

**TOWN OF NEWMARKET, NEW HAMPSHIRE**

**BUDGET COMMITTEE MEETING**

**OCTOBER 29, 2018 7:00 PM**

**TOWN HALL AUDITORIUM**

**Approved November 26, 2018**

MEMBERS PRESENT: Chairman Daniel V. Smith, Vice Chairman Jeff Raab, William "Blue" Foster, Michael "Mickey" Burns, Ashley Bowley, Robert Ortins, Dave Foltz, Town Council Rep Zachary Dumont, School Board Rep Elizabeth McKinney

EXCUSED: Trevor MacDonald, Joan LaRochelle

**AGENDA**

Chairman Dan Smith called the October 29, 2018 Newmarket Budget Committee Meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Chairman Smith stated that Trevor MacDonald and Joan LaRochelle were unable to attend.

**OLD BUSINESS**

**Approval of the Minutes of the Budget Committee Meeting of September 24, 2018**

Mr. Burns made a motion to approve the minutes of the Budget Committee Meeting of September 24, 2018, which was seconded by Vice-Chair Raab.

Chairman Smith polled the Committee and the minutes of Budget Committee Meeting of September 24, 2018, were approved by a vote of 8-0, with 1 abstention.

**NEW BUSINESS**

**Review & Finalize 2018/2019 Budget Season Calendar**

Chairman Smith said they would work backwards from the Town Meeting Day, which was scheduled for Tuesday, March 12, 2019, to set up the Budget Season Calendar. He discussed the School and Town Deadlines with Budget Committee members and the following schedule was determined:

Budget Committee Meeting  
October 29, 2018

<b>Monday, November 26, 2018</b>	<b>Town Budget Work Session</b>
Monday, December 3, 2018	Additional date for Town budget review, if needed
<b>Monday, December 10, 2018</b>	<b>School District Budget Work Session</b>
<b>Monday, December 17, 2018</b>	<b>Town Budget Public Hearing</b>
Monday, January 7, 2019	Additional date for School budget review, if needed
Tuesday, January 8, 2019	<i>Petition Warrants Due</i> (no meeting)
<b>Monday, January 14, 2019</b>	<b>School District Budget Public Hearing</b>
Tuesday, January 15, 2019	<i>Warrants Finalized</i> (not a meeting)
<b>Saturday, February 2, 2019</b>	<b>Deliberative Session</b>
Saturday, February 2, 2019	Budget Committee Meeting, if required, to vote on any changes approved during the Deliberative Session
Saturday February 9, 2019	<i>Snow Date for Deliberative Session</i>
Saturday, February 9, 2019	Budget Committee Meeting, if required, to vote on any changes approved during the Deliberative Session
<b>Tuesday, March 12, 2019</b>	<b>Town Meeting Day</b>

**Follow-up Questions on Town & School FY2017 Finals**

Chairman Smith said they would table the questions as no one was present to provide answers.

**Review Final CIP Report**

Chairman Smith said the last item on the agenda was the CIP Report to the Town and the School District, but again no one was present to answer questions. He said it looked like the CIP Committee adopted most of the recommendations from Department Heads on the Town side, and said they had increased contributions to Stormwater Management, decreased the contribution for Building Improvements, and viewed other projects as lower priorities. He said recommendations for Facilities went through as proposed with a lower priority to Recreation, and both Planning and Enterprise Funds were approved as proposed.

Chairman Smith said as far as the School the discrepancies came down to projects being paid for out of the Bond rather than Capital Reserves. He said that CIP was presented by Department Heads as a list of priorities, and then through the CIP process funding was worked out. He said the funding in the Town Administrator's budget would never match the CIP funding as he might see alternative ways to pay for the projects. Mr. Foltz said he had compared them and the CIP totals differed significantly compared to what was in the Town Budget.

**OTHER BUSINESS**

**NEXT MEETING:** November 24, 2018 at 7:00 pm in the Auditorium.

**ADJOURNMENT**

Budget Committee Meeting  
October 29, 2018

Mr. Burns made a motion to adjourn the meeting which was seconded by Councilor Dumont.

The motion to adjourn was approved unanimously by a vote of 9-0, and the meeting was adjourned at 7:25 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary