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TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING
November 16, 2016 7:00 PM
TOWN COUNCIL CHAMBERS
Approved December 7, 2016

PRESENT: Council Chairman Gary Levy, Council Vice Chairman Phil Nazzaro, Councilor Dale Pike,
Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Kyle Bowden

EXCUSED: Councilor Amy Burns

ALSO PRESENT: Interim Finance Director Matt Angell

AGENDA

Chairman Gary Levy welcomed everyone to the November 16, 2016 Newmarket Town Council Meeting
and called the meeting to order at 7:08 pm, followed by the Pledge of Allegiance.

Vice-Chair Nazzaro made a motion to seal the minutes of the Non-Public Session of November 16, 2016
which was seconded by Councilor Thompson.

Interim Finance Director Matt Angell polled the Council and the motion to seal the Non-Public minutes of
November 16, 2016 was approved by a vote 6-0.

Chairman Levy stated that Councilor Burns was excused.

PUBLIC FORUM

Chairman Levy opened the Public Forum at 7:08 pm.

As no one from the public came forward, Chairman Levy closed the Public Forum at 7:08 pm.

PUBLIC HEARING - None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of Budget Workshop Session I of October 22, 2016

Vice-Chair Nazzaro made a motion to approve the minutes of Budget Workshop Session I of October 22, 2016 which was seconded by Councilor Bowden.

Interim Finance Director Angell polled the Council and the minutes of Budget Workshop Session I of October 22, 2016 were approved by a vote of 6-0.

Acceptance of the Minutes of Budget Workshop Session II of October 26, 2016

Councilor Thompson made a motion to approve the minutes of Budget Workshop Session II of October 26, 2016 which was seconded by Councilor Pike.

Interim Finance Director Angell polled the Council and the minutes of Budget Workshop Session II of October 26, 2016 were approved by a vote of 5-0, with 1 abstention.

Acceptance of the Minutes of the Regular Meeting of November 2, 2016

Councilor Thompson made a motion to approve the minutes of the Regular Meeting of November 2, 2016 which was seconded by Councilor Bowden.

Interim Finance Director Angell polled the Council and the minutes of the Regular Meeting of November 2, 2016 were approved by a vote of 5-0, with 1 abstention.

Acceptance of the Minutes of the Non-Public Meeting of November 2, 2016

Councilor Bowden made a motion to approve the minutes of the Non-Public Meeting of November 2, 2016 which was seconded by Councilor Thompson.

Interim Finance Director Angell polled the Council and the minutes of the Non-Public Meeting of November 2, 2016 were approved by a vote of 5-0, with 1 abstention.

REPORT OF THE TOWN ADMINISTRATOR

Interim Finance Director Angell presented the Town Administrator Report, as Town Administrator Fournier was out-of-town attending the annual NHMA conference. He first addressed the **Downtown Project**, and stated that it was wrapping up and the grinding and paving were scheduled to be done on Monday, November 14, 2016. He said the crosswalk signs were also being installed.

Interim Finance Director Angell next addressed the **Debt Limit** for the Town and the School, and said that per State Law towns could not issue debt exceeding 3% of the town's base valuation, except for School

85 projects and Water & Sewer projects. He stated that schools may issue debt to 7% of the base valuation,
86 water to 10%, and for sewer there was no limit. This allowed a debt limit of \$23,738,184 for the General
87 Fund at 3%, a debt limit of \$79,127,282 for the Water Fund at 10%, a School District debt limit of
88 \$55,389,097 at 7%, and no debt limit for the Wastewater Fund. The current outstanding debt amount for
89 each fund was also provided.

90
91 Interim Finance Director Angell next addressed **Dispatch**, and stated that on October 31, 2016 Town
92 Administrator Fournier, along with Police Chief True, Dispatch Supervisor Pelczar, and Mr. McDougal of
93 MRI, met with Sheriff Hureau and staff to discuss Newmarket joining Rockingham County Dispatch. They
94 were informed that it would not be feasible to join at this point for several reasons. Firstly, Rockingham
95 County did not currently have the equipment or staff capacity to handle the volume of calls that would be
96 added to their system. Also, if Newmarket were to switch they would have to hand over their radio
97 frequency to the County, but would still need a radio frequency for Public Works and other non-
98 emergency agencies. Sheriff Hureau stated that they were trying to build a new county complex large
99 enough for all Rockingham County in case of emergency, but that any proposal to the County Delegation
100 was at least 3-4 years out. He reiterated that they were an emergency dispatch only and did not provide
101 any other non-emergency services.

102
103 Interim Finance Director Angell said that with regard to **Goal Setting**, Town Administrator Fournier had
104 spoken with Primex and wanted to schedule a meeting with the Council for November 30, 2016. Vice-
105 Chair Nazzaro pointed out that the meeting had already been scheduled.

106
107 Discussion: Councilor Weinstein stated that 2 signs for motorcycle parking had been put up in Downtown
108 and there were complaints on social media. She said she had spoken with Town Administrator Fournier
109 and wanted to let people know these were regular parking spaces for now. She said the State was
110 concerned about line-of-sight issues, and that an ordinance would be needed to make those changes.
111 Councilor Weinstein also asked if it would be possible to get some statistics charted for the Police
112 Department to map changes over the years.

113 114 **COMMITTEE REPORTS**

115
116 Vice-Chair Nazzaro stated that the *Conservation Commission* met on November 10th. He said that the
117 Commission intended to move forward with accepting donations for Schoppmeyer Park, and to move
118 forward with the Charlie Dearborn property, both of which had Council approval. He said that Underwood
119 Engineers had discussed the MS4 work out by Youngs Lane and this had also been approved by the
120 Conservation Commission.

121
122 Councilor Pike stated that the *Planning Board* had met last night and had conditionally approved two
123 projects. The first was the new 11-unit subdivision between Dame Road and Bay Road, and the second
124 was the project in Industrial Park. He said the Sub-Committee for the Future Land Use Chapter of the
125 Master Plan had also discussed moving forward, which was basically a continuation of the work done by
126 the EDC. He stated that after approval they would put together a prioritization of next steps and that a
127 letter would be coming to the Council. He said they would first need to draft an ordinance with regard to
128 the Zoning changes suggested by the EDC for the Continuing Care/Retirement Community district.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING – None

ORDINANCES AND RESOLUTIONS IN THE 3RD READING – None

ITEMS LAID ON THE TABLE – *Resolution #2015/2016-52 Authorizing the Designation of a Portion of Route 152 as an Economic Recovery Zone.* (This Resolution is tabled from the June 15, 2016 Council Meeting pending Planning Board action.)

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS – None

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2016/2017-12 Approval of the Fiscal Year 2018 Default Budget (*Town Administrator Requests Suspension of Rules.*)

Chairman Levy read *Resolution #2016/2017-12 Approval of the Fiscal Year 2018 Default Budget* in full. He said that Town Administrator Fournier had asked that the rules be suspended and the vote taken tonight. Vice-Chair Nazzaro stated that he would not vote for suspension of the rules as it was no surprise to the Council that a Default Budget needed to be approved.

Councilor Thompson made a motion to suspend the rules which was seconded by Councilor Pike.

Interim Finance Director Angell polled the Council and the motion to suspend the rules was approved by a vote of 5-1.

Councilor Weinstein made a motion to approve *Resolution #2016/2017-12 Approval of the Fiscal Year 2018 Default Budget* which was seconded by Councilor Bowden.

Interim Finance Director Angell polled the Council and *Resolution #2016/2017-12 Approval of the Fiscal Year 2018 Default Budget* was approved by a vote of 6-0.

Resolution #2016/2017-13 Approval of the Memorandum of Understanding between the Town and the School for Finance Director Services

Chairman Levy read *Resolution #2016/2017-13 Approval of the Memorandum of Understanding between the Town and the School for Finance Director Services* in full.

CORRESPONDENCE

Town Council Regular Meeting
November 16, 2016

Councilor Weinstein said that several residents had approached her with regard to the Fairpoint telephone books that were littered around Town. She felt they were obsolete and not needed or wanted by the Town, and said that a lifetime “opt-out” was available. Vice-Chair Nazzaro pointed out that some of the people in town would only use the phonebooks.

Chairman Levy said that he had received correspondence with regard to some political signs that were taken down by the Department of Public Works, and that Town Administrator had assured him it would not happen again in the future. He also commended the Department of Public Works for efficiently taking care of the culvert on New Road and completing the job.

COMMENTS

Interim Finance Director Angell stated that the Town had a buyer for 41 Exeter Road, and they were hoping to close on December 15th. He said they intended to re-vamp the property but he had no other specifics at this time. He said the Town would get \$92,000 for the property, which he interpreted as mixed use with office space and apartments.

NEXT MEETING: The next regular meeting of the Town Council is scheduled for December 7, 2016. A Council Workshop meeting is scheduled for November 30, 2016.

ADJOURNMENT

Vice-Chair Nazzaro made a motion to adjourn the meeting, which was seconded by Councilor Bowden. The meeting was adjourned at 7:34 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary