

## Macallen Dam Abutments and Outlet Structure Rehabilitation Project – Mandatory Pre-Bid Meeting

The Meeting was held in the Town Hall Auditorium on March 28, 2019 and began at 11:00am.

Present:

Town Administrator Steve Fournier, Town Planner Diane Hardy, Public Works Director Rick Malasky, GZA Project Manager Todd Monson (GZA person), 7 bidders and Executive Assistant Wendy Chase.

### **Introduction**

Diane circulated a sign-up sheet around for each bidder to fill out and sign. She introduced town employees present and GZA representatives and gave an overview of what the meeting would entail.

Todd Monson emphasized the importance of filling out the sign-in sheet legibly, especially the email address because updates and answers to formal questions would be responded to by email.

### **Contract Documents**

Contract Specifications

Contract Drawings

Technical Specifications

Addenda

Todd explained that the above documents are posted on the town's and school's websites. He said questions at this meeting were informal. Formal questions must be submitted to the Town and himself for an official answer.

### **Bidding Requirements**

- Formal questions must be emailed to Todd or the Town by April 3, 2019 by 5:00pm; official answers will be delivered on April 10, 2019 by email and posted on the town's and school's website.
- The town's website has all the bidding information and will continue to be updated accordingly
- Formal bids are due on April 22, 2019 by 10:00am to the Town of Newmarket, Town Hall, Facilities Office, 186 Main Street, Newmarket, NH 03857.
- There will be a public bid opening on April 22, 2019 at 10:00am; read publicly and recorded.
- The bid will be awarded to the lowest **qualified** bid.
- The first reading on the awarded bid before the town council is scheduled for May 1, 2019 and the second reading and public hearing is scheduled for May 15, 2019.
- Within the bid form check the box for addendum acknowledgement.

### **Permitting Status**

- NHDES Wetlands/USACE 404 PGP Permit was submitted and is under review.

- NHDES Dam Safety Permit was submitted and is under review. The Town owns the dam and abutments; parcel of grass to the right is owned by Fish & Game, but the town has easements for access and the condos are privately owned but there are easements for town access.
- NH Fish and Game Access Agreement was approved.
- NHDHR Memorandum of Agreement is in process. The Historical Society would like some of the components such as the gear works, etc.
- NHFG Letter regarding impoundment drawdown included in Contract Specifications.

### **Scope of Work**

- The project has been in the works for 10 years. A letter of deficiency was sent by the Dam Bureau with the option to rehabilitate the dam or take it out.
- There are 3 gates with wooden timbers that leak substantially at times and concrete is deteriorating.
- The abutments and gate structure is the majority of the project
- Fish & Game approved the drawdown beginning on September 1, 2019 and ending October 31, 2019. This is the time to get the walls done and establish what needs to be done when the water levels rise back up.
- Elevating the abutment will eliminate the need for sandbagging.
- There are multiple abutters and there will be preconstruction surveys.
- The left abutment there are 3 subsurface propane tanks Todd wanted everyone to be aware that work is to occur north of those tanks.
- Rick mentioned that there is a municipal parking lot at 6 Bay Road where construction crews can house materials and park equipment. Parking is also available at Beech Street Extension, but that is ½ mile away from the project. Rick commented that everyone should be prepared for some push back from the condominium owners.
- The existing fencing around the fish ladder must come out and be replaced. Also, some trees need to be removed.

Todd said that once the bid is awarded Obermeyer will draft a complete set of plans. Todd explained that the Dam Feasibility Study is on the town's website. There is a 3 month estimate from when the bid is awarded to construction of the dam. The \$2M bond was approved by the voters at the March 12, 2019 Town Election.

At 12:05pm the meeting continued on site at Macallen Dam.

Wendy Chase