



**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL AGENDA**

**REGULAR MEETING DECEMBER 16, 2015 7PM
NEWMARKET TOWN HALL COUNCIL CHAMBERS**

- 1) **Pledge of Allegiance**
- 2) **Public Forum** ***Public Forum is an opportunity for the public to address the Town Council. All comments should be addressed to the Chair of the Council. No person will be allowed to speak longer than 5 minutes***
- 3) **Public Hearing:** None
- 4) **Town Council to Consider Acceptance of Minutes**
 - a) *December 2, 2015*
- 5) **Report of the Town Administrator**
- 6) **Committee Reports**
- 7) **Old Business**
 - a) Resolutions/Ordinances in the 2nd Reading
 - i. *Resolution #2015/2016-26 Changing the Calculation for Holiday Pay*
 - b) Ordinances and Resolutions in the 3rd Reading
 - c) Items Laid on the Table – NONE *(Items will remain on the table unless a member of the Town Council moves to remove the item.)*
- 8) **New Business/Correspondence**
 - a) Town Council to Consider Nominations, Appointments and Elections
 - i. *Conservation Commission Alternate Julie Sinclair Term Expires March 2018*
 - ii. *Newmarket Community Development Corporation Steve Minutelli Term Expires December 2018*
 - b) Ordinance and Resolutions in the 1st Reading
 - i. *Resolution #2015/2016-28 Approval of the Fiscal Year 2017 Default Budget (TA Requests the Suspension of Rules)*
 - ii. *Resolution #2015/2016-29 Authorizing the Town Administrator to Enter Into a Lease Agreement with Newmarket Community Church to House the Newmarket Town Clock*
 - c) Correspondence to the Town Council
 - d) Closing Comments by Town Councilors
- 9) **Adjournment**

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

December 2, 2015 7:00 PM

PRESENT: Council Chairman Phil Nazzaro, Council Vice Chairman Gary Levy, Councilor Dale Pike, Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Amy Burns, Councilor Larry Pickering

ALSO PRESENT: Town Administrator Steve Fournier

AGENDA

Chairman Phil Nazzaro welcomed everyone to the December 2, 2015 Newmarket Town Council Meeting and called the meeting to order at 7:01 pm, followed by the Pledge of Allegiance.

PUBLIC FORUM

Chairman Nazzaro opened the Public Forum at 7:01 pm and asked if anyone from the public wished to speak.

As no one from the public came forward, Chairman Nazzaro closed the Public Forum at 7:01 pm.

PUBLIC HEARING – None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of the Regular Meeting of November 18, 2015

Councilor Burns made a motion to approve the minutes of the regular meeting of November 18, 2015, which was seconded by Vice Chair Levy.

Corrections: Councilor Weinstein made a correction under *Correspondence/Closing Comments* on page 5. She said she had also thanked Public Works Director Malasky, along with Town Administrator Fournier and Police Chief Cyr, for his support, and his name was added.

Town Administrator Fournier polled the Council and the motion to accept the minutes of November 18, 2015 were approved as amended by a vote of 6-1, with 1 abstention.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier first addressed the **Merry Main Street** celebration scheduled for December 5, 2015. He stated that events would start at 8:00 am with a Craft Fair, the annual holiday party would be held in the Mills from 2:00 pm to 4:00 pm, and the 27th annual lighting of the Giving Tree would be held from 5:00-6:00 pm in Arbor Park. He stated that the **NH Coastal Risks & Hazards**

Commission and the NH Coastal Adaptation Workgroup were inviting everyone to provide feedback on the Commission's recently released draft recommendations of November 2015. He explained that the Commission was established to recommend strategies to communities to prepare for coastal changes using peer-reviewed scientific literature. He said that discussion groups would take place on December 8th from 1:00-3:00 pm and December 17th from 6:00-8:00 pm for Great Bay communities.

Town Administrator Fournier stated that he was working with the IT Director on a **Website Upgrade** to improve access from mobile devices and make the Town website more user-friendly. He asked that any suggestions be addressed either to him or the IT Director, and said the new site should be up shortly after the new year. He announced the **New Hire** of an Executive Assistant to the Town Administrator, Wendy Chase of Newfields. He said she was a Newmarket native with 30 years of municipal experience, who had worked in the Town Clerk/Tax Collector's office. He said the committee had received and reviewed 107 applications for the position and had chosen Ms. Chase based on her experience in municipal government and her knowledge of the community. He said she would begin working on December 10, 2015. Town Administrator Fournier then expressed a **Thank You to Kathy Castle** for her 20 years of service to the community. He said he personally could not thank her enough for making his job easier, and said she had handled the many challenges and changes with professionalism and grace. He congratulated Ms. Castle on her retirement of December 16th and said the community would be losing one of its greatest assets.

In response to a question from Chairman Nazzaro, Town Administrator Fournier stated that the Town was still in a **Stage 3 Drought Emergency**. Chairman Nazzaro noted the location of Arbor Park for the people watching, and said it was the one behind the Bus Station in the center of Town. He suggested that during the website update, they be careful not to accidentally delete the Veterans Database as had happened during the last update. He stated that the link on the Coastal Risk Commission did not link to anything and asked Town Administrator Fournier to provide a link to the recommendations

COMMITTEE REPORTS

Councilor Thompson provided an update on the *Budget Committee* sessions to review the Town Budget which were held on November 23rd and November 30th. She said that at the first meeting Town Administrator Fournier had made his presentation, and that at the second meeting the major Department Heads had come in and to answer any questions the Budget Committee might have. She said a lot of good questions had been asked which were general and pretty straightforward. She stated that the first work session for the School FY17 Budget would be held Monday, December 7, 2015 at 6:30 pm and would be continued to a second night if needed. She said the Public Hearing for the Town FY17 Budget was scheduled for Monday December 14th at 7:00 pm.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2015/2016-25 Amending the Membership to the Economic Development Committee

Vice Chair Levy made a motion to approve *Resolution #2015/2016-25 Amending the Membership to the Economic Development Committee*, which was seconded by Councilor Weinstein.

Town Administrator Fournier explained that it had been recommended that they look into shrinking the size of the Economic Development Committee (EDC), and that it was decided that one member of the NCDC and one member of the Business Community be removed. He stated there was still a vacancy for an At-Large member.

Discussion: Vice Chair Levy asked if the Council had appointed or approved the current members listed on the Committee, and Chairman Nazzaro replied only the At-Large members. Town Administrator Fournier said that originally the Town Council members were appointed by the Chair, but that the rules had been amended by the Council to require approval by the entire Council. Vice Chair Levy said that for the record, it was rare that 11 members attended the meetings and it was difficult to get a quorum. Chairman Nazzaro asked if there was a reason there were two Councilors on the Committee, and said he felt that one (1) Councilor and one (1) Alternate would be sufficient. Councilor Weinstein said she would personally rather see another At-Large member. Vice Chair Levy stated that most recommendations ultimately made by the Committee on zoning changes, would also need to be voted on by the Town Council, and said he did not have an aversion to having two Town Council members. Councilor Pike said he did not have a strong feeling either way.

Chairman Nazzaro asked for a consensus of opinions on the matter. Councilor Thompson, currently a member of the EDC, said she would continue to follow the developments either way. Councilor Weinstein felt that the more people involved the better, and said she preferred an At-Large member. Councilor Burns felt that since this was the only committee with two Town Council members and they were already making the committee smaller, and that one Town Councilor and one At-Large member would be more consistent. Councilor Pickering said there should only be one Town Councilor. Town Administrator Fournier suggested the Council first make a motion to amend the resolution to add four (4) At-Large members and one (1) Town Councilor so they could vote it up or down.

Councilor Burns made a motion to amend *Resolution 2015-2016-25* to add four (4) At-Large members and one (1) Town Councilor, which was seconded by Chairman Nazzaro.

Discussion of Amended Resolution: Councilor Thompson felt that if the currently vacant At-Large position was not filled, there could be a problem with tie votes with only six members instead of seven. Vice Chair Levy added that if there were not enough Members-At-Large, it would not make sense and that it would be a benefit to have a 7-member board and reiterated that there were a lot of absences. He explained that the EDC Committee had spent 2 hours discussing the type of businesses that the Town should have, and felt that Economic Development had a potential for long-term impact on the community. Chairman Nazzaro said he agreed on the importance of the Committee and said part of the reason they were reducing the membership was to avoid too many absences.

Town Administrator Fournier polled the Council and the motion to amend *Resolution 2015-2016-25* to add four (4) At-Large members and one (1) Town Councilor was approved by a vote of 6-1.

Town Council Regular Meeting
December 2, 2015

Town Administrator Fournier then polled the Council on the approval of *Resolution #2015/2016-25 Amending the Membership to the Economic Development Committee*, as amended, which passed by a vote of 6-1.

ITEMS LAID ON THE TABLE - None

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS - None

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2015/2016-26 Changing the Calculation for Holiday Pay

Chairman Nazzaro read *Resolution #2015/2016-26 Changing the Calculation for Holiday Pay* in full.

CORRESPONDENCE/CLOSING COMMENTS

Councilor Pike asked if a timeline was available of when the efficiency study might be completed. Chairman Nazzaro said the committee had met before the regular meeting and had settled on one organization for the Council to enter into a contract with. He said Town Administrator Fournier would be contacting the company to make sure the amount was not exceeded. He said they hoped to introduce the first reading of a resolution for Council members to vote on at the next Town Council meeting.

Vice Chair Levy asked for an update on the EDC zoning so that they would have some kind of verbiage by January. Town Administrator said that he did not know the schedule of the Planning Board at this time. Vice Chair Levy said they had been in limbo for 6 months, and felt he did not want to let another year go by without some kind of language being introduced.

Councilor Pickering asked for an update on the Town selling of surplus parcels of land. Town Administrator Fournier said he first wanted to get the committee back together for another review, and Chairman Nazzaro asked that he schedule that committee meeting before the next regular meeting. Chairman Nazzaro explained that they had met once and gone over potential sales and he had asked Town Administrator Fournier to send out an email on the status.

Councilor Pickering said he wished to extend his sympathy to the Jones family on Grant Road, as Owen Jones had passed away on December 1st and was a long-time member of the community.

Chairman Nazzaro announced that he had nailed down several dates for a combined meeting of the Town Council and the School Board and would notify everyone when the date was certain. He said the conversation with the School would probably revolve around considerations for the next fiscal year.

NEXT MEETING

Town Council Regular Meeting
December 2, 2015

Chairman Nazzaro said that the next Town Council meeting was scheduled for December 16, 2015.

ADJOURNMENT

Vice Chair Levy made a motion to adjourn the meeting, which was seconded by Councilor Weinstein. The meeting was adjourned at 7:31 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR December 16, 2015

Engineering Firms: We have been interviewing firms for the Town Engineering contract. We are currently reviewing their cost proposals and references. We should have a prop

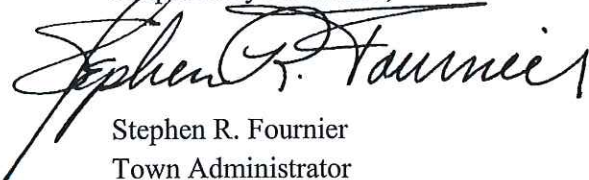
FY2016 Budget: With 42% of the year completed, we are currently running under budget with 39% expended. The main reason for this is we have not completed road projects and did not do the sidewalk improvement project this fall.

Revenues continue to be healthy. While it looks like we have collected 89% of the revenues for the year, please remember that we have collected all of the property taxes for the year as well. Motor Vehicles registrations continue to be higher than anticipated. In addition, building permit revenues are higher than anticipated.

Drought Conditions: The Town Council asked about the drought level. We continue to be at a Stage 3 drought emergency. The Bennett and Sewall water levels continue to be lower than historic levels for this time of year. While, the well levels have stabilized over the past two months, wet spring is needed to replenish the Bennett and Sewall Aquifer. If we do not receive the rainfall needed to bring the water levels up, the water ban will stay in place at stage three.

Happy Holidays: I wanted to take this opportunity to wish you all a Happy Holiday!

Respectfully Submitted,

A handwritten signature in black ink, reading "Stephen R. Fournier". The signature is written in a cursive style with a large, sweeping initial "S".

Stephen R. Fournier
Town Administrator

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
Town Council			19,300.00	1,293.75	8,987.50	10,312.50	47%	19,050.00	1,102.50	8,132.50	10,917.50	43%
Town Administrator			176,994.00	19,772.96	73,297.49	103,696.51	41%	176,144.00	21,144.40	72,011.93	104,132.07	41%
Finance			200,975.00	7,797.61	66,607.05	134,367.95	33%	199,175.00	7,473.27	57,504.92	141,670.08	29%
Human Resource			1,371,879.00	128,401.88	696,675.23	675,203.77	51%	1,385,709.00	83,420.25	564,693.68	821,015.32	41%
Town Clerk/Tax Collector			162,270.00	14,212.34	62,124.18	100,145.82	38%	166,544.00	14,615.07	63,759.27	102,784.73	38%
Recreation			210,407.00	17,462.69	85,539.35	124,867.65	41%	204,114.00	25,466.64	72,855.80	131,258.20	36%
Code Enforcement			67,253.00	5,287.71	28,044.47	39,208.53	42%	66,723.00	5,030.51	27,417.43	39,305.57	41%
Direct Assistance			48,220.00	3,222.57	12,085.32	36,134.68	25%	64,720.00	4,830.98	13,300.64	51,419.36	21%
Assessing			63,900.00	4,988.62	29,719.62	34,180.38	47%	66,723.00	-21,657.47	18,224.48	48,498.52	27%
Legal			80,000.00	6,823.87	27,953.43	52,046.57	35%	75,000.00	11,354.45	32,887.24	42,112.76	44%
Planning			129,153.00	8,374.49	44,426.16	84,726.84	34%	128,153.00	8,009.57	40,918.63	87,234.37	32%
Conservation			1,941.00	187.50	1,178.00	763.00	61%	1,941.00	195.00	918.75	1,022.25	47%
Economic Development			1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
Debt Service			131,959.00	0.00	27,169.75	104,789.25	21%	141,550.00	0.00	17,683.32	123,866.68	12%
Information Technology			131,752.00	7,057.10	45,148.26	86,603.74	34%	140,152.00	34,417.47	66,668.13	73,483.87	48%
Channel 13			30,387.00	2,005.84	9,548.73	20,838.27	31%	29,387.00	1,697.69	9,011.91	20,375.09	31%
Police			1,308,012.00	92,424.26	488,361.64	819,650.36	37%	1,264,752.00	91,944.92	489,866.79	774,885.21	39%
Public Work Administration			417,347.00	29,658.54	142,881.98	274,465.02	34%	417,247.00	27,969.97	158,186.96	259,060.04	38%
Roadways & Sidewalks			386,570.00	27,164.82	40,586.65	345,983.35	10%	384,070.00	21,732.87	259,779.31	124,290.69	68%
Street Lights			46,250.00	4,585.93	15,729.58	30,520.42	34%	46,250.00	873.21	11,232.22	35,017.78	24%
Building & Grounds			468,202.00	45,504.29	197,646.10	270,555.90	42%	449,362.00	29,423.46	161,328.84	288,033.16	36%
Cemetery			36,963.00	2,502.22	12,658.21	24,304.79	34%	36,963.00	999.42	11,338.85	25,624.15	31%
Vehicle			197,700.00	11,784.67	48,121.45	149,578.55	24%	174,810.00	15,243.29	59,295.45	115,514.55	34%
Fire & Rescue			334,185.00	21,850.67	148,013.76	186,171.24	44%	335,785.00	24,172.47	135,275.36	200,509.64	40%
Emergency Management			1,950.00	0.00	992.00	958.00	51%	1,950.00	0.00	0.00	1,950.00	0%

Town of Newmarket, New Hampshire
Expense Report ^{ab}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent		
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year			
Town Council	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	5,500.00	5,500.00	50%	11,000.00	0.00	5,500.00	5,500.00	50%	
	01-401-103-0000	TC - PART-TIME	7,800.00	1,293.75	3,487.50	4,312.50	45%	7,800.00	1,102.50	2,632.50	5,167.50	34%	
	01-401-190-0000	TC - TRAINING	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%	
	01-401-202-0000	TC - GENERAL SUPPLIES	250.00	0.00	0.00	250.00	0%	19,050.00	1,102.50	8,132.50	10,917.50	49%	
Town Administrator	01-402-101-0000	TA - FULL TIME SALARIES	129,394.00	9,856.48	50,674.18	78,719.82	39%	129,394.00	11,910.30	51,800.05	77,593.95	40%	
	01-402-103-0000	TA - PART TIME SALARIES	4,000.00	0.00	2,065.99	1,934.01	52%	4,000.00	0.00	1,443.14	2,556.86	36%	
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,000.00	460.00	2,758.72	241.28	92%	3,000.00	149.60	1,443.18	1,556.82	48%	
	01-402-201-0000	TA - POSTAGE	3,000.00	514.14	1,282.02	1,717.98	43%	3,000.00	148.93	793.10	2,206.90	26%	
	01-402-202-0000	TA - GENERAL SUPPLIES	11,000.00	674.02	4,032.54	6,967.46	37%	11,000.00	945.30	3,526.03	7,473.97	32%	
	01-402-301-0000	TA - COMMUNICATION SERVICES	4,100.00	329.20	1,423.35	2,676.65	35%	4,000.00	328.31	1,656.01	2,343.99	41%	
	01-402-310-0002	TA - DUES/SUBSCRIPTIONS	9,000.00	7,117.00	7,475.32	1,524.68	83%	8,000.00	7,141.08	8,638.65	-638.65	108%	
	01-402-310-0003	TA - ADVERTISING	2,500.00	586.12	1,358.28	1,141.72	54%	2,500.00	284.88	727.56	1,772.44	29%	
	01-402-310-0005	TA - BOOKS	500.00	0.00	0.00	500.00	0%	750.00	0.00	300.00	450.00	40%	
	01-402-402-0000	TA - EQUIPMENT MAINTENA	5,000.00	236.00	2,207.20	2,792.80	44%	5,000.00	236.00	1,684.21	3,315.79	34%	
	01-402-501-0000	TA - PRINTING/PUBLISHING	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%	
	01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	0.00	20.49	2,479.51	1%	2,500.00	0.00	0.00	2,500.00	0%	
				176,994.00	19,772.96	73,297.49	103,696.51	41%	176,144.00	21,144.40	72,011.93	104,132.07	41%
	Finance	01-403-100-0000	FINANCE - ELECTED OFFICIALS	900.00	-1,666.68	0.00	900.00	0%	9,900.00	416.67	2,083.35	3,816.65	35%
		01-403-101-0000	FINANCE - FULL TIME SALARIES	163,725.00	6,662.51	50,597.39	113,127.61	31%	158,725.00	6,824.91	50,872.40	107,852.60	32%
		01-403-103-0000	FINANCE - PART TIME SALARIES	5,000.00	2,083.35	2,083.35	2,916.65	42%	5,000.00	0.00	0.00	0.00	0%
		01-403-190-0000	FINANCE - TRAINING/STAFF DEVELOPMENT	0.00	57.95	99.12	-99.12	0%	1,000.00	0.00	0.00	1,000.00	0%
01-403-202-0000		FINANCE - GENERAL SUPPLIES	5,000.00	344.99	1,976.53	3,023.47	40%	5,600.00	26.94	3,402.29	2,197.71	61%	
01-403-301-0000		FINANCE - COMMUNICATION SERVICES	2,400.00	315.49	1,063.37	1,336.63	44%	2,300.00	204.75	807.22	1,492.78	35%	
01-403-310-0001		FINANCE - BUDGET COMMITTEE EXPENSE	600.00	0.00	0.00	600.00	0%	0.00	0.00	0.00	200.00	0%	
01-403-310-0002		FINANCE - DUES/SUBSCRIPTIONS	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%	
01-403-310-0003		FINANCE - ADVERTISING	1,000.00	0.00	0.00	1,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%	
01-403-402-0000		FINANCE - EQUIPMENT MAINTENANCE	600.00	0.00	446.29	153.71	74%	2,600.00	0.00	339.66	2,260.34	13%	
01-403-703-0000		FINANCE - AUDIT	21,450.00	0.00	10,341.00	11,109.00	48%	20,550.00	0.00	0.00	20,550.00	0%	
				200,975.00	7,797.61	66,607.05	134,367.95	33%	199,175.00	7,473.27	57,504.92	141,670.08	29%
Human Resource		01-404-150-0000	EMP BEN - FICA	111,000.00	8,215.87	44,903.19	66,096.81	40%	172,772.00	8,128.47	46,704.56	126,067.44	27%
		01-404-151-0000	EMP BEN - MEDICARE	43,407.00	3,025.73	16,059.50	27,347.50	37%	40,407.00	2,982.97	16,106.93	24,300.07	40%
		01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTING	750.00	0.00	507.50	242.50	68%	1,000.00	0.00	209.00	791.00	21%
		01-404-155-0000	EMP BEN - HEALTH INSURANCE	526,976.00	84,025.50	250,595.15	276,440.85	48%	518,565.00	40,866.00	202,125.49	316,439.51	39%
		01-404-156-0000	EMP BEN - NH RETIREMENT	397,313.00	31,493.92	163,717.11	233,595.89	41%	397,313.00	29,930.78	156,070.87	241,242.13	39%
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENE	25,575.00	1,994.86	7,697.70	17,877.30	30%	28,639.00	1,969.36	9,622.34	19,016.66	34%	
	01-404-160-0000	EMP BEN - WORKERS COMPENSATION	113,990.00	-354.00	116,768.00	-2,778.00	102%	53,965.00	-457.33	46,641.53	7,323.47	86%	
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	6,523.00	0.00	0.00	6,523.00	0%	6,212.00	0.00	0.00	6,212.00	0%	
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	2,500.00	0.00	0.00	2,500.00	0%	600.00	0.00	144.00	456.00	24%	
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	35,000.00	0.00	1,612.08	887.92	64%	0.00	0.00	763.96	-763.96	0%	
	01-404-197-0000	EMP BEN - MERIT INCREASE POOL	18,675.00	0.00	0.00	35,000.00	0%	50,000.00	0.00	0.00	50,000.00	0%	
	01-404-198-0000	EMP BEN - LONGEVITY	89,570.00	0.00	93,845.00	-4,275.00	105%	17,325.00	0.00	0.00	17,325.00	0%	
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSURANCE	0.00	0.00	0.00	-1,030.00	0%	98,911.00	0.00	85,305.00	13,606.00	86%	
	01-404-504-0007	EMP BEN - INSURANCE DEDUCTIBLES	1,371,879.00	128,401.88	696,675.23	675,203.77	51%	1,385,709.00	83,420.25	564,693.68	821,015.32	41%	

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-405-101-0000	TC/TC - FULL TIME SALARIES	101,548.00	8,146.36	41,799.91	59,748.09	41%	99,362.00	7,811.32	39,165.11	60,196.89	39%
	01-405-103-0000	TC/TC - PART TIME SALARIES	27,410.00	2,225.34	12,282.72	15,127.28	45%	26,581.00	2,264.76	12,928.37	13,652.63	49%
	01-405-103-0070	TC/TC PT - ELECTION OFFICIALS	5,106.00	0.00	0.00	5,106.00	0%	6,540.00	1,500.00	2,700.00	3,840.00	41%
	01-405-190-0000	TC/TC - TRAINING STAFF DEVELOPMENT	2,600.00	147.21	546.62	2,053.38	21%	3,470.00	0.00	1,112.80	2,457.20	31%
	01-405-201-0000	TC/TC - POSTAGE	8,966.00	1,783.27	3,341.96	5,624.04	37%	6,966.00	1,687.41	3,245.66	3,720.34	47%
	01-405-201-1000	TC/TC - SPECIAL POSTAGE	0.00	0.00	0.00	0.00	0%	5,600.00	0.00	0.00	5,600.00	0%
	01-405-202-0000	TC/TC - GENERAL SUPPLIES	3,300.00	158.49	1,133.85	2,166.15	34%	3,300.00	294.67	888.42	2,411.58	27%
	01-405-301-0000	TC/TC - COMMUNICATION SERVICES	1,600.00	121.68	489.51	1,110.49	31%	1,600.00	122.10	615.83	984.17	38%
	01-405-310-0002	TC/TC - DUES/SUBSCRIPTIONS	360.00	0.00	0.00	360.00	10%	650.00	0.00	133.95	516.05	21%
	01-405-310-0003	TC/TC - ADVERTISING	0.00	0.00	231.33	-231.33	0%	200.00	64.40	64.40	135.60	32%
	01-405-310-0070	TC/TC - ELECTION/REGISTRATION	4,380.00	104.87	179.87	4,200.13	4%	4,975.00	733.92	2,174.62	2,800.38	44%
	01-405-402-0000	TC/TC - EQUIPMENT MAINTENANCE	1,400.00	130.00	497.00	903.00	36%	1,400.00	130.00	599.66	800.34	43%
	01-405-702-0000	TC/TC - DEED RESEARCH	2,600.00	2.49	192.78	2,407.22	7%	2,600.00	6.49	130.45	2,469.55	5%
	01-405-702-1000	TC/TC - CODIFICATION	500.00	1,392.63	1,392.63	-892.63	279%	700.00	0.00	0.00	700.00	0%
	01-405-800-0000	TC/TC - EQUIPMENT PURCHASE	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	0.00	0.00	2,500.00	0%
Town Clerk/Tax Collector			162,270.00	14,212.34	62,124.18	100,145.82	38%	166,544.00	14,615.07	63,759.27	102,784.73	38%
	01-406-101-0000	RECREATION-FULL TIME SALARIES	146,666.00	11,863.58	61,211.72	85,454.28	42%	146,666.00	17,001.33	58,346.69	88,319.31	40%
	01-406-103-0000	RECREATION-PART TIME SALARIES	43,434.00	3,245.82	16,738.53	26,695.47	39%	35,006.00	4,298.00	6,501.44	28,504.56	19%
	01-406-190-0000	RECREATION-TRAINING/STAFF DEVELOP.	2,000.00	963.27	2,122.88	-122.88	106%	2,000.00	0.00	170.00	1,830.00	9%
	01-406-191-0000	RECREATION-TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%
	01-406-192-0000	RECREATION-MEAL ALLOWANCE	300.00	78.95	78.95	221.05	26%	300.00	0.00	28.03	271.97	9%
	01-406-201-0000	RECREATION-POSTAGE	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	817.33	817.33	682.67	54%
	01-406-202-0000	RECREATION-GENERAL SUPPLIES	1,650.00	20.24	404.98	1,245.02	25%	1,650.00	0.00	26.57	1,623.43	2%
	01-406-301-0000	RECREATION-COMMUNICATION SERVICE	3,288.00	281.89	1,042.55	2,245.45	32%	3,159.00	541.02	1,404.28	1,754.72	44%
	01-406-310-0002	RECREATION-DUES/SUBSCRIPTIONS	1,233.00	217.99	367.96	865.04	30%	645.00	259.97	337.95	307.05	52%
	01-406-402-0000	RECREATION-EQUIP. MAINTENANCE	6,636.00	460.99	1,346.38	5,289.62	20%	7,188.00	1,512.00	3,810.96	3,377.04	53%
	01-406-800-0000	RECREATION-EQUIP. PURCHASE	1,200.00	329.96	985.44	214.56	82%	1,200.00	0.00	0.00	1,200.00	0%
	01-406-904-0000	RECREATION-SUNRISE SUNSET SR CTR	2,200.00	0.00	1,239.96	960.04	56%	4,500.00	1,036.99	1,412.55	3,087.45	31%
Recreation			210,407.00	17,462.69	85,539.35	124,867.65	41%	204,114.00	25,466.64	72,855.80	131,258.20	36%
	01-407-101-0000	CODE - FULL-TIME SALARIES	25,355.00	1,950.41	10,614.37	14,740.63	42%	25,355.00	1,950.41	10,727.26	14,627.74	42%
	01-407-103-0000	CODE - PART TIME SALARIES	37,318.00	2,953.67	15,619.70	21,698.30	42%	37,318.00	2,755.23	15,546.31	21,771.69	42%
	01-407-190-0000	CODE - TRAINING	1,000.00	0.00	75.00	925.00	8%	500.00	0.00	80.00	420.00	16%
	01-407-201-0000	CODE - POSTAGE	130.00	2.43	28.68	101.32	22%	300.00	9.96	60.47	239.53	20%
	01-407-202-0000	CODE - GENERAL SUPPLIES	2,700.00	0.00	1,003.56	1,696.44	37%	1,500.00	228.92	655.97	844.03	44%
	01-407-301-0000	CODE - TELEPHONE	500.00	86.20	396.16	103.84	79%	1,000.00	85.99	282.47	717.53	28%
	01-407-310-0002	CODE - DUES/SUBSCRIPTIONS	0.00	295.00	307.00	-307.00	0%	500.00	0.00	64.95	435.05	13%
	01-407-402-0000	CODE - EQUIPMENT MAINTENANCE	200.00	0.00	0.00	200.00	0%	200.00	0.00	0.00	200.00	0%
	01-407-702-0000	CODE - LAB TESTING	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%
Code Enforcement			67,253.00	5,287.71	28,044.47	39,208.53	42%	66,723.00	5,030.51	27,417.43	39,305.57	41%

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	22,320.00	1,516.63	8,285.12	14,034.88	37%	21,320.00	1,537.51	7,156.54	14,163.46	34%
	01-408-190-0000	DIR ASSIST - TRAINING/STAFF DEVEL	150.00	0.00	0.00	150.00	0%	150.00	0.00	0.00	150.00	0%
	01-408-202-0000	DIR ASSIST - GENERAL SUPPLIES	200.00	30.94	125.20	74.80	63%	200.00	33.47	364.10	-164.10	182%
	01-408-310-0002	DIR ASSIST - DUES/SUBSCRIPTIONS	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%
	01-408-315-0038	DIR ASSIST - FOOD	1,500.00	0.00	0.00	1,500.00	0%	2,000.00	60.00	60.00	1,940.00	3%
	01-408-315-0039	DIR ASSIST - RENT	15,000.00	1,675.00	2,935.00	12,075.00	20%	30,000.00	3,200.00	5,720.00	24,280.00	19%
	01-408-315-0040	DIR ASSIST - ELECTRICITY	1,500.00	0.00	0.00	1,500.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-408-315-0041	DIR ASSIST - HEAT	2,500.00	0.00	0.00	2,500.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-408-315-0042	DIR ASSIST - MEDICAL	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-408-315-0043	DIR ASSIST - MISCELLANEOUS	3,000.00	0.00	750.00	2,250.00	25%	3,000.00	0.00	0.00	3,000.00	0%
Direct Assistance			48,220.00	3,222.57	12,085.32	36,134.68	25%	64,720.00	4,830.98	13,300.64	51,419.36	21%
	01-409-101-0000	ASSES - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0%	16,973.00	0.00	0.00	16,973.00	0%
	01-409-103-0000	ASSES - PART TIME SALARIES	0.00	0.00	0.00	0.00	0%	0.00	-23,400.00	0.00	0.00	0%
	01-409-130-0000	ASSES - CONTRACTED SERVICES	55,000.00	4,984.52	29,711.63	25,288.37	54%	40,000.00	1,725.00	10,515.00	29,485.00	26%
	01-409-190-0000	ASSES - TRAINING	0.00	0.00	0.00	0.00	0%	200.00	14.02	212.75	-12.75	106%
	01-409-191-0000	ASSES - MILEAGE	0.00	0.00	0.00	0.00	0%	250.00	0.00	0.00	250.00	0%
	01-409-201-0000	ASSES - POSTAGE	500.00	4.10	7.99	492.01	2%	500.00	3.51	23.49	476.51	5%
	01-409-202-0000	ASSES - GENERAL SUPPLIES	500.00	0.00	0.00	500.00	0%	500.00	0.00	73.24	426.76	15%
	01-409-310-0002	ASSES - DUES/SUBSCRIPTIONS	350.00	0.00	0.00	350.00	0%	900.00	0.00	0.00	900.00	0%
	01-409-407-0000	ASSES - SOFTWARE	7,550.00	0.00	0.00	7,550.00	0%	7,400.00	0.00	7,400.00	0.00	100%
Assessing			63,900.00	4,988.62	29,719.62	34,180.38	47%	66,723.00	-21,657.47	18,224.48	48,498.52	27%
	01-410-602-0000	LEGAL - LEGAL EXPENSES	80,000.00	6,823.87	27,953.43	52,046.57	35%	75,000.00	11,354.45	32,887.24	42,112.76	44%
Legal			80,000.00	6,823.87	27,953.43	52,046.57	35%	75,000.00	11,354.45	32,887.24	42,112.76	44%
	01-411-101-0000	PLAN - FULL TIME SALARIES	95,708.00	7,594.56	39,290.91	56,417.09	41%	95,708.00	7,362.18	38,274.44	57,433.56	40%
	01-411-103-0000	PLAN - PART TIME SALARIES	2,000.00	0.00	1,345.90	654.10	67%	2,000.00	0.00	750.99	1,249.01	38%
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPMENT	1,500.00	0.00	465.00	1,035.00	31%	1,500.00	35.00	51.80	1,448.20	3%
	01-411-201-0000	PLAN - POSTAGE	2,000.00	138.41	483.77	1,516.23	24%	2,000.00	152.65	565.61	1,434.39	28%
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	0.00	501.37	1,498.63	25%	2,000.00	333.80	690.62	1,309.38	35%
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	0.00	4,000.00	0%
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	53.80	217.23	382.77	36%	600.00	53.49	271.22	328.78	45%
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	8,345.00	0.00	400.00	7,945.00	5%	8,345.00	0.00	0.00	8,345.00	0%
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	587.72	714.48	1,285.52	36%	2,000.00	72.45	313.95	1,686.05	16%
	01-411-702-0000	PLAN - TAX MAPS	1,000.00	0.00	1,007.50	-7.50	101%	0.00	0.00	0.00	0.00	0%
	01-411-703-0000	PLAN - CONTRACTED SERVICES	10,000.00	0.00	0.00	10,000.00	0%	10,000.00	0.00	0.00	10,000.00	0%
Planning			129,153.00	8,374.49	44,426.15	84,726.84	34%	128,153.00	8,009.57	40,918.63	87,234.37	32%
	01-413-103-0000	CON COMM - PT RECORDING SECRETARY	1,000.00	187.50	615.00	385.00	62%	1,000.00	195.00	918.75	81.25	92%
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	0.00	60.00	0%	60.00	0.00	0.00	60.00	0%
	01-413-202-0000	CON COMM - GENERAL SUPPLI	200.00	0.00	563.00	-363.00	282%	200.00	0.00	0.00	200.00	0%
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	390.00	0.00	0.00	390.00	0%	390.00	0.00	0.00	390.00	0%
	01-413-702-0000	CON COMM - CONTRACTED SERVICES	291.00	0.00	0.00	291.00	0%	291.00	0.00	0.00	291.00	0%
Conservation			1,941.00	187.50	1,178.00	763.00	61%	1,941.00	195.00	918.75	1,022.25	47%
	01-414-310-0000	ECON DEV - OPERATING EXPENSE	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
Economic Development			1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%

Town of Newmarket, New Hampshire
Expense Report ^{ab}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
Debt Service	01-418-950-0000	DEBT SER - PRINCIPLE	100,000.00	0.00	0.00	100,000.00	0%	0.00	0.00	0.00	100,000.00	0%
	01-418-951-0000	DEBT SER - INTEREST	31,959.00	0.00	27,169.75	4,789.25	85%	0.00	17,683.32	17,683.32	23,866.68	43%
			131,959.00	0.00	27,169.75	104,789.25	21%	0.00	17,683.32	17,683.32	123,866.68	12%
	01-420-101-0000	MIS - FULL TIME SALARIES	65,377.00	5,244.84	27,041.00	38,336.00	41%	5,028.92	26,150.38	39,226.62	39,226.62	40%
	01-420-103-0000	MIS - PART TIME SALARIES	0.00	0.00	0.00	0.00	0%	0.00	0.00	3,000.00	3,000.00	0%
	01-420-190-0000	MIS - TRAINING	1,000.00	0.00	0.00	1,000.00	0%	0.00	0.00	1,000.00	1,000.00	0%
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	0.00	1,010.23	1,489.77	40%	2,155.77	968.56	2,500.00	1,531.44	39%
	01-420-301-0000	MIS - COMMUNICATION SERVICE	600.00	52.49	203.29	396.71	34%	50.13	251.95	500.00	248.05	50%
	01-420-310-0002	MIS - DUJES SUBSCRIPTIONS	275.00	0.00	0.00	275.00	0%	0.00	0.00	275.00	275.00	0%
	01-420-407-0000	MIS - SOFTWARE MAINT	40,000.00	918.60	13,009.35	26,990.65	33%	28,172.68	29,881.58	47,500.00	17,618.42	63%
	01-420-409-0000	MIS - REPAIRS/MAINT	4,500.00	39.98	259.98	4,240.02	6%	4,000.00	2,956.07	4,000.00	1,043.93	74%
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,500.00	0.00	0.00	4,500.00	0%	4,500.00	338.25	4,500.00	4,161.75	8%
	01-420-702-0000	MIS - VENDOR SUPPORT	1,000.00	0.00	0.00	1,000.00	0%	1,500.00	0.00	1,500.00	1,500.00	0%
	01-420-800-0000	MIS - NEW EQUIPMENT	12,000.00	801.19	3,624.41	8,375.59	30%	10,000.00	950.17	10,000.00	3,878.66	61%
			131,752.00	7,057.10	45,148.26	86,603.74	34%	140,152.00	34,417.47	140,152.00	73,483.87	48%
	Information Technology											
	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	21,887.00	1,755.84	9,048.73	12,838.27	41%	1,687.40	9,001.62	21,887.00	12,885.38	41%
	01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	6,000.00	0.00	250.00	5,750.00	4%	5,000.00	10.29	5,000.00	4,989.71	0%
	01-421-310-0000	CHANNEL 13 - OPERATING EXPENSES	2,500.00	250.00	250.00	2,250.00	10%	2,500.00	0.00	2,500.00	2,500.00	0%
		30,387.00	2,005.84	9,548.73	20,838.27	31%	29,387.00	1,697.69	29,387.00	20,375.09	31%	
Chamel 13	01-438-101-0000	POLICE - FULL TIME SALARIES	1,013,622.00	73,158.69	384,356.41	629,265.59	38%	76,177.63	392,085.05	988,382.00	596,296.95	40%
	01-438-102-0000	POLICE - OVERTIME	105,140.00	12,976.86	61,466.48	43,673.52	58%	8,015.70	47,586.82	105,140.00	57,553.18	45%
	01-438-103-0000	POLICE - PART-TIME SALARIES	35,000.00	2,391.95	12,047.69	22,952.31	34%	2,099.02	14,437.23	35,000.00	20,562.77	41%
	01-438-162-0000	POLICE - MEDICAL	2,500.00	36.78	814.78	1,685.22	33%	284.00	791.15	2,500.00	1,708.85	32%
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOPMENT	10,000.00	121.75	146.78	9,853.22	1%	227.86	1,783.41	10,000.00	8,216.59	18%
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	600.00	80.00	108.90	491.10	18%	0.00	69.35	600.00	180.65	28%
	01-438-193-0000	POLICE - UNIFORMS	8,800.00	0.00	2,441.68	6,358.32	28%	8,800.00	0.00	8,800.00	8,800.00	0%
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	5,000.00	0.00	4,100.00	900.00	82%	5,000.00	0.00	4,500.00	500.00	90%
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,500.00	0.00	2,250.00	250.00	90%	2,500.00	0.00	2,500.00	0.00	100%
	01-438-199-0000	POLICE - CRIMINAL INVESTIGATION	2,000.00	0.00	264.97	1,735.03	13%	2,000.00	26.99	2,000.00	239.59	12%
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	49.15	49.15	2,450.85	2%	86.92	86.92	2,500.00	2,413.08	3%
	01-438-201-0000	POLICE - POSTAGE	450.00	21.82	169.72	280.28	38%	450.00	14.69	450.00	222.06	51%
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	258.00	1,782.73	3,717.27	32%	5,500.00	306.75	1,707.05	3,792.95	31%
	01-438-202-0438	POLICE-GENERAL SUPPLIES	400.00	20.00	100.00	300.00	25%	400.00	26.94	400.00	1,760.41	34%
	01-438-209-0000	POLICE - GASOLINE	34,000.00	1,248.00	7,255.84	26,744.16	21%	30,320.00	2,173.71	10,674.75	19,645.25	35%
	01-438-301-0000	POLICE - COMMUNICATION SERVICES	16,500.00	1,100.79	4,878.24	11,621.76	30%	16,500.00	926.82	4,797.44	11,702.56	29%
	01-438-310-0002	POLICE - DUES/MEMBERSHIPS	3,200.00	0.00	100.00	3,100.00	3%	4,210.00	50.00	50.00	4,160.00	1%
	01-438-310-0005	POLICE - BOOKS/PUBLICATIONS	2,800.00	0.00	0.00	2,800.00	0%	2,800.00	79.95	2,800.00	2,305.11	18%
	01-438-310-0044	POLICE - EQUIPMENT/FIELD SUPPLIES	18,000.00	202.30	812.16	17,187.84	5%	6,000.00	171.68	2,199.17	3,800.83	37%
01-438-310-0045	POLICE - PRISONER EXPENSES	1,200.00	189.55	197.16	1,002.84	16%	1,200.00	0.00	-15.65	1,215.65	-1%	
01-438-402-0000	POLICE - EQUIP MAINTENANCE	5,000.00	55.00	4,152.11	847.89	17%	5,000.00	247.50	947.69	4,052.31	19%	
01-438-410-0000	POLICE - EQUIPMENT LEASE	26,900.00	476.76	3,442.65	23,457.35	13%	26,900.00	476.76	3,870.06	23,029.94	14%	
01-438-501-0000	POLICE - PRINTING/PUBLISHING	2,800.00	36.86	479.86	2,320.14	17%	2,800.00	552.00	699.23	2,100.77	25%	
01-438-521-0000	POLICE - ANIMAL CONTROL	3,600.00	0.00	248.55	3,351.45	7%	600.00	0.00	600.00	600.00	0%	
		1,308,012.00	92,424.26	488,361.64	819,650.36	37%	1,264,752.00	91,944.92	489,866.79	774,885.21	39%	

Police

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended November, 2015

Fiscal Year 2016

Fiscal Year 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016			Fiscal Year 2015			Percent of Budget Spent			
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget Spent	
	01-441-101-0000	PW ADMIN. - FULL TIME SALARIES	118,136.00	9,160.32	47,184.16	70,951.84	40%	118,136.00	9,087.36	47,254.27	70,881.73	40%
	01-441-102-0000	PW ADMIN. - OVERTIME	50,000.00	3,142.92	3,142.92	46,857.08	6%	50,000.00	-48.17	12,378.58	37,621.42	25%
	01-441-106-0000	PW ADMIN. - LABOR SALARIES	220,711.00	17,572.01	83,396.71	137,314.29	38%	220,711.00	17,044.27	87,093.07	133,617.93	39%
	01-441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPMENT	500.00	0.00	90.00	410.00	18%	500.00	0.00	0.00	500.00	0%
	01-441-193-0000	PW ADMIN. - UNIFORMS	14,000.00	1,418.34	3,735.13	10,264.87	27%	13,500.00	708.30	3,135.22	10,364.78	23%
	01-441-201-0000	PW ADMIN. - POSTAGE	100.00	0.49	46.05	53.95	46%	100.00	0.96	18.81	81.19	19%
	01-441-202-0000	PW ADMIN. - GENERAL SUPPLIES	6,500.00	267.27	1,697.67	4,802.33	26%	5,800.00	618.96	2,387.19	3,412.81	41%
	01-441-301-0000	PW ADMIN. - COMMUNICATION SERVICE	6,000.00	382.46	2,329.56	3,670.44	39%	7,000.00	533.29	3,604.24	3,395.76	51%
	01-441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	200.00	0.00	992.00	-792.00	496%	300.00	25.00	50.00	250.00	17%
	01-441-310-0003	PW ADMIN. - ADVERTISING	1,200.00	0.00	267.78	932.22	22%	1,200.00	0.00	2,265.58	-1,065.58	189%
Public Work Administration			417,347.00	29,658.54	142,881.98	274,465.02	34%	417,247.00	27,969.97	158,186.96	259,060.04	38%
	01-442-202-0000	RDWY/SWK - GENERAL SUPPLIES	15,000.00	156.25	4,584.45	10,415.55	31%	10,500.00	498.88	5,503.56	4,996.44	52%
	01-442-205-0000	RDWY/SWK - WINTER SALT	80,000.00	15,086.02	15,086.02	64,913.98	19%	80,000.00	19,443.93	19,443.93	60,556.07	24%
	01-442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	0.00	0.00	6,200.00	0%	6,200.00	0.00	0.00	6,200.00	0%
	01-442-213-0000	RDWY/SWK - PAVEMENT MARKING	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	43.80	43.80	2,956.20	1%
	01-442-250-0000	RDWY/SWK - COLD MIX	2,800.00	0.00	0.00	2,800.00	0%	2,800.00	146.26	146.26	2,653.74	5%
	01-442-251-0000	RDWY/SWK - HOT TOP	125,000.00	0.00	0.00	125,000.00	0%	125,000.00	0.00	126,741.00	-1,741.00	101%
	01-442-402-0000	RDWY/SWK - EQUIPMENT LEASE	12,500.00	8,000.00	8,000.00	4,500.00	64%	12,500.00	0.00	9,787.14	2,712.86	78%
	01-442-514-0000	RDWY/SWK - CONTRACT STREET MAR	6,000.00	0.00	0.00	6,000.00	0%	6,000.00	0.00	5,728.29	271.71	95%
	01-442-516-0000	RDWY/SWK - CONTRACT WINTER EQU	15,000.00	0.00	0.00	15,000.00	0%	12,000.00	0.00	0.00	12,000.00	0%
	01-442-527-0000	RDWY/SWK - CURBSIDE WEED CONTR	3,000.00	0.00	950.00	2,050.00	32%	3,000.00	0.00	1,900.00	1,100.00	63%
	01-442-528-0000	RDWY/SWK - TREE SERVICE	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	2,050.00	2,050.00	20.00	99%	2,070.00	0.00	0.00	2,070.00	0%
	01-442-704-0000	RDWY/SWK - ENGINEERING	25,000.00	882.55	882.55	24,117.45	4%	30,000.00	0.00	0.00	30,000.00	0%
	01-442-705-0000	RDWY/SWK CONSTRUCTION	88,000.00	990.00	9,033.63	78,966.37	10%	88,000.00	1,600.00	90,485.33	-2,485.33	103%
Roadways & Sidewalks			386,570.00	27,164.82	40,586.65	345,983.35	10%	384,070.00	21,732.87	259,779.31	124,290.69	68%
	01-446-202-0000	STREET LIGHT - FIXTURES	2,000.00	308.65	3,843.49	-1,843.49	192%	2,000.00	0.00	0.00	2,000.00	0%
Street Lights	01-446-302-0000	STREET LIGHT - ELECTRICITY	44,250.00	4,277.28	11,886.09	32,363.91	27%	44,250.00	873.21	11,232.22	33,017.78	25%
			46,250.00	4,585.93	15,779.58	30,520.42	34%	46,250.00	873.21	11,232.22	35,017.78	24%

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-448-101-0000	BLD/GRNDS - FULL-TIME SALARIES	61,382.00	4,675.96	25,117.39	36,264.61	41%	89,462.00	4,921.61	24,331.74	65,130.26	27%
	01-448-102-0000	BLD/GRNDS - OVERTIME	3,000.00	474.35	1,729.77	1,270.23	58%	3,000.00	421.44	1,754.77	1,245.23	58%
	01-448-103-0000	BLD/GRNDS - PART TIME SALARIES	88,420.00	6,989.17	39,509.30	48,910.70	45%	60,340.00	7,330.38	40,095.42	20,244.58	66%
	01-448-202-0000	BLD/GRNDS - GENERAL SUPPLIES	10,000.00	567.00	1,964.33	8,035.67	20%	10,000.00	89.76	4,127.97	5,872.03	41%
	01-448-303-0000	BLD/GRNDS - ELECTRICITY-TOWN HALL	10,900.00	935.78	4,666.27	6,233.73	43%	10,500.00	861.49	3,909.93	6,590.07	37%
	01-448-302-0406	BLD/GRNDS - ELECTRICITY - PARKS	1,300.00	83.98	346.13	953.87	27%	1,000.00	74.47	336.68	663.32	34%
	01-448-302-0438	BLD/GRNDS - ELECTRICITY POLICE	11,800.00	1,039.87	4,962.86	6,837.14	42%	11,000.00	979.87	4,203.92	6,796.08	38%
	01-448-302-0441	BLD/GRNDS - ELECTRICITY YOUNGS LANE	24,000.00	1,859.17	8,973.89	15,026.11	37%	23,000.00	1,525.18	7,418.80	15,581.20	32%
	01-448-303-0000	BLD/GRNDS - HEAT & OIL - TOWN HALL	26,000.00	1,340.55	2,797.65	23,202.35	11%	20,085.00	1,427.44	3,554.79	16,530.21	18%
	01-448-303-0170	BLD/GRNDS - HEAT & OIL - HAND TUB	0.00	0.00	0.00	0.00	0%	100.00	0.00	0.00	100.00	0%
	01-448-303-0438	BLD/GRNDS - HEAT & OIL - POLICE	3,000.00	140.81	300.47	2,699.53	10%	2,873.00	316.53	425.53	2,447.47	15%
	01-448-303-0441	BLD/GRNDS - HEAT & OIL - YOUNGS LANE	39,000.00	495.72	495.72	38,504.28	1%	33,462.00	1,142.93	1,563.74	31,898.26	5%
	01-448-304-0000	BLD/GRNDS - WATER/SEWER TOWN HALL	4,000.00	764.11	5,999.16	-1,999.16	150%	3,500.00	2,143.43	4,216.97	-716.97	120%
	01-448-304-0438	BLD/GRNDS - WATER/SEWER - POLICE	800.00	70.15	364.49	435.51	46%	450.00	124.23	253.33	196.67	56%
	01-448-304-0441	BLD/GRNDS - WATER/SEWER - YOUNGS LANE	1,800.00	162.84	892.79	907.21	50%	1,600.00	606.84	1,169.38	430.62	73%
	01-448-401-0110	BLD/GRNDS - YOUNGS LANE MAINT	14,000.00	3,049.85	6,047.09	7,952.91	43%	12,000.00	1,552.07	4,351.80	7,648.20	36%
	01-448-401-0120	BLD/GRNDS - TOWN HALL MAINTENANCE	13,000.00	1,667.65	5,817.51	7,182.49	45%	12,000.00	605.05	5,354.75	6,645.25	45%
	01-448-401-0125	BLD/GRNDS - ELEVATOR MAINTENANCE	2,400.00	562.14	1,124.28	1,275.72	47%	2,000.00	540.00	1,080.00	920.00	54%
	01-448-401-0140	BLD/GRNDS - PARKS MAINTENANCE	8,000.00	1,821.89	3,182.11	4,817.89	40%	6,000.00	1,092.68	3,498.29	2,501.71	58%
	01-448-401-0150	BLD/GRNDS - COMMUNITY CENTER MAI	7,500.00	2,018.92	9,973.70	-2,473.70	133%	10,000.00	571.54	7,318.74	2,681.26	73%
	01-448-401-0151	BLD/GRNDS - COMM CTR ELECTRICITY	12,000.00	794.17	4,852.14	7,147.86	40%	12,000.00	689.59	3,965.06	8,034.94	33%
	01-448-401-0152	BLD/GRNDS - COMM CTR HEAT OIL	14,000.00	596.30	843.36	13,156.64	6%	10,140.00	298.96	909.72	9,230.28	9%
	01-448-401-0153	BLD/GRNDS - SENIOR CENTER ELECTRICITY	0.00	267.57	1,425.98	-1,425.98	0%	0.00	0.00	0.00	0.00	0%
	01-448-401-0154	BLD/GRNDS - SENIOR CTR HEAT	0.00	196.53	196.53	-196.53	0%	0.00	0.00	0.00	0.00	0%
	01-448-401-0160	BLD/GRNDS - BANDSTAND MAINTENANC	100.00	0.00	850.00	-750.00	850%	50.00	0.00	0.00	50.00	0%
	01-448-401-0170	BLD/GRNDS - HAND TUB MAINTENANCE	300.00	18.96	100.55	199.45	34%	300.00	27.73	167.89	132.11	56%
	01-448-401-0175	BLD/GRNDS - DAM MAINTENANCE	3,000.00	1,522.45	1,658.37	1,341.63	55%	3,000.00	1,514.53	1,671.47	1,328.53	56%
	01-448-401-0180	BLD/GRNDS - TOWN CLOCK MAINTENAN	2,000.00	0.00	227.50	1,772.50	11%	2,000.00	0.00	0.00	2,000.00	0%
	01-448-401-0438	BLD/GRNDS - POLICE BUILDING MAINTENANCE	10,000.00	413.17	1,535.17	8,464.83	15%	5,000.00	194.51	4,270.18	729.82	85%
	01-448-402-0000	BLD/GRNDS - EQUIPMENT MAINTENANCE	2,500.00	216.00	911.00	1,589.00	36%	2,500.00	188.50	818.50	1,681.50	33%
	01-448-405-0000	BLD/GRNDS - GROUNDS MAINTENANCE	32,000.00	6,259.23	21,280.59	10,719.41	67%	32,000.00	182.70	20,831.17	11,168.83	65%
	01-448-533-0000	BLD/GRNDS - MOSQUITO CONTROL	55,000.00	0.00	33,000.00	22,000.00	60%	60,000.00	0.00	0.00	60,000.00	0%
	01-448-800-0000	BLD/GRNDS - EQUIPMENT PURCHASE	7,000.00	6,500.00	6,500.00	500.00	93%	10,000.00	0.00	9,728.30	271.70	97%
Building & Grounds			468,202.00	45,504.29	197,646.10	270,555.90	42%	449,362.00	29,423.46	161,328.84	288,033.16	36%
	01-449-101-0000	CEM - FULL TIME SALARIES	18,263.00	1,465.60	7,368.21	10,894.79	40%	18,263.00	983.36	6,859.37	11,403.63	38%
	01-449-103-0000	CEM - PART TIME SALARIES	11,050.00	962.43	4,816.64	6,233.36	44%	11,050.00	0.00	4,312.50	6,737.50	39%
	01-449-202-0000	CEM - GENERAL SUPPLIES	1,000.00	58.63	112.38	887.62	11%	1,000.00	0.00	35.00	965.00	4%
	01-449-302-0000	CEM - ELECTRICITY	250.00	15.56	61.98	188.02	25%	250.00	16.06	67.33	182.67	27%
	01-449-402-0000	CEM - EQUIPMENT MAINT	800.00	0.00	0.00	800.00	0%	800.00	0.00	64.65	735.35	8%
	01-449-702-0000	CEM - CONTRACTED SERVICES	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	01-449-800-0000	CEM - EQUIPMENT PURCHASE	600.00	0.00	299.00	301.00	50%	600.00	0.00	0.00	600.00	0%
Cemetery			36,963.00	2,502.22	12,658.21	24,304.79	34%	36,963.00	999.42	11,338.85	25,624.15	31%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	5,000.00	127.96	656.28	4,343.72	13%	2,500.00	131.10	721.57	1,778.43	29%
	01-452-209-0000	VEHICLE - GASOLINE	16,000.00	365.43	1,403.28	14,596.72	9%	16,960.00	-248.91	3,299.67	13,660.33	19%
	01-452-210-0000	VEHICLE - DIESEL FUEL	37,000.00	2,510.16	6,667.73	30,332.27	18%	34,650.00	1,450.76	11,226.81	23,423.19	32%
	01-452-214-0000	VEHICLE - OIL	1,500.00	0.00	0.00	1,500.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-452-402-0000	VEHICLE - EQUIP MAINT	54,000.00	457.51	6,187.80	47,812.20	11%	52,000.00	366.14	16,457.58	35,542.42	32%
	01-452-403-0000	VEHICLE - VEHICLE MAINT PUBLIC WORKS	48,000.00	6,893.63	21,615.61	26,384.39	45%	20,000.00	3,265.65	13,019.26	6,980.74	65%
	01-452-403-0406	VEHICLE - VEHICLE MAINT REC	2,000.00	0.00	847.18	1,152.82	42%	2,000.00	674.20	674.20	1,325.80	34%
	01-452-403-0438	VEHICLE - VEHICLE MAINT POLICE	14,000.00	780.60	4,794.94	9,205.06	34%	14,000.00	4,652.51	6,729.09	7,270.91	48%
	01-452-403-0461	VEHICLE - VEHICLE MAINT FIRE	16,000.00	649.38	5,749.63	10,250.37	36%	14,000.00	4,711.84	6,623.40	7,376.60	47%
	01-452-404-0000	VEHICLE - RADIO MAINT	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	0.00	303.87	896.13	25%
	01-452-800-0000	VEHICLE - EQUIP PURCHASE	3,000.00	0.00	199.00	2,801.00	7%	16,500.00	240.00	240.00	16,260.00	1%
			197,700.00	11,784.67	48,121.45	149,578.55	24%	174,810.00	15,243.29	59,295.45	115,514.55	34%
Vehicle												
	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	82,298.00	6,521.40	33,778.45	48,519.55	41%	82,298.00	6,233.88	32,565.36	49,732.64	40%
	01-461-102-0000	FIRE/RES - OVERTIME	14,000.00	610.05	8,655.38	5,344.62	62%	12,000.00	1,710.47	9,758.68	2,241.32	81%
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	119,012.00	9,654.43	54,675.31	64,336.69	46%	118,412.00	8,844.02	49,558.75	68,853.25	42%
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELOPMENT	12,500.00	1,278.82	10,625.12	1,874.88	85%	14,000.00	899.24	6,927.83	7,072.17	49%
	01-461-193-0000	FIRE/RES - UNIFORMS	10,000.00	2,275.00	11,273.84	-1,273.84	113%	10,000.00	633.73	2,345.31	7,654.69	23%
	01-461-201-0000	FIRE/RES - POSTAGE	75.00	0.00	73.11	1.89	97%	75.00	0.00	22.37	52.63	30%
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	142.94	2,731.67	3,768.33	42%	6,500.00	881.69	2,009.99	4,490.01	31%
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	12,500.00	495.84	3,608.99	8,891.01	29%	12,500.00	238.35	2,569.51	9,930.49	21%
	01-461-209-0000	FIRE/RES - GASOLINE	1,200.00	28.32	324.01	875.99	27%	1,600.00	428.76	428.76	1,171.24	27%
	01-461-210-0000	FIRE/RES - DIESEL FUEL	8,700.00	433.92	3,188.11	5,511.89	37%	8,700.00	792.71	2,672.97	6,027.03	31%
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	16,000.00	0.00	2,034.78	13,965.22	13%	16,000.00	0.00	1,914.54	14,085.46	12%
	01-461-301-0000	FIRE/RES - COMMUNICATION SERVICES	6,000.00	350.97	1,569.38	4,430.62	26%	7,900.00	235.53	2,297.20	5,602.80	29%
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	4,200.00	0.00	3,172.00	1,028.00	76%	4,000.00	60.00	4,273.64	-273.64	107%
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	900.00	0.00	902.08	-2.08	100%	900.00	0.00	0.00	900.00	0%
	01-461-518-0000	FIRE/RES - EQUIP MAINT	12,500.00	58.98	7,976.11	4,523.89	64%	12,500.00	0.00	9,642.77	2,857.23	77%
	01-461-518-0000	FIRE/RES - HAZMAT	2,200.00	0.00	2,098.14	101.86	95%	2,200.00	0.00	0.00	2,200.00	0%
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	600.00	0.00	0.00	600.00	0%	1,200.00	0.00	220.00	980.00	18%
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	25,000.00	0.00	1,327.28	23,672.72	5%	25,000.00	3,570.18	8,067.68	16,932.32	32%
Fire & Rescue			334,185.00	21,850.67	148,013.76	186,171.24	44%	335,785.00	24,172.47	135,275.36	200,509.64	40%
	01-463-103-0000	EM - PART TIME SALARIE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	01-463-190-0000	EM - TRAINING/STAFF DE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	01-463-202-0000	EM - GENERAL SUPPLIES	450.00	0.00	992.00	-542.00	220%	450.00	0.00	0.00	450.00	0%
Emergency Management			1,950.00	0.00	992.00	958.00	51%	1,950.00	0.00	0.00	1,950.00	0%
	01-480-812-0000	GRANTS - MEM DAY PARADE	2,000.00	1,315.00	1,315.00	685.00	66%	2,000.00	0.00	577.00	1,423.00	29%
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	15,500.00	0.00	0.00	15,500.00	0%	15,500.00	0.00	8,500.00	7,000.00	55%
	01-480-814-0000	GRANTS - NWMKMT ATHLETIC ASSOC	21,500.00	21,500.00	21,500.00	0.00	100%	21,500.00	0.00	21,500.00	0.00	100%
	01-480-815-0000	GRANTS - NWMKMT SENIOR CITIZENS	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	0.00	1,200.00	0%
	01-480-816-0000	GRANTS - NWMKMT HISTORICAL SOCIETY	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	2,000.00	2,000.00	0.00	100%
	01-480-817-0000	GRANTS - C.O.A.S.T.	23,000.00	0.00	0.00	23,000.00	0%	20,748.00	0.00	20,748.00	0.00	100%
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	2,100.00	475.00	475.00	1,625.00	23%	2,100.00	0.00	0.00	2,100.00	0%
	01-480-819-0000	GRANTS - NWMKMT HANDTUB ASSOC.	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
Grants			69,300.00	23,290.00	24,490.00	44,810.00	35%	67,048.00	2,000.00	53,325.00	13,723.00	80%

Town of Newmarket, New Hampshire
Expense Report 'b
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016					Fiscal Year 2015				
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CENTER	10,403.00	0.00	10,403.00	0.00	100%	10,100.00	0.00	0.00	10,100.00	0%
	01-481-914-0000	SS GRANTS - AREA HOME MAKERS	0.00	0.00	0.00	0.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVICE	4,000.00	0.00	0.00	4,000.00	0%	3,000.00	0.00	3,000.00	0.00	100%
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0.00	9,000.00	0.00	100%
	01-481-917-0000	SS GRANTS - R.S.V.P.	0.00	0.00	0.00	0.00	0%	600.00	0.00	600.00	0.00	100%
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	0.00	0.00	1,200.00	0%
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTER	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HEALTH	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	4,000.00	0.00	100%
	01-481-924-0000	SS GRANTS - ROCKINGHAM COUNTY NUTR	5,326.00	0.00	5,326.00	0.00	100%	5,623.00	0.00	5,623.00	0.00	100%
	01-481-925-0000	SS GRANTS - AIDS RESPONSE	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	1,000.00	0.00	100%
	01-481-927-0000	SS GRANTS - READY RIDES	1,500.00	0.00	1,500.00	0.00	100%	0.00	0.00	0.00	0.00	0%
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY CENTER	1,500.00	0.00	0.00	1,500.00	0%	0.00	0.00	0.00	0.00	0%
Social Service Grant			43,429.00	0.00	28,229.00	15,200.00	65%	45,023.00	0.00	27,223.00	17,800.00	60%
		General Fund	6,137,298.00	485,654.33	2,366,214.91	3,771,083.09	39%	6,089,345.00	411,459.94	2,432,840.41	3,656,504.59	40%

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016					Fiscal Year 2015				
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	02-480-101-0000	LIBRARY - SALARIES	54,100.00	3,923.06	20,203.76	33,896.24	37%	55,904.00	3,923.06	20,399.91	35,504.09	39%
	02-480-103-0000	LIBRARY - PART TIME SALARIES	114,235.00	7,376.68	35,387.62	78,847.38	31%	113,335.00	8,304.13	42,761.66	70,573.34	38%
	02-480-150-0000	LIBRARY - FICA	10,712.00	724.20	3,555.23	7,146.77	33%	10,493.00	768.79	3,970.01	6,522.99	38%
	02-480-151-0000	LIBRARY - MEDICARE	2,066.00	169.36	833.76	1,672.24	33%	2,454.00	179.81	928.46	1,525.54	38%
	02-480-155-0000	LIBRARY - HEALTH INSURANCE	15,000.00	567.24	2,494.88	12,505.12	17%	16,397.00	276.81	1,384.05	15,012.95	8%
	02-480-156-0000	LIBRARY - RETIREMENT	6,032.00	438.20	2,262.22	3,769.78	38%	5,493.00	422.52	2,197.11	3,295.89	40%
	02-480-159-0000	LIBRARY - LIFE & DISABILITY	633.00	133.33	533.32	99.68	84%	723.00	51.61	1,459.43	473.95	34%
	02-480-160-0000	LIBRARY-WORKERS COMPENSATION	2,352.00	0.00	2,352.00	0.00	100%	1,683.00	0.00	1,459.43	223.57	87%
	02-480-161-0000	LIBRARY - UNEMPLOYMENT	2,816.00	0.00	0.00	2,816.00	0%	0.00	0.00	0.00	0.00	0%
	02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELOPMENT	2,000.00	20.00	410.00	1,590.00	21%	1,180.00	203.37	223.37	956.63	19%
	02-480-202-0000	LIBRARY - GENERAL SUPPLIES	5,000.00	226.73	1,598.79	3,401.21	32%	5,000.00	513.89	1,693.18	3,306.82	34%
	02-480-301-0000	LIBRARY - TELEPHONE	1,800.00	123.26	490.40	1,309.60	27%	1,800.00	125.42	591.32	1,208.68	33%
	02-480-302-0000	LIBRARY - ELECTRICITY	10,000.00	779.72	4,058.41	5,941.59	41%	10,000.00	719.40	5,137.30	4,862.70	51%
	02-480-303-0000	LIBRARY - HEAT & OIL	13,800.00	76.50	76.50	13,723.50	1%	13,000.00	0.00	751.93	12,248.07	6%
	02-480-304-0000	LIBRARY - WATER	700.00	30.46	266.45	433.55	38%	870.00	0.00	313.40	556.60	36%
	02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS	38,247.00	3,469.64	15,018.04	23,228.96	39%	37,645.00	2,788.99	9,613.34	28,031.66	26%
	02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHER	9,500.00	0.00	8,887.00	613.00	94%	9,741.00	0.00	8,550.50	1,190.50	88%
	02-480-340-0000	LIBRARY - ARCHIVES/PRESERVATION	0.00	0.00	0.00	0.00	0%	250.00	0.00	0.00	250.00	0%
	02-480-350-0000	LIBRARY - PROGRAMS	2,000.00	24.28	1,483.19	516.81	74%	2,000.00	374.11	1,531.81	468.19	77%
	02-480-401-0000	LIBRARY - BUILDING MAINTENANCE	15,000.00	1,771.00	11,061.71	3,938.29	74%	8,000.00	1,301.40	6,861.94	1,138.06	86%
	02-480-402-0000	LIBRARY - EQUIPMENT MAINTENANCE/LEASE	600.00	0.00	129.00	471.00	22%	2,000.00	43.00	174.01	1,825.99	9%
	02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS	5,000.00	0.00	5,000.00	0.00	100%	4,588.00	0.00	4,588.00	0.00	100%
	02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE	2,000.00	0.00	0.00	2,000.00	0%	1,180.00	1,419.40	1,419.40	-239.40	120%
Library			314,033.00	19,853.66	116,112.28	197,920.72	37%	303,736.00	21,412.71	114,799.18	188,936.82	38%
	05-406-101-0000	RECREATION - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0%	0.00	-5,627.11	0.00	0.00	0%
	05-406-103-0000	RECREATION - PART TIME SALARIES	100,440.00	2,275.01	68,556.42	31,883.58	68%	103,455.00	-1,209.55	66,682.29	36,772.71	64%
	05-406-150-0000	RECREATION - FICA	6,227.00	141.05	3,928.41	2,298.59	63%	0.00	0.00	0.00	0.00	0%
	05-406-151-0000	RECREATION - MEDI	1,456.00	33.00	918.76	537.24	63%	0.00	0.00	0.00	0.00	0%
	05-406-190-0000	RECREATION - TRAINING/STAFF DEVELOPMENT	1,400.00	0.00	104.85	1,295.15	7%	1,400.00	0.00	85.00	1,315.00	6%
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	350.00	0.00	208.11	141.89	59%	350.00	-154.79	158.19	191.81	45%
	05-406-201-0000	RECREATION - POSTAGE	400.00	2.43	61.71	338.29	15%	400.00	-780.35	50.80	349.20	13%
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	1,650.00	90.42	1,221.07	428.93	74%	1,650.00	70.39	1,646.64	3.36	100%
	05-406-202-0034	RECREATION - ATHLETIC SUPPLIES	7,830.00	0.00	2,127.46	5,702.54	27%	2,154.00	104.54	1,068.62	1,085.38	50%
	05-406-202-0036	RECREATION - CLASS SUPPLIES	2,154.00	811.58	2,380.11	-226.11	110%	7,000.00	393.89	899.04	6,100.96	13%
	05-406-301-0000	RECREATION - COMMUNICATION SERVICES	0.00	0.00	0.00	0.00	0%	0.00	-173.47	0.00	0.00	0%
	05-406-302-0001	RECREATION - FIELD LIGHTS	5,000.00	1,214.80	1,873.29	3,126.71	37%	5,000.00	2,311.37	2,561.08	2,438.92	51%
	05-406-310-0002	RECREATION - DUES/SUBSCRIPTIONS	150.00	0.00	0.00	150.00	0%	150.00	-75.96	80.00	70.00	53%
	05-406-310-0003	RECREATION - ADVERTISING	800.00	120.00	145.00	655.00	18%	800.00	0.00	0.00	800.00	0%
	05-406-402-0000	RECREATION - EQUIPMENT MAINTENANCE/LEASE	1,000.00	0.00	947.08	52.92	95%	1,000.00	-1,134.00	351.06	648.94	35%
	05-406-501-0000	RECREATION - PRINTING & PUBLISHING	8,163.00	0.00	0.00	8,163.00	0%	8,163.00	4,414.79	4,414.79	3,748.21	54%
	05-406-508-0000	RECREATION - BUS TRIPS	36,000.00	1,774.91	27,177.20	8,822.80	75%	36,000.00	327.81	23,008.07	12,991.93	64%
	05-406-800-0000	RECREATION - EQUIPMENT PURCHASE	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	05-406-902-0000	RECREATION - SUMMER CAMP	9,000.00	0.00	8,282.24	717.76	92%	9,000.00	170.77	8,648.42	351.58	96%
	05-406-902-0037	RECREATION - TEEN CAMP	2,500.00	0.00	1,112.03	1,387.97	44%	2,500.00	0.00	16.15	2,483.85	1%
	05-406-904-0000	RECREATION - SUNRISE SUNSET SR CTR	3,000.00	201.79	1,140.29	1,859.71	38%	0.00	-776.81	0.00	0.00	0%
	05-406-906-0000	RECREATION - SPECIAL EVENTS	10,150.00	2,164.61	3,738.60	6,411.40	37%	10,150.00	2,441.97	2,784.97	7,365.03	27%
Recreation			199,670.00	8,829.60	123,922.63	75,747.37	62%	191,172.00	303.49	112,455.12	78,716.88	59%

Town of Newmarket, New Hampshire
Expense Report ^{a, b}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	07-450-103-0000	SW - PART TIME	10,881.00	779.78	4,365.79	6,515.21	40%	10,881.00	837.00	4,272.75	6,608.25	39%
	07-450-202-0000	SW - GENERAL SUPPLIES	20,000.00	15,538.92	15,603.96	4,396.04	78%	15,000.00	10,544.25	10,656.26	4,343.74	71%
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	0.00	0.00	800.00	0%	800.00	0.00	0.00	800.00	0%
	07-450-402-0000	SW - EQUIPMENT LEASE	1,200.00	47.00	188.00	1,012.00	16%	1,200.00	47.00	182.00	1,018.00	15%
	07-450-403-0000	SW - VEHICLE MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0%	5,000.00	0.00	6,347.12	-1,347.12	127%
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00	0.00	500.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	07-450-532-0000	SW - FREON REMOVAL	1,000.00	0.00	0.00	1,000.00	0%	10,000.00	420.17	8,344.65	1,655.35	83%
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	0.00	0.00	0.00	0.00	0%	40,000.00	0.00	0.00	40,000.00	0%
	07-450-537-0000	SW - SPRING CLEAN-UP	35,000.00	0.00	0.00	35,000.00	0%	2,100.00	0.00	0.00	2,100.00	0%
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,100.00	0.00	0.00	2,100.00	0%	130,350.00	10,215.65	51,556.65	78,793.35	40%
	07-450-702-0048	SW - MSW CONTRACT	142,000.00	5,835.92	46,217.02	95,782.98	33%	150,280.00	14,920.03	52,813.62	97,466.38	35%
	07-450-702-0049	SW - RECYCLING CONTRACT	152,000.00	0.00	37,034.52	114,965.48	24%	47,000.00	4,071.08	18,908.15	28,091.85	40%
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	47,000.00	0.00	15,664.51	31,335.49	33%	30,000.00	2,545.13	2,545.13	27,454.87	8%
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	30,000.00	3,305.00	3,877.53	26,122.47	13%	5,000.00	0.00	0.00	5,000.00	0%
	07-450-800-0000	SW - EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0%	449,611.00	43,600.31	155,626.33	293,984.67	35%
Solid Waste			443,981.00	25,506.62	122,951.33	321,029.67	28%					

Town of Newmarket, New Hampshire
Expense Report ^{a, b}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2016				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	20-451-101-0000	WATER - FULL TIME SALARIES	121,009.00	8,910.47	46,427.39	74,581.61	38%	121,009.00	8,950.07	44,807.63	76,201.37	37%
	20-451-102-0000	WATER - OVERTIME	8,500.00	311.59	2,377.07	6,122.93	28%	8,000.00	659.70	3,201.16	4,798.84	40%
	20-451-103-0000	WATER - PART TIME SALARIES	0.00	663.00	3,889.05	-3,889.05	0%	0.00	795.23	3,892.68	-3,892.68	0%
	20-451-150-0000	WATER - FICA	8,150.00	565.61	3,053.49	5,096.51	37%	7,999.00	612.77	3,033.55	4,965.45	38%
	20-451-151-0000	WATER - MEDICARE	1,906.00	132.29	711.79	1,194.21	37%	1,871.00	143.30	709.41	1,161.59	38%
	20-451-155-0000	WATER - HEALTH INSURANCE	31,783.00	6,777.21	15,713.61	16,069.39	49%	31,160.00	1,601.25	10,337.75	20,822.25	33%
	20-451-156-0000	WATER - RETIREMENT	14,157.00	1,024.52	5,380.25	8,776.75	38%	13,685.00	1,013.43	5,084.41	8,600.59	37%
	20-451-159-0000	WATER - LIFE/DISABILITY INSURANCE	1,542.00	87.89	351.56	1,190.44	23%	1,542.00	87.89	421.45	1,120.55	27%
	20-451-160-0000	WATER - WORKERS COMPENSATION	4,939.00	0.00	4,939.00	0.00	100%	4,939.00	0.00	4,378.28	560.72	89%
	20-451-161-0000	WATER - UNEMPLOYMENT	2,201.00	0.00	0.00	2,201.00	0%	2,201.00	0.00	0.00	2,201.00	0%
	20-451-190-0000	WATER - TRAINING/STAFF DEVELOPMENT	1,500.00	0.00	750.00	750.00	50%	1,500.00	50.00	660.00	840.00	44%
	20-451-193-0000	WATER - UNIFORMS	2,700.00	61.68	567.75	2,132.25	21%	3,000.00	71.96	459.80	2,540.20	15%
	20-451-198-0000	WATER - LONGEVITY	1,013.00	0.00	0.00	1,013.00	0%	1,013.00	0.00	0.00	1,013.00	0%
	20-451-202-0000	WATER - POSTAGE	6,000.00	492.04	2,596.17	3,403.83	43%	2,800.00	156.00	695.49	2,104.51	25%
	20-451-201-0000	WATER - GENERAL SUPPLIES	3,000.00	98.03	1,069.19	1,930.81	36%	2,500.00	141.95	2,136.75	363.25	85%
	20-451-202-0002	WATER - DUES/SUBSCRIPTIONS	1,050.00	0.00	0.00	1,050.00	0%	1,050.00	0.00	0.00	1,050.00	0%
	20-451-202-0003	WATER - ADVERTISING	1,600.00	0.00	0.00	1,600.00	0%	1,600.00	1,572.80	2,446.39	-846.39	153%
	20-451-204-0000	WATER - TAXES	0.00	0.00	0.00	0.00	0%	300.00	0.00	0.00	300.00	0%
	20-451-209-0000	WATER - GASOLINE	5,200.00	167.28	1,080.12	4,119.88	21%	5,200.00	295.83	1,170.49	4,029.51	23%
	20-451-211-0000	WATER - LP GAS	20,000.00	855.26	999.35	19,000.65	5%	15,000.00	329.72	444.14	14,555.86	3%
	20-451-217-0000	WATER - CHEMICALS	22,000.00	0.00	3,801.12	18,198.88	17%	20,000.00	1,190.00	3,267.15	16,732.85	16%
	20-451-301-0000	WATER - COMMUNICATION SERVICES	3,800.00	221.57	1,150.63	2,649.37	30%	3,800.00	275.06	1,457.46	2,342.54	38%
	20-451-302-0000	WATER - ELECTRICITY	47,000.00	3,384.67	13,144.29	33,855.71	28%	40,000.00	3,020.23	11,699.09	28,300.91	29%
	20-451-401-0000	WATER - BUILDING MAINTENANCE	7,000.00	699.40	3,727.73	3,272.27	53%	7,000.00	195.80	2,811.78	4,188.22	40%
	20-451-402-0000	WATER - EQUIPMENT MAINTENANCE/LEASE	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	0.00	4,000.00	0%
	20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	0.00	693.88	4,306.12	14%	5,000.00	0.00	772.42	4,227.58	15%
	20-451-406-0000	WATER - SYSTEM MAINTENANCE	45,000.00	8,698.40	27,053.31	17,946.69	60%	45,000.00	6,086.60	14,825.38	30,174.62	33%
	20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANCE	4,280.00	0.00	4,280.00	0.00	100%	4,280.00	0.00	4,280.00	0.00	100%
	20-451-702-0000	WATER - CONTRACTED SERVICES	15,000.00	140.00	2,222.22	12,777.78	15%	10,000.00	45.00	1,009.84	8,990.16	10%
	20-451-703-0000	WATER - AUDIT	3,484.00	0.00	3,484.00	0.00	100%	3,425.00	0.00	0.00	3,425.00	0%
	20-451-704-0000	WATER - ENGINEERING	22,500.00	0.00	0.00	22,500.00	0%	25,000.00	3,275.81	6,102.20	18,897.80	24%
	20-451-950-0000	WATER - BONDS & NOTES PRINCIPLE	107,449.00	0.00	0.00	107,449.00	0%	54,213.00	0.00	54,213.00	0.00	100%
	20-451-951-0000	WATER - BONDS & NOTES INTEREST	40,288.00	0.00	0.00	40,288.00	0%	975.00	0.00	974.76	0.24	100%
	20-451-954-0000	WATER - LAND ACQUISITION	583,051.00	53,290.91	169,462.97	413,588.03	29%	469,062.00	30,571.40	185,292.46	283,769.54	40%

Water

Town of Newmarket, New Hampshire
Expense Report ^{a, b}
For the Period Ended November, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	30-471-101-0000	WW - FULL TIME SALARIES	209,313.00	13,383.27	68,746.43	140,566.57	33%	174,313.00	12,938.87	66,006.56	108,306.44	38%
	30-471-102-0000	WASTEWATER - OVERTIME	17,000.00	1,497.34	6,270.90	10,729.10	37%	17,000.00	1,018.00	6,193.55	10,806.45	36%
	30-471-103-0000	WASTEWATER PART TIME SALARIES	0.00	663.00	3,889.25	-3,889.25	0%	16,562.00	688.10	3,784.55	12,777.45	23%
	30-471-150-0000	WASTEWATER - PICA	14,204.00	873.89	4,503.59	9,700.41	32%	12,889.00	835.13	4,321.90	8,567.10	34%
	30-471-151-0000	WASTEWATER - MEDICARE	3,322.00	204.35	1,053.11	2,268.89	32%	3,015.00	195.53	1,010.74	2,004.26	34%
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	87,510.00	10,412.66	31,237.98	56,272.02	36%	64,618.00	4,357.03	24,116.65	40,501.35	37%
	30-471-156-0000	WASTEWATER - RETIREMENT	24,674.00	1,623.07	8,225.56	16,448.44	33%	20,254.00	1,458.80	7,635.96	12,618.04	38%
	30-471-159-0000	WASTEWATER - LIFE/DISABILITY INSURANCE	2,195.00	148.13	592.52	1,602.48	27%	2,195.00	148.13	713.65	1,481.35	33%
	30-471-160-0000	WASTEWATER - WORKERS COMPENSATION	5,899.00	0.00	5,899.00	0.00	100%	5,899.00	0.00	4,670.17	1,228.83	79%
	30-471-161-0000	WASTEWATER - UNEMPLOYMENT INSURANCE	3,157.00	0.00	0.00	3,157.00	0%	3,157.00	0.00	0.00	3,157.00	0%
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DEVELOPMENT	3,500.00	180.00	480.00	3,020.00	14%	3,500.00	175.00	1,415.44	2,084.56	40%
	30-471-193-0000	WASTEWATER - UNIFORMS	3,600.00	98.37	815.95	2,784.05	23%	4,700.00	106.60	533.00	4,167.00	11%
	30-471-198-0000	SEWER - LONGEVITY	1,913.00	0.00	0.00	1,913.00	0%	1,688.00	0.00	0.00	1,688.00	0%
	30-471-201-0000	WASTEWATER - POSTAGE	6,000.00	492.03	2,596.13	3,403.87	43%	2,500.00	156.00	695.46	1,804.54	28%
	30-471-202-0000	WASTEWATER - GENERAL SUPPLIES	3,000.00	584.99	1,643.75	1,356.25	55%	2,500.00	168.89	2,363.30	136.70	95%
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTIONS	800.00	175.00	250.00	550.00	31%	800.00	150.00	150.00	650.00	19%
	30-471-202-0003	WASTEWATER - ADVERTISING	1,500.00	0.00	311.14	1,188.86	21%	1,500.00	0.00	0.00	1,500.00	0%
	30-471-209-0000	WASTEWATER - GASOLINE	5,000.00	114.96	947.03	4,052.97	19%	5,000.00	181.28	1,138.63	3,861.37	23%
	30-471-215-0000	WASTEWATER - LAB SUPPLIES	20,000.00	1,674.31	6,579.19	13,420.81	33%	20,000.00	1,389.21	10,246.46	9,753.54	51%
	30-471-217-0000	WASTEWATER - CHEMICALS	40,000.00	2,280.00	7,336.40	32,663.60	18%	38,000.00	7,146.17	18,344.67	19,655.33	48%
	30-471-301-0000	WASTEWATER - COMMUNICATION SERVICES	6,800.00	311.05	1,921.67	4,878.33	28%	6,800.00	485.01	2,237.14	4,562.86	33%
	30-471-302-0000	WASTEWATER - ELECTRICITY	84,000.00	5,890.21	24,936.25	59,063.75	30%	84,000.00	5,154.84	20,414.36	63,585.64	24%
	30-471-303-0000	WASTEWATER - HEAT & OIL	30,000.00	0.00	0.00	30,000.00	0%	30,000.00	0.00	0.00	30,000.00	100%
	30-471-401-0000	WASTEWATER - BUILDING MAINTENANCE	23,000.00	2,862.90	7,757.07	15,242.93	34%	23,000.00	2,234.34	9,710.37	13,289.63	42%
	30-471-403-0000	WASTEWATER - VEHICLE MAINTENANCE	5,000.00	0.00	938.20	4,061.80	19%	5,000.00	0.00	1,536.06	3,463.94	31%
	30-471-406-0000	WASTEWATER - SYSTEM MAINTENANCE	50,000.00	5,245.00	17,438.22	32,561.78	35%	50,000.00	4,889.67	17,201.71	32,798.29	34%
	30-471-504-0000	WASTEWATER - PROPERTY/LIABILITY INSURANC	8,740.00	0.00	8,740.00	0.00	100%	8,740.00	0.00	8,740.00	0.00	100%
	30-471-538-0000	WASTEWATER - SLUDGE DISPOSAL	17,500.00	4,201.84	17,821.83	12,178.17	59%	30,000.00	1,686.00	5,559.00	24,441.00	19%
	30-471-702-0000	WASTEWATER - CONTRACT SERVICES	30,000.00	104.00	5,994.00	11,506.00	34%	17,000.00	977.00	2,597.84	14,402.16	15%
	30-471-703-0000	WASTEWATER - AUDIT	3,425.00	0.00	3,425.00	0.00	100%	3,425.00	0.00	0.00	3,425.00	0%
	30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	0.00	2,629.88	27,370.12	9%	30,000.00	6,972.98	6,972.98	23,027.02	23%
	30-471-804-0000	WASTEWATER - NPDES PERMITS	60,000.00	0.00	0.00	60,000.00	0%	20,000.00	5,284.49	5,284.49	14,715.51	26%
	30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	102,540.00	0.00	23,500.00	79,040.00	23%	102,540.00	0.00	0.00	102,540.00	0%
	30-471-951-0000	WW - BONDS & NOTES INTEREST	32,895.00	0.00	12,400.48	20,494.52	38%	36,551.00	0.00	0.00	36,551.00	0%
			937,237.00	53,020.37	278,880.53	658,356.47	30%	847,896.00	63,891.15	238,687.72	609,208.28	28%
		Total Operating Budget	8,615,270.00	646,155.49	3,177,544.65	5,437,725.35	37%	8,350,822.00	571,239.00	3,239,701.22	5,111,120.78	39%

Sewer

* Does not include Capital Reserve Transfers

Town of Newmarket, New Hampshire
Revenue Report ^{a,b}

For the Period Ended October 31, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date	Year to Date	Balance Year	Percent	Budget	Month to Date	Year to Date	Balance Year	Percent
				Transactions	Transactions	Transactions	Collected	Transactions	Transactions	Transactions	Transactions	Collected
Taxes(Real estate), land use, PILOT, interest on taxes			17,915,011.00	8,659,240.90	17,927,311.53	-12,300.53	100%	18,033,024.00	-75,034.66	18,115,517.75	-82,493.75	100%
Licenses, permit and fees			1,556,300.00	163,647.86	721,965.84	834,334.16	46%	1,315,300.00	146,801.05	668,436.76	646,863.24	51%
From State			657,223.00	0.00	128,490.82	528,732.18	20%	570,767.00	0.00	117,216.80	453,550.20	21%
Charges for Services			139,850.00	35,924.29	63,182.86	76,667.14	45%	139,850.00	18,076.20	50,625.86	89,224.14	36%
Misc. Rev. includes Int. Rev.			9,601.00	1,404.78	52,193.98	-42,592.98	544%	74,601.00	2,250.20	119,783.33	-45,182.33	161%
Fund Balance			0.00	0.00	0.00	0.00	0%	404,460.00	0.00	0.00	404,460.00	0%
Recreation			199,670.00	5,189.04	54,958.01	144,711.99	28%	191,172.00	9,767.81	64,152.52	127,019.48	34%
Solid Waste			244,450.00	17,559.50	102,361.73	142,088.27	42%	244,450.00	17,387.51	97,041.98	147,408.02	40%
Water			947,051.00	77,215.79	483,525.73	463,525.27	51%	890,203.00	110,369.72	422,100.00	468,103.00	47%
Sewer			1,080,753.00	128,498.08	755,885.02	324,867.98	70%	973,837.00	161,353.25	604,538.98	369,298.02	62%
Total Revenues			22,749,909.00	9,088,680.24	20,289,875.52	2,460,033.48	89%	22,837,664.00	390,971.08	20,259,413.98	2,578,250.02	89%

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended October 31, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
	01-310-000-1001	REAL ESTATE TAXES	17,858,168.00	8,639,999.68	17,877,132.68	-18,964.68	100%	18,024,524.00	0.00	18,174,685.00	-150,161.00	101%
	01-310-000-1003	LAND USE CHANGE TAX	3,755.00	4,550.00	8,305.00	-4,550.00	221%	0.00	0.00	0.00	0.00	0%
	01-310-000-1004	YIELD TAXES	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	292.28	1,207.72	19%
	01-310-000-1005	PAYMENTS IN LIEU OF TAXES	23,601.00	10,901.59	24,246.59	-645.59	103%	20,000.00	20,527.98	20,527.98	-527.98	103%
	01-310-000-1006	INTEREST & PENALTIES ON CURRENT PROP	27,000.00	2,403.04	5,770.22	21,229.78	21%	27,000.00	1,528.78	6,454.48	20,545.52	24%
	01-310-000-1007	REDEMPTION INTEREST	79,000.00	1,386.59	11,838.54	67,161.46	15%	60,000.00	1,279.58	11,929.01	48,070.99	20%
	01-310-000-1010	OVERLAY	-78,013.00	0.00	0.00	-78,013.00	0%	-100,000.00	-98,371.00	-98,371.00	-1,629.00	98%
	01-310-002-1011	LIEN COST RECOVERY UTILITIES	0.00	0.00	18.50	-18.50	0%	0.00	0.00	0.00	0.00	0%
		Taxes(Real estate), land use, PILOT, interest on taxes	17,915,011.00	8,659,240.90	17,927,311.53	-12,300.53	100%	18,033,024.00	-75,034.66	18,115,517.75	-82,493.75	100%
	01-330-000-1013	MV MAIL-IN FEES	0.00	585.00	3,028.00	-3,028.00	0%	7,000.00	530.00	2,945.00	4,055.00	42%
	01-330-000-1014	MV PERMIT, LOCAL CLERK & TRANSFER FEE	1,258,000.00	112,629.00	582,537.01	675,462.99	46%	1,095,000.00	94,345.80	528,962.98	566,037.02	48%
	01-330-000-1015	MOTOR VEHICLE STICKERS	26,000.00	2,382.00	12,849.00	13,151.00	49%	26,000.00	2,163.00	12,667.00	13,333.00	49%
	01-330-000-1016	BOAT REGISTRATIONS	3,000.00	0.00	643.56	2,356.44	21%	3,000.00	0.00	1,171.68	1,828.32	39%
	01-330-000-1017	MV TITLE FEES	3,000.00	278.00	1,764.00	1,236.00	59%	3,000.00	260.00	1,756.00	1,244.00	59%
	01-330-000-1018	DOG LICENSES	0.00	105.00	1,936.00	-1,936.00	0%	5,000.00	20.00	1,813.50	3,186.50	36%
	01-330-000-1019	VITAL STATISTICS	0.00	440.00	2,341.00	-2,341.00	0%	3,000.00	384.00	2,390.00	610.00	80%
	01-330-000-1020	UCC'S	0.00	0.00	90.00	-90.00	0%	500.00	150.00	330.00	170.00	66%
	01-330-000-1022	POLICE - DOG ORDINANCE FINES	0.00	25.00	80.00	-80.00	0%	400.00	200.00	375.00	25.00	94%
	01-330-000-1023	Finger Prints Receipts	0.00	0.00	0.00	0.00	0%	0.00	0.00	15.00	-15.00	0%
	01-330-000-1024	BUILDING PERMITS	66,000.00	1,525.00	25,681.00	40,319.00	39%	20,000.00	4,725.00	28,245.50	-8,245.50	141%
	01-330-000-1025	MISC LICENSES, PERMITS & Fees	50,300.00	404.32	922.87	49,377.13	2%	2,400.00	98.30	621.21	1,778.79	26%
	01-330-000-1026	FRANCHISE RENEWAL AGREEMENT	150,000.00	45,274.54	90,093.40	59,906.60	60%	150,000.00	43,924.95	87,143.89	62,856.11	58%
		Licenses, permit and fees	1,556,300.00	163,647.86	721,965.84	834,334.16	46%	1,315,300.00	146,801.05	668,436.76	646,863.24	51%
	01-320-000-1012	HIGHWAY BLOCK GRANT	173,078.00	0.00	103,847.06	69,230.94	60%	151,260.00	0.00	93,228.80	58,031.20	62%
	01-320-000-1014	MISC. GRANTS	23,414.00	0.00	0.00	23,414.00	0%	0.00	0.00	23,988.00	-23,988.00	0%
	01-320-000-1015	MEALS AND ROOM TAX DISTRIBUTION	439,966.00	0.00	0.00	439,966.00	0%	399,321.00	0.00	0.00	399,321.00	0%
	01-320-000-1042	RAILROAD TAX	655.00	0.00	654.76	0.24	100%	76.00	0.00	0.00	76.00	0%
	30-320-000-1073	WASTEWATER - STATE REVENUE	20,110.00	0.00	23,989.00	-3,879.00	119%	20,110.00	0.00	0.00	20,110.00	0%
		From State	657,223.00	0.00	128,490.82	528,732.18	20%	570,767.00	0.00	117,216.80	453,550.20	21%

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended October 31, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016			Fiscal Year 2015			Percent Collected			
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions		Year to Date Transactions	Balance Year	
	01-340-000-1025	POLICE SEX OFFENDER RECEIPTS	50.00	0.00	0.00	50.00	0%	50.00	90.00	90.00	-40.00	180%
	01-340-000-1027	PLANNING/ZONING RECEIPTS	2,000.00	0.00	4,117.00	-2,117.00	206%	2,000.00	308.00	1,267.00	733.00	63%
	01-340-000-1028	POLICE REPORT FEES	1,200.00	270.00	806.50	393.50	67%	1,200.00	135.00	458.00	742.00	38%
	01-340-000-1031	AMBULANCE RECEIPTS	125,000.00	34,489.85	53,339.92	71,660.08	43%	125,000.00	16,493.05	44,119.28	80,880.72	35%
	01-340-000-1034	FIRE DEPARTMENT RECEIPTS	5,000.00	350.00	480.00	4,520.00	10%	5,000.00	-5.00	708.00	4,292.00	14%
	01-340-000-1036	COURT RECEIPTS	1,500.00	279.44	1,559.44	-59.44	104%	1,500.00	410.15	1,413.58	86.42	94%
	01-340-000-1043	PARKING TICKETS	0.00	535.00	2,270.00	-2,270.00	0%	0.00	365.00	1,820.00	-1,820.00	0%
	01-340-000-1045	PARKING PERMITS	5,100.00	0.00	610.00	4,490.00	12%	5,100.00	280.00	750.00	4,350.00	15%
		Charges for Services	139,850.00	35,924.29	63,182.86	76,667.14	45%	139,850.00	18,076.20	50,625.86	89,224.14	36%
	01-340-000-1037	COPIER REVENUE	0.00	18.50	51.50	-51.50	0%	0.00	14.50	88.00	-88.00	0%
	01-340-000-1038	MISC. RECEIPTS	0.00	17.65	42,945.83	-42,945.83	0%	0.00	0.00	4,454.96	-4,454.96	0%
	01-340-001-1034	FIRE DEPT. X-DETAIL RECEIPTS	0.00	0.00	0.00	0.00	0%	0.00	1,137.50	1,137.50	-1,137.50	0%
	01-340-002-1034	DPW DEPT. X-DETAIL RECEIPTS	0.00	0.00	0.00	0.00	0%	0.00	0.00	1,360.00	-1,360.00	0%
	01-340-051-1047	RECREATION FACILITY RENTAL	0.00	375.00	2,885.00	-2,885.00	0%	0.00	190.00	1,365.00	-1,365.00	0%
	01-340-052-0000	SUNRISE SUNSET REVENUE	0.00	607.00	2,526.00	-2,526.00	0%	0.00	144.00	492.00	-492.00	0%
	01-345-000-1044	HOUSING AUTHORITY	0.00	0.00	9.97	-9.97	0%	0.00	15.13	15.13	-15.13	0%
	01-350-000-1046	SALE OF MUNICIPAL PROPERTY	0.00	0.00	0.00	0.00	0%	65,000.00	0.00	105,973.91	-40,973.91	163%
	01-350-000-1047	RENT OF MUNICIPAL PROPERTY	3,600.00	275.00	1,375.00	2,225.00	38%	3,600.00	275.00	1,375.00	2,225.00	38%
	01-350-000-1048	INTEREST ON INVESTMENTS	6,000.00	90.63	2,430.21	3,569.79	41%	6,000.00	464.67	3,542.43	2,457.57	59%
	01-350-001-1105	TC/TC OVER AND UNDER	0.00	20.00	-30.53	30.53	0%	0.00	9.40	-20.60	20.60	0%
	01-360-000-0000	GF - MISCELLANEOUS REVENUE	1.00	1.00	1.00	0.00	100%	1.00	0.00	0.00	1.00	0%
		Misc. Rev. includes Int. Rev.	9,601.00	1,404.78	52,193.98	-42,592.98	544%	74,601.00	2,250.20	119,783.33	-45,182.33	161%
	01-360-000-1054	FUND BALANCE USED	0.00	0.00	0.00	0.00	0%	404,460.00	0.00	0.00	404,460.00	0%
		Fund Balance	0.00	0.00	0.00	0.00	0%	404,460.00	0.00	0.00	404,460.00	0%

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended October 31, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
	05-340-000-1058	RECREATION - REVENUE	199,670.00	4,568.00	52,834.01	146,835.99	26%	191,172.00	7,929.25	59,288.63	131,883.37	31%
	05-340-000-1059	RECREATION - LIGHT USAGE	0.00	617.40	1,274.70	-1,274.70	0%	0.00	86.00	2,133.00	-2,133.00	0%
	05-350-000-1048	RECREATION - INTEREST	0.00	3.64	49.30	-49.30	0%	0.00	2.56	20.89	-20.89	0%
	05-350-000-1049	REC - ADVERTISING RECEIPTS	0.00	0.00	800.00	-800.00	0%	0.00	1,750.00	2,710.00	-2,710.00	0%
Recreation			199,670.00	5,189.04	54,958.01	144,711.99	28%	191,172.00	9,767.81	64,152.52	127,019.48	34%
	07-340-000-1067	SW - LANDFILL RECEIPTS	244,450.00	5,009.00	30,789.13	213,660.87	13%	0.00	4,535.00	26,950.20	-26,950.20	0%
	07-340-000-1068	SW - GARBAGE BAGS	0.00	12,424.00	70,330.15	-70,330.15	0%	244,450.00	12,719.25	69,334.85	175,115.15	28%
	07-340-000-1069	SW - RECYCLING BINS	0.00	120.00	780.00	-780.00	0%	0.00	100.00	590.00	-590.00	0%
	07-340-000-1070	SW - UNITED TECHNOLOGIES	0.00	0.00	372.14	-372.14	0%	0.00	0.00	0.00	0.00	0%
	07-350-000-1048	SW - INTEREST	0.00	6.50	90.31	-90.31	0%	0.00	33.26	166.93	-166.93	0%
Solid Waste			244,450.00	17,559.50	102,361.73	142,088.27	42%	244,450.00	17,387.51	97,041.98	147,408.02	40%
	20-310-000-1001	WATER - TAX REVENUE	947,051.00	72,057.65	447,447.41	499,603.59	47%	890,203.00	103,161.25	381,640.75	508,562.25	43%
	20-310-000-1006	WATER - INTEREST AND PENALTIES ON DEL	0.00	273.72	1,284.17	-1,284.17	0%	0.00	217.90	1,055.06	-1,055.06	0%
	20-330-000-1071	WATER - ENTRANCE FEES	0.00	0.00	3,000.00	-3,000.00	0%	0.00	1,000.00	8,000.00	-8,000.00	0%
	20-340-000-1038	WATER - OTHER MISC. REVENUE	0.00	0.00	0.00	0.00	0%	0.00	0.00	1,446.92	-1,446.92	0%
	20-340-000-1072	WATER - JOB WORK	0.00	0.00	0.00	0.00	0%	0.00	0.00	55.00	-55.00	0%
	20-350-000-1047	WATER - RENT OF MUNICIPAL PROPERTY	0.00	4,859.84	30,431.57	-30,431.57	0%	0.00	5,922.77	29,444.25	-29,444.25	0%
	20-350-000-1048	WATER - INTEREST	0.00	24.58	314.58	-314.58	0%	0.00	67.80	458.02	-458.02	0%
	20-350-021-1073	WATER - DEDUCT METER	0.00	0.00	1,048.00	-1,048.00	0%	0.00	0.00	0.00	0.00	0%
Water			947,051.00	77,215.79	483,525.73	463,525.27	51%	890,203.00	110,369.72	422,100.00	468,103.00	47%
	30-310-000-1001	WASTEWATER - TAX REVENUE	1,080,753.00	127,888.27	747,030.22	333,722.78	69%	973,837.00	159,855.12	592,881.86	380,955.14	61%
	30-310-000-1006	WASTEWATER - INTEREST ON DELIQUENT	0.00	551.83	2,259.48	-2,259.48	0%	0.00	435.51	1,865.44	-1,865.44	0%
	30-330-000-1071	WASTEWATER - ENTRANCE FEES	0.00	0.00	6,000.00	-6,000.00	0%	0.00	1,000.00	8,000.00	-8,000.00	0%
	30-340-000-1038	WASTEWATER - OTHER MISC. REVENUE	0.00	0.00	0.00	0.00	0%	0.00	0.00	1,446.92	-1,446.92	0%
	30-350-000-1048	WASTEWATER - INTEREST	0.00	57.98	595.32	-595.32	0%	0.00	62.62	344.76	-344.76	0%
Sewer			1,080,753.00	128,498.08	755,885.02	324,867.98	70%	973,837.00	161,353.25	604,538.98	369,298.02	62%
Total Revenues			22,749,909.00	9,088,680.24	20,289,875.52	2,460,033.48	89%	22,837,664.00	390,971.08	20,259,413.98	2,578,250.02	89%



Department Heads Monthly Reports to the Town Council and Town Administrator

Police Department

Activity:

Each activity that the Police Department employees handle, from parking tickets to emergency calls, is tracked by the dispatch center. Since the nature of police work requires us to handle a very wide variety of incidents and duties, we track 123 different police activities annually. This can be somewhat confusing to analyze each year as we try to figure out trends in criminal activity and where to anticipate the focus of our efforts needs to be redirected as we plan for the upcoming year. With 123 categories we also have a very hard time graphing our activity unless we focus on one category or activity such as traffic accidents or assaults.

One of the ways we can break out our activities and duties is to look at officer initiated activity compared to a citizen's call for service. Officer initiated activities are incidents and duties that the patrol officer handles which he discovers. A good example of this would be motor vehicle traffic tickets and warnings. Officers on patrol observe a violation and conduct an enforcement stop. These self-initiated activities are directly related to the time an officer can spend on the road observing traffic when not answering or investigating a citizen's request for service.

In comparing the Police Department's activity for the first eleven months of this year to the same period in 2014, I'm noting that officer initiated activity is down in several areas, while the number of requests for police assistance from the public has stabilized. I attribute this drop in officer initiated activity to having two less patrol officers on the street for nearly half of the year. This was caused by a vacant patrol position and the injury leave of an officer.

When we work shorthanded, the efficiency of the agency decreases. The existing staff still handles the entire workload but has less time to address self-initiated enforcement efforts. In addition the existing staff has handled an increase in sexual assaults, parking violations, fraud investigations, drug cases, impaired drivers and incidents involving persons with mental health issues. This leaves us with less time to run radar, patrol the neighborhoods and take other proactive enforcement efforts. When we return to full patrol strength in the next couple of months we will address this shortfall.

The good news is that we are maintaining our high solvability rate in reported crimes and property theft crimes and burglaries are down significantly over the same period last year.

Personnel:

There have been no status changes since last month. At this time we still have a vacant full-time dispatcher opening but we have been actively seeking a qualified applicant. We hope to have the position filled by month's end. Next week Officer Zach Wedgeworth will complete the NH Police Academy and return to active duty. We should be at full patrol strength in the early months of 2105.

Drug Sweep:

At the request of the School Administration, we recently assisted with a K-9 drug sweep of the Newmarket Junior/Senior High School. Several drug dogs were brought in from the seacoast area to quickly search the premises for illegal drugs and contraband. I'm very happy to report that they were unsuccessful in their search. This can be attributed to the Administrations drug free policies, and the great working relationship between the police department and school administrators. In addition we have seen a significant drop in the last few years in the number of juvenile court cases we have handled, since the reinstatement of the school resource officer program.

Stuff-a-Cruiser:

The Police Relief Association members conducted another successful Stuff a Cruiser Toy Drive on November 21st. All donated toys, gift cards and money was provided to the local Operation Santa Claus program. This year we held our event one week earlier in the season to allow for holiday weekend coverage. This was the twelfth year that we were able to supplement the toy drive.

Personal Defense and Awareness Training:

In the upcoming months the Police Department will be offering personal defense training classes to resident depending upon public interest. In the wake of the recent terrorist attacks there has been an upsurge in the number of residents seeking concealed carry permits. We would like to provide our residents with information on current laws regarding concealed carry and other issues pertaining to maintaining safety in their homes and businesses. Currently members of the department are attending free training sponsored by the NH Department of Homeland Security in this area.

Current Year Budget:

At this time the Police Department budget overall is operating within expected expenses. At this time I expect that we will finish within budget.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>Previous</u> <u>Year</u>	<u>%</u>
<i>Police Total</i>	1,308,012.00	92,424.26	488,361.64	819,650.36	37%	39%	

Fire and Rescue Department

- For the month of November the department responded to 78 calls for service of those 46 were medical calls transporting 34 patients to area hospitals. The ambulance responded to Newfields for six medical calls transporting four patients. The ambulance also responded to Durham once for coverage. The tanker responded to Madbury for a structure fire and the ladder responded to Durham for station coverage.
- The department will be hosting our annual Senior Citizen Christmas Party on Saturday, December 12th at the Newmarket Elementary School. Doors open at 11:00 am and dinner will be served at 11:30 am. As always, if someone cannot attend we will deliver a meal.
- The department hosted a CPR class for the residents at the station this month that was well attended. Because of the great turnout we will begin to do this more often for the residents.
- I have attached charts with activity reports for the month of November.
- No concerns at this point with my budget expenditures.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>Previous</u> <u>Year</u>	<u>%</u> <u>Expended</u>
<i>Fire & Rescue Total</i>	334,185.00	21,850.67	148,013.76	186,171.24	44%		40%

Newmarket Fire & Rescue

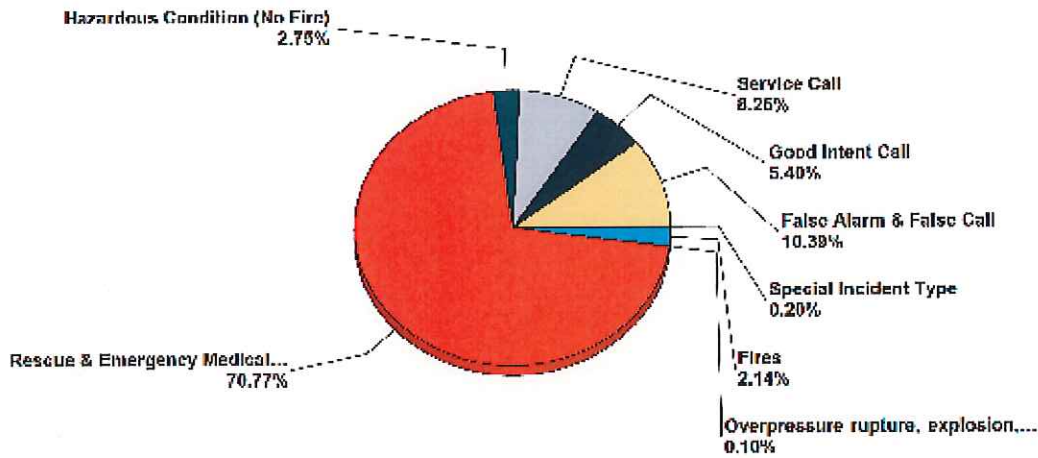
Newmarket, NH

This report was generated on 12/1/2015 11:14:10 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2015 | End Date: 11/30/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	21	2.14%
Overpressure rupture, explosion, overheat - no fire	1	0.10%
Rescue & Emergency Medical Service	695	70.77%
Hazardous Condition (No Fire)	27	2.75%
Service Call	81	8.25%
Good Intent Call	53	5.40%
False Alarm & False Call	102	10.39%
Special Incident Type	2	0.20%
TOTAL	982	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

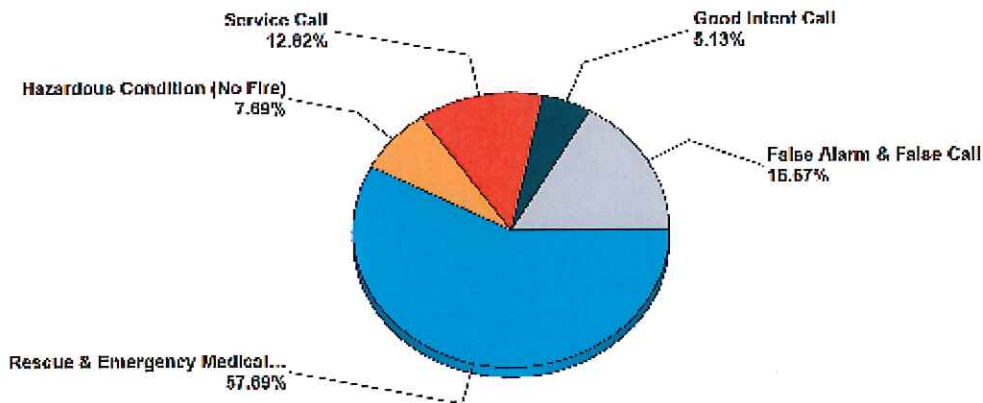
Newmarket, NH

This report was generated on 12/1/2015 11:12:52 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2015 | End Date: 11/30/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	45	57.89%
Hazardous Condition (No Fire)	6	7.89%
Service Call	10	12.82%
Good Intent Call	4	5.13%
False Alarm & False Call	13	16.67%
TOTAL	78	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

Newmarket, NH

This report was generated on 12/1/2015 11:13:42 AM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 11/01/2015 | EndDate: 11/30/2015

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
11/14/2015	2015-038	51 College RD	571 - Cover assignment, standby, moweup	1 - Station 1
11/14/2015	2015-039	155 Drew RD	571 - Cover assignment, standby, moweup	1 - Station 1
11/14/2015	2015-040	51 College RD	571 - Cover assignment, standby, moweup	1 - Station 1
11/22/2015	2015-056	45 Main ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents: 5.13%

AID TYPE: Mutual aid received				
11/02/2015	2015-006	174 Great Bay Woods	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
11/25/2015	2015-089	1 Simons LN	412 - Gas leak (natural gas or LPG)	1 - Station 1

Percentage of Total Incidents: 2.56%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

Newmarket Fire & Rescue

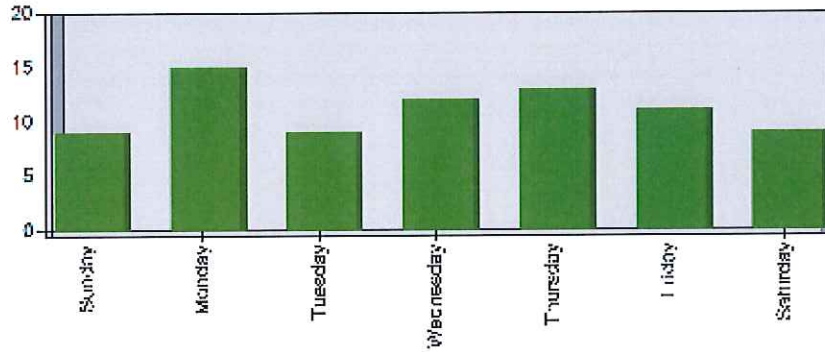
Newmarket, NH

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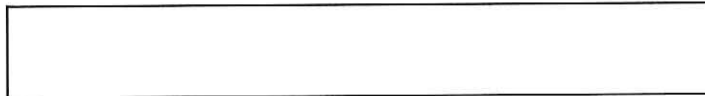


Incidents by Day of the Week for Date Range

Incident Range: 100 - 911 | Start Date: 11/01/2015 | End Date: 11/30/2015



DAY OF THE WEEK	# INCIDENTS
Sunday	9
Monday	15
Tuesday	9
Wednesday	12
Thursday	13
Friday	11
Saturday	9
TOTAL	78



Newmarket Fire & Rescue

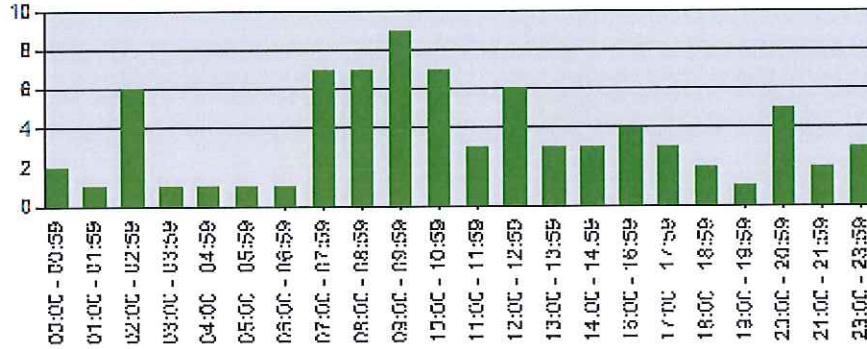
Newmarket, NH

This report was generated on 12/1/2015 11:13:17 AM



Incidents per Hour for Incident Type Range for Date Range

Incident Range: 100 - 911 | Start Date: 11/01/2015 | End Date: 11/30/2015



HOURL	# of CALLS
00:00 - 00:59	2
01:00 - 01:59	1
02:00 - 02:59	6
03:00 - 03:59	1
04:00 - 04:59	1
05:00 - 05:59	1
06:00 - 06:59	1
07:00 - 07:59	7
08:00 - 08:59	7
09:00 - 09:59	9
10:00 - 10:59	7
11:00 - 11:59	3
12:00 - 12:59	6
13:00 - 13:59	3
14:00 - 14:59	3
16:00 - 16:59	4
17:00 - 17:59	3
18:00 - 18:59	2
19:00 - 19:59	1

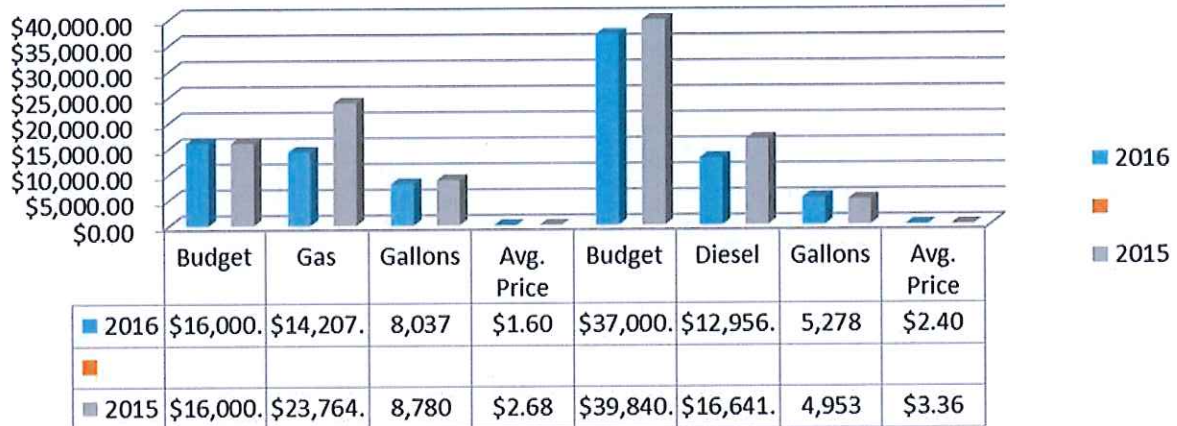
Only REVIEWED incidents included.

Public Works Department

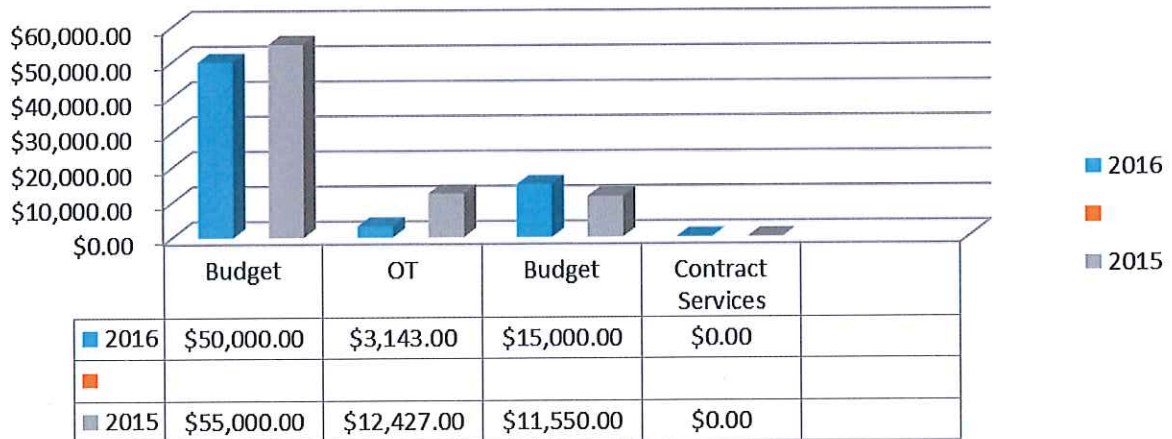
- The paving of Ash Swamp Road has been completed. The shoulder gravel work and centerline striping is also completed.
- Eversource will be making some upgrades to the transmission lines coming into town over the next several months. These upgrades will improve electrical service during outages. The work encompasses replacing several existing poles throughout many areas of town and will require a few new poles to be installed. The areas where work will be completed are; South Main Street, Maplecrest, Maple Street, Packers Falls Road, Gerry Avenue and Route 108 in the areas of Bay Road and New Road intersections.
- Work on the new RSMS (paving plan) is ongoing with nothing new to report. As soon as it is complete, it will be made available to everyone.
- All seasonal employees have finished up with us for another year. Once again we were fortunate enough to find some good reliable people.
- Crews will be working with Eversource again to remove some dying trees throughout town. These trees are located on Ash Swamp Road, Maple Street, Pine Street and Lamprey Street. All the trees are located in the town's right-of-way.
- I have attached charts to show more detail on budget expenditures

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Public Works Admin. Total	417,347.00	29,658.54	142,881.98	274,465.02	34%	38%
Roadways and Sidewalks Total	386,570.00	27,164.82	40,586.65	345,983.35	10%	68%
Street Lights Total	46,250.00	4,585.93	15,729.58	30,520.42	34%	24%
Building and Grounds Total	468,202.00	45,504.29	197,646.10	270,555.90	42%	36%
Cemeteries Total	36,963.00	2,502.22	12,658.21	24,304.79	34%	31%
Vehicle Maintenance Total	197,700.00	11,784.67	48,121.45	149,578.55	24%	34%

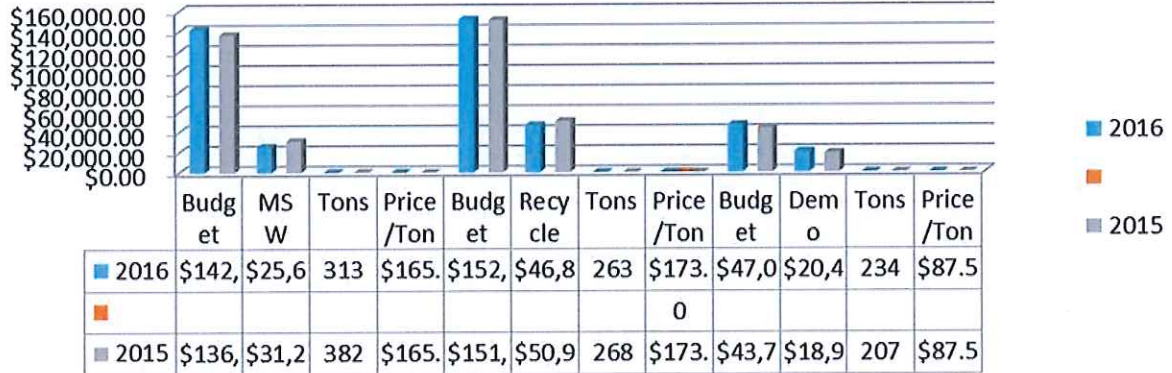
Public Works Department YTD Gas/Diesel



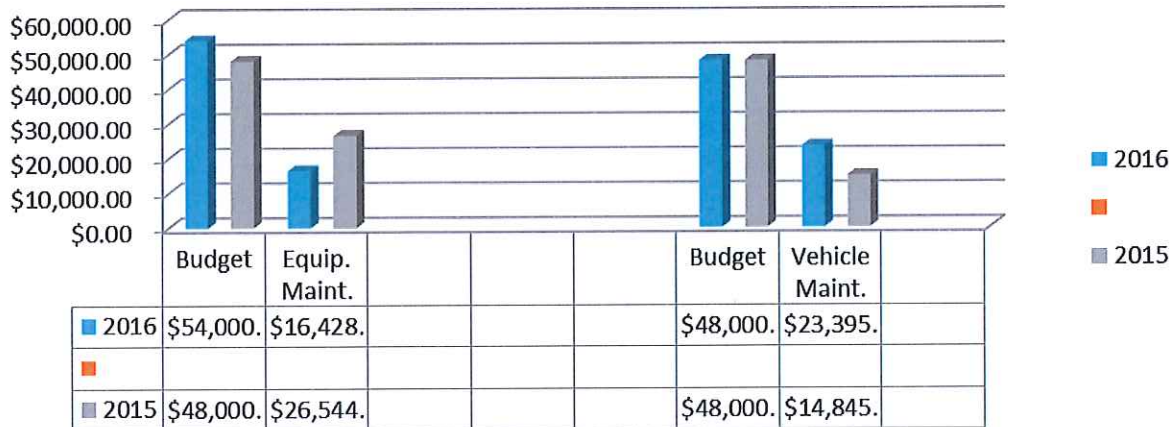
Public Works Department YTD Overtime/Contract Services



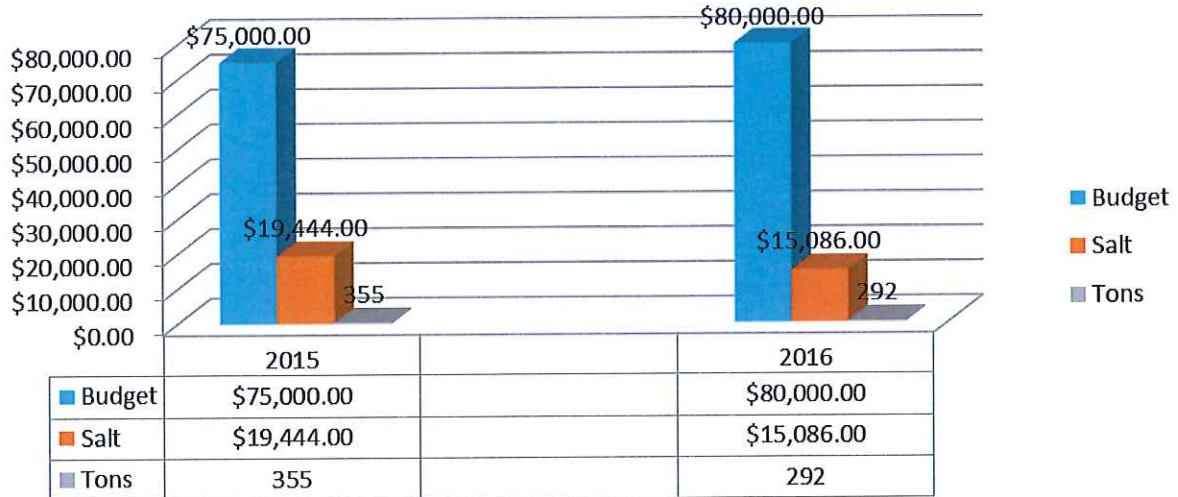
Public Works Department YTD Solid Waste



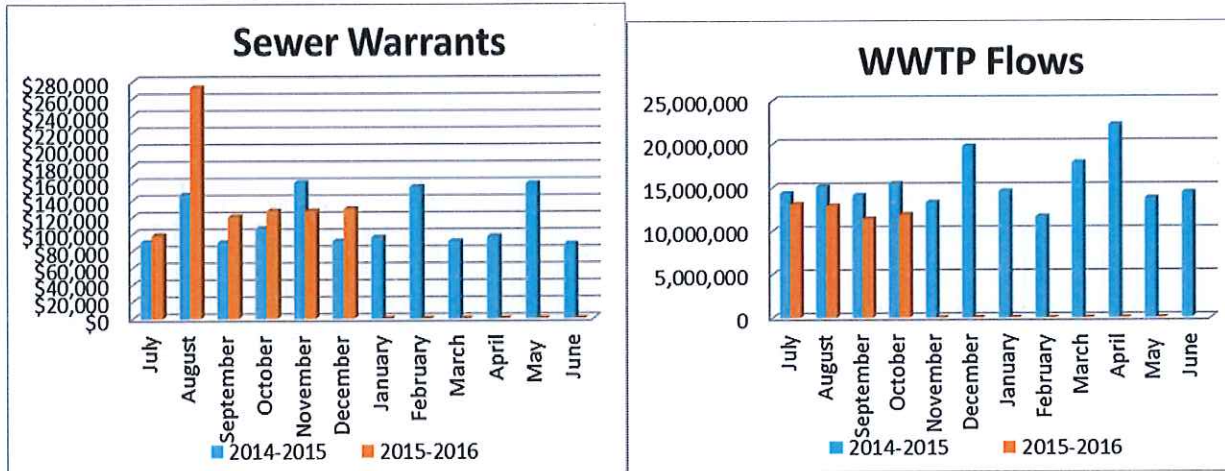
Public Works Department YTD Equipment/Vehicle Maintenance



Public Works Department YTD Salt



Environmental Services Department System Report



Wastewater Treatment Facility Construction

Apex has completed installing the rebar for the control building. In December, Apex will be pouring the concrete walls and elevated slab for the control building. The load platform for the Aeration basins is complete. Apex will begin installing rebar and will continue to installing rebar for the new aeration basins until the winter weather does not allow it.

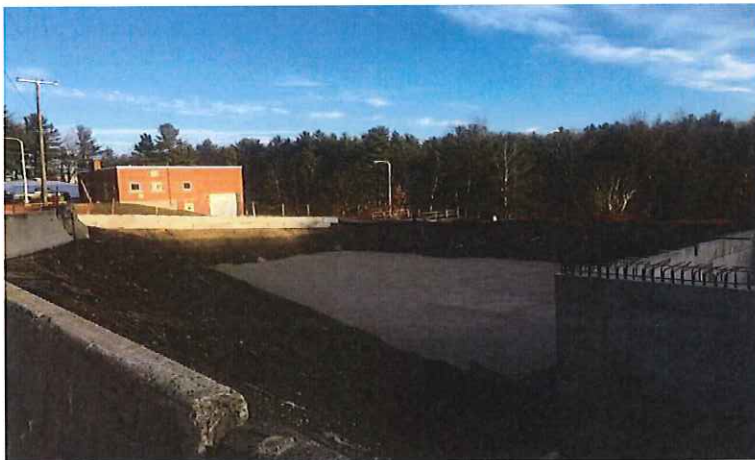


Figure 1 Control Building



Figure 2 Load Platform for Aeration Basins

Monthly Operations Report

Newmarket WPCF

Permit # NH00100196

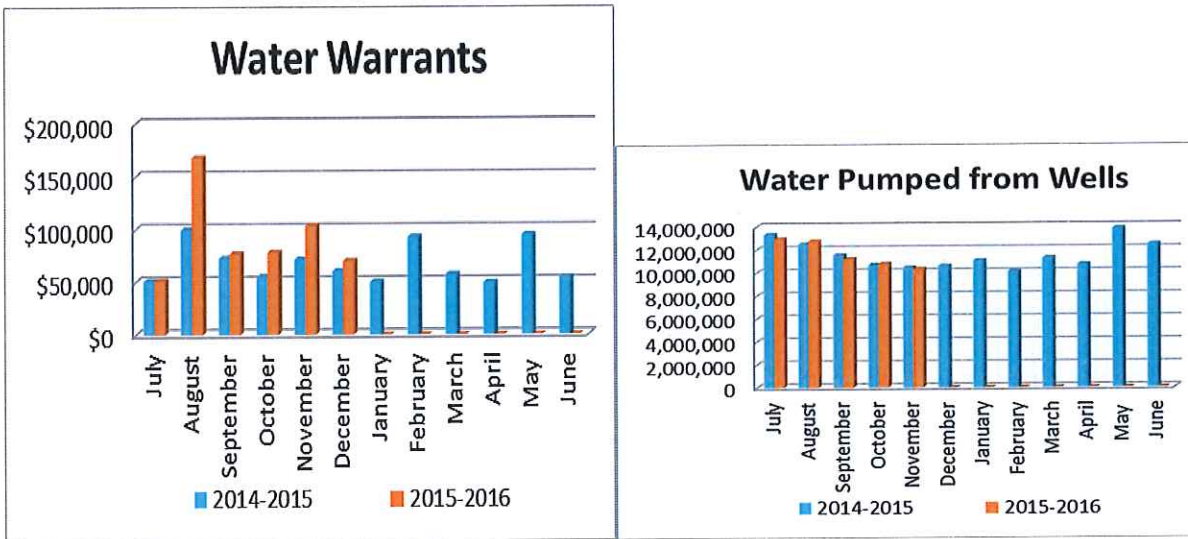
	Inf. Flow	Eff. Flow MGD			BOD		TSS		Total Nitrogen	PH		Fecal Colif.	Enterococci	Chlorine Residual	
		MGD	Min	Max	Total	Inf.	Eff.	Inf.		Eff.	Inf.			Eff.	Max
1	.3790	.12	1.2	.7440						8.0	7.2	<2	70.6	0.00	0.00
2	.3440	.10	1.2	.5430						8.0	7.2	54	17.3	0.00	0.00
3	.3390	.01	1.3	.4090		14.0		11.6	52.0	7.9	7.1	<2	18.5	0.00	0.00
4	.3340	.06	0.9	.3730	303	12.1	306	13.0	53.0	8.0	7.1	7	78.9	0.00	0.00
5	.3290	.08	1.1	.4370						8.0	7.2	5	28.7	0.00	0.00
6	.3120	.10	1.1	.4510						8.0	7.1	<2	25.3	0.00	0.00
7	.3380	.05	1.1	.4390						8.0	7.1	7	10.9	0.00	0.00
8	.3800	.04	1.0	.4280						7.9	7.4	<2	6.0	0.00	0.00
9	.3280	.01	0.9	.3680						8.0	7.2	11	42.6	0.00	0.00
10	.3180	.05	0.9	.3550		16.8		13.0	42.0	8.0	7.3	8	34.5	0.00	0.00
11	.4060	.07	1.1	.4460						8.0	7.3	17	23.3	0.00	0.00
12	.3480	.06	0.9	.3820		19.1		14.2	42.0	8.0	7.2	<2	20.3	0.00	0.00
13	.3240	.04	0.9	.4020						8.1	7.3	8	30.9	0.00	0.00
14	.3550	.04	1.0	.4470						8.1	7.4	<2	13.5	0.00	0.00
15	.3810	.04	1.0	.4800						7.8	7.5	<2	5.2	0.00	0.00
16	.3300	.07	1.1	.4100		25.7		13.6	34.0	8.0	7.2	<2	99.0	0.00	0.00
17	.3400	.06	0.9	.4270	571	25.8	257	15.2	37.0	8.1	7.2	24	93.2	0.00	0.00
18	.3310	.03	1.0	.4450						8.1	7.1	8	98.7	0.00	0.00
19	.4280	.19	1.3	.5980						8.2	7.2	<2	93.3	0.00	0.00
20	.4700	.10	1.4	.6030						7.8	7.2	11	81.3	0.00	0.00
21	.3740	.07	1.1	.4680						7.8	7.0	15	3.1	0.00	0.00
22	.3970	.07	1.1	.5020						7.9	7.1	<2	<1	1.32	0.00
23	.3780	.06	1.0	.4710		20.5		16.0	45.0	7.9	7.3	34	90.9	0.00	0.00
24	.3610	.08	1.0	.4470		19.1		17.0	49.0	8.1	7.2	<2	35.5	0.00	0.00
25	.3590	.10	1.1	.5420						8.0	7.2	7	23.1	0.00	0.00
26	.3380	.11	1.4	.5280						8.0	7.5	<2	<1	0.00	0.00
27	.3210	.11	1.1	.5200						7.8	7.5	<2	<1	0.00	0.00
28	.3860	.08	1.2	.5300						7.6	7.7	<2	<1	0.00	0.00
29	.4110	.10	1.2	.6060						8.0	7.3	3	24.3	0.00	0.00
30	.3340	.09	1.1	.5380						8.0	7.2	8	54.6	0.00	0.00

Average Wastewater Flow Discharged: 0.4780 Million Gallons/Day

Biochemical Oxygen Demand (BOD) Removal: 96%

Total Suspended Solids (TSS) Removal: 95%

Total Nitrogen (TN) Average Discharge: 44.3 mg/L



Water loss for November 2015: 4.10%

Route 108 to the Water Tower Water Main Replacement Project

Northeast Earth Mechanics have completed installing the 16-inch water main going up the hill to the water tower. They will complete the pressure and bacteria testing the first week of December, and the waterline will be in service the second week of December. In December, Northeast will be installing the electrical conduit for the new electrical service that will supply electrical power to the water tower from Route 108.

MacIntosh Well Project

Waterline Industries have cleared the MacIntosh Blending Facility lot and the water transmission main route for the transmission main that will carry the water from the MacIntosh Well to the Blending Facility. Waterline Industries plans installing footings for the Blending Facility and begin the transmission main installation. The well project is projected to be complete at the beginning of August 2016. If we experience bad winter weather conditions, the project will need to be shut down until spring. This will push back the anticipated project completion date.



Bennett and Sewall Well Water Levels

The Bennett and Sewall water levels are lower than historic levels for this time of year. The well levels have stabilized for the past two months. A wet spring is needed to replenish the Bennett and Sewall Aquifer. If we do not receive the rainfall needed to bring the water levels up, the water ban will stay in place at stage three.

	<i>Budget</i>	<i>Month Exp.</i>	<i>YTD Exp</i>	<i>Amount Remaining</i>	<i>% Expended</i>	<i>% Expended Previous Yr</i>
Water Total	583,051.00	53,290.91	169,462.97	413,588.03	29%	40%
Waste Water Total	937,237.00	53,020.37	278,880.53	658,356.47	30%	28%

Information Technology

1.
 1. A large power backup unit at the Police has been malfunctioning and one of the modules finally failed. I have been searching for a replacement, but the company no longer manufactures this model. I have begun looking at “refurbishment centers” to see if we can replace just the module. Replacing the whole unit is almost ten times the cost of just the module!
2. A new software restriction policy I have started rolling out is going well, but occasionally is causing us issues. I still believe this policy is our best protection from things like “Cryptolocker” style viruses, so I continue to fine tune how our software is implemented and executes.
3. I spent this past Saturday performing a large upgrade to the Town's email systems. A newer cleaner web based email (that looks no different to the end user but is substantially easier on the back end) was part of the upgrade. As part of this upgrade I noticed a few users were near the maximum amount of email that Outlook will handle, and I had to scale those users back.
4. We are planning a major update to the Police Department software next week. As part of the preparation for this, I renewed the support contract on the Police server and noticed it is due for replacement in about a year. I have started figuring out the best way to do this. I will also be attending some Police Information Systems training to keep those certifications current next week.
5. The first Windows 10 PCs are being rolled out in the Town, and not unexpectedly, I am seeing some strange behaviors. Most are easily fixable, a few will take some deeper research, but Microsoft is pushing hard on Windows 10 and at some point will no longer support Windows 7.
6. I continue to have one server that freezes up about once a week. The only way to bring things back is a hardware reset. This should not be the case and I have been working with Microsoft to resolve the issue.

7. I continue with a major inventory of all our computers, monitors, printers, and other technology related equipment in the Town. As part of that, I continue swapping out older PCs where they are due.

8. I recently joined the Town to the MS-ISAC, the Multi State Information Security and Analysis Center. A lot of good information comes from them, lots of alerts (too many really), and great ways to keep things safe as well as free online seminars! I think this will be very useful.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
<i>IT Total</i>	131,752.00	7,057.10	45,148.26	86,603.74	34%	48%

Building Inspector/Code Enforcement Officer

- Issued:
 - 9 Building Permits \$ 750
 - 14 Electrical Permits \$ 907 *4 paid with building permit
 - 3 Plumbing Permits \$ 200 *5 paid with building permit
 - 10 Mechanical Permits \$ 505
- Revenues collected \$2362**

- The seasonal drop in new building permits has come.
- Conducted 43 regular mechanical, electrical, plumbing and building inspections
- Conducted a sweep of non-compliant advertising banners
- Consulted with owners and buyers zoning and vested land-use rights
- Assisted Town Administrator with community development assessment identifying betterment opportunities in the commercial core
- Attended NH Municipal Association annual conference - attending 6 land-use and zoning enforcement seminars
- Attended Seacoast Building Code Officials training on lightweight steel framing
- Represented Town on the Mills Scenic Byway (Route 108). The scenic and cultural byways system is established to provide the opportunity for residents and visitors to travel a system of byways which feature the scenic and cultural qualities of the state within the existing highway system, promote retention of rural and urban scenic byways, support the cultural, recreational and historic attributes along these byways and expose the unique elements of the state's beauty, culture and history. This designation will assist in obtaining state funding to further the intent of the scenic byway.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
<i>Code Enforcement Total</i>	67,253.00	5,287.71	28,044.47	39,208.53	42%	41%

Town Clerk - Tax Collector

TAXES

Total Committed 2015	\$9,237,133	Tax 1
Total Collected thru 10/31/15	\$9,057,727.56	Principal & Interest

TAX LIENS

	<u>2014 Liens</u> <u>(Deed 2017)</u>	<u>2013 Liens</u> <u>(Deed 2016)</u>
Property Tax Amount Liened	209,291.	245,781.
W/S Amount Liened	71,925.	67,890.
# Properties Liened	111	125
Uncollected thru 10/31/15	197,327.	104,551.

WATER & SEWER (1/1 THRU 10/31/15)

	<u>2015</u>	<u>2014</u>
Water Billed	776,971.	677,168.
Sewer Billed	1,315,497.	1,064,569.
Uncollected thru 10/31/15	241,857.	253,192.

TOWN CLERK REVENUE (7/1/15 thru 10/31/15)

	<u>Year End</u> <u>6/30/16</u>	<u>Year End</u> <u>6/30/15</u>	
Motor Vehicle (MV)	470,794.	435,801.	8.03% increase
Town "non-MV"	43,838.	45,483.	3.62% decrease
State NH (MV, Vitals, Boats, Dogs)	176,985.	171,015.	6.95% increase

- Motor vehicles still on the upswing
- Daily activity steady
- Town Clerk-Tax Collector attended NH Tax Collector Association Annual Conference
- Met with the Civics classes from the High School and gave them a tour of the building

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
Town Clerk - Tax Collector Total	162,270.00	14,212.34	62,124.18	100,145.82	38%	38%

Planning Department

Planning Board Activities

Applications

Status of approved applications of the Planning Board:

Rockingham Golf, LLC (a.k.a. Chinburg Builders, Inc.) is developing a residential open space design subdivision, involving 52 house lots, at the site of the “Rockingham Country Club” at 200 Exeter Road. The plan envisions the existing golf course, to remain open to the public, and the adjacent wetlands to be preserved as open space. Construction activity has moved along expeditiously at the site. Road construction is nearly complete with only the overlay to be completed. A performance guarantee has been posted in the amount of \$106,000 to assure final completion of the road and all related infrastructure improvements. The developer has received Certificates of Occupancy (COs) for the first thirteen (13) homes in the development. Three (3) homes have building permits open and are currently under construction.

Newmarket Industrial Park Lot 6, LLC/Shearwater Investment Corporation – This project involves a 24,000 square foot expansion of an existing industrial building located on Forbes Road (Tax Map R-3, Lot 8 and Tax Map R3, Lot 9-6.) The site plan includes associated parking, drainage and landscaping improvements. All the conditions of approval have been met including the signing of a developer’s agreement and the posting of a performance guarantee to assure that all construction proceeds in accordance with the approved plans. Site clearing has been completed for the project and excavation related to site work has started.

Chinburg Properties, Inc./Hayden Family Revocable Trust - Residential Open Space Development at 74 Bald Hill Road. The Planning Board approved a special use permit for this project on August 12, 2014 and a subdivision application on November 18, 2014. The project involves the construction of ten (10) single family homes and 650 feet of roadway at the foot of Bald Hill with the adjacent lands preserved in perpetuity as open space. The twenty-one (21) acre open space tract will be conveyed to the Southeast Land Trust (SELT) which will maintain and act as stewards of the conservation land. Road construction started June 1 and is progressing. The first building permit for the subdivision has been issued. The Warranty Deed and Conservation Restrictions concerning the open space will be recorded shortly at the Rockingham County Registry of Deeds.

Applications before the Board

Wayne and Janice Rosa for property at 421 Wadleigh Falls Road. A public hearing was held on November 10, 2015 for renewal of the excavation permit at the Rosa's gravel pit. The gravel pit permit was renewed at the December 8, 2015 meeting after a site inspection was conducted by the Town Planner and the Code Enforcement Officer. The pit continues to be in compliance with local regulations and approved plans.

Cheney Property Management Corp. has filed an application for a Site Plan and Special Use Permit at 52, 54, and 56 Exeter Road, Tax Map U4, Lots 12, 13, and 14. The proposal involves removing three (3) existing building and constructing a two-story 27000 square foot mixed-use building with commercial on the first floor and residential on the second floor. The Planning Board accepted the Special Use Permit at the December 8 Planning Board meeting. A consultant has been hired to prepare a fiscal impact and market study pursuant to the new requirements of the M2-A zoning. A technical review meeting was held on for November 19, 2015. A second technical review meeting is scheduled for December 21, 2015. The application has been continued until the January 19, 2016 Planning Board meeting.

Milton Elm Street, LLC and Cammar Properties, LLC requested a boundary line adjustment and subdivision approval for property located at 1 Elm Drive, located in the M2-A zone. The proposal is for a boundary line adjustment involving three (3) lots, then the subdivision of five (5) lots on the revised lot. The application was conditionally approved at the November 10, 2015 Planning Board meeting, subject the acceptance of a "portage" easement by the Town, review of the revised stormwater management plan by the Town's engineering consultant, the installation of bollards at the entrance to the access easement to restrict vehicular access, the inclusion of covenants in the respective deeds to assure maintenance of the proposed on-site stormwater management systems by the future landowners, and the issuance of shoreland and water quality protection permits by the NH DES prior to the approval of building permits on the individual lots. The Town Planner has been working with the Town's review engineer and legal counsel so the plan set can be recorded at the Rockingham County Register of Deeds. The Town Council will be asked to accept the "portage" easement at a future meeting.

Real Estate Advisors, Inc. – Continuation of a public hearing for an application for site plan review at 1R Grape Street. The proposal involves adding a four unit condominium building with related parking to the property. The Planning Board accepted the application for technical review, formed a Technical Review Committee (TRC), and tentatively scheduled the application for a TRC meeting for December 21, 2015 at its December 8, 2015 meeting.

Application for subdivision from Donald Tucker Revocable Trust for a five (5) lot subdivision at 22 Neal Mill Road. A public hearing was held at the meeting on December 8, 2015. The application was conditionally approved at that same meeting.

Other Business

FEMA Flood Plain Maps and Ordinances

The Federal Emergency Management Agency (FEMA) has sent the Town new Flood Insurance Rate Maps (FIRM). Whenever new maps are produced, communities, such as Newmarket, which are participating in the National Flood Insurance Program, are required to have ordinances in place which are compliant with federal regulations. The NH Office of Energy and Planning (OEP) has conducted a compliance review of our regulations and forwarded recommendations for updating our regulations. The Planning Board will need to make amendments to the zoning, subdivision and site review regulations to assure Newmarket's continued eligibility in the program. We have received word from the OEP that there has been an appeal regarding the new flood plain maps. The deadline for adopting the new maps and revising ordinances has been postponed until the fall of 2016. Copies of the new flood plain maps are available for public viewing in the Planning Office and have been posted on the Town's website. The Planning Board set up a subcommittee to work with the Town Planner on these amendments for consideration at a future Planning Board meeting.

Update of Newmarket Master Plan:

Future Land Use Chapter – Using feedback from the visioning process, the Future Land Use Chapter of the Master Plan will be updated with assistance from the Strafford Regional Planning Commission. The chapter will look at different development scenarios using the build-out analysis that was completed in the Existing Land Use Chapter and various computer software applications. The Future Land Use Committee is tentatively scheduled to meet on December 16 2015 for a kick-off meeting.

Zoning Board of Adjustment

The Zoning Board of Adjustment received an application from Waterway Realty LLC for a variance to allow the subdivision of a lot which currently contains four units, thereby creating a new lot for development at 310 Wadleigh Falls Road, aka the "Walker Farm". Specifically, the applicant was seeking a variance to permit four units on an existing lot in the R-1 lot, whereas only one single-family unit is permitted under current zoning. The applicant was also seeking a boundary adjustment of the non-conforming lot, which would not bring the lot into closer conformity with the Ordinance. Lastly, the applicant was seeking a variance from the maximum residential density requirement of ½ unit per acre, to allow four (4) units on four acres, whereas eight (8) acres are required. At the June 15, 2015 meeting, the Zoning Board granted the first variance to allow the status quo to continue, with four units on a 20 acre tract. At the July 13, 2015 Zoning Board meeting, upon further consideration of the other two (2) variance requests, the Zoning Board unanimously denied the requests, as they did not meet all of the criteria for a

variance. The applicant filed for a request for a rehearing which was denied by the Zoning Board at its meeting on August 31, 2015. The applicant has appealed the Zoning Board of Adjustment decision to the Rockingham County Superior Court. The Town of Newmarket's legal counsel will be filing an appearance and response with the Court by December 16, 2015.

Capital Improvement Program (CIP) – The CIP Committee will hold a second meeting on December 15, 2015 with the Newmarket School administration to review their CIP requests. The staff has presented a booklet of CIP recommendations for the Town Council and Budget Committee to use as part of the budgeting process. The School's CIP, when approved by the CIP committee, will be incorporated into this booklet.

Recommendations of the Economic Development Committee and Planning Board Action

At its meeting on November 10, the Planning Board set up a subcommittee of members to review the recommendations of the Economic Development Committee (EDC) and come up with some specific zoning changes for the full Board to consider with respect to the various concepts that were suggested at the August 3 joint meeting. The Town Planner has been researching zoning ordinances prepared by other communities which address Continuing Care Retirement Communities and options for Assisted Living.

Special Projects

Route 108 Pedestrian Crossings

The project was advertised for bids on May 18, 2015, following FHWA approval of the final plans. Unfortunately, the Town did not receive any bids for the project due to the busy construction season and the unavailability of most contractors. The Town has received approval from the NHDOT/FHWA for additional funding to allow the re-bidding of the project during January 2016, with a spring 2016 construction start. A copy of the engineering report and the most recent plans can be viewed electronically on the Town's website at www.newmarketnh.gov on the Planning Department web page.

Macallen Dam Feasibility Study

At the 2015 Town Meeting funding in the amount of \$50,000, was approved for the Macallen Dam Capital Reserve Fund. The Town has issued a Request for Proposal (RFP) for engineering services which will look at the current stability of the dam as well as the option of raising the abutments in order to meet requirements to pass the 100 year flood. Engineering proposals from three (3) firms were received on October 1, 2015. The committee conducted interviews on October 8. The Town has received comments from the New Hampshire Dam Bureau on the proposals and is expected to enter into a contract for consulting services shortly. A follow-up meeting will be scheduled with the Macallen Dam Study Committee within the next few weeks.

Route 108 Shoulder Widening and Bike Path Construction Project

In 2010, the Town Meeting approved a warrant article to raise and appropriate the sum of \$809,292 to allow the Town to construct a shoulder widening and bicycle lane project from the Irving Gas Station to the Newmarket/Newfields town line. The NH DOT and Federal Highway Administration (FHWA) proposed providing full funding for this project through the Federal Congestion Mitigation and Air Quality (CMAQ) Program and State tolls program. A resolution was approved by the Town Council at its meeting on May 21, 2014 to authorize the Town Administrator to enter into a design contract with Underwood Engineers to prepare a feasibility study related to the project.

The consultant prepared two alternative concepts for the bikeway and a preliminary opinion of cost for the two alternatives. The first alternative involved the construction of 5 foot wide paved shoulders extending from the Rockingham Country Club to the southerly limits of the Phase 1: Newmarket Main Street Project, which was completed in 2005. It included drainage improvements to facilitate shoulder widening and road-widening to accommodate a center through lane in the vicinity of Forbes Road. A second alternative involved separating vehicle traffic from bike traffic adjacent to Route 108 by having a bike path on one side of the road.

As cost estimates have come in higher than the budget allows, the staff has met with NHDOT and discussed the possibility of scaling back the project. The NH DOT is reviewing the plans currently and will be getting back to Town with review comments. Prior to moving forward with the project, there will be an opportunity to review the revised plans and cost estimates with the Town Council.

Coastal Resilience Technical Assistance Project

The Planning Department received a \$57,793 NH Coastal Program grant from the NH Department of Environmental Services (NH DES) to hire a consultant to assess building resilience to flooding and climate change in the Moonlight Brook Watershed. This project will update an existing watershed model to characterize the conditions in the Moonlight Brook watershed, include a build-out analysis based on population and growth projections, identify potential flooding risks in the watershed and recommend measures to reduce stormwater flows and restore ecosystem functions through the design of a green infrastructure project. The consultant conducted field research for the project during the week of November 9 to 13.

This project will augment work that is currently underway related to establishing a tracking/accounting system for Total Nitrogen, under the PTTAP program, in response to the Town's EPA Administrative Order and will provide credit to the Town under the MS4 program for non-point source pollution abatement once the Town's new Stormwater Management Program is underway. PTAPP is a cooperative forum of watershed communities within the Great Bay region which are working together toward identifying a consistent, effective tracking system and accounting system for monitoring pollutant loads, including Nitrogen, into the Great Bay. Newmarket is required to monitor and track nitrogen loading from point and nonpoint sources as part of its Administrative Order on Consent that has been issued by the Environmental Protection Agency (EPA).

New Hampshire Planners Association (NHPA) Annual Meeting

Newmarket was host to a group of forty (40) planners from different communities throughout the State on Thursday, November 12 at the Millspace in the Newmarket Mills. Town Planner, Diane Hardy, and

Michael Provost and Lorraine Caprioli of the Newmarket Community Development Corporation (NCDC) told the story about the revival of the Newmarket mills and the various planning efforts and public improvements that helped to pave the way.

On the same day, *NH Chronicles (WMUR)* did a segment on the Newmarket Mills. They were at the mills filming various Newmarket town and Mill representatives and generally poking around and filming various scenes of the Mill! The segment was aired on November 20th. It is nice that Newmarket is getting some kudos and positive public attention for all of its hard work in rejuvenating the mills and the downtown.

Other Activities

The Town Planner has been assisting the Town Administrator with the review of proposals and interviews related to the hiring of a municipal engineering consultant. The Planning Administrative Secretary assisted the Town Administrator with the review of resumes and interview related to hiring a new Executive Assistant, to replace Ms. Kathy Castle who has retired after many years of service to the Town of Newmarket.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
Planning Total	129,153.00	8,374.49	44,426.16	84,726.84	34%	32%

Finance Department

Department's primary function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.
- Providing financial assistance and analysis to Town Departments.

Essentially, we are the “fiscal watchdog;” however, we are mindful that we are simply a service organization to other departments and the Town’s elected leaders.

Projects:

Projects have been segregated into two groups, where “major” projects require most of our attention, while “minor” projects does not.

Projects

- Finish financial statement audit. The field work has been completed. The financial statements are nearing completion.
- Dispose of tax deeded property.
- Transition financial institutions.
- Review ambulance billing revenue to call volume.
- Review health insurance options.
- Finalize accounting system selection. This project also includes performance measurement and citizen’s portal.

Economic Indicators

Final water and sewer bills are an indicator of real estate sales. The following are final water and sewer bills by month.

Month	FY 16	FY 15	Increase/ (decrease)	% Increase/ (decrease)	FY 14	Increase/ (decrease)	% Increase/ (decrease)
July	22	15	7	46.67%	11	4	36.36%
August	11	10	1	10.00%	26	(16)	-61.54%
September	12	12	-	0.00%	7	5	71.43%
October	11	10	1	10.00%	8	2	25.00%
November	12	3	9	300.00%	9	(6)	-66.67%
December		9			5	4	80.00%
January		5			9	(4)	-44.44%
February		7			5	2	40.00%
March		7			14	(7)	-50.00%
April		8			10	(2)	-20.00%
May		14			11	3	27.27%
June		19			12	7	58.33%
Total	68	119	18	15.13%	127	(8)	-6.30%

Financial Highlights:

Balance Sheet – The Town’s fiscal health overall is stable. As of the end of November, the Town had \$8,033,154 in its operating bank account. Most of this balance, \$855,823 and \$1,923,257 are attributable to the water and sewer funds, respectively. We have enough funds for normal operations through December, which is typically a lean month. However, we are seeing strong collections in real estate taxes through the beginning of December.

Revenues –

- Now that we have increased our motor vehicle estimated budget, our actual revenues are slightly above projections (roughly 4%).
- Building permit revenues have stabilized, where we are at or just slightly below our budgeted projections.
- Revenue from the State appear to be low; however, we collect the majority of our revenue in late December (roughly \$439,000).
- Ambulance revenue is at forecast. However, we will continue to evaluate our current billing provider.
- As previously reported, miscellaneous revenues reported a one-time receipt for the health insurance refund, which was approximately \$44,000.

Expenditures –

- As previously reported, human Resources are showing higher than expected expenditures, which is due to large annual invoices that come due at the beginning of the year. I expect these expenditures to come into line as the year progresses.
 - o Property Liability Insurance is an annual invoice that came in 5% higher than budget. We budgeted a 5% increase over the prior year invoice; however, actual current year costs came in at 10% over prior year actual.

- Workers Compensation is also an annual invoice that came in 3% higher than expected.
- Staff Training is also a yearly invoice; however, I expect this amount to increase as we add PCI compliance training for 8 individuals. (PCI compliance relates to security and storage of credit card information.)
- Health Insurance – We have begun our analysis as to where we will end the year. My latest estimate places us just barely under budget. We have had a few employees come onto the health insurance, which will make the overall line item tight.
- Many of the departments, such as Public Works and Roadways, are showing lower expenditure levels; however, we are at the beginning of our snow removal season. Other departments, such as Tax Collector, are showing lower than expected expenditures; however, I anticipate their spending to come into line when the Presidential Primary occurs.
- Projects – We are currently showing a deficit of \$30,137 for Macintosh Well Development, which is due to reimbursement timing from NH DES. Since this is a reimbursement based loan/grant, we must expend funds prior to reimbursement. This results in deficits at the end of each month. At the beginning of the following month, we request reimbursement for all of our grants. The Town received the reimbursement in December.
 - We strive to maintain project balances at or near a zero balance. A small deficit balance is preferable, until we reach project completion.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Finance Total	200,975.00	7,797.61	66,607.05	134,367.95	33%	29%
Human Resources Total	1,371,879.00	128,401.88	696,675.23	675,203.77	51%	41%

Recreation

Recreation Fiscal Business Report: Total Recreation revenue comparison up to the 10th of December Fiscal Year Revolving Account 2015-16 is \$55,884.01. In Fiscal Year 2014-15 revenue was \$72,512.18. This is a \$16,628.17 decrease from last year. The reason for the decrease is that no ads from the brochure have been collected as of yet. The reason us there will only be will only brochure verses two and is due out in two weeks. Strategic tweaks of existing programs, advertising, sponsorships of Community Events and direct marketing will help boost this year's revenue and it is still forecasted that the revolving account will exceed last year's growth. This is very encouraging as rentals and Sunrise Sunset programs are reflected in the 2015-16 Recreation revenue numbers in the General Fund and currently total \$5,411.00 which is a \$3,113 increase from last fiscal year at the same time period. The expenditure report as of December 10, 2014 for this fiscal year 2014-15 in the Recreation General Fund is \$93,983.37 of the total General Fund budget. The balance left in the General Fund Account in 2015-16 is \$116,423.63 which is almost exactly the same balance at the same time period in 2014-15 which was \$116,401.43. The expenditure report as of December 10, 2015-16 for this fiscal year in the Revolving Account is \$125,217.16, leaving a balance of \$74,452.84 of the total Recreation Revolving Account budget. The 2014-2015 recreation expenses on December 10, 2014 had a balance of \$75,474.49. The Revolving Account is tracking very close to the forecasted target the Recreation Department's projected for its expenditures.

PLEASE NOTE Room rental revenue continues to be moving into a positive revenue stream. The Halloween Haunt and Very Merry Main Street are now primarily being funded by collaborations and sponsorships with the downtown businesses in order to make those programs breakeven. These funds will be collected in the next 2-3 weeks from sponsors.

Program Report

The Holiday Spirit came alive at Newmarket's third Very Merry Main Street Celebration and the Holiday Party. It was a beautiful day Saturday but that did not deter over 350 children and their parents to attend the event in the Newmarket at the New Cultural Center. At "The Mills." The 26th Annual Giving Tree was lit by Newmarket Town Council Chair Phil Nazzaro and Giving Tree Ceremony was well attended by many residents and some Town and State dignitaries. The Giving Tree marks the beginning of the Holiday Season and kicked off Operation Santa Claus. The Community Center as of this date looks like Santa's workshop with all the donated gifts being put together in bags for over 75 Newmarket families for 260 children and teens for Operation Santa Claus. Newmarket is truly a town that is a giver when the need arises. Thanks to all for making a difference,

The Sunrise Sunset Activity Center continues to shine in this Holiday season with Thanksgiving and Christmas Specials drawing seniors to the center. The Thanksgiving Special had over 100 people attended the event. The Christmas Special featured the young Hip Hop Dance Club that the Recreation Department runs as their entertainment. Sunrise Sunset Center signed up for the trip which was a Christmas Celebration with special holiday entertainment. Programs continue to run all week long.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Recreation	210,407.00	17,462.69	85,539.35	124,867.65	41%	36%
Rec. Revolving	199,670.00	8,829.60	123,922.63	75,747.37	62%	59%

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2015/2016-26

Resolution Relating to Changing the Calculation for Holiday Pay

WHEREAS, Section 4.01 *Holidays* of the Town's Personnel Policy states as follows:

"Employees shall be paid an annual total of no more than 96 hours for the listed holidays." (underline added to show language to be removed)

WHEREAS, the 96 hours is based upon five, eight-hour days, and

WHEREAS, several departments maintain non-standard hours, and

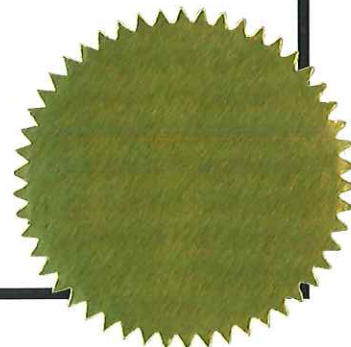
WHEREAS, striking "an annual total of no more than 96 hours" will streamline application of the policy.

NOW, THEREFORE BE IT RESOLVED that the Newmarket Town Council does hereby approve the modification of Section 4.01 *Holidays*, striking "an annual total of no more than 96 hours."

First Reading:	December 2, 2015
Second Reading:	December 16, 2015
Approval:	December 16, 2015

Approved: _____
Philip J. Nazzaro, Town Council Chairman

A True Copy Attest _____
Terri Littlefield, Town Clerk





TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* FINANCE DEPARTMENT

Date: November 24, 2015

To: Steve Fournier, Town Administrator

From: Matt Angell, Interim Finance Director *MA*

Re: Personnel Policy Revision – Holidays

Steve,

I am recommending a change of how holidays are calculated for employee compensation, which is to change the calculation from hours to days.

Per Section 4.01 *Holidays*, “[e]mployees shall be paid an annual total of no more than 96 hours for the listed holidays.” (An underline was added to denote the language to be struck from the policy.) Currently, there are 12 paid holidays listed in the personnel policy.

The prior determination of 96 hours is based upon 12 holidays times an 8 hour work day. Unfortunately, not all departments within the Town work an 8 hour day. Some departments work 8.75, while others work 10 hours per day. Most, however, work an 8 hour days. A few departments change their hours based upon seasons.

I am requesting the above underlined language struck from the personnel policy. This will streamline enforcement of the policy. Additionally, should the Town Council decide to compensate employees for different holidays, they would simply adjust the listed holidays in the policy without also adjusting the hours.

As always, I will make myself available to discuss this policy change.

Regards,

Matt



RECEIVED

DEC - 7 2015

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE

**APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET**

Applicant's Name: Julia Sinclair

Address: 22 Dame Rd. Newmarket, NH Phone/Cell 603-969-9602

RSA 669:19 Newmarket Registered Voter: Yes / No # of Years as Resident: 17 years
RSA 91:2 Are you an American Citizen? Yes / No

Email address: juliaesinclair@gmail.com

Full membership (3 year term) position applying for See Alternate position below


State what the new term expiration date is: _____

Alternate position (3 year term) position applying for Conservation Committee Member

State what the new term expiration date is: March, 2018

I feel the following experience and background qualifies me for this position: _____
Please see attached letter.

(need more room, please use the back)


Digitally signed by Julia Sinclair
DN: cn=Julia Sinclair, o.ou,
email=julia.sinclair@libertymutual.com, c=US
Date: 2015.12.07 12:50:54 -0500

Signature

12/7/2015

Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

Julia E. Sinclair
22 Dame Rd.
Newmarket, NH 03857

December 7, 2015

Town of Newmarket
Attn: Town Administrator's Office
Kathy Castle
186 Main St.
Newmarket, NH 03857

To whom it may concern:

I'm writing to express my interest and officially apply for the Alternate position on the Newmarket Conservation Commission for the three year term ending 3/31/2018.

I have been a resident of Newmarket for 17 years and have not held any previous positions for the town. I have a general interest in conservation and a specific interest in wildlife. I have enjoyed many hours hiking and wildlife watching in Newmarket. I also tremendously enjoy viewing the variety of birds, turtles and other creatures on the trails and waterfront. I would not want anything adverse to happen to the conservation lands in the town.

I would like to actively participate and get more involved. From an educational perspective, I have a Master's degree in Business Administration and Business Education. I am also a CPA (Certified Public Accountant) and CFE (Certified Fraud Examiner). I am on the board of directors for Voices of Wildlife (VOW) and try to positively impact the environment by assisting in any way I can.

Please let me know if you have any questions.

Sincerely,

Julia Sinclair
603-969-9602
Juliaesinclair@gmail.com

RECEIVED

DEC - 8 2015

TOWN OF NEWMARKET
ADMINISTRATOR'S OFFICE



**APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET**

Applicant's Name: Steven Minutelli

Address: 11 Salmon Street

Phone/Cell: 603-988-4804

RSA 669:19 Newmarket Registered Voter: Yes # of Years as Resident: 10+
RSA 91:2 Are you an American Citizen? Yes

Email address: minutelli@yahoo.com

Full membership (3 year term) **position applying for:** NCDC

State what the new **term expiration date** is: 1/2019 *march 2018*

Alternate position (3 year term) position applying for : Not applicable.

State what the new term expiration date is: Not applicable.

I feel the following experience and background qualifies me for this position:

I have served the Town in a variety of capacities over the course of the past decade. I am practicing attorney. I served the Town as a Town Councilor from 2008 to 2011. I am presently an alternate on the ZBA And, I have served the NCDC for the past two and a half years which has allowed me to familiarize myself with the organization, its charge, and the present issues the organization is working through.

I thank you for your consideration and the opportunity to continue working with this group.



Signature

12/8/15

Date

December 8, 2015
Newmarket Town Council
Newmarket Town Hall
Newmarket NH



RE: NCDC Town Council appointment

Dear Council Members;

On behalf of the Newmarket Community Development Corporation I write this letter to ask that you reappoint **Steve Minutelli** as the TC representative to the NCDC Board.

Steve has served the past 3 years and his knowledge and experience has been a tremendous help to our board.

Thank you for this consideration and we look forward to having Steve reappointed.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lorrienne Caprioli".

Lorrienne Caprioli

President NCDC

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #20165/2016-28

Approval of the Fiscal Year 2017 Default Budget

WHEREAS: In accordance with New Hampshire Revised Statutes Annotated 40:13, IX(b) the Town Council must approve a "Default Budget" in case the budget proposed by the Municipal Budget Committee fails at Town Meeting, and

WHEREAS: The "Default Budget" is determined by taking the previous year's approved operating budget, increasing it by any contractual obligations and reduced by any onetime expenditures, and

WHEREAS: The Town Administrator and Finance Director determined this amount to be \$9,895,953.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Default Budget in the amount of \$9,895,953 is proposed by the Town Council for the FY2017.

First Reading: December 16, 2015

Second Reading: December 16, 2015

Approval: December 16, 2015

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk





DEFAULT BUDGET OF THE TOWN

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-636 or MS-737) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: County:

PREPARER'S INFORMATION ?

First Name: Last Name:

Street No.: Street Name: Phone Number:

Email (optional):



APPROPRIATIONS

GENERAL GOVERNMENT ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4130 - 4139	Executive ?	\$196,294	\$5,701		\$201,995
4140 - 4149	Election, Registration & Vital Statistics ?	\$162,270	\$12,417		\$174,687
4150 - 4151	Financial Administration ?	\$200,975	\$6,369		\$207,344
4152	Revaluation of Property ?	\$63,900	\$5,625		\$69,525
4153	Legal Expense ?	\$80,000			\$80,000
4155 - 4159	Personnel Administration ?	\$1,282,309	\$129,189		\$1,411,498
4191 - 4193	Planning & Zoning ?	\$129,153	\$3,023		\$132,176
4194	General Government Buildings ?	\$468,202	(\$94)		\$468,108
4195	Cemeteries ?	\$36,963	\$790		\$37,753
4196	Insurance ?	\$89,570			\$89,570
4197	Advertising & Regional Association ?				
4199	Other General Government ?	\$162,139	\$2,806		\$164,945
General Government Subtotal		\$2,871,775	\$165,826		\$3,037,601



APPROPRIATIONS

PUBLIC SAFETY ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET	DEFAULT BUDGET
4210-4214	Police ?	\$1,308,012	\$23,815		\$1,331,827	
4215-4219	Ambulance ?					
4220-4229	Fire ?	\$334,185	\$18,277		\$352,462	
4240-4249	Building Inspection ?	\$67,253	\$1,602		\$68,855	
4290-4298	Emergency Management ?	\$1,950			\$1,950	
4299	Other (Including Communications) ?					
Public Safety Subtotal		\$1,711,400	\$43,694			\$1,755,094

AIRPORT/AVIATION CENTER ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET	DEFAULT BUDGET
4301 - 4309	Airport Operations ?					
Airport/Aviation Subtotal						

HIGHWAYS AND STREETS ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET	DEFAULT BUDGET
4311	Administration ?	\$417,347	\$11,369		\$428,716	
4312	Highways & Streets ?	\$386,570			\$386,570	
4313	Bridges ?					
4316	Street Lighting ?	\$46,250			\$46,250	
4319	Other ?	\$197,700			\$197,700	
Highways and Streets Subtotal		\$1,047,867	\$11,369			\$1,059,236



APPROPRIATIONS

SANITATION ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4321	Administration ?	\$443,981	\$275		\$444,256
4323	Solid Waste Collection ?				
4324	Solid Waste Disposal ?				
4325	Solid Waste Clean-up ?				
4326-4328	Sewage Collection & Disposal ?				
4329	Other Sanitation ?				
Sanitation Subtotal		\$443,981	\$275		\$444,256

WATER DISTRIBUTION AND TREATMENT ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4331	Administration ?				
4332	Water Services ?				
4335	Water Treatment ?				
4338 - 4339	Water Conservation & Other ?				
Water Distribution and Treatment Subtotal					



APPROPRIATIONS

ELECTRIC ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET	
4351 - 4352	Administration & Generation ?					
4353	Purchase Costs ?					
4354	Electric Equipment Maintenance ?					
4359	Other Electric Costs ?					
Electric Subtotal						

HEALTH ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET	
4411	Administration ?					
4414	Pest Control ?					
4415 - 4419	Health Agencies & Hospital & Other ?					
Health Subtotal						

WELFARE ?						
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET	
4441 - 4442	Administration & Direct Assistance ?	\$48,220	\$1,623		\$49,843	
4444	Intergovernmental Welfare Payments ?	\$43,429			\$43,429	
4445 - 4449	Vendor Payments & Other ?					
Welfare Subtotal		\$91,649	\$1,623		\$93,272	



APPROPRIATIONS

CULTURE AND RECREATION ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4520 - 4529	Parks & Recreation ?	\$410,077	\$14,615		\$424,692
4550 - 4559	Library ?	\$314,033	(\$8,793)		\$305,240
4583	Patriotic Purposes ?	\$2,000			\$2,000
4589	Other Culture & Recreation ?	\$67,300			\$67,300
Culture and Recreation Subtotal		\$793,410	\$5,822		\$799,232

CONSERVATION & DEVELOPMENT ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4611 - 4612	Admin. & Purch. of Natural Resources ?	\$1,941			\$1,941
4619	Other Conservation ?				
4631 - 4632	Redevelopment and Housing ?				
4651 - 4659	Economic Development ?	\$1,000			\$1,000
Conservation & Development Subtotal		\$2,941			\$2,941

DEBT SERVICE ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4711	Principal Long Term Bonds & Notes ?	\$100,000			\$100,000
4721	Interest Long Term Bonds & Notes ?	\$31,959	(\$2,200)		\$29,759
4723	Interest on Tax Anticipation Notes ?				
4790 - 4799	Other Debt Service ?				
Debt Service Subtotal		\$131,959	(\$2,200)		\$129,759



APPROPRIATIONS

CAPITAL OUTLAY ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4901	Land ?				
4902	Machinery, Vehicles, & Equipment ?				
4903	Buildings ?				
4909	Improvements Other Than Buildings ?				
Capital Outlay Subtotal					

OPERATING TRANSFERS OUT ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4912	To Special Revenue Fund ?				
4913	To Capital Projects Fund ?				
4914	To Enterprise Fund ?	\$2,048,488	\$13,125		\$2,061,613
	Sewer	\$1,101,437	\$9,643		\$1,111,080
	Water	\$947,051	\$3,482		\$950,533
	Electric				
	Airport				
4918	To Nonexpendable Trust Funds ?				
4919	To Fiduciary Funds ?	\$512,949			\$512,949
Operating Transfers Out Subtotal					
		\$2,561,437	\$13,125		\$2,574,562



Operating Budget Total	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
	\$9,656,419	\$239,534		\$9,895,953

EXPLANATION FOR INCREASES AND REDUCTIONS

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

Account #	Explanation for Increase or Reduction	Add New Line
4130-4139	\$5,701 - Salary adjustment from prior fiscal year.	Remove Line
4140-4149	\$12,417 - Salary adjustment from prior fiscal year and increased staffing for elections and contractual election costs.	Remove Line
4150-4151	\$3,819 - Salary adjustment from prior fiscal year.	Remove Line
4441-4442	\$1,623 - Salary adjustment from prior fiscal year.	Remove Line
4152	\$5,475 - Assessor position contractual adjustment.	Remove Line
4191-4193	\$3,023 - Salary adjustment from prior fiscal year.	Remove Line
4155-4159	\$13,089 - Increase in FICA as a result of prior year salary adjustments.	Remove Line
4155-4159	\$1,727 - Increase in Medicare as a result of prior year salary adjustments.	Remove Line
4155-4159	\$58,758 - Increase in health insurance guaranteed maximum rate.	Remove Line
4155-4159	\$29,066 - Increase in retirement costs as a result of prior year salary adjustments.	Remove Line
4155-4159	\$11,399 - Increase in Worker's Compensation insurance.	Remove Line
4155-4159	\$(2,110) - Decrease in unemployment insurance.	Remove Line
4155-4159	\$3,600 - Increase in longevity payments.	Remove Line
4155-4159	\$13,660 - Increase in property liability insurance.	Remove Line
4721	\$(2,200) - Decrease in interest payments for bonded debt.	Remove Line
4199	\$2,806 - Salary adjustment from prior fiscal year.	Remove Line
4210-4214	\$23,815 - Salary adjustments from prior fiscal year.	Remove Line



New Hampshire
 Department of
 Revenue Administration

2016
MS-DT

4311	\$11,369 - Salary adjustment from prior fiscal year.	Remove Line
4194	\$(94) - Salary adjustments from prior fiscal year, less change in part-time employee hours.	Remove Line
4195	\$790 - Salary adjustment from prior fiscal year.	Remove Line
4220-4229	\$18,277 - Salary adjustment from prior fiscal year.	Remove Line
4520-4529	\$14,615 - Salary adjustment from prior fiscal year.	Remove Line
4550-4559	\$(6,222) - Salary adjustment from prior fiscal year, less change in part-time employee hours.	Remove Line
4550-4559	\$(1,141) - Decrease in FICA due to salary adjustment from prior fiscal year, less change in part-time employee hours.	Remove Line
4550-4559	\$(268) - Decrease in Medicare due to salary adjustment from PY, less change in part-time employee hours.	Remove Line
4550-4559	\$11 - Increase in retirement costs as a result of salary adjustment from prior fiscal year.	Remove Line
4550-4559	\$(852) - Decrease in Worker's Compensation costs as a result of decrease in sal. adj. from PY, less change in PT hours.	Remove Line
4550-4559	\$(321) - Decrease in unemployment insurance as a result of decrease in sal. adj. from PY, less change in PT hours.	Remove Line
4321	\$275 - Salary adjustment from prior fiscal year.	Remove Line
4914	\$3,482 - Salary adjustment from prior fiscal year.	Remove Line
4914	\$9,643 - Salary adjustment from prior fiscal year.	Remove Line
4152	\$150 - Increase in software maintenance contract for assessing software.	Remove Line
4150-4151	\$2,550 - Increase in audit contract.	Remove Line
4240-4249	\$1,602 - Salary adjustment from prior fiscal year.	Remove Line



NEWMARKET (337)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Matthew

Preparer's Last Name

Angell

Date

12/01/2015

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body or Committee Member's Signature and Title

Governing Body or Committee Member's Signature and Title

Governing Body or Committee Member's Signature and Title

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CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2015/2016 -29

Authorizing the Town Administrator to Enter into a Lease Agreement with Newmarket Community Church to House the Newmarket Town Clock

- WHEREAS:** the Newmarket town clock is housed in the Newmarket Community Church steeple, and
- WHEREAS:** the Newmarket Community Church wishes to seek assistance in maintaining their steeple,
- WHEREAS:** the Town Administrator and Town Attorney have negotiated a 20 year lease agreement with the Newmarket Community Church.

NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL THAT:

The Town Council authorizes the Town Administrator to enter into a 20 year lease agreement with the Newmarket Community Church in the amount of \$2,500 for FY2016. This amount will increase by the Boston Consumer Price Index annually on July 1, not to exceed 3% or be lower than 1%. This lease shall only be executed if both parties agree to the terms.

First Reading: December 16, 2015

Second Reading:

Approval:

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk