our low cash balances. At the end of December, our operating account had a reconciled balance of \$11,375,521.83, which is a consolidated bank account that includes many activities. A majority of the cash balance belongs to the Solid Waste Fund (\$358,232.67), Water Fund (\$1,010,961.42), Conservation Fund (\$205,873.94), and Wastewater Fund (\$953,604.69). Additionally, we have to pay the remainder of the School District assessment from this cash fund, which amounts to \$5,262,216.
 - Non-real estate tax derived revenues continue to be strong.
 - Motor vehicle revenue continues to be strong. We are currently 12% above expectation.
 - Building permits continue to be strong as well. We are 15% above expectation. This is a good indication of our local economy, where home owners and developers are investing in their properties.
 - Ambulance revenue is slightly above last-year's collections. At this point, I expect to see ambulance revenue on target, as compared to the prior year.
 - Solid waste has begun to catch my interest, where it is tracking almost 7% below expectations. Regardless, we have been working to reduce the surplus in this fund for several years, by way of reduced general fund subsidy.
 - Expenditure highlights are:

- The Finance Department continues to show below than expected expenditures; however, this is due to holding the audit service fee.
 - Assessing has continued to show positive expenditure results. The major reason is the removal of the part-time position that is now a contracted service.
 - Although legal is above expectation, it has begun to stabilize. I am hoping it will meet expectations by year-end.
 - Public works is above expectations, which is due to our recent snow storms. Currently, overtime is above its appropriation by 13%. Winter salt is currently 7% above its appropriation. Vehicle maintenance, while not being over budget, is 18% above where I would expect it. We will have to take from other departments to cover these shortfalls.
 - Buildings and grounds is above expectation, which is primarily due to water and sewer utility bills and maintenance to Town Hall.
- Construction Project highlights are:
- We continued to send reimbursement requests as soon as possible after month-end. The timing of reimbursement request and month end left \$14,428 of unreimbursed costs out of \$993,255 incurred year-to-date for six different projects. (Last month, I included several grants in my calculation. This month, I am including any grant relating to a capital asset, such as water treatment plant upgrade.)

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Finance Total	199,175.00	7,212.18	90,485.49	108,689.51	45%	65%
Human Resources Total	166,544.00	10,955.11	96,567.36	69,976.64	58%	46%

Recreation Department

Recreation Fiscal Business Report: Total Recreation revenue comparison up to the first week of March fiscal year 2014-15 was \$116,285.65. This is a \$24,080.00 increase, up by ~~-----~~26 % compared to the 2013-14 revenue numbers which totaled \$92,205.00 last fiscal year. Day Camp registration began on March 2nd 2015 and 20% of the total day camp slots were sold in one week. In Addition, the preschool play group, preschool sports, increases in winter program enrollment and marketing continue to boost this revenue increase.

The expenditure of the Revolving Account as of February 10, 2015 is for this fiscal year is \$123,962.76 which is 65% of the total budget and is right on track for the department's next 4 monthly projections. The General Fund expenditures as of January 31, 2014 are \$120,212.91 which is 59% of the total budget. The expenditure projections are right on track with 4 months left of this fiscal year.

On February 12th, the 20th Annual Daddy- Daughter Date Night took place at the Rockingham Ballroom. Over 174 girls attended the event with their escorts from 6:30-8:30 PM. Over 400 participants attended this event which proved to be the largest turnout to date. The theme was "A Winter Wonderland. The Rockingham Ballroom was transformed into the children's frozen paradise with snow, white and silver balloons and a spectacular frozen castle. Girls of all ages danced the night away and made a snow wand as their craft project. The girls were given a necklace as they entered the ballroom and a balloon when they left the ballroom for the evening. The event was a huge hit.

On March 2, 2015 the department opened up registration for Wanna Iguana Summer Camp. By the end of the first day 10% of the available day camp slots were taken in just 10 hours. By the end of last week on March 6th over 20% of the 2015 Newmarket summer camp slots were taken. It is possible that summer camp could sell out by the first of May if this trend continues.

The Sunrise Sunset ran its first Casino night from 5:30-8:30 to draw the 55+ age group. The event attracted 30 participants and the program was run by volunteers assisted by two staff for set up, breakdown and support. The target number was 38. The event was very successful and received great reviews from those who attended. The next 55+ event is opening day for the Red Sox. The big screen television will be set up with drinks, peanuts, popcorn and prizes.

Rec -Connect has been working with Lisa Kumph of the Newmarket Junior/Senior High School to organize on April 24, 2015 a Wellness day for students that will conclude the day with an afternoon outreach at Leo Landroche Recreation Complex, the Newmarket Community Center, and the Sunrise Sunset 55+ Activity Center. Over 200 students and teachers will assist with spring cleaning, picking up debris, getting two community gardens ready to plant, raking window washing and a sundry of other job assigned. Students will be broken up in small and large groups and will be supervised by students and recreation staff for that afternoon. The end of the day will conclude with an inspirational speaker at an assembly in the High School gym.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Used</u>
Recreation	204,114.00	16,267.99	120,212.91	83,901.09	59%
Rec. Revolving	191,172.00	4,838.74	123,962.76	67,209.24	65%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended February 28, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
Town Council	19,050.00	982.50	13,835.49	5,214.51	73%	18,985.00	1,762.25	11,423.47	7,561.53	66%	
Town Administrator	176,144.00	12,896.22	114,906.53	61,237.47	65%	175,187.00	14,657.23	116,843.32	58,343.68	67%	
Finance	199,175.00	7,212.18	90,485.49	108,689.51	45%	209,685.00	9,713.14	135,388.46	74,296.54	65%	
Town Clerk/Tax Collector	1,385,709.00	87,914.58	877,301.07	508,407.93	63%	1,363,233.67	140,716.91	862,890.22	500,343.45	63%	
Town Clerk/Tax Collector	166,544.00	10,955.11	96,567.36	69,976.64	58%	182,130.00	9,354.47	83,723.68	98,406.32	48%	
Recreation G.F.	204,114.00	16,267.99	120,212.91	83,901.09	59%	0.00	0.00	0.00	0.00	0%	
Code Enforcement	66,723.00	4,798.08	43,894.40	22,828.60	66%	63,908.00	4,929.14	42,408.24	21,499.76	66%	
Direct Assistance	64,720.00	2,458.89	20,160.25	44,559.75	31%	64,200.00	3,127.60	21,308.33	42,891.67	33%	
Assessing	66,723.00	2,114.39	26,273.41	40,449.59	39%	73,223.00	5,724.72	39,762.64	33,460.36	54%	
Legal	75,000.00	13,729.96	55,429.41	19,570.59	74%	67,500.00	9,037.47	106,792.72	-39,292.72	158%	
Planning	128,153.00	10,183.69	67,094.82	61,058.18	52%	120,113.00	7,864.68	68,993.48	51,119.52	57%	
Conservation Commission	1,941.00	221.25	1,278.75	662.25	66%	1,941.00	167.33	491.29	1,449.71	25%	
Economic Development	1,000.00	7,000.00	7,000.00	-6,000.00	700%	2,000.00	2,000.00	9,500.00	-7,500.00	475%	
Debt Service	141,550.00	0.00	138,458.32	3,091.68	98%	281,800.00	0.00	143,017.26	138,782.74	51%	
Information Technology	140,152.00	5,657.16	89,638.55	50,513.45	64%	138,744.00	8,538.37	95,642.66	43,101.34	69%	
Channel 13	29,387.00	1,687.40	18,732.11	10,654.89	64%	25,686.00	1,638.75	18,903.39	6,782.61	74%	
Police	1,264,752.00	92,509.71	763,613.30	501,138.70	60%	1,263,503.33	83,148.70	740,707.28	522,796.05	59%	
Public Work Administration	417,247.00	57,582.54	289,961.50	127,285.50	69%	398,718.00	40,696.00	264,284.35	134,433.65	66%	
Roadways & Sidewalks	384,070.00	64,462.28	352,916.96	31,153.04	92%	346,690.00	32,427.14	365,405.37	-18,715.37	105%	
Street Lighting	46,250.00	4,425.78	28,792.29	17,457.71	62%	45,800.00	4,803.95	26,052.10	19,747.90	57%	
Bridges	0.00	0.00	0.00	0.00	0%	500.00	0.00	0.00	500.00	0%	
Building & Grounds	449,362.00	45,500.63	329,069.98	120,292.02	73%	451,050.00	43,163.02	318,031.08	133,018.92	71%	
Cemetery	36,963.00	1,445.78	16,903.81	20,059.19	46%	35,915.00	1,419.39	17,919.50	17,995.50	50%	
Vehicle	174,810.00	24,796.04	146,438.19	28,371.81	84%	189,860.00	38,456.12	136,024.77	53,835.23	72%	
Fire & Rescue	335,785.00	34,084.16	229,265.80	106,519.20	68%	297,983.00	24,318.93	197,611.87	100,371.13	66%	

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended February 28, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015					Fiscal Year 2014					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	
Emergency Management			1,950.00	0.00	0.00	1,950.00	0.00	0.00	1,950.00	0.00	0.00	1,950.00	0%
Grants			67,048.00	0.00	53,325.00	13,723.00	80%	67,048.00	21,500.00	36,533.00	30,515.00	54%	
Social Service Grant			45,023.00	0.00	37,323.00	7,700.00	83%	40,400.00	1,000.00	29,800.00	10,600.00	74%	
		General Fund	6,089,345.00	508,886.32	4,028,878.70	2,050,466.30	66%	5,927,753.00	508,579.31	3,889,458.48	2,038,294.52	66%	
Library			303,736.00	16,763.61	174,706.01	129,029.99	58%	300,931.00	18,108.54	193,558.28	107,372.72	64%	
Recreation			191,172.00	4,838.74	123,962.76	67,209.24	65%	387,053.00	16,039.88	249,633.74	137,419.26	64%	
Solid Waste			449,611.00	19,292.26	248,797.53	200,813.47	55%	450,225.00	25,001.67	232,853.70	217,371.30	52%	
Water			829,062.00	28,553.44	663,162.14	165,899.86	80%	848,597.00	37,473.11	655,172.57	193,424.43	77%	
Sewer			947,896.00	155,091.94	630,232.63	317,663.37	66%	954,020.00	66,056.85	619,955.78	334,064.22	65%	
		Total Operating Budget	8,810,822.00	733,426.31	5,869,739.77	2,941,082.23	67%	8,868,579.00	671,259.36	5,840,632.55	3,027,946.45	66%	

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended February 28, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	8,250.00	2,750.00	75%	11,000.00	0.00	8,250.00	2,750.00	75%
	01-401-103-0000	TC - PART-TIME	7,800.00	982.50	5,565.00	2,235.00	71%	7,800.00	176.25	3,105.00	4,695.00	40%
	01-401-190-0000	TC - TRAINING	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%
	01-401-202-0000	TC - GENERAL SUPPLIES	0.00	0.00	20.49	-20.49	0%	0.00	0.00	68.47	-68.47	0%
Town Council			19,050.00	982.50	13,835.49	5,214.51	73%	18,985.00	176.25	11,423.47	7,561.53	60%
	01-402-101-0000	TA - FULL TIME SALARIES	129,394.00	9,510.30	80,330.96	49,063.04	62%	128,437.00	9,510.30	83,263.59	45,173.41	65%
	01-402-103-0000	TA - PART TIME SALARIES	4,000.00	0.00	2,426.49	1,573.51	61%	3,000.00	0.00	2,853.00	147.00	95%
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,000.00	86.31	2,046.88	953.12	68%	3,000.00	43.51	1,475.12	1,524.88	49%
	01-402-201-0000	TA - POSTAGE	3,000.00	178.10	1,567.19	1,432.81	52%	3,000.00	360.18	1,647.12	1,352.88	55%
	01-402-202-0000	TA - GENERAL SUPPLIES	11,000.00	496.64	9,175.76	1,824.24	83%	11,000.00	2,827.14	7,094.40	3,905.60	64%
	01-402-301-0000	TA - COMMUNICATION SERVICES	4,000.00	332.59	2,636.89	1,363.11	66%	4,000.00	326.16	2,386.00	1,614.00	60%
	01-402-310-0000	TA - DUES/SUBSCRIPTIONS	8,000.00	0.00	9,563.14	-1,563.14	120%	7,500.00	40.00	8,896.27	-1,396.27	119%
	01-402-310-0003	TA - ADVERTISING	2,500.00	836.28	2,543.08	-43.08	102%	2,500.00	1,216.94	2,592.68	-92.68	104%
	01-402-310-0005	TA - BOOKS	750.00	0.00	300.00	450.00	40%	750.00	0.00	750.00	0.00	0%
	01-402-402-0000	TA - EQUIPMENT MAINTENA	5,000.00	236.00	2,960.71	2,039.29	59%	5,000.00	393.00	5,276.38	-276.38	106%
	01-402-501-0000	TA - PRINTING/PUBLISHING	3,000.00	1,220.00	1,355.43	1,644.57	45%	4,500.00	0.00	733.76	3,766.24	16%
	01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	0.00	625.00	1,875.00	25%
Town Administrator			176,144.00	12,896.22	114,906.53	61,237.47	65%	175,187.00	14,657.23	116,843.32	58,343.68	67%
	01-403-100-0000	FINANCE - ELECTED OFFICIALS	5,900.00	416.67	3,333.36	2,566.64	56%	5,900.00	416.67	3,333.36	2,566.64	56%
	01-403-101-0000	FINANCE - FULL TIME SALARIES	158,725.00	6,387.52	80,636.25	78,088.75	51%	166,985.00	13,512.37	108,564.95	58,420.05	65%
	01-403-190-0000	FINANCE - TRAINING/STAFF DEVELOPMENT	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	42.94	957.06	4%
	01-403-202-0000	FINANCE - GENERAL SUPPLIES	5,600.00	-51.76	4,349.94	1,250.06	78%	5,600.00	128.33	2,789.26	2,810.74	50%
	01-403-301-0000	FINANCE - COMMUNICATIONS SERVICES	2,300.00	205.77	1,419.35	880.65	62%	2,300.00	205.77	1,569.50	730.50	68%
	01-403-310-0001	FINANCE - BUDGET COMMITTEE EXPENSE	200.00	0.00	0.00	200.00	0%	200.00	0.00	564.00	-364.00	282%
	01-403-310-0002	FINANCE - DUES/SUBSCRIPTIONS	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%
	01-403-310-0003	FINANCE - ADVERTISING	2,000.00	0.00	152.95	1,847.05	8%	0.00	0.00	0.00	0.00	0%
	01-403-402-0000	FINANCE - EQUIPMENT MAINTENANCE	2,600.00	253.98	593.64	2,006.36	23%	600.00	0.00	324.45	275.55	54%
	01-403-703-0000	FINANCE - AUDIT	20,550.00	0.00	0.00	20,550.00	0%	26,800.00	-4,550.00	18,200.00	8,600.00	68%
Finance			199,175.00	7,212.18	90,485.49	108,689.51	45%	209,685.00	9,713.14	135,388.46	74,296.54	65%
	01-404-150-0000	EMP BEN - FICA	172,772.00	9,699.64	74,676.64	98,095.36	43%	117,246.00	8,294.40	72,697.15	44,548.85	62%
	01-404-151-0000	EMP BEN - MEDICARE	40,407.00	3,375.53	25,955.54	14,451.46	64%	43,099.00	2,938.94	25,621.37	17,477.63	59%
	01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTING	1,000.00	0.00	393.00	607.00	39%	1,000.00	0.00	130.00	870.00	13%
	01-404-155-0000	EMP BEN - HEALTH INSURANCE	518,565.00	40,040.05	357,098.78	161,466.22	69%	450,709.00	38,751.17	360,391.73	90,317.27	80%
	01-404-156-0000	EMP BEN - NH RETIREMENT	397,313.00	32,871.97	251,284.95	146,028.05	63%	434,215.67	28,484.74	238,890.58	195,325.09	55%
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENEF	28,639.00	1,978.36	15,575.42	13,063.58	54%	30,603.00	3,002.33	17,253.02	13,349.98	56%
	01-404-160-0000	EMP BEN - WORKERS COMPENSATION	53,965.00	-61.39	45,952.46	8,012.54	85%	115,899.00	56,677.33	55,974.11	59,924.89	48%
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	6,212.00	4,202.31	4,202.31	2,009.69	68%	10,919.00	0.00	5,733.68	5,185.32	53%
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	600.00	0.00	444.00	156.00	74%	600.00	1,568.00	2,069.00	-1,469.00	345%
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	0.00	10.42	788.27	-788.27	0%	0.00	0.00	25.00	-25.00	0%
	01-404-197-0000	EMP BEN - MERIT INCREASE POOL	50,000.00	0.00	0.00	50,000.00	0%	50,000.00	0.00	0.00	50,000.00	0%
	01-404-198-0000	EMP BEN - LONGEVITY	17,325.00	0.00	14,825.00	2,700.00	84%	15,525.00	0.00	14,175.00	1,350.00	91%
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSURANCE	98,911.00	0.00	85,305.00	13,606.00	86%	91,418.00	0.00	68,009.43	23,408.57	74%
	01-404-504-0007	EMP BEN - INSURANCE DEDUCTIBLES	0.00	0.00	1,000.00	-1,000.00	0%	2,060.00	1,000.00	1,920.15	79.85	96%
Town Clerk/Tax Collector			1,385,709.00	87,914.58	877,301.07	508,407.93	63%	1,363,233.67	140,716.91	862,890.22	500,343.45	65%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended February 28, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-405-101-0000	TC/TC - FULL TIME SALARIES	99,362.00	7,811.32	62,605.33	36,756.67	63%	107,784.00	4,375.00	36,219.01	71,564.99	34%
	01-405-103-0000	TC/TC - PART TIME SALARIES	26,581.00	2,108.44	19,471.48	7,109.52	73%	28,365.00	3,502.64	29,614.34	-1,249.34	10%
	01-405-103-0070	TC/TC PT - ELECTION OFFICIALS	6,540.00	0.00	2,780.25	3,759.75	43%	4,140.00	600.00	600.00	3,540.00	14%
	01-405-190-0000	TC/TC - TRAINING STAFF DEVELOPMENT	3,570.00	0.00	1,112.80	2,457.20	31%	3,170.00	0.00	358.37	2,811.63	11%
	01-405-201-0000	TC/TC - POSTAGE	6,966.00	644.00	4,601.69	2,364.31	66%	11,436.00	444.65	2,589.23	8,846.77	23%
	01-405-201-1000	TC/TC - SPECIAL POSTAGE	5,600.00	0.00	0.00	5,600.00	0%	0.00	0.00	1,672.80	-1,672.80	0%
	01-405-202-0000	TC/TC - GENERAL SUPPLIES	3,300.00	66.77	1,305.17	1,994.83	40%	3,290.00	-412.40	1,265.59	2,024.41	38%
	01-405-301-0000	TC/TC - COMMUNICATION SERVICES	1,600.00	123.74	980.07	619.93	61%	1,500.00	123.02	863.50	636.50	58%
	01-405-310-0002	TC/TC - DUES/SUBSCRIPTIONS	650.00	0.00	187.95	462.05	29%	650.00	0.00	289.00	361.00	44%
	01-405-310-0003	TC/TC - ADVERTISING	200.00	0.00	64.40	135.60	32%	200.00	0.00	0.00	200.00	0%
	01-405-310-0070	TC/TC - ELECTION/REGISTRATION	4,975.00	56.35	2,400.74	2,574.26	48%	3,125.00	64.40	276.37	2,848.63	9%
	01-405-402-0000	TC/TC - EQUIPMENT MAINTENANCE	1,400.00	130.00	729.66	670.34	52%	1,370.00	646.67	1,037.39	332.61	76%
	01-405-702-0000	TC/TC - DEED RESEARCH	2,600.00	14.49	157.92	2,442.08	6%	2,600.00	10.49	165.38	2,434.42	6%
	01-405-702-1000	TC/TC - CODIFICATION	700.00	0.00	0.00	700.00	0%	12,000.00	0.00	8,772.50	3,227.50	73%
	01-405-800-0000	TC/TC - EQUIPMENT PURCHASE	2,500.00	0.00	169.90	2,330.10	7%	2,500.00	0.00	0.00	2,500.00	0%
		Town Clerk/Tax Collector	166,544.00	10,955.11	96,567.36	69,976.64	58%	182,130.00	9,354.47	83,723.68	98,406.32	46%
	01-406-101-0000	RECREATION-FULL TIME SALARIES	146,666.00	11,374.22	92,469.35	54,196.65	63%	0.00	0.00	0.00	0.00	0%
	01-406-103-0000	RECREATION-PART TIME SALARIES	35,006.00	2,760.72	15,793.60	19,212.40	45%	0.00	0.00	0.00	0.00	0%
	01-406-190-0000	RECREATION-TRAINING/STAFF DEVELOP.	2,000.00	699.83	1,524.83	475.17	76%	0.00	0.00	0.00	0.00	0%
	01-406-191-0000	RECREATION-TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0%	0.00	0.00	0.00	0.00	0%
	01-406-192-0000	RECREATION-MEAL ALLOWANCE	300.00	0.00	28.03	271.97	9%	0.00	0.00	0.00	0.00	0%
	01-406-201-0000	RECREATION-POSTAGE	1,500.00	0.00	817.33	682.67	54%	0.00	0.00	0.00	0.00	0%
	01-406-202-0000	RECREATION-GENERAL SUPPLIES	1,650.00	61.90	204.60	1,445.40	12%	0.00	0.00	0.00	0.00	0%
	01-406-301-0000	RECREATION-COMMUNICATION SERVICE	3,159.00	369.55	2,330.11	828.89	74%	0.00	0.00	0.00	0.00	0%
	01-406-310-0002	RECREATION-DUES/SUBSCRIPTIONS	645.00	29.99	462.93	182.07	72%	0.00	0.00	0.00	0.00	0%
	01-406-402-0000	RECREATION-EQUIP. MAINTENANCE	7,188.00	651.78	5,522.51	1,665.49	77%	0.00	0.00	0.00	0.00	0%
	01-406-800-0000	RECREATION-EQUIP. PURCHASE	1,200.00	0.00	0.00	1,200.00	0%	0.00	0.00	0.00	0.00	0%
	01-406-904-0000	RECREATION-SUNRISE SUNSET SR CTR	4,500.00	320.00	1,059.62	3,440.38	24%	0.00	0.00	0.00	0.00	0%
		Recreation G.F.	204,114.00	16,267.99	120,212.91	83,901.09	59%	0.00	0.00	0.00	0.00	0%
	01-407-101-0000	CODE - FULL-TIME SALARIES	25,355.00	2,020.39	16,578.49	8,776.51	65%	25,355.00	1,950.40	16,590.80	8,764.20	65%
	01-407-103-0000	CODE - PART TIME SALARIES	37,318.00	3,037.16	25,339.58	11,978.42	68%	35,053.00	2,848.31	23,791.55	11,261.45	68%
	01-407-190-0000	CODE - TRAINING	500.00	0.00	405.00	95.00	81%	500.00	0.00	60.00	440.00	12%
	01-407-201-0000	CODE - POSTAGE	300.00	9.60	96.11	203.89	32%	300.00	5.90	88.80	211.20	30%
	01-407-202-0000	CODE - GENERAL SUPPLIES	1,500.00	-355.95	680.60	819.40	45%	1,000.00	87.99	1,025.52	-25.52	103%
	01-407-301-0000	CODE - TELEPHONE	1,000.00	86.88	539.67	460.33	54%	1,000.00	36.54	256.57	743.43	26%
	01-407-310-0002	CODE - DUES/SUBSCRIPTIONS	500.00	0.00	254.95	245.05	51%	500.00	0.00	595.00	-95.00	119%
	01-407-402-0000	CODE - EQUIPMENT MAINTENANCE	200.00	0.00	0.00	200.00	0%	200.00	0.00	0.00	200.00	0%
	01-407-702-0000	CODE - LAB TESTING	50.00	0.00	0.00	50.00	0%	0.00	0.00	0.00	0.00	0%
		Code Enforcement	66,723.00	4,798.08	43,894.40	22,828.60	66%	63,908.00	4,929.14	42,408.24	21,499.76	66%

Town of Newmarket, New Hampshire
Expense Report^{a, b}
For the Period Ended February 28, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015					Fiscal Year 2014				
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	21,320.00	1,537.50	11,476.92	9,843.08	54%	20,800.00	1,373.50	11,023.90	9,776.10	53%
	01-408-190-0000	DIR ASSIST - TRAINING/STAFF DEVEL	150.00	0.00	0.00	150.00	0%	150.00	0.00	0.00	150.00	0%
	01-408-202-0000	DIR ASSIST - GENERAL SUPPLIES	200.00	311.39	458.33	-258.33	229%	200.00	36.10	249.93	-49.93	125%
	01-408-310-0002	DIR ASSIST - DUES/SUBSCRIPTIONS	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%
	01-408-315-0038	DIR ASSIST - FOOD	2,000.00	0.00	60.00	1,940.00	3%	2,000.00	0.00	0.00	2,000.00	0%
	01-408-315-0039	DIR ASSIST - RENT	30,000.00	890.00	8,165.00	21,835.00	27%	30,000.00	968.00	8,910.00	21,090.00	30%
	01-408-315-0040	DIR ASSIST - ELECTRICITY	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-408-315-0041	DIR ASSIST - HEAT	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-408-315-0042	DIR ASSIST - MEDICAL	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-408-315-0043	DIR ASSIST - MISCELLANEOUS	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	750.00	750.00	2,250.00	25%
Direct Assistance			64,720.00	2,458.89	20,160.25	44,559.75	31%	64,200.00	3,127.60	21,308.33	42,891.67	33%
	01-409-101-0000	ASSESS - FULL TIME SALARIES	16,973.00	0.00	0.00	16,973.00	0%	16,973.00	1,312.50	10,828.15	6,144.85	64%
	01-409-103-0000	ASSESS - PART TIME SALARIES	0.00	0.00	0.00	0.00	0%	43,700.00	4,334.75	20,899.63	22,800.37	48%
	01-409-130-0000	ASSESS - CONTRACTED SERVICES	40,000.00	2,088.75	18,493.75	21,506.25	46%	0.00	0.00	0.00	0.00	0%
	01-409-190-0000	ASSESS - TRAINING	200.00	0.00	212.75	-12.75	106%	300.00	0.00	0.00	300.00	0%
	01-409-191-0000	ASSESS - MILEAGE	250.00	0.00	0.00	250.00	0%	500.00	0.00	326.01	173.99	65%
	01-409-201-0000	ASSESS - POSTAGE	500.00	5.64	52.38	447.62	10%	2,600.00	23.19	404.57	2,195.43	16%
	01-409-202-0000	ASSESS - GENERAL SUPPLIES	500.00	0.00	94.53	405.47	19%	1,000.00	54.28	54.28	945.72	5%
	01-409-310-0002	ASSESS - DUES/SUBSCRIPTIONS	900.00	20.00	20.00	880.00	2%	900.00	0.00	0.00	900.00	0%
	01-409-407-0000	ASSESS - SOFTWARE	7,400.00	0.00	7,400.00	0.00	100%	7,250.00	0.00	7,250.00	0.00	100%
Assessing			66,723.00	2,114.39	26,273.41	40,449.59	39%	73,223.00	5,724.72	39,762.64	33,460.36	54%
	01-410-602-0000	LEGAL - LEGAL EXPENSES	75,000.00	13,729.96	55,429.41	19,570.59	74%	67,500.00	9,037.47	106,792.72	-39,292.72	158%
Legal			75,000.00	13,729.96	55,429.41	19,570.59	74%	67,500.00	9,037.47	106,792.72	-39,292.72	158%
	01-411-101-0000	PLAN - FULL TIME SALARIES	95,708.00	7,292.21	60,361.55	35,346.45	63%	94,668.00	7,362.77	61,238.58	33,429.42	65%
	01-411-103-0000	PLAN - PART TIME SALARIES	2,000.00	0.00	1,240.47	759.53	62%	3,000.00	54.63	1,288.37	1,711.63	43%
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPMENT	1,500.00	16.80	68.60	1,431.40	5%	2,500.00	0.00	522.90	1,977.10	21%
	01-411-201-0000	PLAN - POSTAGE	2,000.00	7.38	610.97	1,389.03	31%	2,000.00	89.32	875.31	1,124.69	44%
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	133.73	1,026.06	973.94	51%	2,000.00	158.75	662.58	1,337.42	33%
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	332.50	332.50	3,667.50	8%	4,000.00	0.00	3,000.00	1,000.00	75%
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	54.82	430.52	169.48	72%	600.00	54.31	381.34	218.66	64%
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	8,345.00	0.00	50.00	8,295.00	1%	9,345.00	0.00	388.00	8,957.00	4%
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	0.00	627.90	1,372.10	31%	2,000.00	144.90	627.90	1,372.10	31%
	01-411-702-0000	PLAN - TAX MAPS	0.00	0.00	0.00	0.00	0%	0.00	0.00	8.50	-8.50	0%
	01-411-703-0000	PLAN - CONTRACTED SERVICES	10,000.00	2,346.25	2,346.25	7,653.75	23%	0.00	0.00	0.00	0.00	0%
Planning			128,153.00	10,183.69	67,094.82	61,058.18	52%	120,113.00	7,864.68	68,993.48	51,119.52	57%
	01-413-103-0000	CON COMM - PT RECORDING SECRETARY	1,000.00	221.25	1,278.75	-278.75	128%	1,000.00	0.00	300.00	700.00	30%
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	0.00	60.00	0%	60.00	0.00	0.00	60.00	0%
	01-413-202-0000	CON COMM - GENERAL SUPPLI	200.00	0.00	0.00	200.00	0%	200.00	0.00	23.96	176.04	12%
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	390.00	0.00	0.00	390.00	0%	390.00	0.00	0.00	390.00	0%
Conservation Commission			291.00	0.00	0.00	291.00	0%	291.00	167.33	167.33	123.67	58%
	01-414-310-0000	ECON DEV - OPERATING EXPENSE	1,000.00	7,000.00	7,000.00	-6,000.00	700%	1,000.00	0.00	0.00	1,000.00	0%
	01-414-702-0000	ECON DEV - CONTRACTED SERVIC	0.00	0.00	0.00	0.00	0%	1,000.00	2,000.00	9,500.00	-8,500.00	950%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended February 28, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
Economic Development	01-418-950-0000	DEBT SER - PRINCIPLE	1,000.00	7,000.00	7,000.00	-6,000.00	700%	2,000.00	2,000.00	9,500.00	-7,500.00	475%
	01-418-951-0000	DEBT SER - INTEREST	100,000.00	0.00	100,000.00	0.00	100%	236,000.00	0.00	122,900.00	113,100.00	52%
			41,550.00	0.00	38,458.32	3,091.68	93%	45,800.00	0.00	20,117.26	25,682.74	44%
			141,550.00	0.00	138,458.32	3,091.68	98%	281,800.00	0.00	143,017.26	138,782.74	51%
Debt Service	01-420-101-0000	MIS - FULL TIME SALARIES	65,377.00	5,028.92	41,237.14	24,139.86	63%	64,094.00	5,028.92	41,488.59	22,605.41	65%
	01-420-103-0000	MIS - PART TIME SALARIES	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-420-190-0000	MIS - TRAINING	1,000.00	0.00	0.00	1,000.00	0%	2,000.00	0.00	130.91	1,869.09	7%
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	45.21	1,613.08	886.92	65%	2,500.00	218.69	2,895.58	-395.58	116%
	01-420-301-0000	MIS - COMMUNICATION SERVICE	500.00	50.20	453.40	46.60	91%	1,100.00	50.15	391.25	708.75	36%
	01-420-310-0002	MIS - DUES SUBSCRIPTIONS	275.00	0.00	0.00	275.00	0%	250.00	0.00	125.00	125.00	50%
	01-420-407-0000	MIS - SOFTWARE MAINT	47,500.00	0.00	34,244.53	13,255.47	72%	45,800.00	243.28	36,377.49	9,422.51	79%
	01-420-409-0000	MIS - REPAIRS/MAINT	4,000.00	0.00	4,109.44	-109.44	103%	4,000.00	120.00	2,850.67	1,149.33	71%
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,500.00	0.00	338.25	4,161.75	8%	4,500.00	424.20	1,408.19	3,091.81	31%
	01-420-702-0000	MIS - VENDOR SUPPORT	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	01-420-800-0000	MIS - NEW EQUIPMENT	10,000.00	532.83	7,642.71	2,357.29	76%	10,000.00	2,453.13	9,874.98	25.02	100%
Information Technology			140,152.00	5,657.16	89,638.55	50,513.45	64%	138,744.00	8,538.37	95,642.56	43,101.34	69%
	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	21,887.00	1,687.40	14,063.82	7,823.18	64%	20,686.00	1,638.75	13,945.94	6,740.06	67%
	01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	5,000.00	0.00	4,668.29	331.71	93%	5,000.00	0.00	4,957.45	42.55	99%
	01-421-310-0000	CHANNEL 13 - OPERATING EXPENSES	2,500.00	0.00	0.00	2,500.00	0%	0.00	0.00	0.00	0.00	0%
			29,387.00	1,687.40	18,732.11	10,654.89	64%	25,686.00	1,638.75	18,903.39	6,782.61	74%
Channel 13	01-438-101-0000	POLICE - FULL TIME SALARIES	988,382.00	76,118.60	620,355.13	368,026.87	63%	990,513.33	71,934.62	609,773.56	380,739.77	62%
	01-438-102-0000	POLICE - OVERTIME	105,140.00	10,473.04	69,481.57	35,658.43	66%	105,560.00	5,515.48	55,632.63	49,927.37	53%
	01-438-103-0000	POLICE - PART-TIME SALARIES	35,000.00	1,994.24	20,934.83	14,065.17	60%	33,000.00	2,308.09	21,995.23	11,004.77	67%
	01-438-162-0000	POLICE - MEDICAL	2,500.00	0.00	791.15	1,708.85	32%	2,500.00	0.00	0.00	2,500.00	0%
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOPMENT	10,000.00	0.00	2,378.41	7,621.59	24%	10,000.00	-390.00	1,121.00	8,879.00	11%
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	250.00	0.00	69.35	180.65	28%	200.00	0.00	17.85	182.15	9%
	01-438-195-0000	POLICE - UNIFORMS	8,800.00	90.91	2,841.67	5,958.33	32%	8,800.00	0.00	480.87	8,319.13	5%
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	5,000.00	0.00	4,500.00	500.00	90%	4,500.00	0.00	4,250.00	250.00	94%
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,500.00	0.00	2,500.00	0.00	100%	2,500.00	0.00	1,750.00	750.00	70%
	01-438-199-0000	POLICE - CRIMINAL INVESTIGATION	2,000.00	0.00	260.56	1,739.44	13%	2,000.00	0.00	250.74	1,749.26	13%
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	0.00	266.83	2,233.17	11%	2,500.00	0.00	69.94	2,430.06	3%
	01-438-201-0000	POLICE - POSTAGE	450.00	62.57	389.24	60.76	86%	600.00	38.33	261.66	338.34	44%
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	7.53	2,191.69	3,308.31	40%	5,500.00	0.00	2,586.05	2,913.95	47%
	01-438-202-0438	POLICE-GENERAL SUPPLIES	400.00	50.31	211.95	188.05	53%	500.00	0.00	206.37	293.63	41%
	01-438-209-0000	POLICE - GASOLINE	30,320.00	1,430.16	15,290.36	15,029.64	50%	30,320.00	2,409.79	22,286.80	8,033.20	74%
	01-438-301-0000	POLICE - COMMUNICATION SERVICES	16,500.00	1,120.78	8,601.69	7,898.31	52%	15,000.00	780.63	7,683.17	7,316.83	51%
	01-438-310-0002	POLICE - DUES/MEMBERSHIPS	4,210.00	175.00	375.00	3,835.00	9%	4,210.00	75.00	195.00	4,015.00	5%
	01-438-310-0005	POLICE - BOOKS/PUBLICATIONS	2,800.00	62.85	899.92	1,900.08	32%	2,800.00	0.00	521.11	2,278.89	19%
	01-438-310-0044	POLICE - EQUIPMENT/FIELD SUPPLIES	6,000.00	0.00	2,201.57	3,798.43	37%	6,000.00	0.00	129.00	5,871.00	2%
	01-438-310-0045	POLICE - PRISONER EXPENSES	1,200.00	0.00	-15.55	1,215.55	-1%	1,200.00	0.00	538.76	661.24	45%
	01-438-402-0000	POLICE - EQUIP MAINTENANCE	5,000.00	409.16	1,356.85	3,643.15	27%	5,000.00	0.00	2,639.64	2,360.36	53%
	01-438-410-0000	POLICE - EQUIPMENT LEASE	26,900.00	476.76	6,827.21	20,072.79	25%	26,900.00	476.76	7,828.24	19,071.76	29%
	01-438-501-0000	POLICE - PRINTING/PUBLISHING	2,800.00	0.00	699.23	2,100.77	25%	2,800.00	0.00	480.95	2,319.05	17%
	01-438-521-0000	POLICE - ANIMAL CONTROL	600.00	37.80	204.74	395.26	34%	600.00	0.00	8.71	591.29	1%
Police			1,264,752.00	92,509.71	765,613.30	501,138.70	60%	1,263,503.33	83,148.70	740,707.28	522,796.05	59%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended February 28, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
												Budget
	01-4441-101-0000	PW ADMIN. - FULL TIME SALARIES	118,136.00	9,087.36	74,516.35	43,619.65	63%	100,169.00	9,087.36	72,718.33	27,450.67	73%
	01-4441-102-0000	PW ADMIN. - OVERTIME	50,000.00	27,240.21	56,638.85	-6,638.85	113%	50,000.00	11,929.50	39,542.83	10,457.17	79%
	01-4441-106-0000	PW ADMIN. - LABOR SALARIES	220,711.00	18,232.62	139,945.27	80,765.73	63%	219,461.00	17,277.60	132,928.58	86,532.42	61%
	01-4441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPMENT	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-4441-193-0000	PW ADMIN. - UNIFORMS	13,500.00	665.02	5,173.56	8,326.44	38%	14,188.00	1,035.83	9,447.94	4,740.06	67%
	01-4441-201-0000	PW ADMIN. - POSTAGE	100.00	0.00	22.17	77.83	22%	100.00	0.48	10.28	89.72	10%
	01-4441-202-0000	PW ADMIN. - GENERAL SUPPLIES	5,800.00	1,598.30	5,188.51	611.49	89%	5,800.00	654.47	5,309.33	490.67	92%
	01-4441-301-0000	PW ADMIN. - COMMUNICATION SERVICE	7,000.00	719.03	5,423.56	1,576.44	77%	7,000.00	509.76	3,774.56	3,225.44	54%
	01-4441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	300.00	40.00	787.65	-487.65	263%	300.00	40.00	150.00	150.00	50%
	01-4441-310-0003	PW ADMIN. - ADVERTISING	1,200.00	0.00	2,265.58	-1,065.58	189%	1,200.00	161.00	402.50	797.50	34%
Public Work Administration			417,247.00	57,582.54	289,961.50	127,285.50	69%	398,718.00	40,696.00	264,284.35	134,433.65	66%
	01-4442-202-0000	RDWY/SWK - GENERAL SUPPLIES	10,500.00	205.04	6,147.17	4,352.83	59%	10,500.00	452.65	5,083.19	5,416.81	48%
	01-4442-205-0000	RDWY/SWK - WINTER SALT	80,000.00	42,693.81	85,494.94	-5,494.94	107%	75,000.00	29,599.74	88,928.30	-13,928.30	119%
	01-4442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	4,078.93	4,078.93	2,121.07	66%	6,200.00	0.00	6,195.33	4.67	100%
	01-4442-213-0000	RDWY/SWK - PAVEMENT MARKING	3,000.00	0.00	43.80	2,956.20	1%	2,200.00	0.00	0.00	2,200.00	0%
	01-4442-250-0000	RDWY/SWK - COLD MIX	2,800.00	0.00	1,922.86	877.14	69%	2,125.00	452.25	2,047.03	77.97	96%
	01-4442-251-0000	RDWY/SWK - HOT TOP	125,000.00	0.00	126,741.00	-1,741.00	101%	125,000.00	0.00	133,692.48	-8,692.48	107%
	01-4442-402-0000	RDWY/SWK - EQUIPMENT LEASE	12,500.00	0.00	9,787.14	2,712.86	78%	10,000.00	0.00	13,200.00	-3,200.00	132%
	01-4442-514-0000	RDWY/SWK - CONTRACT STREET MAR	6,000.00	0.00	5,728.29	271.71	95%	6,120.00	0.00	5,062.26	1,057.74	83%
	01-4442-516-0000	RDWY/SWK - CONTRACT WINTER EQU	12,000.00	15,683.50	15,956.50	-3,956.50	133%	11,550.00	1,982.50	8,480.00	3,070.00	73%
	01-4442-527-0000	RDWY/SWK - CURBSIDE WEED CONTR	3,000.00	0.00	1,900.00	1,100.00	63%	2,925.00	0.00	3,825.00	-900.00	131%
	01-4442-528-0000	RDWY/SWK - TREE SERVICE	3,000.00	995.00	1,695.00	1,305.00	57%	3,000.00	0.00	1,300.00	1,700.00	43%
	01-4442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	0.00	2,070.00	0.00	100%	2,070.00	0.00	2,070.00	0.00	100%
	01-4442-704-0000	RDWY/SWK - ENGINEERING	30,000.00	866.00	866.00	29,134.00	3%	2,000.00	0.00	1,500.00	500.00	75%
	01-4442-705-0000	RDWY/SWK CONSTRUCTION	88,000.00	0.00	90,485.33	-2,485.33	103%	88,000.00	0.00	94,021.78	-6,021.78	107%
Roadways & Sidewalks			384,070.00	64,462.28	352,915.96	31,153.04	92%	346,690.00	32,427.14	365,405.37	-18,715.37	105%
	01-4446-202-0000	STREET LIGHT - FIXTURES	2,000.00	0.00	2,343.00	-343.00	117%	2,000.00	976.74	976.74	1,023.26	49%
	01-4446-302-0000	STREET LIGHT - ELECTRICITY	44,250.00	4,425.78	26,449.29	17,800.71	60%	43,800.00	3,827.21	25,075.36	18,724.64	57%
Street Lighting			46,250.00	4,425.78	28,792.29	17,457.71	62%	45,800.00	4,803.95	26,052.10	19,747.90	57%
	01-4447-206-0000	BRIDGES - SIGNS	0.00	0.00	0.00	0.00	0%	500.00	0.00	0.00	500.00	0%
Bridges			0.00	0.00	0.00	0.00	0%	500.00	0.00	0.00	500.00	0%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended February 28, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-448-101-0000	BLD/GRNDS - FULL-TIME SALARIES	89,462.00	4,721.60	38,420.94	51,041.06	43%	59,873.00	4,821.60	39,028.24	20,844.76	65%
	01-448-102-0000	BLD/GRNDS - OVERTIME	3,000.00	-26.34	1,627.78	1,372.22	54%	3,000.00	797.77	1,442.11	1,557.89	48%
	01-448-103-0000	BLD/GRNDS - PART TIME SALARIES	60,340.00	2,428.13	49,124.43	11,215.57	81%	88,120.00	2,048.10	51,259.60	36,860.40	58%
	01-448-202-0000	BLD/GRNDS - GENERAL SUPPLIES	10,000.00	111.50	5,870.39	4,129.61	59%	10,000.00	793.27	4,376.53	5,623.47	44%
	01-448-302-0000	BLD/GRNDS - ELECTRICITY-TOWN HALL	10,500.00	878.16	6,406.27	4,093.73	61%	10,500.00	1,282.18	6,455.07	4,044.93	61%
	01-448-302-0406	BLD/GRNDS - ELECTRICITY - PARKS	1,000.00	138.13	727.81	272.19	73%	1,000.00	129.22	763.58	236.42	76%
	01-448-302-0438	BLD/GRNDS - ELECTRICITY POLICE	11,000.00	1,080.99	7,227.22	3,772.78	66%	11,000.00	880.73	6,211.87	4,788.13	56%
	01-448-303-0000	BLD/GRNDS - HEAT & OIL - TOWN HALL	23,000.00	2,449.49	13,474.21	9,525.79	59%	23,000.00	3,481.92	13,141.28	9,858.72	57%
	01-448-303-0170	BLD/GRNDS - HEAT & OIL - HAND TUB	20,085.00	3,828.92	15,939.26	4,145.74	79%	16,200.00	5,278.65	17,818.60	-1,618.60	110%
	01-448-303-0438	BLD/GRNDS - HEAT & OIL - POLICE	100.00	0.00	0.00	100.00	0%	100.00	0.00	0.00	100.00	0%
	01-448-303-0441	BLD/GRNDS - HEAT & OIL - YOUNGS LANE	2,873.00	1,113.19	2,234.48	638.52	78%	3,762.00	768.27	1,842.94	1,919.06	49%
	01-448-304-0000	BLD/GRNDS - WATER/SEWER TOWN HALL	33,462.00	10,148.33	23,634.55	9,827.45	71%	40,000.00	8,337.97	27,502.21	12,497.79	69%
	01-448-304-0438	BLD/GRNDS - WATER/SEWER - POLICE	3,500.00	3,440.31	7,657.28	-4,157.28	219%	6,000.00	1,136.74	4,000.93	1,999.07	67%
	01-448-304-0441	BLD/GRNDS - WATER/SEWER - YOUNGS LANE	450.00	124.23	377.56	72.44	84%	450.00	363.30	648.27	-198.27	144%
	01-448-401-0110	BLD/GRNDS - YOUNGS LANE MAINT	1,600.00	322.65	1,492.03	107.97	93%	2,000.00	376.58	1,215.58	784.42	61%
	01-448-401-0140	BLD/GRNDS - PARKS MAINTENANCE	12,000.00	2,418.18	9,512.20	2,487.80	79%	12,000.00	3,470.75	10,706.88	1,293.12	89%
	01-448-401-0150	BLD/GRNDS - COMMUNITY CENTER MAI	12,000.00	6,246.19	23,391.50	-11,391.50	195%	12,000.00	3,259.91	15,446.13	-3,446.13	129%
	01-448-401-0152	BLD/GRNDS - ELEVATOR MAINTENANCE	2,000.00	0.00	1,080.00	920.00	54%	2,000.00	1,800.00	2,175.00	-175.00	109%
	01-448-401-0154	BLD/GRNDS - SENIOR CENTER ELECTRICITY	6,000.00	111.09	5,104.56	895.44	85%	6,000.00	178.93	2,376.30	3,623.70	40%
	01-448-401-0160	BLD/GRNDS - COMMUNITY CENTER MAI	10,000.00	3.48	8,463.46	1,836.54	82%	10,000.00	22.29	1,668.67	8,331.33	17%
	01-448-401-0151	BLD/GRNDS - COMM CTR ELECTRICITY	12,000.00	787.05	6,265.23	5,734.77	52%	12,000.00	684.21	6,123.85	5,876.15	51%
	01-448-401-0153	BLD/GRNDS - SENIOR CENTER ELECTRICITY	10,400.00	2,381.35	7,742.63	2,397.37	76%	11,495.00	2,735.60	9,374.57	2,120.43	82%
	01-448-401-0154	BLD/GRNDS - SENIOR CTR HEAT	0.00	286.40	1,789.77	-1,789.77	0%	0.00	0.00	0.00	0.00	0%
	01-448-401-0170	BLD/GRNDS - BANDSTAND MAINTENANCE	0.00	585.92	1,226.25	-1,226.25	0%	0.00	0.00	0.00	0.00	0%
	01-448-401-0175	BLD/GRNDS - DAM MAINTENANCE	3,000.00	14.64	1,715.17	1,284.83	57%	3,000.00	14.59	1,699.35	1,300.65	46%
	01-448-401-0180	BLD/GRNDS - TOWN CLOCK MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0%	700.00	0.00	7.64	692.36	1%
	01-448-402-0000	BLD/GRNDS - POLICE BUILDING MAINTENANCE	5,000.00	1,875.44	6,279.15	-1,279.15	126%	4,500.00	473.85	7,290.48	-2,790.48	162%
	01-448-405-0000	BLD/GRNDS - EQUIPMENT MAINTENANCE	2,500.00	0.00	907.14	1,592.86	36%	2,500.00	0.00	951.07	1,548.93	38%
	01-448-533-0000	BLD/GRNDS - GROUNDS MAINTENANCE	32,000.00	0.00	23,806.86	8,193.14	74%	30,000.00	0.00	26,863.54	3,136.46	90%
	01-448-800-0000	BLD/GRNDS - EQUIPMENT PURCHASE	10,000.00	0.00	9,728.30	271.70	97%	9,500.00	0.00	47,915.00	12,085.00	80%
Building & Grounds			449,362.00	45,500.63	329,069.98	120,292.02	73%	451,050.00	49,163.02	318,031.08	133,018.92	71%
	01-449-101-0000	CEM - FULL TIME SALARIES	18,263.00	1,431.14	11,495.21	6,767.79	63%	17,815.00	1,404.80	11,589.60	6,225.40	65%
	01-449-103-0000	CEM - PART TIME SALARIES	11,050.00	0.00	4,312.50	6,737.50	39%	11,050.00	0.00	5,803.50	5,246.50	53%
	01-449-202-0000	CEM - GENERAL SUPPLIES	1,000.00	0.00	45.25	954.75	5%	500.00	0.00	253.36	246.64	51%
	01-449-302-0000	CEM - ELECTRICITY	250.00	14.54	111.20	138.80	44%	250.00	14.59	151.63	98.37	61%
	01-449-402-0000	CEM - EQUIPMENT MAINT	800.00	0.00	64.65	735.35	8%	800.00	0.00	121.41	678.59	15%
	01-449-702-0000	CEM - CONTRACTED SERVICES	5,000.00	0.00	875.00	4,125.00	18%	5,000.00	0.00	0.00	5,000.00	0%
Cemetery			36,963.00	1,445.78	16,903.81	20,059.19	46%	35,915.00	1,419.39	17,919.50	17,995.50	50%

Town of Newmarket, New Hampshire
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Department	Account Number	Account Description	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	2,500.00	567.71	2,085.69	414.31	83%	3,000.00	1,803.99	3,297.77	-297.77	110%
	01-452-209-0000	VEHICLE - GASOLINE	16,960.00	14.25	7,668.26	9,291.74	45%	16,000.00	3,698.62	14,043.23	1,956.77	88%
	01-452-210-0000	VEHICLE - DIESEL FUEL	34,650.00	6,101.75	25,643.91	9,006.09	74%	41,160.00	8,788.70	25,738.02	15,421.98	63%
	01-452-214-0000	VEHICLE - OIL	1,000.00	0.00	0.00	1,000.00	0%	3,000.00	0.00	1,415.90	1,584.10	47%
	01-452-402-0000	VEHICLE - EQUIP MAINT	52,000.00	11,113.46	42,957.44	9,042.56	83%	50,000.00	10,004.34	32,835.28	17,164.72	66%
	01-452-403-0000	VEHICLE - VEHICLE MAINT PUBLIC WORKS	20,000.00	5,501.40	28,339.26	-8,339.26	142%	48,000.00	12,393.88	35,591.91	12,408.09	74%
	01-452-403-0406	VEHICLE - VEHICLE MAINT REC	2,000.00	0.00	674.20	1,325.80	34%	2,000.00	241.80	1,083.60	916.40	54%
	01-452-403-0438	VEHICLE - VEHICLE MAINT POLICE	14,000.00	370.00	9,803.75	4,196.25	70%	12,000.00	0.00	8,831.09	3,168.91	74%
	01-452-403-0461	VEHICLE - VEHICLE MAINT FIRE	14,000.00	1,127.47	11,832.56	2,167.44	85%	12,000.00	586.29	11,984.37	15.63	100%
	01-452-404-0000	VEHICLE - RADIO MAINT	1,200.00	0.00	1,063.87	136.13	89%	1,200.00	938.50	1,203.60	-3.60	100%
	01-452-800-0000	VEHICLE - EQUIP PURCHASE	16,500.00	0.00	16,369.25	130.75	99%	1,500.00	0.00	0.00	1,500.00	0%
Vehicle			174,810.00	24,796.04	146,438.19	28,371.81	84%	189,860.00	38,456.12	136,024.77	53,835.23	72%
	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	82,298.00	6,269.40	51,491.67	30,806.33	63%	80,683.00	3,964.95	48,089.65	32,593.35	60%
	01-461-102-0000	FIRE/RES - OVERTIME	12,000.00	1,940.71	14,362.10	-2,362.10	120%	12,000.00	884.16	8,593.13	3,406.87	72%
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	118,412.00	11,416.97	84,268.16	34,143.84	71%	102,100.00	11,983.94	75,511.62	26,588.38	74%
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELOPMENT	14,000.00	561.63	10,123.44	3,876.56	72%	18,000.00	1,866.24	8,332.34	9,667.66	48%
	01-461-193-0000	FIRE/RES - UNIFORMS	10,000.00	2,876.02	8,852.30	1,147.70	89%	10,000.00	1,245.62	3,921.98	6,078.02	35%
	01-461-201-0000	FIRE/RES - POSTAGE	75.00	0.96	30.47	44.53	41%	100.00	1.38	34.67	65.33	35%
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	910.68	3,677.44	2,822.56	57%	6,500.00	52.70	2,213.19	4,286.81	34%
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	12,500.00	1,080.59	6,364.12	6,135.88	51%	12,500.00	505.29	3,327.43	9,172.57	27%
	01-461-209-0000	FIRE/RES - GASOLINE	1,600.00	61.34	1,022.57	577.43	36%	1,600.00	158.24	718.41	881.59	45%
	01-461-210-0000	FIRE/RES - DIESEL FUEL	8,700.00	717.70	4,555.20	4,144.80	52%	8,700.00	661.17	5,113.67	3,586.33	59%
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	16,000.00	1,317.33	5,296.34	10,703.66	33%	0.00	750.09	4,716.50	-4,716.50	0%
	01-461-301-0000	FIRE/RES - COMMUNICATION SERVICES	7,900.00	415.90	3,738.80	4,161.20	47%	4,500.00	488.57	3,442.89	1,357.01	70%
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	4,000.00	0.00	4,146.10	-146.10	104%	4,200.00	232.95	5,666.45	-1,466.45	135%
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	900.00	0.00	0.00	900.00	0%	1,200.00	0.00	0.00	1,200.00	0%
	01-461-402-0000	FIRE/RES - EQUIP MAINT	12,500.00	700.71	13,074.54	-574.54	105%	12,500.00	545.63	12,248.49	251.51	98%
	01-461-518-0000	FIRE/RES - HAZMAT	2,200.00	0.00	2,098.14	101.86	95%	2,200.00	0.00	2,098.14	101.86	95%
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	1,200.00	0.00	450.00	750.00	38%	1,200.00	0.00	220.00	980.00	18%
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	25,000.00	5,814.22	16,159.55	8,840.45	65%	20,000.00	977.00	13,663.21	6,336.79	68%
Fire & Rescue			335,785.00	34,084.16	229,265.80	106,519.20	68%	297,983.00	24,318.93	197,611.87	100,371.13	66%
Emergency Management			750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	01-463-190-0000	EM - TRAINING/STAFF DE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	01-463-202-0000	EM - GENERAL SUPPLIES	450.00	0.00	0.00	450.00	0%	450.00	0.00	0.00	450.00	0%
			1,950.00	0.00	0.00	1,950.00	0%	1,950.00	0.00	0.00	1,950.00	0%
	01-480-812-0000	GRANTS - MEM DAY PARADE	2,000.00	0.00	577.00	1,423.00	29%	2,000.00	0.00	1,333.00	667.00	67%
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	15,500.00	0.00	8,500.00	7,000.00	55%	15,500.00	0.00	8,500.00	7,000.00	55%
	01-480-814-0000	GRANTS - NWMKMT ATHLETIC ASSOC	21,500.00	0.00	21,500.00	0.00	100%	21,500.00	21,500.00	21,500.00	0.00	100%
	01-480-815-0000	GRANTS - NWMKMT SENIOR CITIZENS	2,000.00	0.00	1,200.00	0.00	0%	1,200.00	0.00	2,000.00	0.00	100%
	01-480-816-0000	GRANTS - NWMKMT HISTORICAL SOCIETY	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-480-817-0000	GRANTS - C.O.A.S.T.	20,748.00	0.00	20,748.00	0.00	100%	20,748.00	0.00	0.00	20,748.00	0%
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	2,100.00	0.00	0.00	2,100.00	0%	2,100.00	0.00	0.00	2,100.00	0%
	01-480-819-0000	GRANTS - NWMKMT HANDTUB ASSOC.	2,000.00	0.00	2,000.00	0.00	0%	2,000.00	0.00	2,000.00	0.00	100%
Grants			67,048.00	0.00	53,325.00	13,723.00	80%	67,048.00	21,500.00	36,533.00	30,515.00	54%

Town of Newmarket, New Hampshire
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Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
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	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00	100%
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CENTER	10,100.00	0.00	10,100.00	0.00	0.00	0.00	0.00	10,100.00	0.00	0%
	01-481-914-0000	SS GRANTS - AREA HOME MAKERS	5,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00	100%
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVICE	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	3,000.00	3,000.00	0.00	100%
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00	9,000.00	9,000.00	0.00	100%
	01-481-917-0000	SS GRANTS - R.S.V.P.	600.00	0.00	600.00	0.00	600.00	0.00	600.00	600.00	0.00	100%
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,200.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00	1,200.00	0.00	100%
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTER	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00	100%
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HEALTH	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00	100%
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00	4,000.00	4,000.00	0.00	100%
	01-481-924-0000	SS GRANTS - ROCKINGHAM COUNTY NUTR	5,623.00	0.00	5,623.00	0.00	5,623.00	0.00	5,623.00	5,623.00	0.00	100%
	01-481-925-0000	SS GRANTS - AIDS RESPONSE	500.00	0.00	0.00	0.00	500.00	0.00	500.00	500.00	0.00	0%
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00	100%
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	100%
Social Service Grant			45,023.00	0.00	37,323.00	0.00	7,700.00	0.00	40,400.00	1,000.00	29,800.00	74%
		General Fund	6,089,345.00	508,886.32	4,028,878.70	2,060,466.30	66%	5,927,753.00	508,579.31	3,889,458.48	2,038,294.52	66%
	02-480-101-0000	LIBRARY - SALARIES	55,904.00	3,923.06	32,169.09	23,734.91	58%	55,904.00	3,923.06	64,898.78	-8,994.78	116%
	02-480-103-0000	LIBRARY - PART TIME SALARIES	113,355.00	7,496.41	66,959.63	46,375.37	59%	111,112.00	7,045.81	54,615.12	56,496.88	49%
	02-480-150-0000	LIBRARY - FICA	10,493.00	718.91	6,233.13	4,259.87	59%	10,355.00	690.97	7,407.73	2,947.27	72%
	02-480-151-0000	LIBRARY - MEDICARE	2,454.00	168.16	1,457.76	996.24	59%	2,422.00	161.59	1,732.48	689.52	72%
	02-480-155-0000	LIBRARY - HEALTH INSURANCE	16,397.00	276.81	2,299.81	14,097.19	14%	15,497.00	1,042.73	5,155.63	10,341.37	33%
	02-480-156-0000	LIBRARY - RETIREMENT	5,493.00	422.52	3,464.67	2,028.33	63%	6,021.00	422.52	6,989.61	-968.61	116%
	02-480-159-0000	LIBRARY - LIFE & DISABILITY	723.00	51.61	403.88	319.12	56%	708.00	85.22	451.90	256.10	64%
	02-480-160-0000	LIBRARY-WORKERS COMPENSATION	1,683.00	0.00	1,459.43	223.57	87%	1,683.00	827.30	827.30	855.70	49%
	02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELOPMENT	1,180.00	95.00	318.37	861.63	27%	1,180.00	75.00	1,272.79	-92.79	108%
	02-480-202-0000	LIBRARY - GENERAL SUPPLIES	5,000.00	160.03	2,803.31	2,196.69	56%	5,000.00	49.09	2,998.50	2,001.50	60%
	02-480-301-0000	LIBRARY - TELEPHONE	1,800.00	122.62	1,220.06	579.94	68%	1,500.00	123.57	782.83	717.17	52%
	02-480-302-0000	LIBRARY - ELECTRICITY	10,000.00	720.92	7,128.07	2,871.93	71%	10,000.00	586.88	4,898.58	5,101.42	49%
	02-480-303-0000	LIBRARY - HEAT & OIL	13,000.00	1,058.49	5,813.29	7,186.71	45%	15,196.00	1,920.90	7,006.30	8,189.70	46%
	02-480-304-0000	LIBRARY - WATER	870.00	0.00	425.16	444.84	49%	870.00	0.00	175.73	694.27	20%
	02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS	37,645.00	475.00	15,094.12	22,550.88	40%	36,195.00	873.91	14,059.02	22,135.98	39%
	02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHER	9,741.00	0.00	9,741.00	0.00	100%	8,750.00	0.00	7,514.75	1,235.25	86%
	02-480-340-0000	LIBRARY - ARCHIVES/PRESERVATION	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%
	02-480-350-0000	LIBRARY - PROGRAMS	2,000.00	0.00	1,431.81	568.19	72%	2,000.00	0.00	866.73	1,133.27	43%
	02-480-401-0000	LIBRARY - BUILDING MAINTENANCE	8,000.00	1,031.07	9,973.01	-1,973.01	125%	8,000.00	200.00	6,091.35	1,908.65	76%
	02-480-402-0000	LIBRARY - EQUIPMENT MAINTENANCE/LEASE	2,000.00	43.00	303.01	1,696.99	15%	2,000.00	0.00	-62.85	2,062.85	-3%
	02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS	4,588.00	0.00	4,588.00	0.00	100%	4,588.00	0.00	4,588.00	0.00	100%
	02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE	1,180.00	0.00	1,419.40	-239.40	120%	1,700.00	79.99	1,288.00	412.00	76%
Library			303,736.00	16,763.61	174,706.01	129,029.99	58%	300,931.00	18,108.54	193,558.28	107,372.72	64%

Town of Newmarket, New Hampshire
Expense Report^{ab}
For the Period Ended February 28, 2015

Department	Account Number	Account Description	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	05-406-101-0000	RECREATION - FULL TIME SALARIES	0.00	0.00	0.00	0.00	8,313.17	90,242.78	53,733.22	63%	
	05-406-103-0000	RECREATION - PART TIME SALARIES	103,455.00	2,182.00	71,910.04	31,544.96	3,867.72	93,930.05	31,342.95	75%	
	05-406-111-0000	RECREATION - WORK STUDY	0.00	0.00	0.00	0.00	40.00	110.00	890.00	11%	
	05-406-190-0000	RECREATION - TRAINING/STAFF DEVELOPMENT	1,400.00	0.00	85.00	1,315.00	750.00	1,375.00	2,050.00	40%	
	05-406-191-0000	RECREATION - TRAVEL EXPENSE	0.00	102.94	0.00	-102.94	400.00	107.28	292.72	23%	
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	350.00	0.00	176.91	173.09	10.38	147.11	502.89	46%	
	05-406-201-0000	RECREATION - POSTAGE	400.00	0.69	54.85	345.15	1,900.00	867.57	1,032.43	46%	
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	1,650.00	86.58	2,016.31	-366.31	3,723.00	2,037.59	1,685.41	55%	
	05-406-202-0034	RECREATION - ATHLETIC SUPPLIES	2,154.00	0.00	1,068.62	1,085.38	114.73	668.42	1,485.58	31%	
	05-406-202-0036	RECREATION - CLASS SUPPLIES	7,000.00	511.75	2,351.12	4,648.88	7,000.00	3,738.00	3,262.00	53%	
	05-406-301-0000	RECREATION - COMMUNICATION SERVICES	0.00	0.00	0.00	0.00	245.23	2,240.55	479.45	82%	
	05-406-302-0000	RECREATION - ELECTRICITY	0.00	3.36	155.01	-155.01	0.00	0.00	0.00	0%	
	05-406-302-0001	RECREATION - FIELD LIGHTS	5,000.00	151.65	2,712.73	2,287.27	90.46	2,637.02	2,362.98	53%	
	05-406-310-0002	RECREATION - DUES/SUBSCRIPTIONS	150.00	0.00	80.00	70.00	870.00	585.00	285.00	67%	
	05-406-310-0003	RECREATION - ADVERTISING	800.00	0.00	40.00	760.00	0.00	1,278.78	-478.78	160%	
	05-406-402-0000	RECREATION - EQUIPMENT MAINTENANCE/LEASE	1,000.00	0.00	351.06	648.94	8,106.00	4,203.56	3,902.44	52%	
	05-406-501-0000	RECREATION - PRINTING & PUBLISHING	8,163.00	0.00	4,414.79	3,748.21	8,163.00	5,001.13	3,161.87	61%	
	05-406-508-0000	RECREATION - BUS TRIPS	36,000.00	160.76	23,672.00	12,328.00	38,027.00	23,290.87	14,736.13	61%	
	05-406-800-0000	RECREATION - EQUIPMENT PURCHASE	2,000.00	0.00	0.00	2,000.00	5,218.00	484.70	4,733.30	9%	
	05-406-902-0000	RECREATION - SUMMER CAMP	9,000.00	720.00	9,368.42	-368.42	8,945.00	5,060.22	3,884.78	57%	
	05-406-902-0037	RECREATION - TEEN CAMP	2,500.00	0.00	16.15	2,483.85	2,532.00	862.98	1,669.02	34%	
	05-406-904-0000	RECREATION - SUNRISE SUNSET SR CTR	0.00	0.00	0.00	0.00	7,022.00	316.49	3,058.50	44%	
	05-406-906-0000	RECREATION - SPECIAL EVENTS	10,150.00	919.01	5,386.81	4,763.19	10,150.00	7,706.63	2,443.37	76%	
Recreation			191,172.00	4,838.74	123,962.76	67,209.24	387,053.00	249,633.74	137,419.26	64%	
	07-450-103-0000	SW - PART TIME	10,881.00	749.25	6,696.00	4,185.00	10,530.00	6,955.87	3,574.13	66%	
	07-450-202-0000	SW - GENERAL SUPPLIES	15,000.00	83.52	10,872.00	4,128.00	20,000.00	5,090.46	14,909.54	25%	
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	0.00	625.52	174.48	800.00	50.00	750.00	6%	
	07-450-402-0000	SW - EQUIPMENT LEASE	1,200.00	47.00	970.00	230.00	4,900.00	920.00	3,980.00	19%	
	07-450-403-0000	SW - VEHICLE MAINTENANCE	5,000.00	0.00	6,347.12	-1,347.12	5,000.00	0.00	5,000.00	0%	
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00	0.00	500.00	500.00	0.00	500.00	0%	
	07-450-532-0000	SW - FREON REMOVAL	1,500.00	0.00	696.00	804.00	1,500.00	0.00	1,500.00	0%	
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	10,000.00	0.00	8,344.65	1,655.35	10,000.00	0.00	10,000.00	0%	
	07-450-537-0000	SW - SPRING CLEAN-UP	40,000.00	0.00	0.00	40,000.00	0.00	0.00	0.00	0%	
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,100.00	0.00	0.00	2,100.00	2,100.00	0.00	2,100.00	0%	
	07-450-702-0048	SW - NSW CONTRACT	130,350.00	5,421.73	84,592.12	45,757.88	137,217.00	90,953.36	46,263.64	66%	
	07-450-702-0049	SW - RECYCLING CONTRACT	150,280.00	11,514.66	91,997.63	58,282.37	157,678.00	88,142.11	69,535.89	56%	
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	47,000.00	1,476.10	27,859.29	19,140.71	45,000.00	29,477.40	15,522.60	66%	
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	30,000.00	0.00	9,797.20	20,202.80	50,000.00	592.43	39,840.02	20%	
	07-450-800-0000	SW - EQUIPMENT PURCHASE	5,000.00	0.00	0.00	5,000.00	5,000.00	1,104.52	3,895.48	22%	
Solid Waste			449,611.00	19,292.26	248,797.53	200,813.47	450,225.00	252,853.70	217,371.30	52%	

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended February 28, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	20-451-101-0000	WATER - FULL TIME SALARIES	121,009.00	8,600.06	70,607.82	50,401.18	58%	120,302.00	9,256.32	78,442.83	41,859.17	65%
	20-451-102-0000	WATER - OVERTIME	8,000.00	684.27	5,330.28	2,669.72	67%	8,000.00	566.34	5,141.21	2,858.79	64%
	20-451-103-0000	WATER - PART TIME SALARIES	0.00	688.10	5,927.49	-5,927.49	0%	6,968.00	0.00	0.00	6,968.00	0%
	20-451-150-0000	WATER - FICA	7,999.00	620.77	4,852.82	3,146.18	61%	8,436.00	569.10	4,892.19	3,543.81	58%
	20-451-151-0000	WATER - MEDICARE	1,871.00	145.14	1,134.80	736.20	61%	1,983.00	132.47	1,143.63	839.37	58%
	20-451-155-0000	WATER - HEALTH INSURANCE	31,160.00	2,069.32	18,615.03	12,544.97	60%	29,390.00	2,304.63	20,741.67	8,648.33	71%
	20-451-156-0000	WATER - RETIREMENT	13,685.00	1,044.34	8,128.73	5,556.27	59%	14,654.00	1,033.27	8,888.52	5,765.48	61%
	20-451-159-0000	WATER - LIFE/DISABILITY INSURANCE	1,542.00	87.89	685.12	856.88	44%	1,152.00	139.78	741.80	410.20	64%
	20-451-160-0000	WATER - WORKERS COMPENSATION	4,939.00	0.00	4,378.28	560.72	89%	4,241.00	2,090.02	2,090.02	2,150.98	49%
	20-451-161-0000	WATER - UNEMPLOYMENT	2,201.00	0.00	1,488.70	712.30	68%	312.00	0.00	161.51	150.49	52%
	20-451-190-0000	WATER - TRAINING/STAFF DEVELOPMENT	1,500.00	0.00	750.00	750.00	50%	2,500.00	787.36	1,021.17	1,478.83	41%
	20-451-193-0000	WATER - UNIFORMS	3,000.00	54.35	776.73	2,223.27	26%	3,000.00	297.13	2,346.58	653.42	78%
	20-451-198-0000	WATER - LONGEVITY	1,013.00	562.50	787.50	225.50	78%	788.00	0.00	787.50	0.50	100%
	20-451-201-0000	WATER - POSTAGE	2,800.00	154.80	1,188.62	1,611.38	42%	2,800.00	155.13	2,001.06	798.94	71%
	20-451-202-0000	WATER - GENERAL SUPPLIES	2,500.00	517.44	3,233.07	-733.07	129%	2,500.00	0.00	1,372.44	1,127.56	55%
	20-451-202-0002	WATER - DUES/SUBSCRIPTIONS	1,050.00	0.00	769.33	280.67	73%	1,050.00	0.00	653.00	397.00	62%
	20-451-202-0003	WATER - ADVERTISING	1,600.00	241.50	2,687.89	-1,087.89	168%	1,600.00	0.00	1,030.03	569.97	64%
	20-451-204-0000	WATER - TAXES	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%
	20-451-209-0000	WATER - GASOLINE	5,200.00	343.49	1,896.53	3,303.47	36%	5,200.00	394.89	3,164.03	2,035.97	61%
	20-451-211-0000	WATER - LP GAS	15,000.00	2,108.42	7,118.21	7,881.79	47%	15,000.00	3,437.81	9,039.29	5,960.71	60%
	20-451-217-0000	WATER - CHEMICALS	20,000.00	0.00	4,815.42	15,184.58	24%	26,000.00	0.00	6,050.49	19,949.51	23%
	20-451-301-0000	WATER - COMMUNICATION SERVICES	3,800.00	275.38	2,360.27	1,439.73	62%	3,800.00	275.24	1,980.53	1,819.47	52%
	20-451-302-0000	WATER - ELECTRICITY	40,000.00	4,358.29	23,208.76	16,791.24	58%	46,000.00	6,278.86	23,019.96	22,980.04	50%
	20-451-401-0000	WATER - BUILDING MAINTENANCE	7,000.00	60.50	3,893.38	3,106.62	56%	7,000.00	0.00	2,258.90	4,741.10	32%
	20-451-402-0000	WATER - EQUIPMENT MAINTENANCE/LEASE	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	633.02	2,569.20	1,430.80	64%
	20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	0.00	1,476.82	3,523.18	30%	5,000.00	0.00	439.70	4,560.30	9%
	20-451-406-0000	WATER - SYSTEM MAINTENANCE	45,000.00	4,146.88	29,918.35	15,081.65	66%	45,000.00	2,922.31	23,830.98	21,169.02	53%
	20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANCE	4,280.00	0.00	4,280.00	0.00	100%	4,283.00	0.00	4,283.00	0.00	100%
	20-451-702-0000	WATER - CONTRACTED SERVICES	10,000.00	90.00	3,238.84	6,761.16	32%	9,000.00	2,413.75	6,649.50	2,350.50	74%
	20-451-702-0702	WATER - GROUND/WATER ENGINEERING	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	-1,525.00	0%
	20-451-703-0000	WATER - AUDIT	3,425.00	0.00	0.00	3,425.00	0%	3,350.00	2,275.00	2,275.00	1,075.00	68%
	20-451-704-0000	WATER - ENGINEERING	25,000.00	1,700.00	14,425.59	10,574.41	58%	30,000.00	1,510.68	1,644.17	28,355.83	5%
	20-451-900-0000	WATER - TRANSFER TO CAPITAL RESERVE	360,000.00	0.00	360,000.00	0.00	100%	359,800.00	0.00	359,800.00	0.00	100%
	20-451-950-0000	WATER - BONDS & NOTES PRINCIPLE	54,213.00	0.00	54,213.00	0.00	100%	53,732.00	0.00	53,732.00	0.00	100%
	20-451-951-0000	WATER - BONDS & NOTES INTEREST	975.00	0.00	974.76	0.24	100%	1,456.00	0.00	1,456.66	0.34	100%
	20-451-954-0000	WATER - LAND ACQUISITION	20,000.00	0.00	20,000.00	0.00	100%	20,000.00	0.00	20,000.00	0.00	100%
Water			829,062.00	28,553.44	663,162.14	165,899.86	80%	848,597.00	37,473.11	655,172.57	193,424.43	77%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended February 28, 2015

Department	Account Number	Account Description	Fiscal Year 2015			Fiscal Year 2014			Percent of Budget Spent			
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions		Year to Date Transactions	Balance Year	
	30-471-101-0000	WW - FULL TIME SALARIES	174,313.00	12,688.86	104,073.16	70,239.84	60%	172,438.00	13,345.12	112,350.44	60,087.56	65%
	30-471-102-0000	WASTEWATER - OVERTIME	17,000.00	1,292.17	11,040.18	5,959.82	65%	17,000.00	1,261.53	9,473.32	7,526.68	56%
	30-471-103-0000	WASTEWATER PART TIME SALARIES	16,562.00	688.10	5,819.36	10,742.64	35%	23,530.00	0.00	0.00	23,530.00	0%
	30-471-150-0000	WASTEWATER - FICA	12,889.00	802.73	7,091.91	5,797.09	55%	13,281.00	824.68	7,083.39	6,197.61	53%
	30-471-151-0000	WASTEWATER - MEDICARE	3,015.00	187.77	1,658.62	1,356.38	55%	3,106.00	193.53	1,657.30	1,448.70	53%
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	64,618.00	4,825.10	43,417.05	21,200.95	67%	64,618.00	5,067.20	45,604.74	19,013.26	71%
	30-471-156-0000	WASTEWATER - RETIREMENT	20,254.00	1,418.26	12,334.48	7,919.52	61%	23,046.00	1,530.35	13,050.75	9,995.25	57%
	30-471-161-0000	WASTEWATER - LIFE/DISABILITY INSURANCE	2,195.00	148.13	1,158.04	1,036.96	53%	3,000.00	242.26	1,189.34	1,810.66	40%
	30-471-160-0000	WASTEWATER - WORKERS COMPENSATION	5,899.00	0.00	4,670.17	1,228.83	79%	4,599.00	2,270.41	2,270.41	2,328.59	49%
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DEVELOPMENT	3,500.00	0.00	1,415.44	2,084.56	40%	3,500.00	781.36	2,048.64	1,451.36	59%
	30-471-193-0000	WASTEWATER - UNIFORMS	4,700.00	556.51	1,781.17	2,918.83	38%	3,000.00	367.92	2,987.33	12.67	100%
	30-471-198-0000	SEWER - LONGEVITY	1,688.00	-562.50	1,462.50	225.50	87%	1,013.00	0.00	1,237.50	-224.50	122%
	30-471-201-0000	WASTEWATER - POSTAGE	2,500.00	330.80	1,944.59	555.41	78%	2,500.00	155.12	1,254.26	1,245.74	50%
	30-471-202-0000	WASTEWATER - GENERAL SUPPLIES	2,500.00	537.44	3,403.98	-905.98	136%	2,500.00	393.99	2,249.16	250.84	90%
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTIONS	800.00	0.00	739.32	60.68	92%	700.00	0.00	121.00	579.00	17%
	30-471-202-0003	WASTEWATER - ADVERTISING	1,500.00	310.86	1,189.14	310.86	21%	1,200.00	0.00	0.00	1,200.00	0%
	30-471-209-0000	WASTEWATER - GASOLINE	5,000.00	284.41	1,798.83	3,201.17	36%	5,000.00	428.45	2,297.81	2,702.19	46%
	30-471-215-0000	WASTEWATER - LAB SUPPLIES	20,000.00	455.84	13,483.67	6,516.33	67%	20,000.00	2,207.00	12,258.88	7,741.12	61%
	30-471-217-0000	WASTEWATER - CHEMICALS	38,000.00	301.73	23,468.00	14,532.00	62%	35,000.00	5,533.51	22,538.30	12,461.70	64%
	30-471-301-0000	WASTEWATER - COMMUNICATION SERVICES	6,800.00	492.31	3,700.98	3,099.02	54%	6,800.00	508.01	3,461.57	3,338.43	51%
	30-471-302-0000	WASTEWATER - ELECTRICITY	84,000.00	11,045.01	47,726.03	36,273.97	57%	87,000.00	15,683.73	49,340.17	37,659.83	57%
	30-471-303-0000	WASTEWATER - HEAT & OIL	30,000.00	9,419.68	14,512.76	15,487.24	48%	30,000.00	6,360.20	9,450.19	20,549.81	32%
	30-471-401-0000	WASTEWATER - BUILDING MAINTENANCE	23,000.00	5,942.52	17,822.52	5,177.48	77%	23,000.00	4,075.48	20,561.26	2,438.74	89%
	30-471-403-0000	WASTEWATER - VEHICLE MAINTENANCE	5,000.00	0.00	1,536.06	3,463.94	31%	5,000.00	33.00	1,982.76	3,017.24	40%
	30-471-406-0000	WASTEWATER - SYSTEM MAINTENANCE	50,000.00	1,465.00	20,360.67	29,639.33	41%	50,000.00	494.17	22,583.42	27,416.58	45%
	30-471-504-0000	WASTEWATER - PROPERTY/LIABILITY INSURANCE	8,740.00	0.00	8,740.00	0.00	100%	8,740.00	0.00	8,740.00	0.00	100%
	30-471-538-0000	WASTEWATER - SLUDGE DISPOSAL	30,000.00	0.00	7,575.00	22,425.00	25%	30,000.00	1,591.83	8,487.55	21,512.45	28%
	30-471-602-0000	WASTE WATER - LEGAL EXPENSES	0.00	0.00	0.00	0.00	0%	0.00	0.00	59.00	-59.00	0%
	30-471-702-0000	WASTEWATER - CONTRACT SERVICES	17,000.00	0.00	6,005.29	10,994.71	35%	17,000.00	433.00	8,766.95	8,233.05	52%
	30-471-703-0000	WASTEWATER - AUDIT	3,425.00	0.00	0.00	3,425.00	0%	3,350.00	2,275.00	2,275.00	1,075.00	68%
	30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	0.00	14,568.38	15,331.62	49%	30,000.00	0.00	0.00	30,000.00	0%
	30-471-804-0000	WASTEWATER - NPDES PERMITS	20,000.00	0.00	5,284.49	14,715.51	26%	20,000.00	0.00	1,510.32	18,489.68	8%
	30-471-900-0000	WASTEWATER - TRANSFER TO CAPITAL RESERVE	100,000.00	0.00	100,000.00	0.00	100%	100,000.00	0.00	100,000.00	0.00	100%
	30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	102,540.00	79,040.06	102,540.06	-0.06	100%	102,540.00	0.00	102,540.06	-0.06	100%
	30-471-951-0000	WW - BONDS & NOTES INTEREST	36,551.00	23,421.15	36,551.07	-0.07	100%	40,208.00	0.00	40,208.15	-0.15	100%
Sewer			947,896.00	155,091.94	630,232.63	317,663.37	66%	954,020.00	66,056.85	619,955.78	334,064.22	65%
		Total Operating Budget	8,810,822.00	733,426.31	5,869,739.77	2,941,082.23	67%	8,868,579.00	671,259.36	5,840,632.55	3,027,946.45	66%

Town of Newmarket, New Hampshire
 Revenue Report^{a,b}
 For the Period Ended February 28, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent Collected	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
Taxes (Real estate, land use, PILOT, interest on taxes)			18,162,519.00	6,815.58	18,139,005.68	23,513.32	100%	18,031,572.00	8,383.69	17,996,515.57	35,056.43	100%
Licenses, permit and fees			1,378,938.00	141,942.63	1,040,965.50	337,972.50	75%	1,315,300.00	144,682.46	976,706.98	338,593.02	74%
From State			598,095.00	51,186.27	610,641.01	-12,546.01	102%	538,561.00	30,253.00	542,481.00	-3,920.00	101%
Charges for services			139,850.00	-4,454.08	87,245.67	52,604.33	62%	134,750.00	23,037.19	95,371.02	39,378.98	71%
Misc. Rev. Includes Int. Rev.			74,601.00	1,659.87	170,113.83	-95,512.83	228%	79,701.00	-15,591.08	111,076.11	-31,375.11	139%
Fund balance			435,960.00	0.00	435,960.00	0.00	100%	286,000.00	0.00	286,000.00	0.00	100%
Recreation			191,172.00	8,832.38	87,818.15	103,353.85	46%	209,981.00	4,718.24	70,636.43	139,344.57	34%
Solid Waste			244,450.00	7,143.90	143,882.87	100,567.13	59%	244,450.00	17,275.18	147,832.57	96,617.43	60%
Water			829,062.00	98,687.56	647,429.64	181,632.36	78%	848,597.00	101,704.13	697,474.92	151,122.08	82%
Sewer			928,361.00	158,994.72	954,088.46	-25,727.46	103%	932,760.00	147,213.26	972,403.90	-39,643.90	104%
Total Revenue			22,983,008.00	470,808.83	22,317,150.81	665,857.19	97%	22,621,672.00	461,676.07	21,896,498.50	725,173.50	97%

Town of Newmarket, New Hampshire
Revenue Report ^{a,b}
For the Period Ended February 28, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent Collected	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-310-000-1001	REAL ESTATE TAXES	18,153,215.00	0.00	18,174,843.00	-21,628.00	100%	18,024,524.00	0.00	18,029,622.00	-5,098.00	100%
	01-310-000-1004	YIELD TAXES	1,500.00	0.00	292.28	1,207.72	19%	1,500.00	0.00	0.00	1,500.00	0%
	01-310-000-1005	PAYMENTS IN LIEU OF TAXES	19,175.00	0.00	20,527.98	-1,352.98	107%	20,000.00	0.00	21,044.44	-1,044.44	105%
	01-310-000-1006	INTEREST & PENALTIES ON CURRENT PROP	27,000.00	2,589.48	15,644.44	11,355.56	58%	27,000.00	5,461.62	16,667.89	10,332.11	62%
	01-310-000-1007	REDEMPTION INTEREST	60,000.00	4,226.10	26,068.98	33,931.02	43%	60,000.00	2,940.57	30,606.98	29,393.02	51%
	01-310-000-1010	OVERLAY	-98,371.00	0.00	-98,371.00	0.00	100%	-101,452.00	0.00	-101,452.00	0.00	100%
	01-310-001-1006	INTEREST & PENALTIES ON OTHER TAXES	0.00	0.00	0.00	0.00	0%	0.00	0.00	26.26	-26.26	0%
	01-310-002-1011	LIEN COST RECOVERY UTILITIES	0.00	0.00	0.00	0.00	0%	0.00	-18.50	0.00	0.00	0%
	Taxes(Real estate, land use, PILOT, interest on taxes)			6,815.58	18,139,005.68	23,513.32	100%	18,031,572.00	8,383.69	17,996,515.57	35,056.43	100%
	01-330-000-1013	MV MAIL-IN FEES	7,000.00	555.00	4,632.00	2,368.00	66%	7,000.00	535.00	4,540.00	2,460.00	65%
	01-330-000-1014	MV PERMIT, LOCAL CLERK & TRANSFER FEE	1,121,036.00	90,356.00	827,439.98	293,596.02	74%	1,095,000.00	96,830.00	790,395.09	304,604.91	72%
	01-330-000-1015	MOTOR VEHICLE STICKERS	26,000.00	2,151.00	19,309.00	6,691.00	74%	26,000.00	2,188.00	19,181.00	6,819.00	74%
	01-330-000-1016	BOAT REGISTRATIONS	3,000.00	98.44	2,095.88	904.12	70%	3,000.00	238.12	1,711.56	1,288.44	57%
	01-330-000-1017	MV TITLE FEES	3,000.00	224.00	2,516.00	484.00	84%	3,000.00	272.00	2,534.00	466.00	84%
	01-330-000-1018	DOG LICENSES	5,000.00	295.00	2,301.00	2,699.00	46%	5,000.00	310.00	2,127.50	2,872.50	43%
	01-330-000-1019	VITAL STATISTICS	3,000.00	428.00	4,037.00	-1,037.00	135%	3,000.00	440.00	3,433.00	-433.00	114%
	01-330-000-1020	UCC'S	500.00	225.00	555.00	-55.00	111%	500.00	210.00	1,065.00	-565.00	213%
	01-330-000-1022	POLICE - DOG ORDINANCE FINES	400.00	50.00	425.00	-25.00	106%	400.00	0.00	350.00	50.00	88%
	01-330-000-1023	Finger Prints Receipts	0.00	0.00	15.00	0.00	0%	0.00	0.00	0.00	0.00	0%
	01-330-000-1024	BUILDING PERMITS	57,602.00	2,124.50	44,240.00	13,362.00	77%	20,000.00	1,930.00	25,670.50	-5,670.50	128%
	01-330-000-1025	MISC LICENSES, PERMITS & Fees	2,400.00	110.48	950.54	1,469.46	39%	2,400.00	145.11	1,165.50	1,234.50	49%
	01-330-000-1026	FRANCHISE RENEWAL AGREEMENT	150,000.00	45,325.21	132,469.10	17,530.90	88%	150,000.00	41,584.23	124,533.83	25,466.17	83%
	Licenses, permit and fees			141,942.63	1,040,965.50	337,972.50	75%	1,315,300.00	144,682.46	976,706.98	338,593.02	74%
	01-320-000-1012	HIGHWAY BLOCK GRANT	155,381.00	31,076.27	124,305.07	31,075.93	80%	137,226.00	30,253.00	121,011.98	16,214.02	88%
	01-320-000-1014	MISC. GRANTS	23,413.00	0.00	23,988.00	-575.00	102%	0.00	0.00	1,593.66	-1,593.66	0%
	01-320-000-1015	MEALS AND ROOM TAX DISTRIBUTION	397,992.00	0.00	442,237.94	-44,245.94	111%	380,000.00	0.00	397,992.47	-17,992.47	105%
	01-320-000-1042	RAILROAD TAX	1,199.00	0.00	0.00	1,199.00	0%	76.00	0.00	1,198.89	-1,122.89	1577%
	30-320-000-1073	WASTEWATER - STATE REVENUE	20,110.00	20,110.00	20,110.00	0.00	100%	21,259.00	0.00	20,684.00	575.00	97%
	From State			51,186.27	610,641.01	-12,546.01	102%	538,561.00	30,253.00	542,481.00	-3,920.00	101%
	01-340-000-1025	POLICE SEX OFFENDER RECEIPTS	50.00	0.00	90.00	-40.00	180%	50.00	0.00	0.00	50.00	0%
	01-340-000-1027	PLANNING/ZONING RECEIPTS	2,000.00	194.00	1,715.00	285.00	86%	2,000.00	1,204.00	13,331.00	-11,331.00	667%
	01-340-000-1028	POLICE REPORT FEES	1,200.00	285.00	1,148.00	52.00	96%	1,200.00	195.00	1,287.50	-87.50	107%
	01-340-000-1031	AMBULANCE RECEIPTS	125,000.00	-7,897.10	70,565.02	54,434.98	56%	125,000.00	19,886.70	65,584.50	59,415.50	52%
	01-340-000-1034	FIRE DEPARTMENT RECEIPTS	5,000.00	77.00	930.00	4,070.00	19%	5,000.00	50.00	692.76	4,307.24	14%
	01-340-000-1035	WELFARE REIMBURSEMENTS	0.00	0.00	726.91	-726.91	0%	0.00	0.00	474.85	-474.85	0%
	01-340-000-1036	COURT RECEIPTS	1,500.00	322.02	2,366.24	-866.24	158%	1,500.00	731.49	3,995.41	-2,495.41	266%
	01-340-000-1043	PARKING TICKETS	0.00	2,480.00	5,580.00	-5,580.00	0%	0.00	930.00	8,365.00	-8,365.00	0%
	01-340-000-1045	PARKING PERMITS	5,100.00	85.00	1,995.00	3,705.00	27%	0.00	40.00	1,640.00	-1,640.00	0%
	01-340-001-1034	FIRE DEPT. X-DETAIL RECEIPTS	0.00	0.00	1,369.50	-1,369.50	0%	0.00	0.00	0.00	0.00	0%
	01-340-002-1034	DPW DEPT. X-DETAIL RECEIPTS	0.00	0.00	1,360.00	-1,360.00	0%	0.00	0.00	0.00	0.00	0%
	Charges for services			-4,454.08	87,245.67	52,604.33	62%	134,750.00	23,037.19	95,371.02	39,378.98	71%

01-340-000-1037	COPIER REVENUE	0.00	0.00	88.00	-88.00	0%	100.00	6.00	83.50	16.50	84%
01-340-000-1038	MISC. RECEIPTS	0.00	0.00	52,865.61	-52,865.61	0%	5,000.00	-15,665.62	97,770.05	-92,770.05	1955%
01-340-051-1047	RECREATION FACILITY RENTAL	0.00	239.00	1,984.00	-1,984.00	0%	0.00	0.00	0.00	0.00	0%
01-340-052-0000	SUNRISE SUNSET REVENUE	0.00	157.00	924.00	-924.00	0%	0.00	0.00	0.00	0.00	0%
01-345-000-1044	HOUSING AUTHORITY	0.00	0.00	15.13	-15.13	0%	0.00	0.00	0.00	0.00	0%
01-350-000-0000	INS. SETTLEMENT RECEIPTS	0.00	0.00	0.00	0.00	0%	0.00	0.00	1,266.39	-1,266.39	0%
01-350-000-1046	SALE OF MUNICIPAL PROPERTY	65,000.00	0.00	105,973.91	-40,973.91	163%	65,000.00	0.00	4,900.00	60,100.00	8%
01-350-000-1047	RENT OF MUNICIPAL PROPERTY	3,600.00	275.00	2,275.00	1,325.00	63%	3,600.00	275.00	2,400.00	1,200.00	67%
01-350-000-1048	INTEREST ON INVESTMENTS	6,000.00	988.87	6,008.78	-8.78	100%	6,000.00	811.54	4,511.90	1,488.10	75%
01-350-001-1105	TC/TC OVER AND UNDER	0.00	0.00	-20.60	20.60	0%	0.00	-18.00	44.10	44.10	0%
01-360-000-0000	GF - MISCELLANEOUS REVENUE	1.00	1,659.87	170,113.83	-95,512.83	228%	1.00	0.00	188.37	-187.37	18837%
	Misc. Rev. Includes Int. Rev.	74,601.00					79,701.00	-15,591.08	111,076.11	-31,375.11	139%
01-360-000-1054	FUND BALANCE USED	435,960.00	0.00	435,960.00	0.00	100%	286,000.00	0.00	286,000.00	0.00	100%
	Fund balance	435,960.00	0.00	435,960.00	0.00	100%	286,000.00	0.00	286,000.00	0.00	100%
05-340-000-1047	RECREATION- RECREATION RENTAL REVEN	0.00	0.00	0.00	0.00	0%	0.00	25.00	2,641.00	-2,641.00	0%
05-340-000-1058	RECREATION - REVENUE	191,172.00	8,826.50	80,477.63	110,694.37	42%	209,981.00	4,687.00	60,856.94	149,124.06	29%
05-340-000-1059	RECREATION - LIGHT USAGE	0.00	0.00	3,736.66	-3,736.66	0%	0.00	0.00	3,166.31	-3,166.31	0%
05-350-000-1048	RECREATION - INTEREST	0.00	5.88	33.86	-33.86	0%	0.00	6.24	12.18	-12.18	0%
05-350-000-1049	REC - ADVERTISING RECEIPTS	0.00	0.00	3,570.00	-3,570.00	0%	0.00	0.00	3,960.00	-3,960.00	0%
	Recreation	191,172.00	8,832.38	87,818.15	103,353.85	46%	209,981.00	4,718.24	70,636.43	139,344.57	34%
07-340-000-1067	SW - LANDFILL RECEIPTS	0.00	1,439.00	41,742.31	-41,742.31	0%	0.00	4,306.42	42,257.69	-42,257.69	0%
07-340-000-1068	SW - GARBAGE BAGS	244,450.00	5,493.40	100,843.50	143,606.50	41%	244,450.00	12,830.00	101,102.70	143,347.30	41%
07-340-000-1069	SW - RECYCLING BINS	0.00	170.00	940.00	-940.00	0%	0.00	100.00	860.00	-860.00	0%
07-340-000-1070	SW - UNITED TECHNOLOGIES	0.00	0.00	0.00	0.00	0%	0.00	0.00	3,530.15	-3,530.15	0%
07-350-000-1048	SW - INTEREST	0.00	41.50	268.62	-268.62	0%	0.00	38.76	82.03	-82.03	0%
07-360-001-0000	SW - MISC. REVENUES	0.00	0.00	88.44	-88.44	0%	0.00	0.00	0.00	0.00	0%
	Solid Waste	244,450.00	7,143.90	143,882.87	100,567.13	59%	244,450.00	17,275.18	147,832.57	96,617.43	60%
20-310-000-1001	WATER - TAX REVENUE	829,062.00	93,113.90	583,753.15	245,308.85	70%	848,597.00	94,397.75	637,210.00	211,387.00	75%
20-310-000-1006	WATER - INTEREST AND PENALTIES ON DEL	0.00	595.22	2,302.26	-2,302.26	0%	0.00	1,204.40	3,288.77	-3,288.77	0%
20-330-000-1071	WATER - ENTRANCE FEES	0.00	0.00	10,000.00	-10,000.00	0%	0.00	0.00	4,000.00	-4,000.00	0%
20-340-000-1038	WATER - OTHER MISC. REVENUE	0.00	0.00	1,446.92	-1,446.92	0%	0.00	0.00	5,425.29	-5,425.29	0%
20-340-000-1072	WATER - JOB WORK	0.00	0.00	160.00	-160.00	0%	0.00	0.00	99.95	-99.95	0%
20-350-000-1047	WATER - RENT OF MUNICIPAL PROPERTY	0.00	4,859.83	48,813.38	-48,813.38	0%	0.00	5,996.36	47,268.66	-47,268.66	0%
20-350-000-1048	WATER - INTEREST	0.00	118.61	736.93	-736.93	0%	0.00	105.62	182.25	-182.25	0%
20-350-021-1073	WATER - DEDUCT METER	0.00	0.00	217.00	-217.00	0%	0.00	0.00	0.00	0.00	0%
	Water	829,062.00	98,687.56	647,429.64	181,632.36	78%	848,597.00	101,704.13	697,474.92	151,122.08	82%
30-310-000-1001	WASTEWATER - TAX REVENUE	928,361.00	156,296.76	936,528.62	-8,167.62	101%	932,760.00	145,421.48	958,111.12	-25,351.12	103%
30-310-000-1006	WASTEWATER - INTEREST ON DELIQUENT*	0.00	892.62	3,842.02	-3,842.02	0%	0.00	1,740.79	4,789.80	-4,789.80	0%
30-330-000-1071	WASTEWATER - ENTRANCE FEES	0.00	0.00	10,000.00	-10,000.00	0%	0.00	0.00	4,000.00	-4,000.00	0%
30-340-000-1038	WASTEWATER - OTHER MISC. REVENUE	0.00	1,695.98	3,142.90	-3,142.90	0%	0.00	0.00	5,425.29	-5,425.29	0%
30-350-000-1048	WASTEWATER - INTEREST	0.00	109.36	574.92	-574.92	0%	0.00	50.99	77.69	-77.69	0%
	Sewer	928,361.00	158,994.72	954,088.46	-25,727.46	103%	932,760.00	147,213.26	972,403.90	-39,643.90	104%
	Total Revenue	22,983,008.00	470,808.83	22,317,150.81	665,857.19	97%	22,621,672.00	461,676.07	21,896,498.50	725,173.50	97%

TOWN OF NEWMARKET, NEW HAMPSHIRE

Resolution 2014/2015-46

Naming Certain Streets in Town – Hayden Place

WHEREAS; It is under the purview of the Newmarket Town Council to name streets in the Town, and

WHEREAS; Chinburg Builders of Newmarket NH has made recommendation for names of public ways in their new development, off of Bald Hill Road, and

WHEREAS; The Town of Newmarket's 9-1-1 Coordinator has signed off on the following name.

NOW THEREFORE LET IT BE RESOLVED BY THE NEWMARKET TOWN COUNCIL, The following public way in the Town of Newmarket will have the following name:

- Hayden Place

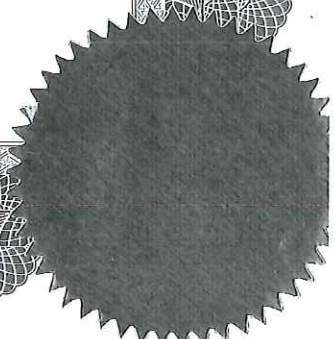
First Reading: March 4, 2015
Second Reading: March 18, 2015
Council Approval: March 18, 2015

Approved: _____

Town Council Chairman

A True Copy Attest: _____

Terri Littlefield, Town Clerk



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2014/2015-47

**To Authorize the Town Administrator to Enter into an Agreement with Wright
Pierce For Bidding Services Related to the Wastewater Treatment Plant
Improvements Project**

WHEREAS, the Town of Newmarket Environmental Services Department is required by the New Hampshire Department of Environmental Services and by Rural Development to perform a sealed bid process for the Wastewater Treatment Plant Improvements Project, and

WHEREAS, Wright Pierce designed the improvements, and

WHEREAS, the Water and Sewer Superintendent recommends Wright Pierce to perform the Bidding Services task for \$28,414.00.

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council does hereby authorize the Town Administrator to enter into a contract with Wright Pierce for \$28,414.00 for Bidding Services related to the Wastewater Treatment Plant Improvements Project. Further, the Newmarket Town Council does hereby authorize the Town Administrator to enter into future contract amendments with notice to the Town Council.

First Reading: March 18, 2015

Second Reading:

Council Approval:

Approved: _____
Town Council Chairman

A True Copy Attest: _____
Terri Littlefield, Town Clerk

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2014/2015-48

To Authorize the Town Administrator to Enter into an Agreement with DBU Construction to Perform a Horizontal Directional Drill to Install an 8" Water Main for the MacIntosh Well Project

WHEREAS, a Horizontal Directional Drill is required to install an 8" Water Main under wetlands for the MacIntosh Well Project, and

WHEREAS, DBU Construction is the low bidder, and

WHEREAS, the Water and Sewer Superintendent recommends DBU Construction to perform the Horizontal Directional Drill work for the sum of \$233,725.00.

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council does hereby authorize the Town Administrator to enter into a contract with DBU Construction for \$233,725.00 for Horizontal Directional Drill related to the MacIntosh Well Project. Further, the Newmarket Town Council does hereby authorize the Town Administrator to enter into future contract amendments with notice to the Town Council.

First Reading: March 18 2015

Second Reading:

Council Approval:

Approved: _____
Town Council Chairman

A True Copy Attest: _____
Terri Littlefield, Town Clerk