



TOWN OF
NEWMARKET
NEW HAMPSHIRE

Arts, Culture & Tourism Commission

February 6, 2024 at 6pm

Town Hall

MEETING MINUTES

Meeting called to order at 6:02pm.

In attendance: Debra Smith*, Pam Myers-Morgan*, Justin Glazebrook, Shannon Culpepper*, Ben Reeder, Morgan Santos, Aimee Gigandet & Bart McDonough
Guest: Ed Hicks; Missing: Ben Buckley *Attended via Zoom

1. **Acceptance of Minutes of 1/2/24**

Motion to accept: Justin Glazebrook, Second: Morgan Santos Approved

2. **Correspondence** - Application received from Ed Hicks for open Alternate seat. Submitted to Town Manager, Council approval pending.

3. **New Business**

- a. Stratford Regional Planning Commission (Angie Cleveland) presented Master Plan Arts, Culture & Historic Resources Chapter background with Bart McDonough. PPT to be distributed with meeting notes. Presentation highlights:
 - i. Master Plan represents following: Town Vision, Guide to Growth, Guide to Capital Investments. It's a living, dynamic document to be revisited for continuous modification and additions.
 - ii. Experts to be invited to assist Commission with Chapter draft. Representatives can be either from Newmarket or outside Newmarket. Suggested Lisa Burk-McCoy, NH State Arts Council
 - iii. Community Workshop for this chapter to be scheduled in early Sept.
 - iv. References provided: Littleton, Peterborough & Dover, NH Master Plans (links to be provided in PPT)
 - v. Committee Homework for March Meeting: Suggest Expert Representatives; Read referenced plans; Re-read ACT 5-Year Strategic Plan for continued appropriateness.

4. Old Business

- a. Artist Among Us Pocket Park 2024 Flip the Mural moved to Thursday, May 30th to coordinate with Town Memorial Day parade.
- b. Arts in the Park – Aimee to confirm concert schedule at March meeting. ACT will re-evaluate GR8 restaurant promotion at that time. Morgan & Shannon to meet to discuss program and share with NBA to see if they can facilitate greater member participation.
- c. RecConnect – Thurs., May 23 at 5:30pm at Millspace. ACT to present Flip the Mural date & Willey House Project.

5. Project Updates

- a. LRAC Grant Application for Willey Park
 - i. LRAC Grant Application Submitted. Approved by Vetting Committee. To be presented for final approval to entire LRAC on 2/20. Ben B. & Suzanne predict unanimous approval of application.
 - ii. Willey Park subcommittee to meet 2/20 for final approval of the Mural & Sculpture RFP's, which ACT reviewed & approved with modifications to mural size (8'x 16'), artist travel expense and photo mosaic draft inclusion. Artist proposals due by 5/1 with a 3/2 optional Q&A session to be hosted by ACT & LRAC at Town Hall Auditorium.
 - iii. "Coming Soon" Project Sign Draft presented by Shannon. Suggested edits to be made. Bart to check sign regulations to ensure approval of posting 3'x4' sign at site in March.
 - iv. Photo Submission Solicitation discussed. Submission to be put in a Google Drive Box with categories delineated and model waiver signed before submission. Debra to provide draft entry form at March meeting.
- b. Discussion of New Fundraising Ideas- Mural Auction (Pam), Art in the Pocket Park (Debra) & Ladies Art Salon Nites (Morgan) Discussion tabled to next meeting because of length of meeting.

Motion to adjourn at 8:02 pm accepted.

Next meeting is scheduled for Tuesday, March 5.

Respectfully submitted, Debra Smith

Attachments:

Master Plan Presentation (PPT) & Willey House Mural RFP