

## Town Council June 5, 2013 Approved BM Minutes

TOWN OF NEWMARKET, NEW HAMPSHIRE  
TOWN COUNCIL BUSINESS MEETING  
JUNE 5, 2013  
COUNCIL CHAMBERS

### PRESENT:

Council Chairman Gary Levy, Council Vice Chairman John Bentley, Councilor Dan Wright, Councilor Phil Nazzaro, Councilor Larry Pickering, Councilor Dale Pike, Councilor Ed Carmichael

Town Administrator Steve Fournier

Council Chairman Levy opened the meeting at 7:05 p.m., followed by the Pledge of Allegiance. He announced that they would begin with a motion from Councilor Pike to hire a legal firm.

### MOTIONS:

Councilor Pike moved to enter into a legal services agreement with Donahue, Tucker & Ciandella and have Town Administrator Fournier enter into negotiations for the retainer fee. Council Vice Chairman Bentley seconded. There was no discussion. Town Administrator Fournier polled the Council. Motion passed 5 – 1 – 1, with Councilor Nazzaro voting nay and Council Chairman Levy abstaining as he had used the firm in the past but will not do so regarding town business.

Council Vice Chairman Bentley moved to seal the minutes of the earlier non-public session. Councilor Carmichael seconded. There was no discussion. Town Administrator Fournier polled the Council. Motion passed unanimously, 7 – 0.

### PUBLIC FORUM:

Council Chairman Levy opened the Public Forum at 7:08 p.m. Bert Allen of 56 Smith Garrison Road had previously sent emails to the Council and Charter Commission members concerning his ideas for the Charter Commission and taxes, in response to tax ideas expressed by Councilors Nazzaro and Pickering. He said he had to read into record what he sent as in violate 91. He said he had looked up laws before writing the email. (However, let it be noted that the email was read with additional comments.)

“The issue of the school district being independent being settled, the Charter Commission has asked for public input for ideas of what can be accomplished with the charter. The charter administers the incorporation of the town of Newmarket and its governing rules and abilities. There has been discussion of changing from a seven member council to a Mayor and Ombudsman. Those are paid positions with less public influence. I and many others would be opposed to such an idea, on the grounds that it would radically change the way in which decisions would be made and be detrimental to the well being of the citizens of Newmarket.

In opposition I believe to benefit the citizens of Newmarket we should add:

1. Line item veto power for council members on all budget and town ordinances and fees.
2. Adopt a tax cap under the provisions of RSA 32:5

3. Moving from a seven member council to a larger 9 – 15 member council” let everyone else decide so that the Council can place itself on any boards that they feel comfortable with “as allowed by law.
4. Adopting a change of appointed boards to commissions with commission rules.”
5. Incorporation of emergency services with surrounding communities to save taxpayer dollars.
6. Written mutual aid agreements with all surrounding communities who may ask for services during any emergency including spelling out all legal liabilities during said emergencies.
7. Implementing oversight committee for all emergency services.

In conclusion I believe these changes would go a long way in benefitting the taxpayers of Newmarket.

Bert John Allen III”

To those items, Mr. Allen made additional suggestions for the Charter Commission: 1. a trust commission to oversee the trust accounts of cemeteries, libraries and parks; 2. strategic transportation, a commission to oversee transportation all forms of transportation in general, such as roadways, parking, railways and waterways, including the dam; 3. a police commission to oversee the police department; 4. a fire commission to oversee the fire department; 5. a planning and strategic development commission for all commercial development and zoning; 6. strategic purchasing, an oversight commission to oversee all purchasing and procurement for accuracy and oversights for all items under \$10,000 which the Council does not see on a day-to-day basis; 7. budget and taxation efficiency commission to oversee budget expenditures for cost effectiveness and accuracy; 8. a non-profit commission to oversee all the non-profits existing in the town; and 9. a census commission to oversee all the residences and commercial buildings in town and determine type of residence by street and zoning and the number and ages of occupants.

Mr. Allen next proposed that the Recreation department be made independent and self-balancing. He asked for a response from Town Administrator Fournier to his email suggestions of instituting a crash tax. Town Administrator Fournier replied that he was looking into the legalities of what the town can get from the crash tax. He said it would not be just the auto clubs such as AAA, but also other auto insurance companies. He said if the fire trucks or ambulance had to go out, they could go after the person at fault first to recoup some costs, however that would first have to go before the Council as an ordinance. Although Mr. Allen thought this could become a part of the town charter, Town Administrator Fournier, said the Council had the authority to implement this as an ordinance. Mr. Allen said he would look into that.

Mr. Allen suggested that lids be put on trash cans to eliminate trash blowing onto roadsides, or consider eliminating curbside pickup. He asked that the taxpayer amount that the town gives away to non-profits be posted on the web site along with whether it is internationally, nationally, state or locally based. He reminded the Council of an agreement with Mr. Chinburg that there would be 30 parking spaces at the old gas station where he now is planning a restaurant. He felt this would hurt the library, and felt that the Charter Commission could institute a commission that could look into this. He said that in the past he had suggested the use of a 501C non-profit board to oversee the Macallen Dam. He said the Council could sit on the board as a founder with one vote in case of a tie along with 5 other individual directors. He felt Newmarket could raise money from other towns and receive grant money, both of which would save taxpayer money. He said the current Town Charter did not allow them to take donations or give tax deductions. He had also read an RSA that the Planning Board cannot change its vision on land use in the Master Plan unless it can be shown that the engineering was wrong. He asked to get the cost of getting rid of the electronics container at the transfer station, and Town Administrator Fournier will email him the information. He had also asked for copies of information on Lot 13 on Cushing Road from the Planning Department, and Town Administrator Fournier said that there would be costs associated with making copies.

Clay Mitchell, Chairman of the Charter Commission, said that the Commission’s first meeting was most important and read from the statute. The Commission has to hold a public meeting within 14 days of its organizational meeting to gather public input relevant to its function. He emphasized that this is an abbreviated process, and those wanting to get involved have to come at the beginning of the process. The Public Hearing will be Monday, June 10th at 7:00 p.m. in Council Chambers. Regular meetings will be the second and fourth Mondays of the month. Council Vice Chairman Bentley said

there was still confusion as to the charge and parameters of the Commission, and he asked if there would be an explanation at the beginning of the public meeting. Mr. Mitchell said he would be consulting with commissioners and they were lucky to have some who had served on previous commissions. He said although he couldn't list everything that they could or couldn't do, he would focus on the large issues and explain what they intend to do. He said they were already receiving some public comment, and he would address what was within and what was outside the Commission's authority. He felt the most important charge was to assess what they were looking at and try to anticipate what the voters would want, as the Commission can only make recommendations to the voters.

The meetings will be posted on the town's web site along with meeting minutes, and either televised or taped. Also, the public can sit in at the meetings. Mr. Allen said the laws he referenced earlier came out of the RSAs. He said that the Commission could have more than one public meeting. He felt the public should have input on issues as they are brought up. Council Chairman Levy suggested that the appropriate place to bring up Charter Commission issues would be at its session for public input on June 10th. The Public Forum closed at 7:30 p.m.

Council Vice Chairman Bentley said he wanted to say, "Welcome home" to his Dad who had just arrived home after being in the Veterans' Hospital, and to say, "Happy Birthday" to Kathy.

#### TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES:

##### MAY 15, 2013 WORKSHOP

Council Vice Chairman Bentley moved to approve the minutes of the May 15, 2013 Workshop as written. Councilor Nazzaro seconded. There was no discussion. Town Administrator Fournier polled the Council. Motion passed unanimously, 7 – 0.

##### MAY 8, 2013 NON-PUBLIC MINUTES

Council Vice Chairman Bentley moved to approve the May 8, 2013 minutes of the non-public session as written. Councilor Carmichael seconded. There was no discussion. Town Administrator Fournier polled the Council. Motion passed, 5 – 0 – 2, with Councilors Nazzaro and Pike abstaining as they had not attended the meeting.

#### REPORT OF THE TOWN ADMINISTRATOR:

Town Administrator Fournier said the Water/Wastewater Superintendent had sent out for qualification proposals from 46 engineering firms. The proposals are due June 10th, after which the review committee will choose 3 to interview and make a final recommendation to the Council. The IT Director had solicited bids for web site design to make simplify the site and make it more user- friendly. After consideration, Virtual Town Hall, which has done web sites for many municipalities in New England, has been selected for a cost of \$5,995 payable in installments over 3 years. The software allows departments to modify their own information. They expect to do the installation over the summer. The town has been awarded a grant through the NH Municipal Association and Municipal Managers Association for 2/3 of the cost of having a UNH Masters of Public Administration intern for 20 hours per week for 5 months. The town's share of the cost will be about \$2,000. The intern, Donna Pohli, will start on Monday, June 10th, and among her other duties and projects will be research for the Charter Commission. The Council had received copies of Bruce Mayberry's report on M-2 zoning along with answers to questions from the Town Planner. He suggested scheduling a meeting with Mr. Mayberry in 2 weeks. The Finance Director has begun posting bids and proposals and their responses on line to help educate the public on the procurement process. This can be accessed by clicking on Departments, Finance and then Procurement. He thanked the Newmarket Business Association and a private person who donated 5 pole-style bike racks for the downtown. He said that Codes Enforcement Office Mike Hoffman had also helped with this. He publicly congratulated Town Clerk/Tax Collector Becky Benvenuti on her new position in Portsmouth. He said she had become a trusted advisor and friend and he appreciated her professionalism and honest advice. He said she was a great asset to the town and will be missed at town hall. Her last day will June 14th, but since the office is not open that day, her last day is June 13th.

Discussion and Questions: To Councilor Pickering's question, Town Administrator Fournier said they had extra funds to pay for Mr. Mayberry coming to meet with the Council. Council Vice Chairman Bentley said that some of the information

was dated May 30th, but he had just received it that day. Town Administrator Fournier confirmed that he had just received the information that day. Council Vice Chairman Bentley said the Mayberry report was a large packet of information and a bit overwhelming. He said he had been the first one to say that they needed more information, but he felt the time had come to bring everything to closure and make a decision. He said he didn't want to lose any prospective business the town might acquire by waiting any longer. The M-2 Ordinance is still on the table. He thought they definitely should meet with Mr. Mayberry in 2 weeks to ask any further questions. Town Administrator Fournier will collect questions from the Councilors and give them to Mr. Mayberry before the meeting so he will have answers prepared. Councilor Nazzaro agreed that it was time to get this settled.

Councilor Nazzaro asked if Town Administrator Fournier meant that the meeting would cost over and above what they had paid Mr. Mayberry when he said they had funds to cover it. Town Administrator Fournier said he didn't think the meeting would cost more, but he would check with the Town Planner. Councilor Nazzaro said he could understand the reasons for having the report done, but questioned what else they could get from Mr. Mayberry that might have to pay for beyond what was contained in his rather thick report. He then asked, in the interest of transparency, when non-public minutes could be unsealed and made available to the public. Town Administrator Fournier said they should be reviewed every 6 months to see if the issue covered is now public. He said he would look to see what should be included in a policy, but generally, the Council looks at the minutes and makes decisions. Councilor Wright said he hoped that they could meet with Mr. Mayberry and vote on the M-2 zoning change at the next meeting. He said once the vote was taken any prospective developers still had to go through the Planning Board process, the architectural process and the financing process. Councilor Pickering said it seemed like there was a possibility that they would have to spend more money to have Mr. Mayberry attend the meeting. Town Administrator Fournier said he was 90% sure that the meeting was part of the original proposal, but he wanted to double check. Councilor Pickering said they had their questions, the report and his proposal, and he wasn't interested in spending more money to bring him back. Council Chairman Levy said he thought he had been told that the town had a credit with Mr. Mayberry from a previous project. Town Administrator Fournier said this was true, but he wanted to confirm that they were still within those hours.

Council Chairman Levy asked if the cost for the web-site update was based on an hourly or project charge. Town Administrator Fournier said this was a flat fee, and the company would be transferring current information and adding new information. Council Chairman Levy said he was looking at the schedule and interviews for engineering firms were scheduled for June 24th with the negotiations to start on June 26th and thought this was fairly quick turn-around time. He asked how many engineering firms had responded so far to the RFQs. Town Administrator Fournier said he didn't know the exact numbers, but more than one firm had responded to each. He added that the engineering firms were used to the scheduled timetable. Council Vice Chairman Bentley said he also did not want to spend any more money for Mr. Mayberry, but he had several questions and he didn't know who else could answer them. In reference to Councilor's question about reviewing non-public minutes, he asked if legal counsel would be consulted on some. Town Administrator said he would and, in addition, they might have to get permission from a person mentioned in minutes before their release.

Councilor Pike said that when the M-2 zoning change was originally discussed, there was a question of the changes being in opposition to the Master Plan, and some felt the Plan should be changed before the zoning. He asked if the Master Plan would be completed by the next meeting, and Town Administrator Fournier said that the Planning Board was trying to update one chapter a year and he didn't believe the chapter in question had been updated yet. Councilor Nazzaro said that even though the next meeting was a workshop, he would like to see the Council vote. He added that the Town Planner had sent answers to Councilors' questions and one stated that it is not legally binding to follow the Master Plan in making zoning changes. Councilor Pike said this was something he had talked about with townspeople and some felt there was some legal exposure if zoning was changed in opposition to the Master Plan. Councilor Nazzaro said this would be a good question to ask of Mr. Mayberry.

Council Chairman Levy suggested that Councilors get their questions for Mr. Mayberry to Town Administrator Fournier by Friday, June 7th. He asked that Mr. Mayberry send his responses to them before the meeting. Town Administrator Fournier said he would ask for the responses by Friday, June 14th so that he could circulate them to the Council before the meeting.

## OLD BUSINESS: ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Council Chairman Levy said he would entertain a motion to accept Resolution #2012/2013 – 56 Authorizing the Town Administrator to Enter into an Amendment to the Agreement with the State of NH Regarding Exempting Social Security and Medicare Coverage from Election Workers. Council Vice Chairman Bentley moved to accept Resolution #2012/2013-56 and Councilor Nazzaro seconded. There was no discussion. Town Administrator Fournier polled the Council. Motion

passed unanimously, 7 – 0.

## NEW BUSINESS:

### TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

Council Vice Chairman Bentley moved to appoint Janice Rosa to the Strafford Regional Planning Commission as an Alternate Planning Board Representative. Councilor Carmichael seconded. There was no discussion. Town Administrator Fournier polled the Council. Motion carried unanimously, 7 – 0. It was noted that the term will expire in March, 2016.

Council Vice Chairman Bentley moved to appoint Brett Johnson as an Alternate to the Zoning Board of Adjustment, term to expire March, 2016. Councilor Nazzaro seconded. Councilor Nazzaro said he had worked with Mr. Johnson on the Town Administrator Search Committee and he appreciated his involvement in public service. Council Vice Chairman Bentley agreed and thanked both candidates. Town Administrator Fournier polled the Council. Motion carried unanimously, 7 – 0.

Council Chairman Levy announced the members who would serve on the Water/Wastewater Committee. In addition to Town Administrator Fournier and Water/Wastewater Superintendent Greig, Council Vice Chairman Bentley and Councilors Wright and Carmichael had agreed to serve. Representatives from Dover and Rochester will participate in the wastewater review only. Council Chairman Levy thanked them for their willingness to serve.

### ORDINANCES/RESOLUTIONS IN THE 1ST READING

Resolution #2012/2013-61 Approving the Codification of Town Ordinances, (TA request to suspend the rules)

Council Chairman Levy read the resolution in full. Councilor Nazzaro moved to suspend the rules and Council Vice Chairman Bentley seconded. Town Administrator Fournier polled the Council. Motion carried unanimously, 7 – 0.

Councilor Nazzaro moved to approve Resolution #2012/2013-61. Council Vice Chairman Bentley seconded.

Discussion: Town Clerk/Tax Collector Benvenuti said that municipal codification will combine all the ordinances with the town charter to create a municipal code. The town's municipal code had last been updated in 2006. She explained that very few companies do this and one of the reasons that Municipal Code Corporation (MuniCode) was chosen was their willingness to come on site and meet with the Town Administrator, Town Attorney and others. She had brought examples of municipal codes, 2 of which were done by MuniCode and 1 by General Code. The proposal had asked for 20 volumes to be done and the adding of subsequent updates. In addition, MuniCode will post the code on the town's web site and offer a free service for 3 years whereby the town will have access to codes from other municipalities and be able to cross reference their existing ordinances to help in writing new or updated ordinances. In addition, Ms. Benvenuti said that MuniCode had been in business for 60 years, came in with the lowest annual cost and had the highest percentage of attorneys on staff. She had sent each firm the existing code and ordinances and the bids that came back estimated the cost on anywhere from 300 to 1,000 pages. She said there was one price that was a not-to-exceed, based on 800 pages and she adjusted the bids using that as a basis for comparison. MuniCode also had the lowest annual costs for updating the hard copy and electronic copy and adding supplements.

Discussion and Questions: Councilor Pickering asked who the neighboring towns used for this service, as he noticed there were only about 4 New Hampshire towns listed. Ms. Benvenuti said that they had eliminated a small, west coast firm at the beginning and received references from 3 companies, but she had no record of Durham having a codifier. She had requested 5 references from each of the companies, and had contacted Claremont, Concord, Meredith, Keene and Old Orchard Beach, ME who all use MuniCode. Town Administrator Fournier said that only charter communities have to codify ordinances, and that was why there were very few New Hampshire municipalities on the list. Councilor Nazzaro commended Ms. Benvenuti on her analysis and the clarity of the spreadsheet she had prepared. Council Chairman Levy said there was quite a variation in the number of pages and costs for adjustments up and down. He asked if Ms. Benvenuti had an idea of how many pages would be required for the municipal code, and if there was any reason that the bid didn't ask for a quote based on a certain number of pages. She showed examples of the 3 codes that she had

brought, and said that part of her analysis dealt with format: whether the code was presented with dual or single columns and the width of the margins applied. She said that a single column format uses more pages and that MuniCode uses the smallest margins.

Town Administrator Fournier said the page numbers were difficult to determine. He and Ms. Benvenuti had looked at all the resolutions and ordinances that had been passed over the last 20 years of the Council to see what had been made part of the code and what still existed as ordinances that had not been added. In addition all the planning and zoning ordinances would have to be added, and any obsolete ordinances removed. To Councilor Pickering's question, Ms. Benvenuti said that the money to pay for codification had been budgeted for FY2014, and the company had been asked to hold their price until then. Council Vice Chairman Bentley thanked Ms. Benvenuti saying she had been a joy to work with and he appreciated her professionalism. He said that Portsmouth's gain was Newmarket's loss and he wished her every success. Ms. Benvenuti thanked him and said it had been an honor and a privilege to serve the town, adding that they had a great Town Administrator and she looked forward to seeing the community get better and better. She added that she would miss seeing people come to her counter. On behalf of the Council, Council Chairman Levy thanked Ms. Benvenuti for her service and wished her the best of luck in her new position.

Town Administrator Fournier polled the Council. Motion passed unanimously, 7 – 0.

Resolution #2012/2013-62 Year End Budget Transfer for FY2013 (TA request to suspend rules)

Council Chairman Levy read Resolution #2012/2013-62 in full. Councilor Nazzaro moved to suspend the rules, and Council Vice Chairman Bentley seconded. Town Administrator Fournier polled the Council. Motion carried unanimously, 7 – 0.

Councilor Nazzaro moved to accept Resolution #2012/2013-62 and Council Vice Chairman Bentley seconded. Town Administrator Fournier polled the Council. Motion carried unanimously, 7 – 0.

Discussion: Interim Finance Director Angell said it was normal in municipalities to move between line items, and under state statutes, the Council had authority to do this. He said they looked at line items that were anticipated to be under spent for the year, mainly payroll and expenditures that they knew of, to come up with an estimate of what could be moved. He had included a list of changes to be made with the packet. He pointed to the Finance Department as an example, and said that one person had retired resulting in a surplus of \$12,000. However, within the department, the full-time salaries would be overspent because one part-time person had been made full-time, and money had to be moved.

Council Chairman Levy asked if \$387,525 was a realistic figure for the budget surplus, and Mr. Angell said it was not, but represented the amount to be moved from one line to another. Council Chairman Levy then asked what the estimated surplus would be. Mr. Angell said that they were still within \$1,000 of the \$125,000 surplus estimate from appropriations and so far revenues were \$122,000 higher than what had been budgeted. If revenues keep coming in over the next month, and they bring in another \$270,000 his educated guess was that the surplus would be over \$300,000 on the revenue side alone. He reminded the Council that next year's budget was closer to actual revenues received, and the surplus would not be as high. Council Chairman Levy said that unless there was something unforeseen, that they should have about \$300,000 at the end, which was a very good year, to which Mr. Angell agreed. Mr. Angell attributed the increase in revenues to a general loosening in the economy and an upward trend in car registrations, etc. Councilor Nazzaro said that in raising the revenues in next year's budget, they could not expect a large surplus and this year's surplus was essentially a one-time occurrence. He said that what they had before them was information they should have seen in the past and represented all the moves necessary to balance the line items.

Mr. Angell pointed out that when they saw savings in expenditures, it was largely due to staffing vacancies that had not been filled. He said it not mean that those line items could be cut because the positions have now been filled. Councilor Nazzaro said it was clear that the largest savings were in payroll, but asked if Mr. Angell saw any other areas he felt could be tightened for the next budget. Mr. Angell said he would be spending a lot more time on personnel costs and benefits and expenses such as insurance and Medicare to get a more accurate picture. Town Administrator Fournier said the adjustments were for the FY14 budget. The \$45,000 savings in Welfare was the other large reason for the surplus in expenditures, but the amount in next year's budget had been reduced to reflect actual trends in expenditures. Councilor Nazzaro commended the Town Administrator, Finance Director, Department Heads, Council and Budget Committee for producing a tight budget and keeping expenditure close to revenues.

Council Chairman Levy said that even though they had increased revenues for next year's budget, and couldn't expect as high a surplus, it didn't mean there wouldn't be a positive effect on the town's side of the tax rate if they kept spending tight. Town Administrator Fournier said they had to remember that they had adopted a Fund Balance Policy which changes the way fund balance is used for tax rate setting. He said they now budgeted this ahead of time. The fund balance extra does not go toward reducing the October tax rate, but toward the following year and they would know the tax rate ahead of time and they would budget for the tax rate or stabilization. Councilor Pickering wanted to make it clear that they were only talking about the municipal side of a potential tax rate drop.

Town Administrator Fournier polled the Council. Motion carried unanimously, 7 – 0.

Resolution #2012/2013-57 Authorizing the Town Administrator to Enter into an Agreement for Asphalt

Council Chairman Levy read Resolution #2012/2013-57 in full. He said he wouldn't ordinarily ask a question at a first reading, but wanted to know if they knew the total amount of the contract before the next meeting. Town Administrator Fournier said they would not know the total amount until the projects came up.

Resolution #2012/2013-58 Authorizing the Town Administrator to Enter into an Agreement for Granite Curb Stone

Council Chairman Levy read Resolution #2012/2013-58 in full. Councilor Pickering said this was for furnishing and installing and only 2 bids came in. He thought in the past, the town had installed the curbs themselves. Town Administrator Fournier said that since these ordinances were in the first reading, he didn't have staff available to answer, but DPW Director Malasky would be at the next meeting for discussion. Council Chairman Levy asked that the backup information on ordinances and resolutions be carried forward to the packet when they vote, which the Town Administrator will do.

Resolution #2012/2013-60 Increase of Sewer Rates

Council Chairman Levy read Resolution #2012/2013-60 in full.

Resolution # 2012/2013-59 Transferring Funds for the Downtown TIF Capital Reserve Fund

Council Chairman Levy read Resolution #2012/2013-59 in full. Town Administrator Fournier said he would give background information before the vote. Councilor Pickering asked if the rate on the 20 year bond could be renegotiated. Town Administrator Fournier said that because this was a first reading, he did not have the staff available to answer questions, but Mr. Angell will look into this for the next meeting.

Councilor Nazzaro said the old Council had adopted rules for business meetings and workshops and he didn't believe they had spoken about this to the new Councilors. If a Councilor had a question he could ask that the item be placed on the workshop agenda for discussion. Council Chairman Levy said he did not expect answers to the questions he asked, but wanted to ensure that the back- up information carried forward to the discussion time packet, so the Council didn't have to go back and find it during the meeting. He said he felt it was good to give the Town Administrator advance notice of some of the questions that might be asked. Town Administrator Fournier said that in the 2 weeks in between the meeting or during the month between the first and second readings, Councilors could email questions to him. Council Chairman Levy said Councilors could email questions to the Town Administrator before the first reading, so that he could make clarifications if necessary.

Resolution #2012/2013-63 Contract for the Lamprey River Macallen Dam Removal Feasibility and Impact Analysis

Council Vice Chairman Bentley read Resolution #2012/2013-63 in full. The Resolution is a scheduled topic for the next workshop.

Resolution # 2012/2013-64 Withdrawal of \$100,000 from the Municipal Transportation Fund for the Purpose of Road Maintenance

Council Vice Chairman Bentley read Resolution #2012/2013-64 in full.

Resolution #2012/2013-65 Authorizing Lot Line Adjustment and Access Easements for Heron Point Sanctuary (Wajda Family Trust)

Council Vice Chairman Bentley read Resolution #2012/2013-64 in full.

**CLOSING COMMENTS BY TOWN COUNCILORS:**

Councilor Nazzaro encouraged people to attend the Charter Commission Public Hearing on Monday, June 10th at 7:00 p.m. and give their input as to where they would like to see town government go and areas on which they think the Commission should focus.

To Council Vice Chairman Bentley's question, Councilor Nazzaro reported that there was a good turnout for the Veterans' memorial Golf Tournament, and they had raised about \$8,000. He thanked the participants and donors.

Council Chairman Levy thanked Councilor Nazzaro and all the sponsors of the Memorial Day Parade. He said he believed this was the first time that Councilors had marched, and he and Councilor Carmichael had participated. He said it was very moving and he considered it a privilege to participate.

**ADJOURNMENT:**

Next meeting will be June 19th, 2013, a workshop.

Council Vice Chairman Bentley moved to adjourn, and Councilor Carmichael seconded. Motion carried unanimously, and the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Ellen Adlington, Recording Secretary