

OFFICE OF THE
TOWN ADMINISTRATOR
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INCORPORATED
DECEMBER 15, 1727
CHARTER JANUARY 1, 1991

Town of Newmarket, New Hampshire
Town Council Workshop
March 20, 2013
Town Council Chambers

AGENDA:

- 1. Pledge of Allegiance**
- 2. Public Forum: Non Agenda Items Only**
- 3. Public Hearing:**
- 4. Town Council to Consider Acceptance of Minutes**
 - a. March 6, 2013 BM
- 5. Review of Department Reports:** *(This is an opportunity for Councilors to ask questions on any given Department Report)*
- 6. Discussions/Presentations**
 - a. Town Council Orientation
- 7. New Business**
 - a. Closing Comments by Town Councilors
- 8. Adjournment**

This agenda is subject to change without notice. This location is handicapped accessible. This meeting is scheduled to be televised live on Channel 13.

TOWN HALL
186 MAIN STREET, NEWMARKET, NEW HAMPSHIRE 03857
TELEPHONE (603) 659-3617 • FAX (603) 659-8508



**Town of Newmarket, New Hampshire
Town Council Workshop
March 20, 2013
Town Council Chambers**

- 4. Town Council to Consider Acceptance of Minutes**
 - a. March 6, 2013 BM

DRAFT

TOWN OF NEWMARKET, NEW HAMPSHIRE

TOWN COUNCIL BUSINESS MEETING

MARCH 6, 2013

7:00 P.M.

COUNCIL CHAMBERS

PRESENT:

Council Chairman Phil Nazzaro, Council Vice Chairman John Bentley, Councilor Dan Wright, Councilor Gary Levy, Councilor Mike LaBranche, Councilor Al Zink

Town Administrator Steve Fournier

EXCUSED: Councilor Ed Carmichael

Council Chairman Nazzaro opened the meeting at 7:00 p.m., followed by the Pledge of Allegiance.

PUBLIC FORUM – Items not on the agenda

Council Chairman Nazzaro opened the Public Forum at 7:02.p.m.

Bert Allen of Smith Garrison Road said he was in favor of continuing with the Master Plan, especially because of a lack of available parking. He advocated one-way traffic through the downtown area. He spoke about the school and town being separate entities under the Town Charter, and emphasized that the Council had no responsibility for the school.

Leo Filion spoke about the development of the MacIntosh Well. He said the Water Superintendent had stated that land would have to be purchased for well housing. He read from a recorded, permanent conservation easement that allowed the town the necessary land for construction of the well along with ingress and egress. The easement showed a 50' building being constructed on the land. The building would be larger than those for the Bennett and Sewell Wells, and Mr. Filion contended that no land would have to be purchased. He had been a member of the Water Resources Board for the Master Plan. He said the number one recommendation in the Plan was to consider establishing a Water and Sewer Utility Advisory Board. The Board would monitor and manage resources, and guide the town by planning for the future. It would be charged with studying proposals and report its findings to the Council. He stressed that he felt this Board should be established.

Toni Weinstein of Ash Swamp Road said that a Councilor had posted what she felt was an inappropriate and incendiary comment on Facebook. Not only did she feel that this was not an appropriate venue, but she felt that Councilors, as leaders, should be bringing the town together. She said she was impressed with how far the school and town had come in working together, and hoped for an expansion in

efficiencies. She felt that the town should look at the progress that had been made, rather than lament what had not been done. She spoke about the school facility crisis, stating that she realized the Council was not the School Board. She said this affected all in the community, as its single largest project, and encouraged all to be involved in the solution. She said a real solution would require study and understanding of the many factors involved, and it was unacceptable to do nothing.

Bert Allen referred to a 2001 EPA study cited in the Water Resources chapter of the Master Plan. The study predicted a drop in water levels in the town wells. He said this confirmed what the Water Superintendent had said about existing water levels and pointed to the need for an additional water source.

As there was no further public comment, Council Chairman Nazzaro closed the Public Forum at 7:17.

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Council Vice Chairman Bentley moved to accept the minutes of the February 20, 2013 workshop. Councilor LaBranche seconded. There was no discussion. Town Administrator Fournier polled the Council. Motion passed unanimously, 6 – 0.

Council Vice Chairman Bentley moved to accept the minutes of the February 20, 2013 non-public session. Councilor Zink seconded. There was no discussion. Motion passed unanimously, 6 – 0.

REPORT OF THE TOWN ADMINISTRATOR

Town Administrator Fournier reviewed the snow budget. Salt was over by \$17,175 and contracted services was over \$6,425. Overtime was \$5,158 over budget for Buildings and Grounds, but not for other employees. He will be applying for aid from FEMA for Blizzard Nemo, but if funds are not available, he will look for money elsewhere in the budget. The Water Superintendent had found 2 used vehicles for his department. However, neither had a utility body or plow package and adding those would bring the cost nearly to the price of a new, complete vehicle. As this type of used vehicle sells quickly, the Town Council would have to authorize the Town Administrator and another person to purchase a used vehicle with a not to exceed price. This will be discussed at a later meeting. For pedestrian safety two blinking signs had been placed in the downtown: one facing south at the top of the hill, and one facing north by the main entrance to the mill. They will re-paint the sidewalks in the summer and look for ways to install additional signage.

The town election is Tuesday, March 12th. Council members are asked to schedule themselves to work at the polls. A majority of the Council need to be present at poll closing to certify the vote. The town is working with the Strafford Regional Planning Commission to widen the bike lane on Route 108. The state had awarded money for this some years ago, but the funding was about to be lost because of inactivity on the project. Town Administrator Fournier had spoken to the department and will be submitting a request that funding of the project be extended to 2015. The project is 100% funded through a state grant, but Newmarket has to pay for it first. Since the road will be dug up for water and sewer projects, the town would prefer that the paths be done at the same time. However, the federal government might require that the road be dug up twice as it is the source for part of the funding. The state will look into this requirement.

The Macallen Dam Committee had met to discuss hiring engineering firms for the various options on the dam. A copy of the Dam Breach Analysis by Wright Pierce Engineering was included in the packet.

The option of refurbishing the dam was estimated to cost between \$1.1M and \$4.6M. There are also options to completely remove or lower the height of the dam. The Committee will meet again in April to decide on its recommendations to the Council. Town Administrator Fournier said that later in the meeting, there would be the first reading of a resolution to withdraw money from the Building Capital Reserve Fund to paint the hallways in the town hall. Staff had begun painting offices in the building during down time. The school will pay for having its hallways painted.

Councilor Wright asked who would pay for maintaining the bike path. District 6 would be responsible. The state would put in fog lines and a center line, and if the town wanted more signage, it would be responsible. He said that he felt in light of all the infrastructure improvements that Newmarket needed, it was absurd to spend \$850,000 on this project. Town Administrator Fournier said these were state and federal funds earmarked for the bike paths, and the amount was based on a 2002 estimate. Councilor Zink complimented the staff on the quick installation of the pedestrian warning signs. Councilor Levy asked about the statement on page 22 of the packet, that overtime for regular staff was not a concern at this time. Town Administrator Fournier said he was more concerned with Buildings and Grounds because of the amount of plowing that had to be done. He said regular staff overtime was not down, it just wasn't over. Councilor Levy then asked about the information on used vehicles that had been included in the packet. The report had stated that they could repair the present truck so that it would pass inspection, and he asked if they had a figure for repair. Town Administrator Fournier said they did not, but he felt the word "not" had been omitted, as, to his knowledge, the truck was not repairable. Council Chairman Nazzaro said there was another option to purchase a 2 wheel vehicle and swap it with another 4 wheel vehicle that is currently in use.

Councilor Levy asked where Newmarket would get the up -front money to build the bike paths. Town Administrator Fournier said they would be looking at that. There is a possibility that the town would have to take a loan while waiting for the funds to be reimbursed, and the state would probably not reimburse the town for any interest. He said that at this point they were only trying to extend the grant, and knew there would be a lot of work to be done. This will come before the Council at a later time, and funding options for the town will be a part of the discussion.

OLD BUSINESS

Ordinances and Resolutions in the 2nd Reading: *Items the Council may act upon during the meeting, and read by title only*

1. Resolution #2012/2013-45 Appropriation of \$60,000 from Wastewater Department Surplus to the Wastewater Legal Capital Reserve Fund

Councilor LaBranche moved to adopt Resolution #2012/2013-45 Appropriation of \$60,000 from the Wastewater Department Surplus to the Wastewater Legal Capital Reserve Fund. Council Vice Chairman Bentley seconded.

Discussion: Councilor Levy asked why the resolution stated that the funding would be "principally" from rate users. Town Administrator Fournier said that the wording was from state law, but he would interpret it to mean that the funding would come mostly from rate payers. The resolution would be to pay for funds that have already been spent. There was no further discussion.

Town Administrator Fournier polled the Council. Motion passed unanimously, 6 – 0.

2. Resolution #2012/2013-46 Withdrawal of \$77,031.41 from the Wastewater Legal Capital reserve Fund

Councilor LaBranche moved to adopt Resolution #2012/2013-46 Withdrawal of \$77,031.41 from the Wastewater legal Capital Reserve Fund. Council Vice Chairman Bentley seconded.

Discussion: Councilor Levy asked for the total amount spent on legal fees and for a breakdown of the costs. Water/Wastewater Superintendent Sean Greig said of the total of \$244,611 spent since April of 2010, \$112,000 plus another approximately \$40,000 had been spent for the Coalition and approximately \$92,000 for Devine Milliment. He said that since the resolution was prepared he had received a few other smaller bills. Councilor Zink asked Mr. Greig to define the categories. Mr. Greig said one was the Coalition, for John Hall and UNH, where they had done the study for transparency and nutrients, and that was billed separately for \$40,000. The \$92,000 for Devine Milliment was to compensate the firm for representing the town in negotiations with the EPA for the final permit.

Council Chairman Nazzaro said that the Council had voted in non-public session or in non-meetings numerous times for how much they would expend for lawyer fees. He asked if they had voted in the past to authorize expenditures that added up to the total amount. Town Administrator Fournier paraphrased and asked Mr. Greig if the Council had voted to put a limit on the amount paid to the Coalition communities. Council Chairman Nazzaro said he remembered they had voted not-to-exceed numbers, and Mr. Greig said he did not believe they had exceeded those numbers. He said the numbers were approved by the Council, but some had been approved by the prior Town Administrator. He added that when the numbers became larger and the Coalition was involved, they had come before the Council for approval. Council Chairman Nazzaro asked Town Administrator Fournier to verify that the total spent did not exceed the approved amount. Councilor Levy asked that they have an audit of what the Council and what the former Town Administrator had authorized included in the next packet. Mr. Greig said there was approximately \$10,000 more in bills to come from Devine Milliment, as the firm was still working on the permit, and Town Administrator Fournier added that the firm would still be providing legal services until almost the completion time of the project, but he did not expect the bills to be as high as the ones they had received. He said that Newmarket had recently received an EPA notice that its permit had been suspended because of the Dover/Rochester lawsuit, and they needed legal assistance to determine what they could or could not do.

Councilor LaBranche said he did not recall specific votes in public session to expend money, and if they had voted at non-meetings with legal counsel there would be no minutes. Mr. Greig said he only recalled one vote for \$50,000 of which \$40,000 was for the memorandum agreement and \$10,000 for John Hall. He remembered conversations about ballpark figures. Councilor LaBranche agreed, and said in discussions with Dana, they had indicated that since they were in this they had to keep going. Town Administrator Fournier said that from reading the minutes the Council had only voted on the Coalition. He said the individual amounts were probably within the amount the Town Administrator could approve, but those amounts had added up over time. He said they had to look at what was spent before the vote of the

Council. Councilor Zinc recalled that they were sure about Newmarket's percentage share of the Coalition's legal costs, but since they did not know where the group was going, they could not have known the actual costs. Mr. Greig agreed that they had indicated they wanted to stay with the Coalition. Council Chairman Nazzaro said they could not have voted in a non-meeting. Councilor Levy asked Town Administrator Fournier to look at the non-public minutes to see if there was a vote taken. There was no further discussion.

Town Administrator Fournier polled the Council. Motion passed unanimously, 6 – 0.

3. Ordinance #2012/2013-02 Amendments to Zoning Ordinance Special Use and Mixed Use Permits

Council Chairman Nazzaro said the Council had given Town Administrator Fournier a list of questions about the ordinance. Most of the questions involved revenues and expenditures resulting from a zoning change. There also would be questions for a consultant. Town Administrator Fournier said he expected a full report by June at the latest.

Councilor LaBranche moved to table Ordinance #2012/2013-02 Amendments to Zoning Ordinance Special Use and Mixed Use Permits. Councilor Zinc seconded. Town Administrator Fournier said no discussion was allowed concerning a motion to table. Discussion would be allowed following an approved motion to re-open the item. He polled the Council. Motion passed unanimously, 6 – 0.

Ordinances and Resolutions in the 3rd Reading -None

Items Laid on the Table – None

NEW BUSINESS/CORRESPONDENCE

Town Council to Consider Nominations, Appointments and Elections

Richard Shelton had applied for the position of alternate to the ZBA, with a term to expire in March, 2014. He had sent Council Chairman Nazzaro an email saying he had hoped someone younger would apply. Council Chairman Nazzaro encouraged younger people to volunteer for any of the open positions.

Council Vice Chairman Bentley moved to appoint Richard Shelton to the position of alternate to the ZBA, term to expire in March, 2014. Councilor Levy seconded. Town Administrator Fournier polled the Council. Motion carried unanimously, 6 – 0.

Ordinances/Resolutions in the 1st Reading – *Items held over for a vote at the next business meeting*

1. Ordinance #2012/2013-03 Purchasing Policy

As the Ordinance was lengthy, Council Chairman Nazzaro asked if there was any objection to his reading the ordinance by title only. There was no objection. He encouraged the public to read the full policy on line, and contact Councilors with any comments.

2. Resolution #2012/2013-48 Approving the Community Revitalization Tax Relief Incentive (RSA 79E) for the Redevelopment of the Lang Blacksmith Shop

Council Chairman Nazzaro read the resolution in full.

3. Resolution #2012/2013-49 Authorizing the Withdrawal of \$11,500 from Building Improvement Capital Reserve Fund for the Painting of Town Hall

Council Chairman Nazzaro read the resolution in full.

CORRESPONDENCE TO THE TOWN COUNCIL

Letter from Kelli Hardy, 5 South Street

Town Administrator Fournier read the letter, and gave some background information. Kelli Hardy wanted to convert her third floor into an efficiency apartment, but needed to have 2 parking spaces available within 500 feet of the property. She had requested that the Council consider either giving her an easement over town land to reach parking spaces that she would put on her property or leasing her 2 spaces behind the Town Hall. His concern was that if an easement was established and the town then wanted to develop the property, the easement would have to be renegotiated. His concern with leasing parking spaces would be on days when parking was needed for various events. Councilor LaBranche asked if there was a difference between an easement and a right of way. Town Administrator Fournier felt there was, but will find out specifically what it is. Councilor Wright questioned if leasing parking spaces could set a precedent, and noted that the town did not have enough available parking places. Town Administrator Fournier said that parking in the town hall area was not the issue that it was in the downtown. Councilor Levy said that with a little more information, he might be in favor of leasing the parking spaces to gain some revenue. He asked what the down side would be for granting an easement or a right of way, and asked if maybe 2 spaces on Route 152 could be rented. Town Administrator Fournier said they would have to measure the distance between those spaces and Ms. Hardy's property. Councilor Levy asked Town Administrator Fournier to find out if there would be financial remuneration to the town for an easement and also if this could create a liability issue for the town. Council Chairman Nazzaro reiterated the question of the difference between an easement and a right of way, and stated precedence for leasing parking spaces had been established when the town rented spaces behind the library. Councilor Levy asked what would happen if they rented the spaces and parking was needed for voting or an event. Ms. Hardy came forward and said she would be open to telling her tenants to park in her driveway on set days. She said she could fit 4 cars in her driveway, although the cars would be parked behind other cars and would not meet the zoning regulation for permanent parking spaces. Town Administrator will have the information for one of the next two meetings.

CLOSING COMMENTS BY TOWN COUNCILORS

Council Vice Chairman Bentley congratulated the boys and girls basketball teams and their coaches.

Council members are invited to ride with the Meals on Wheels drivers on March 20th. Council Chairman Nazzaro said he would attend and asked others to notify the Town Administrator or Jim Hilton if they could go. He encouraged townspeople to vote on Tuesday, March 12th. He said he was disappointed with the small turnout for local versus federal, even though local elections have more impact on daily lives. He expected all Councilors to be present for vote counting or to let him know if they would not be available. Two Councilors must be present at all times during the day, and he asked that members let him know when they would be available.

Councilor Levy said he and Council Vice Chairman Bentley had reviewed about two-thirds of the responses to the RFP for Town Attorney. He asked the Council and Town Administrator if they wanted them to start calling references.

Councilor Levy said since there was some confusion as to where tax dollars go, Town Administrator Fournier had given him some information and a breakdown of percentages that go to the town (approximately 25%), school (59.5%), county (4%), and state school (10%). He thought it would be a good idea to post the information on the web site. He asked for further explanation on the state school portion. Town Administrator Fournier said that because of the Claremont decision the state had to establish the cost of an adequate education. Donor and receiver towns were established to equalize this cost throughout the state, and the state set a tax rate, which towns have to raise, based on what is currently about \$2.16 per thousand for community valuation. Hypothetically, that money goes to the state. If a town raises more money than the state says is needed for an adequate education, then the state distributes the difference to those towns that do not reach the adequate education level. Newmarket is considered a receiver town, whereas Portsmouth is an example of a donor town.

In about the last 10 years, towns have begun putting in stop gap measures to not send the funds to Concord. He said in the case of Newmarket, it would not make sense to send funds to Concord only to receive them back, so the money goes directly to the schools. Donor towns are also keeping the money. Newmarket schools receive some additional funds from the state in the form of grants or a reduction in the tax rate meant to reflect the amount or it would get as a receiver town. The school tax is set by a different formula containing more factors than property tax. Councilor Levy said a lot of people did not know they were raising this 10% for school tax, and this meant that the school was actually receiving more than the amount based on its share of the property tax. Council Chairman Nazzaro said he felt members of the community could ask these questions at a School Board meeting or of the Superintendent. Town Administrator Fournier said the percentages of allocated tax dollars in Newmarket was not out of line with other communities.

Councilor LaBranche said he had consulted the Chairman about making public the property the town had taken recently. The town had taken what was called the Stevens property, about 30 acres, near the Industrial Park. As part of an agreement, the town held the deed and could record it in its own name if the property was not developed in a certain amount of time. As the property had not been developed, the deed was filed and recorded as Newmarket property. Councilor Levy felt this was good because the property had been held up for about 20 years.

Council Chairman Nazzaro thanked the Town Administrator for getting the 2006 parking study. He said the new Council would have to deal with the issue, and felt the study was already out of date. The Town Report was out and had been dedicated to Tidoe Beaulieu and Donald Small,

both of whom had done a lot for the town, but had passed away in 2012. Their families will be at the Organizational Meeting to receive the dedication.

ADJOURNMENT

Next meetings: March 18, 2013, 6:00 p.m.: Organizational; March 20, 2013: Workshop

Council Vice Chairman Bentley said he could not attend the Organizational Meeting as he would be out of town. By Town Charter, the new Councilors have to be sworn in on the Monday following the election. However, the election of Council Chairman and Vice Chairman can be delayed until the Wednesday meeting. There also is a possibility that Council Vice Chairman can participate in officer elections by speaker phone.

Councilor LaBranche moved to adjourn. Council Vice Chairman Bentley seconded. Motion passed unanimously, and the meeting adjourned at 8:17.

Respectfully submitted,

Ellen Adlington,

Recording Secretary



**Town of Newmarket, New Hampshire
Town Council Workshop
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Town Council Chambers**

- 5. Review of Department Reports:** *(This is an opportunity for Councilors to ask questions on any given Department Report)*

STEPHEN R. FOURNIER
TOWN ADMINISTRATOR

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TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR
March 20, 2013

Welcome: I wanted to take this opportunity to welcome Councilors Pickering and Pike. I will be scheduling with them in the near future a smaller orientation session with a tour of Town facilities.

Waste Water Treatment Facility: As you are aware, with the passage of the Waste Water Treatment Facility Bond, we will be very busy beginning to address this. The Water and Sewer Superintendent, Town Contracted Engineer and I will be meeting shortly with US Department of Agriculture to try to secure the funding for the Rural Development Grant.

Auditing Services: Pursuant to Section 4.15 D of the Town Charter, we must solicit proposals for auditing services every three years, and select a new auditor every 6 years. We are currently in the sixth year of the cycle. We have solicited for auditing proposals and are meeting with two firms in the coming weeks. We should have a recommendation for a new auditing firm to the Council shortly.

Pedestrian Bridge: We are continuing to meet with the Department of Transportation on the Pedestrian Bridge project. I met with DOT to determine what we can do to move the project forward. I have asked the Town Planner to call a meeting of the Bridge Committee to review our options.

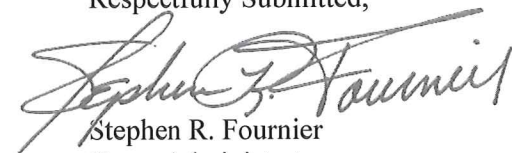
Schedule:

Northeast Regional ICMA Meeting
Vacation

March 21 and 22
April 4-15

Portsmouth, NH
Out of Office

Respectfully Submitted,


Stephen R. Fournier
Town Administrator



Department Heads Monthly Reports to the Town Council and Town Administrator

Police Department

Activity:

Our activity continues to be up significantly for the first two months of this calendar year over the same period last year. At this writing, I am unable to pull actual statistics from our computer data base as we are undergoing a computer software upgrade, but as of last month we noted an average of fifty percent increase in most areas over the similar period from last year.

As we approach the spring and summer months, we are gearing up to support the Great Bay Half Marathon and other community activities planned for the upcoming months.

Personnel:

There are no changes in personnel to report at this time.

Boating Safety:

I will be meeting in the near future with representatives of the NH Port Authority regarding our continued efforts to educate boaters about the "No Wake" zone of the Lamprey River. While we still get a few complaints each year about boat speeds on the river below the dam, these incidents have been reduced by signage, better positioning of buoys and more boater education. We will continue to work in this area to achieve one hundred percent compliance.

Training:

During the month of February, the entire department participated in training exercises focused on handling critical incidents. Portions of the training were held within each school in town and were focused on handling threats within each building. Several members from within the department have been attending outside training courses in order to bring the latest techniques and knowledge back to our agency.

Portable Radio Grant:

Several months ago, the Newmarket Police Department received seven new portable radios from the Department of Safety as part of their state interoperability grant. We have been told that we will soon receive two more of the radios under this grant from left over funds. These radios are state of the art equipment valued at over \$ 3,000.00 apiece.

Current Year Budget:

We recently completed the first eight months of the FY 2012-2013 budget. At the time of this writing, we have expended approximately 59% of the appropriation and are on track to finish this year within budget. There are no line items currently over the budget expenditures that are of a concern. I anticipate that we will remain within the bottom line at years end.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>
<i>Police Total</i>	1,251,496.98	83,320.48	736,901.87	514,595.11	59%

Fire and Rescue Department

- For the month of February the department responded to 75 calls for service. Forty-five of those calls were medical calls, transporting 36 patients to area hospitals. The ambulance responded to Newfields six times, the Tanker and Ladder were requested for mutual aid five times this month. I have attached some charts with activity reports. The activity reports compare this year to last year and the activity for the month of February.
- We welcomed five new members and one member finished their EMT Advance class.
- Total runs for the year was 149 last year at this time we had 150.
- This month is when the yearly inspections are due on all the apparatus. So from time to time we will have apparatus out of service for inspections.
- No concerns at this point with my budget expenditures.

Attached to this report is a copy of various statistical information for the department.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>
<i>Fire & Rescue Total</i>	304,590.20	20,555.49	191,214.39	113,375.81	63%

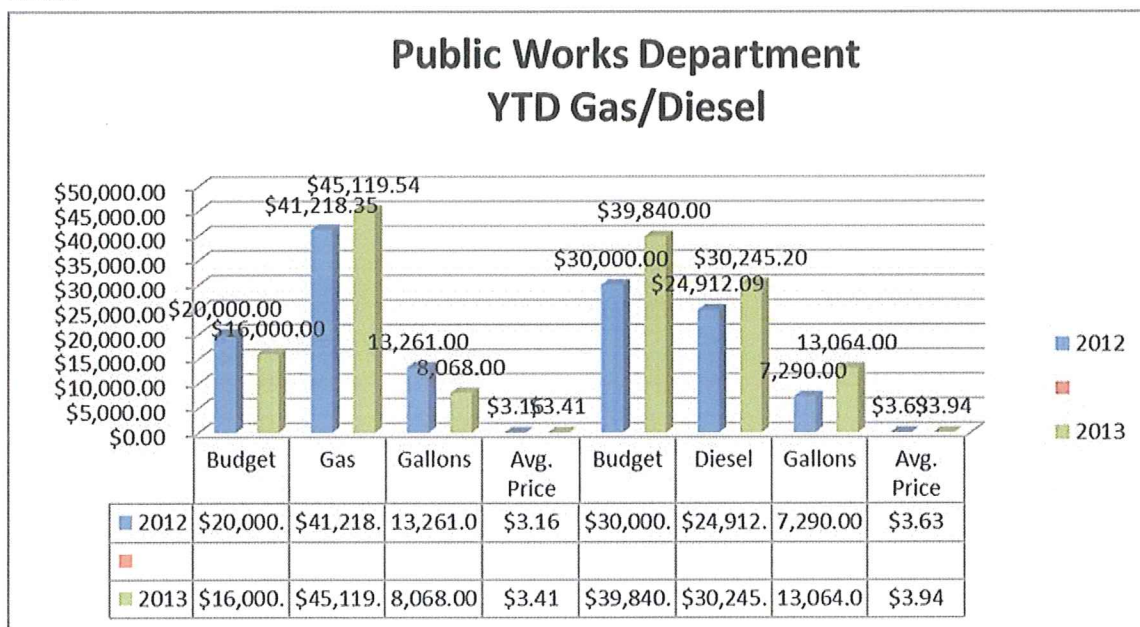
Public Works Department

February was a very snowy month for the department. The weatherman reported we had the 3rd snowiest February on record. This obviously kept crews extremely busy doing snow removal. Unfortunately pretty much every storm hit us on a weekend which hurts the overtime line, but I'm pleased to say that we are still in the black for this line item. Other line items such as salt, contracted services and fuel are not. I'm helping the finance department identify budget line items that can be used to offset my departments deficits. I attended a meeting yesterday with FEMA and it's very likely we will see funding for the February blizzard. The President has yet to sign off on the declaration but the state coordinator is very confident Rockingham County will be declared sometime in the near future. I have attached some charts and graphs.

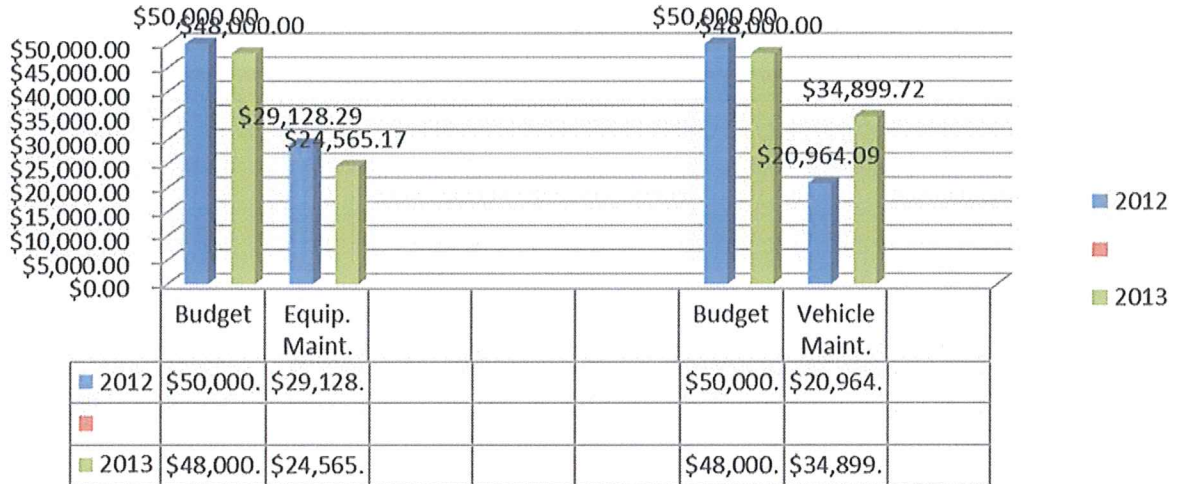
Back in October when the State requested assistance from FEMA for hurricane Sandy only Cat B (emergency measures) was approved for assistance. Cat A (debris) was denied. Since that time the State appealed the decision to include Cat A (debris) which was approved last week. I have submitted a request for assistance on the towns behalf and will have some numbers for you next month.

Crews will be out starting the process of sweeping up the streets and sidewalks next week, if weather permits. We also hope to get the benches and trash barrels back out on Main St.

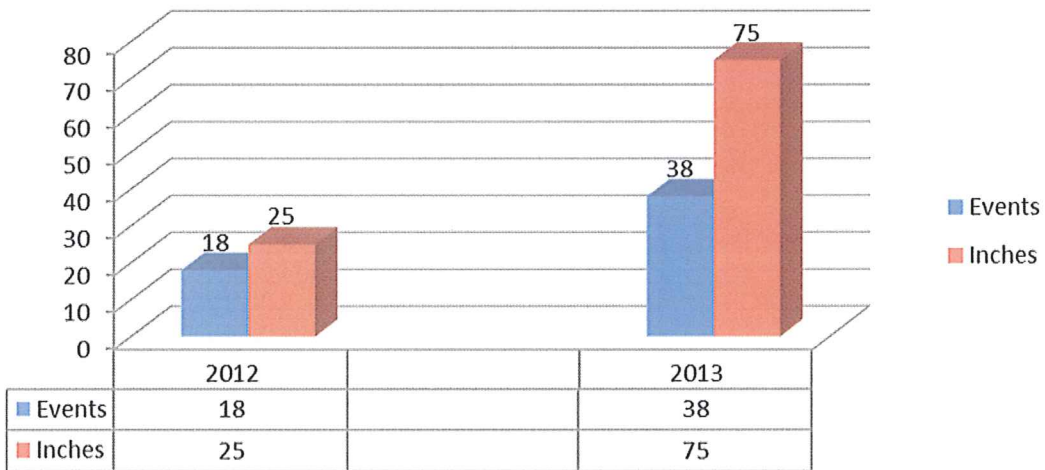
Although I have some concerns at this point with budget expenditures, I feel very confident that FEMA will help offset my deficits. I have attached a breakdown of my line items.



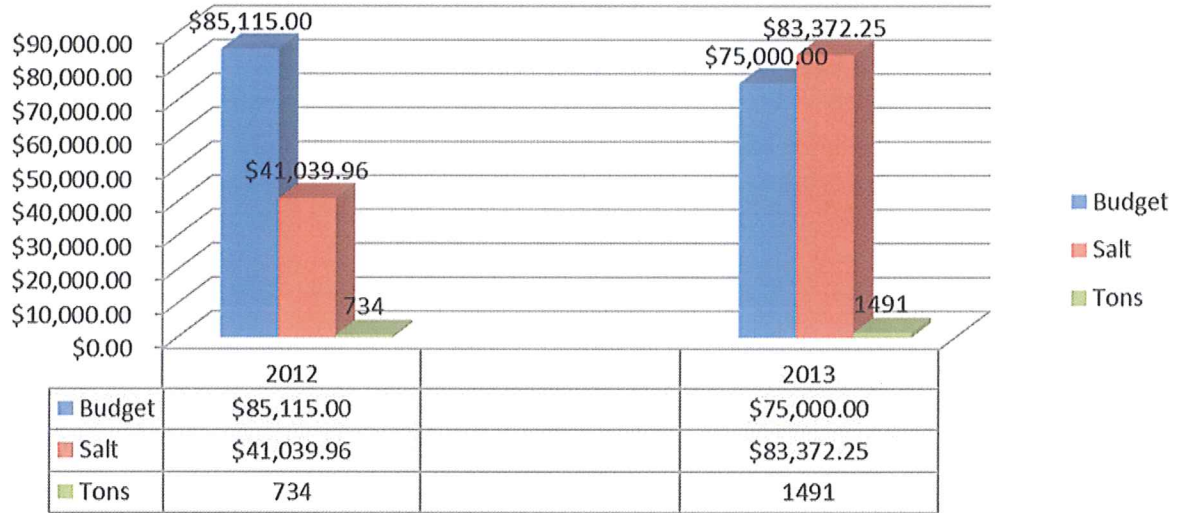
Public Works Department YTD Equipment/Vehicle



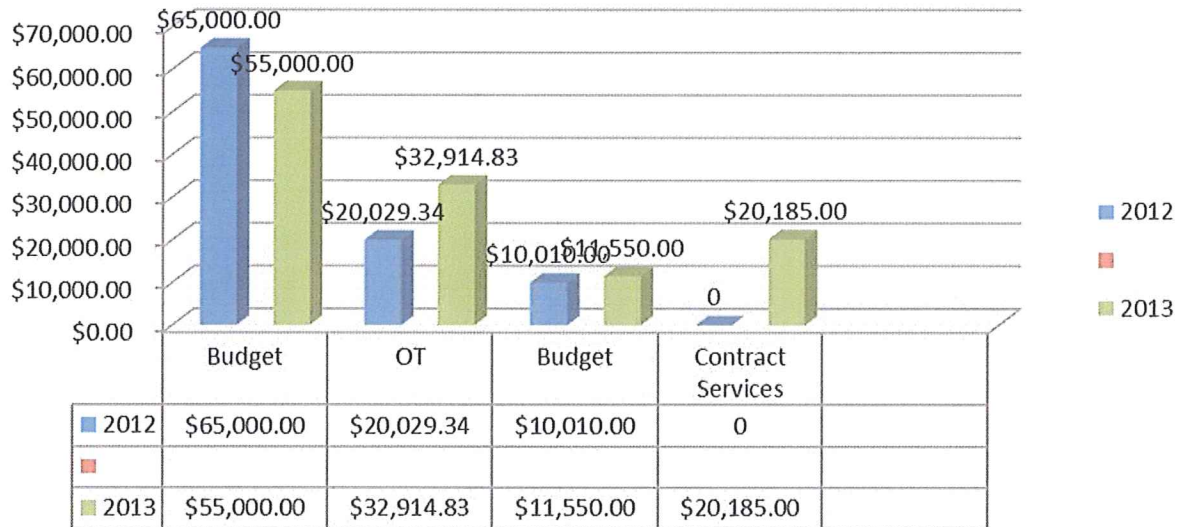
Public Works Department YTD Snow Events



Public Works Department YTD Salt



Public Works Department YTD OT/Contract Services



	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>
Public Works Admin. Total	427,413.65	41,677.78	234,267.84	193,145.81	55%
Roadways and Sidewalks Total	344,215.00	45,893.55	321,158.25	23,056.75	93%
Street Lights Total	45,000.00	3,662.29	25,996.34	19,003.66	58%
Bridges and Signs Total	500.00	0.00	0.00	500.00	0%
Building and Grounds Total	445,727.80	36,048.78	286,840.16	158,887.64	64%
Cemeteries Total	34,590.20	1,387.51	14,440.13	20,150.07	42%
Vehicle Maintenance Total	192,540.00	22,777.51	96,980.89	95,559.11	50%

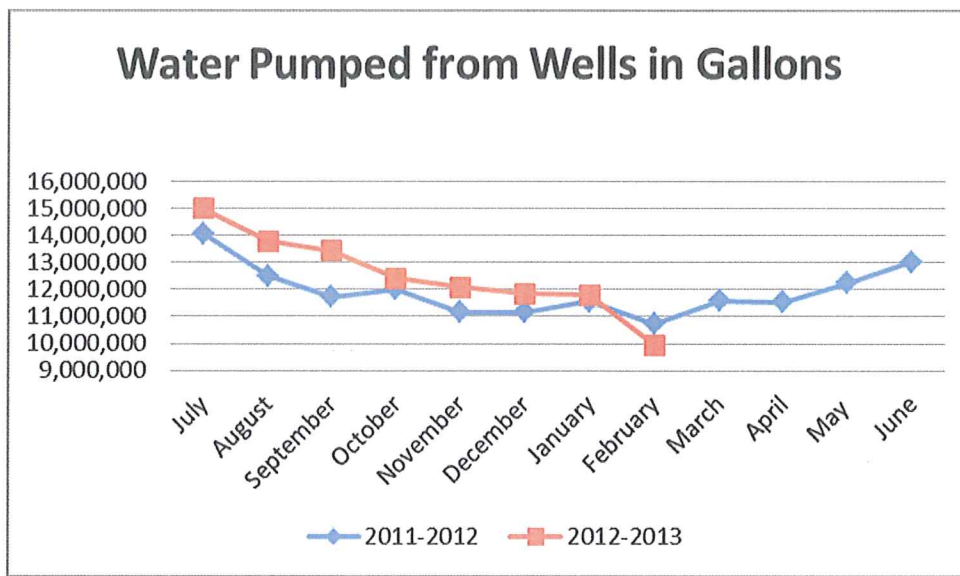
Water System

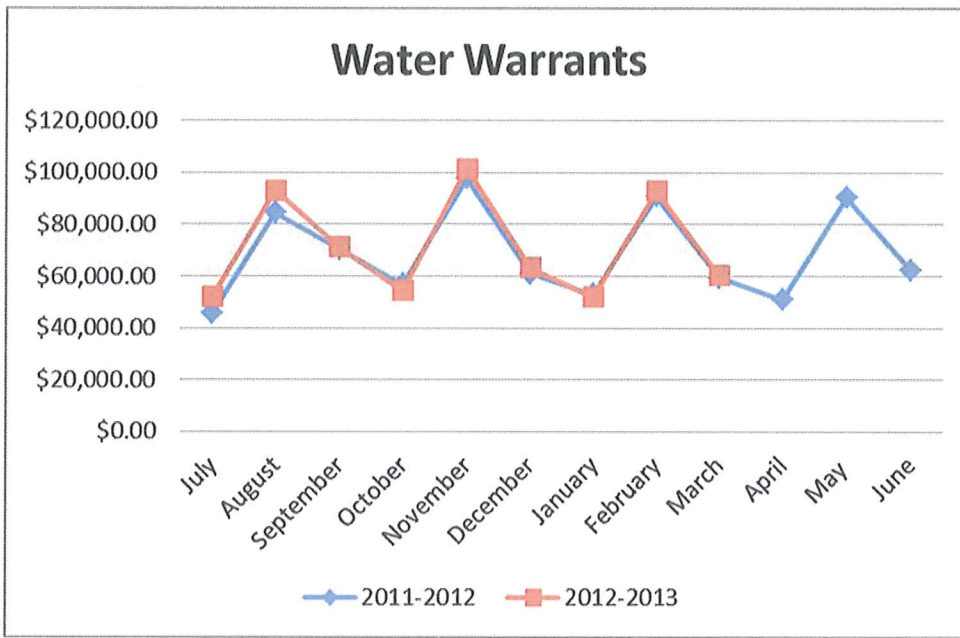
The Bennett Well Water Levels have not changed. We are hoping the snowmelt and spring rains will improve the well levels. The Bennett and Sewall wells for the month of February pumped 880,000 gallons less than last year.

The Sewall well caustic storage tank sprung a leak. The department is in the process of pulling the tanks and making repairs to the chemical storage and feed system.

February water loss: 8.69%

Water Loss Goal: 12.00%





	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>
Water Total	843,230.15	24,155.14	669,430.95	173,799.20	79%

Sewer System

The Wastewater Department violated its NPDES permit for the month of February.

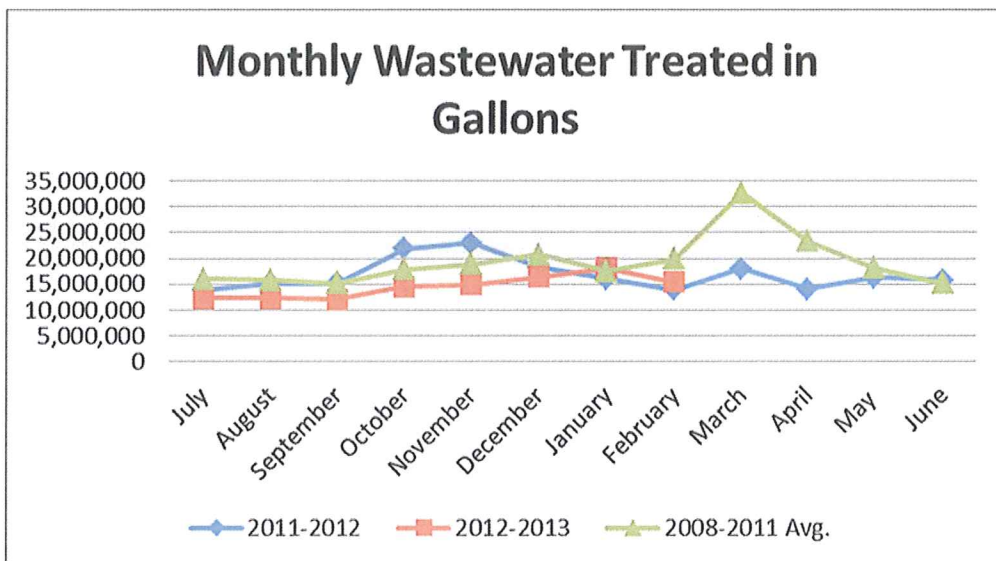
1. Biochemical Oxygen Demand Monthly Average: Permit limit: 30 mg/L Result: 32.7 mg/L

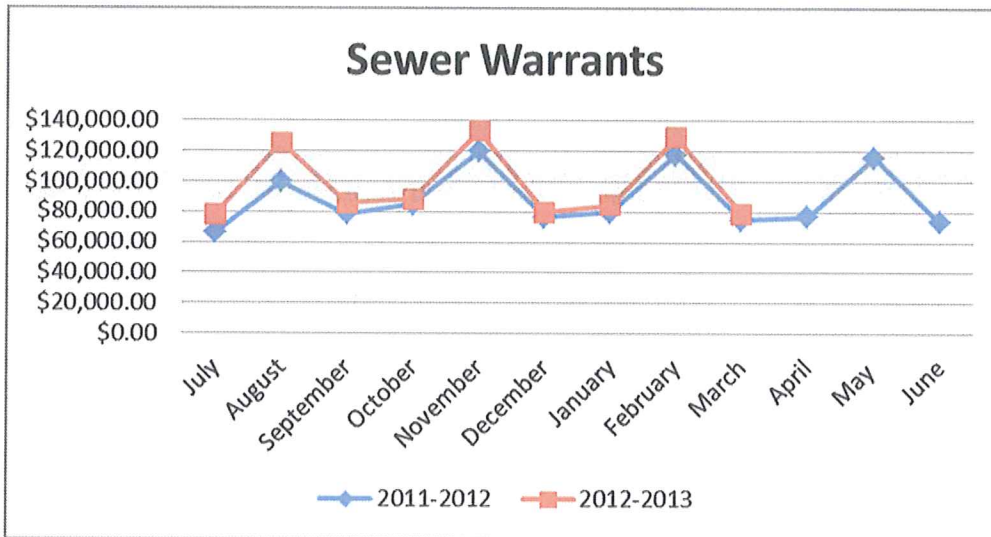
2. Enterococci Max Day: Permit limit: 104 MPN

1.) Feb. 11 122 MPN 2.) Feb. 13 111 MPN 3.) Feb. 24 138 MPN

Enterococci test is a new NPDES permit requirement. The department is making some changes to the process to eliminate the violations.

February Infiltration and Inflow (I/I): 167,875 gallons Year to date I/I: 110,524 gallons





	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>
Waste Water Total	948,195.61	45,496.05	639,781.92	308,413.69	67%

Information Technology

1. Most of the Town's users are now converted over to an updated anti-virus/anti-malware package. It's less intrusive to the end user, faster, and does a better job protecting the PCs.
2. I will be doing a major update to the Police Department software starting March 13th. Portions of the software haven't been updated in over a year and will bring some added functionality we have been missing. Laptops in the cruisers will also be updated. This software is faster, and performs more features that the Police Department needs. I have been assisting the School Department on an almost daily basis trying to get some better technology going. The first step is removing several hundred pieces of non-functioning equipment, which we are working with Rick Malasky to keep costs down.
3. It was brought to my attention that the Tax Maps Online for Newmarket is no longer functioning and this is a popular resource among citizens. I have started working with PeoplesGIS who handles the mapping and web hosting to see if we can get this back up and going in a timely fashion.
4. I have been putting in an inordinate amount of time getting our new police cruiser on the road with a functioning laptop. Verizon has been less than helpful, but I remain hopeful that we will have a fully functioning new cruiser by the end of this week.
5. We almost lost the Assessing server last week when a hard drive failed. Thankfully, it did this during the day and I was only a short hop away, and had a spare hard drive to use. We are due to move the Assessing data off this box on March 19, and am keeping my fingers crossed until I know we are done with that old server.
6. I have received new software for our mail server and will be installing this either over a weekend or on a late night as it involves taking the server and email offline. There are quite a few enhancements and bug fixes in this version, so it should be a win/win for everyone.
7. As I am retiring old servers I need to find a way to dispose of them and make sure any private data has been destroyed. I may send the data off to a firm in Rochester that I have used previously that does data destruction, and they may also take the old servers from us for a small fee. Getting rid of old PCs and servers costs some money and may be worth me building a line item in the budget for this purpose..

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>
<i>IT Total</i>	128,244.16	5,523.48	78,067.32	50,176.84	61%

Building Inspector/Code Enforcement Officer

Activity Overview

- Permit counts and revenue continue to increase, all indicators point to continued permit growth
- Revenue projections for FY 2012-2013 already exceeded - with 4 ½ months to go in the fiscal year
 - Budgeted Permit Revenue \$20,000 - FYTD Revenues as of 1/31/2013 \$22,523
- Received International Code Congress Residential Building Inspector Certification
- Undertaking the Insurance Services Office (ISO) Building Code Effectiveness Grading Schedule
 - Insurance companies utilize ISO ratings to determine property insurance premium discounts

Current Activity

- Moody Point Lubberland Creek Homeowners Association dispute continues to consume some staff time. As with last month, we are trying to keep arms length while still being responsive to residents' complaints.
- Working with the dispatch center to bring uniformity and E-911 compliance to property numbering.
- Again, we received a number tenants complaints. In some cases, living conditions are less than ideal, but meet minimal legal standards. In the event of limited legal standing, we are working to influence landlords to invest in their property to attract and retain happier and higher caliber tenants. Where we do have legal standing, we are taking more definitive action. Quality of housing stock does have an effect on many aspects of the community. We will continue our efforts to improve the community via diligent code enforcement.
- Continuing with our bandit sign initiative. Four signs removed. Two of the signs blocked sight lines at road intersections
- We continue to close out a back-log of open permits.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>
<i>Code Enforcement</i>	68,908.00	4,549.74	34,141.44	34,766.56	50%
<i>Total</i>					

Report of the Town Clerk - Tax Collector

	CURRENT YEAR		PREVIOUS YEAR	
	2012-2013		2011-2012	
<u>PROPERTY TAXES</u>				
Total Amount Billed	17,410,059		19,272,516	
Uncollected* - As of Feb. 28	392,975	2.26%	801,579	4.16%
Veteran Tax Credits	174,500		182,000	
Eld./Blind/Disable/Energy Exemptions	7,427,100		7,567,100	
Exemptions Resulting Tax Credit	175,799		191,523	
*Due Dates:	12/20/12		2/28/11	
<u>WATER & SEWER</u>				
Water Billed	994,330		952,482	
Sewer Billed	1,349,941		1,213,053	
Total Uncollected - As of Feb. 28	291,530	12.44%	290,323	13.41%
<u>LIENS</u>				
<u>Lien - 2 years prior to Deeding</u>				
Tax Amount Liened	270,860		263,574	
W/S Amount Liened	51,770		57,409	
# Properties Liened	134		123	
Uncollected - As of Feb. 28	202,066	62.63%	160,585	50.03%
<u>Lien - 1 year prior to Deeding</u>				
Tax Amount Liened	263,574		288,675	
W/S Amount Liened	57,409		56,818	
# Properties Liened	123		127	
Uncollected - As of Feb. 28	86,752	27.03%	128,662	37.24%
<u>Motor Vehicle ("MV")</u>				
Revenue - As of Feb. 28	734,116		698,048	
<u>Other Town "Non-MV" Revenue</u>				
Revenue - As of Feb. 28	809,550		769,441	
<u>State NH Revenue (MV, Vitals, Boats, Dogs)</u>				
Revenue - As of Feb. 28	310,788		337,447	

TAX COLLECTOR

- 2012 Tax Delinquency Process began January 28
- 2012 Impending Lien Notices Mailed 2/28/13; Lien Date: 4/18/13

- 2010 Tax Deeding Date: 5/15/13 - (Final Courtesy Notices Mailed 3/7/13)

TOWN CLERK

- 1,339 ballots cast (20.16% voter turnout) Town/School Election
- Preparing for Special Town Meeting - May 14, 2013
- VISA now accepted online
- 2013 Dog Licenses - NOW available "Online" or by mail/counter
- 2013 Boat registrations now being processed

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>
Town Clerk - Tax	177,879.82	13,677.07	104,224.08	73,655.74	59%
Collector Total					

Planning Department

Planning Board Activities

Re-zoning Proposal. This concerns the Planning Board's recommendations regarding a proposal to re-zone a portion of the B-1 and R-2 Zoning Districts to expand mixed-use functions within the downtown and promote positive economic development. The first reading of the ordinance was held on February 6, 2013 and a public hearing was held on February 20, 2013. The public hearing was continued on March 6 until the work session meeting of the Town Council on March 20, 2013. Town Planner, Diane Hardy has been working with Town Administrator Steve Fournier to address the questions and concerns raised by the Town Council and at the public hearing.

Landscaping Regulations. A draft of the landscaping regulations to be included in the Town's subdivision and site review regulations has been circulated to interested developers, engineers, the Conservation Commission, the Tree Warden and others for comments and feedback. The Planning Board hopes to set up a work session on the proposed regulations in April.

Procedures and Policies. A subcommittee of the Planning Board has been set up to work with the Town Planner and staff on revised procedures and policies to streamline the development review process.

New Applications. The following new applications will be reviewed and considered at the Planning Board meeting on March 19, 2013.

Newmarket Mills, LLC - Application for Site Plan, at Main Street, Tax Map U2, Lots 57, 60B, and 61, B1 Zone. The proposal is to convert the vacant former "Riverdale Automotive" structure into an eatery, with an attached specialty retail store.

Newmarket Mills, LLC - Application for Major Site Plan, at Main Street, Tax Map U2, Lots 60A and 61, B1 Zone. The proposal is to construct a single story, 9,600 sq. ft. commercial building near Spring St at the west end of the Newmarket Mills parking lot. The structure will house various businesses, including a small grocery, restaurant, and retail shops.

Walter W. Cheney - Application for Design Review for a subdivision at Cushing Road, Tax Map R2, Lot 36-13, R1 Zone.

Master Plan Update

- A draft of the Existing Land Use Chapter will be presented by the Strafford Regional Planning Commission to the Planning Board at the March 19, 2013 Planning Board meeting.

- The subcommittee, which has been working on this project , will continue its work and hopes to have a draft of the Future Land Use Chapter completed by June 30, 2013.

Zoning Board of Adjustment

The Zoning Board of Adjustment met on March 4, 2013 to continue the application of William Pothier for Special Exceptions and Variances to permit the expansion of a non-conforming boat house and accessory building. The application has been continued until Monday, April 8, 2013, at the request of the applicant. The staff continues to work with another applicant who will be appearing before the Board in the near future.

Special Projects

Pedestrian Bridge. A formal presentation was made by the Town Planner and engineering consultant to the Town Council on progress to date on February 20, 2013. A meeting was held with the representatives of NH DOT on March 6 to discuss their concerns relating to the latest design concept, the budget shortfall and hours of operation. The Steering Committee is scheduled to meet on March 21 to “regroup” and discuss possible alternatives to the project.

Macallen Dam Removal. Project has been on hold awaiting additional data from the Town’s engineering consultant regarding flood flows, which could impact the costs associated with the dam repair scenario. The additional data is now available and will be presented at the April Town Council workshop. Interviews with three prospective consultants were held on February 22. The Committee has ranked and selected a consultant, is awaiting a revised scope of work, and will continue to negotiate the terms of a contract. The committee hopes to complete negotiations during the month of March and will present its recommendations to the Town Council relative to a contract award in April.

Tree City Program. The Town Administrator met with the “Linked Together” program for an organizational meeting for March 4, 2013. Mary Reynolds of the NH Division of Forests and Lands attended. The ‘Linked Together’ children are planning an Arbor Day event in April 2013.

Staff Activities

- Staff participated in discussions with Walter Cheney and Moody Point Community Association related to resolving issues surrounding Lot 13.
- Staff had discussions with the Conservation Commission Chairman and the NH Department of Environmental Services regarding code enforcement and wetland permitting issues surrounding the property of W. Pothier at 8 Bay Road. A written complaint has been filed with the NH DES.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>
Planning Total	119,168.60	10,431.17	67,450.57	51,718.03	57%

Finance Department

Department's Primary Function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.

Essentially, we are the “fiscal watchdog;” however, we are mindful that we are simply a service organization to other departments and the Town’s elected leaders.

Projects

- Personnel manual update – The current version has been verified; however, its format is difficult to update. Therefore, I will propose in the coming month a new numbering system that will allow for efficient changes to the policy. The template has been created based upon the current policy; however, additional adjustments will be required before presentation to the Town Council.
- Audited Financial Report – On March 5th, we approved the draft audited financial statements and are currently waiting for a document from the auditors before a final is issued.
- Accounts receivables – We continued our monthly receivable collections efforts. Current efforts include negotiations with a small past due amount.
- Chart of account revision – We have been focusing on the Tax Collector/Town Clerk’s office in regards to suggested revenue and expenditure account modifications (ie., definition changes, separating, and combining).
- Electric rate analysis – The School District is advertising for a combined School/Town electricity provider.
- Analyze 5-year Tax Rate Impact – We have reviewed the Efficiency Committee’s 5-year tax projection, which we found that it is reasonably accurate for the first three years, but not for the final two years.
- Audit Services RFP – We have solicited bids for audit services, which four firms responded. The two most expensive firms have been eliminated from consideration. Of the remaining two firms, I have called all of their references and scheduled interviews.
- Analysis assistance to departments – We provided financial analysis assistance to the Police Department, more specifically benefit costs for the Newfields Police Proposal; and to the Wastewater Department, more specifically financial information for grant applications.
- Streamline processes – The Finance Office has embarked on streamlining processes, which include consolidating bank accounts, creating forms and checklists, and moving old and unnecessary documentation to storage.

Financial Highlights:

- Motor vehicle permits for February 2013 are \$734,038 or 71% of budgeted revenues. We are ahead of projected revenues by roughly 4%.
- Building permits have exceeded the annual budget by \$4,004. See Code Enforcement Department's report.
- State revenue has come in as projected, more specifically rooms and meals revenue is at budgeted revenues. Highway Block Grant is meeting our to-date revenue projections; however, we expect a 4th quarter adjustment. We are waiting for the final adjustment to the Highway Block Grant any day, which we expect will reduce our revenue. However, we have projected a lower amount of revenue than the State's expectation. Therefore, any adjustment by the State downwards will not impact our overall budgeted revenues significantly.
- Ambulance revenue came in at \$119,392, which is 104% of budgeted revenues. Pursuant to the Town Meeting Article that created this fund, \$45,000 needs to be transferred into the fund, which the FY 2013 transfer actually occurred during FY 2012. As a result, no transfer will be required this year and any surplus revenue will ultimately increase the unreserved fund balance.
- Water revenues came in at \$584,577, which represents 69% of its budgeted revenues. This revenue is at its expected level.
- Wastewater revenues came in at \$807,168, which represents 87% of our budget. The increase in revenue is a direct result of increasing the wastewater rates. This increase is expected and is the direct result of upgrading the wastewater plant.
- Expenditures are at expected levels with the following notations:
- I am optimistic that we will end the year near our budget; however, we need to look at freezing a few line items to offset expected overexpenditures. For example, the Town Administrator's Department is showing an overexpenditures for Dues/Subscriptions and Advertising that can be offset by supplies. Other areas that show underexpenditures that can be reprogrammed are \$7,000 for audit services, possibly \$30,000 from Direct Assistance, and \$15,000 from vehicle maintenance.
- Concerns are:
 - 1) an increase to workers compensation rates (over expenditure currently at \$24,714),
 - 2) Legal (currently over expended by \$7,016),
 - 3) combined salt accounts (over expended by \$6,047),

- 4) Contracted snow plows (over expended by \$6,425),
 - 5) Buildings and Grounds overtime (over by \$5,158),
 - 6) Electricity combined over expenditures (over by \$1,275, however other electricity line items should cover this deficit easily),
 - 7) Fire Communication Services (over by \$1,581), and
 - 8) Social service grants by \$3,600.
- Finally, I am concerned that we are nearing our gasoline and diesel budget , which are 2/3rds of the way through the budget season. We are currently at 82% and 72% of our gasoline and diesel budgets, respectively. I am curious to see what we should expect for the next snowfall and spring cleanup.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Remaining</u>
Finance Total	219,607.20	15,286.18	143,668.98	75,938.22	65%
Human Resources Total	1,260,830.89	87,326.52	893,016.59	367,814.30	71%

Recreation Department

Recreation Revenue for the 2012-13 fiscal year continues to run ahead of last year's estimates with a total collected to date of \$62,065.15 which reflects just 5 days into March 2013. The Recreation Department expenses are also running on schedule with 61.16% of the total budget expended to date.

The Recreation Department has been very busy planning, coordinating, and designing the new Spring/Summer Brochure that will market programs that will run until the end of September 2013. This brochure will offer a theatre camp that will begin one week before the regular day camp in order to capture a specialty camp market and will give parents options when their children leave school for the summer. The theatre camp can take up to 50 children and will boost revenue for the 2013 fiscal year. Aimee Gigandet, Assistant Recreation Director, will supervise the theatre camp. Aimee has extensive expertise in theatre production and play directing. As part of the spring offerings; the five and six year old t-ball league is expected to have 60+ participants. Spring flag football was a big hit last year and will be expanded to 5th and 6th grade students. The Recreation Department will also expand the recreation lacrosse program to the 3rd and 4th graders this year. Last year the 1st and 2nd grade lacrosse program had over 25 participants and this year this introductory class will be broken into both a girls and a boy's lacrosse program. Newmarket Youth Track Club is also being expanded and will be sponsored by Loco Sports to help with new uniforms. The Newmarket Track Club utilizes the UNH Track with the Oyster River Youth Association participants. Newmarket has won 5 first places at Hershey State Track Meets.

The 2013 Day Camp registration began being collected on March 1st. The credit card and debit card options are being utilized by parent's signing their children up for camp. There have been many inquires about camp from potential new camper parents. The Recreation Department made a decision to begin registration a month early this year in order to give parents the option to pay early in order to use their IRS refund if they so chose. This effort seems to be working so far. The Recreation Department's target number for camp in 2013 is 220 campers before June 30, 2013.

Currently, the Recreation Department is running dance classes on Saturdays. The Blooming Ballerinas, Twinkle Toes, and Magical Moves with Moms are doing very well and are filling up with young dancers. This program will expand even further once the dance studio room is open in April. The Wanna Iguana Monday's after school program has only two openings to be completely filled. The Preschool Social Program as well as the Star Performer Preschool Sports programs are also quickly filling up for the spring season, featuring soft hockey and the 3 and 4 year old t-ball. The Recreation Department officially opens the new Fun and Fit Room to the public next Monday, March 11, 2013. The Recreation Department is currently working with the Newmarket School District to consider the Community Center as one of the bus stops in the afternoon so that more children could be included in the afterschool recreation activities that are being offered by the department.

The Sunrise Sunset 55+ Activity Center presented the “Not so Newly Wed Game” which was run by the Recreation Department during one of the Meals on Wheels specials. It was a huge success. Chris Williams from Channel 13 taped the event and it has already been aired on Channel 13. The Sunrise Singers performed at a Dover Nursing Home this past month and will perform in the coming months at the Center. The Silver Stars Acting Troupe is involved in weekly rehearsals to present their 3rd play in May. It is sure to bring the house down as last year’s play “Arsenic and Old Lace” did. These acting classes show that we truly have some real characters in the Newmarket Senior population.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Used</u>
Recreation	393,938.40	20,109.22	240,945.42	152,992.98	61%

NmktFire

Departmental Activity Report

Current Period: 02/01/2013 to 02/28/2013, Prior Period: 02/01/2012 to 02/29/2012

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Activities (Non-Incident), Occupancy Inspections and Activities, Hydrant Insp/Repairs, Hydrant Flow Tests, Equipt Maint/Testing, Departmental Events

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Fire Alarm Situations				
Accident, potential accident	1	9.75	0	0.00
Chemical release, reaction, or toxic condi	5	33.99	3	8.96
Controlled burning	1	1.00	0	0.00
Cover assignment, standby at fire station,	3	69.75	0	0.00
Dispatched and cancelled en route	0	0.00	1	0.34
Emergency medical service (EMS) Incident	53	286.43	53	188.33
False alarm and false call, Other	0	0.00	2	4.44
Good intent call, Other	1	1.85	1	3.85
Medical assist	2	22.74	0	0.00
Natural vegetation fire	0	0.00	1	4.02
Overpressure rupture from steam (no ensuin	1	224.82	0	0.00
Public service assistance	1	2.75	0	0.00
Rescue, emergency medical call (EMS), othe	1	4.80	0	0.00
Service call, Other	1	2.94	0	0.00
Structure Fire	3	111.46	1	14.56
System or detector malfunction	0	0.00	3	9.42
Unintentional system/detector operation (n	2	3.44	2	1.74
	<u>75</u>	<u>775.72</u>	<u>67</u>	<u>235.66</u>

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

NmktFire

Departmental Activity Report

Current Period: 01/01/2013 to 02/28/2013, Prior Period: 01/01/2012 to 02/29/2012

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Activities (Non-Incident), Occupancy Inspections and Activities, Hydrant Insp/Repairs, Hydrant Flow Tests, Equipmt Maint/Testing, Departmental Events

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Fire Alarm Situations				
Accident, potential accident	1	9.75	0	0.00
Chemical release, reaction, or toxic condi	5	33.99	4	14.00
Combustible/flammable spills & leaks	0	0.00	2	5.25
Controlled burning	1	1.00	0	0.00
Cover assignment, standby at fire station,	4	91.75	0	0.00
Dispatched and cancelled en route	4	2.57	1	0.34
Electrical wiring/equipment problem	1	1.60	1	0.91
Emergency medical service (EMS) Incident	102	406.31	98	339.82
False alarm and false call, Other	0	0.00	2	4.44
Good intent call, Other	2	4.13	1	3.85
Hazardous condition, Other	0	0.00	1	9.66
Medical assist	3	23.82	1	0.96
Mobile property (vehicle) fire	1	0.80	1	4.40
Natural vegetation fire	0	0.00	1	4.02
Outside rubbish fire	0	0.00	2	1.70
Overpressure rupture from steam (no ensuin	1	224.82	0	0.00
Person in distress	1	0.51	3	3.22
Public service assistance	2	3.00	0	0.00
Rescue, emergency medical call (EMS), othe	2	6.16	5	5.40
Service call, Other	1	2.94	2	3.70
Smoke, odor problem	0	0.00	1	1.62
Special outside fire	0	0.00	1	0.90
Structure Fire	4	121.47	4	44.10
System or detector malfunction	6	10.51	5	15.50
Unintentional system/detector operation (n	8	7.67	10	26.97
Water problem	0	0.00	3	18.27
Wrong location, no emergency found	0	0.00	1	1.70
	<u>149</u>	<u>952.80</u>	<u>150</u>	<u>510.73</u>

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

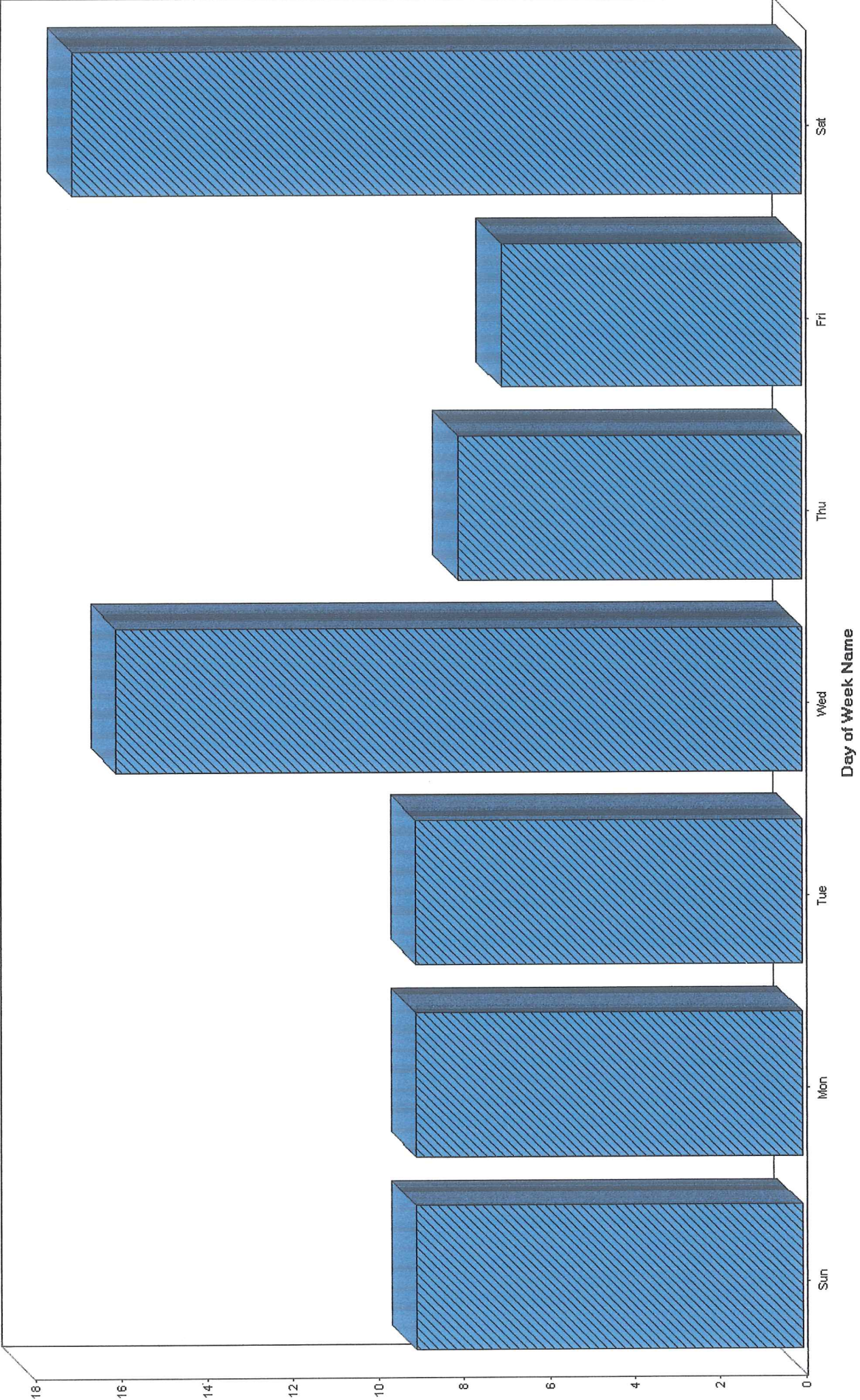
NmktFire

Aid Responses by Department (Summary)

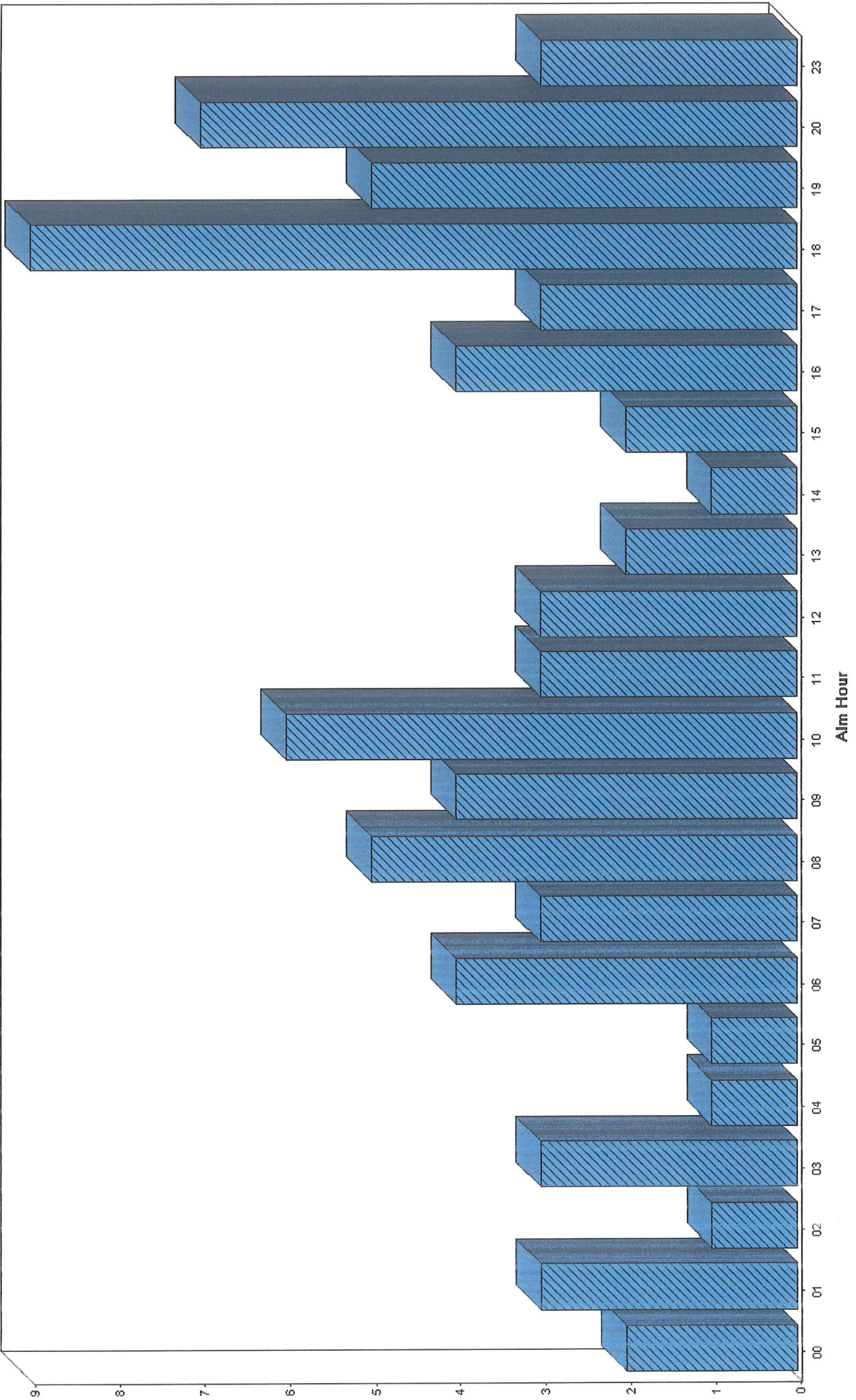
Alarm Date Between {02/01/2013} And {02/28/2013}

Type of Aid	Count
15 Durham Fire	
Mutual aid given	5
	<hr/>
	5
32 Newfields	
Mutual aid given	2
	<hr/>
	2
40 Portsmouth	
Mutual aid given	1
	<hr/>
	1
MCGREGOR McGregor Memorial EMS	
Mutual aid received	2
	<hr/>
	2

Incident Responses by Day of Week
Alarm Date Between {02/01/2013} And {02/28/2013}



Count of Incidents by Alarm Hour
Alarm Date Between {02/01/2013} And {02/28/2013}



Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended February 28, 2013

Function	Account Number	Account Description	Fiscal Year 2013						Fiscal Year 2012					
			Month to Date		Year to Date		Balance Year	Percent Collected	Month to Date		Year to Date		Balance Year	Percent Collected
			Budget	Transactions	Transactions	Balance Year			Budget	Transactions	Transactions	Balance Year		
Taxes (Real estate, land use, PILOT, interest on taxes)			17,580,987.00	11,365.22	17,320,525.13	260,461.87	99%	93,306.00	8,040.76	18,690,351.69	(18,597,045.69)	20031%		
Licenses, permits, and fees			1,255,300.00	105,911.05	877,775.79	377,524.21	70%	1,274,800.00	144,352.11	894,411.89	380,388.11	70%		
From State			559,006.00	30,185.47	544,845.10	14,160.90	97%	584,237.00	29,684.66	604,995.35	(20,758.35)	104%		
Charges for service			129,850.00	23,935.46	129,377.65	472.35	100%	214,000.00	37,106.07	164,483.36	49,516.64	77%		
Misc Rev (includes Int Rev)			24,000.00	1,346.25	31,450.67	(7,450.67)	131%	30,500.00	7,614.67	35,436.34	(4,936.34)	116%		
From Trusts/Capital Reserve			77,246.03	-	77,264.06	(18.03)	100%	18,000.00	-	-	18,000.00	0%		
Use of fund balance			486,000.00	-	486,000.00	486,000.00	0%	-	-	-	-	0%		
Subtotal Recreation			209,981.00	7,727.50	62,065.15	147,915.85	30%	198,536.00	7,040.82	55,596.18	142,939.82	28%		
Subtotal Solid Waste			244,450.00	9,845.90	132,825.08	111,624.92	54%	230,850.00	18,496.91	147,719.14	88,130.86	62%		
From Special Revenue (Without General Fund Subsidy)			454,431.00	17,573.40	194,890.23	259,540.77	43%	429,386.00	25,537.73	198,315.32	231,070.68	46%		
Water			843,230.00	100,691.71	659,998.34	183,231.66	78%	852,965.00	97,658.50	635,911.29	217,053.71	75%		
Waste Water			926,937.00	130,772.09	812,964.71	113,972.29	88%	902,617.00	119,014.18	753,561.83	149,055.17	83%		
Total Revenues			22,336,987.03	421,780.65	21,135,091.68	1,687,895.35	92%	4,399,811.00	469,008.68	21,977,467.07	(17,577,656.07)	500%		

Town of Newmarket, New Hampshire
Expenditure Report
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used
Town Council	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	8,250.00	2,750.00	75%	11,000.00	0	8,250.00	2,750.00	75%
	01-401-103-0000	TC - PART-TIME	7,735.00	292.50	2,966.25	4,768.75	38%	7,735.00	217.5	2,080.65	5,654.35	27%
	01-401-190-0000	TC - TRAINING	250.00	10.00	10.00	240.00	4%	250.00	0	0	250	0%
	01-401-202-0000	TC - GENERAL SUPPLIES	0.00	0.00	96.72	-96.72	0%	0.00	0	0	0	0%
	01-402-101-0000	TA - FULL TIME SALARIES	18,985.00	302.50	11,322.97	7,662.03	60%	18,985.00	217.50	10,330.65	8,654.35	54%
	01-402-103-0000	TA - PART TIME SALARIES	128,437.44	9,436.70	64,976.33	63,461.11	51%	116,517.00	9,084.74	75,432.68	41,084.32	65%
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,000.00	437.04	2,959.14	40.86	99%	0.00	0	0	0	0%
	01-402-201-0000	TA - POSTAGE	3,000.00	0.00	111.58	2,888.42	4%	3,000.00	0	191	2,809.00	6%
	01-402-202-0000	TA - GENERAL SUPPLIES	4,000.00	182.11	1,509.52	1,490.48	50%	4,000.00	174.55	1,445.15	2,554.85	36%
	01-402-301-0000	TA - COMMUNICATION SERVICES	11,000.00	321.60	6,413.12	4,586.88	58%	12,000.00	380.22	8,152.15	3,847.85	68%
01-402-310-0002	TA - DUES/SUBSCRIPTIONS	7,000.00	100.00	1,940.75	2,059.25	49%	7,000.00	266.56	2,150.26	1,849.74	54%	
01-402-310-0003	TA - ADVERTISING	2,500.00	590.96	4,335.44	-1,835.44	173%	2,500.00	687.95	7,267.30	-267.3	104%	
01-402-310-0005	TA - BOOKS	750.00	0.00	182.50	567.50	24%	750.00	0	1,132.01	-382.01	151%	
01-402-402-0000	TA - EQUIPMENT MAINTENA	5,000.00	1,162.73	3,957.54	1,042.46	79%	6,000.00	2,063.93	6,351.33	-351.33	105%	
01-402-501-0000	TA - PRINTING/PUBLISHING	4,500.00	0.00	307.50	4,192.50	7%	4,500.00	105	105	4,395.00	2%	
01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	0.00	2,038.29	461.71	82%	2,500.00	1,850.12	6,032.64	-3,532.64	241%	
Town Administrator	01-403-100-0000	FINANCE - ELECTED OFFICIALS	174,687.44	12,231.14	96,644.38	78,043.06	55%	162,767.00	14,613.07	113,919.94	48,847.06	70%
	01-403-101-0000	FINANCE - FULL TIME SALARIES	5,900.00	416.67	3,333.36	2,566.64	58%	5,900.00	416.67	3,333.36	2,566.64	58%
	01-403-103-0000	FINANCE - PART TIME SALARIES	136,326.40	14,553.70	95,339.01	40,987.39	70%	124,613.00	15,248.22	71,641.50	52,971.50	57%
	01-403-190-0000	FINANCE - TRAINING/STAFF DEVELOPMENT	40,580.80	0.00	22,417.06	18,163.74	55%	39,551.00	3,429.04	27,160.35	12,390.65	69%
	01-403-202-0000	FINANCE - GENERAL SUPPLIES	1,000.00	0.00	116.55	883.45	12%	1,000.00	0	442.02	557.98	44%
	01-403-301-0000	FINANCE - COMMUNICATIONS SERVICES	5,600.00	205.86	2,920.76	2,679.24	52%	5,600.00	291.06	4,080.37	1,519.63	73%
	01-403-310-0001	FINANCE - BUDGET COMMITTEE EXPENSE	2,300.00	109.95	1,072.03	1,227.97	47%	2,300.00	70.83	936.62	1,363.38	41%
	01-403-310-0002	FINANCE - DUES/SUBSCRIPTIONS	200.00	0.00	170.21	29.79	85%	500.00	0	40	460	8%
	01-403-402-0000	FINANCE - EQUIPMENT MAINTENANCE	300.00	0.00	0.00	300.00	0%	385.00	0	0	385	0%
	01-403-703-0000	FINANCE - AUDIT	26,800.00	0.00	18,300.00	8,500.00	68%	1,200.00	0	139.5	1,060.50	12%
Finance			219,607.20	15,286.18	143,668.98	75,938.22	65%	207,849.00	19,455.82	148,319.91	59,529.09	71%

Town of Newmarket, New Hampshire
Expenditure Report
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used
	01-404-101-0000	HR - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0%	60,362.00	0	32,909.49	27,452.51	55%
	01-404-150-0000	EMP BEN - FICA	115,491.30	8,440.18	71,849.08	43,642.22	62%	135,312.00	7,337.91	79,867.84	55,444.16	59%
	01-404-151-0000	EMP BEN - MEDICARE	40,868.64	3,009.49	25,568.62	15,300.02	63%	44,486.00	2,719.88	27,699.73	16,786.27	62%
	01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTING	1,000.00	450.20	2,101.20	-1,101.20	210%	650.00	10	1,104.65	-454.65	170%
	01-404-155-0000	EMP BEN - HEALTH INSURANCE	551,506.11	42,466.42	357,907.19	193,598.92	65%	682,526.00	1,845.30	367,811.09	314,714.91	54%
	01-404-156-0000	EMP BEN - NH RETIREMENT	307,538.37	24,540.28	194,092.61	113,445.76	63%	395,417.00	22,087.12	212,325.06	123,091.94	63%
	01-404-157-0000	EMP BEN - ICMA RETIREMENT	6,090.47	0.00	666.00	5,424.47	11%	6,500.00	459.32	3,904.22	2,595.78	60%
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENE	30,603.00	-157.57	15,505.42	15,097.58	51%	31,000.00	1,801.13	18,275.54	12,724.46	59%
	01-404-160-0000	EMP BEN - WORKERS COMPENSATION	88,548.00	-242.79	112,739.66	-24,191.66	127%	84,585.00	-12.74	84,224.05	360.95	100%
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	9,587.00	8,820.31	8,807.46	779.54	92%	9,887.00	9,421.32	9,421.32	465.68	95%
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	655.00	0.00	570.00	85.00	87%	655.00	0	525	130	80%
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0%	500.00	0	0	500	0%
	01-404-198-0000	HR - LONGEVITY	15,525.00	0.00	13,725.00	1,800.00	88%	16,875.00	0	15,525.00	1,350.00	92%
	01-404-201-0000	HR - POSTAGE	0.00	0.00	0.00	0.00	0%	25.00	0	0	25	0%
	01-404-202-0000	HR - GENERAL SUPPLIES	0.00	0.00	0.00	0.00	0%	100.00	0	0	100	0%
	01-404-402-0000	HR - EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0%	500.00	0	0	500	0%
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSURANCE	91,418.00	0.00	89,484.35	1,933.65	98%	93,081.00	0	91,716.31	1,364.69	99%
	01-404-504-0007	EMP BEN - INSURANCE DEDUCTIBLES	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0	0	2,000.00	0%
Human Resources			1,260,830.89	87,326.52	893,016.59	367,814.30	71%	1,504,461.00	45,669.24	945,309.30	559,151.70	63%
	01-405-101-0000	TC/TC - FULL TIME SALARIES	107,783.78	8,391.26	69,464.98	38,318.80	64%	107,786.00	8,291.07	72,206.59	35,579.41	67%
	01-405-103-0000	TC/TC - PART TIME SALARIES	30,053.04	2,052.26	17,189.78	12,863.26	57%	30,061.00	1,994.45	16,862.60	13,198.40	56%
	01-405-103-0070	TC/TC PT - ELECTION OFFICIALS	7,290.00	0.00	4,076.25	3,213.75	56%	5,040.00	75	2,400.00	2,640.00	48%
	01-405-190-0000	TC/TC - TRAINING STAFF DEVELOPMENT	3,170.00	50.00	1,463.47	1,706.53	46%	3,170.00	100	1,239.20	1,930.80	39%
	01-405-201-0000	TC/TC - POSTAGE	10,832.00	106.29	2,433.93	8,398.07	22%	10,636.00	414.82	5,414.45	5,221.55	51%
	01-405-201-1000	TC/TC - SPECIAL POSTAGE	0.00	1,819.28	3,377.89	-3,377.89	0%	0.00	0	0	0	0%
	01-405-202-0000	TC/TC - GENERAL SUPPLIES	3,265.00	25.97	843.26	2,421.74	26%	3,705.00	302.07	1,882.32	1,822.68	51%
	01-405-301-0000	TC/TC - COMMUNICATION SERVICES	1,600.00	0.00	714.60	885.40	45%	1,600.00	118.19	834.36	765.64	52%
	01-405-310-0002	TC/TC - DUES/SUBSCRIPTIONS	585.00	0.00	251.17	333.83	43%	585.00	0	388	197	66%
	01-405-310-0003	TC/TC - ADVERTISING	200.00	0.00	0.00	200.00	0%	200.00	0	0	200	0%
	01-405-310-0070	TC/TC - ELECTION/REGISTRATION	6,575.00	56.35	2,791.44	3,783.56	42%	4,450.00	286.09	1,147.97	3,302.03	26%
	01-405-402-0000	TC/TC - EQUIPMENT MAINTENANCE	1,426.00	0.00	295.60	1,130.40	21%	1,426.00	0	578.96	847.04	41%
	01-405-702-0000	TC/TC - DEED RESEARCH	2,600.00	0.00	146.05	2,453.95	6%	2,600.00	0	173.52	2,426.48	7%
	01-405-800-0000	TC/TC - EQUIPMENT PURCHASE	2,500.00	1,175.66	1,175.66	1,324.34	47%	3,500.00	0	2,500.00	1,000.00	71%
Town Clerk/Tax Collector			177,879.82	13,677.07	104,224.08	73,655.74	59%	174,759.00	11,581.69	105,627.97	69,131.03	60%
	01-407-101-0000	CODE - FULL-TIME SALARIES	25,355.00	2,075.40	16,453.82	8,901.18	65%	25,355.00	1,950.40	16,188.32	9,166.68	64%
	01-407-103-0000	CODE - PART TIME SALARIES	40,053.00	2,437.50	16,471.95	23,581.05	41%	44,053.00	2,711.03	31,466.76	12,586.24	71%
	01-407-190-0000	CODE - TRAINING	500.00	0.00	195.00	305.00	39%	500.00	130	130	370	26%
	01-407-201-0000	CODE - POSTAGE	300.00	4.76	61.24	238.76	20%	300.00	3.15	127.83	172.17	43%
	01-407-202-0000	CODE - GENERAL SUPPLIES	1,000.00	32.08	656.49	343.51	66%	1,000.00	0	304.87	695.13	30%
	01-407-301-0000	CODE - TELEPHONE	1,000.00	0.00	206.94	793.06	21%	1,000.00	86.2	656.94	343.06	66%
	01-407-310-0002	CODE - DUES/SUBSCRIPTIONS	500.00	0.00	96.00	404.00	19%	500.00	0	75	425	15%
	01-407-702-0000	CODE - LAB TESTING	200.00	0.00	0.00	200.00	0%	200.00	0	0	200	0%
Code Enforcement			68,908.00	4,549.74	34,141.44	34,766.56	50%	72,908.00	4,880.78	48,949.72	23,958.28	67%

Town of Newmarket, New Hampshire
Expenditure Report^a
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used
	01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	20,800.00	1,065.00	11,100.00	9,700.00	53%	20,800.00	1,295.00	11,555.00	9,245.00	56%
	01-408-202-0000	DIR ASSIST - GENERAL SUPPLIES	200.00	32.76	318.67	-118.67	159%	100.00	51.02	773.55	-673.55	774%
	01-408-310-0002	DIR ASSIST - DUES/SUBSCRIPTIONS	50.00	0.00	0.00	50.00	0%	50.00	0	0	50	0%
	01-408-315-0038	DIR ASSIST - FOOD	4,000.00	0.00	208.00	3,792.00	5%	4,500.00	0	28.45	4,471.55	1%
	01-408-315-0039	DIR ASSIST - RENT	60,000.00	384.90	7,965.15	52,034.85	13%	80,000.00	0	8,345.00	71,655.00	10%
	01-408-315-0040	DIR ASSIST - ELECTRICITY	8,150.00	0.00	664.38	7,485.62	8%	6,000.00	0	3,238.55	2,761.45	54%
	01-408-315-0041	DIR ASSIST - HEAT	8,000.00	0.00	0.00	8,000.00	0%	6,500.00	0	0	6,500.00	0%
	01-408-315-0042	DIR ASSIST - MEDICAL	9,000.00	0.00	0.00	9,000.00	0%	9,000.00	0	330.54	8,669.46	4%
	01-408-315-0043	DIR ASSIST - MISCELLANEOUS	3,000.00	0.00	0.00	3,000.00	0%	2,000.00	44.67	838.39	1,161.61	42%
Direct Assistance			113,200.00	1,482.66	20,256.20	92,943.80	18%	128,950.00	1,390.69	25,109.48	103,840.52	19%
	01-409-101-0000	ASSESS - FULL TIME SALARIES	16,972.80	1,305.60	10,990.70	6,042.10	64%	16,973.00	1,305.60	17,642.73	-669.73	104%
	01-409-103-0000	ASSESS - PART TIME SALARIES	48,512.00	4,350.00	16,822.58	31,689.42	35%	48,512.00	0	7,602.50	40,909.50	16%
	01-409-190-0000	ASSESS - TRAINING	300.00	0.00	0.00	300.00	0%	1,000.00	0	0	1,000.00	0%
	01-409-191-0000	ASSESS - MILEAGE	500.00	0.00	813.08	-313.08	163%	800.00	0	107.16	692.84	13%
	01-409-201-0000	ASSESS - POSTAGE	500.00	10.12	189.19	310.81	38%	500.00	15.25	279.3	220.7	56%
	01-409-202-0000	ASSESS - GENERAL SUPPLIES	400.00	0.00	0.00	400.00	0%	600.00	0	0	600	0%
	01-409-310-0002	ASSESS - DUES/SUBSCRIPTIONS	900.00	20.00	304.95	595.05	34%	1,000.00	20	283.95	716.05	28%
	01-409-407-0000	ASSESS - SOFTWARE	6,700.00	0.00	7,100.00	-400.00	106%	6,700.00	0	6,950.00	-250	104%
Assessing			74,784.80	5,685.72	36,160.50	38,624.30	48%	76,085.00	1,340.85	32,865.64	43,219.36	43%
	01-410-602-0000	LEGAL - LEGAL EXPENSES	50,000.00	5,161.68	49,461.06	538.94	99%	50,000.00	9,871.86	77,428.74	-27,428.74	155%
Legal			50,000.00	7,554.50	57,015.56	-7,015.56	114%	50,000.00	9,871.86	77,428.74	-27,428.74	155%
	01-411-101-0000	PLAN - FULL TIME SALARIES	94,668.60	7,282.20	59,614.93	35,053.67	63%	94,661.00	7,282.20	60,442.38	34,218.62	64%
	01-411-103-0000	PLAN - PART TIME SALARIESW	3,000.00	0.00	1,181.29	1,818.71	39%	10,000.00	61.55	1,436.41	8,563.59	14%
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPMENT	2,500.00	0.00	223.30	2,276.70	9%	2,000.00	0	228.65	1,771.35	11%
	01-411-201-0000	PLAN - POSTAGE	1,500.00	31.99	897.19	602.81	60%	1,000.00	49.8	746.42	253.58	75%
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	36.48	583.71	1,416.29	29%	2,000.00	20.53	1,138.88	861.12	57%
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	3,000.00	3,000.00	1,000.00	75%	4,000.00	0	0	4,000.00	0%
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	0.00	307.40	292.60	51%	1,000.00	97.77	734.71	265.29	73%
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	8,900.00	0.00	64.95	8,835.05	1%	8,525.00	0	410	8,115.00	5%
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	80.50	1,577.80	422.20	79%	1,500.00	322	1,368.50	131.5	91%
	01-411-703-0000	PLAN - CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0%	20,000.00	0	617	19,383.00	3%
Planning			119,168.60	10,431.17	67,450.57	51,718.03	57%	144,686.00	7,833.85	67,122.95	77,563.05	46%

Town of Newmarket, New Hampshire
Expenditure Report^a
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012				
			Month to Date		Year to Date		Month to Date		Year to Date		
			Budget	Transactions	Balance	Percent Used	Budget	Transactions	Balance	Percent Used	
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	0.00	0%	120.00	0	14.96	105.04	12%
	01-413-202-0000	CON COMM - GENERAL SUPPLI	100.00	0.00	0.00	0%	350.00	70	77.89	272.11	22%
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	200.00	0.00	290.00	116%	250.00	0	290	-40	116%
	01-413-702-0000	CON COMM - CONTRACTED SERVICES	200.00	0.00	181.11	91%	350.00	0	0	350	0%
Conservation Commission			610.00	0.00	471.11	77%	1,070.00	70.00	382.85	687.15	36%
	01-414-310-0000	ECON DEV - OPERATING EXPENSE	1,000.00	0.00	0.00	0%	2,000.00	0	0	2,000.00	0%
	01-414-702-0000	ECON DEV - CONTRACTED SERVIC	1,000.00	0.00	0.00	0%	2,000.00	0	0	2,000.00	0%
Economic Development			2,000.00	0.00	0.00	0%	4,000.00	0.00	0.00	4,000.00	0%
	01-418-950-0000	DEBT SER - PRINCIPLE	236,000.00	0.00	0.00	0%	100,000.00	0	100,000.00	0	100%
	01-418-951-0000	DEBT SER - INTEREST	50,050.00	0.00	0.00	0%	54,300.00	0	49,418.00	4,882.00	91%
Debt Services			286,050.00	0.00	0.00	0%	154,300.00	0.00	149,418.00	4,882.00	97%
	01-420-101-0000	MIS - FULL TIME SALARIES	64,094.16	4,930.32	40,675.14	63%	64,085.00	4,930.32	40,921.80	23,163.20	64%
	01-420-103-0000	MIS - PART TIME SALARIES	3,000.00	0.00	331.50	11%	3,000.00	0	1,610.30	1,389.70	54%
	01-420-190-0000	MIS - TRAINING	2,000.00	0.00	1,852.17	7%	1,000.00	0	0	1,000.00	0%
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	3.99	1,455.67	58%	3,000.00	64.85	882.39	2,117.61	29%
	01-420-301-0000	MIS - COMMUNICATION SERVICE	1,100.00	31.54	276.00	25%	600.00	47.12	375.07	224.93	63%
	01-420-310-0002	MIS - DUES SUBSCRIPTIONS	250.00	0.00	144.98	58%	250.00	0	163	87	65%
	01-420-407-0000	MIS - SOFTWARE MAINT	45,800.00	0.00	30,243.31	66%	45,800.00	667.16	43,268.82	2,531.18	94%
	01-420-409-0000	MIS - REPAIRS/MAINT	4,000.00	267.63	2,085.15	52%	4,000.00	36.93	2,789.94	1,210.06	70%
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,000.00	290.00	2,707.74	68%	4,000.00	0	1,278.49	2,721.51	32%
	01-420-702-0000	MIS - VENDOR SUPPORT	1,500.00	0.00	0.00	0%	2,500.00	0	0	2,500.00	0%
	01-420-800-0000	MIS - NEW EQUIPMENT	0.00	0.00	0.00	0%	10,000.00	677.78	7,405.40	2,594.60	74%
Information Technology			128,244.16	5,523.48	78,067.32	61%	138,235.00	6,424.16	98,695.21	39,539.79	71%
	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	20,685.60	1,650.00	13,612.50	66%	18,550.00	1,591.20	13,213.59	5,336.41	71%
	01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	4,657.00	12,103.44	12,103.44	260%	10,500.00	26.92	6,482.27	4,017.73	62%
Channel 13			25,342.60	13,753.44	25,715.94	101%	29,050.00	1,618.12	19,695.86	9,354.14	68%

Town of Newmarket, New Hampshire
Expenditure Report^a
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013			Fiscal Year 2012			Month to Date	Transactions	Year to Date	Balance	Percent Used	Month to Date	Transactions	Year to Date	Balance	Percent Used
			Budget	Month to Date	Year to Date	Budget	Month to Date	Year to Date										
	01-438-101-0000	POLICE - FULL TIME SALARIES	980,166.98	66,224.93	583,315.86	396,851.12	60%	980,159.00	74,264.55	592,869.93	387,289.07	60%						
	01-438-102-0000	POLICE - OVERTIME	104,000.00	6,196.06	67,903.54	36,096.46	65%	104,000.00	4,820.53	53,913.01	50,086.99	52%						
	01-438-103-0000	POLICE - PART-TIME SALARIES	33,000.00	2,673.24	22,188.04	10,811.96	67%	33,000.00	2,007.68	17,467.68	15,532.32	53%						
	01-438-162-0000	POLICE - MEDICAL	2,000.00	449.65	1,362.65	1,137.35	55%	2,500.00	4.39	868.9	1,631.10	35%						
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOPMENT	10,000.00	435.43	1,714.07	8,285.93	17%	10,000.00	0	3,029.00	6,971.00	30%						
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	200.00	0.00	172.00	28.00	86%	200.00	0	138.77	61.23	69%						
	01-438-193-0000	POLICE - UNIFORMS	8,800.00	406.47	6,040.69	2,759.31	69%	8,800.00	62.5	1,868.75	6,931.25	21%						
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	4,500.00	0.00	4,000.00	500.00	89%	4,000.00	0	4,500.00	-500	113%						
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,500.00	0.00	2,500.00	250.00	90%	2,500.00	0	2,250.00	250	90%						
	01-438-199-0000	POLICE - CRIMINAL INVESTIGATION	2,000.00	939.97	1,286.45	713.55	64%	2,000.00	3.27	157.42	1,842.58	8%						
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	0.00	567.18	1,932.82	23%	2,500.00	0	303.29	2,196.71	12%						
	01-438-201-0000	POLICE - POSTAGE	600.00	34.07	241.40	358.60	40%	600.00	39.43	304.8	295.2	51%						
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	246.16	3,364.47	2,135.53	61%	5,500.00	570.91	2,581.29	2,918.71	47%						
	01-438-202-0438	POLICE-GENERAL SUPPLIES	500.00	26.94	192.75	307.25	39%	500.00	26.93	219.61	280.39	44%						
	01-438-209-0000	POLICE - GASOLINE	30,320.00	3,161.47	21,338.07	8,981.93	70%	30,320.00	2,661.65	19,856.65	10,463.35	65%						
	01-438-301-0000	POLICE - COMMUNICATION SERVICES	15,000.00	1,247.66	7,518.74	7,481.26	50%	15,000.00	844.5	8,596.40	6,403.60	57%						
	01-438-310-0002	POLICE - DUES/MEMBERSHIPS	4,210.00	150.00	290.00	3,920.00	7%	4,210.00	0	320.79	3,889.21	8%						
	01-438-310-0005	POLICE - BOOKS/PUBLICATIONS	2,800.00	665.58	975.47	1,824.53	35%	2,800.00	61.85	987.64	1,812.36	35%						
	01-438-310-0044	POLICE - EQUIPMENT/FIELD SUPPLIES	6,000.00	0.00	2,486.10	3,513.90	41%	6,000.00	0	6,000.00	0	6,000.00	0%					
	01-438-310-0045	POLICE - PRISONER EXPENSES	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	0	60	1,140.00	5%						
	01-438-402-0000	POLICE - EQUIP MAINTENANCE	15,000.00	0.00	2,029.07	12,970.93	14%	15,000.00	0	1,754.67	13,245.33	12%						
	01-438-410-0000	POLICE - EQUIPMENT LEASE	16,900.00	482.85	6,837.12	10,062.88	40%	16,900.00	447	8,618.72	8,281.28	51%						
	01-438-501-0000	POLICE - PRINTING/PUBLISHING	2,800.00	0.00	828.20	1,971.80	30%	2,800.00	450	522.99	2,277.01	19%						
	01-438-521-0000	POLICE - ANIMAL CONTROL	500.00	0.00	0.00	500.00	0%	500.00	0	300	200	60%						
Police			1,251,496.98	83,320.48	736,901.87	514,595.11	59%	1,250,989.00	86,265.19	721,490.31	529,498.69	58%						
	01-441-101-0000	PW ADMIN. - FULL TIME SALARIES	104,412.05	7,705.60	63,997.61	40,414.44	61%	104,416.00	8,031.71	66,463.08	37,952.92	64%						
	01-441-102-0000	PW ADMIN. - OVERTIME	55,000.00	13,742.36	32,914.83	22,085.17	60%	65,000.00	3,318.83	20,121.43	44,878.57	31%						
	01-441-106-0000	PW ADMIN. - LABOR SALARIES	237,813.60	17,167.09	119,890.84	117,922.76	50%	242,736.00	14,090.58	115,103.32	127,632.68	47%						
	01-441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPMENT	500.00	0.00	65.00	435.00	13%	500.00	0	105	395	21%						
	01-441-193-0000	PW ADMIN. - UNIFORMS	14,188.00	1,388.99	8,586.13	5,601.87	61%	14,188.00	945.01	9,914.29	4,273.71	70%						
	01-441-201-0000	PW ADMIN. - POSTAGE	100.00	6.65	92.75	7.25	93%	100.00	1.35	47.31	52.69	47%						
	01-441-202-0000	PW ADMIN. - GENERAL SUPPLIES	5,800.00	1,217.33	4,487.61	1,312.39	77%	5,800.00	629.28	3,541.43	2,258.57	61%						
	01-441-301-0000	PW ADMIN. - COMMUNICATION SERVICE	7,000.00	414.76	3,553.12	3,446.88	51%	7,680.00	497.39	3,874.99	3,805.01	50%						
	01-441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	200.00	35.00	85.00	115.00	43%	300.00	25	105	195	35%						
	01-441-310-0003	PW ADMIN. - ADVERTISING	2,400.00	0.00	594.95	1,805.05	25%	2,400.00	0	214.02	2,185.98	9%						
Public Works Administration			427,413.65	41,677.78	234,267.84	193,145.81	55%	443,120.00	27,539.15	219,489.87	223,630.13	50%						

Town of Newmarket, New Hampshire
Expenditure Report^a
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Budget	Month to Date	Year to Date	Balance	Percent Used	Budget	Month to Date	Year to Date	Balance	Percent Used
				Transactions	Transactions	Year		Transactions	Transactions	Transactions	Year	
	01-442-202-0000	RDWY/SWK - GENERAL SUPPLIES	9,500.00	2,248.04	5,931.13	3,568.87	62%	9,500.00	127	7,663.99	1,836.01	81%
	01-442-205-0000	RDWY/SWK - WINTER SALT	75,000.00	27,105.53	70,411.66	4,588.34	94%	85,115.00	12,664.76	41,040.26	44,074.74	48%
	01-442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	2,032.58	2,032.58	4,167.42	33%	6,200.00	0	4,920.00	1,280.00	79%
	01-442-213-0000	RDWY/SWK - PAVEMENT MARKING	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0	27.45	1,972.55	1%
	01-442-250-0000	RDWY/SWK - COLD MIX	2,125.00	649.90	1,805.60	319.40	85%	2,125.00	0	1,132.75	992.25	53%
	01-442-251-0000	RDWY/SWK - HOT TOP	125,000.00	0.00	125,000.00	0.00	100%	125,000.00	0	133,950.29	-8,950.29	107%
	01-442-402-0000	RDWY/SWK - EQUIPMENT LEASE	10,000.00	0.00	0.00	0.00	100%	10,000.00	0	6,090.00	3,910.00	61%
	01-442-514-0000	RDWY/SWK - CONTRACT STREET MAR	6,120.00	0.00	5,065.06	1,054.94	83%	6,120.00	0	5,239.85	880.15	86%
	01-442-516-0000	RDWY/SWK - CONTRACT WINTER EQU	11,550.00	13,857.50	17,975.00	-6,425.00	156%	10,010.00	0	0	10,010.00	0%
	01-442-527-0000	RDWY/SWK - CURBSIDE WEED CONTR	2,950.00	0.00	3,900.00	-950.00	132%	2,925.00	0	2,925.00	0	100%
	01-442-528-0000	RDWY/SWK - TREE SERVICE	1,500.00	0.00	500.00	1,000.00	33%	1,500.00	0	1,510.00	-10	101%
	01-442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	0.00	2,070.00	0.00	100%	2,000.00	0	2,070.00	-70	104%
	01-442-704-0000	RDWY/SWK - ENGINEERING	2,000.00	0.00	0.00	2,000.00	0%	4,000.00	0	129.98	3,870.02	3%
	01-442-705-0000	RDWY/SWK CONSTRUCTION	88,200.00	0.00	76,467.22	11,732.78	87%	80,000.00	0	84,963.96	-4,963.96	106%
Roadway and Sidewalks			344,215.00	45,893.55	321,158.25	23,056.75	93%	346,495.00	12,791.76	291,663.53	54,831.47	84%
	01-446-202-0000	STREET LIGHT - FIXTURES	2,000.00	112.81	320.54	1,679.46	16%	2,000.00	313.03	4,294.89	-2,294.89	215%
	01-446-302-0000	STREET LIGHT - ELECTRICITY	43,000.00	3,549.48	25,675.80	17,324.20	60%	45,000.00	3,829.38	25,379.87	19,620.13	56%
Street Lights			45,000.00	3,662.29	25,996.34	19,003.66	58%	47,000.00	4,142.41	29,674.76	17,325.24	63%

Town of Newmarket, New Hampshire
Expenditure Report^a
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013			Fiscal Year 2012			Percent Used			
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used	Budget		Month to Date Transactions	Year to Date Transactions	Balance Year
Bridges	01-447-206-0000	BRIDGES - SIGNS	500.00	0.00	0.00	500.00	0%	2,000.00	0	0	2,000.00	0%
	01-448-101-0000	BID/GRNDS - FULL-TIME SALARIES	500.00	0.00	0.00	500.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-448-102-0000	BID/GRNDS - OVERTIME	59,872.80	4,659.62	37,523.38	22,349.42	63%	59,873.00	4,705.61	38,711.36	21,161.64	65%
	01-448-103-0000	BID/GRNDS - PART TIME SALARIES	3,000.00	3,866.15	8,158.13	-5,158.13	272%	3,000.00	122.05	3,339.39	-339.39	111%
	01-448-202-0000	BID/GRNDS - GENERAL SUPPLIES	86,252.00	2,087.25	41,539.43	44,712.57	48%	96,758.00	1,245.38	54,163.54	42,594.46	56%
	01-448-302-0000	BID/GRNDS - ELECTRICITY-TOWN HALL	10,000.00	34.97	4,193.83	5,806.17	42%	10,000.00	590.5	7,154.90	2,845.10	72%
	01-448-302-0406	BID/GRNDS - ELECTRICITY - PARKS	12,900.00	752.62	6,563.74	6,336.26	51%	10,300.00	732.52	5,893.91	4,406.09	57%
	01-448-302-0438	BID/GRNDS - ELECTRICITY POLICE	1,200.00	123.07	882.16	317.84	74%	1,400.00	103.45	421.38	978.62	30%
	01-448-302-0441	BID/GRNDS - ELECTRICITY YOUNGS LANE	12,800.00	829.87	6,780.03	6,019.97	53%	10,300.00	779.27	5,730.83	4,569.17	56%
	01-448-303-0000	BID/GRNDS - HEAT & OIL - TOWN HALL	25,600.00	1,831.05	13,813.85	11,786.15	54%	21,115.00	1,882.39	13,314.97	7,800.03	63%
	01-448-303-0170	BID/GRNDS - HEAT & OIL - HAND TUB	14,560.00	7,081.17	12,788.84	1,771.16	88%	16,900.00	1,303.61	10,593.25	6,306.75	63%
	01-448-303-0438	BID/GRNDS - HEAT & OIL - POLICE	100.00	0.00	0.00	100.00	0%	100.00	0	0	100	0%
	01-448-303-0441	BID/GRNDS - HEAT & OIL - YOUNGS LANE	3,135.00	0.00	1,582.18	1,552.82	50%	3,211.00	1,108.95	2,793.70	417.3	87%
	01-448-304-0000	BID/GRNDS - WATER/SEWER TOWN HALL	48,070.00	6,969.54	24,417.22	23,652.78	51%	33,800.00	4,931.57	24,520.73	9,279.27	73%
	01-448-304-0438	BID/GRNDS - WATER/SEWER - POLICE	3,100.00	1,108.05	4,112.55	-1,012.55	133%	3,100.00	1,206.40	4,946.35	-1,846.35	160%
	01-448-304-0441	BID/GRNDS - WATER/SEWER - YOUNGS LANE	400.00	99.60	320.70	79.30	80%	400.00	95.6	318.15	81.85	80%
	01-448-401-0110	BID/GRNDS - TOWN HALL MAINTENANCE	1,600.00	359.10	1,155.75	444.25	72%	1,600.00	402.5	1,453.65	146.35	91%
	01-448-401-0125	BID/GRNDS - ELEVATOR MAINTENANCE	10,000.00	258.00	10,262.18	-262.18	103%	10,000.00	861.57	15,078.65	-5,078.65	151%
	01-448-401-0140	BID/GRNDS - PARKS MAINTENANCE	10,000.00	1,723.99	8,805.57	1,194.43	88%	10,000.00	3,017.21	17,949.74	-7,949.74	179%
	01-448-401-0150	BID/GRNDS - COMMUNITY CENTER MAI	2,000.00	75.00	550.57	1,449.43	28%	2,000.00	100.57	853.99	1,146.01	43%
	01-448-401-0151	BID/GRNDS - COMM CTR ELECTRICITY	8,000.00	22.18	4,357.40	3,642.60	54%	8,000.00	9.57	1,659.78	6,340.22	21%
	01-448-401-0152	BID/GRNDS - COMM CENTR HEAT OIL	8,000.00	1,015.75	4,364.18	3,635.82	55%	8,000.00	268.52	8,743.25	-743.25	109%
	01-448-401-0160	BID/GRNDS - BANDSTAND MAINTENANCE	14,875.00	762.69	7,271.28	7,603.72	49%	12,360.00	758.71	6,842.62	5,517.38	55%
	01-448-401-0170	BID/GRNDS - HAND TUB MAINTENANCE	11,913.00	1,377.94	6,502.18	5,410.82	55%	6,760.00	1,256.93	8,840.43	-2,080.43	131%
	01-448-401-0175	BID/GRNDS - DAM MAINTENANCE	50.00	0.00	0.00	50.00	0%	50.00	0	0	50	0%
	01-448-401-0180	BID/GRNDS - TOWN CLOCK MAINTENANCE	300.00	26.04	136.07	163.93	45%	300.00	12	136.52	163.48	46%
	01-448-401-0438	BID/GRNDS - POLICE BUILDING MAINTENANCE	2,400.00	14.04	1,713.68	686.32	71%	2,400.00	0	2,504.34	-104.34	104%
	01-448-402-0000	BID/GRNDS - EQUIPMENT MAINTENANCE	5,100.00	0.00	771.66	4,328.34	15%	2,000.00	0	750	1,250.00	38%
	01-448-402-0000	BID/GRNDS - EQUIPMENT MAINTENANCE	6,000.00	971.09	5,941.18	58.82	99%	6,000.00	192.54	2,304.88	3,695.12	38%
	01-448-402-0000	BID/GRNDS - GROUNDS MAINTENANCE	4,000.00	0.00	1,336.55	2,663.45	33%	5,500.00	0	828.75	4,671.25	15%
	01-448-402-0000	BID/GRNDS - GROUNDS MAINTENANCE	30,000.00	0.00	22,580.89	7,419.11	75%	30,000.00	257.47	16,211.29	13,788.71	54%
	01-448-533-0000	BID/GRNDS - MOSQUITO CONTROL	50,000.00	0.00	47,915.00	2,085.00	96%	60,000.00	0	47,915.00	12,085.00	80%
	01-448-800-0000	BID/GRNDS - EQUIPMENT PURCHASE	500.00	0.00	499.98	0.02	100%	0.00	0	0	0	0%
Building and Grounds			445,727.80	36,048.78	286,840.16	158,887.64	64%	435,227.00	25,944.89	303,975.35	131,251.65	70%
01-449-101-0000	CEM - FULL TIME SALARIES	17,815.20	1,370.40	11,307.06	6,508.14	63%	17,815.00	1,370.41	11,374.34	6,440.66	64%	
01-449-103-0000	CEM - PART TIME SALARIES	8,775.00	0.00	1,872.00	6,903.00	21%	8,715.00	0	5,382.00	3,333.00	62%	
01-449-202-0000	CEM - GENERAL SUPPLIES	1,500.00	0.00	84.23	1,415.77	6%	1,500.00	0	115.23	1,384.77	8%	
01-449-302-0000	CEM - ELECTRICITY	200.00	17.11	179.62	20.38	90%	200.00	13.53	170.93	29.07	85%	
01-449-402-0000	CEM - EQUIPMENT MAINT	800.00	0.00	497.22	302.78	62%	800.00	0	455.24	344.76	57%	
01-449-702-0000	CEM - CONTRACTED SERVICES	5,000.00	0.00	0.00	5,000.00	0%	7,000.00	0	0	7,000.00	0%	
01-449-800-0000	CEM - EQUIPMENT PURCHASE	500.00	0.00	500.00	0.00	100%	0.00	0	0	0	0%	
Cemetery			34,590.20	1,387.51	14,440.13	20,150.07	42%	36,030.00	1,383.94	17,497.74	18,532.26	49%

Town of Newmarket, New Hampshire
Expenditure Report^a
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Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Budget	Month to Date	Year to Date	Balance	Percent	Budget	Month to Date	Year to Date	Balance	Percent
				Transactions	Transactions	Year	Used		Transactions	Transactions	Year	Used
	01-452-101-0000	VEHICLE - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0%	53,789.00	0	16,757.49	37,031.51	31%
	01-452-102-0000	VEHICLE - OVERTIME	0.00	0.00	0.00	0.00	0%	5,000.00	0	0	5,000.00	0%
	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	2,500.00	335.70	1,267.55	1,232.45	51%	5,000.00	750.68	2,208.38	2,791.62	44%
	01-452-209-0000	VEHICLE - GASOLINE	16,000.00	2,196.13	13,065.68	2,934.32	82%	20,000.00	2,842.57	11,000.41	8,999.59	55%
	01-452-210-0000	VEHICLE - DIESEL FUEL	39,840.00	10,026.34	28,796.20	11,043.80	72%	30,000.00	4,840.27	17,410.37	12,589.63	58%
	01-452-214-0000	VEHICLE - OIL	3,000.00	0.00	707.22	2,292.78	24%	6,000.00	0	657.62	5,342.38	11%
	01-452-402-0000	VEHICLE - EQUIP MAINT	50,000.00	4,379.31	15,762.07	34,237.93	32%	50,000.00	16.5	28,500.01	21,499.99	57%
	01-452-403-0000	VEHICLE - VEHICLE MAINT PUBLIC WORKS	48,000.00	4,876.85	18,759.14	29,240.86	39%	48,000.00	490.32	22,197.87	25,802.13	46%
	01-452-403-0406	VEHICLE - VEHICLE MAINT REC	5,000.00	0.00	240.77	4,759.23	5%	5,000.00	150	762.21	4,237.79	15%
	01-452-403-0438	VEHICLE - VEHICLE MAINT POLICE	14,000.00	874.56	10,188.31	3,811.69	73%	14,000.00	1,332.20	8,516.19	5,483.81	61%
	01-452-403-0461	VEHICLE - VEHICLE MAINT FIRE	11,500.00	88.62	6,685.95	4,814.05	58%	11,500.00	69.9	9,742.01	1,757.99	85%
	01-452-404-0000	VEHICLE - RADIO MAINT	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	0	790.19	409.81	66%
	01-452-800-0000	VEHICLE - EQUIP PURCHASE	1,500.00	0.00	1,508.00	-8.00	101%	0.00	0	0	0	0%
Vehicles			192,540.00	22,777.51	96,980.89	95,559.11	50%	249,489.00	10,492.44	118,542.75	130,946.25	48%
	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	81,478.80	6,206.42	45,829.62	35,649.18	56%	71,478.00	6,267.60	51,942.75	19,535.25	73%
	01-461-102-0000	FIRE/RES - OVERTIME	11,000.00	1,632.78	8,498.81	2,501.19	77%	8,000.00	1,070.72	14,115.18	-6,115.18	176%
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	118,968.40	6,561.69	65,452.30	53,516.10	55%	120,100.00	9,072.57	96,382.91	23,717.09	80%
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELOPMENT	17,000.00	600.00	3,034.06	13,965.94	18%	17,000.00	463.28	13,081.25	4,118.75	76%
	01-461-193-0000	FIRE/RES - UNIFORMS	7,000.00	40.50	7,379.89	-379.89	105%	7,000.00	758.57	8,014.24	-1,014.24	114%
	01-461-201-0000	FIRE/RES - POSTAGE	75.00	4.68	34.04	40.96	45%	100.00	42.3	51.9	48.1	52%
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	154.89	2,992.66	3,507.34	46%	6,500.00	206.92	3,813.24	2,686.76	59%
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	9,000.00	414.32	7,286.06	1,713.94	81%	9,000.00	1,331.78	8,181.99	818.01	91%
	01-461-209-0000	FIRE/RES - GASOLINE	800.00	111.89	878.54	-78.54	110%	910.00	0	16.99	893.01	2%
	01-461-210-0000	FIRE/RES - DIESEL FUEL	7,668.00	832.52	5,502.37	2,165.63	72%	6,840.00	580.14	6,685.98	154.02	98%
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	0.00	750.09	4,970.81	-4,970.81	0%	0.00	0	0	0	0%
	01-461-301-0000	FIRE/RES - COMMUNICATION SERVICES	3,900.00	334.42	5,481.44	-1,581.44	141%	3,900.00	558.31	3,539.23	360.77	91%
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	3,000.00	0.00	2,521.00	479.00	84%	3,000.00	0	3,758.29	-758.29	125%
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	900.00	0.00	0.00	900.00	0%	1,200.00	0	0	1,200.00	0%
	01-461-402-0000	FIRE/RES - EQUIP MAINT	14,500.00	400.00	13,308.88	1,191.12	92%	14,500.00	0	6,388.41	8,111.59	44%
	01-461-518-0000	FIRE/RES - HAZMAT	2,200.00	0.00	2,098.14	101.86	95%	2,200.00	0	2,098.14	101.86	95%
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	600.00	0.00	200.00	400.00	33%	600.00	0	150	450	25%
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	20,000.00	2,511.29	15,745.77	4,254.23	79%	20,000.00	2,236.20	22,323.75	-2,323.75	112%
Fire & Rescue			304,590.20	20,555.49	191,214.39	113,375.81	63%	292,528.00	22,588.39	240,544.25	51,983.75	82%
	01-463-103-0000	EM - PART TIME SALARIE	750.00	0.00	0.00	750.00	0%	750.00	0	0	750	0%
	01-463-190-0000	EM - TRAINING/STAFF DE	250.00	0.00	0.00	250.00	0%	250.00	0	0	250	0%
Emergency Management			1,450.00	0.00	263.75	1,186.25	18%	1,450.00	52.10	5,413.85	-3,963.85	373%

Town of Newmarket, New Hampshire
Expenditure Report
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012				
			Month to Date		Year to Date		Month to Date		Year to Date		
			Budget	Transactions	Balance	Percent Used	Budget	Transactions	Balance	Percent Used	
	01-480-812-0000	GRANTS - MEM DAY PARADE	2,000.00	0.00	1,735.00	265.00	87%	1,800.00	0	1,800.00	0%
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	15,500.00	0.00	15,500.00	0.00	100%	15,500.00	0	15,500.00	0
	01-480-814-0000	GRANTS - NWM/KT ATHLETIC ASSOC	21,500.00	0.00	21,500.00	0.00	100%	21,500.00	0	21,500.00	0
	01-480-815-0000	GRANTS - NWM/KT SENIOR CITIZENS	1,200.00	0.00	1,200.00	0.00	0%	1,200.00	0	1,200.00	0
	01-480-816-0000	GRANTS - NWM/KT HISTORICAL SOCIETY	2,000.00	0.00	2,000.00	0.00	100%	1,900.00	0	1,900.00	0
	01-480-817-0000	GRANTS - C.O.A.S.T.	20,748.00	0.00	19,247.00	1,501.00	93%	15,795.00	0	15,623.00	172
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	2,100.00	0.00	2,100.00	0.00	0%	7,000.00	0	7,000.00	0
	01-480-819-0000	GRANTS - NWM/KT HANDTUB ASSOC.	2,000.00	0.00	2,000.00	0.00	0%	2,000.00	0	2,000.00	0
	01-480-821-0000	CEMETERY MAINTENANCE	0.00	0.00	0.00	0.00	0%	5,000.00	0	5,000.00	0
Grants			67,048.00	0.00	59,982.00	7,066.00	89%	71,695.00	0.00	57,723.00	13,972.00
	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0	2,000.00	0
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CENTER	10,100.00	0.00	10,100.00	0.00	100%	10,100.00	0	10,100.00	0
	01-481-914-0000	SS GRANTS - AREA HOMEMAKERS	5,000.00	0.00	5,000.00	0.00	100%	5,000.00	0	5,000.00	0
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVICE	3,000.00	0.00	3,000.00	0.00	100%	3,000.00	0	3,000.00	0
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0	9,000.00	0
	01-481-917-0000	SS GRANTS - R.S.V.P.	600.00	0.00	600.00	0.00	100%	600.00	0	600.00	0
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0	1,200.00	0
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTER	1,000.00	0.00	1,000.00	0.00	0%	1,000.00	0	1,000.00	0
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HEALTH	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0	2,000.00	0
	01-481-921-0000	SS GRANTS - SEXUAL ASSAULT SUPPORT	0.00	0.00	0.00	0.00	0%	1,000.00	0	1,000.00	0
	01-481-922-0000	SS GRANTS - SEACOAST HOSPICE	4,000.00	0.00	4,000.00	0.00	100%	4,000.00	0	4,000.00	0
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	500.00	0.00	3,600.00	-3,600.00	0%	500.00	0	500.00	0
	01-481-925-0000	SS GRANTS - ROCKINGHAM COUNTY NUTR	1,000.00	0.00	1,000.00	0.00	0%	1,000.00	0	1,000.00	0
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0	1,000.00	0
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY CENTER	40,400.00	0.00	41,500.00	-1,100.00	103%	46,500.00	0.00	44,500.00	2,000.00
Social Service Grants			50,000.00	0.00	50,000.00	0.00	100%	67,800.00	0	67,800.00	0
	01-490-900-0012	CAP RES - FIRE DEPARTMENT	150,000.00	0.00	150,000.00	0.00	100%	178,400.00	0	178,400.00	0
	01-490-900-0016	CAP RES - POLICE WORKS	46,500.00	0.00	46,500.00	0.00	100%	46,500.00	0	46,500.00	0
	01-490-900-0017	CAP RES - POLICE VEHICLES	8,700.00	0.00	8,700.00	0.00	100%	8,700.00	0	8,700.00	0
	01-490-900-0018	CAP RES - LIBRARY	26,500.00	0.00	26,500.00	0.00	100%	50,000.00	0	50,000.00	0
	01-490-900-0019	CAP RES - BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0%	38,000.00	0	38,000.00	0
	01-490-900-0021	CAP RES - RECREATION FACILITIES	0.00	0.00	0.00	0.00	0%	18,000.00	0	18,000.00	0
	01-490-900-0034	CIP - CABLE TV	1.00	0.00	1.00	0.00	100%	28,500.00	0	28,500.00	0
	01-490-900-0074	CAPITAL RESERVE POLICE DISPATCH EQUIP	0.00	0.00	0.00	0.00	0%	20,000.00	0	20,000.00	0
	01-490-900-0075	CAPITAL RESERVE - TELECOMMUNICATIONS	0.00	0.00	0.00	0.00	0%	25,000.00	0	25,000.00	0
	01-490-900-0079	MACALLEN DAM CAP RESERVE	0.00	0.00	0.00	0.00	0%	14,000.00	0	14,000.00	0
	01-490-900-0081	CAP RES VETS MEM TRUST	281,701.00	0.00	281,701.00	0.00	100%	494,900.00	0.00	494,900.00	0.00
Contributions to Capital Reserves			281,701.00	0.00	281,701.00	0.00	100%	494,900.00	0.00	494,900.00	0.00
General Fund Total			6,156,971.34	433,127.51	3,859,402.26	2,297,569.08	63%	6,585,528.00	316,167.90	4,388,591.63	2,196,936.37
											67%

Town of Newmarket, New Hampshire
Expenditure Report^a
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Budget	Month to Date	Year to Date	Balance	Percent	Budget	Month to Date	Year to Date	Balance	Percent
				Transactions	Transactions	Year	Used		Transactions	Transactions	Year	Used
	02-480-101-0000	LIBRARY - SALARIES	55,904.16	4,300.32	35,477.64	20,426.52	63%	4,300.32	35,692.56	20,217.44	24,517.76	-470%
	02-480-103-0000	LIBRARY - PART TIME SALARIES	106,019.16	7,344.35	59,367.96	46,651.20	56%	6,659.92	57,881.56	36,344.44	43,004.36	-546%
	02-480-150-0000	LIBRARY - FICA	10,039.25	705.36	5,914.17	4,125.08	59%	679.54	5,918.43	3,389.57	4,069.11	-499%
	02-480-151-0000	LIBRARY - MEDICARE	2,347.89	164.96	1,383.12	964.77	59%	158.94	1,384.28	792.72	951.66	-499%
	02-480-155-0000	LIBRARY - HEALTH INSURANCE	14,469.46	1,162.08	10,458.72	4,010.74	72%	0	12,421.68	6,854.32	6,854.32	0%
	02-480-156-0000	LIBRARY - RETIREMENT	4,941.57	378.42	3,216.57	1,725.00	65%	378.42	3,315.05	2,884.95	3,263.37	-762%
	02-480-159-0000	LIBRARY - LIFE & DISABILITY	708.00	0.00	412.72	295.28	58%	49.96	462.68	245.32	295.28	-491%
	02-480-160-0000	LIBRARY-WORKERS COMPENSATION	702.00	0.00	1,200.98	-498.98	171%	0	3,705.79	-3,705.79	-3,705.79	0%
	02-480-161-0000	LIBRARY - UNEMPLOYMENT	0.00	611.61	611.61	-611.61	0%	0	0	0	0.00	0%
	02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELOPMENT	300.00	25.00	25.00	275.00	8%	50	50	250	300.00	-500%
	02-480-202-0000	LIBRARY - GENERAL SUPPLIES	5,000.00	330.28	2,604.92	2,395.08	52%	173.23	2,268.64	2,731.36	2,904.59	-1577%
	02-480-301-0000	LIBRARY - TELEPHONE	1,500.00	104.76	629.99	870.01	42%	109.15	770.71	729.29	838.44	-668%
	02-480-302-0000	LIBRARY - ELECTRICITY	10,000.00	554.37	4,684.13	5,315.87	47%	569.04	5,007.90	2,492.10	3,061.14	-438%
	02-480-303-0000	LIBRARY - HEAT & OIL	10,400.00	2,081.66	7,019.77	3,380.23	67%	1,735.16	6,465.50	3,934.50	5,669.66	-227%
	02-480-304-0000	LIBRARY - WATER	600.00	0.00	689.90	-89.90	115%	0	423.75	176.25	176.25	0%
	02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS	35,000.00	2,409.50	13,748.10	21,251.90	39%	1,281.12	13,961.99	26,038.01	27,319.13	-2032%
	02-480-310-0053	LIBRARY - AUDIO/VISUAL	1,195.00	0.00	0.00	1,195.00	0%	0	0	1,000.00	1,000.00	0%
	02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHER	5,666.00	32.00	6,626.26	-960.26	117%	0	7,090.95	-90.95	-90.95	0%
	02-480-340-0000	LIBRARY - ARCHIVES/PRESERVATION	250.00	0.00	0.00	250.00	0%	0	0	250	250.00	0%
	02-480-350-0000	LIBRARY - PROGRAMS	2,000.00	0.00	552.65	1,447.35	28%	150	837.87	1,162.13	1,312.13	-775%
	02-480-401-0000	LIBRARY - BUILDING MAINTENANCE	8,000.00	1,529.00	4,273.94	3,726.06	53%	19.75	2,245.25	5,754.75	5,774.50	-29138%
	02-480-402-0000	LIBRARY - EQUIPMENT MAINTENANCE/LEASE	3,500.00	0.00	578.84	2,921.16	17%	80	616.19	2,883.81	2,963.81	-3605%
	02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS	4,588.00	0.00	3,708.97	879.03	81%	0	3,585.52	-3,585.52	-3,585.52	0%
	02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE	1,000.00	29.99	469.72	530.28	47%	0	0	3,000.00	3,000.00	0%
Library			284,130.49	21,763.66	163,655.68	120,474.81	58%	16,394.55	164,106.30	113,748.70	130,143.25	-694%

Town of Newmarket, New Hampshire
Expenditure Report^a
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used
	05-406-101-0000	RECREATION - FULL TIME SALARIES	143,975.00	11,140.29	84,596.62	59,378.38	59%	11,156.60	95,085.69	54,139.31	65,295.91	-485%
	05-406-103-0000	RECREATION - PART TIME SALARIES	120,971.40	3,806.10	88,531.43	32,439.97	73%	3,603.75	88,870.76	31,006.24	34,609.99	-860%
	05-406-111-0000	RECREATION - WORK STUDY	3,047.00	0.00	51.50	2,995.50	2%	0	0	2,376.00	2,376.00	0%
	05-406-190-0000	RECREATION - TRAINING/STAFF DEVELOPMENT	4,800.00	507.39	2,447.57	2,352.43	51%	3,444.97	853.32	2,741.68	3,086.65	-795%
	05-406-191-0000	RECREATION - TRAVEL EXPENSE	400.00	0.00	35.22	364.78	9%	0	208.68	191.32	191.32	0%
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	735.00	0.00	121.93	613.07	17%	0	111.92	628.08	628.08	0%
	05-406-201-0000	RECREATION - POSTAGE	1,900.00	6.51	819.24	1,080.76	43%	0	824.54	1,175.46	1,175.46	0%
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	3,923.00	187.52	1,941.21	1,981.79	49%	69.42	1,673.03	2,418.97	2,488.39	-3485%
	05-406-202-0034	RECREATION - ATHLETIC SUPPLIES	796.00	0.00	0.00	796.00	0%	0	1,063.12	-527.12	-527.12	0%
	05-406-202-0036	RECREATION - CLASS SUPPLIES	6,204.00	439.05	3,297.65	2,906.35	53%	0	1,922.87	3,152.13	3,152.13	0%
	05-406-301-0000	RECREATION - COMMUNICATION SERVICES	2,220.00	180.85	1,903.74	316.26	86%	178.97	2,066.21	-66.21	112.76	37%
	05-406-302-0001	RECREATION - FIELD LIGHTS	6,000.00	75.61	2,866.01	3,133.99	48%	71.45	2,942.08	3,057.92	3,129.37	-4280%
	05-406-310-0002	RECREATION - DUES/SUBSCRIPTIONS	870.00	360.00	690.96	179.04	79%	0	505.96	314.04	314.04	0%
	05-406-310-0003	RECREATION - ADVERTISING	800.00	575.00	576.50	223.50	72%	0	229.5	470.5	470.50	0%
	05-406-402-0000	RECREATION - EQUIPMENT MAINTENANCE/LEASE	8,106.00	378.00	4,371.96	3,734.04	54%	288	3,170.32	4,949.68	5,237.68	-1719%
	05-406-501-0000	RECREATION - PRINTING & PUBLISHING	7,763.00	0.00	3,206.22	4,556.78	41%	0	4,692.05	2,642.95	2,642.95	0%
	05-406-508-0000	RECREATION - BUS TRIPS	47,605.00	382.10	31,345.37	16,259.63	66%	97	25,206.11	32,803.89	32,900.89	-33818%
	05-406-800-0000	RECREATION - EQUIPMENT PURCHASE	3,874.00	0.00	126.96	3,747.04	3%	0	813.57	86.43	86.43	0%
	05-406-902-0000	RECREATION - SUMMER CAMP	9,145.00	0.00	4,375.39	4,769.61	48%	0	6,292.12	3,728.88	3,728.88	0%
	05-406-902-0037	RECREATION - TEEN CAMP	2,632.00	0.00	172.47	2,459.53	7%	0	0	3,225.00	3,225.00	0%
	05-406-904-0000	RECREATION - SUNRISE SUNSET SR CTR	8,022.00	21.48	1,746.73	6,275.27	22%	528.46	3,535.39	5,060.61	5,989.07	-958%
	05-406-906-0000	RECREATION - SPECIAL EVENTS	10,150.00	2,049.32	7,720.74	2,429.26	76%	314.39	5,774.59	4,575.41	4,889.80	-1455%
			393,938.40	20,109.22	240,945.42	152,992.98	61%	16,653.01	242,831.83	158,151.17	174,804.18	-950%

Recreation

Town of Newmarket, New Hampshire
Expenditure Report
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used
	07-450-103-0000	SW - PART TIME	9,802.00	689.00	6,514.78	3,287.22	66%	809.25	5,557.97	5,540.03	6,349.28	-685%
	07-450-202-0000	SW - GENERAL SUPPLIES	23,250.00	45.16	16,549.19	6,700.81	71%	7.99	149.2	21,100.80	21,108.79	-264090%
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	50.00	496.80	303.20	62%	0	575.8	224.2	224.20	0%
	07-450-402-0000	SW - EQUIPMENT LEASE	2,000.00	40.00	920.00	1,080.00	46%	40	920	1,080.00	1,120.00	-2700%
	07-450-403-0000	SW - VEHICLE MAINTENANCE	5,000.00	0.00	665.35	4,334.65	13%	3,232.45	3,494.68	1,505.32	4,737.77	-47%
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00	0.00	500.00	0%	0	391.08	608.92	608.92	0%
	07-450-532-0000	SW - FREON REMOVAL	1,500.00	0.00	672.00	828.00	45%	0	824	676	676.00	0%
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	10,000.00	0.00	8,230.00	1,770.00	82%	0	0	10,000.00	10,000.00	0%
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,000.00	-5,265.64	0.00	2,000.00	0%	0	0	1,969.00	1,969.00	0%
	07-450-702-0048	SW - MSW CONTRACT	136,740.00	18,106.53	90,906.20	45,833.80	66%	13,238.85	89,965.60	53,134.40	66,373.25	-401%
	07-450-702-0049	SW - RECYCLING CONTRACT	151,210.00	14,196.76	95,706.30	55,503.70	63%	17,130.88	95,233.50	57,986.50	75,117.38	-338%
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	43,775.00	2,365.60	24,222.46	19,552.54	55%	2,033.79	30,399.61	12,100.39	14,134.18	-595%
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	50,000.00	1,521.98	11,555.28	38,444.72	23%	0	6,520.61	53,479.39	53,479.39	0%
	07-450-800-0000	SW - EQUIPMENT PURCHASE	5,000.00	0.00	0.00	5,000.00	0%	0	0	5,000.00	5,000.00	0%
			441,577.00	31,749.39	256,438.36	185,138.64	58%	36,493.21	234,032.05	224,404.95	260,898.16	-615%

Solid Waste

Town of Newmarket, New Hampshire
Expenditure Report^a
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Month to Date		Year to Date		Month to Date		Year to Date			
			Budget	Transactions	Balance	Percent Used	Budget	Transactions	Balance	Percent Used		
	20-451-101-0000	WATER - FULL TIME SALARIES	119,343.31	9,734.68	76,645.86	42,697.45	64%	117,397.00	9,180.22	76,290.52	41,106.48	65%
	20-451-102-0000	WATER - OVERTIME	6,000.00	821.18	5,229.61	770.39	87%	6,000.00	248.91	5,227.84	772.16	87%
	20-451-103-0000	WATER - PART TIME SALARIES	6,968.00	0.00	4,173.34	2,794.66	60%	6,968.00	536	4,422.00	2,546.00	63%
	20-451-150-0000	WATER - FICA	8,238.15	612.55	5,260.86	2,977.29	64%	8,238.00	575.59	5,132.42	3,195.58	62%
	20-451-151-0000	WATER - MEDICARE	1,926.66	143.26	1,230.40	696.26	64%	1,948.00	134.63	1,194.16	753.84	61%
	20-451-155-0000	WATER - HEALTH INSURANCE	27,441.00	2,180.91	19,628.19	7,812.81	72%	26,859.00	0	18,632.48	8,226.52	69%
	20-451-156-0000	WATER - RETIREMENT	10,329.03	915.71	7,557.49	2,771.54	73%	13,019.00	772.01	7,068.85	5,950.15	54%
	20-451-159-0000	WATER - LIFE/DISABILITY INSURANCE	1,152.00	0.00	672.07	479.93	58%	1,152.18	78.01	750.08	402.1	65%
	20-451-160-0000	WATER - WORKERS COMPENSATION	3,385.00	0.00	4,040.92	-655.92	119%	3,041.00	0	3,041.00	0	100%
	20-451-161-0000	WATER - UNEMPLOYMENT	336.00	224.01	224.01	111.99	67%	385.00	385	385	0	100%
	20-451-190-0000	WATER - TRAINING/STAFF DEVELOPMENT	2,500.00	645.00	937.50	1,562.50	38%	2,000.00	0	254.68	1,745.32	13%
	20-451-193-0000	WATER - UNIFORMS	3,000.00	235.90	2,181.00	819.00	73%	3,500.00	551.85	2,236.09	1,263.91	64%
	20-451-198-0000	WATER - LONGEVITY	563.00	0.00	562.50	0.50	100%	563.00	0	562.5	0.5	100%
	20-451-201-0000	WATER - POSTAGE	2,800.00	141.01	1,158.73	1,641.27	41%	2,800.00	0	984.63	1,815.37	35%
	20-451-202-0000	WATER - GENERAL SUPPLIES	2,200.00	975.33	2,147.56	52.44	98%	2,000.00	359.25	1,492.94	507.06	75%
	20-451-202-0002	WATER - DUES/SUBSCRIPTIONS	1,050.00	-111.00	548.00	502.00	52%	1,050.00	0	588	462	56%
	20-451-202-0003	WATER - ADVERTISING	1,200.00	0.00	621.49	578.51	52%	1,200.00	0	135.52	1,064.48	11%
	20-451-204-0000	WATER - TAXES	300.00	0.00	0.00	300.00	0%	300.00	0	0	300	0%
	20-451-209-0000	WATER - GASOLINE	3,600.00	389.19	3,210.85	389.15	89%	3,600.00	389.23	3,674.58	-74.58	102%
	20-451-211-0000	WATER - LP GAS	15,000.00	599.65	7,149.33	7,850.67	48%	15,000.00	1,875.15	9,654.68	5,345.32	64%
	20-451-217-0000	WATER - CHEMICALS	27,000.00	1,122.17	8,820.58	18,179.42	33%	25,000.00	0	10,758.50	14,241.50	43%
	20-451-301-0000	WATER - COMMUNICATION SERVICES	3,800.00	242.98	2,021.90	1,778.10	53%	3,500.00	278.76	1,951.34	1,548.66	56%
	20-451-302-0000	WATER - ELECTRICITY	50,000.00	3,169.76	22,129.29	27,870.71	44%	50,000.00	3,004.29	21,193.10	28,806.90	42%
	20-451-401-0000	WATER - BUILDING MAINTENANCE	6,000.00	546.24	3,998.09	2,001.91	67%	6,000.00	0	8,915.39	-2,915.39	149%
	20-451-402-0000	WATER - EQUIPMENT MAINTENANCE/LEASE	4,000.00	0.00	526.38	3,473.62	13%	4,000.00	0	0	4,000.00	0%
	20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	65.50	1,703.85	3,296.15	34%	5,000.00	70	1,007.60	3,992.40	20%
	20-451-406-0000	WATER - SYSTEM MAINTENANCE	45,000.00	1,411.11	31,808.73	13,191.27	71%	45,000.00	749.14	24,589.98	20,410.02	55%
	20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANCE	4,283.00	0.00	4,282.76	0.24	100%	4,205.00	0	4,189.80	15.2	100%
	20-451-702-0000	WATER - CONTRACTED SERVICES	12,000.00	90.00	6,117.35	5,882.65	51%	12,000.00	90	3,654.00	8,346.00	30%
	20-451-703-0000	WATER - AUDIT	3,350.00	0.00	3,350.00	0.00	100%	3,350.00	0	0	3,350.00	0%
	20-451-704-0000	WATER - ENGINEERING	30,000.00	0.00	6,504.01	23,495.99	22%	30,000.00	-20,000.00	10,548.81	19,451.19	35%
	20-451-900-0000	WATER - TRANSFER TO CAPITAL RESERVE	359,800.00	0.00	359,800.00	0.00	100%	359,800.00	0	359,800.00	0	100%
	20-451-950-0000	WATER - BONDS & NOTES PRINCIPLE	53,732.00	0.00	53,256.00	476.00	99%	62,000.00	0	54,533.14	7,466.86	88%
	20-451-951-0000	WATER - BONDS & NOTES INTEREST	1,933.00	0.00	1,932.30	0.70	100%	6,000.00	0	0	6,000.00	0%
	20-451-954-0000	WATER - LAND ACQUISITION	20,000.00	0.00	20,000.00	0.00	100%	20,000.00	20,000.00	20,000.00	0	100%
			843,230.15	24,155.14	669,430.95	173,799.20	79%	852,965.18	19,278.04	662,869.63	190,095.55	78%

Water

Town of Newmarket, New Hampshire
Expenditure Report^a
For the Period Ended February 28, 2013

Department	Account Number	Account Description	Fiscal Year 2013				Fiscal Year 2012					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Used
	30-471-101-0000	WW - FULL TIME SALARIES	172,715.00	13,745.08	105,759.29	66,955.71	61%	169,232.00	13,190.62	109,559.10	58,672.90	65%
	30-471-102-0000	WASTEWATER - OVERTIME	17,000.00	1,688.63	10,362.00	6,638.00	61%	17,000.00	879.38	11,294.29	5,705.71	66%
	30-471-103-0000	WASTEWATER PART TIME SALARIES	23,530.00	0.00	3,425.08	20,104.92	15%	23,935.00	536	11,541.44	12,393.56	48%
	30-471-150-0000	WASTEWATER - FICA	13,221.23	877.55	7,113.70	6,107.53	54%	13,214.00	823.36	7,863.48	5,350.52	60%
	30-471-151-0000	WASTEWATER - MEDICARE	3,092.06	205.23	1,663.62	1,428.44	54%	3,090.00	192.54	1,845.12	1,244.88	60%
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	60,334.00	4,796.09	43,164.79	17,169.21	72%	58,799.00	0	40,980.90	17,818.10	70%
	30-471-156-0000	WASTEWATER - RETIREMENT	15,944.32	1,336.10	10,717.70	5,226.62	67%	18,656.00	1,180.42	10,904.93	7,751.07	58%
	30-471-159-0000	WASTEWATER - LIFE/DISABILITY INSURANCE	3,000.00	0.00	1,053.15	1,946.85	35%	3,000.00	123.45	1,176.59	1,823.41	39%
	30-471-160-0000	WASTEWATER - WORKERS COMPENSATION	3,780.00	0.00	4,557.49	-777.49	121%	3,577.00	0	3,577.00	0	100%
	30-471-161-0000	WASTEWATER - UNEMPLOYMENT INSURANCE	580.00	336.00	336.00	244.00	58%	599.00	599	599	0	100%
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	0%	750.00	0	0	750	0%
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DEVELOPMENT	3,000.00	1,516.00	1,878.50	1,121.50	63%	3,500.00	1,084.92	1,755.52	1,744.48	50%
	30-471-193-0000	WASTEWATER - UNIFORMS	3,000.00	306.07	2,705.79	294.21	90%	3,000.00	172.95	1,281.07	1,718.93	43%
	30-471-198-0000	SEWER - LONGEVITY	1,237.00	0.00	1,237.50	-0.50	100%	1,013.00	0	1,237.50	-224.5	122%
	30-471-201-0000	WASTEWATER - POSTAGE	2,800.00	141.01	1,189.78	1,610.22	42%	2,500.00	4.5	1,071.73	1,428.27	43%
	30-471-202-0000	WASTEWATER - GENERAL SUPPLIES	2,500.00	644.92	1,780.91	719.09	71%	2,500.00	245.18	1,394.26	1,105.74	56%
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTIONS	600.00	0.00	262.00	338.00	44%	600.00	173	666	-66	111%
	30-471-202-0003	WASTEWATER - ADVERTISING	1,200.00	1,354.00	1,354.00	-154.00	113%	1,200.00	0	0	1,200.00	0%
	30-471-209-0000	WASTEWATER - GASOLINE	4,000.00	282.97	2,301.28	1,698.72	58%	4,000.00	174.55	2,356.90	1,643.10	59%
	30-471-215-0000	WASTEWATER - LAB SUPPLIES	18,000.00	1,468.66	10,911.24	7,088.76	61%	18,000.00	613.59	10,362.57	7,637.43	58%
	30-471-217-0000	WASTEWATER - CHEMICALS	37,000.00	4,300.28	22,624.40	14,375.60	61%	34,000.00	5,610.45	21,975.46	12,024.54	65%
	30-471-301-0000	WASTEWATER - COMMUNICATION SERVICES	6,800.00	464.96	3,418.35	3,381.65	50%	6,800.00	444.46	3,666.13	3,433.87	50%
	30-471-302-0000	WASTEWATER - ELECTRICITY	87,000.00	6,906.00	43,890.89	43,109.11	50%	87,000.00	7,358.64	43,404.68	43,595.32	50%
	30-471-303-0000	WASTEWATER - HEAT & OIL	26,000.00	0.00	14,728.98	11,271.02	57%	26,000.00	1,262.01	14,463.17	11,536.83	56%
	30-471-401-0000	WASTEWATER - BUILDING MAINTENANCE	20,000.00	1,008.55	35,023.03	-15,023.03	175%	20,000.00	425.5	20,925.15	-925.15	105%
	30-471-403-0000	WASTEWATER - VEHICLE MAINTENANCE	5,000.00	65.50	109.05	4,890.95	2%	4,500.00	0	2,965.40	1,534.60	66%
	30-471-406-0000	WASTEWATER - SYSTEM MAINTENANCE	50,000.00	1,007.35	19,302.25	30,697.75	39%	50,000.00	433.16	43,672.70	6,327.30	87%
	30-471-504-0000	WASTEWATER - PROPERTY/LIABILITY INSURANC	8,740.00	0.00	8,386.04	353.96	96%	8,630.00	0	8,229.55	400.45	95%
	30-471-538-0000	WASTEWATER - SLUDGE DISPOSAL	30,000.00	0.00	17,613.85	12,386.15	59%	30,000.00	0	24,277.17	5,722.83	81%
	30-471-702-0000	WASTEWATER - CONTRACT SERVICES	15,000.00	0.00	6,383.75	8,616.25	43%	15,000.00	335.45	5,939.95	9,060.05	40%
	30-471-703-0000	WASTEWATER - AUDIT	3,350.00	0.00	3,350.00	0.00	100%	3,350.00	0	0	3,350.00	0%
	30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	0.00	5,267.04	24,732.96	18%	30,000.00	12,499.72	20,348.07	9,651.93	68%
	30-471-804-0000	WASTEWATER - NPDES PERMITS	38,000.00	3,045.10	10,509.35	27,490.65	28%	30,000.00	0.00	0	0	0%
	30-471-900-0000	WASTEWATER - TRANSFER TO CAPITAL RESERVE	100,000.00	0.00	100,000.00	0.00	100%	100,000.00	0	100,000.00	0	100%
	30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	97,338.00	0.00	102,540.06	-5,202.06	105%	100,040.00	0	79,040.06	20,999.94	79%
	30-471-951-0000	WW - BONDS & NOTES INTEREST	43,684.00	0.00	34,861.06	8,822.94	80%	40,132.00	0	32,204.08	7,927.92	80%
Waste Water			948,195.61	45,496.05	639,781.92	308,413.69	67%	902,617.00	48,362.85	640,278.97	262,338.03	71%
Total Operating Budget			9,068,042.99	576,400.97	5,829,654.59	3,238,388.40	64%	8,410,650.95	1,024,778.97	6,188,045.05	3,215,215.54	62%

a - This report only represents budget v. expenditures approved by Town Meeting and no other activity.



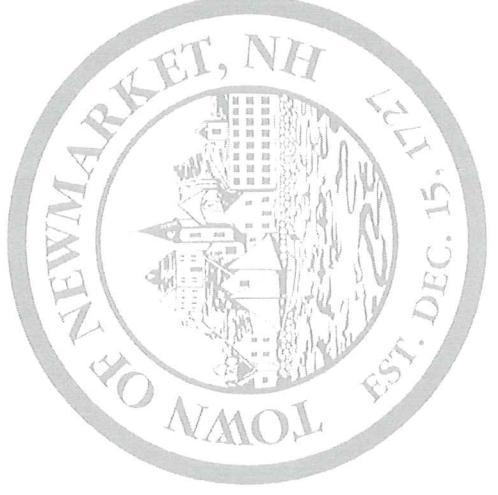
**Town of Newmarket, New Hampshire
Town Council Workshop
March 20, 2013
Town Council Chambers**

6. Discussions/Presentations

a. Town Council Orientation

Town Council Orientation

Town of Newmarket





Overview

- Role of the Town Council
- Relationship between Town Council and Town Administrator & Staff
- Town Council Meetings and Right to Know

Role of Town Councilor

- The Town Council serves as the Legislative and Governing Body for the Town
 - In corporate world:
 - Residents = Share Holders
 - Town Council = Board of Directors
 - Town Administrator = Chief Administrative Officer
 - Town Councils are not Select Boards
 - Town Council has some authority of the Selectmen
 - Some authority goes to the Town Administrator

Role of Town Councilor

- What the Charter Says:
 - Has all authority of City Councils except adopting the budget
- What State Law says:
 - Town council is the legislative and governing body of the town.
 - All powers and duties of selectmen, city councils and boards of aldermen, conferred by statute or the constitution, shall be conferred on the town council.
 - The town council shall be empowered also to address all matters that general law requires to be addressed at the annual or a special meeting of a town, except those matters which by statute or charter must be placed upon the official ballot of the town.
 - All procedural requirements prescribed by law relative to the actions of a city shall also apply to the actions of a town council.

Role of Town Councilor

- Except...
- The Town Council should not get involved in the day to day operations of the Town
- That falls to the Town Administrator
- What State Law says:
 - Town Council appoints a chief administrative officer to be called a town manager or similar title. This position shall head the administrative services of the Town.
 - Be charged with the responsibility and enjoy similar job security as town managers under RSA 37.
 - Both State Law and the Charter has provisions for non-interference with the Town Administrator

Role of Town Councilor

- The Town Council must act as a Body
- No Town Council member has more or less authority than another
- Town Council is the Legislative Body of the Town
 - Must adopt all laws of the Town
- The Town Council has Budgetary Control
 - The Municipal Budget Committee and Town Meeting have authority over the bottom line of the budget.
- Town Administrator has Financial Responsibility
 - Town Administrator must approve the manifests for payment

Role of Town Councilor

- A member of the Town Council, in relation to his or her community should:
 - Realize that his or her basic function is to make policy, with administration delegated to the Town Administrator and Staff
 - Realize that you are on a team.
 - Remember that you represent the entire community at all times.
 - Accept the role of a member is as a means of unselfish service, not benefit personally or politically from his or her Council activities.
 - Do not use the position to obtain inside information on matters which may benefit someone personally.



Role of Town Councilor

- **A member of the Town Council, in his or her relations with fellow Councilmembers, should:**
 - You are the policymakers for the local government.
 - Set long-term and short-term goals and objectives as a team,
 - Be good listeners and team players; refrain from snap judgments;
 - Disagree without being disagreeable
 - Act in the best interest of all the residents.

Role of Town Councilor

- **A member of the Town Council, in his or her relations with fellow Councilors, should:**
 - Recognize that action at official legal meetings is binding and that you cannot bind the Council outside of such meetings.
 - Make decisions only after all facts on a question have been presented and discussed - Refrain from snap judgments
 - Uphold the intent of executive sessions and respect the privileged communication that exists in executive sessions.
 - Treat with respect the rights of all members of the Council despite differences of opinion.

Role of the Town Council

- Recognize that the chairman's role is as follows:
 - First Among Equals
 - Has no more authority than the others
 - Presides at Town Council meetings, assisting Town Council members reach decisions, interpreting and clarifying, and moving the discussion forward as well as bringing it to a conclusion.
 - Communicates and facilitates, serving as liaison between the Town Council members and the Town Administrator-with all parties being equally informed.
 - Help resolve or may help resolve problems or misunderstandings between the Town Council and the Town Administrator
 - Ceremonial head of the Town government. Represents the Town at official functions.

Relationship With Staff

- Do not micromanage.
- Let the Town Administrator and Department Heads manage the day-to-day operations.
 - If you don't like what's going on, tell the Town Administrator not the staff member.
- Recognize and support the administrative chain of command
- Give the Town Administrator and Staff full responsibility for doing their job
- Try to establish clearly defined policies that will direct and support the administration
- Recognize that the Staff may have a difficult job trying to satisfy a diverse Town Council ,
 - Recognize that the Town Administrator's job is to try to adjust to the wishes of the Town Council as a unit.
- Seek responses from the Town Administrator prior to the meeting if at all possible, not at the public meeting.

Relationship With Staff

- Recognize that the role of a Town Council member is not to deal with the staff except for purposes of inquiry or praise.
- Handle all complaints through the Town Administrator, and ideally, funnel all local government matters through him or her.
- Call the Town Administrator for responses to questions, complaints or concerns.
- Learn what other localities are doing, perhaps by asking the administrator to report on other communities operations.
- Deal with the Town Attorney only through the Town Administrator.
- Avoid giving the Town Administrator and Staff mixed signals from different Town Council members

Trustees
Library
Trust Funds
Cemeteries

Town Council

Town Clerk - Tax Collector

Town Administrator

Vital Records

Motor Vehicle Registration

Tax Collections

Elections

Administrative Assistant

Assessing

Finance

Accounts Payable

Payroll

HR

Police

Patrol

Investigations

Administration

Fire

Fire and Rescue

Office of Emergency Management

Public Works

Highways

Solid Waste

Buildings and Grounds

Cemeteries

Recreation

Programming

Senior Activities

Building Official

Zoning/Code Enforcement

Building Inspections/Permits

Health Officer

Planning

Planning

Zoning

Information Technology

Channel 13

Welfare

Town Council Meetings

- Town Council meets the 1st and 3rd Wednesday of the Month
- The First Meeting is the Business Meeting
 - Vote on Ordinances and Resolutions
- Second Meeting is Workshop Session
 - This session is a more in depth review of one or two topics, usually an item that the Council votes on at a business meeting
- Agenda is set on Wednesday prior the meeting at 12noon
 - No topic may be placed upon the agenda after that unless emergency
 - The Town Council should not accept other items at the meeting. Staff usually does not have time to review
 - Packets of materials are available on Friday before

Town Council Meetings

- Business Meeting Agenda Items
 - Ordinances – Ordinances are Laws Adopted by the Town Council
 - An ordinance has a first reading
 - It can be referred to a Workshop Meeting or a future Public Hearing date shall be set.
 - After a Public Hearing the proposed Ordinance comes up for a second reading at the same meeting
 - Any Ordinance can be amended and/or enacted by a majority roll call vote
 - Resolutions – Are policies or positions adopted by the Town Council
 - A proposed Resolution shall appear on a meeting agenda for a first reading after which it may be referred to a Workshop Meeting or the Resolution will be referred to the next regular business meeting.
 - After the second reading the Town Council will vote on the resolution
 - The Town Council can suspend the rules to act on any item by 2/3 vote (5 Councilors)

Right to Know Law

- Open Meeting Law
- Unless qualifies for Non-Public Session, all meetings are open to the public
 - Qualify by:
 - Dismissal, promotion, or compensation of any public employee – unless they request it to be public
 - Hiring of any person as a public employee
 - Adversely impact the reputation of a person, other than a Councilmember
 - Consideration of the acquisition, sale, or lease of real or personal property
 - Discussion of filed Litigation
 - Security
 - Non-Meetings with Counsel

Right to Know Law

- Open Meeting Law – Don'ts
 - No Discussing Things Outside a Meeting
 - Okay – Let's have the Town Administrator put discussing replacing a cruiser in the next agenda
 - Not Okay – Let's replace the cruiser
 - No emailing, telephoning texting etc. a majority and discussing a topic
 - Except to schedule a meeting
 - Non-Meetings with Counsel

Right to Know Law

- Open Meeting Law

BIGGEST MISCONCEPTIONS

The Public has the Right to Speak at a Town Council Meeting

- The Town Council meetings are open for public viewing, but are not for members of the public to speak.

You can “poll” the Council

- Violation of the law

Right to Know Law

- What's a Governmental Record
 - Any information created, accepted or obtained by, or on behalf of, any public body, or a quorum thereof, of any public agency in furtherance of its official function
 - Written, or other information whether in paper electronic or other physical form

Right to Know Law

- Governmental Record

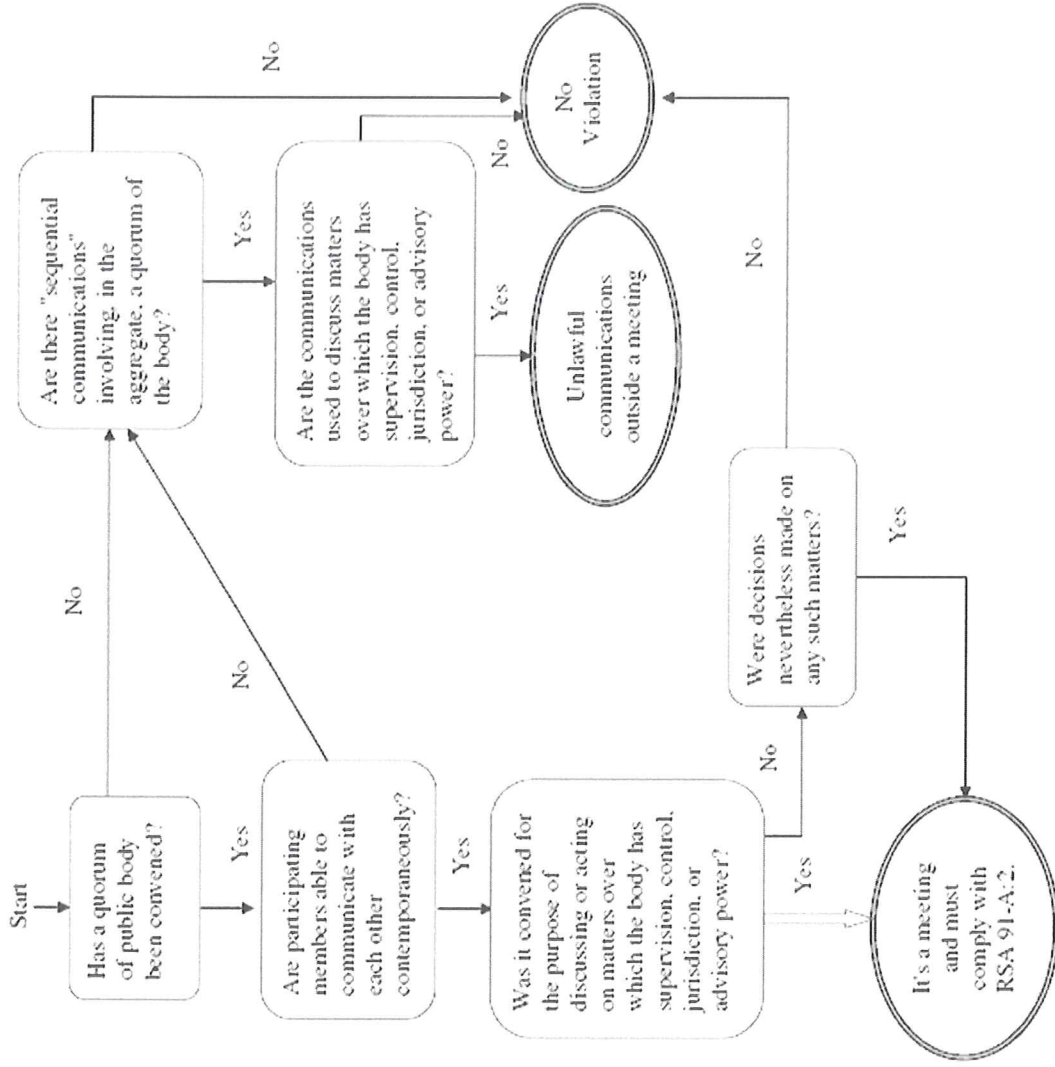
Examples:

- A citizen sends an e-mail to one member of a Council on a matter of town business. – No
- A citizen sends an e-mail to the entire Council. – Yes
- A citizen sends an e-mail to one member of the Council, who forwards it to the rest of the members. – Yes
- A citizen sends an e-mail only to the chairman of the board, but it is clear from the context that it is intended for delivery to the Council as a whole.
 - Yes
- One member of the Council sends an e-mail to the rest of the Council about a proposed zoning amendment. Regardless of whether any member responds or whether any discussion ensues, the e-mail is a governmental record.
- Same as 5, except that the member sends the e-mail to only one other member of the board, and the recipient does not share it with anyone else. *It is not a governmental record, because it was not created, accepted, or obtained by a majority of the board.*

Right to Know Law

- Governmental Record
- Examples:
 - A memo from the town administrator to the public works director is a governmental record, because each of those individuals is an “authority” of the town and acts on behalf of a “public agency.”
 - An e-mail from the town administrator to one member of the Town Council is a governmental record. Although receipt of the e-mail by the Town Council member does not make it a governmental record (unless the context indicates that it is intended for delivery to the Council as a whole), it is a governmental record because it was created by an “authority” of the town—*i.e.*, the town administrator.
 - An e-mail from one police officer to another is a governmental record. The e-mail was both created and received by someone acting on behalf of a public agency—the police department.
 - Exception – if it has nothing to do with work

Right to Know Law





**Town of Newmarket, New Hampshire
Town Council Workshop
March 20, 2013
Town Council Chambers**

7. New Business

a. Closing Comments by Town Councilors

8. Adjournment