

TOWN OF NEWMARKET, NH

CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE

September 26, 2019

4:00 PM Town Hall Auditorium

Members Present: Russ Simon, Chair (Member at Large), Amy Burns, Vice Chair (TC Rep), Joe Lamattina (Budget Committee Rep – Alternate), and Al Zink (School Board Rep),

Members Absent: Eric Botterman (PB Rep- Alternate), Jane Ford (PB Rep), Jonathan Kiper (TC Rep-Alternate), and Christian Matthews (Budget Com Rep)

Others Present: Diane Hardy (Town Planner) and Sue Frick (Recording Secretary)

Called to Order: 4:00 PM

Agenda Items:

1. Pledge of Allegiance

The Chair mentioned several items that he discovered from his notes/files from last year. The first thing is that the quorum for this committee is three members. Last year, the CIP asked for a list of funds that were scattered about town and might be available to help fund some requests...like enterprise funds, police funds for officers working out of town for other towns or work crews.

2. Approval of Minutes

September 18, 2019: Approval postponed.

3. Continuation of CIP Committee's Recommendations:

Water and Sewer - Requests as a Group:

Action

Motion: Amy Burns made a motion to recommend funding and the priority ranking as requested for the following:

W-1 Water Department Lab, Office Storage for \$30,000 with a priority ranking of "N"

W-2 New 750,000 Gallon Water Tower for \$100,000 with a priority ranking of "N"

W-3 Vehicles – Water for \$14,585 with a priority ranking "N"

W-4 Water Plant Evaluation for \$25,000 with a priority of "N"

S-1 Vehicles –Sewer for \$21,668 with a priority ranking of "N"

S-2 Creighton Street Pumping Station for \$51,504 with a priority ranking of "N"

S-3 Other Pump Station Improvements for \$200,000 with a priority ranking of "N"

S-4 WWTF-1 for \$53,222

S-5 WWTF-2 for \$19,962

S-6 WWTF-3 for \$51,350

S-7 WWTF-4 for \$6,500

S-8 Tide Flex Valves Replacement for \$35,000 with a priority ranking of "U"

Second: Joe Lamattina

Discussion: No discussion

Vote: Approved 4-0-0

Schools - Requests Considered Individually:

Al Zink explained that in the past the schools never participated in the CIP planning. They funded everything with the operating budget or used established Trust Funds (technology, maintenance, etc.). The School Board and the Superintendent are working to plan ahead for items like the turf field and others.

The CIP Committee discussed taking the bonded funds for the construction out of the CIP:

SC-4 Elementary School Additions for \$566,294

SC-7 Newmarket Jr/Sr High School Additions for \$1,531,530

They also discussed moving the request of \$989,445 for SC-2 Newmarket School Turf Field out to FY 23/24.

Action

Motion **Amy Burns** made a motion to **remove the bond payments of SC-4 and SC-7 from the CIP requests.**

Second: **Al Zink**

Discussion: No discussion

Vote: Approved 4-0-0

SC-8 Newmarket Elementary School Playground will not be considered this year. All members agreed.

Action

Motion: **Amy Burns** made a motion to **recommend funding and the priority ranking as requested for the following:**

SC-1 School Vehicle for \$5,200. This is funding to plan for replacement down the road.

SC-3 Elementary School Classroom Renovations for \$50,000 with a priority ranking of "N"

SC-5 Jr/Sr High School Courtyard Landscaping for \$160,000 with a priority ranking of "D"

SC-6 Newmarket Jr/Sr High School Parking for \$101,225 with a priority ranking of "D"

Second: **Russ Simon**

Discussion: No discussion

Vote: Approved 4-0-0

Priority Rankings:

"U" for urgent if the project is required to remedy an existing threat to public health or safety, or is required to rectify grossly inadequate, but essential, public facilities or services.

"C" for compulsory if the project is required by statute, law, regulation, contract, or other obligation.

"N" for necessary if the project is needed to maintain existing standards or levels of service.

"D" for desirable if the project would be beneficial to the community but is not considered necessary, compulsory, or urgent.

4. Going Forward:

The Town Council will be meeting on Saturday, October 26, 2019 to work on the budget. Time to be determined. The CIP Committee Report is on the agenda and members are urged to attend. The Chair thanked everyone for their service on this committee.

5. Adjourn**Action**

Motion: Al Zink made a motion to adjourn

Second: Amy Burns

Discussion: No discussion

Vote: Approved 4-0-0

The meeting was adjourned at 4:50 pm.

Respectfully submitted,

Sue Frick, Recording Secretary