

## Newmarket Riverfront Advisory Committee

December 7, 2021 Meeting / @ Town Hall Council Chambers

Sam Kenney, Chair - present

Megan Brabec, TC ex-officio – present

Steve Sawtell, member at large - present

Dale Pike, member at large - present

Gretchen Kast, member at large – present

Public in attendance: Mike Hoffman

Meeting convened at 4pm

### Business:

1. UNH/DES project update – preliminary design was reviewed with Conservation Commission at the 11/18/21 meeting. Megan reported the feedback was positive. Aimee Gigandet, Recreation Director, asked about kayak storage. It will likely remain the same location in Schanda Park, just change in angle.
2. Discussion of objectives & format of committee, after recent renewal of charter by Town Council. Given interest and knowledge Mike Hoffman can bring, consensus to add another member slot for non-resident – committee needs to ask Town Council to increase/add. Dale said this is likely to be on next TC meeting agenda.  
After the work done on the Schanda Park project, the members observed the committee is evolving from advisory into a workgroup – committee to consider whether a name change should be requested from Town Council to reflect this. The meeting formats will continue to be flexible. Scope of work should remain open, keeping Council apprised.
3. Funding – discussed how to apply for grants? We need someone at the town level. The discussion would be at the staff level. Megan said she could be liaison to staff versus committee members interacting directly. There was consensus on this approach. Dale noted once town restaffed, should be able to work with them more directly again. Mike Hoffman noted filling town engineer & planner positions are pending
4. Public engagement – consensus for time to start considering how to apprise & engage public.
5. Committee's annual town report writeup drafted by Sam. Would appreciate feedback from other members.

### Takeaways for members before next meeting:

- Members to prepare core thoughts on objectives for the committee. i.e. increase public engagement.
- Provide feedback on Sam's committee writeup for town report.
- Request council add one more member position to committee.

Next meeting: Jan 4, 2022 at 4pm.