



Town Council Regular Session

December 6, 2023 at 7:00 PM

Town Council Chambers

MINUTES

1. Pledge of Allegiance

Chair Conley convened the meeting at 7:20 PM following the Council Work Session meeting.

2. Roll Call

Present: Council Chair Katanna Conley, Councilor Scott Blackstone, Joe LaMattina, Councilor Colin White, Councilor Sonke Dornblut, Councilor Justin Glazebrook.

Excused: Council Vice chair Brian Ward

Staff present: Town Manager Stephen Fournier, Environmental Services Director Sean Greig, Police Chief Greg Jordan, Fire Chief Rick Malasky and Wendy Chase, Recording Secretary.

3. Public Forum

Chair Conley opened the Public Forum at 7:21 PM.

Chair Conley closed the Public Forum at 7:21 PM without public comment.

4. Town Council to Consider Acceptance of Minutes

a. November 15, 2023

Motion: Councilor White made a motion to approve the November 15, 2023 Meeting Minutes

Second: Councilor LaMattina

Vote: Unanimously Approved (6-0-0)

5. Report of the Town Manager

a. TM Report December 6, 2023

- **FY24 Expense and Revenue Report:** 38% of the budget has been expended to date, which is normal for this period.
- Revenues are still on track. Motor vehicle permits and building permits are lower than last year at this time.
- **Urban Compact:** For a number of years, we have been attempting to have Main Street, Exeter Road, Gerry Ave and some other smaller streets be reclassified from a Class I State Road to a Class IV Urban Compact. An urban Compact establishes the community as responsible for maintenance and operational control of the state highways within densely populated areas. The Urban Compact boundary is established by the Department of Transportation (NH DOT). We have begun discussions

with NH DOT to determine if this is feasible. There are 27 other communities that have this designation.

- **Update to the Administrative Code:** There has not been a substantive update to the code in a number of years. The Department Heads are currently reviewing a draft copy of the revised code, and it will be submitted to the Council at the beginning of the year.

6. Committee Reports

Councilor LaMattina reported on the Energy & Environment Committee's November 29th meeting.

The Committee has completed the proposed draft energy & environment chapter for the Master Plan and has submitted it to Community Development Director Bart McDonough.

7. Old Business

8. Resolutions/Ordinances in the 2nd Reading

- a. Resolution #2023/2024-21 WA Water Improvements 300,000 Bond
Motion: Councilor LaMattina made a motion to approve Resolution #2023/2024-21 WA Water Improvements 300,000 Bond
Second: Councilor Dornblut
Discussion: Environmental Services Director Greig explained that the infrastructure must be replaced to comply with the new federal lead and copper rule.
Vote: Unanimously Approved (6-0-0)
- b. Resolution #2023/2024-25 - Fire Department Per Diem Salaries Supplement
Fire Chief Malasky explained that he would need funds from the already established Ambulance Revolving Fund 14 to supplement part-time salaries in the current operating budget for per diem shifts. He will be over budget by 100,000 if he is not able to utilize this fund.

Town Manager Fournier said that they received a legal opinion on the use of the fund and was told that the Ambulance Revolving Fund 14 was set up for exactly what the fund will be used for.

9. Resolutions/Ordinances in the 1st Reading

- a. Resolution #2023/2024-16 - Contract for Dispatch Services
Newmarket/Newfields
Chair Conley read Resolution #2023/2024-16 into the record.
- b. Resolution #2023/2024-26 - Moody Point Stormwater Management Project
Chair Conley read Resolution #2023/2024-26 into the record.
- c. Resolution #2023/2024-27 - Ash Swamp Road Bridge - Rehab Final Design and Bidding
Chair Conley read Resolution #2023/2024-27 into the record.

10. New Business/Correspondence

- a. Correspondence to the Town Council
There was no correspondence to the Council.
- b. Closing Comments by Town Councilors
There were no closing comments.
- c. Next Meeting
 - i. December 20, 2023
The next Council meeting is Wednesday, December 20, 2023.

11. Adjournment

Chair Conley adjourned the meeting at 7:55PM without objection.

Respectfully submitted,

Wendy V. Chase
Recording Secretary