



TOWN OF
NEWMARKET
NEW HAMPSHIRE



Monthly Department Report

February 2023

POLICE

Activity

Newmarket Police 3-year comparable statistics for the month of February 2023.

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<i>Total calls for service</i>	1572	1685	1544
<i>Motor vehicle stops</i>	392	358	186
<i>Arrests</i>	7	15	8
<i>Offense reports</i>	26	39	34
<i>M/V accidents</i>	6	13	7
<i>Parking tickets</i>	87	71	33
<i>Drug overdoses</i>	0	0	0
<i>Alarms</i>	11	20	8
<i>Death investigations</i>	0	1	2
<i>Mental health related</i>	28	29	5
	OBJ	OBJ	OBJ

During the month of February, the Newmarket Police Dispatch Center documented 1572 calls for service. We investigated 26 reported criminal incidents that required investigations into all of them. Those cases involved Harassment, Violation of a Protective Order, Fraud, Online Scams, Criminal Threatening, Theft, Child Abuse or Neglect and Criminal Mischief. We again had numerous reports of Domestic Disturbances.

We continue to respond to numerous Civil Disputes which include Landlord/Tenant Issues, Child Custody Issues and Property Ownership. Below are a few examples of civil issues we dealt with this month:

- An officer responded to a call about a dumpster blocking an alleyway and garbage overflowing onto the ground. The officer was able to locate the party responsible for the dumpster. He agreed to move the dumpster and clean up the trash.

- An officer spoke with a subject who wanted to report that her ex-husband was not following the court ordered "parenting-plan." According to the caller the parenting plan says the ex-husband can't consume alcohol when he has the kids. When the caller went to drop the kids off, her ex had been drinking. The officer instructed the caller to document the incident and address those violations of the order with the court.

- Twice this month we were able to facilitate the return of motor vehicles that had been loaned out. In both instances the callers had loaned their vehicles to friends who refused to return them. Ultimately, we were able to get the vehicles back to their owners.

- An officer took a report of a civil dispute over a cat. The caller reported giving a cat to her sister and now wanted it back. The sister had given the cat to a friend. After speaking with all parties, the officer was able to get the cat back to the original owner.

We responded to numerous mental health related calls along with several welfare checks. Again, this month officers responded to calls involving suicidal or despondent people. Below are a couple of examples of calls we responded to.

- Dispatchers received a call from a subject reporting a family member was roaming the streets of Newmarket and was in a "manic state." It was reported the subject was barefoot and potentially a harm to himself. The dispatchers relayed the information to officers who in turn started to look for the family member. The family member was located in a vehicle but took off on foot when officers approached. An officer caught up with the subject and was able to stop and speak with him. The officer then transported the subject to the police station where he provided him with some hot pasta and something to drink. The officer determined that the subject was not in mental health crisis at that time and was just looking for a place to stay for the night. The officer was able to find a spot for him at the local shelter and later transported him there. The officer spoke with the family and made

them aware of the outcome of the call. He also provided them with information about different options they could try relative to helping their family member.

- On another occasion dispatchers received a call from a woman who said her son was suicidal and had just run off. Officers caught up with the son walking on a street a short distance away. The son was transported to the police station. He later decided to stay with another family member for the evening.

Motor Vehicle Incidents

We had several incidents involving motor vehicles, reckless driving and alcohol. Those incidents resulted in charges of DUI, DUI Subsequent Offense, Driving as a Habitual Offender, Disobeying an Officer, Reckless Operation of a Motor Vehicle, Failing to Turn on Front Lights When Required and Negligent Operation. We stopped 392 motor vehicles during the month for a variety of violations that include Failing to Display Registration, Speeding, Expired Inspection, Unregistered Vehicle, Hands Free and Equipment Violations.

- During one of these motor vehicle incidents, a subject came to the police station to pick up a report. Department members were familiar with this subject and knew his driver's license to be suspended as he had been deemed a Habitual Offender (A Habitual Offender or Habitual Traffic Offender is someone who has been convicted of a number of minor or major traffic violations or a combination of motor vehicle offenses within a 5-year period. Driving while certified as a Habitual Offender is a felony level offense). On this day the dispatcher watched the subject leave our parking lot via the cameras on the exterior of the building. The subject walked across the street to a parking area. An officer then observed the same subject drive out of the parking lot and onto Exeter Street. The officer attempted to stop the subject by activating her emergency lights and sirens. The subject refused to stop for the officer. The subject did however put on his 4-way flashers as he continued to drive. The officer followed the subject at low speeds as he drove to his residence. He was taken into custody in his driveway.

Motor Vehicle Crashes

Although accidents remain low, we did have 6 motor vehicle crashes this month. Most of the accidents were minor in nature and did not result in any serious injuries. Below is a picture of an accident at the rail crossing:

On a Friday afternoon in February officers responded to an incident involving the train crossing. A caller reported that a pickup truck towing a box trailer went through the crossing after the arms were down. The trailer struck the cross arm causing the arm to stick out into the track bed. Seconds later the train came through the crossing and hit the arm sending it flying down the tracks. The caller said the train was very close to striking the truck and trailer. We issued a BOLO for the vehicle immediately. The vehicle was spotted in Durham however we were not able to catch up with it. As of the time of this report the vehicle and operator have not been identified.



Special Stops Required

Section 265:48

265:48 Obedience to Signal Indicating Approach of Train or Other Maintenance of Way On-Track Equipment. —

I. Whenever any person driving a vehicle approaches a railroad grade crossing under any of the circumstances stated in this section, the driver of such vehicle shall stop within 50 feet but not less than 15 feet from the nearest rail of such railroad, and shall not proceed until he or she can do so safely. The foregoing requirements shall apply when:

- (a) A clearly visible electric or mechanical signal device gives warning of the immediate approach of a railroad train or other maintenance of way on-track equipment;
- (b) A crossing gate is lowered or a flagman gives or continues to give a signal of the approach or passage of a railroad train or other maintenance of way on-track equipment;
- (c) A railroad train or other maintenance of way on-track equipment approaching within approximately 1500 feet of the way crossing emits a signal audible from such distance and such railroad train or other maintenance of way on-track equipment, by reason of its speed or nearness to such crossing, is an immediate hazard;
- (d) An approaching railroad train or other maintenance of way on-track equipment is plainly visible and is in hazardous proximity to such crossing.

II. He or she shall not drive any vehicle through, around, or under any crossing or barrier at a railroad crossing while such gate or barrier is closed or is being opened or closed.

Animal Calls

We responded to numerous calls involving animals including lost or found dogs, cats and several reports of injured animals. We have had several reports of a large bald eagle behind the mills. Two times this month we were called to check on deer that appeared to be injured. On one occasion a deer had to be euthanized after it had been struck by a vehicle. The second incident involved a deer getting stuck in a fence. The deer freed itself as the officer arrived and ran off into the woods. We received a call from a resident of Maine who forwarded a court order pertaining to her dog. The caller reported her dog was somewhere in Newmarket and she wanted our help to get him back. The order stated that

law enforcement could seize her dog and return it to her. As of the time of this report we have not been able to locate the dog.

A resident did locate this dog and bring it to our facility. We could not locate the owner initially so after a few hours we brought him to the NHPCA. The owner was able to reunite with the dog that afternoon.



Below are a few examples of calls our department responded to over the month of February:

Officers were requested to Nichols Ave after the DPW Director observed a subject shoveling snow into the roadway. Officers spoke with the homeowner who said she would speak with her snow removal person about the issue.

Officers found several subjects sleeping in a vehicle in the municipal lot. Officers were familiar with the owner of the vehicle and realized she had reported harassment by an ex-boyfriend. Officers had her step out so they could speak with her privately. The subject told the officers she was fine and that none of the subjects in the car were involved in harassing her. Officers cleared after verifying she was okay.

Dispatch received a report from Strafford Dispatch of an ongoing road-rage/reckless operation incident coming towards Newmarket on Route 108. Officers located the two

involved vehicles on Wadleigh Falls Road. After speaking with the involved parties, it was discovered that in Newington, NH one vehicle passed the other touching off this incident. Both sides gave differing accounts of the other driving in a reckless manner from that point up until their current location. Officers collected their information and forwarded it to the Newington Police Department. No reckless driving was witnessed in Newmarket.

Dispatch received a call about a man lying on the sidewalk on Elm. The caller reported the man was on the ground after a fall and appeared to be unconscious. The caller could not tell if the person was drunk or ill. Officers arrived and found the man was conscious and extremely intoxicated. A check of his person revealed he was not injured but could not stand on his own. Officers later transported the subject to a nearby residence. At the residence officers had a friend take custody of the man after signing a custodial waiver of responsibility.

Officers responded to the area of Granite Street for a report of cars blocking the road. Numerous vehicles were parked at a nearby venue and had the road blocked. Officers worked with the staff to make announcements and have the vehicles moved.

An officer stopped a vehicle on Exeter Road for having an expired inspection sticker. The operator of the vehicle produced a Maine driver's license that was not his. When the officer confronted him, he acknowledged that the license was not his and he properly identified himself. A check of his license status showed it to be suspended. The operator was arrested and now faces several charges.

Personnel

We are currently interviewing candidates for a part-time custodian and part-time administrative/dispatch support person.

Training

In the end of February all officers had the opportunity to use the police training simulator at the New Hampshire Police Academy. The training was invaluable and put officers into training scenarios that would be hard to replicate otherwise. The simulator focuses on the ability for officers to make critical decisions in tense, uncertain and rapidly evolving

situations. It allows the performance of the officers to be studied, analyzed and refined when necessary. This particular training module focused on de-escalation and communication strategies. Below are some pictures from the training day.



Parking Violations

In February the department issued 87 parking tickets. We continue to be active in parking enforcement in the downtown area. The new parking enforcement officer has started and has been able to provide a consistent presence in the downtown.

Fleet

Currently our fleet is in relatively good shape. We are awaiting equipment to outfit the new pickup truck we took delivery of in December.

Police Station Maintenance

Most of the police station is up to date and in good working order. We recently had needed upgrades to the dispatch center and detectives' office. New mini-splits were installed to replace aging equipment in both areas.

Drug Related Issues

The month of February saw a slight decline in drug-related activity. We have had several incidents involving prescription medication. We continue to see issues relative to mis-use of prescription drugs.

Below are the following statistics for Heroin/Opiate related overdoses and deaths since the inception of the Newmarket Alliance for Substance Abuse Prevention (N-ASAP).

2015- 45 Overdoses with four deaths resulting

2016- 22 Overdoses with two deaths resulting

2017- 15 Overdoses with two deaths resulting

2018- 6 Overdoses with two deaths resulting

2019- 3 Overdoses with one death resulting

2020- 8 Overdoses with two deaths resulting

2021- 4 Overdoses with one death resulting

2022 - 11 Overdoses with one death resulting

2023 – 0 Overdoeses

*The police department's culture with regards to the opiate epidemic has evolved from "arrest and incarcerate" to "intervene and assist with recovery" when it comes to individuals who are addicted to opiates. It is my personal and professional belief that we cannot arrest our way out of this epidemic. Even if we tried that route, the cost to the taxpayers would be astronomical. Furthermore, the county jails and the state prison could not house all arrested "users." With that being said, we will **NOT** tolerate anyone who*

sells, distributes, or dispenses any of this poison that is in our community. If anyone is caught selling, distributing, or dispensing narcotics we will fully prosecute them.

Community Policing

We had several occasions this month to help out in the community. These are a few calls we received that I think show how our officers go above and beyond to help out when they can:

An officer driving on Main Street was flagged down by a woman standing at the bus stop. The woman told the officer that a man nearby with two canes was having difficulty walking and he had missed his bus. The officer was familiar with the subject and offered him a ride to a local family members house. The male subject gladly accepted and the officer was able to get the man inside to a warm and safe space.

During the extreme cold weather officers checked on an older woman who lives in a home by herself. The officers found her furnace and water were not working on this night. She indicated that she was too cold to stay in the house. Officers contacted the Community Church for help. Through the church officers were able to secure a room for the next two nights at a local hotel. Officers then brought her to the food pantry to grab some supplies and then drove her to the hotel in Exeter. Officers told her to call if she had any issues or needed assistance getting back to town.

Officers responded to what was reported as a domestic disturbance. When officers arrived, they found a father tending to his autistic son. Officers remained on scene to assist the father. A short while later the situation had calmed and the officers left. The officers left their contact information and told the father to call if he needed any further assistance.

An officer was called to the Riverside Cemetery for a vehicle that was stuck. The officer and a few friends were able to help push the car out of the snow and mud.

An officer was called to the end of Pond Street after a concerned citizen observed kids playing on the ice. The officer checked the thickness of the ice and made sure it was safe. He cautioned them against going to a spot with open water near the drain.

Officers responded in the early morning hours to a report of a vehicle running near the library. The caller reported someone was inside but the car had not moved in several hours. The officers located a young woman in the vehicle who indicated she was a student at UNH and she was sleeping in her car. She further indicated that her housing situation was not secure at the moment. Officers offered to buy her some breakfast or a coffee. She asked for a hot chocolate which they provided to her. They also provided her with information about resources available to her for housing and other needs.

Fiscal Year 2022/2023 Budget

The budget appears to be on track at this point.

Respectfully Submitted,

Greg Jordan

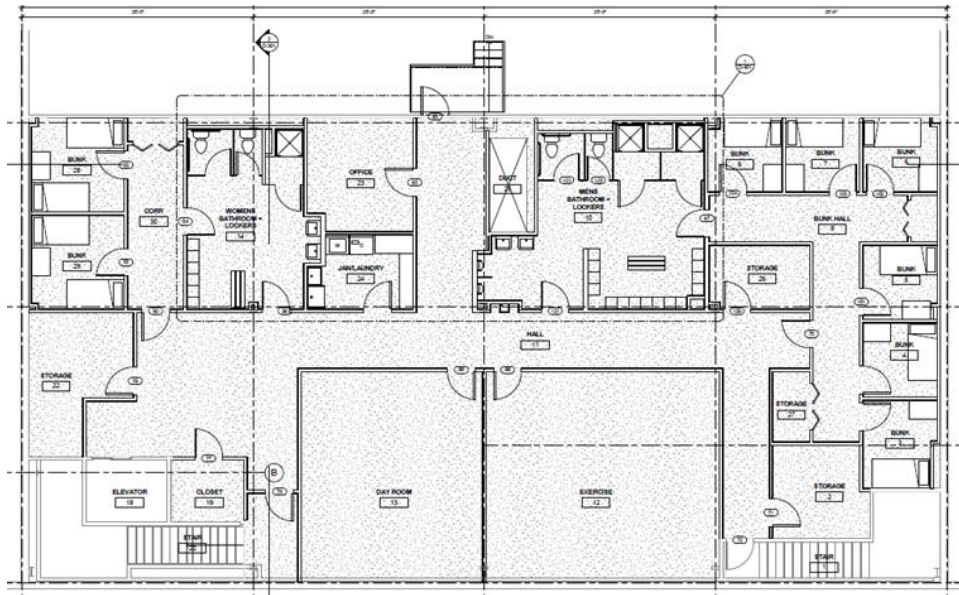
Police Chief

FIRE AND RESCUE

In February the Department responded to 83 calls for service; 52 of which were medical calls, transporting 40 patients to area hospitals. The ambulance responded to Newfields for two medicals transporting two patients. The ambulance also responded to Lee and Durham transporting two patients. The Ladder responded to Lee, Durham and Exeter for building fires. The record breaking cold snap caused pipes to freeze and break which resulted in several buildings throughout town sustaining severe water damage.



The renovation project for the station is progressing well. The initial floor plan required minor adjustments to meet new code requirements.



Staffing levels are decreasing slightly with the call force. We currently have one full-time opening and have not received any applications. This is a new trend for the fire service. Surrounding towns' departments also have openings and aren't seeing new applicants. We are actively looking for new recruits.

I have attached charts with activity reports for the month of February.

Newmarket Fire & Rescue

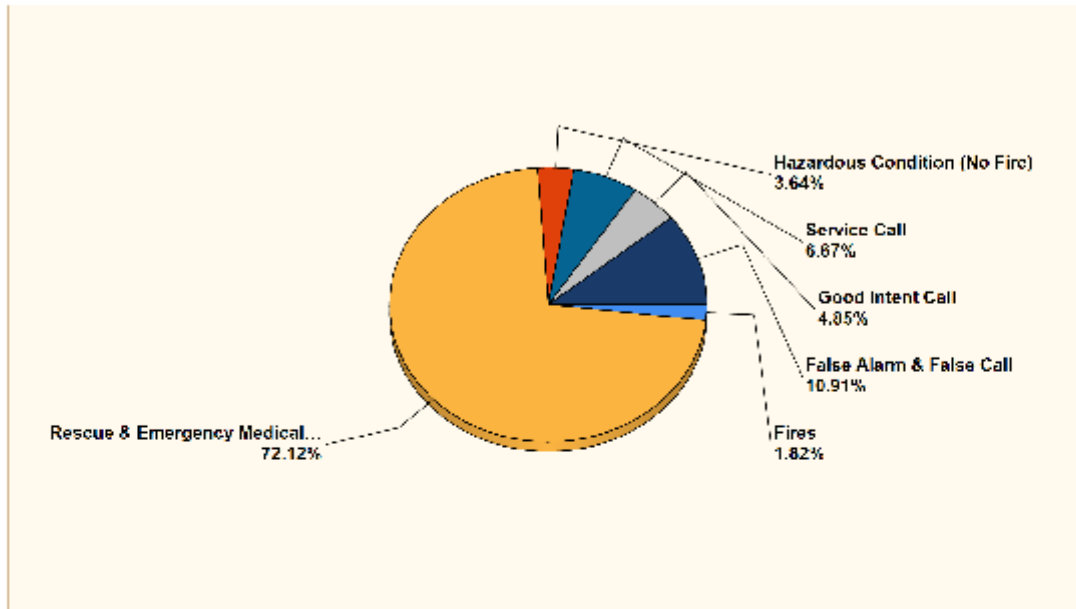
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.82%
Rescue & Emergency Medical Service	119	72.12%
Hazardous Condition (No Fire)	6	3.64%
Service Call	11	6.67%
Good Intent Call	8	4.85%
False Alarm & False Call	18	10.91%
TOTAL	165	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

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emergencyreporting.com
Doc Id: 553
Page # 1 of 2

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Newmarket Fire & Rescue

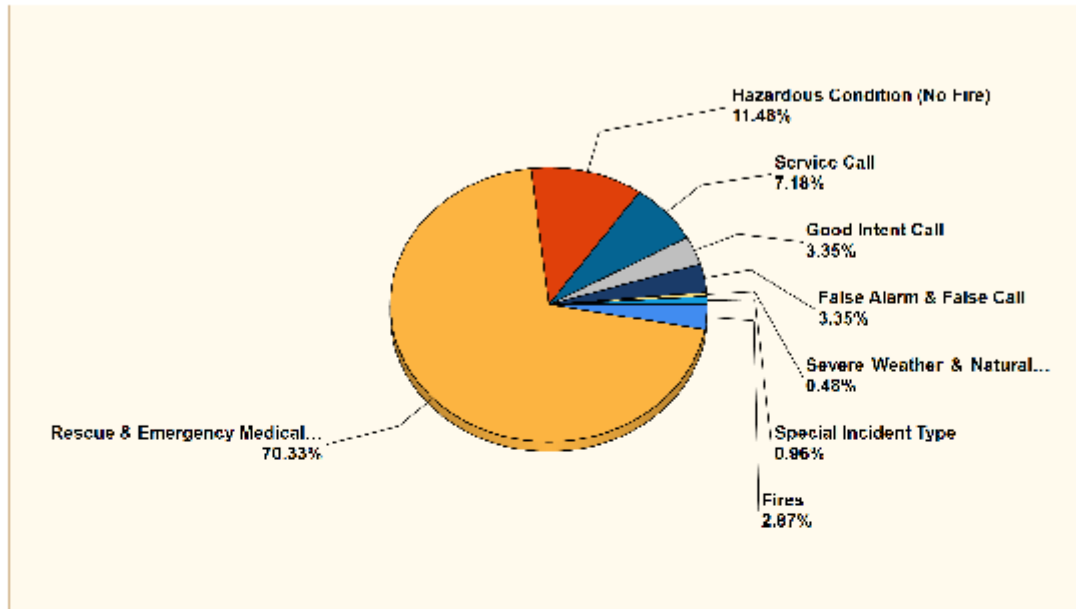
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 02/28/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	2.87%
Rescue & Emergency Medical Service	147	70.33%
Hazardous Condition (No Fire)	24	11.48%
Service Call	15	7.18%
Good Intent Call	7	3.35%
False Alarm & False Call	7	3.35%
Severe Weather & Natural Disaster	1	0.48%
Special Incident Type	2	0.96%
TOTAL	209	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

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Doc Id: 553
Page # 1 of 2

Newmarket Fire & Rescue

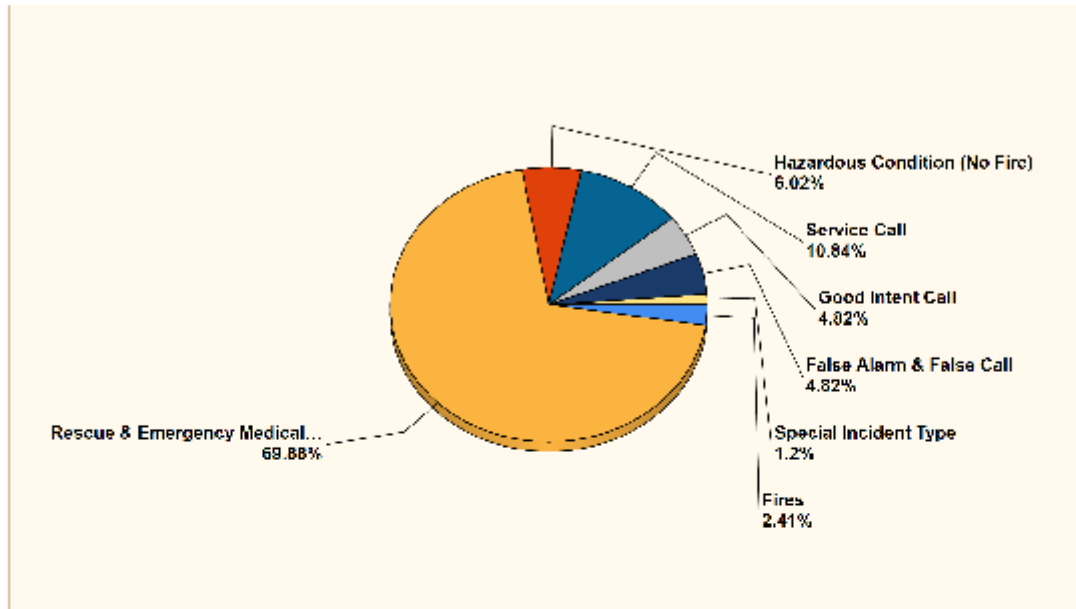
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.41%
Rescue & Emergency Medical Service	58	69.88%
Hazardous Condition (No Fire)	5	6.02%
Service Call	9	10.84%
Good Intent Call	4	4.82%
False Alarm & False Call	4	4.82%
Special Incident Type	1	1.2%
TOTAL	83	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

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Doc Id: 553
Page # 1 of 2

Newmarket Fire & Rescue

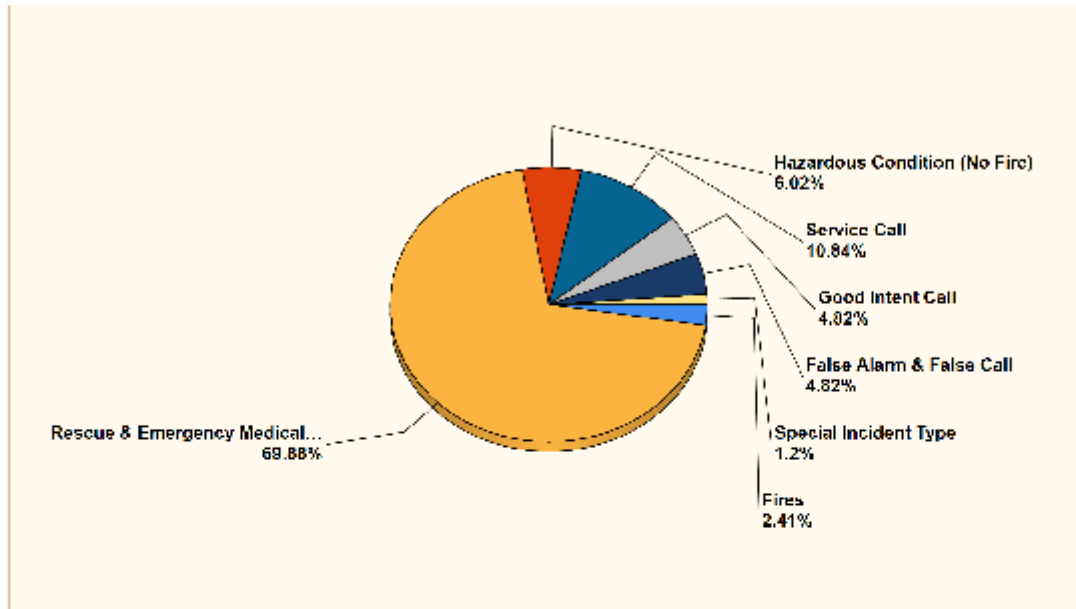
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.41%
Rescue & Emergency Medical Service	58	69.88%
Hazardous Condition (No Fire)	5	6.02%
Service Call	9	10.84%
Good Intent Call	4	4.82%
False Alarm & False Call	4	4.82%
Special Incident Type	1	1.2%
TOTAL	83	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

 **EMERGENCY
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emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Newmarket Fire & Rescue

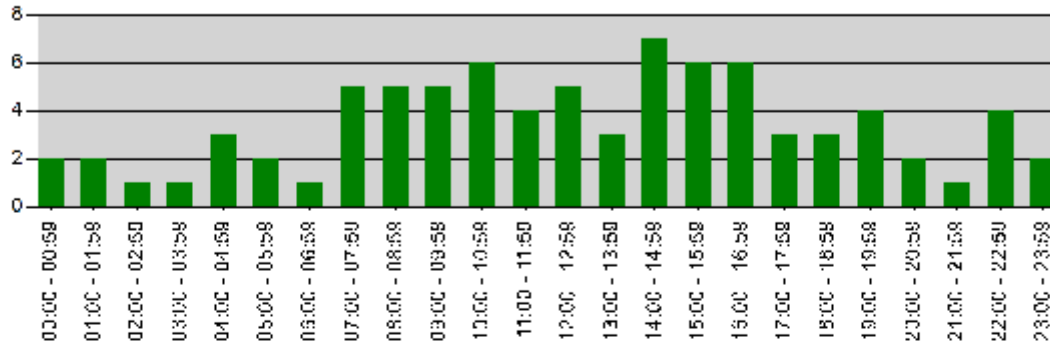
Newmarket, NH

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Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 02/01/2023 | End Date: 02/28/2023



Hour	# of Calls
00:00 - 00:59	2
01:00 - 01:59	2
02:00 - 02:59	1
03:00 - 03:59	1
04:00 - 04:59	3
05:00 - 05:59	2
06:00 - 06:59	1
07:00 - 07:59	5
08:00 - 08:59	5
09:00 - 09:59	5
10:00 - 10:59	6
11:00 - 11:59	4
12:00 - 12:59	5
13:00 - 13:59	3
14:00 - 14:59	7
15:00 - 15:59	6
16:00 - 16:59	6
17:00 - 17:59	3
18:00 - 18:59	3
19:00 - 19:59	4
20:00 - 20:59	2
21:00 - 21:59	1
22:00 - 22:59	4
23:00 - 23:59	2
TOTAL:	83

Only REVIEWED incidents included.

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 Doc Id: 898
 Page # 1 of 1

Newmarket Fire & Rescue

Newmarket, NH

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Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 02/01/2023 | EndDate: 02/28/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
02/01/2023	2023-131	336 Calef HWY	611 - Dispatched & cancelled en route	1 - Station 1
02/11/2023	2023-165	Route 4	322 - Motor vehicle accident with injuries	1 - Station 1
02/14/2023	2023-171	9 Bartlett RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
02/24/2023	2023-200	9 Woodman RD	571 - Cover assignment, standby, moveup	1 - Station 1
02/25/2023	2023-206	11 Sledding Hill LN	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
02/28/2023	2023-208	9 Stevens CT	111 - Building fire	1 - Station 1

Percentage of Total Incidents:

7.23%

AID TYPE: Mutual aid received				
02/05/2023	2023-144	2 Exeter ST	424 - Carbon monoxide incident	1 - Station 1
02/10/2023	2023-160	364 Wadleigh Falls RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
02/17/2023	2023-181	12 Lamprey ST	412 - Gas leak (natural gas or LPG)	1 - Station 1
02/17/2023	2023-182	27 Packers Falls RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
02/21/2023	2023-190	43 Gonet DR	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
02/22/2023	2023-195	22 Beech ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents:

7.23%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

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Doc Id: 952
Page # 1 of 1

Newmarket Fire & Rescue

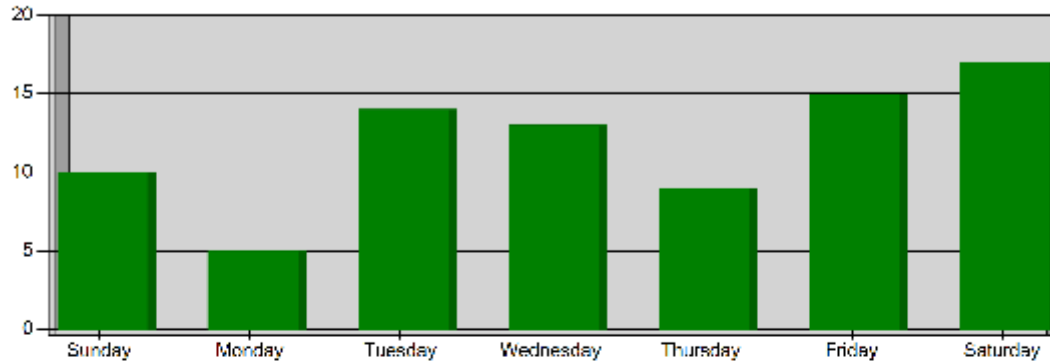
Newmarket, NH

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Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 02/01/2023 | End Date: 02/28/2023



DAY OF THE WEEK	# INCIDENTS
Sunday	10
Monday	5
Tuesday	14
Wednesday	13
Thursday	9
Friday	15
Saturday	17
TOTAL	83

Only Reviewed incidents included.



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Doc Id: 1284
Page # 1 of 1

PUBLIC WORKS

We had 16 events and 14 inches of snow in February. The weather was much more active in February, and crews spent more time taking care of the roads. When it wasn't snowing the crew was busy cleaning up tree damage throughout the town from the weather events in December and January. The majority of the cleanup has been completed, though there are a few areas of town that still need to be done. When the snow melts crews will continue with the cleanup.

Several large trees have floated down the Lamprey River and become stuck in the Macallen Dam. A crane will be coming in the few weeks to remove the trees.

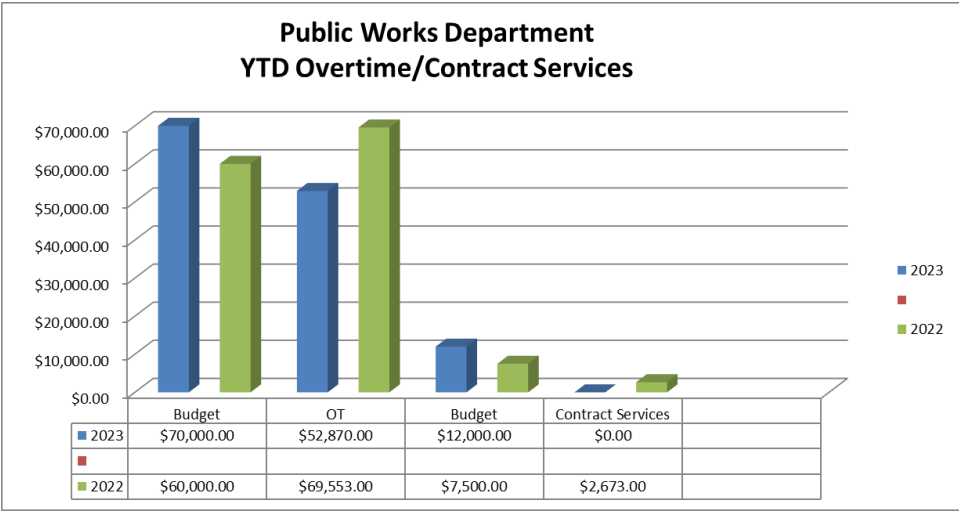
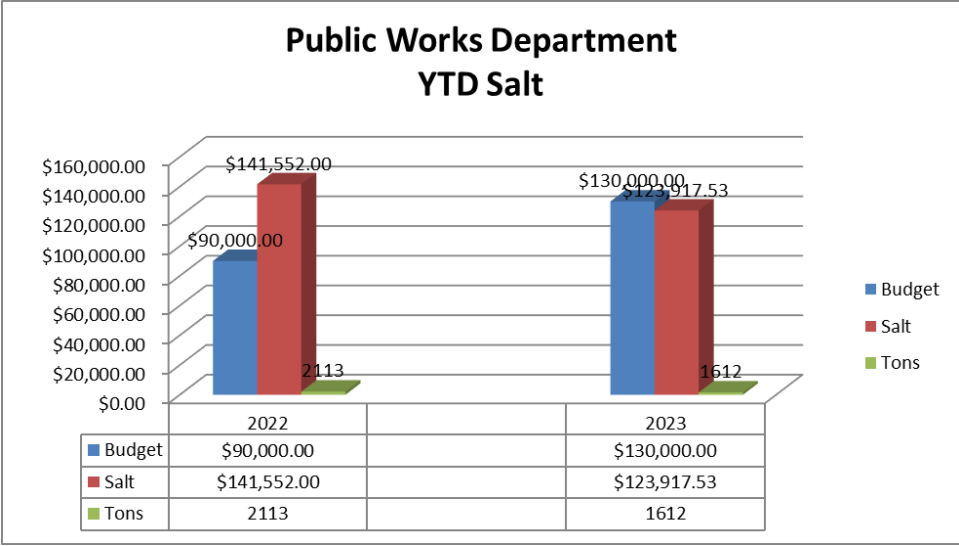
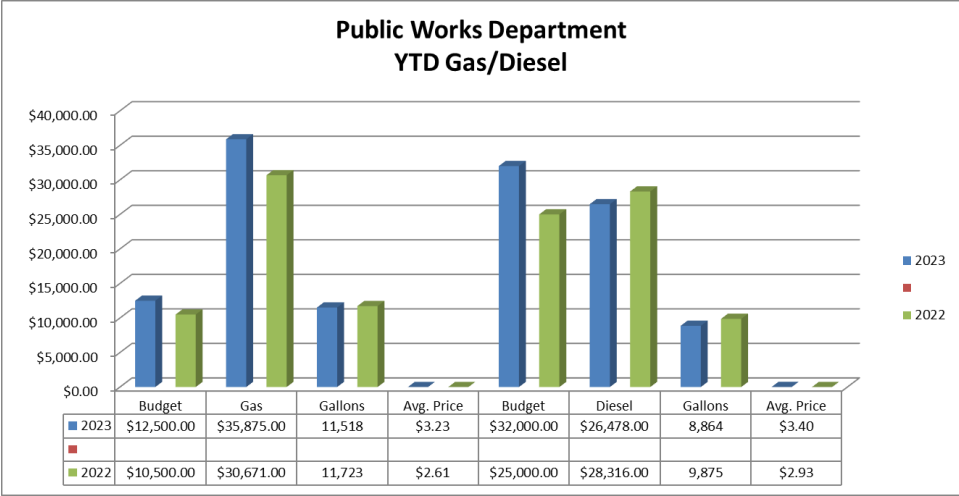
Due to the lack of frost this year the 6-ton weight limit ban will not be posted. We typically post the ban for the months of March and April.

The two shelters at Arbor Park will be demolished and removed. The structures are rotten and becoming a safety concern. We are currently developing a plan to make some improvements to the park this summer.

The department has several full-time and seasonal openings. We are currently not getting any applicants which will effect operations as spring is the busiest time of the year for us.

I'm in the process of updating the fee schedule for the transfer station. The rates haven't been adjusted since 2016.

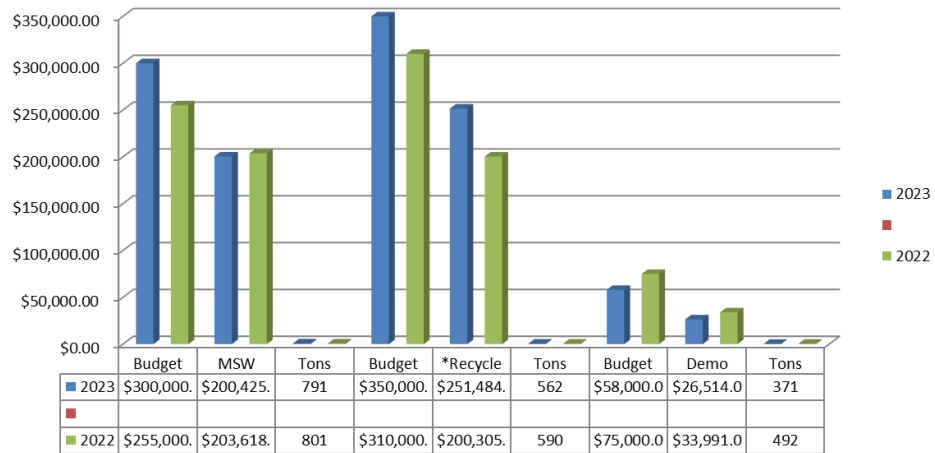
I have attached charts with activity reports for the month of February.



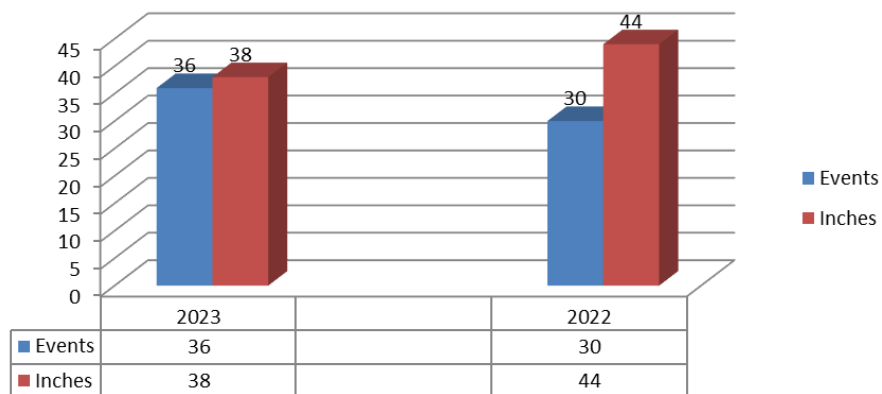
Public Works Department YTD Equipment/Vehicle Maintenance



Public Works Department YTD Solid Waste



Public Works Department YTD Snow Events



ENGINEERING

In February I spent time reviewing and organizing Town records/files, particularly Town GIS data and as-built drawings for recently completed Town projects, and working with other Town staff to develop public outreach materials covering a variety of municipal topics for distribution in multiple formats. We are collaboratively working to develop new and different ways to share information about municipal activities/initiatives and increase community engagement.

I coordinated with Town staff and representatives from New Hampshire Department of Environmental Services (NHDES) in response to the discharge of hazardous material into the Town's stormwater infrastructure and then ultimately to the Lamprey River. The hazardous material was identified as home heating fuel and the source of the discharge was identified as a leaking aboveground fuel storage tank located on a nearby private property. NHDES is leading the spill response efforts and coordinating on-going cleanup activities.

I worked with DPW staff and engineers from Wright-Pierce to develop a scope of work for evaluating the condition (structural integrity, hydraulic functionality, and traffic safety) of the Ash Swamp Road Bridge over the Piscassic River (NHDOT Bridge No. 096/065). The bridge deck and guardrail are in need of repair or replacement. We intend to work with Wright-Pierce to perform the bridge evaluation and develop recommended repair or replacement alternatives. This work will be funded by the NHDOT one-time Bridge Payment in accordance with Senate Bill (SB) 401, received in December 2022, for bridge and highway maintenance.

Projects

- MS4 General Permit Compliance
 - I worked with Town Staff to review and update existing Stormwater Management Program (SWMP) documents/files.
 - I collected/tracked information regarding public education and outreach efforts related to stormwater management.
- Facilities Master Plan
 - We finalized a contract with Placework in February.
 - I worked with Town staff and Placework to get the project setup and ready for kickoff. A kick-off meeting will be held in early March with site visits for building survey at Town Hall and the Police Department to follow shortly thereafter.
- Intersection Improvements at NH108/NH152
 - SRPC and VHB (engineering consultant) prepared a conceptual design for improvements and developed an estimate of associated costs. Bart and I

continue to meet with SRPC and TAC to discuss getting this project into the NHDOT 10-year plan.

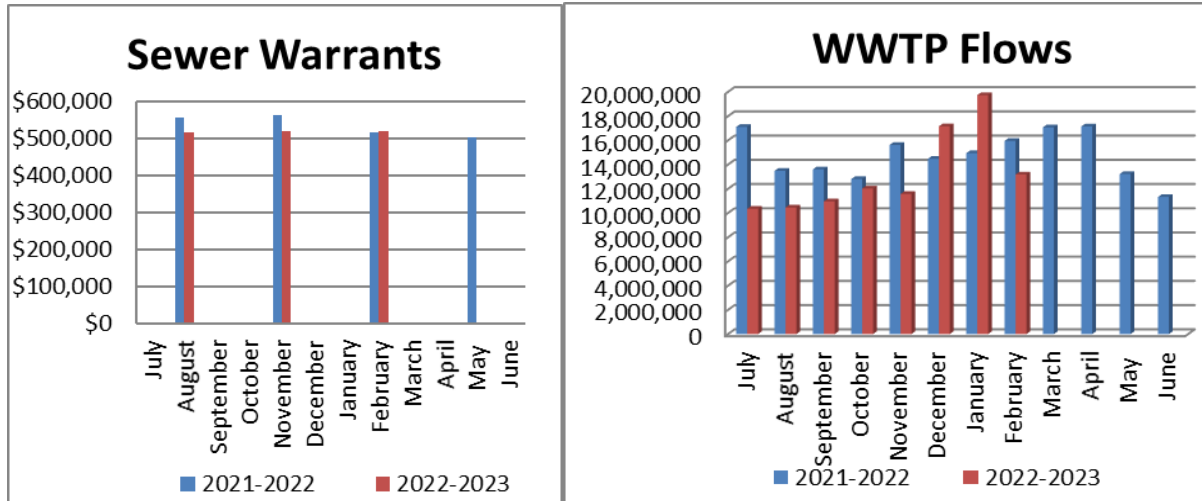
- Road Surface Condition Assessment
 - I worked with DPW staff and Strafford Regional Planning Commission (SRPC) to review the Road Surface Condition Assessment data and begin forecasting a pavement management plan.
 - SRPC staff have completed the data collection effort and developed Pavement Condition Index (PCI) scores for all municipally owned/maintained roads in Town. Using the PCI scores, we are building pavement management scenarios for the next 10 years with the goal of maintaining a reasonable average PCI score around 75-80.
- Stormwater Asset Management
 - I worked with DPW and Environmental Services staff to negotiate a scope of services and associated fee with Wright-Pierce for development of a Stormwater Asset Management Program, which will provide the Town with a valuable planning and decision-making tool for use in maintaining/upgrading stormwater system infrastructure.
 - I prepared a Clean Water State Revolving Fund (CWSRF) grant application for this project and submitted it to NHDES for review/approval. NHDES has offered the Town a CWSRF Grant in the amount of \$30,000, which will cover roughly 1/3 of the total project costs.

Regional Collaboration

- I attended the Seacoast Stormwater Coalition meeting in February.
- I attended a joint meeting of the Riverfront Advisory Committee and Conservation Commission on 02/13 to discuss on-going efforts to repair/improve conditions at Schanda Park and along Moonlight Brook. SRPC Staff was present at the meeting to discuss potential grant funding opportunities for coastal adaption and resilience efforts that could be considered for study and/or design of infrastructure improvements at the outlet of Moonlight Brook. I will continue to attend committee meetings as needed and work with the committee to bring these projects to fruition.
- Bart McDonough and I are collaboratively participating in a workshop titled “Building Community Support for Sustainable Stormwater Funding”. There are a handful of Seacoast NH communities participating in this workshop. Sessions began in October and concluded in February 2023.

ENVIRONMENTAL SERVICES DEPARTMENT

Wastewater Department



Wastewater Plant

The wastewater treatment facility treated 13.182 million gallons of water for February 2023. The facility removed 98% of the Biochemical Oxygen Demand and 99% of the total suspended solids. The facility discharges on average 2.8 mg/L of total nitrogen per day for a total of 308 total pounds of total nitrogen discharged for the month of February 2023.

The Wastewater Department received 148,050 gallons of septage for a total revenue \$15,035 in revenue from septage for the month of February 2023. The Wastewater Department has received 2,774,040 gallons of septage for a total revenue of \$277,044 so far for fiscal year 2023.

Septage			
	2021-2022	2022-2023	
July	\$0	249,716	\$24,972
August	\$0	293,188	\$29,319
September	\$0	451,939	\$45,194
October	\$0	439,510	\$43,951

November	\$3,000	520,112	\$52,011
December	\$1,850	521,175	\$52,118
January	\$1,700	150,350	\$15,035
February	\$10,185	148,050	\$14,805
March	\$10,285		\$0
April	\$14,077		\$0
May	\$23,221		\$0
June	\$24,622		\$0
	\$88,940	2,774,040	\$277,404

Huber Press and Sludge Report

Press ran for - 15 days

Total hours operated – 171 hours

Total gallons pumped – 302,841 gal

Average feed sludge percentage - 0.71%

Average feed sludge temp – 13.8°C

Average filtrate percentage - 0.10%

Average filtrate temp – 13.0°C

Average capture rate - 86%

Average sludge solids percentage – 22.34%

Total monthly sludge tonnage – 39.63 tons

The Wastewater Department had a manhole on Bennett Way overflow wastewater on February 15, 2023. The Department responded and fixed the problem immediately. The Town sent the required notification and explanation to the Environmental Protection Agency and the New Hampshire Department of Environmental Services Department. Below is what was sent to the EPA and NHDES:

On Wednesday February 15th, at 9:30 am, Department Personnel were notified that water was coming out of a manhole at 7 Bennett Way next to a drainage pond. When personnel arrived, the manhole was overflowing at approximately 30 Gallons a minute. Department crew used the Town's jet truck to relieve the blockage. At approximately 10:15 am, the manhole stopped overflowing with wastewater. The crew continued to jet the sewer main until the blockage was clear. It was determined that a couple of bricks had created the blockage. The Town had Epping Septic pump down the holding pond so that the released wastewater would be removed from the drainage pond.

The Town estimates that 2,250 gallons was discharged from the manhole from 9:30 am to 10:15 am. The Town removed 19,000 gallons from the holding pond, and dumped it into the Town's wastewater system at its Creighton Street Pump Station.

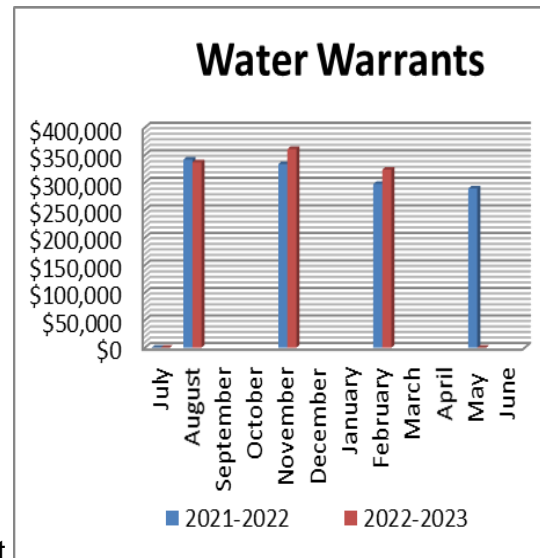
Monthly Operations Report														
Newmarket WPCF														
Permit # NHG580013														
February-2023														
Primary Operator Sean Greig														
	Inf. Flow	Eff. Flow MGD			BOD		TSS		Nitrogen	PH		Fecal	Enter	Chlorine
	MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.		Inf.	Eff.	Colif.	ococci	Residual
1	.5828	.26	1.4	.6270						7.9	7.2	<2	31	0.00 0.00
2	.5815	.27	1.3	.6270						7.2	7.3	<2	17	0.00 0.00
3	.5253	.23	1.0	.5280						7.7	7.1	<2	12	0.00 0.00
4	.5264	.24	1.0	.5280						8.0	7.1	<2	12	0.00 0.05
5	.5380	.18	1.1	.5580						7.9	7.1	6	10	0.00 0.00
6	.4761	.19	1.1	.4990						7.9	7.3	0	8	0.18 0.00
7	.4719	.12	1.1	.4870		3.4		2.4	2.9	7.7	7.2	<2	14	0.00 0.00
8	.4566	.15	1.1	.5030		3.6		3.2		7.3	7.1	<2	12	0.00 0.00
9	.3885	.13	0.9	.4340						7.8	7.1	2	3	0.80 0.00
10	.4444	.16	1.1	.5150						7.7	7.1	2	20	0.00 0.00
11	.4485	.15	1.0	.4710						7.6	7.0	<2	1	0.00 0.00
12	.4590	.13	1.0	.4710						7.6	7.3	<2	<1	0.00 0.00
13	.4351	.15	1.0	.4710						8.0	7.0	<2	15	0.00 0.00
14	.3897	.13	0.9	.4270	323	4.8	240	1.6	2.3	7.9	7.3	<2	2	0.00 0.00
15	.4164	.12	1.1	.4390		5.4		2.0		8.0	7.3	<2	2	0.00 0.00
16	.4164	.10	1.0	.4390						8.0	7.2	<2	23	0.00 0.00
17	.4139	.13	1.0	.4730						7.8	7.3	<2	15	0.00 0.00
18	.4115	.11	0.9	.4440						7.9	7.1	2	<1	0.05 0.00
19	.4307	.10	1.0	.4440						7.7	7.3	<2	<1	0.05 0.00
20	.4112	.10	0.9	.4330						8.0	7.1	<2	7	0.00 0.00
21	.3991	.09	1.0	.4620	298	6.2	192	2.7	2.5	7.8	7.1	<2	19	0.00 0.00
22	.4166	.14	1.0	.4480		5.4		3.2		8.2	6.9	<2	6	0.00 0.00
23	.4083	.14	0.9	.4360						7.7	7.3	<2	<1	0.00 0.00
24	.3899	.11	0.9	.4170						8.1	7.1	<2	7	0.00 0.00
25	.3997	.11	0.9	.4030						8.2	7.2	<2	2	0.09 0.00
26	.3947	.06	0.9	.3850						7.9	7.1	<2	5	0.00 0.00
27	.3887	.09	1.1	.3850		4.4		3.6	3.4	8.1	7.1	<2	3	0.37 0.00
28	.3756	.09	0.9	.4280		4.2		3.4		7.8	7.2	<2	3	0.22 0.00

Average Wastewater Flow Discharged: 0.4708 million Gallons/Day; Total gallons discharged 13,182,000

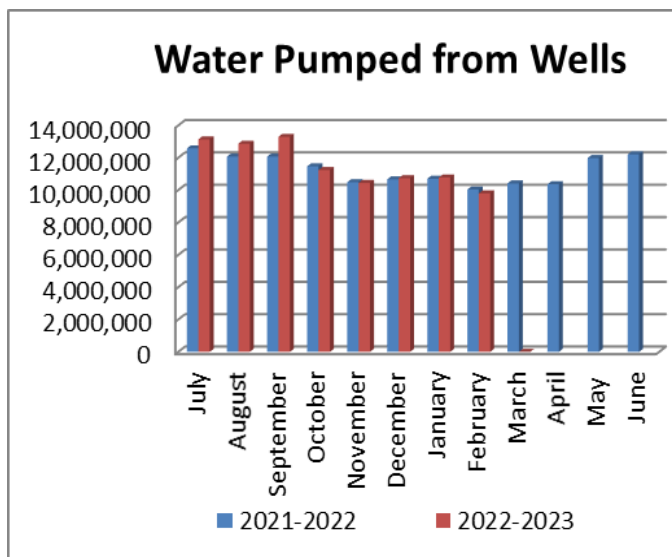
Biochemical Oxygen Demand (BOD) Removal: 98%, Average Discharge per day: 4.7 mg/L; Permit Limit 30mg/L

Total Suspended Solids (TSS) Removal: 99%, Average Discharge per day: 2.8 mg/L;
Permit Limit 30 mg/L

Total Nitrogen (TN) Average Discharge per day: 2.8 mg/L, 11.0 lbs; Permit Limit 30
lbs/day



Water Department



Water System

A fire hydrant was hit on South Main Street at the elementary school. The Town's insurance company has been notified. The Town's insurance company will be going after damages from driver's insurance company.

The Town had four water customers with frozen meters during the cold spell.

The Water Department performed its required testing on its water system backflow devices.

The Tucker Well is getting closer to completion. The training is scheduled for March 16, 2023. I expect the well start-up should take place the week of March 20, 2023.

PWS 1731010 - Newmarket Water Works						
Water Quality Monitoring						
Sampled By	BMT					
	Monthly Monitoring For		Feb-23			
Location	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L	Total Coliform
Lamprey	2/16/2023. 0925	7.3	12.5	0.2	0.08	Absent
Racquet Club	2/16/2023. 0945	8.08	10.1	1	0.1	Absent
L+M	2/16/2023. 1005	7.45	9.3	0.52	0.25	Absent
Aubuchon	2/7/2023. 0810	8.02	10.5	0.63	0.23	Absent
Public Works	2/7/2023. 0830	7.92	11.2	0.54	0.21	Absent
Town Hall	2/7/2023. 0850	7.87	13.1	0.48	0.53	Absent
Well Site	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L	Arsenic MG/L
Bennett	2/7/2023. 0730	7.65	10.9	0.09	0.45	
Sewall	2/7/2023. 0740	6.8	11.4	0.13	0.47	
MTWTP	2/7/2023. 0800	8.51	11.5	0.91	0.38	
Bennett	2/16/2023. 1320	7.67	12.2	0.15	0.35	
Sewall	2/16/2023. 1340	6.47	12	0.07	0.55	
MTWTP	2/16/2023. 0850	7.92	13	1.22	1.26	ND

Water system bacteria testing for the month of February 2023 passed.

	FEBRUARY PUMPING TOTALS 2023						
Date	Bennett	150 gpm	Sewall	230 gpm	Mac Well	300 gpm	
	Hrs	Gallons	Hrs	Gallons	Hrs	Gallons	Total
1	8.9	79,729	8.7	120,210	8.0	144,300	344,239
2	8.8	78,659	8.6	118,050	8.5	152,200	348,909
3	8.8	79,061	8.7	113,510	7.7	138,700	331,271
4	13.7	123,281	12.0	165,870	6.7	119,900	409,051
5	17.2	154,925	10.0	138,510	6.4	115,500	408,935
6	8.6	77,261	8.5	117,530	8.1	144,900	339,691
7	8.9	79,696	8.9	12,370	8.4	151,200	243,266
8	8.8	78,384	8.5	117,250	7.9	142,400	338,034
9	11.3	101,135	10.3	185,600	3.8	67,700	354,435
10	7.0	62,947	4.6	92,965	11.5	207,100	363,012
11	7.2	64,435	8.9	123,380	10.3	185,800	373,615
12	10.3	92,077	8.3	114,080	7.8	141,199	347,356
13	4.3	38,389	4.2	58,150	15.1	271,900	368,439
14	7.4	66,364	7.3	100,780	9.9	177,900	345,044
15	7.3	65,213	7.5	103,160	11.6	207,900	376,273
16	0.3	2,727	0.0	0	20.0	360,410	363,137
17	7.2	64,931	8.4	116,600	6.9	125,099	306,630
18	6.1	54,497	6.0	82,690	11.6	209,104	346,291
19	7.8	69,827	7.7	105,760	10.8	195,000	370,587
20	7.7	68,877	7.6	104,470	10.4	187,500	360,847
21	3.5	31,228	4.7	64,760	14.0	252,910	348,898
22	9.1	81,772	7.9	108,430	8.2	147,700	337,902
23	9.2	82,639	9.2	126,300	8.4	151,000	359,939
24	8.8	78,314	8.6	118,270	7.9	141,900	338,484
25	9.3	83,272	10.9	151,040	7.5	134,500	368,812
26	9.9	88,737	9.8	135,830	7.3	132,000	356,567
27	9.1	80,999	7.8	108,320	6.7	121,800	311,119
28	8.8	79,566	7.9	109,550	8.2	147,000	336,116
Total	235.3	2,108,942	221.5	3,013,435	259.6	4,674,522	9,796,899
AVG. Day	13.7	151,843	4.9	107,623	10.5	188,504	348,053
Max Day	17.2	154,925	12.0	185,600	20.0	360,410	409,051

BUILDING SAFETY, ZONING ENFORCEMENT AND HEALTH

What a fun month! Finally felt like winter for about a week. Permits are now starting to come in for the construction season, and it looks like it's going to be a busy summer! A couple of units gained occupancy, most notably at the Chinburg development on Green Road, and the renovated mill building on Bay Road.

When I started with the Town of Newmarket last summer, there were three subdivisions in progress. The Green Road subdivision is about halfway completed. The Tanner Circle development is about 85% complete, while the subdivision on Cushing Road is awaiting occupancy for their last unit.

For the month of February, this office issued 67 permits, conducted 99 building permit related inspections, and closed out 43 permits.

The breakdown of permits issued in February 2023:

Permit Type	Number of Permits	Revenue Collected
Residential Building	9	\$4,126.00
Mobile	0	\$0
Commercial Building	1	\$1,950.00
Electrical	16	\$1,325.00
Plumbing	11	\$1,078.00
Mechanical/Gas	27	\$2,754.00
Miscellaneous	0	\$0
Solar	3	\$390.00
Pool	0	\$0

Demolition	0	0
Sign	0	\$0
TOTALS	67	\$11,623.00

Only two new complaints came in this month and both were concerns centered around the Minimum Housing Standards set forth by NH RSA 48-A:14. One was a complaint from a third party, and I am still waiting to hear from either the tenant or the property owner in order to gain access to the property and inspect.

The other complaint was about a lack of ventilation in an existing bathroom. Researching the issue revealed that the construction of the bathroom certainly predates the current building code, and may very well predate the old BOCA codes. Given that this bathroom is grandfathered and that there are no other regulations that deals with ventilation requirements for existing bathrooms, I made the determination that there was no action that could be taken.

New Violations/Complaints for the Month of February:

Nature of Violation / Complaint	Findings	Current Status
Possible violations of the minimum housing standards in RSA 48-A:14.	On-going	Waiting to hear from tenant in order to inspect.

Open Complaints/Violations from Previous Months:

Nature of Violation / Complaint	Findings	Current Status
Violations of the minimum housing standards in RSA 48-	Violations of the minimum housing standards present.	Property owners submitted a plan for remediation and have started to address the issues.

A:14 and possible structural issues.	Possible structural issues.	
Septic Failure	Inspection of the premises confirmed septic system in a state of failure.	Issuance of a Notice of Violation and Order to Abate. Septic tanks capped to prevent further discharge of septic effluent into the environment. One property has a septic design ready to submit to the state. NH DES issued a letter giving the properties a deadline of April 3 rd to correct.
Potential violations of the National Electric Code	Violations of the IBC, NEC, IPC, and IMC present during an inspection of the premises following a fire.	Issues corrected and closed.
Accumulation of junk and trash on property. Strong odor coming from the apartment.	Presence of junk and trash on site. Reporting from another agency highlighting accumulation of trash inside apartment.	Recent inspection from the Public Right of Way showed progress being made on the clean-up of the property. Still awaiting the building permit for the renovation.
Violations of the minimum housing standards in RSA 48-A:14.	Potential issues present.	Sent letter to the property owner. Property owner is either currently addressing the concerns or has a plan in place to address the concerns in the near future.

The State of New Hampshire just sent the property owners with the malfunctioning septic systems notice stating they had until April 3, 2023 to correct the issues.

There are a few issues that resolve around the minimum housing standards as set forth by New Hampshire State Law. As indicated in the table above, this office is working with the property owners to address the issues particular to their property. I typically require a plan to remediate the issues from the property owners and then work with the property owners to follow through on that plan. I find this approach the most effective in getting issues resolved.

The property with the various violations of the electrical code, plumbing code, building code, etc. Is currently in the process of being renovated. This office issued permits for the work being conducted. Subsequent inspections of the work shows it is in conformance with the applicable codes. The matter is considered closed.

The Zoning Board of Adjustment scheduled a hearing for an Administrative Appeal on Monday, February 6th. The ZBA was unable to reach a quorum and the hearing was rescheduled for Monday, February 27th.

On Monday, February 27th, the Zoning Board of Adjustment heard an Administrative Appeal from Stephen Lyons. Mr. Lyons was appealing the decision from the Code Enforcement Officer that an outlet was required in a kitchen island. The ZBA voted to uphold the CEO's decision by a vote of 3-0.

At the same meeting, the ZBA heard a Special Exception Request from Charles and Carole Smart to permit the horizontal expansion of nonconforming structure. The expansion of the structure would not occur within the setbacks and would not make the structure more nonconforming. The ZBA approved the Special Exception with a vote of 3-0.

Following the Special Exception Request, the ZBA heard a Variance Request from Paszec Inc to allow for mixed-use development in the B1 Zone and to allow for a higher residential density. After public testimony and questioning by the ZBA, the applicants requested a continuance of the hearing. The hearing was continued to the March 27, 2023 meeting.

Respectfully submitted,

David Evans

Code Enforcement Officer and Zoning Administrator

Local Health Officer

COMMUNITY DEVELOPMENT

Month in Review

February saw a dearth of Planning Board (“Board”) applications, as no new filings for the Board to review were submitted besides a lot merger application at 50-56 Exeter Road, which was part of the applicant’s original conditional approval. Meanwhile, Planning staff continued its research on potential amendments to the Historic District, which was initiated by Councilor Blackstone, and expects to have proposed language to review by either the March or April Board meeting.

The Planning Department received notice from Invest NH grant program that the Town of Newmarket was awarded a grant worth \$125,000 to assist in conducting comprehensive zoning reform along North Main Street, and to supplement the existing dedicated funding for the Town’s required Master Plan update, schedule to commence in 2024. It is anticipated that the Town will start the search for a consultant by March and anticipates starting the community engagement process later on this spring.

Bart McDonough, Planning Director, and Lyndsay Butler, Town Engineer, finished their participation in the multi-month seminar on building community support for stormwater funding. The seminar was very informative in relation to how to communicate and listen to stakeholders with various interests. Stemming from this the training, Tim Cremmen, Lyndsay Butler and Bart McDonough created a video that looked into how the people of Newmarket remembered past flooding events. The idea behind the video was both to understand how these types of events effected people and to see if there was support for the Town to pursue mitigating measures to help the town become more resilient. The Planning and Engineering offices plans on making more videos on various topics as a tool to help educate the public and garner support for various initiatives.

Please click on the following link to view the video: [Newmarket On The Streets - King Tide - YouTube](#)



Planning Board Applications and Initiatives

The Planning Board acted on and discussed the following applications and items during the month of November:

1. Development Applications

a. Address & Tax Map: 4 Bennett Way | Tax Map U4, Lot 4-11

Zoning district: B1

Proposed use: Residential, Multi-family

Permit sought: Site Plan Review

Applicant: SCG Management Corp / Second Bennett Way Limited Partnership

Project description: After a few years of inactivity, the applicant had returned to the Planning Board to seek approval to construct a 12-unit multi-family building with associated stormwater and on-site improvements. This development is the final segment

of the Cherry Hill housing development. This particular site has gone through several iterations over the past 20 years and is proposed to reduce its intensity from past applications. The Planning Board accepted the application as complete at their December meeting and continued the public hearing to the January meeting in order for staff to conduct its comprehensive review. At the February 14, 2023 meeting, the application was continued to the March 21, 2023 meeting, as more time by the applicant was needed to conduct a revision to the drainage and stormwater analysis.

b. Address & Tax Map: 50 – 56 Exeter Road | Tax Map U3, Lot 11 and Tax Map U4, Lot 15

Zoning district: M2A

Proposed use: Mixed-Use Residential

Permit sought: Voluntary Lot Merger

Applicant: Walter Cheney, Jr. of Cheney Management

Project description: This voluntary lot merger application was one of the final steps as part of the conditionally approved site plan for a mixed-use residential development, which was approved to construct 28 dwelling units and 13,885 square feet of commercial space. The Planning Board approved the merger unanimously.

Zoning, Site Plan & Subdivision Regulation Amendments.

None.

Financials

Fiscal Year	Budget(\$)	MTD Transactions (\$)	YTD Transactions (\$)	Balance (\$)	Spent (%)
2023	155,496.00	9,784.89	93,536.45	62,959.55	59.76
2022	154,864.87	9,464.28	95,271.39	59,320.48	62.24

FINANCE

Monthly Report to the Town Council: Finance

This report will briefly explain the departments' activities for the month of February.

1. February's General Fund expenditures were 3% lower than the prior year at 64% of budget (versus 67% in FY2022). Including the Special Revenue and Enterprise Funds to the total put expenditures at 65%, which is also three percentage points lower than the prior year's 68%. On the revenue side, the town accrued 95% of revenue via taxes, services and fees. While this is 2% lower than the prior year (97%) versus budget, revenue earned to date is 4.7% above the prior year at this point.
2. The NH Retirement System audit was completed in mid-late February. We are awaiting the final written report and it to be positive as there were only a few minor issues identified in the post audit review.
3. The water projects Bond Anticipation Note (BAN) of \$6.819 million from TD Bank was paid off by USDA-RD and the new loan with them was closed on February 17th. We now have a new amortization schedule for USDA as well as the final loan closing documents. The USDA loan is to be repaid over 26 years, in two payments per fiscal year (August and February) at an interest rate of 2.75%.
4. Normal finance and human resource functions occurred during the month such as account reconciliations, accounts receivables, journal entries and adjustments, personnel in and out processing, payroll processing, invoice entries and accounts payables processing.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2023	\$296,564	\$23,074.52	\$205,693.49	\$90,870.99	69.4
FY2022	\$290,886	\$13,538.16	\$197,293.47	\$93,592.04	67.8

INFORMATION TECHNOLOGY

Monthly Report to the Town Council: Information Technology

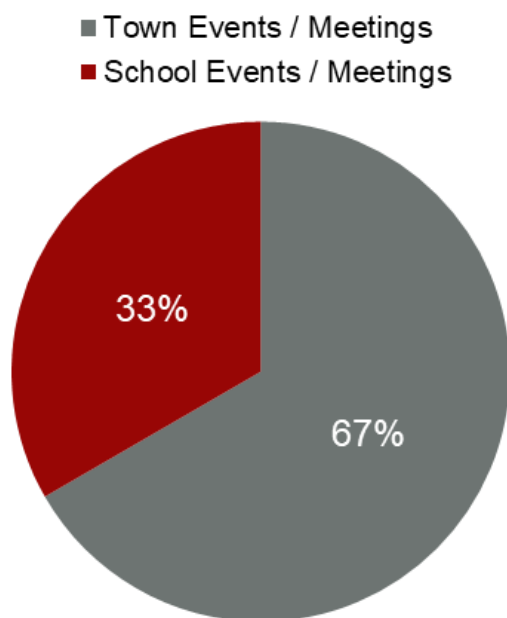
This report outlines the department's activities for the month of February.

Information Technology:

1. During the month, IT had 23 support requests totaling 5.38 hours of service time. Both support requests and time to resolution were lower than the prior month, and slightly lower than the same month in the prior year. The service requests were largely normal end user requests with the exception of Right to Know requests of which there were four (4) totaling 1.66 hours. While that is relatively small, it represents 31% of the support time.
2. Late in February the Senior Center Director noted the WIFI service in the building was quite erratic and generally of low bandwidth. Upon investigating, it was determined the WIFI device needs to be repositioned to allow for greater projection of the service. This will be accomplished in March.
3. During the month three separate speed tests were conducted to gauge our Internet speeds for both data uploads and downloads. They were consistently just under 200 Mbps which is at expected levels. In the field, an important test of the systems capacity was the body cameras which Police Chief Jordan reported as working without issues. In other words, the buffering problems were resolved by the Internet bandwidth upgrade from 50 to 200 Mbps.
4. The town departments have engaged in a shared drive reorganization project. The project is tasked with bringing greater structure and logical order to the main network server drive used to store and share electronic files, operational information, templates, reports, research, and the like. The shared drive is used by most departments. In addition to improving the drive's structure, the project will employ a structured security for the network directories and files based according to MS Windows security protocols. The goal is to remove unnecessary elements, rationalize the organization of directory elements and make accessibility appropriate for the users.

Channel 13:

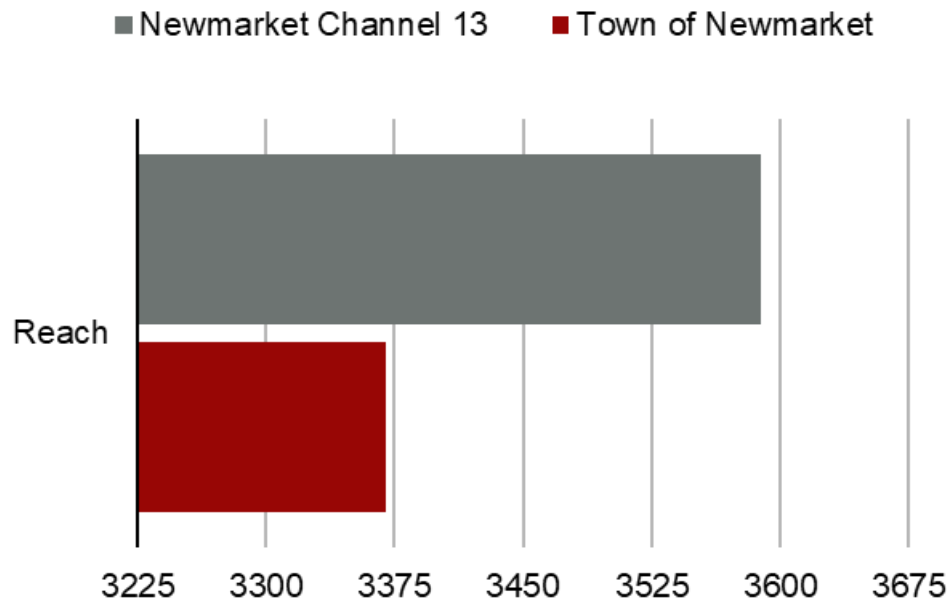
In the month of February, Newmarket Channel 13 added 8 programs for the Town and School of Newmarket. Newmarket Channel 13 also sent out the Newmarket Newsletter each Friday in the month. Both the live events and the newsletter were posted to social media as well as presented by in their traditional media. In addition to this, Newmarket Channel 13 worked with the Newmarket Director of Planning and Community Development in creating a new program to engage with the community and be presented on Channel 13. This new program: **Newmarket On The Streets**, is a 'man on the street' interview series combining information with humor. Thus far, it has been well received by community members as evidenced by its reach, and Councilor Joe Lamattina commenting that he "hoped to see more" programs like this.



Newmarket Channel 13 and the Town of Newmarket posted 30 times to their Facebook pages in the month. This included live events, the Newmarket Newsletter, as well as additional information and updates to the community. The posts resulted in Newmarket Channel 13 reaching 3,589 people and the Town of Newmarket reaching 3,370 people.

in February. During this period Newmarket Channel 13 Facebook page was visited 280 times and the Town of Newmarket page being visited 369 times.

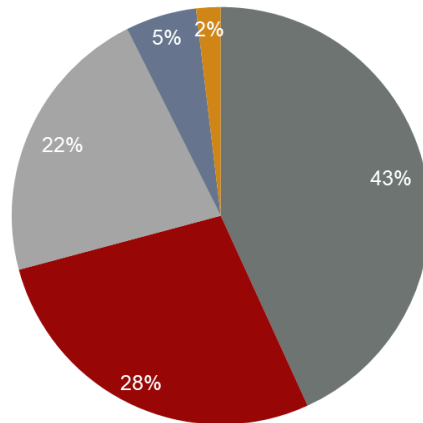
On our YouTube channel (www.youtube.com/@NewmarketChannel13), 18 videos were added in the month resulting in 21,500



impressions. Those videos received 1,249 views and gained 8 new subscribers. Of our 762 views, 438 of those were unique views or new viewers. This resulted in people watching 65 hours of our videos for the month of February. Our top live streamed events for the month of February were the Newmarket JR/SR High School Play - She Kills Monsters, February 15th, 2023 Town Council Meeting, and the February 16th, 2023 School Board Meeting.

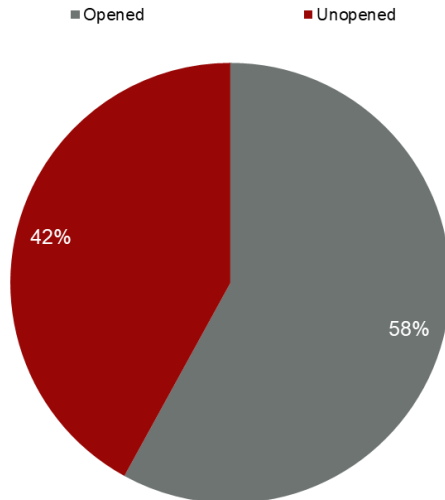
How People are Finding Channel 13 on YouTube

■ Newmarket JR/ SR High School Play - She Kills Monsters ■ Newmarket On the Streets - King Tide
 ■ 2023 Newmarjet Elementary Concert ■ Newmarket School Board Meeting - February 2nd 2023
 ■ Newmarket Town Council Meeting - February 15th, 2023



In the month of February, the Newmarket Newsletter was sent to 8,044 accounts and was opened 4,283 times translating into an open rate of 58% or 20% higher than the industry average for February. The newsletter also experienced a 7% link click rate, which was 6% higher than the industry average. This all resulted from the newsletter being sent out 4 times during the month.

Open vs Unopened Rate



Moving forward Newmarket Channel 13 will continue seeking ways to get information out to the community. If you have any questions, concerns, or comments please feel free to reach out.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2023	\$247,422	\$18,316.83	\$176,709.10	\$56,913.34	77.1
FY2022	\$219,150	\$8,977.34	\$130,286.51	\$71,863.85	67.4

Note: the numbers are the MIS and CH.13 budgets combined.

TOWN CLERK – TAX COLLECTOR

<u>TAXES</u>			
Total Committed 2022		\$26,783,110	
Total Uncollected 02/28/23		\$254,988	
<u>TAX LIENS</u>			
	2021 Liens	2020 Liens	2019 Liens
	<i>Deed 2024</i>	<i>Deed 2023</i>	<i>Deed 2022</i>
Property Tax Amount Liened	169,701	146,227	178,934
# Properties Liened	34	34	33
Uncollected 02/28/2023	58,779	23,736	2,235
<u>TOWN CLERK REVENUE (7/1/22 THRU 02/28/23)</u>			
	Year End	Year End	
	<u>6/30/23</u>	<u>6/30/22</u>	
Motor Vehicle (MV)	1,072,305	1,098,610	2.39% decrease
Town “non-MV”	100,361	104,711	4.15% decrease
State NH (MV, Vitals, Boats, Dogs)	367,744	374,776	1.88% decrease

- Preparing for Town & School Election – March 14, 2023

RECREATION

Financial Reporting

General Fund Expenditures: According to Munis the Recreation's Department's General Fund, we have expended \$157,802 (65%) as compared to 62% of the budget last year at this same. This difference both under the Salary Line which makes sense with transition in FT employees last year and under the Communication Services Line which was forecasted/budgeted under what we are actually spending in the current fiscal year due to increase in costs as a result of the economy. Once again, we are aware of this and will try to cut costs under different budgeted line items under the General Fund.

Rec Revolving Expenditures: According to Munis the Recreation's Department's Revolving Account, we have expended \$272,099 as compared to \$224,804 for last year at this same time. Again, this is mostly over last year due to hourly pay increases we had made in order to compete for staffing in this area.

Rec Revolving Revenue: According to Munis the Recreation Departments, the Rec's Revolving Revenue Account shows that we have collected \$232,367 YTD. Last year we collected \$198,694 in revenue at this same time last year

NOTE: We opened summer camp registration on March 1st (which had already happened by the time this report was written). Based on first week registrations, we can attest that our expenses over our revenues are now reversed and we will be reporting a net profit in next month's report.

Personnel

Interim Site Supervisor: During the month of February, we began training an interim (current part-time employee) to fill the shoes of our Afterschool Site Supervisor while our current site supervisor leaves for a few months to walk the Appalachian Mountains.

Transportation Service to Seniors: In February the Rec staff agreed to step up to the plate to provide a door-to-door transportation service to those Sunrise participants who have trouble getting to and from the Sunrise Sunset Center on the busier days Tuesdays and Thursdays. To date we have had 2 or 3 seniors utilizing this new service. This service may be reduced to only one day a week should the participation of the service not get more utilized by the public.

Seasonal: Applications are coming in slowly but surely from the High Schoolers. Unfortunately, we are not getting the college age applications we had hoped to get by now. This comes as no surprise as we had already anticipated a difficult time securing college age staffing again this year. We are working on some new strategies that will hopefully help pick up the momentum, in addition to adding the following other perks to

the recruitment marketing material and social media posts in hopes to attract qualified employees: Free Kayak Rentals during the summer, Free Friday Camp store lunches (hot dog meals), Weekly staff awards (gift cards to local restaurants) which will be funded by the Friends of Newmarket Recreation. We truly hope that these new recruitment tactics in addition to the hourly rate increase will make the hiring process much easier than it was last year.

UNH Practicum Students: At the beginning of the month Alyssa and Sam spoke at one of the UNH's Recreation Management, Practicum classes. Each semester one of the Newmarket Rec staff attend the panel to recruit practicum students to complete their 45-hour volunteer practicum experience with us at the Rec. Some of our best practicum students have become summer camp staff and after school employees and it is a great way to get the students in the Recreation field. As of now we have officially 3 practicum students on board for this spring and we are looking forward to working with them throughout our programs and events.

Meetings Recreation Director attended February

- **Newmarket Business Association (NBA)** – Recreation Director met with the NBA president to talk about NBA sponsorships. They have agreed to send our sponsorship solicitation to their members on behalf of the Rec because they are down on memberships and may not be able to sponsor the Rec events that they have in the past.
- **Exeter Chamber of Commerce:** Recreation Director met with the President in February to discuss a new “idea” in which the Chamber and the Newmarket Rec Department may be able to collaborate on for a large event to take place in our community. Unfortunately, the event proposed was not accepted as a possible future event. Back to the drawing board. Once again, a collaboration event (with their regional bandwidth) would bring in revenue to the town. They currently have a similar collaboration with Stratham Rec with their *Food Truck Festival* and Exeter Rec with the *Powder Keg Beer and Chili Festival*.
- **Newmarket Arts and Tourism Commission:** Currently collaborating with the commission to install an Art Box which will be placed at the Rec Center. They are also now on board to help again host the *Arts in the Park* Concert Series.

Training and Development:

Primex Supervisory Training: Following up from last month's report, I am currently looking into sending Alyssa to the September session and Sam to the November session of the Primex Supervisory Training Academy. This again, is just one aspect of my succession planning strategy.

REC Connect & Community Outreach

Rec Connect Page on Rec Website: We are happy to announce that we have made some Rec Connect advances on the Rec website, under the Rec Connect tab, with calendar updates encompassing the whole town and a list of organizations and their contact information. While this is on-going, we are glad to have this element on our website and have received compliments about this resource.

Grant Outreach Opportunities:

RESEARCH PHASE: Community Center Investment Program: As mentioned last month, research has been underway and webinars have been attended in hopes of applying for a grant from the Community Development Finance Authority (CDFA) with 15% match (which we have saved in our enterprise fund) The grant is up to a million. We hope to have more information on whether we have time to apply as pursuant of the grant requirements, construction needs to start 6 months from this April. This grant would be used to complete Phase 3 of the Community Center as mentioned in previous reports.

RESEARCH PHASE: AARP Livable Communities Grant: We were recently forwarded some information on this grant opportunity from a member of the Backyard Bash Committee. After some research on whether we would qualify, along with some initial drafts in place, we are hoping we can apply for a permanent public address system at Leo Landroche Complex as mentioned below under capital projects

AWARDED: Newmarket Community Education Partnership (NCEP) Grant: We recently applied and are happy to announce we received a N.C.E.P. Grant for our newest program, the *Discovery Squad* in the amount of \$750. This is especially rewarding to us, knowing the N.C.E.P. sees recreation programming as a beneficial extension to Newmarket students' education, relaxation and socialization.

Sponsorships & Donations:

We are very happy to report we were awarded a \$5300 check from Kennebunk Savings – Community Promise Team. This is up \$2000 from their last year's annual sponsorship commitment. Apparently, they were very pleased with the promotion they received from our special events. Per their request the money is to be used to for the *Arts in the Parks* concert series, *The Backyard Bash*, *The Halloween Haunt*, and the *Sunrise Sunset Volunteer Appreciation Luncheon*.

Community Events

The Latest Backyard Bash Update: We have been networking with over 20 groups in the initial planning for the Friday, August 4th Backyard Bash for the last 2 months. Here is a brief bullet point list of some of the accomplishments since that time:

- **Entertainment:** Last month we booked the country band the *Whiskey Horse* to play on a flatbed truck in the Beer Garden from 6pm – 9pm. The stage will now be reserved for other in-town Newmarket Talent, such as Jump Rope Extreme, the Rec's Dance Team Next Gen, etc. We are also excited to announce that we have booked a 15-18 minute Fireworks Show with JPI to start at 9:10pm which will end the evening.
- **Food:** We have two returning food truck from last year on board, as well as, Jonny Boston and Wing-itz of Newmarket to serve food. We are in the process of recruiting more food trucks as we write this report.
- **Organizations Activities:** Many organizations have already committed to participating again this summer. This year, they will be given a form to fill out and return to us by a certain date which will let us know what they plan to do, their needs, etc. This is to avoid any mis-communications. And, yes, the Dunk Tank is back – hosted once again by Cheney Companies!

UPCOMING & OTHER Community Events – SAVE THE DATE:

- **Annual Easter Eggs-cellant Hunt & Fun:** Saturday, April 8 @ The Rec Center
- **Rec Connect RECOgnition May Mixer:** Thursday, May 24th @The MillSpace
- **Under the Big Top** (Parent Child Date Night): Friday night, May 12th @ the Rockingham Country Club
- **2nd Annual How does your Garden Grow Garden Tour: Saturday June 17th**
 - **Annual Fishing Derby:** Saturday June 17th



Capital Projects, Facility Use and Rentals

Rec Center: As mentioned last month listed below are the several areas in the Rec Center, we identified in our January goals setting meeting that needed attended to due to extensive wear and tear. The following items will be listed as “completed” “update” or “newly identified” – as items we are looking to purchase, repair, upgrade in the next few months and/or add to the operating function of the Rec Center: **COMPLETED: Rec Center Display Screen:** After receiving quotes from local technology companies in the area for a display screen to put in the lobby of the Rec Center, it was determined that Stimuli Sight and Sound was the lowest priced quote as well as had the product closest to what we were looking for. At the end of the month Stimuli installed the display screen in the lobby and it is now up and running for the opening of our camp registrations. We

have received many compliments that it visually exciting and advertises our program flyers well.

UPDATE: New Banquet Chairs for the Rec Center: We have narrowed down our search for new chairs at the Rec Center to a commercial grade foldable chair manufactured by Lifetime Chairs. Before going through the 3-quote process, we have ordered a sample to ensure it is exactly what we want. This brand of chair was recommended to us from a National Park and Recreation Forum page.

UPDATE: Sound System for Leo Landroche Fields: We currently are in discussion with Pro Acoustics to find out the approximate cost to install a six-speaker system at the complex. Once again, the sound system would be beneficial in many ways, i.e., safety (getting a message out on the field as fast as possible for such things as weather conditions, active shooter sighting, etc.), overall communication to staff and campers should an announcement need to be made, sporting events for the school, and other general announcements that need to be made to the public while on the fields or using the facilities, such as during the Back Yard Bash!

UPDATE: Portable Dance Floor for the Beech Street Facility – soon to be Wellness Facility: Unfortunately, after much discussion and research, we have chosen not to go with the portable dance floor idea for various logistic reasons, mostly due to potential water spill damage and our inability to lift the floor pieces quickly or easily and wipe it up. We are now looking into a larger roll out dance floor. We hope to have more information next month.

UPDATE: Phase 3 of the Community Center – Indoor Gymnasium: As mentioned above we are currently looking at grant funding opportunities. In February we registered to attend a webinar that will introduce a new state grant process under CDFA for funds that can be used to improve and/or build onto an existing Community Center. We believe the Newmarket Community Center and the completion of phase 3 is the perfect project based on the qualifications for this grant.

Rentals: In February the Beech Street Extension building brought in 3 party reservations. The facility has continued to be used for the Brazilian Jiu Jitsu program every Thursday as well as The Girl Scouts meeting location, every other Friday. The Rec team has been busy booking future parties, and as of now every weekend day in March and April is booked with parties.

All School Year Programming

NEW - Hopes Contemporary: This new dance class brought to us by Creative Movement and Next Generation instructor Hope Cooper. Hopes Contemporary class quickly filled up with 7 participants, which we were pleased to see as it brought in brand



new participants to the Rec Center and it is the first time, we've had a dance program like this.

NEW - Discovery Squad: We were also excited to implement the Discovery Squad, our new innovative, science based after school program being taught by Playgroup instructor and nature enthusiast Heather Hatada-Boyd. The Discovery Squad had a slow start to enrollment but now has 10 participants signed up. During the first week of the program the students completed a CO2 experiment, the look of amazement on their faces when

their balloons filled and mini-explosions happened was exactly why we thought this program needed to be in our lineup.



Play and Stay – Afterschool Care Program:

Play and Stay had over 60 children enrolled for the month. We were thrilled to bring back “a trip to the library” as an enrichment option. Other enrichments were Chess Kidz (taught by Jacob Holden), “Mission impossible,” a series of problem-solving challenges and Crafting with Kindness; where the kids helped decorate boxes for the PTA drive at NES. On February 15th, the Rec hosted a Half-Day of care. We got the kids at 12:00 and were fortunate enough to have Jacob put on a beginner chess program as well as a more advanced for the kids already in his enrichment.

Chess Club: Jacob Holden with Chess Club of NH has done a phenomenal job introducing the program to our Play and Stay Kids with his enrichment. He brings a wealth of knowledge,

enthusiasm and passion for the game of chess. We have already got some awesome feedback from parents and children alike. We will continue offering a Chess enrichment in March, hoping to get a program going this spring and we have added “Chess Kidz Camp,” to our one-week camps for the summer.

February / March Vacation Camp: Newmarket Rec once again offered a 3-day vacation



camp Tuesday-Thursday for February break. We had planned to go bowling at Pinz in Portsmouth on Tuesday, but unfortunately had to cancel due to the weather. Staff rallied and were still able to make it a special day at the Rec with a pizza party included! Wednesday was our trip to the movies and were lucky to add a last-minute trip to Rumors in town on Thursday. We had 42 kids come in total for the three days of care.

Adult Programming

Adult Drop-in Pickleball: Our Adult Indoor Pickleball has continued to thrive throughout the month of February. We have had 60+ participants come out to play since starting the program in January. We have had a variety of requests for a beginner or “learn to play” session and we took February as an opportunity to offer 2 sessions; one on Friday and one Sunday. Sunday’s beginner session ended up having 30 participants come out. Though the high attendance is great for the program, it makes gameplay tough with only two courts (and 8 players available). We are continually working with our coordinator to ensure gameplay is optimal for everyone. We will look to add one beginner session to March as well.



Adult Pickup Basketball: Pickup Adult basketball has seen a significant increase in players since starting in January. Several of the newer players either saw the flyers up around town, read it on the website or heard by word of mouth. We are hoping to continue marking and getting the word out about the program. There is a dedicated group of regulars ranging from mid 20s- 60s who have been enjoying the program so far.

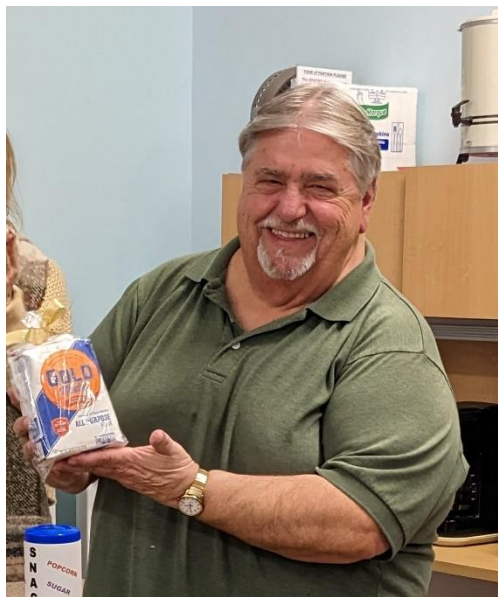
Brazilian Jiu Jitsu: After taking the month of January off, BJJ with Jarrod Millar has come back stronger than ever! Jarrod added a kid’s session to the February lineup and has had a handful of children learning the sport as well. He has continued to offer adult classes following the kids BJJ. While providing more consistency with the class schedule, we hope the attendance will do the same.

Sunrise Sunset Activity Center



New Events: February was full of activity and fun at the Sunrise Center. We introduced two new events that were well received by members and others in the community. In honor of Black History Month, we invited local author Michael Cameron Ward and organized a community read focusing on his family memoir, 'A Colored Man in Exeter'. Books were available throughout the month so people could read before

attending the event. We had 50 people present and Michael provided a lively account of growing up in Lee mixing pieces of local history, humor and sometimes somber stories about what his family endured after moving to the seacoast area from Brooklyn, NY in the 1950's.



Fabulous Fun Friday: The Fabulous Fun Friday events have proven to be worthwhile and much appreciated through the cold months. We added a new activity to the line-up with a Chili/Chowder Cook-Off. Seven of our Sunrise members offered to make a chili or chowder and enter in the running for the Gold Medal prize. We had 30 people join in the fun, including the chefs and Rec Dept. judges. Everyone loved tasting the various offerings and then voting on their favorites. In the end, two chefs were awarded medals for both the Best Chili and Chowder categories and it was unanimously decided that this would be an annual event. Other Friday happenings included the ever-popular Trivia

Day, a Movie Day and a Game Day with Mexican Train Dominoes.

Flower Power: Cris Blackstone and the Flower Power group acknowledged February with a 'Feel the Love' workshop producing their own take-home sweetheart bouquets that were staged with Victorian style props and backdrops. Cris then photographed, printed, and matted each one before presenting to the participants to admire and remind them of how talented they are.

Random Acts of Art: Our artsy crafters had the opportunity to take part 2 of drawing & composition with Carol Whalen this month which several people took advantage to increase their skills and we had a new creative craft box donation from Annie's Angels focusing on glass mosaic designs that we introduced this month.

AARP Presentation: Many Sunrise members benefitted from the AARP Scam & Fraud presentation which provided vital information to this targeted population. The presentation included topics on everything from financial scams to tech support scams and how not to get drawn in and caught up in phone conversations with potential scam artists.

Bus Trips: Unpredictable weather keeps our trips closer to home during the winter months but our slot machine fans were very happy to go and check out the new Brook Casino in Seabrook. We had a few winners in the group so they gave it two thumbs up and asked when we could go back. We planned a special Valentine's Day trip to the Silver Fountain Inn in Dover for an English Luncheon Tea. This trip remains a favorite where everyone feels pampered and relaxed in the atmosphere of a Victorian Bed & Breakfast with its vast assortment of teas, delicious finger sandwiches, scones and pastries. The Breakfast Club ventured to the Ginger & Clove Café in Hampton where twenty members gathered for a hardy morning meal with coffee and cheerful conversation.

Respectfully submitted by

Aimee Gigandet and the Rec Staff

WELFARE

Newmarket February 2023

In February Newmarket Town Welfare Department supported clients in need with assistance and referrals to appropriate resources and for their household and emergency needs. In February we processed 12 (twelve) completed welfare applications, resulting in determinations of eligibility. We have started to receive calls regarding inquiries for Newmarket recreation programs summer camp, this is earlier than in previous year- hopefully this is an indicator that they will come in earlier? As of we continue to point out the vast majority of calls to this office are just calls asking for referrals to human service resources- “What is the name of Housing Complexes or programs to serve women in need (Womanaid), where are the food pantries locally or when can we apply for fuel assistance in Newmarket?” Do you know where I can get SNAP (food stamps/WIC Benefits/Infant formula, what are shelters that accept pets etc.)?” Affordable housing options are just not attainable for many residents who have called Newmarket home, sometimes for generations- this is devastating and so sad! Families are living with relatives to get through the school year, thus leading to additional stress and this is not easy, however at times there are no other options because the rental market has become not affordable for many working families in this community. Longtime residents have communicated that they are seriously hoping this situation will stabilize or housing will become more affordable attainable. As of February, the rental market has not shown indicators of decreasing in costs.

Many inquiries or calls are really from those who are seeking guidance or resources and who do not need or qualify for Town general assistance, or who will not provide the documentation required to determine eligibility. Homeless individuals may be referred to a temporary cold weather shelter. In the second half of the month closed, we saw an uptick in requests for fuel aid as individual heating assistance and concerns about the end of the SNAP program became widely known. To date we have not noted an increase in resulting or additional applications. Individuals are getting nervous about increased food needs and decreased food resources that will add to their already stretched family

budgets. Many are already at their limit with trying to afford the cost of heat or fuel this winter. The Newmarket Community Church is a life saver for so many in terms of their food pantry and other resources.

Over the past month of February 2023- 23 families or individuals were directly referred to other programs. We advocated for these twenty three clients with community partners to ensure they accessed the appropriate support/ knowledge or resources that would benefit their situation. Given that Town General Assistance or Welfare is a fund of last resort and to be utilized after all other resources have been exhausted. Many families or the elderly are too proud to ask for help, we have noted that the initial inquiry frequently come from social workers, advocates, ministers or concerned neighbors. We must speak to the client to provide proper guidance. As I always share, this office can and will seek to minimize the financial costs to the taxpayer will providing assistance to support the life and health of Newmarket residents as governed by NHRSA through caring dignified respect and collaboration. The outrageous heat and food prices, coupled with the non-existent affordable housing are the driving forces is currently someone may contact our office. This office, and all residents are enormously grateful for all the resources or partnerships available. These partnerships included many other Town departments, private agencies that have privately alleviated the burden on the local taxpayer by aiding and caring or supporting the many in need from Newmarket during February 2023.

Respectfully Submitted,

Heather Thibodeau

Welfare Director

LIBRARY

The Newmarket Public Library Board of Trustees are pleased to announce the appointment of a new Library Director, Candace Cousins, whose first day will be Monday, March 20. A reception will be held in early April to welcome and introduce Candace to the community.

The Friends of the Newmarket Public Library will hold a book sale on Saturday, March 11 from 10-2. Come shop for some great bargains!

Love was in the air in February at the Newmarket Public Library.

- On February 6, 15 children took part in a craft program making Love Bugs with pom poms and googly eyes.
- On February 13, Kate Sheridan entertained nine adults with her Zoom presentation, *Tarot 201: A Fool for Love*.
- The library staff challenged readers to “Take a Book on a Blind Date” by checking out a unknown book covered in wrapping paper.
- In honor of Black History Month, the library sponsored a NH Humanities program, “The Abolitionists of Noyes Academy.” In which 14 people participated on Zoom.

March is Women’s History Month. In acknowledgment of women’s accomplishments in the past, the library is sponsoring two programs:

- *They Sawed up a Storm: The Women’s Sawmill at Turkey Pond*, Tuesday, March 14 at 6:30 p.m. in person at the library
- *Fierce Females: Women in Art*, Monday March 27 at 7 p.m., virtual on Zoom, funded by NH Humanities.
- Registration for these and other programs is on the library website www.Newmarketlibrary.org.

Respectfully Submitted,
Barbara Tosiano
Interim Library Director

