

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

MAY 2, 2018 7:00 PM

TOWN COUNCIL CHAMBERS

Approved May 16, 2018

PRESENT: Council Chairman Dale Pike, Council Vice Chairman Toni Weinstein, Councilor Zachary Dumont, Councilor Gretchen Kast, Councilor Kyle Bowden, Councilor Amy Burns, Councilor Casey Finch

ALSO PRESENT: Town Administrator Steve Fournier

AGENDA

Chairman Dale Pike welcomed everyone to the May 2, 2018 Newmarket Town Council Meeting and called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

PUBLIC FORUM

Chairman Pike opened the Public Forum at 7:01 pm.

As no one from the public came forward, Chairman Pike closed the Public Forum at 7:01 pm.

PUBLIC HEARING – None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the minutes of the Workshop Meeting of April 11, 2018

Vice-Chair Weinstein made a motion to approve the minutes of the Workshop Meeting of April 11, 2018, which was seconded by Councilor Burns.

Vice-Chair Weinstein asked for clarification that the 2018 Goals listed were not the final goals, and that they would come back to the Town Council as a draft for discussion and finalization. The section title on line 188 was changed to *Possible 2018 Goals* and the steps in the process were clarified in the first paragraph.

Town Administrator Fournier polled the Council and the minutes of the Workshop Meeting of April 11, 2018 were approved as amended by a vote of 6-0, with 1 abstention.

Acceptance of the minutes of the Regular Meeting of April 18, 2018

Vice-Chair Weinstein made a motion to approve the minutes of the Regular Meeting of April 18, 2018, which as seconded by Councilor Burns.

Town Administrator Fournier polled the Council and the minutes of the Regular Meeting of April 4, 2018 were approved by a vote of 7-0.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier stated that an **Emergency Purchase** was needed for the Wastewater Treatment Plant. He said there was a 6-gallon, double-walled heating oil tank that had sprung a leak. He said that Environmental Services Director Sean Greig told him money was available in their Capital Reserves Fund. He said they were currently getting quotes and would come back to the Council to withdraw the funds. He said the remaining oil would have to be unloaded and the tank removed.

Town Administrator Fournier said he had received a request from the School Board to postpone the scheduled **Joint School Board/Town Council Meeting**. He said he would follow up with the School Board Chairman and the School Superintendent.

Town Administrator Fournier said he was working on a **Marketing & Economic Development Plan** for the Town, and said he had contacted other communities who had done that. He said an RFP would be issued shortly to determine the costs.

Discussion: Chairman Pike said he spoke with School Board Chairman Kim Shelton about postponing the Joint School Board/Town Council Meeting. He said the meeting was held last year in late August and they had tried to schedule it earlier this year for budget purposes. He said they talked about continuing to coordinate the CIP and the Budget. He said he understood that the School was in the middle of reconstruction, and felt it was okay to let the School Board make the call. All councilors were in agreement on that issue.

Vice-Chair Weinstein asked about a calendar, and Town Administrator Fournier said he would send out a calendar in the next few weeks. He said he would find out about vacations and try to schedule meetings around them. Chairman Pike said he and the Town Administrator had just talked about a joint meeting with the Planning Board which would be held at the second Council meeting in June. He stated that the Conservation Commission was invited to the next Town Council meeting on May 16, 2018 which would be the Public Hearing on the Macallen Dam.

Town Administrator Fournier said it was the time of year for the Town Administrator Evaluation, and said he had sent out an email with a blank form. He said it was his intention that they meet at 6:00 pm on May

16, 2018 to discuss the evaluations. Chairman Pike asked that councilors review the report, take a week to fill out the evaluations and return them to him by May 9, 2018. He said they would then consolidate all the evaluations into one document.

Vice-Chair Weinstein thanked Town Administrator Fournier for sending out the Parking Study, but felt it contained a lot of dated information which was no longer valid. She asked about the Bay Road Parking Lot and progress with the Recreation Center.

COMMITTEE REPORTS

Councilor Dumont stated that the *Budget Committee* had tried to meet on Monday, April 30, 2018, but the meeting date had not been publically posted. He said the general meeting schedule would be the last Monday of the month, but they might schedule a meeting earlier in May to make up for the missed meeting.

Vice-Chair Weinstein reported that the *Energy & Environment Advisory Committee* met last night and at the meeting prior they had broken up into some sub-committees. She said they had some very brief reports on composting and solar. She said they had set a date for the Button-Up Program through New Hampshire Saves, a conglomerate of the four major utilities that service the State. She said they provide opportunities for residents and businesses around energy savings measures. She said the date would be October 2, 2018, and they would come to the regular Town Council meeting with a presentation on all energy-saving options and work people through the process. She said the Committee was also talking about doing a Mindful Mondays presentation on composting, and that if it happened it would be in July.

Chairman Pike said the *Macallen Dam Committee* did not meet but completed meetings with adjoining landowners. He said the meeting coming up next Thursday would be the last meeting of the Macallen Dam Committee before the Public Hearing at the next Town Council meeting on May 16, 2018.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING – None

ORDINANCES AND RESOLUTIONS IN THE 3RD READING – None

ITEMS LAID ON THE TABLE – None

NEW BUSINESS /CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

Housing Authority

Candidate: *Charlotte DiLorenzo - Term Expires March 31, 2023*

Town Council Regular Meeting
May 2, 2018

Vice-Chair Weinstein made a motion to approve the nomination of *Charlotte DiLorenzo - Term Expires March 31, 2023* as a member of the *Housing Authority*, which was seconded by Councilor Kast.

Town Administrator Fournier polled the Council and the nomination of *Charlotte DiLorenzo* as a member of the *Housing Authority* was approved by a vote of 7-0.

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2017/18-46 Authorizing the Town Administrator to Enter into an Agreement with GZA GeoEnvironmental, Inc. for Final Design and Engineering Services Related to the Rehabilitation of the Macallen Dam

Chairman Pike read *Resolution #2017/18-46 Authorizing the Town Administrator to Enter into an Agreement with GZA GeoEnvironmental, Inc. for Final Design and Engineering Services Related to the Rehabilitation of the Macallen Dam* in title only.

CORRESPONDENCE – None

CLOSING COMMENTS

Chairman Pike asked Councilor Finch about the situation at Heron Point, and Councilor Finch said they were still discussing a solution involving an automatic gate. Chairman Pike also asked about a timeframe for Schoppmeyer Park, and Councilor Finch said it would be close to completion by the end of the summer, with some access in the next few months.

Councilor Bowden complimented the Recreation team for getting all the fields ready for baseball and softball.

Councilor Dumont said there was a discussion on Social Media last week about the Downtown crosswalks which are starting to sink again with cracking and breaking bricks. He asked if the Town was looking into repairing them again, and Town Administrator Fournier said they would have a different engineering firm and contractor come in to fix them. He said he had to wait until after the project closed for the State.

NEXT MEETING: The next Regular Town Council Meeting will be held on May 16, 2018 in the Town Council Chambers.

ADJOURNMENT

Chairman Pike adjourned the meeting at 7:29 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary