



Town Council Work Session

October 4, 2023 at 6:00 PM

Town Council Chambers

MINUTES

1. Pledge of Allegiance

Chair Conley convened the meeting at 6:00 PM and Councilor White led the Pledge of Allegiance.

2. Roll Call

Present: Council Chair Katanna Conley, Council Vice-chair Brian Ward (arrived at 6:30 PM), Councilor Joe LaMattina, Councilor Scott Blackstone, Councilor Colin White, Councilor Sonke Dornblut, Councilor Justin Glazebrook.

Staff Present: Finance Director William Tappan (seated for Town Manager Stephen Fournier) and Wendy Chase, Recording Secretary.

3. New Business/Correspondence

a. Community Power Coalition of New Hampshire Cost Sharing & Policies Discussion

Henry Herndon, Director of Member Services CPCNH provided a PowerPoint presentation covering:

- Coalition Recap and Content
- Rates, Savings Reserves: Total Community Benefit
- Cost Sharing Agreement
- Milestone to Launch

Councilor LaMattina sits on the Board of Directors, Member Outreach Committee and Risk Management Committee.

Newmarket is a founding member of CPCNH and adopted the Joint Powers Agreement on 9/02/2021.

CPCNH rates are as low as 10.9 cents per Kilowatt compared to Everource at 12.5 cents. The average savings for a Newmarket resident would be \$62.00 over a 6 month period.

Newmarket will be ready to launch at the end of February, early March 2024.

**b. CP 3.04 Cost Sharing Agreement
Cost Sharing Agreement:**

The purpose of this Cost Sharing Agreement is to ensure that (i) the expenses,

debts, and liabilities (“costs”) directly or indirectly incurred by CPCNH on behalf of the Member are allocated to them based upon cost causation principles, to the extent practical, and (ii) that such costs are recovered from their CPA program revenues, or revenues from grants or other third-party sources.

This Cost Sharing Agreement (i) affirms that the resolutions and articles of the Joint Powers Agreement, as applicable herein, represent a mutual and collectively beneficial approach to cost allocation, whether Members are active or withdrawn from CPCNH, (ii) obligates CPCNH to carry out cost tracking and allocation for recovery from Member CPA revenues in accordance with the methodologies and procedures herein, which are intended to ensure fairness across all Members.

Execution of this Cost Sharing Agreement is a requirement for all Members.

Upon execution of this Agreement, Members may subsequently elect to take certain CPA Member Services, which are provided in Exhibit C; each Member Service requires separate execution by the Member to authorize and obligate CPCNH to provide services on behalf of the Member’s CPA.

Electing the Complete Service Bundle of CPA Member Services thereunder authorizes and delegates authority to CPCNH to, pursuant to CPCNH’s Energy Portfolio Risk Management, Rates, and Reserves policies: (i) take all actions necessary and proper to finance, launch, and operate the Member’s CPA; (ii) set rates and provide all-requirements electricity to eligible retail customers taking service within the Member’s service territory; and (iii) collect customer revenues to accrue financial reserves on behalf of the Member and recover the costs allocated to the Member’s CPA pursuant to this Agreement.

c. CPCNH Board Policy Data Security

d. CPCNH 3R Policies As Amended

Retail Rates Policy -

This Retail Rates Policy outlines the requirements, objectives, rate setting authorities, rate setting processes, Member rate product and Discretionary Reserve adder election procedures, and different types of rate structures, products, and content of the Community Power Coalition of New Hampshire (CPCNH).

Financial Reserves Policy -

This Financial Reserves Policy establishes minimum, target, and maximum levels of cash reserves that will be jointly accrued, used, maintained, and monitored by CPCNH, on behalf of all members (“Joint Reserves”), and provides for the collection of Joint Reserves in excess of the maximum target joint reserve level to be applied at the discretion of individual Members (“Excess Reserves”). Separately, the policy allows for the collection and use of additional reserves at the sole discretion of each individual Member (“Discretionary Reserves”).

Wave 2 Launch Milestones:

1. Governing Bodies adopt (1) Cost Sharing Agreement and Member Services Contract; (2) CPCNH Policies for Risk, Rates, Reserves and Data Protection target by 11/1/23.
2. CPCNH Risk Management Committee "first purchase" meeting 12/29/23.

3. CPCNH mails enrollement5 letters; opens contact center publishes CommunityPowerNH.gov/newmarket by 1/22/24.
4. Public information meeting 1/29/24.
5. Community power launches starting 2/24/24.
6. All customers enrolled by 4/1/24.

4. Adjournment

Chair Conley adjourned the Work Session at 7:00 PM without objection.

Respectfully submitted,

Wendy V. Chase
Recording Secretary