

NEWMARKET CONSERVATION COMMISSION MONTHLY MEETING

THURSDAY, August 11, 2022 7:00 PM

TOWN HALL AUDITORIUM

AGENDA

- Call to Order
- Pledge of Allegiance
- Roll Call
- Public Comment
- Approval of Meeting Minutes, July 14, 2022
- Land Stewardship
 - List of town conservation lands and easements
 - o Schanda Park
 - permit application from Jerry Collins
 - accessibility
 - o Piscassic River-Loiselle Conservation Area
 - abutter encroachment
 - field mowing
 - New roadside sign
 - Oct 15th volunteer work day
 - o Wiggin Farm Conservation Area
 - Invasive plant control
- Guest Speaker: Barbara Richter, Executive Director, NH Assn of Conservation Commissions
- Finance Report
 - o FY22 year-end report; FY 23 budget (7/1/22 to 6/30/23); Proposed Budget FY24, CIP
- Bart McDonough, Town Planner
- Committee/Board Reports
 - o Planning Board
 - o Town Council
 - Riverfront Advisory
- Events
 - o Sept. 8, CC meeting: Emma Tutein, UNH Extension, Conservation Easement monitoring
 - o Oct 15, Conservation Connections
- Adjourn



2	NEWMARKET CONSERVATION COMMISSION
3	THURSDAY, JULY 14, 2022
4	TOWN HALL AUDITORIUM
5	7:00 PM
6	Members Present: Melissa Sharples (Vice-Chair), Cris Blackstone, Jeffrey Goldknopf
7	(Planning Board Rep.), Sam Kenney, and Colin White (Town Council Rep. – ex officio)
8	Members Absent: Ellen Snyder (Chair), David Bell, and Julianna Tyson,
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10	A quorum of voting members this evening includes: Melissa Sharples, Cris Blackstone,
11	Jeff Goldknopf, and Sam Kenney.
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13	1. Call to Order
14	The meeting was called to order by Vice-Chair Melissa Sharples at 7:02 PM. [time on DCAT 5:28]
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16	2. Pledge of Allegiance
17	
18	3. Roll Call
19	
20	4. Public Comment
21	No members of the public were present this evening for comment.
22	
23	5. Guest Speaker – Natch Greyes [time on DCAT 6:33 to 1:08:31]
24	Cris Blackstone introduced out guest speaker this evening, Natch Greyes. Mr. Greyes is
25	a prominent municipal association attorney in New Hampshire who is also widely known for his
26	work with carnivorous plants and bogs. As a carnivorous plant enthusiast and active member of
27	the New England Carnivorous Plant Society (NECPS) https://www.seacoastsarracenia.com/ , he
28	is also the author 'Cultivating Carnivorous Plants' and other publications
29	https://www.amazon.com/Cultivating-Carnivorous-Plants-Natch-
30	<u>Greyes/dp/1505891604/ref=sr 1 1?crid=2MZU7WIPO3O3I&keywords=natch+greyes&qid=16</u>
31	58165112&sprefix=Natch+Greyes%2Caps%2C80&sr=8-1. He is an avid gardener of
32	carnivorous plants as well. He described in detail the four species primarily found in New
33	England/New Hampshire. They include Pitcher Plants, Sundews, Bladderwort, and Butterwort.
34	He also described in detail the five ecosystems that carnivorous plants call home: Kettle Bogs,
35	Boreal Bogs, Atlantic White Cedar Bogs, Pine Barrens, and Sand Dunes. If one is looking for
36	carnivorous plants, you may find them in the areas where you find sheep laurel, mountain laurel,
37 38	cotton grass, and blueberries. They thrive in full sun, acid and moist terrain. The biggest threat to

- Carnivorous plants are grown successfully in containers and one local company excels at this 1 Seacoast Sarracenia https://www.seacoastsarracenia.com/. He answered questions from the 2 members. Thank you Natch! 3 4 5
- - Heron Sanctuary Review Draft Kiosk Interpretive Panels [time on DCAT 1:08:47]
- Ellen Snyder has included in the packet the draft interpretive panels for the kiosk of the trail 6
- map at Heron Pt. Sanctuary. Cris Blackstone commented that the panels were quite beautiful, 7
- 8 but she would like the very nice pictures not at an acute angle because, if you wanted to take a
- screen shot with your phone, there may be problems. 9

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Approval of Meeting Minutes – June 9, 2022

[time on DCAT 1:09:57]

12 Action

- **Jeff Goldknopf** moved to approve the draft minutes of May 12, 2022 as 13 **Motion:**
- amended with information that Colin White was in attendance for the entire meeting. 14
- Second: **Cris Blackstone** 15
- **Discussion**: 16 None
- 17 Vote: **Approved Unanimously 4-0-0**

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19 **Finance Report**

[time on DCAT 1:12:02]

- Ellen Snyder submitted information to be voted on with regards to the finance report this 20 21 evening.
- a. Approve payment of \$650 from the Conservation Fund to Martin Forestry for GIS work and 22 creation of the Heron Point Trail Map, as part of the grant from LRAC. 23

24 Action

- **Sam Kenney** made a motion to approve the expenditure of up to \$650 from the 25 Motion #1:
- 26 CF to Martin Forestry for GIS work and creation of the Heron Point Trail Map, as part of the
- grant from LRAC. 27
- Second: **Melissa Sharples** 28
- **Discussion**: 29 None
- 30 Vote: **Approved Unanimously 4-0-0**

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- b. Approve payment of up to \$1,000 from the Conservation Fund to Cathy Arakelian for the
- 33 design of the three interpretive panels for the Heron Point kiosk, as part of the grant from LRAC. 34

Action

- Motion #2: Melissa Sharples made a motion to approve the expenditure of up to \$1,000 35
- from the CF to Cathy Arakelian for the design of the three interpretive panels for the Heron Point 36
- kiosk, as part of the grant from LRAC. 37
- Sam Kenney Second: 38
- 39 **Discussion**: None
- 40 Approved: **Approved Unanimously 4-0-0**

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- 42 c. Approve payment of up to \$600 from the Conservation Fund for printing of the three kiosk
- 43 panels and two trail maps for trail signposts at Portsmouth Sign, as part of the grant from LRAC. 44

Action

- 45 Motion #3: **Cris Blackstone** made a notion to approve the expenditure of up \$600 from the
- Conservation Fund for printing of the three kiosk panels and two trail maps for trail signposts at 46

1 Portsmouth Sign, as part of the grant from LRAC.

2 Second: Melissa Sharples

3 **Discussion**: None

4 **Approved**: Approved Unanimously 4-0-0

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[time on DCAT 1:14:26 to 1:28:52]

9. Bart McDonough, Town Planner- Proposed ConCom Budget FY24

Bart is present this evening to address the proposed Conservation Commission Budget for FY24. The budget was sent to members are part of the packet. He and **Ellen** met to discuss the increase to several of the General Fund requests. The CC went over budget this year in several areas. They propose increasing the recording secretary budget from \$2,000 to \$2,200 and dues would increase from \$400 to \$500 (paying for NHACC). All other line items would stay the same. The overall change would be an increase of \$2,900 to \$3,200. This is the time of year to make the "ask". Cris Blackstone would like to ask for \$100 to go toward the Conservation Connections Event on October 15. **Bart** agreed to add that to the proposal. **Cris** described last year's successful event. It was discussed that this funding could come from general supplies and Bart agreed to look into that for us. **Bart** also wanted to speak about opportunities to seek funding through the Capital Improvement Program (CIP) process this year. He mentioned the monitoring which must be completed and, since monitoring is a benefit to the Town, we could ask for help with costs for trail maintenance, invasive species removal, infrastructure within the trails, purchasing of property, planning documents (like a new prime wetlands map), and studies. He would like the Conservation Commission to come up with some proposals for the CIP by the next meeting. He also discussed grant opportunities. The Conservation Fund balance is \$79,340. **Ellen** and **Bart** wanted to bring up the Land Use Change Tax which is currently split between the Town and the ConCom (50-50). In other municipalities, 100% is typically given to the ConCom. Bart says that we would need to have a conversation with the Town Manager. Ellen

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10. Committee/Board Reports

[time on DCAT 1:28:53]

<u>Planning Board:</u> **Jeff Goldknopf** asked **Bart** to speak about the PB. **Bart** said that at the next meeting, the PB will be discussing a draft proposal on Accessory Dwelling Units (ADUs). They will also be looking at previous documents/minutes of past discussions about the re-zoning of N. Main Street. They will also discuss the report by Stuart Arnette from the combined TC and PB meeting on 11/20/2019.

wanted to bring up the fishing derby which is \$1,500 per year - perhaps there is a different way

of funding the expenditure. **Bart** will have an idea about properties which might be coming out

37 <u>Town Council:</u> Colin White reported that the Town Council will discuss Resolution

of current use at the next meeting after speaking with the Town Assessor.

- 38 2021/2022-37 Sustainable Energy Goals for the Town of Newmarket at their next meeting on
- July 20, 2022 (second reading). There was discussion about some verbiage possibly to change the word 'commit' to 'aspire' or 'set a goal'.
- 41 Ad hoc Riverfront Advisory Committee: Sam Kenney reported the committee met on June 13
- and will meet again on July 18. What the Committee has spent most of their time discussing is to
- 43 advance the living shoreline at Schanda Park more so than the issues surrounding the Moonlight
- Brook culvert. It may be likely that the Committee will fracture the timeline and apply to the CIP
- 45 for the funds for the Moonlight Brook restorative work. They may apply for grant funds for the
- 46 Living Shoreline separately and be more successful.

Events 11. [time on DCAT 1:40:02] 1 August 5, 2022: Town-wide Event: 'The Backyard Bash'. Happening at the Rec Center, 2 spearheaded by Aimee Gigandet, from 5:00-10 PM. There will be food trucks, musical groups, 3 kid's games, adult games, and lots more. Cris Blackstone mentioned that this is very much like 4 "Old Home Days" (revisited). More information may be found at: Backyard Bash | Newmarket 5 Recreation Department. 6 August 11, 2022: Conservation Commission Monthly Meeting: Guest Speaker- Barbara Richter, 7 Executive Director, from the New Hampshire Association of Conservation Commissions. FYI: 8 the fall meeting of the NHCAA will be held in person at Pembroke Academy, Saturday, 9 November 5, 2022 beginning at 8:30 am. 10 11 September 8, 2022: Conservation Commission Monthly Meeting: Guest Speaker- Emma Tutein, UNH Extension. "Conservation Easement Monitoring". Cris wanted to put in a little nudge to 12 use some of the money from our great Eagle Scout for safety vests that are printed with 13 'Newmarket Conservation Commission' so that we remain safe and are recognizable, 14 October 15, 2022: The 2022 Conservation Connections II Event. Aimee Gigandet will be letting 15 us use the van again this year. They are still working on fabulous ideas to make this event 16 17 successful. 18 19 Cris Blackstone has had a report back from Kerry Cronin, Library Director, about the Story 20 Book walk installed at Piscassic River-Loiselle Conservation Area July 10 and 16. She is very grateful and has heard from so many residents (anecdotally) asking "when will the next book 21 22 walk be?". 23 24 **Bart** mentioned that, when **Ellen** was working for Durham, she created a book on each conservation property in Town which included everything about the property. Melissa 25 26 mentioned that they have begun that process. **Bart** said that this might be another opportunity to seek funding for a consultant to help with that process. 27 28 **Adjourn** 29 **15.** [time on DCAT 1:49:07] 30 Action Melissa Sharples moved to adjourn the meeting at 8:45 PM. 31 **Motion:** 32 Second: Sam Kenney **Discussion:** 33 None Approved: **Approved Unanimously 4-0-0** 34 [time on DCAT 1:49:33] 35 36 Respectfully submitted, 37 38 Sue Frick, Recording Secretary 39 The next meeting will be held on August 11, 2022 at 7:00 PM 40 in the Town Hall Auditorium 41 42 DCAT: 43 https://videoplayer.telvue.com/player/XSekkdEeRsk0JHOVHAvKJVka7 5VjxKP/videos 44

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Town of Newmarket, New Hampshire				
Conservation Commission Conservation	Fund (31July2022)			
Items (date of motion)	Date of Debit, Revenue, or Balance	Conservation Commission Fund	Richard Schanda Fund	TOTAL
	7/1/2021	\$166,723.60	\$4,764.46	\$171,488.06
	9/9/2021	\$166,546.62	\$4,764.46	\$171,311.08
	10/5/2021	\$162,443.87	\$4,764.46	\$167,208.33
	11/8/2021	\$160,461.65	\$4,764.46	\$165,226.11
	12/16/2021	\$160,982.02	\$4,764.46	\$165,746.48
	1/5/2022	\$158,892.98	\$4,764.46	\$163,657.44
	2/7/2022	\$158,919.49	\$4,764.46	\$163,683.95
	3/9/2022	\$158,923.17	\$4,764.46	\$163,687.63
	4/11/2022	\$157,938.66	\$4,764.46	\$162,703.12
	5/4/2022	\$160,955.10	\$4,764.46	\$165,719.56
	6/27/2022	\$159,487.21	\$4,764.46	\$164,251.67
	7/21/2022	\$129,846.64	\$4,764.46	\$134,611.10
CREDITS				
Interest	7/31/2021	\$31.54		
	8/31/2021	\$32.86		
	9/30/2021	27.25		
	10/31/2021	\$17.78		
	11/30/2021	\$19.37		
	12/31/2021	\$30.64		
	1/31/2022	\$26.51		
	3/1/2022	\$3.68		
	3/31/2022	\$15.49		
	4/30/2022	\$16.44		

Town of Newmarket, New Hampshire				
Conservation Commission Conservation Fund (31J	Conservation Commission Conservation Fund (31July2022)			
Items (date of motion)	Date of Debit, Revenue, or Ralance	Conservation Commission Fund	Richard Schanda Fund	TOTAL
	5/31/2022	\$32.11		
	6/30/2022	\$14.95		
Land Use Change Tax (LUCT)				
Cushing Road lots	6/14/2022	\$45,000.00		
Other Contributions				
LRAC grant for Heron Point Sanctuary (half of grant)	4/11/2022	\$2,500.00		
LCHIP for easement monitoring	4/13/2022	\$500.00		
Donation - Amy Benson - Eagle Scout	5/12/2022	\$1,077.60		
DEBITS this FY				
Wiggin Farm interpretive signs (5/13/21)	8/4/2021	\$160.00		
Wiggin Farm bridge repairs supplies (7/8/21)	7/15/2021	\$54.10		
Wiggin Farm sign posts (5/13/2021) (\$7.74, \$19.54)	7/15 and 8/12/2021	\$27.28		
Martin Forestry - Heron Pt Mgmt Plan (10/15/20)	9/14/2021	\$2,500.00		
Heron Point Hazard tree removal (Martin) (8/12/21)	9/21/2021	\$1,500.00		
Wiggin Farm interpretive signs (5/13/21)	9/21/2021	\$130.00		
Newmarket HS student scholarship (7/8/21)	10/19/2021	\$1,500.00		
Piscassic Loiselle white pine felling (Orion Tree Service	12/30/2021	\$1,000.00		
Lead volunter work day at HP - Greg Disanto (9/9/21)	12/16/2021	\$550.00		
Piscassic Loiselle fence railing (11/18/21)	12/13/2021	\$180.00		
Heron Point: trail markers and nails (11/18/21)	12/13/2021	\$389.68		
Heron Point tree removal (LRAC grant)	3/23/2022	\$1,000.00		
Fishing Derby (5/12/22)	5/19/2022	\$1,500.00		
Heron Point sign posts (11/18/21)	6/9/2022	\$43.12		

Town of Newmarket, New Hampshire				
Conservation Commission Conservation Fund (31J	uly2022)			
Items (date of motion)	Date of Debit, Revenue, or Balance	Conservation Commission Fund	Richard Schanda Fund	TOTAL
SELT - Gaziano acquisition (8/17/21)	6/23/2022	\$75,000.00		
Heron Point kiosk trail map (Martin Forestry) (11/18/21	7/26/2022	\$690.00		
SUBTOTAL		\$86,224.18		
Approved to be spent:				
Wiggin Farm invasive plant control RCCD (2/10/22)		\$3,190.00		
Heron Point kiosk panel design (Cathy Arakelian	7/14/2022	\$825.00		
Heron Point trail sign and kiosk panel printing	7/14/2022	\$600.00		

	А	В	С	D	E	F	G
1	Newmarket Conservation Commission Funds						
2	FY22			General Fu	nd: 014611		
3	General Fund Budget			\$2,900.00			
4		Date of motion or debit	Part-Time Salary	Contracted	Dues/ Subscriptions	General Supplies	Postage
5	BUDGETED		\$2,000.00	\$300.00	\$400.00	\$200.00	\$0.00
6	EXPENDED		\$2,226.97	\$299.91	\$400.00	\$143.24	\$0.00
7	BALANCE (1Aug2022)		-\$226.97	\$0.09	\$0.00	\$56.76	\$0.00
8	General Fund balance (1Aug2022)			-\$17	0.12		
9	credit to account	7/15/2021	-4.16				
10	Part-time salary	7/15/2021	153.83				
11	Part-time salary, recording secretary	7/29/2021	99.78				
12	Part-time salary, recording secretary	8/12/2021	170.46				
13	Part-time salary, recording secretary	8/26/2021	78.99				
14	Part-time salary, recording secretary	9/9/2021	20.79				
15	Part-time salary, recording secretary	9/23/2021	523.63				
16	Part-time salary, recording secretary	10/7/2021	124.19				
17	credit to account	10/18/2021	-14.18				
18	credit to account	10/18/2021	-458.23				
19	credit to account	10/18/2021	-99.78				
20	Part-time salary, recording secretary	10/21/2021	167.02				
	Part-time salary, recording secretary	11/4/2021	175.58				
	Part-time salary, recording secretary	11/18/2021	55.67				
23	NHACC annual dues	11/9/2021			\$400.00	\$100.00	
24	Part-time salary, recording secretary	12/2/2021	162.74				
25	Part-time salary, recording secretary	1/13/2022	4.28				
26	Part-time salary, recording secretary	1/27/2022	141.32				
27	SELT easement monoitoring	1/13/2022		\$299.91			
	Part-time salary, recording secretary	2/10/2022	68.52				
29	Part-time salary, recording secretary	2/24/2022	42.83				
	Part-time salary, recording secretary	3/24/2022	179.87				
31	Supplies for filing - folders	4/11/2022				\$43.24	

	A	В	С	D	Е	F	G
1	Newmarket Conservation Commission Funds						
2	FY22		General Fund: 014611				
32	Part-time salary, recording secretary	4/21/2022	252.67				
33	Part-time salary, recording secretary	5/19/2022	214.13				
34	Part-time salary, recording secretary	6/16/2022	167.02				
35							
36	Approved to be spent						
37	Supplies for recording secretary*	10/14/2021	\$100.00				
38	* approved but not spent						

Town of Newmarket, New Hampshire

Conservation Commission -- Conservation Fund (1Aug2022)

Items (date of motion)	Date of Debit, Revenue, or Balance	Conservation Commission Fund	Richard Schanda Fund	TOTAL
	8/1/2022	\$129,846.64	\$4,764.46	\$134,611.10
CREDITS				
Interest				
Land Use Change Tax (LUCT)				
Cushing Road lots	6/14/2022	\$45,000.00		
Other Contributions				
DEBITS this FY				
DEDITS this F1				
Approved to be spent:				
Wiggin Farm invasive plant control RCCD	2/10/2022	\$3,190.00		
Heron Point intepretive panels for kiosk (Cathy Arakel	7/14/2022	\$825.00		
Heron Point trail sign and kiosk panel printing	7/14/2022	\$600.00		

	А	В	С	D	Е	F	G
1	Newmarket Conservation Commission Funds						
2	FY23			General Fund: 014611			
3	General Fund Budget			\$4,18	5.00		
4		Date of motion or debit	Part-Time Salary	Contracted	Dues/ Subscriptions	General Supplies	Postage
5	BUDGETED		\$3,335.00	\$300.00	\$350.00	\$200.00	\$0.00
6	EXPENDED		\$299.78	\$0.00	\$0.00	\$0.00	\$0.00
7	BALANCE (1Aug2022)		\$3,035.22	\$300.00	\$350.00	\$200.00	\$0.00
8	General Fund balance (1Aug2022)			\$3,88	35.22		
9	Part-time salary, recording secretary	7/14/2022	\$137.04				
10	Part-time salary, recording secretary	7/28/2022	\$162.74				
11							
12							
13							
14	Approved to be spent						

Current Use FY 22/23

				Amount	
Map Lot	Address	Date Billed Amount	Date Paid	Paid	Balance
R2-295A	9 Cushing Rd	06/14/22 \$ 9,000.00			\$9,000.00
R2-29-A7	11 Cushing Rd	06/14/22 \$ 9,000.00			\$18,000.00
R2-29-8A	13 Cushing Rd	06/14/22 \$ 9,000.00			\$27,000.00
R2-29-A9	15 Cushing Rd	06/14/22 \$ 9,000.00			\$36,000.00
R2-29-10A	17A Cushing Rd	06/14/22 \$ 9,000.00			\$45,000.00
					\$45,000.00
					\$45,000.00

DRAFT

Newmarket Conservation Commission

(August 5, 2022, prepared by Ellen Snyder, Chair)

FY 23 Projects and Possible Expenditures

•	Wiggin Farm Invasive plant control	\$3,190
•	Heron Point kiosk panels – design	\$825
•	Heron Point kiosk panels – printing	\$600

- Piscassic River-Loiselle foot bridge lumber
- Piscassic River-Loiselle new roadside sign
- Conservation Easement monitoring
- Conservation Property boundary signs
- Natural Resource Inventory and Plan Follet's Brook region conservation properties
- Boundary surveys Follet's Brook region properties
- Prime wetlands mapping update
- Riverfront/Schanda Park/Moonlight Brook planning
- Reserve for potential land conservation projects \$75,000

FY 24 Potential Projects

- Riverfront/Schanda Park/Moonlight Brook planning/restoration
- Conservation easement monitoring
- Interpretive signs for conservation areas design, printing
- Invasive plant projects
- Trail projects extend and/or re-build Wiggin Farm foot bridge, others?
- Reserve for potential land conservation projects \$75,000

APPLICATION FOR USAGE OF SCHANDA WATERFRONT PARK

This agreement is between the Newmarket Conservation Commission, who manages and regulates usage of conservation properties in the Town of Newmarket and
(Organization), who is requesting usage. The Newmarket Conservation Commission grants usage privileges for Schanda Park, subject to the property's restrictions, provisions and stipulations of usage. (Ordinance #2004-07)
Organization Name and Address Cult West, Jerry (ollus),
Box 195, New market 1741 03/857
Contact Name, phone number and email address Ocyclolus, 603-918-6098
jergollas 2648 e g mail, com
Date of usage: Oct. 2072 - June 2023
Stores of the pool of Click Weil!
Said organization agrees to comply with these regulations and stipulations of said property
and agrees to leave said property in the state that it was found before usage occurred.
Signed and approved by organization on all stipulations, restrictions and provisions therein.
July 25, 2022
Approved by Newmarket Conservation Commission Date:

Cc: Newmarket Police Dept.