

**2024-2030 CIP Improvement Project Request Form**

**Project Title:** Police Department Addition/Renovation – Senior Center Relocation

**Project Cost:** \$10.5M

**Department:** Town Manager

**Contact Name:** Steve Fournier, Town Manager

**Current Capital Reserve Fund Balance:** \$91,690.86

**Date Submitted:** 8/29/2023

**First Year Funding was Requested:** FY24

**Fulfill Master Plan goal(s) [Identify Chapter(s)]:** Chapter 8

**Anticipated Date of Project Commencement / Completion:** FY25

**Useful Life {Years}:** 30 years

**Growth Related:** No

**Service Related:** Yes

**Externally Mandated:** No



**Total Capital Cost by Fiscal Year (\$)**

Funding Source	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
General Fund						
Capital Reserves						
Bonds		\$10.5M				
Grants						
Enterprise Funds						
Other						
<b>Total</b>	<b>\$10,500,000</b>					

**Project Description**

The current Newmarket Police Department Building was completed in 1994, designed by H.L. Turner. It is a 2-story, 6,100 gross square foot (GSF) wood framed building, with no basement. Located along NH Route 108 (Exeter Road) just South of Newmarket Town Center, the building is in an ideal location for the Police operations, due to its high public visibility and proximity to the center of Town. This project would add 5,000 +/- square feet to the building, improve operations and security. It would bring the building up to code as well.

To expand the facility, it would have to remove the current Senior Center located behind the Police Station. The senior center would move to a renovated Senior Center on Beech Street.

**Description of the Necessity For The Project**

In general, the current facility meets the needs of the community, but several notable deficiencies are creating operational issues for the Department. The existing upper floor of the facility was not part of the original record documents provided by the Town, and does not meet current standards for code, accessibility, or functional requirements related to training and secure storage of evidence. The building does not meet modern security and operational standards for Police facilities.

**Description of How Project Works Towards Achieving Master Plan’s Goals**

The request is consistent with a goal of Chapter 8 - *Community Facilities* of the Newmarket Master Plan as the plan stated that useful life of the current police station and identified inadequacies that current exist in the present. Specifically, the chapter identified the police station as needing additional space for record storage and that the facility as configured would provide adequate space for police operations for a 20-year period. This time estimate was made in 2000, making the police facility three-years past its intended useful life as currently configured. The proposed request is based on recommendations from a recent facility study that identified the most cost-effective option for the Town to pursue that meets the needs of the Police Department and the community it serves.

**Project Funding Sources and Benefits**

Select All That Apply		Project Benefits		
<input checked="" type="checkbox"/>	Bond / Borrowing	<input checked="" type="checkbox"/>	Reduces Liability	
<input type="checkbox"/>	Grants	<input checked="" type="checkbox"/>	Health or Safety	
<input type="checkbox"/>	Taxes	<input checked="" type="checkbox"/>	Improves Services	
<input type="checkbox"/>	Water Fees	<input type="checkbox"/>	Reduces Long Term Debt	
<input type="checkbox"/>	Sewer Fees	<input type="checkbox"/>	Reduces Operating Costs	
<input type="checkbox"/>	Impact Fees	<b>Price Quotes From Firms</b>		
<input type="checkbox"/>	Reserve Funds	Project	Firm	Quote (\$)
<input type="checkbox"/>	Enterprise Funds			
<input type="checkbox"/>	Other			

Requestor Designation		CIP Committee Designation	
<input type="checkbox"/>	“U” Urgent	<input type="checkbox"/>	“U” Urgent
<input checked="" type="checkbox"/>	“C” Compulsory	<input type="checkbox"/>	“C” Compulsory
<input type="checkbox"/>	“N” Necessary	<input type="checkbox"/>	“N” Necessary
<input type="checkbox"/>	D “Desirable”	<input type="checkbox"/>	D “Desirable”



TOWN OF  
**NEWMARKET**  
NEW HAMPSHIRE

2024-2030 CIP

**Improvement Project Request Form (Cont.)**

**Project Title:** Police Department Addition/Renovation – Senior Center Relocation

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**Useful Life {Years}: 30 years**

**Growth Related:** No

**Service Related:** Yes

**Externally Mandated:** No



**Project Description or Necessity Narrative (Cont.)**

- The entire upper floor of the facility does not meet current standards for accessibility.
- The entire upper floor of the facility is served by a single 3' stair which is open to the rest of the floor - this does not meet current NFPA 101 life safety code requirements.
- There is a general lack of security in the operational areas of the facility.
- Evidence storage areas do not meet minimum police standards, including climate control, refrigeration capability, and general configuration.
- Due to a lack of space, witnesses/victims sometimes need to be interviewed in the booking area, which can be traumatic.
- There is currently only one holding cell; current regulations require detention of juveniles separately from adults, so the Department cannot currently house juveniles and adults at the same time.
- Currently the building does not have a fire suppression system. While not required by code, this is recommended for the safety of detainees being kept in locked areas.
- The current lobby is undersized, and reception layout is not optimized for supervision of doors, interview rooms and other spaces

**Select All That Apply**

**Project Benefits**

<input checked="" type="checkbox"/>	Bond / Borrowing	<input type="checkbox"/>	Reduces Liability
<input type="checkbox"/>	Grants	<input type="checkbox"/>	Health or Safety
<input type="checkbox"/>	Taxes	<input type="checkbox"/>	Reduces Long Term Debt
<input type="checkbox"/>	Water Fees	<input type="checkbox"/>	Other
<input type="checkbox"/>	Sewer Fees	<input type="checkbox"/>	
<input type="checkbox"/>	Impact Fees	<input type="checkbox"/>	
<input type="checkbox"/>	Revolving Funds	<input type="checkbox"/>	
<input type="checkbox"/>	Other	<input type="checkbox"/>	

**Description of How Project Works Towards Achieving Master Plan's Goals (Cont.)**