



**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL AGENDA**

**REGULAR MEETING AUGUST 19, 2015 7PM
NEWMARKET TOWN HALL COUNCIL CHAMBERS**

- 1) **Pledge of Allegiance**
- 2) **Public Forum** ***Public Forum is an opportunity for the public to address the Town Council. All comments should be addressed to the Chair of the Council. No person will be allowed to speak longer than 5 minutes.***
- 3) **Public Hearing:** None
- 4) **Town Council to Consider Acceptance of Minutes**
 - a) Minutes of July 15, 2015
 - b) Non-Public Minutes of July 15, 2015
- 5) **Report of the Town Administrator**
 - a) **MacIntosh Well Discussion**
- 6) **Committee Reports**
- 7) **Old Business**
 - a) Ordinances and Resolutions in the 2nd Reading
 - i. Resolution #2015/2016-03 *Accepting Harvest Way as a Town Street*
 - ii. Resolution #2015/2016-04 *Awarding Liquid Propane, Regular Gasoline and Clear Diesel*
 - iii. Resolution #2015/2016-05 *Authorizing the Town Administrator to Enter into an Agreement for Asphalt*
 - b) Ordinances and Resolutions in the 3rd Reading
 - c) Items Laid on the Table – NONE *(Items will remain on the table unless a member of the Town Council moves to remove the item.)*
- 8) **New Business/Correspondence**
 - a) Town Council to Consider Nominations, Appointments and Elections
 - i. *Newmarket Housing Authority: John Reddy Term Expires March 2019*
 - ii. *Town Organizational Study Sub-Committee: Appointment of Council Reps.*
 - b). Ordinance and Resolutions in the 1st Reading
 - i. *Resolution #2015/2016-07 Emergency Expenditure of Funds for the MacIntosh Well Project for \$832,000 Per RSA 32:11*
 - ii. *Resolution #2015/2016-08 Withdrawal of School Impact Fees – Carpenter Property*
 - c) Correspondence to the Town Council
 - d) Closing Comments by Town Councilors
- 9) **Adjournment**

TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING

DRAFT

July 15, 2015 7:00 PM

PRESENT: Council Chairman Phil Nazzaro, Council Vice Chairman Gary Levy, Councilor Dale Pike, Councilor Amy Thompson, Councilor Amy Burns, Councilor Larry Pickering

EXCUSED: Councilor Toni Weinstein

ALSO PRESENT: Town Administrator Steve Fournier, Public Works Director Rick Malasky, Building Inspector Mike Hoffman, Town Planner Diane Hardy, Engineer Dr. Robert Roseen of Horsley Witten Group

AGENDA

Chairman Nazzaro welcomed everyone to the July 15, 2015 Newmarket Town Council Meeting and called the meeting to order at 7:02 pm, followed by the Pledge of Allegiance.

Councilor Thompson made a motion to seal the minutes of the Non-Public Session of July 15, 2015. The motion was seconded by Councilor Pike.

Town Administrator Fournier polled the Council and the motion to seal the Non-Public minutes passed by a vote of 5-0.

PUBLIC FORUM

Chairman Nazzaro opened the Public Forum at 7:03 pm and asked if anyone from the public wished to speak.

As no one from the public came forward, Chairman Nazzaro closed the Public Forum at 7:03 pm.

PUBLIC HEARING – Ordinance #2015/2016-01 Adoption of the Town Seal

Chairman Nazzaro opened the Public Hearing on *Ordinance #2015/2016-01 Adoption of the Town Seal* at 7:04 pm, and asked if anyone from the public wished to speak to the issue.

As no one from the public came forward, Chairman Nazzaro closed the Public Hearing at 7:04 pm.

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of the Regular Meeting of July 1, 2015

Councilor Thompson made a motion to accept the minutes of the regular meeting of July 1, 2015, and Councilor Pike seconded.

Town Administrator Fournier polled the Council and the minutes of the regular meeting of July 1, 2015 were approved by a vote of 5-0, with 1 abstention.

Acceptance of the Minutes of the Non-Public Meeting of July 1, 2015

Vice Chair Levy made a motion to approve the minutes of the Non-Public Meeting of July 1, 2015, which was seconded by Councilor Pike.

Town Administrator Fournier polled the Council and the minutes of the Non-Public Meeting of July 1, 2015 were approved by a vote of 4-0, with 2 abstentions.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Fournier first addressed **Cheney v. Town** and provided an update on the court hearing regarding the placement of development restrictions on Lot 13 on Moody Point. The judge indicated that he had already ruled on the matter with his decision being upheld by the State Supreme Court, and he ordered that the development restrictions be put in place. Town Administrator Fournier said that he had personally delivered the document to the Ministry of Deeds and that restrictions on the lot would be monitored. He next addressed the **Year End Budget Figures** saying that due to the end-of-year closing of the books for the previous fiscal year, there would be no report for July. He said that a much more in-depth report would be provided at the August meeting. Town Administrator Fournier next announced the **Arts in the Parks** summer concert series which would be held on Tuesdays in July and August from 6:30 pm to 8:00 pm. He said the events would be held at the Natural Amphitheatre Hill & Stage at Leo Landroche Field and at Schanda Park. He said there would be a series of 5-6 bands performing folk, bluegrass, country, and light rock music, with the first scheduled for July 21, 2015. He said the listings of the events would be provided in an email newsletter and with posters around Town. He next presented **Kudos from Exeter Chamber** regarding a letter from the Exeter Area Chamber of Commerce commending Newmarket on their successful redevelopment of the downtown.

As part of his unwritten report, Town Administrator Fournier said that they had received proposals for the construction of the project on the **MacIntosh Well**. He said that due to the 2-year delay on the project, as well as prior engineering miscalculations, all the proposals came in higher. He stated that the closest bid was \$832,000 higher than the \$2.5 million Bonding Authority. He said that he had met with the Town Attorney and the Water & Sewer Director and they were currently reviewing the proposals and would be addressing this at the August Town Council meeting. Chairman Nazzaro asked that he make sure that the Council receive all the necessary documents. Vice Chair Levy asked for the name of the engineer, and Town Administrator Fournier replied it was currently Hazen & Sawyer. Vice Chair Levy then asked the year the first guesstimate had been made, and Town Administrator Fournier replied 2011-20012. Vice Chair Levy felt it would be nice to know if the increase was in line with the 3 years since the estimate. Town Administrator Fournier said that the Town Attorney was involved and would provide a full briefing. He said that as a number of the Councilors would not be present at the August 5th meeting, they could have the first reading then and have the full discussion at the second Town Council

meeting in August. Chairman Nazzaro asked Town Administrator Fournier if it would be possible to get comps for any projects similar to this over the last couple of years.

Discussion/Questions: Chairman Nazzaro asked if the Councilors had any questions for the Town Administrator, including questions on the Monthly Reports. Councilor Thompson said that she appreciated the Police Department Report, and said that Public Works Department numbers from the Spring Cleanup had come with a savings to the Town of \$14,000 as a result of reducing the number of loads of pickup per resident and limiting Transfer Station hours. She asked what the feedback had been from the residents. Both Town Administrator Fournier and Public Works Director Malasky replied that they had not received any feedback from the Town, and Town Administrator Fournier said he was pleasantly surprised that it had gone so well. Chairman Nazzaro asked if the FY15 Personnel Reviews and the FY16 Pay Adjustments were on track, and Town Administrator Fournier replied that the department heads were to provide their reviews to him by Friday and that he would have the Department Head Reviews next week.

COMMITTEE REPORTS

Councilor Pike gave a report of the Planning Board meeting and said that two (2) things had been approved. The first related to the lot revisions and sub-dividing of the land on Elm Street. He said that the second involved the request of a group of landowners on Moody Point who were looking to have straight ownership of the lots. He said that the Planning Board had approved going through the process that would allow straight-deed ownership. He said they had also reviewed the housing chapter for the Master Plan, and that the revision of the process significantly improved the interests of Newmarket and they were now better reflected in the document. Vice Chair Levy, who also attended the meeting, added that the Planning Board was setting up a separate meeting with Mr. John Connery with respect to the Economic Development Committee. He said that a brief overview would be provided and Mr. Connery would go over the recommendations the committee made for Route 152 and the New Road area.

Councilor Burns reported on the Conservation Commission stating that there had been some discussion regarding cleaning up Wiggen Farm so that people could make use of the paths there. She said that the Recreation Center had attended the meeting to obtain approval for the Schanda Park summer concert series, and that everyone was excited about the upcoming events.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Ordinance #2015/2016-01 Adoption of the Town Seal

Councilor Pike made a motion to approve *Ordinance #2015/2016-01 Adoption of the Town Seal*, and the motion was seconded by Councilor Thompson.

Town Administrator Fournier explained that this was one of the housekeeping ordinances, and said that the Town Attorney had found there was no record of the adoption of the Town Seal on the books. He

said this Ordinance named the Town Clerk as keeper of the Seal, by State Law, and specified who could use it. Councilor Pickering asked when the next review of possible missing ordinances would be done, and Town Administrator Fournier replied that once they were on the books they would be all set. He explained that everything would be codified in the new Code Book and that it was available for online reference. Chairman Nazzaro said that the depiction of the seal in the Ordinance was in black and white and asked about various colored versions he had seen. Town Administrator Fournier said that these were just colored versions of the seal, and that technically the seal was the metal instrument used in stamping.

Town Administrator Fournier polled the Council and the motion to approve *Ordinance #2015/2016-01* passed unanimously by a vote of 6-0.

Resolution #2015/2016-01 High Efficiency Heat Pump Installation for Town Hall Auditorium

Vice Chair Levy made a motion to approve *Resolution #2015/2016-01 High Efficiency Heat Pump Installation for Town Hall Auditorium*, which was seconded by Councilor Burns.

Building Inspector Mike Hoffman explained that the initiative was born from an energy audit started the previous year, and that it was required in order to obtain a free energy audit from Eversource (formerly PSNH). He said they had evaluated the Town Hall and estimated they were currently paying \$26,000 for heating oil per year. They said that if the Town switched to all high-efficiency heat pumps the cost would drop to approximately \$13,000/year for the whole building. Building Inspector Hoffman said they could take a piecemeal approach, updating areas when renovations were made. He said that the Department of Energy recommended these devices and that they were highly efficient forms of obtaining heat while also including air conditioning as a benefit. He said that though there would be no payback for the AC due to the limited number of cooling days in New Hampshire, there would be a tremendous return on the heating side. He said that the actual savings were hard to assess due to fluctuating fuel costs, but that they should be able to reduce costs/BTU by 50%. Town Administrator Fournier felt that AC was needed to allow the use of the Auditorium throughout the year, as the room was hot from late April to early October. Building Inspector Hoffman pointed out that the system was also much quieter and that there would be a payback in 4-6 years.

Discussion: Vice Chair Levy asked if the AC units were 42,000 BTU, and said he was trying to figure out the size required for the size of the room downstairs. Building Inspector Hoffman said that heat-load calculations had been done by two (2) different companies, and that it was felt the capacity was slightly undersized technically but would keep up and fit 99% of their needs. Vice Chair Levy asked about the location of the units and the compressors, and Building Inspector Hoffman replied that there would be two (2) pumps on two (2) sidewalls and the compressors would be outside in a screened-in area. Vice Chair Levy asked if the continued erosion of oil prices would throw off the calculations and cost benefits, and Building Inspector Hoffman replied that the length of time of the payback might be extended as a result. Vice Chair Levy then asked if they would consider some kind of insulation, at least in the attic ceiling, which should retain a significant amount of heat as there was no insulation in the walls. Building Inspector Hoffman said that 70% of heat loss was through air infiltration and movement, and that the building currently had a stack effect with the upstairs warmer than below. Councilor Pickering asked if

insulating the ceiling in the Auditorium would help protect the heating being installed. Building Inspector Hoffman replied that it would have a minimal effect as it was a hung ceiling and that insulating any exterior walls should be the priority.

Councilor Pike asked if Eversource Electric had looked at heat loss or only heat source. Building Inspector Hoffman replied that they had primarily looked at heat source, as the free audits were not very in-depth. Chairman Nazzaro said that the return on the heating was discussed as approximately 6-7 years, and asked how the cost of the AC would compare to their current window cooler. Building Inspector Hoffman replied that the new systems were twice as efficient as window air conditioners, and that currently there was no AC in the basement. Chairman Nazzaro asked about the frequency of use of the Auditorium and wondered if there was a great need for air conditioning. Town Administrator Fournier replied that it would be used more often if the Auditorium had AC, and that they currently could not schedule larger meetings there in the summer. He said that even in spring the comfort level was very warm due to the volume of people in the room. Chairman Nazzaro asked for the number of hours the room was being used for meetings, and Town Administrator Fournier replied he did not have that number but that the room would be useable more often.

Chairman Nazzaro stated that he was against the resolution as he did not see a Town Building Improvements Capital Reserve plan showing how this fit in with other long-term improvements. He said that he had no ability to weigh this project against other potential Town projects. Vice Chair Levy said that he had attended meetings in the auditorium and that the room was very hot, adding that he would support the resolution. He said he also supported the Capital Reserve Fund plan and wanted to see a more long-range list, clearly annotated for the year. Town Administrator Fournier pointed out that meetings were also held there during the day, and that the School used it extensively for testing. Councilor Thompson said that she would support the resolution conditionally, as she also wanted to see a plan of what was coming up next and how the Town Building Improvements Capital Reserve Fund would be spent. She said she felt that it was a good use of funds as it would benefit a large number of people. Councilor Pickering asked for the vintage of the current heating system in the building, and Building Inspector Hoffman replied that it was quite old. Councilor Pickering felt that issue would also need to be addressed in the very near future. Vice Chair Levy felt that it was worth the \$9,400 to have a room that was comfortable. Chairman Nazzaro said that if they had a full Capital Improvement Plan showing how the funds were being used that included the whole heating system, he could make a better judgement as to whether or not this fit in with the long-term plans. He said that if this were a safety issue, the conversation would be different.

Town Administrator Fournier polled the Council and *Resolution #2015/2016-01* was approved by a vote of 5-1.

Resolution #2015/2016-02 Contract with Horsley Witten Group to Implement a Coastal Zone Management Grant Related to Building Resilience to Flooding and Climate Change in the Moonlight Brook Watershed

Councilor Thompson made a motion to approve *Resolution #2015/2016-02 Contract with Horsley Witten Group to Implement a Coastal Zone Management Grant Related to Building Resilience to Flooding and Climate Change in the Moonlight Brook Watershed*, and the motion was seconded by Councilor Pike.

Town Planner Diane Hardy presented an update on the project saying that back in December they had come before the Council requesting authorization for the Town Administrator to enter into a contract with the New Hampshire Department of Environmental Services (NH DES), and that the Town had been pleased to receive a \$57,793 grant from the New Hampshire Coastal Program with funds provided by the National Atmospheric & Oceanic Administration (NOAA). She said that at that time she had presented an overview of the project and introduced Dr. Robert Roseen, former engineer of the UNH storm water center, who assisted the Town in securing the grant and was present to answer any questions. She said that the resolution had been approved by the Town Council, and the contract approved by the Governing Council in March. She stated that they were there to request authority from the Council to enter into a contract with Horsley Witten Group to undertake the scope of services proposed in the grant agreement and move forward with the project. She said that Public Works Director Rick Malasky was also present to answer questions.

Dr. Robert Roseen asked if a review of the project should be provided for new members of the Town Council, and Councilor Burns requested an overview. He explained that he was an engineer with Horsley Witten Group, and that 2 years of effort had gone into putting a project proposal together through NOAA and the New Hampshire Coastal Program. He said that this enabled them to make use of government funding available from NOAA and help support a range of the Town's regulatory needs. He pointed out the new and upcoming Environmental Protection Agency (EPA) requirements regarding nutrient control and upgrading the storm water system, and said that a benefit of this particular program was that it enabled the Town to address multiple issues including analysis of flood risk and providing pollutant load reduction for the Moonlight Brook area. He said they had chosen the Moonlight Brook area due to scale, and that they would be able to make use of models and resources by leveraging two (2) significant previous projects. One of the projects involved the modeling at UNH of the Lamprey River watershed as a whole, and that this was essentially taking the next step in design to prevent future significant flooding. He said that in the study some specific drainage infrastructure had been neglected, and that Public Works Director Malasky had future work planned for the New Road area which would support drainage understanding. Dr. Roseen said that lastly, a major product from this study would be identifying five (5) concept designs of things with beneficial impact for the watershed, and that one of these designs would be selected to produce a design and production bid package, which could be used for future projects. He said that he would then be working with Town Planner Diane Hardy to develop a climate-adaptation plan, which would be appended to the Town's current hazard mitigation plan. He said that part of this study could also assist the Town in meeting some of the upcoming nitrogen control requirements. Town Administrator Fournier highlighted that this was also part of the Administrative Consent from the EPA, that by September 2017 the Town would have to submit a total nitrogen non-point source storm water control plan, and that this would go towards meeting that requirement.

Discussion: Vice Chair Levy questioned the Watershed Model Development, and asked if the Planning Board would theoretically be implementing the findings from the study into future rules for developers. He also asked if there was a guesstimate regarding costs to the Town and what would happen if the

Federal funds went away. Dr. Roseen replied that the Town would need to provide a match to the amount of the grant, and Town Planner Hardy said that the funds were already committed. She also said that with regard to the Planning Board, incentives might be provided if a developer moved forward with implementing some of these projects and this could be a regulatory theme for the Planning Board to look at and possibly come forward with some regulations. She added that this study was the kind of project looked on favorably by the EPA and demonstrated the Town's good faith efforts. Dr. Roseen said that that this was one approach that could be used but the plan would need to be done on a town-wide basis and that certain additional elements were needed to take the Town to full completion of the nutrient control requirements. He said that to truly satisfy nitrogen control, the plan would have to be done on a town-wide basis with a detailed implementation plan incorporated. He said that a financial feasibility assessment was required and the next step would be determining an implementation schedule. He said the study would provide a list of 100 practices, ranked and prioritized in terms of load and performance, which would enable them to determine how to approach the project. He added that he had been able to show an approximate 35% reduction in costs for the Exeter Watershed.

Chairman Nazzaro asked the percentage of non-point source plan requirements that would be done as a result of this project. Dr. Roseen replied that he had not yet looked into the Newmarket watershed in a detailed fashion and was reluctant to provide a number, but said the Administrative Order requirements were essentially identical to those in Exeter. He said that he also had not seen the Newmarket annual reports, and that to meet the Town's requirements the approach would need to be scaled up. Town Planner Hardy said that she felt this question was outside the scope of this project, and that any results would be provided as a co-benefit. Dr. Roseen said that he could get some useable ballpark estimates, but he estimated meeting approximately 50% of the requirements. Chairman Nazzaro asked what part of his work would be leading to that, and Dr. Roseen replied 100%. Chairman Nazzaro asked what the people of Newmarket would get out of this study and what regulations would keep the Town in compliance. Dr. Roseen replied that the Town was getting Federal support for some component of the Town's Administrative Order that would otherwise not be available, and that the Town had a timeline to meet. Town Planner Hardy said that she had put some regulations into subdivisions regarding non-point source pollution but that the Town was not currently under a mandate to do so, and they were waiting for the rules to arrive. Dr. Roseen said that the reductions in Exeter had been largely in MS-4 implementation, and that the new integrative planning initiative by the EPA allowed permits to be overlapped in which the activity in one could also be credited to another.

Councilor Burns said that she understood that the project due in 2017 would have to be done anyway, and that they currently had a grant available for this. Town Administrator Fournier clarified that this would begin the project they needed to finalize by 2017, and that all of this work would go toward it. He said that they had already budgeted the Town's 50% share of the matching funds as Storm Water Management because of the AOC. Dr. Roseen added a caveat that he did not know where the RFO would end up for the New Hampshire control plan, but presumed it would be going in a similar direction to their approach. Town Administrator Fournier said that the data provided would be used to study other things and achieve their ultimate goal. Vice Chair Levy expressed concern that if a different avenue was pursued in the next step, the information from the study might not actually be used. Dr. Roseen felt that this was unlikely and said he was working with consultant teams to establish a uniform approach. Vice Chair said that he would feel better knowing the work would be consistent as far as

strategy, and they would be working with the company to ultimately reach compliance for 2017. Town Administrator Fournier said that Town Planner Hardy was working with the EPA on the project, and that they would not have approved the grant without knowing the Town was using the study to achieve their AOC as well. Dr. Roseen said that the PTAP process involved making sure products were consistent and engaged lead consultants in the Great Bay Region to develop the process jointly. He added that the EPA had already given tentative approval of the process.

Chairman Nazzaro felt that it was incumbent on the Council that the RFQ mandate this data be leveraged. Dr. Roseen said that studies were going on in other communities that pointed in the same direction, and that multiple approaches were the weight of evidence. He emphasized that different individuals studying similar pieces and coming up with similar outcomes was really important. Vice Chair Levy again asked if this would result in some kind of guesstimate of ultimate costs, and Dr. Roseen replied that they were planning estimates and that detailed costing would come from the Financial Capability analysis. He said that they would be able to break down an expected annual cost to the Town between Capital Improvements and Operations and Maintenance, and that he was pushing for a long implementation schedule of around 30 years. Vice Chair Levy asked about Impact fees, and Dr. Roseen replied that they were not really impact fees and that any new code improvements by owners increased part of the project value and was a good way to distribute the costs across the users. Chairman Nazzaro asked where the money would be coming from and Town Administrator replied from the operating budget. Dr. Roseen thanked the Council for their time.

Town Administrator Fournier polled the Council and the motion to approve *Resolution #2015/2016-02* was approved by a vote of 6-0.

ORDINANCES AND RESOLUTIONS IN THE 3RD READING

Resolution #2014/2015-66 Authorizing the Town Administrator to Enter into an Agreement with Tri-State Curb for Installation of Granite Curb Stone for Bennett Way

Councilor Pike made a motion to approve *Resolution #2014/2015-66 Authorizing the Town Administrator to Enter into an Agreement with Tri-State Curb for Installation of Granite Curb Stone for Bennett Way* which was seconded by Councilor Thompson.

Town Administrator Fournier provided a review of his memo which included Council questions from the July 1st Town Council meeting. He said that one of the questions raised was the cost to install asphalt curbing instead of granite, and he reported that asphalt curbing would cost \$4.00/linear foot versus granite at \$16.80/linear foot. He explained that asphalt curbing would need to be tied into the road, where as granite curbing was cemented in place. He said the asphalt would also need a topcoat the width of the road to push it down at cost of approximately \$6,000 which would bring the total cost to \$18,000 for that area. He said that granite was more durable and would last as long as the material, while asphalt would degrade over time, with a cost difference of approximately \$25,000 versus \$18,000. Town Administrator Fournier stated that the second question by the Council was whether the developer should pay for the sidewalks. He said he and the Town Planner had reviewed all plans, minutes, and documents from the early 1980s regarding this area, and said the Planning Board had approved the

project in 1983 and had not required the developer to provide sidewalks on Bennett Way, but rather a 4-foot shoulder. He said the Town had accepted the plan and that he and the Town Planner agreed there was no way to require the developer to install sidewalks after the road had been accepted. He added that the developer had a number of "grandfathered" plans already approved, and that he would only need to obtain a building permit to add more structures. He said that whereas the Town had approved the development and accepted it as a Town road, it fell back on the Town as to whether or not they wanted sidewalks installed in that area.

Discussion: Vice Chair Levy expressed a concern that when the area was originally developed it was somehow determined sidewalks were not needed. He said he felt the incline on Bennett Way was very steep and said he was mostly concerned about the cost of maintenance. He said that people had asked if steps would be put in, who would engineer and design it, and what about snow and ice which could become dangerous in winter. He asked if there was a separate CIP plan for sidewalks, and Town Administrator Fournier said that there was no Capital Reserve Fund set aside for sidewalk improvements. Town Planner Hardy said that there was a sidewalk development fund which did not include paving, but there was no money remaining in the fund. Town Administrator Fournier stated that they had always used a portion of the paving budget to do the sidewalk projects. Councilor Thompson said that her recollection was that a CIP fund for sidewalks did exist, and Town Administrator Fournier said there was no money in the fund and it was supposed to be closed out. Councilor Thompson pointed out that for the last several years there had been \$60,000-\$80,000 in the operating budget for road and sidewalk construction which was not always expended, and that there was money in the budget. Town Administrator Fournier explained that they had always used that line-item for sidewalks. Councilor Pickering asked which fund had paid for the new sidewalks on Elm Street, and Town Administrator Fournier replied it was from the operating budget.

Chairman Nazzaro said he totally agreed that the developer should have been responsible to provide sidewalks at the time of the development. He asked if the project for Bennett Way was included in the operating budget and Town Administrator Fournier said that it was discussed last fall during the budget process, and that Bennett Way was mentioned as a project being considered. Chairman Nazzaro felt it was a safety issue and sidewalks were needed in the area. Vice Chair Levy asked whether there were any standards regarding the steepness of the road. Public Works Director Rick Malasky said that there would be no steps and that it would meet the same requirements as other sidewalks in town, with granite curbing and a 5-foot pavement. He said there would be trackless plowing during storms with sidewalks cleared using a blower, and that this line-item had been in the budget for over 10 years. He said that during the budget process he had specifically spelled out that work would be done on Bennett Way, and as the money was approved he had already put a lot of work into getting the project going. He explained that this would be a connector between two (2) existing sidewalks and that the Bennett area had a high population density. He said the developer had fulfilled his requirements for the area according to Town site/land regulations, and said he felt that sidewalks on Bennett Way were necessary.

Public Works Director Malasky explained that ideally granite is used for the curbing as it lasts forever. He said that if it needed to be taken out it could always be reset at a cost of approximately \$6/foot. He said that after one (1) winter asphalt looked terrible and did not hold up, though there were instances where it was better, though granite was necessary in that area for drainage control. Councilor Thompson said

the Council had repeatedly asked for a list for the road paving plan and that it was just as important to do the same for sidewalks. She said it was important for the Council to know what the priorities and the targeted areas were, and what the traffic was in the area, and that she would like to have some background. Town Planner Hardy said that regarding CIP, she could provide information from a planning perspective. She said that in 2010 the Town Council had asked the Highway Safety Committee to put together a report on sidewalks, and that Bennett Way had been identified as one of their recommendations as a medium-high density residential development that lacked easy access for a large number of residents. She said the report also discussed the type of materials that should be used, and noted that asphalt curbing deteriorates rapidly and many areas in Town were already in need of reconstruction. She added that they also recommended using only granite curbing in projects and to have the Planning Board make it standard. She said the Capital Improvement Committee had repeatedly made a recommendation to put \$25,000-\$50,000 into a special CIP for sidewalks, but that every year it did not make it through the budget process. Town Planner Hardy stressed that planning had been done and the need for sidewalks in the community had not been overlooked. She felt it was a really important plan for a Town that thrives on being walkable, and that Newmarket was one of the highest rated communities in the country.

Town Administrator Fournier thanked Town Planner Hardy for supplying that information, and felt the issue for the Council was that the information should have been provided ahead of time as part of the packet for the meeting. Chairman Nazzaro pointed out that funding had been recommended for the last 2 years and was taken out of the budget. Vice Chair Levy said that another high-density pocket lacking sidewalks was Sleepy Hollow and that New Road merited consideration for Newmarket Fire & Rescue and Public Works. He said that there was a 2-pronged need for sidewalks in Newmarket with one issue being repair and reconstruction. He said the list of sidewalks provided on page 4 of the committee report stated that priorities were not based on a comprehensive evaluation of the Town sidewalk system, but rather on observations by committee members. He said the committee also felt that a sidewalk inventory and rating system would be beneficial in allocating funds, and that neither had been done to his knowledge. He felt he could not support the resolution, and again emphasized his concerns regarding the cost of maintaining the area in winter.

Chairman Nazzaro felt that if they were approving \$10,000, without a building CIP, to be made comfortable during meetings, why not \$25,000 to keep the residents of Newmarket safe while walking. He said he recognized they needed a stronger sidewalk plan which was more based on an assessment of the Town sidewalks, but felt to not do it because there was no CIP plan did not make sense. He stressed that he felt it was a safety issue for bikers and walkers as it was a dangerous curvy road, and said that he would not vote against the resolution. Councilor Thompson pointed out that this was only the cost for the curbing, and not the total cost for the sidewalks. Public Works Director Malasky said the cost in the budget was \$88,000, due one-half at a time over the next 2 years, for a total cost of \$172,000. Chairman Nazzaro asked if he had discussed Bennett Way during the budget process and Public Works Director Malasky said that he had.

Town Administrator Fournier polled the Council and *Resolution #2014/2015-66* failed due to a tie vote of 3-3.

Town Council
July 15, 2015 - Regular Meeting

ITEMS LAID ON THE TABLE - None

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

Records Retention Committee

Candidate: *Monica Christofili – Term Expires March 2017*

Vice Chair Levy made a motion to nominate *Monica Christofili*, Term Expires March 2017, as a member of the *Records Retention Committee*, and Councilor Thompson seconded.

Town Administrator Fournier polled the Council and the nomination was approved by a vote of 6-0.

Strafford Regional Planning Commission Representative

Candidate: *Peter Nelson – Term Expires March 2017*

Councilor Thompson made a motion to approve the nomination of *Peter Nelson*, Term Expires March 2017, as a *Strafford Regional Planning Commission Representative*, which was seconded by Councilor Burns.

Town Administrator Fournier polled the Council and the motion to approve the appointment of *Peter Nelson* as a *Strafford Regional Planning Commission Representative*, passed unanimously by a vote of 6-0.

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2015/2016-03 Accepting Harvest Way as a Town Street

Chairman Nazzaro read *Resolution #2015/2016-03 Accepting Harvest Way as a Town Street*, in full.

Resolution #2015/2016-04 Awarding Liquid Propane, Regular Gasoline, and Clear Diesel

Chairman Nazzaro read *Resolution #2015/2016-04 Awarding Liquid Propane, Regular Gasoline, and Clear Diesel*, in full.

Resolution #2015/2016-05 Authorizing the Town Administrator to Enter into an Agreement for Asphalt

Chairman Nazzaro read *Resolution #2015/2016-05 Authorizing the Town Administrator to Enter into an Agreement for Asphalt*, in full.

Resolution #2015/2016-06 Municipal Trash Bags

Town Council
July 15, 2015 - Regular Meeting

Chairman Nazzaro read *Resolution #2015/2016-06 Municipal Trash Bags*, in full.

Town Organizational Study RFP Sub-Committee

Chairman Nazzaro asked for a nomination to establish a Town Organizational Study RFP Sub-Committee of the Council. Vice Chair Levy made the motion and Councilor Pike seconded.

Town Administrator Fournier polled the council and the nomination to establish the Council Sub-Committee was approved by a vote of 6-0.

Chairman Nazzaro said the challenge was that all the Councilors except one (1) wanted to be on the Sub-Committee and asked if anyone present would agree to pull their name out. Councilor Pike said he would withdraw his name. Chairman Nazzaro said they now had five (5) individuals and they would have to go through the normal nomination process. They discussed various ways to handle the process and Councilor Pike suggested they just suspend the rules. Town Administrator Fournier said that a 2/3 vote would be required, and Chairman Nazzaro asked for a motion to suspend the rules to allow him to appoint the members of the Sub-Committee.

Councilor Pike made a motion to suspend the rules which was seconded by Vice Chair Levy. Town Administrator Fournier polled the Council and the motion was approved by a vote of 6-0.

Chairman Nazzaro stated that he would email the names of the Councilors chosen and that the information would be part of Public Record.

CORRESPONDENCE/CLOSING COMMENTS

Vice Chair Levy said that he wanted to thank Town Planner Diane Hardy for all her hard work and effort with Strafford Regional on the Master Plan, and that the plan was much more suited to the Town of Newmarket as a result. He said that he also wanted to offer condolences to the family of Mr. Portyrata and said he always appreciated his commentary and input and stressed the importance of involvement in the community. Chairman Nazzaro said that he spoke for the whole Council. He said that the next meeting would be held August 5, 2015, and that he would not be present as he would be on his honeymoon. He added that Councilor Pike would also not be attending.

ADJOURNMENT

Vice Chair Levy made a motion to adjourn the meeting, which was seconded by Councilor Burns. The meeting was adjourned at approximately 9:11 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

August 19, 2015

County Dispatch Services: On Thursday July 16, I attended a meeting of the city and towns of Rockingham County with the County Commissioners. Many topics were discussed, but a focus was the current dispatch services that they offer.

The counties in New Hampshire are required to provide very limited services. They are prisons, nursing homes, and sheriff services. While many do provide the service, dispatch is not a required service.

The County Commissioners stated that the current dispatch center is in great need of repair and updating. They indicated that they do not want to bond for the upgrades and were looking for advice from the local governments how to deal with the matter. The municipalities offered that they should start a capital improvement plan for the facilities of the county and begin to address the problems.

During the discussion, they stated that they could not accept any additional communities. Since it has been topic of discussion in Newmarket, I asked the question that if Newmarket were to shut down its dispatch center, the county could not take us. The commission stated that they could not.

I followed up with the commissioners to ask for this statement to be in writing to make it clear to everyone. Attached to this memo is my letter to the commission and their response.

Therefore, at this time, Rockingham County Dispatch is not an option for the town. I will continue to work with the Chiefs and surrounding towns to see if we can expand dispatch services to other communities.

Stage 3 Water Restrictions: Pursuant to the Town Code Chapter 14 Section 26, upon recommendation of the Water and Sewer Superintendent, I declared a water supply shortage emergency and ordered the Water and Sewer Department to impose Stage 3 restrictions. These restrictions entail:

- a) During Stage 3 conditions, each address is to restrict lawn watering to two days per week between the hours of 5:00 a.m. to 8:00 a.m. and 6:00 p.m. to 9:00 p.m. on the following schedule:

<u>Allowed Days</u>	<u>Street Address</u>
Monday, Wednesday	Odd number
Tuesday, Thursday	Even number

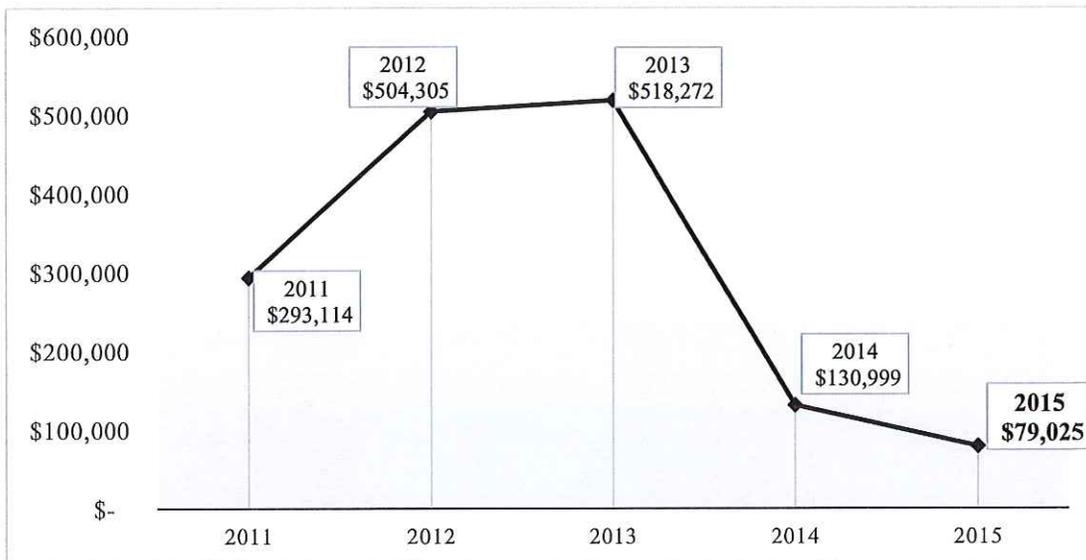
- b) No lawn watering is allowed on Friday, Saturdays, and Sundays. Hand-held hoses may be used for flower and vegetable gardens without hour and day restrictions.
- c) No washing or cleaning streets, driveways, sidewalks or other impervious areas is prohibited. Washing of cars and boats, except at a commercial facility, shall be prohibited.

Violations of this order may result in a fine and discontinuance of water service. This emergency will be discontinued when water levels in the Town wells are returned to appropriate levels.

FY2015 Year End Financials: *Please remember that these are unaudited figures.* We have the preliminary year-end figures for FY2015. For the entire FY15 budget, out of the \$8,672,983 appropriated we under expended by \$137,838 or 1.5%. This includes the General Fund, Special Funds and the Enterprise Funds.

The fund which we were concerned about was the General Fund. Of the \$6,089,345 appropriated, we had \$79,026 remaining or 1.3%. This is the smallest amount we have returned in a number of year. The following chart is a 5-year comparison of funds returned.

1 Five Year Return of Unexpended Funds



The reason for the reduction in funds returned is that we have been budgeting closer to actual expenditures.

As for revenues, we estimated \$20,789,963 in general fund revenues.¹ In total, we collected \$21,295,816 or \$505,853 (2%) higher than anticipated. This includes the sale of 4J Bass Street (\$38,916

¹ Please note that this number includes funds collected for the School District and County

unanticipated), additional motor vehicle registrations (\$171,662), additional rooms and meals tax (\$44,245), and ambulance receipts (\$50,059.)

After reviewing the distribution of some of these funds to other areas, we are estimating the fund balance to be \$2,438,983.29, which is 8.91% and is within the Fund Balance Policy. *Please note that this is an estimate and subject to the final audit.*

Salary Survey: Pursuant to Section 6.2 of the Town Charter and 3.01 (b) (i), the Town Administrator is update the pay and classification of town employees every three years, this was last done in 2005. The Finance Director is currently wrapping up this report, reviewing his findings with department heads and making the necessary changes. Any proposed changes will be included in the FY2017 budget.

As part of this process, we are also reexamining job descriptions to make sure that they are accurate.

Auditorium Upgrade: The auditorium upgrades are complete. The air-conditioning/heating system is installed. The retractable projection screen, projector and new wiring have been installed, and all work very well. We were able to save some money on the project, and will begin to look at upgrading the A/V system in Council Chambers. We will be replacing the projector with television displays to make it easier for people to see during meetings and will not require lights to be turned off. In addition, we will be upgrading the wiring in this room as well.

One of the first events that will be hosted here are the NHMA's Municipal Law Lecture Series. This is an annual series of three land use lectures throughout the state. They will be hosted on three consecutive Wednesdays in October (14, 21, and 28). I have attached the flyer to this report.

Out of Office: I will be attending the ICMA Annual conference Saturday September 26 and will be returning on October 1 returning to the office on October 5.

Macintosh Well Project Overage: As was previously discussed, we have gone out to bid for the construction of the Macintosh Well. We received bids and they came in higher than the 2012 estimated budget. We will need to request from DRA an emergency expenditure from the Water Surplus (separate from the General Fund Surplus.) The Director of Water and Sewer as well as the Town Attorney will be present at the meeting to discuss the matter during my report. In addition, for a first reading, is a resolution authorizing the request for emergency funding.

Respectfully Submitted,


Stephen R. Fournier
Town Administrator

STEPHEN R. FOURNIER
TOWN ADMINISTRATOR



FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

July 20, 2015

Rockingham County Commissioners
119 North Road
Brentwood NH 03833

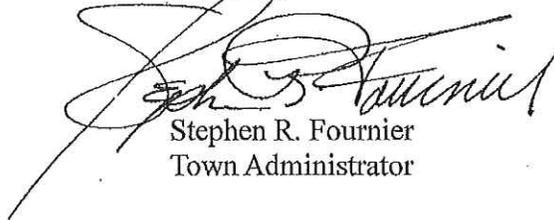
Honorable Members of the County Commission:

Thank you for hosting the meeting with all of the municipalities of Rockingham County on Thursday July 16, 2015. It was very informative and I look forward to having further discussions in the future on ways we can regionalize our efforts to benefit our constituents.

I wanted to follow up with the commission on one issue. When we were discussing the matter of dispatch, I asked if Newmarket were to discontinue its dispatch services, could the County take over those responsibilities. I wanted to be clear that it is the Commission's position that unless there is a significant upgrade to the current facility and equipment, the County cannot take over our dispatch services at this time.

Thank you for clarifying this matter.

Sincerely,



Stephen R. Fournier
Town Administrator

Steve Fournier

From: Laura Collins <lcollins@co.rockingham.nh.us>
Sent: Wednesday, July 29, 2015 3:59 PM
To: 'sfournier@newmarketnh.gov'
Subject: County - dispatch services

Good Afternoon Steve,

I'm writing on behalf of the Board of Commissioners to answer your letter dated July 20, 2015. You are correct that the County does not currently have the capacity to take on Newmarket's (nor other town's) dispatch services, without first having an upgrade to the facility and equipment.

Thank you for your letter and please don't hesitate to reach out with any other questions or suggestions.

Regards,

Laura Collins
Executive Assistant
Rockingham County Commissioners Office
119 North Road
Brentwood, NH 03833

P: 603-679-9350

F: 603-679-9354

www.co.rockingham.nh.us

[Spam](#)

[Phish/Fraud](#)

[Not spam](#)

[Forget previous vote](#)



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

INTEROFFICE MEMORANDUM

TO: TOWN COUNCIL
FROM: STEVE FOURNIER, TOWN ADMINISTRATOR *S.F.*
SUBJECT: MACINTOSH WELL OVERAGE
DATE: 8/12/2015
CC: WATER AND SEWER SUPERINTENDENT; TOWN ATTORNEY

On the agenda this evening for a first reading is Resolution # - 2015/2016 Authorizing the Town Council to apply for permission from the Department of Revenue Administration for an emergency expenditure from Water Surplus in the amount of \$795,000. This expenditure is for overages in the Macintosh Well project.

In 2012, Town Council recommended the issuance of \$2,502,600 in bonds for the construction of the Macintosh well. This figure was based on the estimates put forward by our engineering firm at the time Weston and Sampson. Their estimated cost for the blending facility was \$2,402,600, which included inflation for three years. The Town Council added an additional \$100,000 for construction of a blending facility to the project for future additional treatment.

We went out to bid for construction of the project earlier in 2015. We received five bids. All of them were higher than the estimated \$2,502,600. Waterline Industries, the lowest bidder, proposed a construction budget of \$2,121,677. Currently, the Town has expended \$706,089, which is in line with estimates. The following is a breakdown of those costs:

Land Purchase	\$87,937
Advertisements	\$1,377
PSNH (bringing electrical service to the site)	\$111,350
Directional Drill	\$233,725
Engineering	\$271,700
<hr/> Total Expenditures to Date	<hr/> \$706,089

With that in mind, when we revise the project budget we have the following:

Total Expenditures to Date	\$716,089
Lowest Bid Price (Waterline Industries)	\$2,121,677
Construction Administration/Oversight	\$352,000
Contingency	\$118,000
<hr/>	
Total Revised Project Budget	\$3,297,766
Bonding Authority	\$2,502,600
<u>Difference</u>	<u>(\$795,166)</u>

Sean Greig, the Director of Water and Sewer and I have talked with the Town Attorney on how to address this situation. N.H. RSA 32:11 establishes a framework for town to address this type of issue. It allows the town to withdraw funds from surplus to address this issue. We must make the application prior to expending the funds, and the Municipal Budget Committee must agree to the application.

At the August 19, 2015 meeting, we will have the first reading of a resolution to authorize the Town to make that application to the Commissioner of the DRA. We are proposing withdrawing \$795,000 from water fund balance to address this. Currently, there is \$1,315,574 in fund balance. Withdrawing the \$795,000 would reduce this to \$520,574. While the Finance Director has some concern if there were to be an emergency and we were to have to open a fourth well. However, the likelihood of that is remote and the difference is tolerable. The Director of Water and Sewer and the Town Attorney will be present at the August 19, 2015 meeting to review this process during my report. This is also an opportunity for Town Councilors to ask any questions they may have.



To: Steve Fournier, Town Administrator
 From: Sean T. Greig, Supt. Water/Sewer
 Date: July 16, 2015
 Re: MacIntosh Well Project

Recommendation

The Town seeks approval to use Water Department Surplus and Capital Improvement Funds to cover the MacIntosh Well Project Deficit of \$795,000.00.

The Newmarket Water Department to install new observation wells around the Bennett and Sewall Wells to determine the efficiency of the two wells.

The Water Department moves from Stage Two to Stage Three of the Newmarket Water Management Plan. Stage Four restrictions may be required later in the summer.

The Town should evaluate restrictions on new water service connections.

MacIntosh Well Bids and Budget

The Town has received five bids to install a transmission water main, and construct a well building and a blending facility for the MacIntosh Well Project. Waterline Industries of Seabrook New Hampshire submitted the lowest bid price of \$2,121,677.00. The table below is a summary of the bid results.

Table 1

	Bidder Name	Total Base Bid	Bid Alt 2-1	Bid Alt 2-2	Total Bid
1	Waterline Industries	\$1,987,677	\$65,000	\$69,000	\$2,121,677
2	Apex Construction	\$2,131,400	\$55,000	\$60,000	\$2,246,400
3	Kinsmen Corporation	\$2,243,000	\$60,000	\$60,000	\$2,363,000
4	Penta Corporation	\$2,317,200	\$42,000	\$42,000	\$2,401,200
5	Kingsbury Corporation	\$2,434,000	\$55,000	\$55,000	\$2,544,000

The approved project budget by Town vote in March of 2013 is \$2,502,600.00. The Town has spent \$710,364.00 of the \$2,502,600.00 project budget. The table below summarizes the project expenditures to date.

Table 2

Land Purchase	\$87,937
Advertisements	\$1,377
PSNH	\$111,350
Directional Drill	\$233,725
Engineering	\$271,700
Total Expenditures to Date	\$706,089

Based on the lowest bid price and the expenditures to date, the approved project budget does not have enough funds to complete the project. Table 3 below shows that the project budget is deficient \$832,441.00.

Table 3

Project Budget (Town Vote)	\$2,502,600
Total Expenditures to Date	\$706,089
Lowest Bid Price (Waterline Industries)	\$2,121,677
Construction Administration/Oversight	\$352,000
Contingency	\$118,000
Total Project Budget	\$3,296,766
Total Project Budget Deficiency	(\$795,166)

I have reviewed the data and have found that the project budget is insufficient for the following reasons:

The project has experienced delays. The Town vote for the project was in March of 2013. The Town Council selected to redo the engineering selection process. The Town Council formed a committee with Town Councilors and Town staff to select an engineer for the MacIntosh Well Project. The committee selected Hazen and Sawyer, and a contract was approved by Town Council in the fall of 2013. In July of 2014, the Town Council could not come to an agreement with Lane Cheney to purchase property necessary to complete the design for the blending facility. In the spring of 2015, the Town Council signed a purchase and sales agreement for the land from Lane Cheney, and the project went out for bids. Bid prices have increased due to inflation and the improved economy. DBU Construction, the company that is performing the directional drill under the wetlands for the MacIntosh Well Project, indicated that the directional drill cost would have been approximately 25% less than two years ago.

Weston and Sampson preliminary project cost estimate was significantly under the lowest bid for construction of the well pump house, blending facility and modifications to the distribution system, and the horizontal directional drill. Table 4 compares the Weston & Sampson's preliminary cost estimate with the actual bid prices. The Weston & Sampson Cost estimates in table 4 include inflation and contingencies for each item.

Table 4	Weston & Sampson	Bid Prices	Delta
Well Pump House	\$153,031	\$265,000	-\$111,969
Horizontal Directional Drill	\$90,686	\$233,725	-\$143,039
Blending Facility and Distribution System Improvements	\$1,284,579	\$1,648,877	-\$364,298
Total			-\$619,306

Table 5 below is the Opinion of probable cost presented by Weston & Sampson to the Newmarket Town Council at the Newmarket Town Council Workshop in December of 2012. At a later meeting, \$100,000.00 was added to the Opinion of Cost to design and construct the blending facility building to have the ability to be expanded for additional treatment.

Table 5

<h2>Opinion of Probable Cost</h2>			
<i>Task</i>	<i>Pump Direct</i>	<i>Blending Cost</i>	<i>EDR Cost</i>
1 Easements Protective Radius	\$6,000	\$6,000	\$6,000
2 Electric Service to WellHead	\$120,000	\$120,000	\$120,000
3 WellHead	\$135,000	\$135,000	\$135,000
4 Permit and Construct Blowoff	\$25,000	\$0	\$0
5 Horizontal Directional Drill	\$80,000	\$80,000	\$80,000
6 Treatment Plant Site Work	\$25,000	\$125,000	\$125,000
7 Raw Water Main	\$180,000	\$180,000	\$180,000
8 Electric Service to WTP (Hersey)	\$30,000	\$45,000	\$45,000
9 Water Treatment Plant	\$270,000	\$920,000	\$1,575,000
10 Purchase Water Treatment Plant Land	\$50,000	\$100,000	\$100,000
Subtotal:	\$921,000	\$1,711,000	\$2,366,000
Inflation: 2.5% for 3 years	\$55,600	\$131,600	\$182,000
Subtotal w/ inflation:	\$976,600	\$1,842,600	\$2,548,000
Engineering (20%)	\$196,000	\$370,000	\$510,000
Contingency (10%)	\$98,000	\$190,000	\$260,000
Total:	\$1,270,600	\$2,402,600	\$3,318,000

Town of Newmarket


Current Corrective Action Plan

The Town of Newmarket Water Department is in violation of not having a backup water supply for the Town of Newmarket. The Town entered into an agreement with the New Hampshire Department of Environmental Services (NHDES) to have a new water source, the MacIntosh Well, on line by May 31, 2015. The NHDES is aware that the Town is behind schedule and understands the Town is making every effort to complete the project as soon as possible.

Historical Overview of Water Level Variations in the Bennett and Sewall Wells

Table 5 illustrates the monthly operational (i.e., when the pumps are operating) water levels for the Bennett and Sewall Wells. As can be seen on the Table, the Bennett and Sewall Well water levels during pumping conditions (drawdown levels) are currently reaching the historic lows that occurred in 1996 and 2000/2001. Fortunately, a substantial amount of rain in the fall of 1996 recharged the aquifer so that the wells did not have to be turned off. In the spring of 1997, the well drawdown levels had improved to normal operating levels. In 2000 and 2001 the Town did not receive enough rain to recharge the wells, and Bennett Well was shut down. The water plant on Packersfalls Road was brought on-line to supply the Town with water. The Water Plant was operated until 2005. The water plant cannot currently be used to supply water to the Town because it cannot meet existing State water quality standards for public drinking water supplies.

Table 6

	Sewall Well						Bennett Well					
	1995	1996	1997	2000	2001	2015	1995	1996	1997	2000	2001	2015
January	56	62	57	56	62	54	30	33	26	33	32	29
February	55	63	55	57	62	54	29	33	26	32	33	26
March	55	62	55	58	63	51	29	32	26	32	33	29
April	54	61	54	58	62	57	29	32	25	32	32	30
May	55	59	53	57	62	59	30	31	24	31	31	30
June	55	59	53	58	62	59	30	29	24	31	31	30
July	56	59	55	58	63		31	29	24	31	32	
August	60	59	56	59	63		31	29	24	31	33	
September	62	59	57	60	64		32	29	25	31	33	
October	62	50	57	60	64		32	30	27	32	33	
November	62	58	57	60	62		33	28	28	32	33	
December	62	56	55	60	65		32	27	28	32	34	

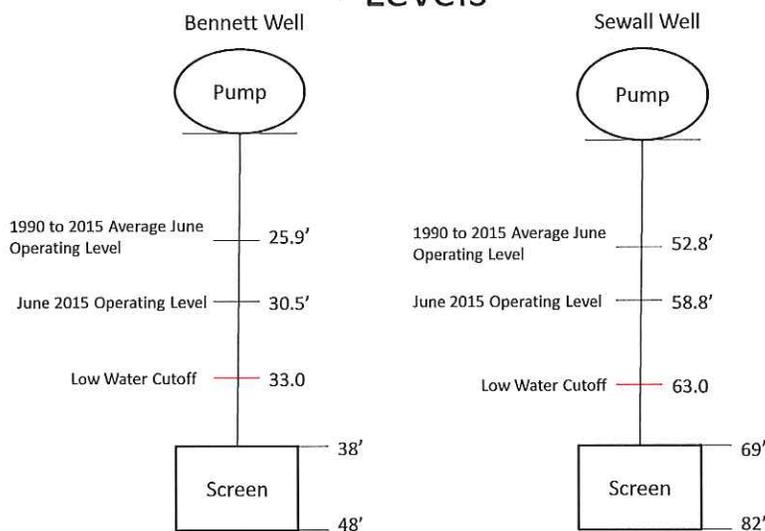
The 25 year average operating drawdown level for the Bennett and Sewall Wells, (as calculated from the information on the above Table) for June is 25.9' and 52.8' respectively. The water levels in the Wells are currently approximately 31 and 59 feet, respectively. Therefore there is only around 2.5 feet of available drawdown left in the

Bennett Well and 4 feet in the Sewell Well. This small amount of available drawdown creates a risk for meeting the water demands of the Town because a relatively short period without precipitation could result in the lowering of the water levels in one/or both of the wells to a point where the well will need to be turned off. This could potentially result in a situation where the Town would not be able to meet the water demands of the water system.

The Newmarket Water Department is working with Emery & Garrett Groundwater Investigations LLC (EGGI) to determine what steps should be taken to insure that the Town's water supply needs can be met. Their preliminary review of the available water use, precipitation, and water level data supports the conclusion that the water levels in the Bennett and Sewall Wells are approaching historic lows and that a risk of having to shut one of the wells off exists *if sufficient precipitation does not occur this summer*. Preliminary Recommendations from EGGI include the following:

- 1) Install one or two monitoring wells in close proximity to the Bennett and Sewall Wells to allow the monitoring of water levels and analyses of the efficiency of the wells.
- 2) Conduct a video log of each well to inspect the condition of the well casing and well screen.
- 3) Establish a long-term monitoring program of the water levels in the aquifer proximal to each well to enable the development of a scientifically based Water Use Management Plan.
- 4) Connect the MacIntosh Well to the Town's Water System to serve as a backup water supply to the Bennett and Sewall Wells.

Bennett And Sewall Well Operating Levels





TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* FINANCE DEPARTMENT

Date: August 12, 2015
To: Steve Fournier, Town Administrator
From: Matt Angell, Interim Finance Director *MA*
Re: Water Fund – Unassigned Fund Balance

Steve,

I have analyzed your request of whether there will be sufficient fund balance retained after withdrawing \$795,000. I have concluded that there is sufficient fund balance, but with caution. Below is my analysis.

Fund Balance Reserve Standard:

The DRA and GFOA do not have a set standard for the amount of fund balance to retain for an enterprise fund. However, common practice is to use the same percentages for the general fund, which is between 5-8%. However, we need to contrast the 5-8% rule against operations for a certain period of time and unanticipated emergency projects.

Recommended Fund Balance Analysis:

Operations:

In my experience, 30 to 90 days of operations is a sufficient period of time to retain. 30 days is roughly 8%, while 90 days is 25%. Here, the number of days of operating reserves should be a sufficient period of time to cover operations due to unpaid accounts receivable. As of June 30, 2015, the amount of unpaid accounts receivable is \$68,222, which is 7.2% of FY 2016 appropriations. Accounts receivable naturally fluctuates, which it is reasonable to assume it can temporarily go up. As a result, 8% is not enough to retain. I recommend the Town retain at least 90 days of operations, which should be enough to weather any increase in accounts receivable.

Emergency projects:

I have spoken to Sean regarding future emergency projects. It is my understanding that there are current events that may lead to future projects. Whether these projects result in emergencies or not is not yet determined. For example, the well water levels are running low. Sean is about to drill around the wells to determine the health of the wells. Since the outcome of these drills is not yet known, we need to consider setting aside funds for a possible fix. The amount I am recommending is \$300,000, which may not be enough for a worst case scenario (opening up another well).

Caution:

I am concerned that \$300,000 is not sufficient should the Town determine that one or both of the current wells need repair or redrilling. During the appropriation process, the Town sets aside

significant funds for future water projects (capital reserve funds). These funds could be tapped into and other projects delayed should a poor outcome of the well analysis occurs. Therefore, a future analysis of fund balance is then required to ensure there are sufficient funds to pay for these repairs and maintain a sufficient fund balance without increasing rates.

Recommended Fund Balance:

I have determined that an appropriate minimum fund balance for the water fund is \$536,763. However, I caution that there are unknown circumstances revolving around our existing wells that may increase or decrease the minimum fund balance to be retained.

Comparison of Recommended Fund Balance to Project Request:

Currently, there is \$1,315,574 of fund balance that can be used towards this project, not including the recommended amount to retain. If we subtract \$795,000 from the amount available, \$520,574 will be left in the fund. This amount is \$16,189 less than my recommendation above. The difference is tolerable. Therefore, there is sufficient fund balance to appropriate this project from.

Matt

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015			Fiscal Year 2014			Percent of Budget Spent			
			Budget	Month to Date Transactions	Year to Date Transactions	Budget	Month to Date Transactions	Year to Date Transactions				
Town Council	Town Council		22,635.00	1,267.50	21,042.69	1,592.31	93%	19,140.09	202.50	15,025.09	4,115.00	79%
Town Administrator			173,027.00	18,133.13	178,219.38	-5,192.38	103%	181,802.35	15,224.31	176,036.42	5,765.93	97%
Finance			192,733.00	24,673.25	180,234.09	12,498.91	94%	197,019.44	28,479.19	199,398.45	-2,379.01	101%
Human Resource			1,326,500.00	72,843.35	1,214,245.66	112,254.34	92%	1,256,669.50	123,496.78	1,253,765.28	2,904.22	100%
Town Clerk/Tax Collector			158,157.00	18,747.82	161,542.22	-3,385.22	102%	200,586.62	21,905.16	156,696.33	43,890.29	78%
Recreation G.F.			204,114.00	27,574.91	206,348.65	-2,234.65	101%	0.00	0.00	0.00	0.00	0%
Code Enforcement			67,063.00	8,688.17	70,483.03	-3,420.03	105%	65,474.52	6,662.17	66,248.18	-773.66	101%
Direct Assistance			35,768.00	5,485.70	34,092.43	1,675.57	95%	38,775.91	4,258.81	30,429.45	8,346.46	78%
Assessing			49,883.00	7,448.90	45,804.90	4,078.10	92%	73,223.00	4,166.33	53,083.16	20,139.84	72%
Legal			82,500.00	13,688.54	90,307.51	-7,807.51	109%	135,572.09	12,956.05	145,704.88	-10,132.79	107%
Planning			128,153.00	27,996.06	130,517.05	-2,364.05	102%	123,661.50	13,767.20	120,116.16	3,545.34	97%
Conservation Commission			2,501.00	1,131.25	3,526.22	-1,025.22	141%	1,941.00	600.00	1,468.85	472.15	76%
Economic Development			13,845.00	2,000.00	15,450.00	-1,605.00	112%	10,500.00	0.00	9,500.00	1,000.00	90%
Debt Service			138,459.00	0.00	138,458.32	0.68	100%	145,800.00	0.00	143,017.26	2,782.74	98%
Information Technology			134,610.00	14,622.71	127,557.54	7,052.46	95%	137,897.56	8,264.62	129,123.31	8,774.25	94%
Channel 13			29,387.00	4,679.44	29,646.79	-259.79	101%	26,122.80	2,246.49	27,076.48	-953.68	104%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
Police			1,249,752.00	149,934.03	1,245,786.92	3,965.08	100%	1,263,196.40	141,838.21	1,213,399.35	49,797.05	96%
Public Work Administration			428,947.00	46,078.64	451,047.52	-22,100.52	105%	421,299.58	38,392.74	419,455.65	1,843.93	100%
Roadways & Sidewalks			420,890.00	6,428.49	403,219.96	17,670.04	96%	410,433.60	3,916.57	410,809.79	-376.19	100%
Street Lighting			43,750.00	4,461.83	49,029.84	-5,279.84	112%	45,800.00	6,655.50	44,406.84	1,393.16	97%
Bridges			0.00	0.00	0.00	0.00	0%	500.00	110.80	110.80	389.20	22%
Building & Grounds			479,185.00	43,100.56	492,391.54	-13,206.54	103%	491,181.71	38,905.38	457,242.67	33,939.04	93%
Cemetery			35,278.00	4,624.65	28,138.75	7,139.25	80%	36,687.20	8,925.31	33,462.16	3,225.04	91%
Vehicle			210,935.00	15,261.98	221,346.96	-10,411.96	105%	200,741.33	32,425.01	220,336.65	-19,595.32	110%
Fire & Rescue			347,585.00	40,465.09	362,046.11	-14,461.11	104%	324,163.32	34,761.80	319,055.50	5,107.82	98%
Emergency Management			1,500.00	750.00	750.00	750.00	50%	1,950.00	791.96	791.96	1,158.04	41%
Grants			67,048.00	10,200.00	63,525.00	3,523.00	95%	67,048.00	22,420.54	65,953.54	1,094.46	98%
Social Service Grant			45,023.00	7,700.00	45,023.00	0.00	100%	40,400.00	0.00	40,400.00	0.00	100%
Transfers			117.00	420.00	537.00	-420.00	459%	0.00	0.00	0.00	0.00	0%
		General Fund	6,089,345.00	578,406.00	6,010,319.08	79,025.92	99%	5,917,587.52	571,373.43	5,752,114.21	165,473.31	97%
Library			303,736.00	29,125.45	293,410.62	10,325.38	97%	300,931.00	67,479.68	337,138.57	-36,207.57	112%
Recreation			191,172.00	12,619.04	159,888.48	31,283.52	84%	390,806.36	43,494.59	364,918.72	25,887.64	93%
Solid Waste			449,611.00	72,533.33	461,462.50	-11,851.50	103%	450,628.00	66,251.01	405,316.84	45,311.16	90%
Water			829,062.00	44,032.88	819,960.17	9,101.83	99%	851,091.96	59,615.99	809,891.90	41,200.06	95%
Sewer			947,896.00	108,981.25	927,942.41	19,953.59	98%	957,534.16	102,931.87	901,335.71	56,198.45	94%
		Total Operating Budget	8,810,822.00	845,697.95	8,672,983.26	137,838.74	98%	8,868,579.00	911,146.57	8,570,715.95	297,863.05	97%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
Town Council	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	11,000.00	0.00	100%	11,000.00	0.00	11,000.00	0.00	100%
	01-401-103-0000	TC - PART-TIME	8,980.00	1,267.50	9,457.50	-477.50	105%	7,735.00	202.50	3,870.00	3,865.00	50%
	01-401-190-0000	TC - TRAINING	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%
	01-401-202-0000	TC - GENERAL SUPPLIES	2,405.00	0.00	405.19	1,999.81	17%	155.09	0.00	155.09	0.00	100%
	01-401-222-0000	TC - COMMITTEE SUPPORT	4.00	0.00	180.00	-180.00	0%	0.00	0.00	0.00	0.00	0%
Town Council			22,635.00	1,267.50	21,042.69	1,592.31	93%	19,140.09	202.50	15,025.09	4,115.00	79%
	01-402-101-0000	TA - FULL TIME SALARIES	126,394.00	14,464.37	128,081.38	-1,687.38	101%	129,414.60	12,416.92	128,966.57	448.03	100%
	01-402-103-0000	TA - PART TIME SALARIES	4,000.00	106.35	3,579.92	420.08	89%	4,405.41	409.73	4,815.14	-409.73	109%
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,000.00	548.39	3,551.54	-551.54	118%	3,000.00	461.21	2,135.89	864.11	71%
	01-402-201-0000	TA - POSTAGE	3,000.00	156.88	2,163.25	836.75	72%	3,000.00	160.35	2,698.41	301.59	90%
	01-402-202-0000	TA - GENERAL SUPPLIES	10,883.00	389.93	11,336.45	-453.45	104%	11,000.00	720.57	10,378.68	621.32	94%
	01-402-301-0000	TA - COMMUNICATION SERVICES	4,000.00	333.78	4,192.18	-192.18	105%	4,000.00	325.41	3,777.00	223.00	94%
	01-402-310-0002	TA - DUES/SUBSCRIPTIONS	8,000.00	218.86	10,448.48	-2,448.48	131%	9,720.40	-540.89	9,179.51	540.89	94%
	01-402-310-0003	TA - ADVERTISING	2,500.00	0.00	5,096.64	-2,596.64	204%	3,181.23	0.00	3,181.23	0.00	100%
	01-402-310-0005	TA - BOOKS	750.00	0.00	300.00	450.00	40%	750.00	0.00	387.31	362.69	52%
	01-402-402-0000	TA - EQUIPMENT MAINTENA	5,000.00	1,461.72	6,215.33	-1,215.33	124%	6,330.71	1,271.01	7,365.72	-1,035.01	116%
	01-402-501-0000	TA - PRINTING/PUBLISHING	3,000.00	452.85	3,254.21	-254.21	108%	4,500.00	0.00	2,525.96	1,974.04	56%
	01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	0.00	625.00	1,875.00	25%
Town Administrator			173,027.00	18,133.13	178,219.38	-5,192.38	103%	181,802.35	15,224.31	176,036.42	5,765.93	97%
	01-403-100-0000	FINANCE - ELECTED OFFICIALS	5,900.00	1,016.67	5,600.04	299.96	95%	5,900.04	1,316.67	5,900.04	0.00	100%
	01-403-101-0000	FINANCE - FULL TIME SALARIES	154,025.00	22,745.64	144,929.83	9,095.17	94%	159,555.40	25,442.00	165,325.53	-5,770.13	104%
	01-403-190-0000	FINANCE - TRAINING/STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0%	1,000.00	0.00	42.94	957.06	4%
	01-403-202-0000	FINANCE - GENERAL SUPPLIES	6,362.00	705.06	5,824.71	537.29	92%	5,600.00	515.43	4,652.10	947.90	83%
	01-403-301-0000	FINANCE - COMMUNICATIONS SERVICES	4,831.00	205.88	2,315.42	2,515.58	48%	2,300.00	205.09	2,389.39	-89.39	104%
	01-403-310-0001	FINANCE - BUDGET COMMITTEE EXPENSE	200.00	0.00	0.00	200.00	0%	564.00	0.00	564.00	0.00	100%
	01-403-310-0002	FINANCE - DUES/SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0%	300.00	0.00	0.00	300.00	0%
	01-403-310-0003	FINANCE - ADVERTISING	153.00	0.00	152.95	0.05	100%	0.00	0.00	0.00	0.00	0%
	01-403-402-0000	FINANCE - EQUIPMENT MAINTENANCE	712.00	0.00	861.14	-149.14	121%	600.00	0.00	324.45	275.55	54%
	01-403-703-0000	FINANCE - AUDIT	20,550.00	0.00	20,550.00	0.00	100%	21,200.00	1,000.00	20,200.00	1,000.00	95%
Finance			192,733.00	24,673.25	180,234.09	12,498.91	94%	197,019.44	28,479.19	199,398.45	-2,379.01	101%
	01-404-150-0000	EMP BEN - FICA	113,674.00	14,083.80	117,447.19	-3,773.19	103%	111,246.00	11,509.48	113,250.91	-2,004.91	102%
	01-404-151-0000	EMP BEN - MEDICARE	40,407.00	4,767.79	41,491.82	-1,084.82	103%	40,599.00	4,076.45	40,101.89	497.11	99%
	01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTING	1,000.00	0.00	393.00	607.00	39%	1,000.00	55.00	255.00	745.00	26%
	01-404-155-0000	EMP BEN - HEALTH INSURANCE	552,123.00	4,701.14	480,701.25	71,421.75	87%	479,560.25	5,499.59	485,059.84	-5,499.59	101%
	01-404-156-0000	EMP BEN - NH RETIREMENT	390,020.00	46,206.64	399,871.12	-9,851.12	103%	384,215.67	39,221.66	380,932.24	3,263.43	99%
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENE	28,639.00	4,083.04	23,941.54	4,697.46	84%	25,603.00	2,362.12	25,113.74	489.26	98%
	01-404-160-0000	EMP BEN - WORKERS COMPENSATION	45,904.00	-999.06	43,747.16	2,156.84	95%	115,899.00	60,571.48	115,613.40	285.60	100%
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	4,203.00	0.00	4,202.31	0.69	100%	10,919.00	0.00	5,733.68	5,185.32	53%
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	600.00	0.00	732.00	-132.00	122%	2,498.00	201.00	2,555.00	-57.00	102%
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	0.00	0.00	788.27	-788.27	0%	25.00	0.00	25.00	0.00	100%
	01-404-197-0000	EMP BEN - MERIT INCREASE POOL	50,000.00	0.00	0.00	50,000.00	0%	0.00	0.00	0.00	0.00	0%
	01-404-198-0000	EMP BEN - LONGEVITY	14,625.00	0.00	14,625.00	0.00	100%	14,175.00	0.00	14,175.00	0.00	100%
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSURANC	85,305.00	0.00	85,305.00	0.00	100%	68,009.43	0.00	68,009.43	0.00	100%
	01-404-504-0007	EMP BEN - INSURANCE DEDUCTIBLES	0.00	0.00	1,000.00	-1,000.00	0%	2,920.15	0.00	2,920.15	0.00	100%
Human Resource			1,326,500.00	72,843.33	1,214,245.66	112,254.34	92%	1,256,669.50	123,496.78	1,253,765.28	2,904.22	100%

Town of Newmarket, New Hampshire
Expense Report^{a, b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015			Fiscal Year 2014			Percent of Budget Spent			
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions		Year to Date Transactions	Balance Year	
	01-405-101-0000	TC/TC - FULL TIME SALARIES	99,362.00	13,303.00	103,247.95	-3,885.95	104%	104,751.72	10,252.36	70,523.17	34,228.55	67%
	01-405-103-0000	TC/TC - PART TIME SALARIES	26,681.00	3,687.12	30,735.83	-4,154.83	116%	39,560.61	2,880.12	41,376.68	-1,816.07	105%
	01-405-103-0070	TC/TC FT - ELECTION OFFICIALS	4,040.00	0.00	3,980.25	59.75	99%	4,140.00	0.00	1,575.00	2,565.00	38%
	01-405-190-0000	TC/TC - TRAINING STAFF DEVELOPMENT	1,813.00	439.00	2,447.80	-634.80	135%	3,170.00	0.00	1,178.61	1,991.39	37%
	01-405-201-0000	TC/TC - POSTAGE	6,966.00	1,874.33	9,536.15	-2,570.15	137%	11,436.00	451.06	7,867.37	3,568.63	69%
	01-405-201-1000	TC/TC - SPECIAL POSTAGE	2,600.00	0.00	2,600.00	0.00	0%	1,672.80	0.00	1,672.80	0.00	100%
	01-405-202-0000	TC/TC - GENERAL SUPPLIES	3,300.00	58.10	2,302.67	997.33	70%	3,290.00	664.54	2,839.77	450.23	86%
	01-405-301-0000	TC/TC - COMMUNICATION SERVICES	1,600.00	124.05	1,595.08	4.92	100%	1,500.00	122.69	1,353.22	146.78	90%
	01-405-310-0002	TC/TC - DUES/SUBSCRIPTIONS	650.00	0.00	307.90	342.10	47%	650.00	40.00	483.95	166.05	74%
	01-405-310-0003	TC/TC - ADVERTISING	200.00	0.00	128.80	71.20	64%	200.00	0.00	64.40	135.60	32%
	01-405-310-0070	TC/TC - ELECTION/REGISTRATION	4,975.00	0.00	4,924.17	50.83	99%	7,795.49	264.40	8,059.89	-264.40	103%
	01-405-402-0000	TC/TC - EQUIPMENT MAINTENANCE	1,400.00	0.00	997.16	402.84	71%	1,370.00	0.00	1,167.39	202.61	85%
	01-405-702-0000	TC/TC - DEED RESEARCH	2,600.00	308.31	2,081.90	518.10	80%	2,600.00	52.49	2,584.08	15.92	99%
	01-405-702-1000	TC/TC - CODIFICATION	700.00	-1,669.65	-1,669.65	2,369.65	-239%	15,950.00	7,177.50	15,950.00	0.00	100%
	01-405-800-0000	TC/TC - EQUIPMENT PURCHASE	1,370.00	623.56	926.21	443.79	68%	2,500.00	0.00	0.00	2,500.00	0%
		Town Clerk/Tax Collector	158,157.00	18,747.82	161,542.22	-3,385.22	102%	200,586.62	21,905.16	156,696.33	43,890.29	78%
	01-406-101-0000	RECREATION-FULL TIME SALARIES	146,666.00	19,059.07	151,338.19	-4,672.19	103%	0.00	0.00	0.00	0.00	0%
	01-406-103-0000	RECREATION-PART TIME SALARIES	35,006.00	4,909.53	31,606.33	3,399.67	90%	0.00	0.00	0.00	0.00	0%
	01-406-190-0000	RECREATION-TRAINING/STAFF DEVELOP.	2,000.00	0.00	1,923.99	76.01	96%	0.00	0.00	0.00	0.00	0%
	01-406-191-0000	RECREATION-TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0%	0.00	0.00	0.00	0.00	0%
	01-406-192-0000	RECREATION-MEAL ALLOWANCE	300.00	0.00	49.37	250.63	16%	0.00	0.00	0.00	0.00	0%
	01-406-201-0000	RECREATION-POSTAGE	1,500.00	35.00	1,176.84	323.16	78%	0.00	0.00	0.00	0.00	0%
	01-406-202-0000	RECREATION-GENERAL SUPPLIES	1,650.00	131.37	1,619.23	30.77	98%	0.00	0.00	0.00	0.00	0%
	01-406-301-0000	RECREATION-COMMUNICATION SERVICE	3,159.00	284.01	3,791.05	-632.05	120%	0.00	0.00	0.00	0.00	0%
	01-406-310-0002	RECREATION-DUES/SUBSCRIPTIONS	645.00	49.99	1,112.89	-467.89	173%	0.00	0.00	0.00	0.00	0%
	01-406-402-0000	RECREATION-EQUIP. MAINTENANCE	7,188.00	2,545.93	8,643.81	-1,455.81	120%	0.00	0.00	0.00	0.00	0%
	01-406-800-0000	RECREATION-EQUIP. PURCHASE	1,200.00	0.00	728.23	471.77	61%	0.00	0.00	0.00	0.00	0%
	01-406-904-0000	RECREATION-SUNRISE SUNSET SR CTR	4,500.00	560.01	4,338.72	141.28	97%	0.00	0.00	0.00	0.00	0%
		Recreation G.F.	204,114.00	27,574.91	206,348.65	-2,234.65	101%	0.00	0.00	0.00	0.00	0%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year
	01-407-101-0000	CODE - FULL-TIME SALARIES	25,355.00	3,151.33	26,556.22	-1,201.22	25,855.00	2,544.66	25,961.86	-106.86	100%
	01-407-103-0000	CODE - PART TIME SALARIES	37,658.00	5,293.34	41,044.94	-3,386.94	35,872.00	3,934.72	37,704.79	-1,832.79	105%
	01-407-190-0000	CODE - TRAINING	500.00	0.00	405.00	95.00	500.00	126.95	311.95	188.05	62%
	01-407-201-0000	CODE - POSTAGE	300.00	21.34	136.82	163.18	300.00	11.04	114.12	185.88	38%
	01-407-202-0000	CODE - GENERAL SUPPLIES	1,500.00	0.00	992.62	507.38	1,027.52	8.49	1,034.01	-6.49	101%
	01-407-301-0000	CODE - TELEPHONE	1,000.00	87.16	922.48	77.52	1,000.00	36.31	401.45	598.55	40%
	01-407-310-0002	CODE - DUES/SUBSCRIPTIONS	500.00	135.00	424.95	75.05	720.00	0.00	720.00	0.00	100%
	01-407-402-0000	CODE - EQUIPMENT MAINTENANCE	200.00	0.00	0.00	200.00	200.00	0.00	0.00	200.00	0%
	01-407-702-0000	CODE - LAB TESTING	50.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0%
Code Enforcement			67,063.00	8,688.17	70,483.03	-3,420.03	65,474.52	6,662.17	66,248.18	-773.66	101%
	01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	21,320.00	2,584.94	19,417.50	1,902.50	21,320.00	2,111.50	17,496.79	3,823.21	82%
	01-408-190-0000	DIR ASSIST - TRAINING/STAFF DEVEL	150.00	0.00	0.00	150.00	150.00	0.00	0.00	150.00	0%
	01-408-202-0000	DIR ASSIST - GENERAL SUPPLIES	200.00	30.76	612.30	-412.30	355.91	34.97	390.88	-34.97	110%
	01-408-310-0002	DIR ASSIST - DUES/SUBSCRIPTIONS	50.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00	0%
	01-408-315-0038	DIR ASSIST - FOOD	2,000.00	0.00	60.00	1,940.00	0.00	0.00	0.00	0.00	0%
	01-408-315-0039	DIR ASSIST - RENT	11,000.00	1,370.00	12,305.00	-1,305.00	15,000.00	1,878.00	10,788.00	4,212.00	72%
	01-408-315-0040	DIR ASSIST - ELECTRICITY	850.00	0.00	0.00	850.00	1,000.00	234.34	853.78	146.22	85%
	01-408-315-0042	DIR ASSIST - MEDICAL	198.00	0.00	197.63	0.37	0.00	0.00	0.00	0.00	0%
	01-408-315-0043	DIR ASSIST - MISCELLANEOUS	0.00	1,500.00	1,500.00	-1,500.00	900.00	0.00	900.00	0.00	100%
Direct Assistance			35,768.00	5,485.70	34,092.43	1,675.57	38,775.91	4,258.81	30,429.45	8,346.46	78%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015						Fiscal Year 2014					
			Month to Date		Year to Date		Balance Year	Percent of Budget Spent	Month to Date		Year to Date		Balance Year	Percent of Budget Spent
			Budget	Transactions	Budget	Transactions			Budget	Transactions	Budget	Transactions		
Assessing	01-409-101-0000	ASSESS - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	16,973.00	0.00	12,140.65	4,832.35	72%	
	01-409-103-0000	ASSESS - PART TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	43,700.00	4,062.50	32,732.63	10,967.37	75%	
	01-409-130-0000	ASSESS - CONTRACTED SERVICES	42,068.00	7,438.75	37,993.00	4,075.00	90%	0.00	0.00	0.00	0.00	0.00	0%	
	01-409-190-0000	ASSESS - TRAINING	213.00	0.00	212.75	0.25	100%	0.00	300.00	97.44	97.44	202.56	32%	
	01-409-191-0000	ASSESS - MILEAGE	0.00	0.00	0.00	0.00	0%	0.00	500.00	0.00	326.01	173.99	65%	
	01-409-201-0000	ASSESS - POSTAGE	82.00	10.15	84.62	-2.62	103%	2,600.00	6.39	462.15	2,137.85	945.72	18%	
	01-409-202-0000	ASSESS - GENERAL SUPPLIES	100.00	0.00	94.53	5.47	95%	1,000.00	0.00	54.28	20.00	880.00	2%	
	01-409-310-0002	ASSESS - DUES/SUBSCRIPTIONS	20.00	0.00	20.00	0.00	100%	900.00	0.00	0.00	0.00	0.00	0%	
	01-409-407-0000	ASSESS - SOFTWARE	7,400.00	0.00	7,400.00	0.00	100%	7,250.00	0.00	0.00	0.00	0.00	0%	
			49,883.00	7,448.90	45,804.90	4,078.10	92%	73,223.00	4,166.33	53,083.16	20,139.84	72%		
Legal	01-410-602-0000	LEGAL - LEGAL EXPENSES	82,500.00	13,688.54	90,307.51	-7,807.51	109%	135,572.09	12,956.05	145,704.88	-10,132.79	107%		
			82,500.00	13,688.54	90,307.51	-7,807.51	109%	135,572.09	12,956.05	145,704.88	-10,132.79	107%		
	01-411-101-0000	PLAN - FULL TIME SALARIES	95,708.00	12,231.44	98,360.64	-2,652.64	103%	96,208.00	9,579.75	96,585.67	-377.67	100%		
	01-411-103-0000	PLAN - PART TIME SALARIES	2,000.00	125.10	1,365.57	634.43	68%	3,000.00	179.73	1,941.57	1,058.43	65%		
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPMENT	1,500.00	415.91	613.64	886.36	41%	2,500.00	565.00	2,455.82	44.18	98%		
	01-411-201-0000	PLAN - POSTAGE	2,000.00	248.68	1,418.09	581.91	71%	2,000.00	240.34	1,413.48	586.52	71%		
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	267.98	3,529.63	-1,529.63	176%	2,000.00	378.12	1,291.80	708.20	65%		
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	0.00	4,000.00	0.00	100%	4,000.00	0.00	4,000.00	0.00	100%		
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	55.24	702.24	-102.24	117%	600.00	53.96	596.68	3.32	99%		
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	8,345.00	7,949.24	7,999.24	345.76	96%	9,345.00	400.00	8,631.24	713.76	92%		
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	1,257.02	1,949.32	50.68	97%	2,000.00	370.30	1,191.40	808.60	60%		
	01-411-702-0000	PLAN - TAX MAPS	0.00	0.00	25.00	-25.00	0%	2,008.50	2,000.00	2,008.50	0.00	100%		
	01-411-703-0000	PLAN - CONTRACTED SERVICES	10,000.00	5,445.45	10,553.68	-553.68	106%	0.00	0.00	0.00	0.00	0%		
Planning			128,153.00	27,996.06	130,517.05	-2,364.05	102%	123,661.50	13,767.20	120,116.16	3,545.34	97%		
	01-413-103-0000	CON COMM - PT RECORDING SECRETARY	1,560.00	131.25	2,032.50	-472.50	130%	1,000.00	600.00	900.00	100.00	90%		
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	0.00	60.00	0%	60.00	0.00	0.00	60.00	0%		
	01-413-202-0000	CON COMM - GENERAL SUPPLI	200.00	1,000.00	1,000.00	-800.00	500%	200.00	0.00	101.52	98.48	51%		
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	390.00	0.00	330.00	60.00	85%	390.00	0.00	300.00	90.00	77%		
Conservation Commission	01-413-702-0000	CON COMM - CONTRACTED SERVICES	291.00	0.00	163.72	127.28	56%	191.00	0.00	167.33	123.67	58%		
			2,501.00	1,131.25	3,526.22	-1,025.22	141%	1,941.00	600.00	1,468.85	472.15	76%		
Economic Development	01-414-310-0000	ECON DEV - OPERATING EXPENSE	13,845.00	2,000.00	15,360.00	-1,515.00	111%	1,000.00	0.00	0.00	1,000.00	0%		
	01-414-702-0000	ECON DEV - CONTRACTED SERVIC	0.00	0.00	90.00	-90.00	0%	9,500.00	0.00	9,500.00	0.00	100%		
			13,845.00	2,000.00	15,450.00	-1,605.00	112%	10,500.00	0.00	9,500.00	1,000.00	90%		
Debt Service	01-418-950-0000	DEBT SER - PRINCIPLE	100,000.00	0.00	100,000.00	0.00	100%	100,000.00	0.00	100,000.00	0.00	100%		
	01-418-951-0000	DEBT SER - INTEREST	38,459.00	0.00	38,458.32	0.68	100%	45,800.00	0.00	43,017.26	2,782.74	94%		
			138,459.00	0.00	138,458.32	0.68	100%	145,800.00	0.00	143,017.26	2,782.74	98%		

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014					
			Month to Date		Year to Date		Month to Date		Year to Date			
			Budget	Transactions	Balance Year	Percent of Budget Spent	Budget	Transactions	Balance Year	Percent of Budget Spent		
	01-420-101-0000	MIS - FULL TIME SALARIES	65,377.00	8,437.98	67,276.34	-1,899.34	103%	65,377.00	6,537.60	65,627.41	-243.81	100%
	01-420-190-0000	MIS - TRAINING	0.00	0.00	0.00	0.00	0%	2,000.00	753.80	1,544.66	455.34	77%
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	0.00	2,845.16	-345.16	114%	3,588.04	124.36	3,588.04	0.00	100%
	01-420-301-0000	MIS - COMMUNICATION SERVICE	500.00	50.20	707.06	-207.06	141%	1,100.00	501.17	591.91	508.09	54%
	01-420-310-0002	MIS - DUES SUBSCRIPTIONS	275.00	0.00	0.00	275.00	0%	260.88	0.00	260.88	0.00	100%
	01-420-407-0000	MIS - SOFTWARE MAINT	45,958.00	5,677.20	41,618.01	4,339.99	91%	42,800.00	0.00	38,538.49	4,261.51	90%
	01-420-409-0000	MIS - REPAIRS/MAINT	4,000.00	127.43	4,419.24	-419.24	110%	4,510.21	0.00	4,510.21	0.00	100%
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,500.00	329.90	1,339.15	3,160.85	30%	4,500.00	299.00	1,707.19	2,792.81	38%
	01-420-702-0000	MIS - VENDOR SUPPORT	1,500.00	0.00	1,500.00	0.00	0%	1,500.00	0.00	1,500.00	0.00	0%
	01-420-800-0000	MIS - NEW EQUIPMENT	10,000.00	0.00	9,352.58	647.42	94%	12,254.83	499.69	12,754.52	-499.69	104%
Information Technology			134,610.00	14,622.71	127,557.54	7,052.46	95%	137,897.56	8,264.62	129,123.31	8,774.25	94%
	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	21,887.00	2,835.29	22,807.87	-920.87	104%	21,122.80	2,246.49	22,119.03	-996.23	105%
	01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	5,000.00	0.00	4,994.77	5.23	100%	5,000.00	0.00	4,957.45	42.55	99%
	01-421-310-0000	CHANNEL 13 - OPERATING EXPENSES	2,500.00	1,844.15	1,844.15	655.85	74%	0.00	0.00	0.00	0.00	0%
Channel 13			29,387.00	4,679.44	29,646.79	-259.79	101%	26,122.80	2,246.49	27,076.48	-953.68	104%
	01-438-101-0000	POLICE - FULL TIME SALARIES	973,382.00	114,255.35	995,883.21	-22,501.21	102%	996,337.33	96,601.96	960,150.82	36,186.51	96%
	01-438-102-0000	POLICE - OVERTIME	105,140.00	13,630.13	105,428.66	-288.66	100%	98,560.00	14,987.09	92,229.24	6,330.76	94%
	01-438-103-0000	POLICE - PART-TIME SALARIES	35,000.00	3,096.08	31,625.15	3,374.85	90%	33,195.05	5,145.49	34,385.65	-1,190.60	104%
	01-438-162-0000	POLICE - MEDICAL	2,500.00	2,235.81	3,001.96	-501.96	120%	2,500.00	1,455.98	1,483.46	1,016.54	59%
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOPMENT	10,000.00	2,806.47	9,566.17	433.83	96%	10,000.00	2,370.00	8,263.75	1,736.25	83%
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	250.00	0.00	109.35	140.65	44%	633.53	0.00	633.53	0.00	100%
	01-438-195-0000	POLICE - UNIFORMS	8,800.00	1,564.42	6,309.35	2,490.65	72%	8,800.00	5,870.02	7,400.78	1,399.22	84%
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	5,000.00	0.00	4,500.00	500.00	90%	4,500.00	0.00	4,250.00	250.00	94%
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,500.00	0.00	2,500.00	0.00	100%	2,500.00	0.00	1,750.00	750.00	70%
	01-438-199-0000	POLICE - CRIMINAL INVESTIGATION	2,000.00	0.00	1,251.99	748.01	63%	2,000.00	0.00	405.47	1,594.53	20%
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	0.00	732.48	1,767.52	29%	2,500.00	808.25	1,044.57	1,455.43	42%
	01-438-201-0000	POLICE - POSTAGE	450.00	28.29	558.34	-108.34	124%	600.00	57.09	417.72	182.28	70%
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	733.82	3,813.60	1,686.40	69%	5,500.00	458.12	4,683.78	816.22	85%
	01-438-202-0438	POLICE-GENERAL SUPPLIES	400.00	20.00	319.50	80.50	80%	500.00	26.94	314.13	185.87	63%
	01-438-209-0000	POLICE - GASOLINE	30,320.00	2,079.44	21,773.93	8,546.07	72%	30,372.97	2,559.99	32,932.96	-2,559.99	108%
	01-438-301-0000	POLICE - COMMUNICATION SERVICES	16,500.00	1,936.10	14,319.19	2,180.81	87%	15,000.00	2,088.09	13,462.56	1,537.44	90%
	01-438-310-0002	POLICE - DUES/MEMBERSHIPS	4,210.00	590.00	3,415.00	795.00	81%	4,210.00	190.00	2,885.00	1,325.00	69%
	01-438-310-0005	POLICE - BOOKS/PUBLICATIONS	2,800.00	0.00	1,757.31	1,042.69	63%	2,800.00	1,111.95	1,695.91	1,104.09	61%
	01-438-310-0044	POLICE - EQUIPMENT/FIELD SUPPLIES	6,000.00	1,895.78	4,950.32	1,049.68	83%	6,000.00	3,041.76	11,889.56	-5,889.56	198%
	01-438-310-0045	POLICE - PRISONER EXPENSES	1,200.00	0.00	1,090.36	109.64	91%	1,387.52	700.00	1,387.52	0.00	100%
	01-438-402-0000	POLICE - EQUIP MAINTENANCE	5,000.00	295.78	5,841.15	-841.15	117%	5,000.00	58.32	3,552.12	1,447.88	71%
	01-438-410-0000	POLICE - EQUIPMENT LEASE	26,900.00	4,141.56	23,753.93	3,146.07	88%	26,900.00	2,698.94	26,004.69	895.31	97%
	01-438-501-0000	POLICE - PRINTING/PUBLISHING	2,800.00	350.00	2,806.23	-6.23	100%	2,800.00	1,608.22	2,167.42	632.58	77%
	01-438-521-0000	POLICE - ANIMAL CONTROL	600.00	275.00	479.74	120.26	80%	600.00	0.00	8.71	591.29	1%
Police			1,249,752.00	149,934.03	1,245,786.92	3,965.08	100%	1,263,196.40	141,838.21	1,213,399.35	49,797.05	96%

Town of Newmarket, New Hampshire
Expense Report^{a, b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-441-101-0000	PW ADMIN. - FULL TIME SALARIES	118,136.00	13,655.61	119,977.72	-1,841.72	102%	113,261.85	11,813.57	116,337.66	-3,075.81	103%
	01-441-102-0000	PW ADMIN. - OVERTIME	61,700.00	2,561.45	75,516.72	-13,816.72	122%	57,194.99	1,473.64	58,126.64	-931.65	102%
	01-441-106-0000	PW ADMIN. - LABOR SALARIES	220,711.00	26,276.18	224,599.92	-3,888.92	102%	219,461.00	22,216.61	215,658.98	3,802.02	98%
	01-441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPME	500.00	1,000.00	1,000.00	-500.00	200%	500.00	0.00	0.00	500.00	0%
	01-441-193-0000	PW ADMIN. - UNIFORMS	13,500.00	1,162.76	8,456.28	5,043.72	63%	14,188.00	1,495.27	13,976.40	211.60	99%
	01-441-201-0000	PW ADMIN. - POSTAGE	100.00	1.46	35.87	64.13	36%	100.00	1.88	24.88	75.12	25%
	01-441-202-0000	PW ADMIN. - GENERAL SUPPLIES	5,800.00	564.64	8,854.45	-3,054.45	153%	8,093.74	606.54	8,402.51	-308.77	104%
	01-441-301-0000	PW ADMIN. - COMMUNICATION SERVICE	7,000.00	704.78	8,006.62	-1,006.62	114%	7,000.00	704.73	5,919.53	1,080.47	85%
	01-441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	300.00	25.00	812.65	-512.65	271%	300.00	0.00	150.00	150.00	50%
	01-441-310-0003	PW ADMIN. - ADVERTISING	1,200.00	126.76	3,787.29	-2,587.29	316%	1,200.00	80.50	859.05	340.95	72%
Public Work Administration			428,947.00	46,078.64	451,047.52	-22,100.52	105%	421,299.58	38,392.74	419,455.65	1,843.93	100%
	01-442-202-0000	RDWY/SWK - GENERAL SUPPLIES	10,500.00	3,179.18	15,328.68	-4,828.68	146%	15,238.82	2,869.81	18,108.63	-2,869.81	119%
	01-442-205-0000	RDWY/SWK - WINTER SALT	96,600.00	0.00	96,590.73	9.27	100%	106,999.34	0.00	106,999.34	0.00	100%
	01-442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	0.00	3,644.81	2,555.19	59%	6,200.00	0.00	6,195.33	4.67	100%
	01-442-213-0000	RDWY/SWK - PAVEMENT MARKING	3,000.00	0.00	43.80	2,956.20	1%	3,418.68	143.54	3,562.22	-143.54	104%
	01-442-250-0000	RDWY/SWK - COLD MIX	2,800.00	0.00	3,116.26	-316.26	111%	2,125.00	0.00	2,047.03	77.97	96%
	01-442-251-0000	RDWY/SWK - HOT TOP	125,000.00	0.00	126,741.00	-1,741.00	101%	133,692.48	0.00	133,692.48	0.00	100%
	01-442-402-0000	RDWY/SWK - EQUIPMENT LEASE	12,500.00	0.00	9,947.14	2,552.86	80%	13,200.00	0.00	13,200.00	0.00	100%
	01-442-514-0000	RDWY/SWK - CONTRACT STREET MAR	6,000.00	0.00	5,728.29	271.71	95%	6,120.00	0.00	5,062.26	1,057.74	83%
	01-442-516-0000	RDWY/SWK - CONTRACT WINTER EQU	32,220.00	3,249.31	44,112.92	-11,892.92	137%	18,322.50	0.00	18,322.50	0.00	100%
	01-442-527-0000	RDWY/SWK - CURBSIDE WEED CONTR	3,000.00	0.00	2,850.00	150.00	95%	3,825.00	0.00	3,825.00	0.00	100%
	01-442-528-0000	RDWY/SWK - TREE SERVICE	3,000.00	0.00	1,695.00	1,305.00	57%	3,000.00	0.00	1,300.00	1,700.00	43%
	01-442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	0.00	2,070.00	0.00	100%	2,070.00	0.00	2,070.00	0.00	100%
	01-442-704-0000	RDWY/SWK - ENGINEERING	30,000.00	0.00	866.00	29,134.00	3%	2,200.00	700.00	2,200.00	0.00	100%
	01-442-705-0000	RDWY/SWK CONSTRUCTION	88,000.00	0.00	90,485.33	-2,485.33	103%	94,021.78	203.22	94,225.00	-203.22	100%
Roadways & Sidewalks			420,890.00	6,428.49	403,219.96	17,670.04	96%	410,433.60	3,916.57	410,809.79	-376.19	100%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
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Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015						Fiscal Year 2014					
			Month to Date		Year to Date		Balance Year	Percent of Budget Spent	Month to Date		Year to Date		Balance Year	Percent of Budget Spent
			Budget	Transactions	Budget	Transactions			Budget	Transactions	Budget	Transactions		
Street Lighting	01-446-202-0000	STREET LIGHT - FIXTURES	2,000.00	217.88	2,560.88	-560.88	128%	2,000.00	0.00	1,642.95	357.05	82%		
	01-446-302-0000	STREET LIGHT - ELECTRICITY	41,750.00	4,243.95	46,468.96	-4,718.96	111%	43,800.00	6,655.50	42,763.89	1,036.11	98%		
			43,750.00	4,461.83	49,029.84	-5,279.84	112%	45,800.00	6,655.50	44,406.84	1,393.16	97%		
Bridges	01-447-206-0000	BRIDGES - SIGNS	0.00	0.00	0.00	0.00	0%	500.00	110.80	110.80	389.20	22%		
			0.00	0.00	0.00	0.00	0%	500.00	110.80	110.80	389.20	22%		
Bridges	01-448-101-0000	BLD/GRNDS - FULL-TIME SALARIES	89,462.00	6,916.41	61,944.91	27,517.09	69%	61,381.00	5,432.93	61,020.94	360.06	99%		
	01-448-102-0000	BLD/GRNDS - OVERTIME	3,000.00	1,018.89	2,720.67	279.33	91%	3,000.00	810.18	3,008.94	-8.94	100%		
	01-448-103-0000	BLD/GRNDS - PART TIME SALARIES	60,340.00	11,915.84	77,494.54	-17,154.54	128%	89,420.80	9,674.59	76,774.61	12,646.19	86%		
	01-448-202-0000	BLD/GRNDS - GENERAL SUPPLIES	10,000.00	1,975.49	9,557.90	442.10	96%	10,000.00	681.89	7,301.79	2,698.21	73%		
	01-448-302-0000	BLD/GRNDS - ELECTRICITY-TOWN HALL	10,500.00	1,081.67	11,140.69	-640.69	106%	10,500.00	2,023.40	11,003.61	-503.61	105%		
	01-448-302-0406	BLD/GRNDS - ELECTRICITY - PARKS	1,000.00	141.46	1,128.30	-128.30	113%	1,035.61	191.67	1,227.28	-191.67	119%		
	01-448-302-0438	BLD/GRNDS - ELECTRICITY POLICE	11,000.00	1,311.55	13,069.91	-2,069.91	119%	11,000.00	2,149.75	11,026.21	-26.21	100%		
	01-448-302-0441	BLD/GRNDS - ELECTRICITY YOUNGS LANE	23,000.00	2,298.24	24,918.94	-1,918.94	108%	23,000.00	3,828.17	23,703.41	-703.41	103%		
	01-448-303-0000	BLD/GRNDS - HEAT & OIL - TOWN HALL	25,728.00	1,053.73	32,063.41	-6,335.41	125%	26,093.33	1,066.67	26,565.48	-472.15	102%		
	01-448-303-0170	BLD/GRNDS - HEAT & OIL - HAND TUB	100.00	0.00	100.00	0.00	0%	0.00	0.00	0.00	0.00	0%		
	01-448-303-0438	BLD/GRNDS - HEAT & OIL - POLICE	2,873.00	0.00	4,188.69	-1,315.69	146%	3,070.56	0.00	3,070.56	0.00	100%		
	01-448-303-0441	BLD/GRNDS - HEAT & OIL - YOUNGS LANE	33,462.00	296.76	36,040.19	-2,578.19	108%	38,612.90	1,041.04	39,149.98	-537.08	101%		
	01-448-304-0000	BLD/GRNDS - WATER/SEWER TOWN HALL	3,500.00	0.00	10,835.72	-7,335.72	310%	5,574.45	0.00	5,574.45	0.00	100%		
	01-448-304-0438	BLD/GRNDS - WATER/SEWER - POLICE	450.00	0.00	514.26	-64.26	114%	789.08	0.00	789.08	0.00	100%		
	01-448-304-0441	BLD/GRNDS - WATER/SEWER - YOUNGS LA	1,600.00	0.00	1,907.06	-307.06	119%	2,000.00	0.00	1,762.34	237.66	88%		
	01-448-401-0110	BLD/GRNDS - YOUNGS LANE MAINT	12,000.00	1,386.13	14,257.32	-2,257.32	119%	13,418.84	1,393.04	14,487.34	-1,068.50	108%		
	01-448-401-0120	BLD/GRNDS - TOWN HALL MAINTENANCE	36,180.00	1,566.90	35,692.28	487.72	99%	23,664.00	4,239.50	23,783.50	-119.50	101%		
	01-448-401-0125	BLD/GRNDS - ELEVATOR MAINTENANCE	2,000.00	4.64	2,057.78	-57.78	103%	4,971.00	150.00	4,971.00	0.00	100%		
	01-448-401-0140	BLD/GRNDS - PARKS MAINTENANCE	6,000.00	0.00	5,208.55	791.45	87%	7,826.74	1,271.36	8,386.50	-559.76	107%		
	01-448-401-0150	BLD/GRNDS - COMMUNITY CENTER MAI	10,000.00	2,855.16	14,311.09	-4,311.09	143%	10,000.00	732.60	3,204.36	6,795.64	32%		
	01-448-401-0151	BLD/GRNDS - COMM CTR ELECTRICITY	12,000.00	1,053.87	11,063.67	936.33	92%	12,000.00	1,757.70	9,985.84	2,014.16	83%		
	01-448-401-0152	BLD/GRNDS - COMM CTR HEAT OIL	10,140.00	211.25	12,050.07	-1,910.07	119%	13,831.94	221.22	13,831.94	0.00	100%		
	01-448-401-0153	BLD/GRNDS - SENIOR CENTER ELECTRICITY	0.00	331.33	3,396.61	-3,396.61	0%	0.00	0.00	0.00	0.00	0%		
	01-448-401-0154	BLD/GRNDS - SENIOR CTR HEAT	0.00	0.00	2,286.37	-2,286.37	0%	0.00	0.00	0.00	0.00	0%		
	01-448-401-0160	BLD/GRNDS - BANDSTAND MAINTENANCE	50.00	0.00	50.00	0.00	0%	50.00	0.00	0.00	50.00	0%		
	01-448-401-0170	BLD/GRNDS - HAND TUB MAINTENANCE	300.00	29.32	373.85	-73.85	125%	300.00	29.18	224.06	75.94	75%		
	01-448-401-0175	BLD/GRNDS - DAM MAINTENANCE	3,000.00	90.29	2,415.55	584.45	81%	3,000.00	55.13	1,798.42	1,201.58	60%		
	01-448-401-0180	BLD/GRNDS - TOWN CLOCK MAINTENAN	2,000.00	0.00	6,111.70	-4,938.30	55%	700.00	0.00	7.64	692.36	1%		
	01-448-401-0438	BLD/GRNDS - POLICE BUILDING MAINTENA	5,000.00	3,662.50	11,565.40	-6,365.40	227%	12,321.57	998.36	13,319.93	-998.36	108%		
	01-448-402-0000	BLD/GRNDS - EQUIPMENT MAINTENANCE	2,500.00	310.00	1,699.61	800.39	68%	2,500.00	510.00	1,633.37	866.63	65%		
01-448-405-0000	BLD/GRNDS - GROUND MAINTENANCE	32,000.00	1,504.13	28,959.90	3,040.10	90%	31,532.16	647.00	32,127.16	-595.00	102%			
01-448-533-0000	BLD/GRNDS - MOSQUITO CONTROL	60,000.00	2,085.00	50,000.00	10,000.00	83%	60,000.00	0.00	47,915.00	12,085.00	80%			
Building & Grounds	01-448-800-0000	BLD/GRNDS - EQUIPMENT PURCHASE	479,185.00	43,100.56	492,391.54	-13,206.54	103%	491,181.71	38,905.38	457,242.67	33,939.04	93%		
			17,763.00	2,221.48	18,754.11	-991.11	106%	18,262.20	1,850.39	18,356.79	-94.59	101%		
			11,050.00	1,171.45	6,111.70	4,938.30	55%	11,375.00	1,636.75	9,096.50	2,278.50	80%		
Cemetery	01-449-101-0000	CEM - FULL TIME SALARIES	200.00	0.00	45.25	154.75	23%	500.00	260.54	513.90	-13.90	103%		
	01-449-103-0000	CEM - GENERAL SUPPLIES	2,500.00	31.72	188.04	61.96	75%	2,500.00	34.64	230.57	19.43	92%		
	01-449-202-0000	CEM - ELECTRICITY	415.00	0.00	64.65	350.35	16%	800.00	0.00	121.41	678.59	15%		
	01-449-402-0000	CEM - EQUIPMENT MAINT	5,000.00	1,200.00	2,975.00	2,025.00	60%	5,000.00	4,775.00	4,775.00	225.00	96%		
	01-449-702-0000	CEM - CONTRACTED SERVICES	600.00	0.00	0.00	600.00	0%	500.00	367.99	567.99	132.01	74%		
	01-449-800-0000	CEM - EQUIPMENT PURCHASE	35,278.00	4,624.65	28,138.75	7,139.25	80%	36,687.20	8,925.31	33,462.16	3,225.04	91%		

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent
			Budget	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Year to Date Transactions	Balance Year	Percent of Budget Spent	
	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	2,500.00	195.24	2,968.29	-468.29	1,187.94	5,932.87	-1,187.94	125%	
	01-452-209-0000	VEHICLE - GASOLINE	16,960.00	2,457.40	15,301.88	1,658.12	13,339.04	28,281.99	-12,281.99	177%	
	01-452-210-0000	VEHICLE - DIESEL FUEL	41,510.00	4,485.60	44,836.56	-3,326.56	37,157.00	38,105.63	-948.63	103%	
	01-452-214-0000	VEHICLE - OIL	1,000.00	0.00	1,000.00	0.00	0.00	1,415.90	1,584.10	47%	
	01-452-402-0000	VEHICLE - EQUIP MAINT	58,198.00	2,907.69	62,189.95	-3,991.95	55,483.34	58,066.78	-2,583.44	105%	
	01-452-403-0000	VEHICLE - VEHICLE MAINT PUBLIC WORKS	38,000.00	1,222.23	38,924.99	-924.99	50,458.64	52,929.93	-2,471.29	105%	
	01-452-403-0406	VEHICLE - VEHICLE MAINT REC	2,000.00	0.00	1,306.14	693.86	2,000.00	1,258.14	741.86	63%	
	01-452-403-0438	VEHICLE - VEHICLE MAINT POLICE	14,000.00	1,183.12	14,595.36	-595.36	12,000.00	14,453.29	-2,453.29	120%	
	01-452-403-0461	VEHICLE - VEHICLE MAINT FIRE	19,067.00	2,810.70	23,519.17	-4,452.17	17,007.82	18,417.08	-1,409.26	108%	
	01-452-404-0000	VEHICLE - RADIO MAINT	1,200.00	0.00	1,335.37	-135.37	1,389.60	1,389.60	0.00	100%	
	01-452-800-0000	VEHICLE - EQUIP PURCHASE	16,500.00	0.00	16,369.25	130.75	1,500.00	85.44	1,414.56	6%	
Vehicle			210,935.00	15,261.98	221,346.96	-10,411.96	200,741.33	32,425.01	-19,595.32	110%	
	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	82,298.00	10,476.36	84,064.56	-1,766.36	82,118.20	78,182.79	3,935.41	95%	
	01-461-102-0000	FIRE/RES - OVERTIME	12,000.00	2,919.86	21,278.71	-9,278.71	14,044.34	2,290.12	15,582.60	111%	
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	130,212.00	13,772.37	135,710.27	-5,498.27	116,574.93	118,937.13	-2,362.20	102%	
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELOPMENT	14,000.00	590.00	16,422.70	-2,422.70	18,000.00	2,461.63	15,025.45	83%	
	01-461-193-0000	FIRE/RES - UNIFORMS	10,000.00	58.00	10,841.87	-841.87	10,023.69	339.75	10,192.69	102%	
	01-461-201-0000	FIRE/RES - POSTAGE	75.00	25.31	65.99	9.01	100.00	48.00	52.00	48%	
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	261.31	6,160.45	339.55	6,500.00	5,196.20	1,303.80	80%	
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	12,500.00	931.84	13,144.65	-644.65	12,500.00	1,154.32	9,298.61	74%	
	01-461-209-0000	FIRE/RES - GASOLINE	1,600.00	69.52	787.47	812.53	1,600.00	1,241.41	358.59	78%	
	01-461-210-0000	FIRE/RES - DIESEL FUEL	8,700.00	739.54	7,005.97	1,696.03	8,700.00	606.91	8,088.77	93%	
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	16,000.00	141.72	7,331.70	8,668.30	7,740.20	1,833.81	9,574.01	124%	
	01-461-301-0000	FIRE/RES - COMMUNICATION SERVICES	7,900.00	864.44	6,173.69	1,726.31	4,500.00	585.08	4,977.05	111%	
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	4,000.00	0.00	4,274.10	-274.10	5,666.45	170.00	5,836.45	103%	
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	900.00	0.00	900.00	0.00	1,200.00	0.00	1,200.00	0%	
	01-461-402-0000	FIRE/RES - EQUIP MAINT	12,500.00	7,202.82	21,495.80	-8,995.80	13,543.92	14,386.39	-842.47	106%	
	01-461-518-0000	FIRE/RES - HAZMAT	2,200.00	0.00	2,098.14	101.86	2,200.00	0.00	2,098.14	95%	
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	1,200.00	0.00	450.00	750.00	1,200.00	102.83	322.83	27%	
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	25,000.00	2,412.00	24,742.04	257.96	17,951.59	20,066.98	-2,115.39	112%	
Fire & Rescue			347,585.00	40,465.09	362,046.11	-14,461.11	324,163.32	319,055.50	5,107.82	98%	
	01-463-103-0000	EM - PART TIME SALARIE	750.00	750.00	750.00	0.00	750.00	750.00	0.00	100%	
	01-463-190-0000	EM - TRAINING/STAFF DE	750.00	0.00	0.00	750.00	41.96	41.96	708.04	6%	
Emergency Management			1,500.00	750.00	750.00	750.00	1,950.00	791.96	1,158.04	41%	

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015						Fiscal Year 2014					
			Budget	Month to Date		Year to Date	Balance Year	Percent of Budget Spent	Budget	Month to Date		Year to Date	Balance Year	Percent of Budget Spent
				Transactions	Amount					Transactions	Amount			
	01-480-812-0000	GRANTS - MEM DAY PARADE	2,000.00	0.00	577.00	1,423.00	29%	2,000.00	0.00	1,333.00	667.00	67%		
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	15,500.00	7,000.00	15,500.00	0.00	100%	15,500.00	0.00	15,500.00	0.00	100%		
	01-480-814-0000	GRANTS - NWMKT ATHLETIC ASSOC	21,500.00	0.00	21,500.00	0.00	100%	21,500.00	0.00	21,500.00	0.00	100%		
	01-480-815-0000	GRANTS - NWMKT SENIOR CITIZENS	1,200.00	1,200.00	1,200.00	0.00	100%	1,200.00	0.00	1,200.00	0.00	100%		
	01-480-816-0000	GRANTS - NWMKT HISTORICAL SOCIETY	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%		
	01-480-817-0000	GRANTS - C.O.A.S.T.	20,748.00	0.00	20,748.00	0.00	100%	20,748.00	20,748.00	20,748.00	0.00	100%		
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	2,100.00	0.00	0.00	2,100.00	0%	2,100.00	1,672.54	1,672.54	427.46	80%		
	01-480-819-0000	GRANTS - NWMKT HANDTUB ASSOC.	2,000.00	2,000.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%		
Grants			67,048.00	10,200.00	63,525.00	3,523.00	95%	67,048.00	22,420.54	65,953.54	1,094.46	98%		
	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%		
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CENTER	10,100.00	0.00	10,100.00	0.00	100%	10,100.00	0.00	10,100.00	0.00	100%		
	01-481-914-0000	SS GRANTS - AREA HOMEMAKERS	5,000.00	5,000.00	5,000.00	0.00	100%	5,000.00	0.00	5,000.00	0.00	100%		
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVICE	3,000.00	0.00	3,000.00	0.00	100%	3,000.00	0.00	3,000.00	0.00	100%		
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0.00	9,000.00	0.00	100%		
	01-481-917-0000	SS GRANTS - R.S.V.P.	600.00	0.00	600.00	0.00	100%	600.00	0.00	600.00	0.00	100%		
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,200.00	1,200.00	1,200.00	0.00	100%	1,200.00	0.00	1,200.00	0.00	100%		
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTER	1,000.00	1,000.00	1,000.00	0.00	100%	1,000.00	0.00	1,000.00	0.00	100%		
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HEALTH	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%		
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	4,000.00	0.00	4,000.00	0.00	100%	4,000.00	0.00	4,000.00	0.00	100%		
	01-481-924-0000	SS GRANTS - ROCKINGHAM COUNTY NUTR	5,623.00	0.00	5,623.00	0.00	100%	5,623.00	0.00	5,623.00	0.00	100%		
	01-481-925-0000	SS GRANTS - AIDS RESPONSE	500.00	500.00	500.00	0.00	100%	500.00	0.00	500.00	0.00	100%		
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	1,000.00	0.00	100%		
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY CENTE	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	100%		
Social Service Grant			45,023.00	7,700.00	45,023.00	0.00	100%	40,400.00	0.00	40,400.00	0.00	100%		
	01-700-000-3049	TRANSFER TO GRANT FUND	117.00	420.00	537.00	-420.00	459%	0.00	0.00	0.00	0.00	0%		
Transfers			117.00	420.00	537.00	-420.00	459%	0.00	0.00	0.00	0.00	0%		
		General Fund	6,089,345.00	578,406.00	6,010,319.08	79,025.92	99%	5,917,587.52	571,373.43	5,752,114.21	165,473.31	97%		

Town of Newmarket, New Hampshire
Expense Report^{a,b}
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Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	02-480-101-0000	LIBRARY - SALARIES	55,904.00	5,296.13	50,215.16	5,688.84	90%	55,904.00	5,099.98	83,729.47	-27,825.47	150%
	02-480-103-0000	LIBRARY - PART TIME SALARIES	113,335.00	9,733.96	102,467.95	10,867.05	90%	99,912.00	10,010.70	91,042.99	8,869.01	91%
	02-480-150-0000	LIBRARY - FICA	10,493.00	955.48	9,647.45	845.55	92%	10,355.00	947.75	10,876.85	-521.85	105%
	02-480-151-0000	LIBRARY - MEDICARE	2,454.00	223.46	2,256.30	197.70	92%	2,422.00	221.64	2,543.77	-121.77	105%
	02-480-155-0000	LIBRARY - HEALTH INSURANCE	16,397.00	396.58	4,142.12	12,254.88	25%	15,497.00	191.48	6,177.54	9,319.46	40%
	02-480-156-0000	LIBRARY - RETIREMENT	5,493.00	570.40	5,408.26	84.74	98%	6,021.00	549.27	9,003.69	-2,982.69	150%
	02-480-159-0000	LIBRARY - LIFE & DISABILITY	723.00	209.36	743.46	-20.46	103%	708.00	60.61	667.34	40.66	94%
	02-480-160-0000	LIBRARY-WORKERS COMPENSATION	1,683.00	0.00	1,459.43	223.57	87%	1,683.00	855.70	1,683.00	0.00	100%
	02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELOPMENT	1,180.00	0.00	526.78	653.22	45%	1,180.00	0.00	2,459.01	-1,279.01	208%
	02-480-202-0000	LIBRARY - GENERAL SUPPLIES	5,000.00	815.80	6,377.54	-1,377.54	128%	5,000.00	767.35	5,222.92	-222.92	104%
	02-480-301-0000	LIBRARY - TELEPHONE	1,800.00	124.16	1,839.94	-39.94	102%	1,500.00	137.17	1,646.57	-146.57	110%
	02-480-302-0000	LIBRARY - ELECTRICITY	10,000.00	1,863.96	11,500.80	-1,500.80	115%	10,000.00	1,709.14	8,493.90	1,506.10	85%
	02-480-303-0000	LIBRARY - HEAT & OIL	13,000.00	13.19	11,328.70	1,671.30	87%	15,196.00	123.60	13,523.26	1,672.74	89%
	02-480-304-0000	LIBRARY - WATER	870.00	0.00	599.27	270.73	69%	870.00	0.00	270.20	599.80	31%
	02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS	37,645.00	4,235.37	38,352.79	-707.79	102%	36,195.00	11,520.20	36,194.76	0.24	100%
	02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHER	9,741.00	0.00	9,741.00	0.00	100%	8,750.00	7,174.19	15,676.94	-6,926.94	179%
	02-480-340-0000	LIBRARY - ARCHIVES/PRESERVATION	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%
	02-480-350-0000	LIBRARY - PROGRAMS	2,000.00	44.74	1,569.55	430.45	78%	2,000.00	883.20	2,368.40	-368.40	118%
	02-480-401-0000	LIBRARY - BUILDING MAINTENANCE	8,000.00	4,270.82	28,349.09	-20,349.09	354%	19,200.00	12,304.98	23,581.65	-4,381.65	123%
	02-480-402-0000	LIBRARY - EQUIPMENT MAINTENANCE/LEA	2,000.00	43.00	548.59	1,451.41	27%	2,000.00	190.72	402.02	1,597.98	20%
	02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS	4,588.00	0.00	4,588.00	0.00	100%	4,588.00	0.00	4,588.00	0.00	100%
	02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE	1,180.00	329.04	1,748.44	-568.44	148%	1,700.00	14,732.00	16,986.29	-15,286.29	999%
			303,736.00	29,125.45	293,410.62	10,325.38	97%	300,931.00	67,479.68	337,138.57	-36,207.57	112%

Library

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015						Fiscal Year 2014					
			Month to Date		Year to Date		Budget	Percent of Budget Spent	Month to Date		Year to Date		Budget	Percent of Budget Spent
			Transactions	Balance Year	Transactions	Balance Year			Transactions	Balance Year	Transactions	Balance Year		
	05-406-101-0000	RECREATION - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0%	146,845.40	14,645.74	138,432.74	8,412.66	94%		
	05-406-103-0000	RECREATION - PART TIME SALARIES	103,455.00	8,180.22	86,643.51	16,811.49	84%	126,155.96	11,129.74	123,968.61	2,187.35	98%		
	05-406-111-0000	RECREATION - WORK STUDY	0.00	0.00	0.00	0.00	0%	1,000.00	0.00	110.00	890.00	11%		
	05-406-190-0000	RECREATION - TRAINING/STAFF DEVELOPV	1,400.00	0.00	85.00	1,315.00	6%	3,425.00	1,154.99	2,619.96	805.04	76%		
	05-406-191-0000	RECREATION - TRAVEL EXPENSE	0.00	0.00	102.94	-102.94	0%	400.00	40.32	314.48	85.52	79%		
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	350.00	0.00	181.90	168.10	52%	650.00	72.68	251.62	398.38	39%		
	05-406-201-0000	RECREATION - POSTAGE	400.00	0.00	75.49	324.51	19%	1,900.00	0.96	1,817.50	82.50	96%		
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	1,650.00	270.03	3,737.83	-2,087.83	227%	3,723.00	805.81	4,359.22	-636.22	117%		
	05-406-202-0034	RECREATION - ATHLETIC SUPPLIES	2,154.00	0.00	1,153.53	1,000.47	54%	7,000.00	283.30	953.72	1,200.28	44%		
	05-406-202-0036	RECREATION - CLASS SUPPLIES	7,000.00	357.27	4,930.19	2,069.81	70%	2,720.00	455.52	3,776.32	-1,056.32	139%		
	05-406-301-0000	RECREATION - COMMUNICATION SERVICES	0.00	0.00	0.00	0.00	0%	0.00	0.00	0.00	0.00	0%		
	05-406-302-0000	RECREATION - ELECTRICITY	5,000.00	0.00	155.01	-155.01	0%	5,000.00	0.00	3,340.74	1,659.26	67%		
	05-406-302-0001	RECREATION - FIELD LIGHTS	150.00	215.79	3,367.16	1,632.84	67%	870.00	77.98	802.93	67.07	92%		
	05-406-310-0002	RECREATION - DUES/SUBSCRIPTIONS	800.00	0.00	80.00	70.00	53%	800.00	0.00	1,278.78	-478.78	160%		
	05-406-310-0003	RECREATION - ADVERTISING	1,000.00	90.00	306.25	493.75	38%	8,106.00	1,311.53	6,903.95	1,200.05	85%		
	05-406-402-0000	RECREATION - EQUIPMENT MAINTENANCE	8,163.00	0.00	5,234.81	2,928.19	64%	8,163.00	0.00	8,851.71	-688.71	108%		
	05-406-508-0000	RECREATION - PRINTING & PUBLISHING	36,000.00	923.15	30,828.81	5,171.19	86%	38,027.00	2,370.52	27,798.61	10,228.39	73%		
	05-406-800-0000	RECREATION - BUS TRIPS	2,000.00	0.00	0.00	2,000.00	0%	5,218.00	3,167.55	4,048.63	1,169.37	78%		
	05-406-902-0000	RECREATION - EQUIPMENT PURCHASE	9,000.00	0.00	10,370.37	-1,370.37	117%	8,945.00	1,738.98	8,757.45	187.55	98%		
	05-406-902-0037	RECREATION - SUMMER CAMP	2,500.00	1,880.45	2,914.24	-414.24	117%	2,532.00	1,564.41	2,427.39	104.61	96%		
	05-406-904-0000	RECREATION - SUNRISE SUNSET SR CTR	10,150.00	702.13	8,692.38	1,457.62	86%	10,150.00	484.23	10,797.56	-647.56	106%		
	05-406-906-0000	RECREATION - SPECIAL EVENTS	191,172.00	12,619.04	159,888.48	31,283.52	84%	390,806.36	43,494.59	364,918.72	25,887.64	93%		

Recreation

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year
	07-450-103-0000	SW - PART TIME	10,881.00	1,319.27	10,904.27	-23.27	10,933.00	1,046.25	10,931.62	1.38	100%
	07-450-202-0000	SW - GENERAL SUPPLIES	15,000.00	436.55	11,656.16	3,363.84	20,000.00	58.57	16,639.37	3,360.63	83%
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	25.00	750.52	49.48	800.00	0.00	50.00	750.00	6%
	07-450-402-0000	SW - EQUIPMENT LEASE	1,200.00	47.00	1,205.00	-5.00	4,900.00	90.00	1,135.00	3,765.00	23%
	07-450-403-0000	SW - VEHICLE MAINTENANCE	5,000.00	0.00	6,347.12	-1,347.12	5,000.00	0.00	0.00	5,000.00	0%
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0%
	07-450-532-0000	SW - FREON REMOVAL	1,500.00	549.00	2,253.00	-753.00	1,500.00	0.00	0.00	1,500.00	0%
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	10,000.00	0.00	8,344.65	1,655.35	10,000.00	0.00	0.00	10,000.00	0%
	07-450-537-0000	SW - SPRING CLEAN-UP	40,000.00	22,124.21	27,286.78	12,713.22	0.00	0.00	0.00	0.00	0%
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,100.00	0.00	2,028.08	71.92	2,100.00	5,161.47	7,189.55	-5,089.55	342%
	07-450-702-0048	SW - MSW CONTRACT	130,350.00	18,956.69	161,032.34	-30,682.34	137,217.00	18,541.38	144,768.03	-7,551.03	106%
	07-450-702-0049	SW - RECYCLING CONTRACT	150,280.00	10,636.34	152,090.11	-1,810.11	157,678.00	30,600.23	151,874.59	5,803.41	96%
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	47,000.00	2,002.27	43,943.11	3,056.89	45,000.00	5,675.67	44,047.25	952.75	98%
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	30,000.00	11,987.00	29,191.36	808.64	50,000.00	5,077.44	27,576.91	22,423.09	55%
	07-450-800-0000	SW - EQUIPMENT PURCHASE	5,000.00	4,450.00	4,450.00	550.00	5,000.00	0.00	1,104.52	3,895.48	22%
Solid Waste			449,611.00	72,533.33	461,462.50	-11,851.50	450,628.00	66,251.01	405,316.84	45,311.16	90%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015			Fiscal Year 2014			Percent of Budget Spent		
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions		Year to Date Transactions	Balance Year
	20-451-101-0000	WATER - FULL TIME SALARIES	121,009.00	14,838.93	115,471.98	5,337.02	95%	122,796.96	120,642.07	2,154.89	98%
	20-451-102-0000	WATER - OVERTIME	8,000.00	721.70	8,918.67	-918.67	111%	8,000.00	971.44	8,014.89	100%
	20-451-103-0000	WATER - PART TIME SALARIES	0.00	1,489.43	9,825.28	-9,825.28	0%	6,988.00	688.10	2,405.01	35%
	20-451-150-0000	WATER - FICA	7,999.00	998.80	7,926.82	72.18	99%	8,436.00	772.16	7,670.97	91%
	20-451-151-0000	WATER - MEDICARE	1,871.00	235.97	1,856.05	14.95	99%	1,983.00	179.63	1,803.37	90%
	20-451-155-0000	WATER - HEALTH INSURANCE	31,160.00	0.00	24,822.99	6,337.01	80%	29,390.00	0.00	27,655.56	94%
	20-451-156-0000	WATER - RETIREMENT	13,685.00	1,640.34	13,265.10	421.90	97%	14,654.00	1,312.78	13,662.10	93%
	20-451-159-0000	WATER - LIFE/DISABILITY INSURANCE	1,542.00	175.78	1,054.68	487.32	68%	1,152.00	105.89	1,111.36	96%
	20-451-160-0000	WATER - WORKERS COMPENSATION	4,939.00	0.00	4,378.28	560.72	89%	4,241.00	4,241.00	0.00	100%
	20-451-161-0000	WATER - UNEMPLOYMENT	2,201.00	0.00	1,488.70	712.30	68%	312.00	0.00	161.51	52%
	20-451-190-0000	WATER - TRAINING/STAFF DEVELOPMENT	1,500.00	0.00	768.00	732.00	51%	2,500.00	500.00	1,701.17	79%
	20-451-193-0000	WATER - UNIFORMS	3,000.00	411.66	1,786.51	1,213.49	60%	3,000.00	329.79	3,468.79	116%
	20-451-198-0000	WATER - LONGEVITY	1,013.00	0.00	787.50	225.50	78%	788.00	0.00	787.50	100%
	20-451-201-0000	WATER - POSTAGE	2,800.00	534.59	2,254.25	545.75	81%	2,800.00	514.50	3,158.48	113%
	20-451-202-0000	WATER - GENERAL SUPPLIES	2,500.00	106.12	4,032.00	-1,532.00	161%	2,500.00	429.58	3,091.01	124%
	20-451-202-0002	WATER - DUES/SUBSCRIPTIONS	1,050.00	0.00	769.33	280.67	73%	1,050.00	0.00	653.00	62%
	20-451-202-0003	WATER - ADVERTISING	1,600.00	1,692.50	4,380.39	-2,780.39	274%	1,600.00	768.61	1,798.64	112%
	20-451-204-0000	WATER - TAXES	300.00	0.00	300.00	0.00	0%	300.00	0.00	300.00	0%
	20-451-209-0000	WATER - GASOLINE	5,200.00	334.29	2,706.79	2,493.21	52%	5,200.00	308.03	4,725.03	91%
	20-451-211-0000	WATER - LP GAS	15,000.00	342.39	12,588.42	2,411.58	84%	15,000.00	20.79	12,391.74	83%
	20-451-217-0000	WATER - CHEMICALS	20,000.00	7,360.75	11,928.18	8,071.82	60%	26,000.00	2,296.39	10,637.04	41%
	20-451-301-0000	WATER - COMMUNICATION SERVICES	3,800.00	275.47	3,633.37	164.63	96%	3,800.00	413.67	3,219.67	85%
	20-451-302-0000	WATER - ELECTRICITY	40,000.00	3,426.28	42,702.46	-2,702.46	107%	46,000.00	5,920.02	40,363.15	88%
	20-451-401-0000	WATER - BUILDING MAINTENANCE	7,000.00	1,457.42	7,005.25	-5.25	100%	7,000.00	1,170.00	5,208.87	74%
	20-451-402-0000	WATER - EQUIPMENT MAINTENANCE/LEASES	4,000.00	0.00	983.91	3,016.09	25%	4,000.00	0.00	3,449.20	86%
	20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	0.00	2,265.70	2,734.30	45%	5,000.00	1,091.28	1,709.38	34%
	20-451-406-0000	WATER - SYSTEM MAINTENANCE	45,000.00	1,395.57	59,175.06	-14,175.06	132%	45,000.00	0.00	4,283.00	122%
	20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANCE	4,280.00	0.00	5,280.00	-1,000.00	123%	4,283.00	0.00	4,283.00	100%
	20-451-702-0000	WATER - CONTRACTED SERVICES	10,000.00	1,356.00	5,987.59	4,012.41	60%	9,000.00	690.00	8,389.50	93%
	20-451-703-0000	WATER - AUDIT	3,425.00	0.00	2,175.00	1,250.00	64%	3,350.00	0.00	2,275.00	68%
	20-451-704-0000	WATER - ENGINEERING	25,000.00	5,238.89	24,554.15	445.85	98%	30,000.00	10,892.21	21,323.89	71%
	20-451-900-0000	WATER - TRANSFER TO CAPITAL RESERVE	360,000.00	0.00	360,000.00	0.00	100%	359,800.00	0.00	359,800.00	100%
	20-451-950-0000	WATER - BONDS & NOTES PRINCIPLE	54,213.00	0.00	54,213.00	0.00	100%	53,732.00	0.00	53,732.00	100%
	20-451-951-0000	WATER - BONDS & NOTES INTEREST	975.00	0.00	974.76	0.24	100%	1,456.00	0.00	1,455.66	100%
	20-451-954-0000	WATER - LAND ACQUISITION	20,000.00	0.00	20,000.00	0.00	100%	20,000.00	0.00	20,000.00	100%
			829,062.00	44,032.88	819,960.17	9,101.83	99%	851,091.96	59,615.99	809,891.90	95%

Water

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended June 30, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	30-471-101-0000	WW - FULL TIME SALARIES	174,313.00	21,538.17	170,145.87	4,167.13	98%	173,947.98	16,796.05	174,138.76	-190.78	100%
	30-471-102-0000	WASTEWATER - OVERTIME	17,000.00	2,096.71	18,324.19	-1,324.19	108%	19,004.18	1,777.95	16,156.04	2,848.14	85%
	30-471-103-0000	WASTEWATER - PART TIME SALARIES	16,562.00	915.07	9,044.49	7,517.51	55%	23,530.00	688.10	2,405.01	21,124.99	10%
	30-471-150-0000	WASTEWATER - FICA	12,889.00	1,473.03	11,536.40	1,352.60	90%	13,281.00	1,119.20	11,135.03	2,145.97	84%
	30-471-151-0000	WASTEWATER - MEDICARE	3,015.00	344.49	2,698.06	316.94	89%	3,106.00	261.74	2,604.82	501.18	84%
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	64,618.00	0.00	57,892.35	6,725.65	90%	64,618.00	0.00	60,806.31	3,811.69	94%
	30-471-156-0000	WASTEWATER - RETIREMENT	20,254.00	2,527.16	20,109.13	1,447.87	99%	23,046.00	1,962.70	20,301.20	2,744.80	88%
	30-471-159-0000	WASTEWATER - LIFE/DISABILITY INSURAN	2,195.00	296.26	1,777.56	417.44	81%	3,000.00	1,751.13	1,808.86	1,191.14	60%
	30-471-160-0000	WASTEWATER - WORKERS COMPENSATION	5,899.00	0.00	4,670.17	1,228.83	79%	4,599.00	3,238.59	4,599.00	0.00	100%
	30-471-161-0000	WASTEWATER - UNEMPLOYMENT INSURAN	3,157.00	0.00	2,135.99	1,021.01	68%	601.00	0.00	316.81	284.19	53%
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DEVELOP	3,500.00	275.00	2,893.95	606.05	83%	3,500.00	133.32	2,446.96	1,053.04	70%
	30-471-193-0000	WASTEWATER - UNIFORMS	4,700.00	409.80	3,033.59	1,666.41	65%	3,000.00	489.74	4,581.89	-1,581.89	153%
	30-471-198-0000	SEWER - LONGEVITY	1,688.00	0.00	1,462.50	225.50	87%	1,013.00	0.00	1,237.50	-224.50	122%
	30-471-201-0000	WASTEWATER - POSTAGE	2,500.00	534.59	3,116.44	-616.44	125%	2,500.00	536.06	2,433.24	66.76	97%
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTIONS	800.00	100.00	839.32	-39.32	105%	700.00	50.00	171.00	529.00	24%
	30-471-202-0003	WASTEWATER - ADVERTISING	1,500.00	1,692.50	2,003.36	-503.36	134%	1,200.00	768.61	768.61	431.39	64%
	30-471-209-0000	WASTEWATER - GASOLINE	5,000.00	241.89	2,491.75	2,508.25	50%	5,000.00	446.08	3,646.63	1,353.37	73%
	30-471-215-0000	WASTEWATER - LAB SUPPLIES	20,000.00	3,684.65	22,706.26	-2,706.26	114%	20,000.00	612.78	19,554.62	445.38	98%
	30-471-217-0000	WASTEWATER - CHEMICALS	38,000.00	7,306.00	39,930.14	-1,930.14	105%	35,000.00	4,346.36	40,666.66	-5,666.66	116%
	30-471-301-0000	WASTEWATER - COMMUNICATION SERVI	6,800.00	518.80	5,687.33	1,112.67	84%	6,800.00	914.41	5,726.28	1,073.72	84%
	30-471-302-0000	WASTEWATER - ELECTRICITY	84,000.00	6,657.98	91,869.37	-7,869.37	109%	87,000.00	10,759.63	89,754.79	-2,754.79	103%
	30-471-303-0000	WASTEWATER - HEAT & OIL	30,000.00	6,094.50	20,607.26	9,392.74	69%	30,000.00	9,270.00	24,899.57	5,100.43	83%
	30-471-401-0000	WASTEWATER - BUILDING MAINTENANCE	23,000.00	3,402.53	22,279.01	720.99	97%	23,000.00	4,576.83	34,951.92	-11,951.92	152%
	30-471-403-0000	WASTEWATER - VEHICLE MAINTENANCE	5,000.00	0.00	1,832.88	3,167.12	37%	5,000.00	985.46	2,976.61	2,023.39	60%
	30-471-406-0000	WASTEWATER - SYSTEM MAINTENANCE	50,000.00	10,633.50	54,231.26	-4,231.26	108%	50,000.00	13,885.17	53,248.00	-3,248.00	106%
	30-471-504-0000	WASTEWATER - PROPERTY/LIABILITY INSU	8,740.00	0.00	8,740.00	0.00	100%	8,740.00	0.00	8,740.00	0.00	100%
	30-471-538-0000	WASTEWATER - SLUDGE DISPOSAL	30,000.00	13,729.15	30,193.79	-193.79	101%	30,000.00	3,445.72	16,884.27	13,115.73	56%
	30-471-602-0000	WASTE WATER - LEGAL EXPENSES	0.00	0.00	0.00	0.00	0%	0.00	88.50	147.50	-147.50	0%
	30-471-702-0000	WASTEWATER - CONTRACT SERVICES	17,000.00	5,577.20	17,880.65	-880.65	105%	17,000.00	3,834.38	17,459.81	-459.81	103%
	30-471-703-0000	WASTEWATER - AUDIT	3,425.00	0.00	2,175.00	1,250.00	64%	3,500.00	0.00	2,275.00	1,075.00	68%
	30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	5,740.02	31,852.93	-1,852.93	106%	30,000.00	22,222.83	26,824.50	3,175.50	89%
	30-471-804-0000	WASTEWATER - NPDES PERMITS	20,000.00	13,021.91	20,000.00	0.00	100%	20,000.00	0.00	1,510.32	18,489.68	8%
	30-471-900-0000	WASTEWATER - TRANSFER TO CAPITAL RE	100,000.00	0.00	100,000.00	0.00	100%	100,000.00	0.00	100,000.00	0.00	100%
	30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	102,540.00	0.00	102,540.06	-0.06	100%	102,540.00	0.00	102,540.06	-0.06	100%
	30-471-951-0000	WW - BONDS & NOTES INTEREST	36,551.00	0.00	36,551.07	-0.07	100%	40,208.00	0.00	40,208.15	-0.15	100%
			947,896.00	108,981.25	927,942.41	19,953.59	98%	957,534.16	102,931.87	901,335.71	56,198.45	94%
		Total Operating Budget	8,810,822.00	845,697.95	8,672,983.26	137,838.74	98%	8,868,379.00	911,146.57	8,570,715.95	297,663.05	97%

Sewer

Town of Newmarket, New Hampshire
Revenue Report^{a, b}
For the Period Ended June 30, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014				Percent Collected	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		
	01-310-000-1001	REAL ESTATE TAXES	18,153,215.00	0.00	18,174,843.00	-21,628.00	100%	18,024,524.00	0.00	18,029,622.00	-5,098.00	100%
	01-310-000-1003	LAND USE CHANGE TAX	0.00	0.00	6,500.00	-6,500.00	0%	0.00	0.00	0.00	0.00	0%
	01-310-000-1004	YIELD TAXES	1,500.00	0.00	292.28	1,207.72	19%	1,500.00	0.00	5.60	1,494.40	0%
	01-310-000-1005	PAYMENTS IN LIEU OF TAXES	19,175.00	2,556.88	23,084.86	-3,909.86	120%	20,000.00	0.00	21,044.44	-1,044.44	105%
	01-310-000-1006	INTEREST & PENALTIES ON CURRENT PR	27,000.00	150.77	44,241.38	-17,241.38	164%	27,000.00	0.00	42,616.14	-15,616.14	158%
	01-310-000-1007	REDEMPTION INTEREST	60,000.00	7,612.89	62,369.17	-2,369.17	104%	60,000.00	5,956.82	73,489.13	-13,489.13	122%
	01-310-000-1008	EXCAVATION TAX	0.00	-1,029.86	1,184.92	-1,184.92	0%	0.00	512.98	802.16	-802.16	0%
	01-310-000-1010	OVERLAY	-98,371.00	0.00	-98,371.00	0.00	100%	-101,452.00	0.00	-101,452.00	0.00	100%
	01-310-00-1006	INTEREST & PENALTIES ON OTHER TAXE	0.00	8.23	41.21	-41.21	0%	0.00	0.00	26.26	-26.26	0%
	01-310-002-1011	LIEN COST RECOVERY UTILITIES	0.00	38.00	916.50	-916.50	0%	0.00	0.00	1,049.00	-1,049.00	0%
		Taxes(Real estate, land use, PILOT, interest on taxes)	18,162,519.00	9,336.91	18,215,102.32	-52,583.32	100%	18,031,572.00	6,469.80	18,067,202.73	-35,630.73	100%
	01-330-000-1013	MV MAIL-IN FEES	7,000.00	736.00	7,314.00	-314.00	104%	7,000.00	667.00	7,104.00	-104.00	101%
	01-330-000-1014	MV PERMIT, LOCAL CLERK & TRANSFER	1,121,036.00	123,033.00	1,292,698.03	-171,662.03	115%	1,095,000.00	118,830.00	1,232,168.09	-137,168.09	113%
	01-330-000-1015	MOTOR VEHICLE STICKERS	26,000.00	3,063.00	30,596.00	-4,596.00	118%	26,000.00	2,901.00	30,096.00	-4,096.00	116%
	01-330-000-1016	BOAT REGISTRATIONS	3,000.00	573.16	3,092.56	-2,092.56	170%	3,000.00	562.36	4,429.32	-1,429.32	148%
	01-330-000-1017	MV TITLE FEES	3,000.00	386.00	4,038.00	-1,038.00	135%	3,000.00	366.00	3,930.00	-930.00	131%
	01-330-000-1018	DOG LICENSES	5,000.00	4,218.00	10,752.50	-5,752.50	215%	5,000.00	1,207.00	4,188.00	812.00	84%
	01-330-000-1019	VITAL STATISTICS	3,000.00	954.00	6,943.00	-3,943.00	231%	3,000.00	329.00	5,027.00	-2,027.00	168%
	01-330-000-1020	UCC'S	500.00	165.00	720.00	-220.00	144%	500.00	100.00	1,440.00	-940.00	288%
	01-330-000-1022	POLICE - DOG ORDINANCE FINES	400.00	100.00	625.00	-225.00	156%	400.00	100.00	775.00	-375.00	194%
	01-330-000-1023	Finger Prints Receipts	0.00	0.00	15.00	-15.00	0%	0.00	0.00	0.00	0.00	0%
	01-330-000-1024	BUILDING PERMITS	57,602.00	8,917.00	66,249.50	-8,647.50	115%	20,000.00	5,950.50	37,704.00	-17,704.00	189%
	01-330-000-1025	MISC LICENSES, PERMITS & Fees	2,400.00	565.92	1,823.43	576.57	76%	2,400.00	470.21	2,001.61	398.39	83%
	01-330-000-1026	FRANCHISE RENEWAL AGREEMENT	150,000.00	0.00	176,820.41	-26,820.41	118%	150,000.00	42,122.42	166,656.25	-16,656.25	111%
		Licenses, permit and fees	1,378,938.00	142,711.08	1,603,687.43	-224,749.43	116%	1,315,300.00	173,505.49	1,495,519.27	-180,219.27	114%
	01-320-000-1012	HIGHWAY BLOCK GRANT	155,381.00	0.00	156,816.26	-1,435.26	101%	137,226.00	0.00	151,812.59	-14,586.59	111%
	01-320-000-1014	MISC. GRANTS	23,413.00	0.00	23,988.00	-575.00	102%	0.00	0.00	44,389.66	-44,389.66	0%
	01-320-000-1015	MEALS AND ROOM TAX DISTRIBUTION	397,992.00	0.00	442,237.94	-44,245.94	111%	380,000.00	0.00	397,992.47	-17,992.47	105%
	01-320-000-1042	RAILROAD TAX	1,199.00	0.00	0.00	1,199.00	0%	76.00	0.00	1,198.89	-1,122.89	1577%
	30-320-000-1073	WASTEWATER - STATE REVENUE	20,110.00	0.00	20,110.00	0.00	100%	21,259.00	0.00	20,684.00	575.00	97%
		From State	598,095.00	0.00	643,152.20	-45,057.20	108%	538,561.00	0.00	616,077.61	-77,516.61	114%
	01-340-000-1025	POLICE SEX OFFENDER RECEIPTS	50.00	0.00	90.00	-40.00	180%	50.00	0.00	0.00	50.00	0%
	01-340-000-1027	PLANNING/ZONING RECEIPTS	2,000.00	619.00	3,150.00	-1,150.00	158%	2,000.00	3,146.00	18,471.00	-16,471.00	924%
	01-340-000-1028	POLICE REPORT FEES	1,200.00	135.00	1,555.00	-355.00	130%	1,200.00	130.00	1,797.50	-597.50	150%
	01-340-000-1031	AMBULANCE RECEIPTS	125,000.00	14,087.63	175,059.45	-50,059.45	140%	125,000.00	15,259.71	144,116.51	-19,116.51	115%
	01-340-000-1034	FIRE DEPARTMENT RECEIPTS	5,000.00	102.50	7,377.40	-2,377.40	148%	5,000.00	50.00	7,017.76	-2,017.76	140%
	01-340-000-1035	WELFARE REIMBURSEMENTS	0.00	0.00	726.91	-726.91	0%	0.00	0.00	474.85	-474.85	0%
	01-340-000-1036	COURT RECEIPTS	1,500.00	186.93	3,272.92	-1,772.92	218%	1,500.00	561.17	5,556.58	-4,056.58	370%
	01-340-000-1043	PARKING TICKETS	5,100.00	110.00	2,300.00	2,800.00	45%	0.00	400.00	2,195.00	-2,195.00	0%
	01-340-001-1034	FIRE DEPT. X-DETAIL RECEIPTS	0.00	0.00	2,415.00	-2,415.00	0%	0.00	-50.00	4,410.00	-4,410.00	0%
	01-340-002-1034	DPW DEPT. X-DETAIL RECEIPTS	0.00	0.00	2,494.00	-2,494.00	0%	0.00	0.00	1,134.00	-1,134.00	0%
		Charges for services	139,850.00	16,256.06	209,425.68	-69,575.68	150%	134,750.00	19,876.88	197,658.20	-62,908.20	147%

01-340-000-1037	COPIER REVENUE	0.00	312.50	-312.50	0%	100.00	32.00	122.50	-22.50	123%
01-340-000-1038	MISC. RECEIPTS	0.00	67,617.47	-67,617.47	0%	5,000.00	0.00	97,770.05	-92,770.05	1955%
01-340-000-1042	MISC. WELFARE DONATIONS	0.00	73.00	-73.00	0%	0.00	0.00	0.00	0.00	0%
01-340-051-1047	RECREATION FACILITY RENTAL	0.00	2,849.00	-2,849.00	0%	0.00	450.00	450.00	-450.00	0%
01-340-052-0000	SUNRISE SUNSET REVENUE	0.00	2,060.20	-2,060.20	0%	0.00	0.00	0.00	0.00	0%
01-345-000-1044	HOUSING AUTHORITY	0.00	0.00	0.00	0%	0.00	0.00	-2,473.34	2,473.34	0%
01-350-000-0000	INS. SETTLEMENT RECEIPTS	0.00	0.00	0.00	0%	0.00	0.00	1,266.39	-1,266.39	0%
01-350-000-1046	SALE OF MUNICIPAL PROPERTY	65,000.00	103,916.49	-38,916.49	160%	65,000.00	4,750.00	9,650.00	55,350.00	15%
01-350-000-1047	RENT OF MUNICIPAL PROPERTY	3,600.00	3,450.00	150.00	96%	3,600.00	275.00	3,530.00	70.00	98%
01-350-000-1048	INTEREST ON INVESTMENTS	6,000.00	8,157.11	-2,157.11	136%	6,000.00	109.59	6,122.49	-122.49	102%
01-350-001-1105	TC/TC OVER AND UNDER	0.00	52.75	-52.75	0%	0.00	138.80	-25.00	25.00	0%
01-360-000-0000	GF - MISCELLANEOUS REVENUE	74,601.00	188,488.52	-113,887.52	253%	79,701.00	0.00	188.37	-187.37	18837%
	Misc. Rev.Includes Int. Rev.						5,755.39	116,601.46	-36,900.46	146%
01-360-000-1054	FUND BALANCE USED	435,960.00	435,960.00	0.00	100%	286,000.00	0.00	286,000.00	0.00	100%
	Fund Balance	435,960.00	435,960.00	0.00	100%	286,000.00	0.00	286,000.00	0.00	100%
05-340-000-1047	RECREATION-RECREATION RENTAL REV	0.00	0.00	0.00	0%	0.00	225.00	4,699.00	-4,699.00	0%
05-340-000-1058	RECREATION - REVENUE	191,172.00	248,284.23	-57,112.23	130%	209,981.00	47,426.25	210,551.15	-370.15	100%
05-340-000-1059	RECREATION - LIGHT USAGE	0.00	4,018.06	-4,018.06	0%	0.00	336.00	3,502.31	-3,502.31	0%
05-350-000-1048	RECREATION - INTEREST	0.00	76.09	-76.09	0%	0.00	1.58	28.99	-28.99	0%
05-350-000-1049	REC - ADVERTISING RECEIPTS	0.00	1,100.00	-5,220.00	0%	0.00	0.00	4,820.00	-4,820.00	0%
05-350-050-1058	RECREATION - BUS USAGE	0.00	1,594.43	-1,594.43	0%	0.00	-672.12	1,981.63	-1,981.63	0%
	Recreation	191,172.00	259,192.81	-68,020.81	136%	209,981.00	47,316.71	225,583.08	-15,402.08	107%
07-340-000-1067	SW - LANDFILL RECEIPTS	0.00	61,561.91	-61,561.91	0%	0.00	12,838.60	70,520.49	-70,520.49	0%
07-340-000-1068	SW - GARBAGE BAGS	244,450.00	157,946.65	86,503.35	65%	244,450.00	11,266.75	147,014.00	97,436.00	60%
07-340-000-1069	SW - RECYCLING BINS	0.00	1,450.00	-1,450.00	0%	0.00	141.25	1,451.25	-1,451.25	0%
07-340-000-1070	SW - UNITED TECHNOLOGIES	0.00	11,662.18	-12,690.47	0%	0.00	0.00	5,186.73	-5,186.73	0%
07-350-000-1048	SW - INTEREST	0.00	16.32	-377.89	0%	0.00	4.70	176.41	-176.41	0%
07-360-001-0000	SW - MISC. REVENUES	0.00	94.92	-183.36	0%	0.00	13.08	13.08	-13.08	0%
	Solid Waste	244,450.00	30,379.32	10,239.72	96%	244,450.00	24,251.30	224,361.96	20,088.04	92%
20-310-000-1001	WATER - TAX REVENUE	890,203.00	841,148.15	49,054.85	94%	848,597.00	54,756.75	837,797.00	10,800.00	99%
20-310-000-1006	WATER - INTEREST AND PENALTIES ON I	0.00	139.32	-8,676.38	0%	0.00	242.95	9,645.77	-9,645.77	0%
20-330-000-1071	WATER - ENTRANCE FEES	0.00	4,000.00	-16,000.00	0%	0.00	1,000.00	5,000.00	-5,000.00	0%
20-340-000-1038	WATER - OTHER MISC. REVENUE	0.00	1,546.92	-1,546.92	0%	0.00	0.00	5,425.29	-5,425.29	0%
20-340-000-1072	WATER - JOB WORK	0.00	160.00	-160.00	0%	0.00	0.00	99.95	-99.95	0%
20-350-000-1046	WATER-SALE OF MUNICIPAL PROPERTY	0.00	0.00	0.00	0%	0.00	1,750.00	1,750.00	-1,750.00	0%
20-350-000-1047	WATER - RENT OF MUNICIPAL PROPERTY	0.00	6,592.91	-76,867.62	0%	0.00	9,579.47	71,450.14	-71,450.14	0%
20-350-000-1048	WATER - INTEREST	0.00	52.28	-1,097.55	0%	0.00	18.35	479.89	-479.89	0%
20-350-021-1073	WATER - DEDUCT METER	0.00	0.00	-1,527.00	0%	0.00	0.00	0.00	0.00	0%
	Water	890,203.00	66,574.51	947,023.62	106%	848,597.00	67,347.52	931,648.04	-83,051.04	110%
30-310-000-1001	WASTEWATER - TAX REVENUE	973,837.00	89,927.22	1,375,807.87	141%	932,760.00	80,040.54	1,255,110.94	-322,350.94	135%
30-310-000-1006	WASTEWATER - INTEREST ON DELIQUEN	0.00	295.33	-12,377.92	0%	0.00	383.21	10,844.24	-10,844.24	0%
30-330-000-1071	WASTEWATER - ENTRANCE FEES	0.00	4,000.00	-19,000.00	0%	0.00	1,000.00	5,000.00	-5,000.00	0%
30-340-000-1038	WASTEWATER - OTHER MISC. REVENUE	0.00	0.00	-3,142.90	0%	0.00	0.00	5,425.29	-5,425.29	0%
30-345-000-1038	WASTEWATER - MISC. GRANTS	0.00	4,287.00	-4,287.00	0%	0.00	0.00	0.00	0.00	0%
30-350-000-1046	WASTEWATER - SALE OF MUNICIPAL PRC	0.00	0.00	0.00	0%	0.00	1,750.00	1,750.00	-1,750.00	0%
30-350-000-1048	WASTEWATER - INTEREST	0.00	71.60	-953.36	0%	0.00	10.79	245.42	-245.42	0%
	Sewer	973,837.00	98,581.15	1,415,569.05	145%	932,760.00	83,184.54	1,278,375.89	-345,615.89	137%
	Total Revenue	23,089,625.00	404,347.87	24,151,811.91	105%	22,621,672.00	427,707.63	23,438,828.24	-817,156.24	104%

Town of Newmarket, New Hampshire
Revenue Report^{a,b}
For the Period Ended June 30, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2015				Fiscal Year 2014					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year Collected	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year Collected	Percent Collected
Taxes(Real estate, land use, PILOT, interest on taxes)			18,162,519.00	9,356.91	18,215,102.32	-52,583.32	100%	18,031,572.00	6,469.80	18,067,202.73	-35,630.73	100%
Licenses, permit and fees			1,378,938.00	142,711.08	1,603,687.43	-224,749.43	116%	1,315,300.00	173,505.49	1,495,519.27	-180,219.27	114%
From State			598,095.00	0.00	643,152.20	-45,057.20	108%	538,561.00	0.00	616,077.61	-77,516.61	114%
Charges for services			139,850.00	16,256.06	209,425.68	-69,575.68	150%	134,750.00	19,876.88	197,658.20	-62,908.20	147%
Misc. Rev.(Includes Int. Rev.			74,601.00	-1,155.65	188,488.52	-113,887.52	253%	79,701.00	5,755.39	116,601.46	-36,900.46	146%
Fund Balance			435,960.00	0.00	435,960.00	0.00	100%	286,000.00	0.00	286,000.00	0.00	100%
Recreation			191,172.00	41,664.49	259,192.81	-68,020.81	136%	209,981.00	47,316.71	225,383.08	-15,402.08	107%
Solid Waste			244,450.00	30,379.32	234,210.28	10,239.72	96%	244,450.00	24,251.30	224,361.96	20,088.04	92%
Water			890,203.00	66,574.51	947,023.62	-56,820.62	106%	848,597.00	67,347.52	931,648.04	-83,051.04	110%
Sewer			973,837.00	98,581.15	1,415,569.05	-441,732.05	145%	932,760.00	83,184.54	1,278,375.89	-345,615.89	137%
Total Revenue			23,089,625.00	404,347.87	24,151,811.91	-1,062,186.91	105%	22,621,672.00	427,707.63	23,438,828.24	-817,156.24	104%



Department Heads Monthly Reports to the Town Council and Town Administrator

Police Department

Activity:

During the past month the Police Department has covered four reports of car break-ins. These cases all involved vehicles that were left unlocked. We urge all residents to lock their vehicles when parked to avoid these thefts of opportunity. We also are investigating the burglary of a local downtown business which was entered during the overnight hours through an unlocked and open window. In this case cash was stolen from the cash register.

Personnel:

Recently we hired Zachary Wedgeworth to replace the open patrolman's vacancy created when Officer Mike Worrick relocated out of State. Zach has been dispatching for us for several years and will make a fine addition to the patrol force. He will be assigned to the Police Academy beginning August 31st. Within the next month we will be conducting a hiring process to fill Zach's position in dispatch. Our other personnel positions have remained stable.

CopSync 911:

After a delay in the installation process, it appears that the CopSync 911 emergency notification system will be fully installed and operational within both the Elementary and Junior Senior High Schools by the beginning of the school year. The program was paid for through a matching grant received from the Department of Safety last fall. This software program provides an accelerated emergency notification system that can speed response times to the schools and provide real time information to responders during an emergency at either of the school campuses.

Pedestrian Fatal Accident:

There have been some inquiries regarding the fatal pedestrian accident which occurred earlier this summer on Grant Road. I want to assure the Council that the investigation remains active at this time and we are awaiting laboratory analysis of evidence that has been submitted. At some point in the future we hope to be able to release more information.

FBI CJIS Audit:

In July the Police Department underwent an audit by the Federal Bureau of Investigation's CJIS Division. The CJIS Division deals with the security and dissemination of classified and sensitive criminal records and homeland security intelligence that we receive through our affiliation with the State Police Online Telecommunications System (SPOTS). We did quite well in our security audit and have already implemented some changes to put us in full compliance with the new security

rules. I like to recognize the efforts of Dispatch Supervisor Mark Pelczar and Doug Poulin from the IT Department for their assistance in preparing us for the audit.

New Cruiser:

The new cruiser approved by the Council in June is scheduled to be delivered by the dealer later this month. Up fitting the cruiser will take approximately two weeks, so we should have it on the road by early September. As I promised to the Council, I have reviewed all of the vendor quotes we received for unfitting the cruiser, and compared the equipment setups to obtain the best setup for our needs at the lowest cost. Ossipee Mountain Electronics was awarded the business after reviewing their work product and price. They were not the lowest bid but were within \$600 of the lowest bid and provided superior equipment to the low bidder.

Fire and Rescue Department

- For the month of July the department responded to 87 calls for service of those 66 were medical calls transporting 50 patients to area hospitals. The ambulance responded to Newfields for three medical calls transporting two patients. The ambulance also responded to Lee and Epping transporting two patients. The tanker responded to Nottingham for a building fire and also Epping for a serious motor vehicle accident with entrapment. The calls for service are up by 72 compared to last year at this time. We have been extremely busy since the beginning of the new calendar year. I'm pleased to report we have been doing a good job covering all of our calls.
- Ambulance one is ten years old and coming up for replacement. The committee is working on getting proposals for the new ambulance which should be completed in late fall. It typically takes a year for the new ambulance to be built and put into service. Ambulance one has started to give us some problems lately and is becoming unreliable.
- The School Board has approved allowing the department to conduct a live training burn of the house located on the Carpenter Property. The date has been set for September 27th we will begin at 8am and finish up around 4pm.

Newmarket Fire & Rescue

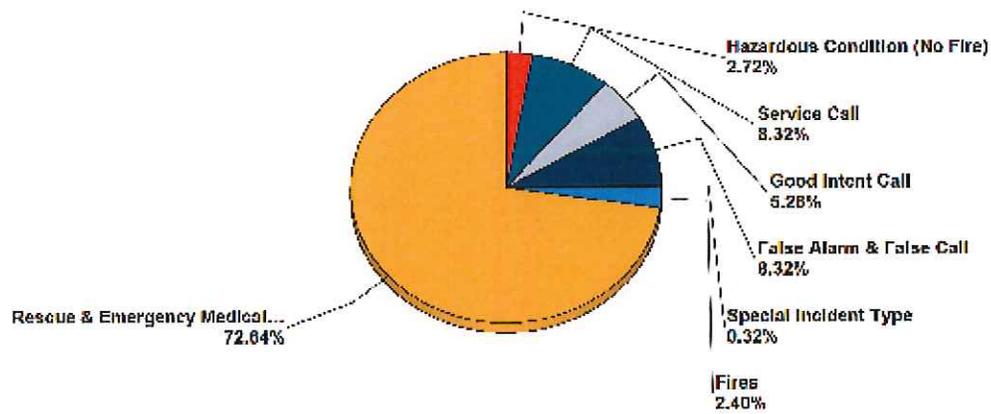
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2015 | End Date: 07/31/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	2.40%
Rescue & Emergency Medical Service	454	72.84%
Hazardous Condition (No Fire)	17	2.72%
Service Call	52	8.32%
Good Intent Call	33	5.28%
False Alarm & False Call	52	8.32%
Special Incident Type	2	0.32%
TOTAL	625	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

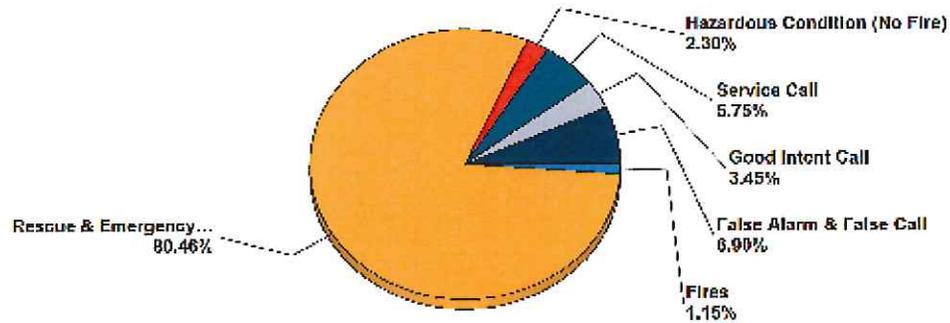
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2015 | End Date: 07/31/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.15%
Rescue & Emergency Medical Service	70	80.46%
Hazardous Condition (No Fire)	2	2.30%
Service Call	5	5.75%
Good Intent Call	3	3.45%
False Alarm & False Call	6	8.90%
TOTAL	87	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

Newmarket, NH

This report was generated on 8/3/2015 7:33:35 AM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range
Incident Type Range: 100 - 011 | StartDate: 07/01/2015 | EndDate: 07/31/2015

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
07/12/2015	2015-566	18 Revolutionary	111 - Building fire	1 - Station 1
07/20/2015	2015-585	157 OLD LEE RD	322 - Motor vehicle accident with injuries	1 - Station 1
07/24/2015	2015-598	208 N River RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents:

3.45%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

Newmarket Fire & Rescue

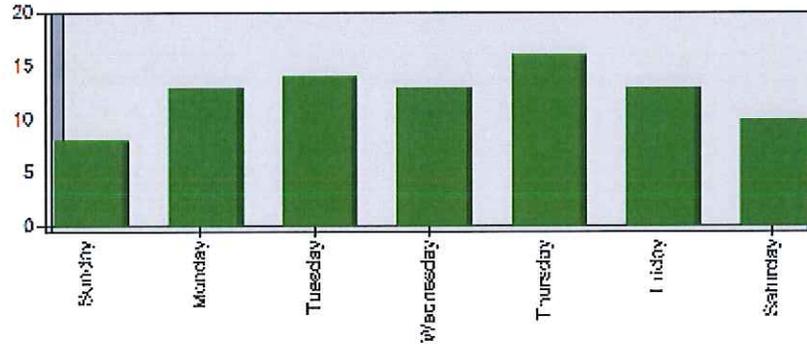
Newmarket, NH

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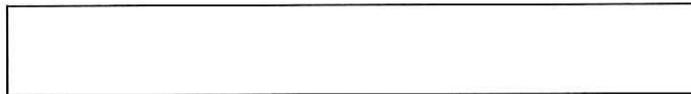


Incidents by Day of the Week for Date Range

Incident Range: 100 - 911 | Start Date: 07/01/15 | End Date: 07/31/15



DAY OF THE WEEK	# INCIDENTS
Sunday	8
Monday	13
Tuesday	14
Wednesday	13
Thursday	16
Friday	13
Saturday	10
TOTAL	87



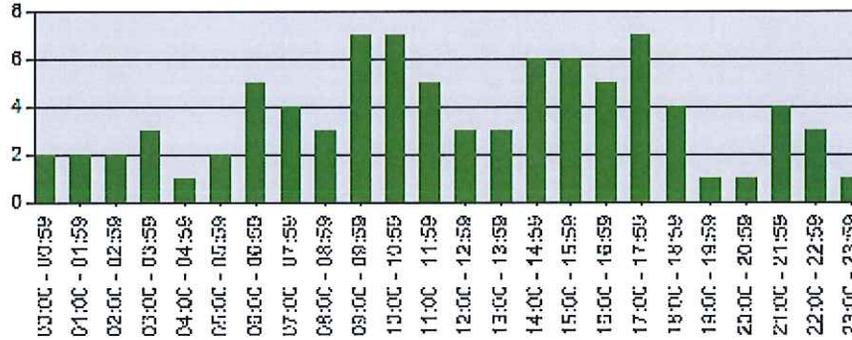
Newmarket Fire & Rescue

Newmarket, NH

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Incidents per Hour for Incident Type Range for Date Range
 Incident Range: 100 - 911 | Start Date: 07/01/2015 | End Date: 07/31/2015

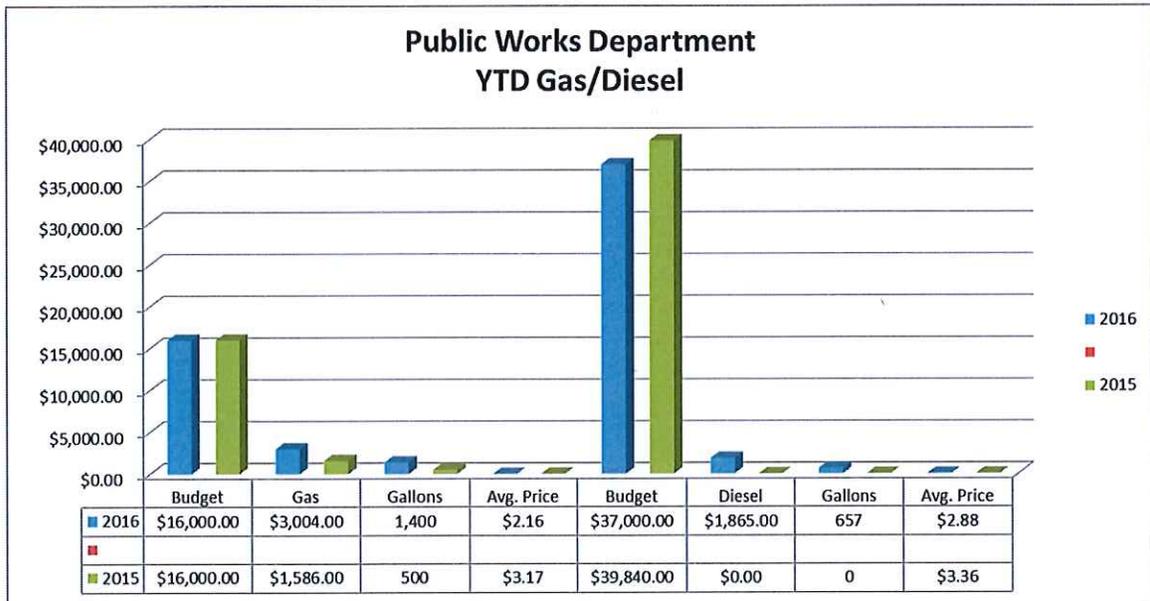


Hour	# of CALLS
00:00 - 00:59	2
01:00 - 01:59	2
02:00 - 02:59	2
03:00 - 03:59	3
04:00 - 04:59	1
05:00 - 05:59	2
06:00 - 06:59	5
07:00 - 07:59	4
08:00 - 08:59	3
09:00 - 09:59	7
10:00 - 10:59	7
11:00 - 11:59	5
12:00 - 12:59	3
13:00 - 13:59	3
14:00 - 14:59	6
15:00 - 15:59	6
16:00 - 16:59	5
17:00 - 17:59	7
18:00 - 18:59	4

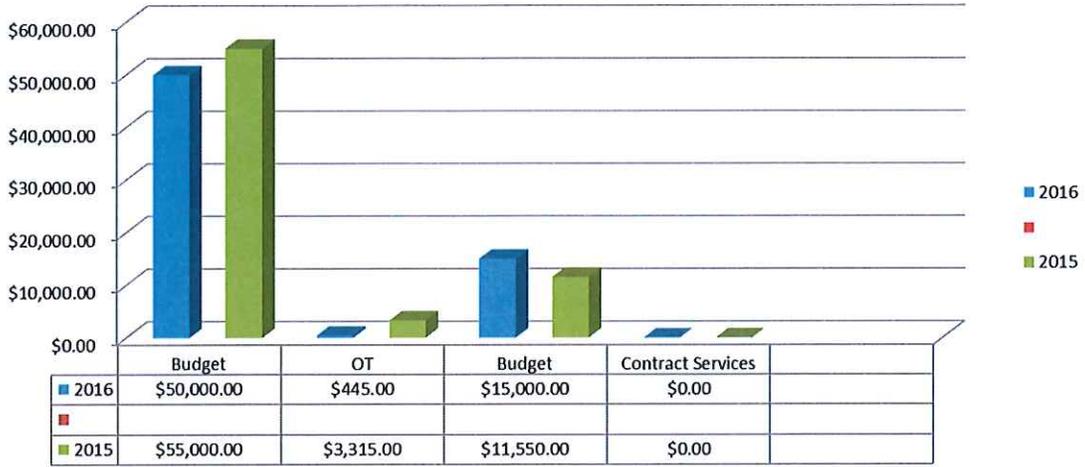
Only REVIEWED incidents included.

Public Works Department

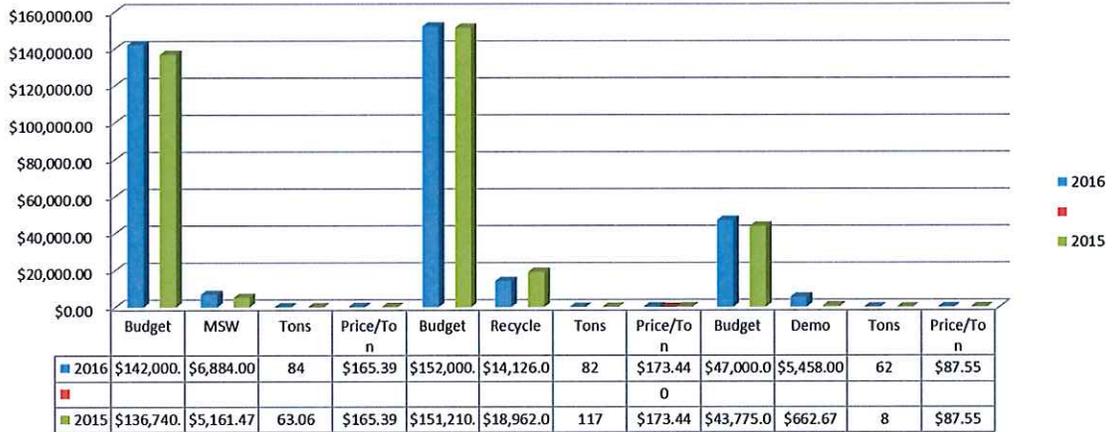
- The School Board has approved the proposal to clean up the Carpenter property. This work will be completed in September if the funding is secured. The plan is to utilize impact fees to pay for the cleanup. This work will take about three weeks to complete.
- Installation of the new pedestrian crossing signs has started at the High School. The bases and posts have been installed and we are just waiting for the actual signage to arrive. This project will be completed before the beginning of school year.
- Roadside mowing will begin this month it typically takes about three weeks to complete the entire town.
- Crews will begin replacing some failing culverts throughout town in August.
- I am still waiting for the updated paving plan from UNH. I have asked about a completion date for this and I'm stilling waiting for a response. At a minimum, the section of Ash Swamp Road that was reclaimed last summer will need to have the finish course of pavement installed before cooler weather arrives to protect that investment.



Public Works Department YTD Overtime/Contract Services



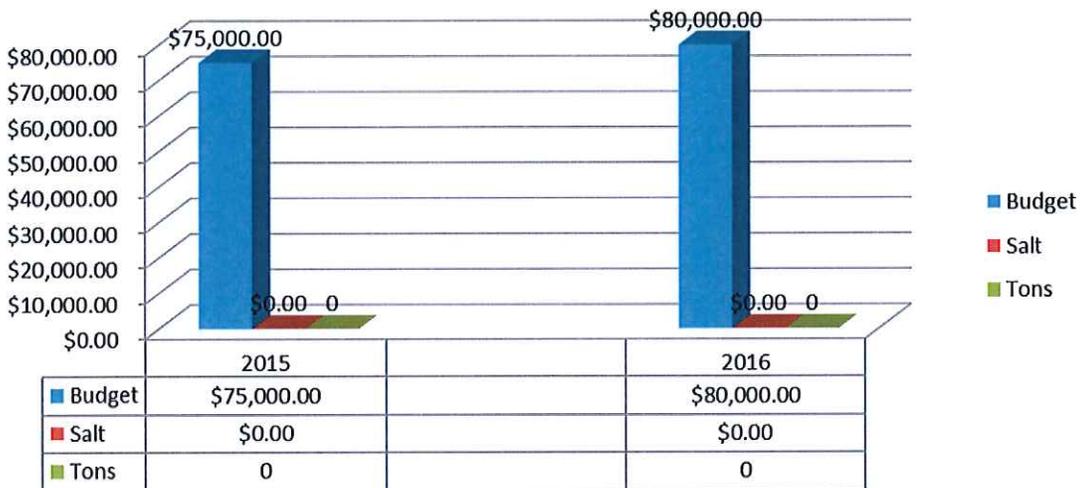
Public Works Department YTD Solid Waste



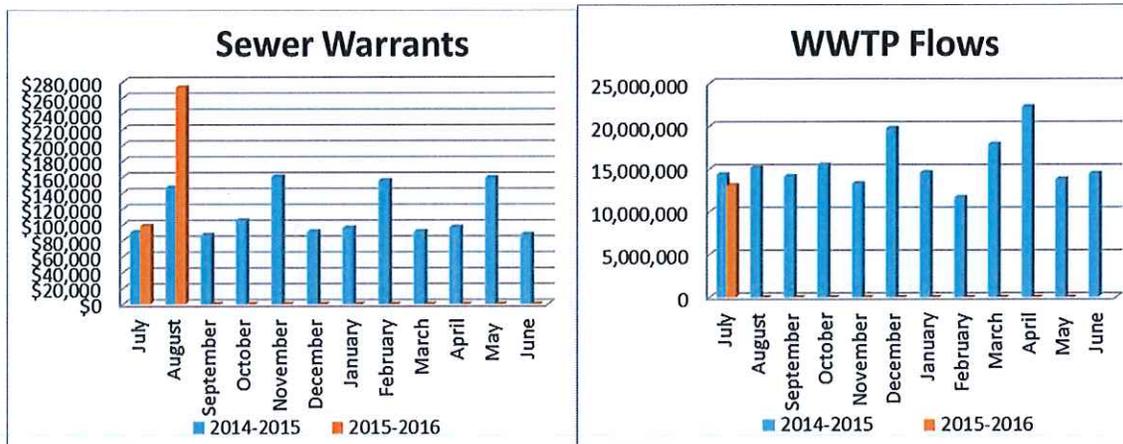
Public Works Department YTD Equipment/Vehicle Maintenance



Public Works Department YTD Salt



Environmental Services Department System Report



The Wastewater Treatment Facility discharged 186,565,000 gallons of treated effluent in fiscal year 2014-2015 into the Lamprey River.

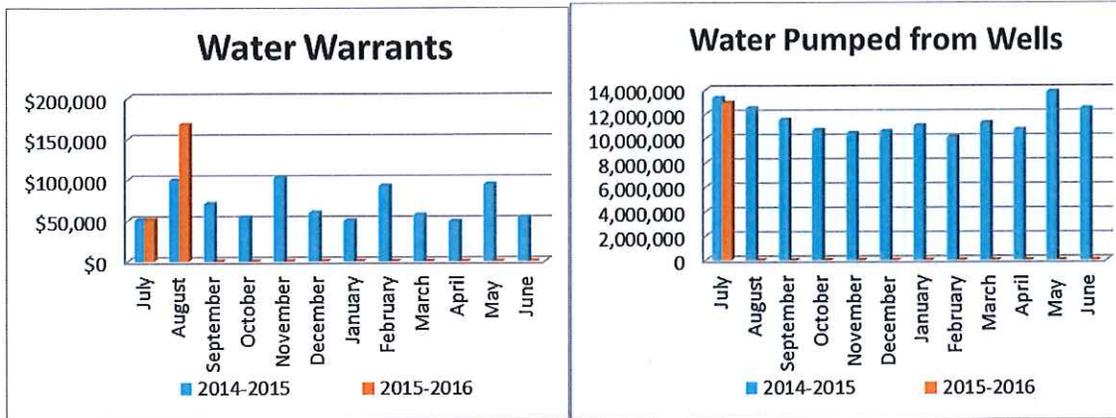
- Infiltration and Inflow for July 2015: 63,617 gallons per day
- Infiltration and Inflow 2014-2015: 145,926 gallons per day

Wastewater Treatment Facility

Apex is in the process of taking care of some critical path items so they can complete the excavation for the new aeration basins. These items include installing a temporary sludge line, relocating a water main and electrical pole, and installing fencing.

Monthly Billing

- The Water and Sewer Department has switched to monthly billing.
- Accounts that begin with 1,2,7, and 8 will receive a monthly bill in August.
- Accounts that begin in 5 and 6 will receive a bill for two months then a monthly bill going forward.
- Accounts that begin in 3,4, and 9 will receive a quarterly bill then a monthly bill going forward.
- The quarterly system charge will be converted to a monthly system charge.



The Water Department Pumped 138,444,526 gallons of water in fiscal year 2014-2015 into the Newmarket water from the Bennett and Sewall Wells.

- Water Loss for July 2015: 1.00%
- Water Loss for fiscal year 2014-2015: 5.48%

North Main Street Water Main Replacement

The project is completely done. We are waiting for Albanese D&S to submit the final pay requisition to close out the project.

MacIntosh Well

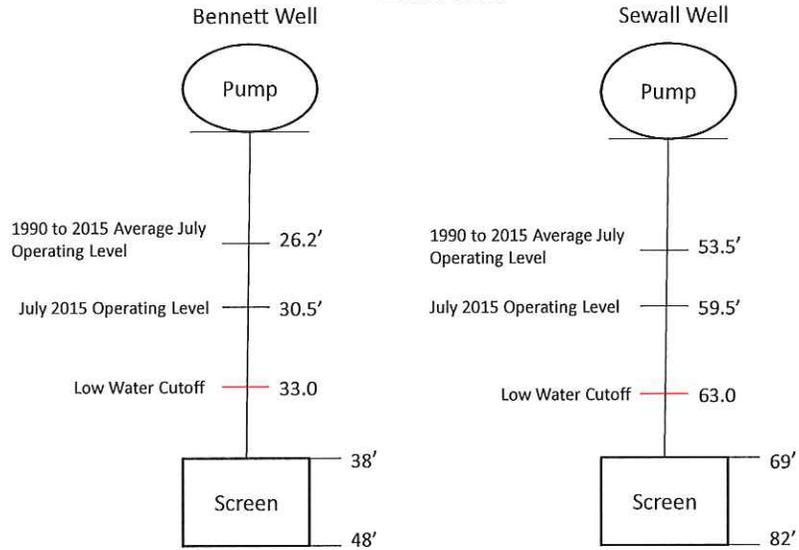
- The driller has drilled the pilot hole for Horizontal Directional Drill. The driller has ordered a new drill bit to ream out the hole to fit the water pipe. The driller expects to perform this work on the week of August 17th. The work should take approximately 7 working days.
- The Town has received the bids for the MacIntosh Well Blending Facility project. The bids are currently being reviewed by Hazen and Sawyer.

Bennett and Sewall Ground Water Levels

The ground water levels at the Bennett and Sewall Wells are approaching historic lows that were observed in 1995 and 2001. The Water Department is currently working with Emery Garrett Ground Water to determine the best course of action to insure the Town's water supply needs are met.

The Water Department has move from stage 2 to stage 3 on its Water Conservation Plan. The Water Department will be installing new observation wells at the Bennett and Sewall wells so the groundwater levels can be evaluated.

Bennett And Sewall Well Operating Levels



Information Technology

1. We completed the IT security audit of the Police Department in excellent shape! This was a big deal and we were found to be in compliance with some of the most rigid security rules. It is nice to have this one done.
2. Replaced an older PC at the Rec Center that had a debit pin card reader hooked up to it. The install was painful as expected, but we got everything working in pretty short order.
3. I have started rolling out a newer version of Microsoft Office to employees. The new version is very different from what people are used to seeing, and there is quite a learning curve to doing the same tasks we used to do without even having to think! It will take some time to get everyone swapped over and everyone comfortable with the new version.
4. Our first try at printing monthly water bills was a resounding success! More than 3,000 bills were printed in one session and we had no problems at all. This is a huge relief compared to our earlier tests where we encountered numerous problems.
5. Need to move the mail server to new hardware. The size of our current mail store is very large, meaning the whole process will probably take email offline for at least four hours. This will have to be done on a weekend to minimize the impact. I have started the process of moving very old email off the server, as this data can be moved now, making the day of the transition move a little faster.
6. I have spoken with Matt about reopening the search for an electronic timesheet solution. I believe this would be an easy way to really improve the efficiency of the whole payroll process, which is currently very paper intensive.
7. I have started the process of asking Department Heads to clean up their files on the main server. In some cases files are more than 12 years old. There is no need to have these backed up every night or even every month. I have created a folder where we can place these old files and we can burn a copy to DVD or some other protected storage media. This should help backups complete faster and more reliably, and help us when we need to recover data so we are not sorting through 15 years' worth of old data.

Building Inspector/Code Enforcement Officer

Previous Month Activities

- Issued:
 - 10 Building Permits \$ 2390 *2 no charge for Newmarket Schools
 - 10 Electrical Permits \$ 520 *2 waived for School Dept. projects
 - 5 Plumbing Permits \$ 0 *all waived or paid with building permit
 - 5 Mechanical Permits \$ 135 *5 paid with building permit
- Revenues collected \$3045**

- Conducted 75 regular construction and zoning inspections
- Attended New Hampshire Building Officials Educational Lecture on Accessibility Standards of the NH State Building Code
- Closed out numerous aging permits
- Attended ribbon cutting of Newberry Farms Market

Report of the Town Clerk - Tax Collector

TAXES

Total Committed 2015	\$9,237,133	Tax 1
Total Collected thru 7/31/15	\$8,864,894.76	Principal & Interest

TAX LIENS

	2014 Liens (Deed 2017)	2013 Liens (Deed 2016)
Property Tax Amount Liened	209,291.	245,781.
W/S Amount Liened	71,925.	67,890.
# Properties Liened	111	125
Uncollected thru 7/31/15	227,523.	120,959.

WATER & SEWER (1/1 THRU 7/31/15)

	2015	2014
Water Billed	453,072.	449,436.
Sewer Billed	793,158.	721,062.
Uncollected thru 7/31/15	204,951.	192,618.

TOWN CLERK REVENUE (7/1/15 thru 6/30/16)

	Year End 6/30/16	Year End 6/30/15	
Motor Vehicle (MV)	112,458.	109,243.	2.94% increase
Town "non-MV"	12,256.	12,762.	3.96% decrease
State NH (MV, Vitals, Boats, Dogs)	50,458.	45,070.	11.96% increase

- Motor vehicles still on the upswing
- Daily activity steady; revenues continue to show steady increase
- Dog Licenses were due April 30th
 - 8 outstanding dog licenses
- 2012 Deed Date: June 18, 2015
 - Deeded: 41 Exeter Rd (Lamprey Aerie) & 90 Hersey Ln (Terrio, Richard)
 - 1 Mobile Home – Small Claims Court
- Property Tax bills mailed June 3rd due July 8th
 - 96% collected as of July 31st
- Staff will be working in vacations throughout the summer months

Planning Department

Planning Board Activities

Applications

Status of approved applications of the Planning Board:

Rockingham Golf, LLC (a.k.a. Chinburg Builders, Inc.) is developing a residential open space design subdivision, involving 52 house lots, at the site of the “Rockingham Country Club” at 200 Exeter Road. The plan envisions the existing golf course, to remain open to the public, and the adjacent wetlands to be preserved as open space. Construction activity has moved along expeditiously at the site. Road construction is nearly complete with only the overlay and landscaping to be completed. A performance guarantee has been posted in the amount of \$106,000 to assure final completion of the road and all related infrastructure improvements. The developer has received Certificates of Occupancy (COs) for the first nine (9) homes in the development. Another five (5) homes have building permits and are currently under construction.

Newmarket Mills Retail Shops, LLC – This project concerns a new tenant for the former building known as the “Riverdale Automotive” property. The developer has converted and expanded the building into a small grocery focusing on perishable foods, such as meat and local produce. In addition, there is a drive-through service for coffee sales. The final plans have been signed and recorded at the Rockingham County Register of Deeds and construction is complete. The coffee business, Aroma Joe’s, opened on June 1 and the Newberry Market opened on June 17, 2015.

Newmarket Mills LLC – Newmarket Mills Retail Shops – This project involves the construction of a 9,600 square foot commercial retail center along with site improvements and landscaping to the rear of the Newmarket Library off of Main, Elm, and Spring Streets. The Planning Board approved plans for a 3,600 square foot nano-brewery to be located within the building in April 2014. Interior construction for that use is nearly complete. The brewery is brewing beer and is expected to open within the next few weeks. The new Panzanella’s restaurant opened in the retail shops in January 2015, moving from its previous location at 72 Main Street. The restaurant has added a sports bar and an outside patio for warm weather dining. The new Japanese Restaurant within the retail shops opened in mid-June. Only one tenant space of 800 square feet remains to be leased at this

time. At this time, the site work is nearly complete. A final inspection to follow up on remaining punch list items is scheduled for Wednesday, August 12, 2015.

Newmarket Industrial Park Lot 6, LLC/Shearwater Investment Corporation – This project involves a 24,000 square foot expansion of an existing industrial building located on Forbes Road (Tax Map R-3, Lot 8 and Tax Map R3, Lot 9-6.) The site plan includes associated parking, drainage and landscaping improvements. The lots will be merged upon site plan approval.

At the Planning Board meeting on April 14, 2015 the Planning Board granted conditional approval of the application subject to several conditions, including entering into a developer's agreement, providing a performance guarantee, advanced payment of construction oversight services to assure compliance with approved site plans, implementation of off-site improvements to improve traffic safety, impact fees, evidence of state and federal permits, a merger plan, and appropriate right-of-way easements.

The Public Works Director, Town Planner, Town Administrator and Building Official met on Thursday, June 23 with the developer's agent and contractor to discuss construction sequencing, performance guarantees, and status of land acquisition for the project. The driveway permit has been issued by the NH Department of Transportation (NH DOT). The developer has started making road improvements to the Route 108 and Forbes Road intersection.

Chinburg Properties, Inc./Hayden Family Revocable Trust - Residential Open Space Development at 74 Bald Hill Road. The Planning Board approved a special use permit for this project on August 12, 2014 and a subdivision application on November 18, 2014. The project involves the construction of ten (10) single family homes and 650 feet of roadway at the foot of Bald Hill with the adjacent lands preserved in perpetuity as open space. The twenty-one (21) acre open space tract will be conveyed to the South East Land Trust (SELT) which will maintain and act as stewards of the conservation land. The developer and SELT are in the final stages of negotiation related to the Conservation Deed. Road construction started June 1 and is progressing. The first building permit for the subdivision has been issued.

Lubberland Creek Homeowners Association - requested a reaffirmation of lots lines for several properties on Cushing Road as originally approved by the Newmarket Planning Board in 1992 and prior votes of the Town that density, setback, and building locations continue to be vested as established by the

Alternative Design Subdivision (ADS) approval for Moody Point. A public hearing on the application was held on this request at the July 14, 2015. The Planning Board reaffirmed the lots lines and appropriate notices are to be filed with the Rockingham County Register of Deeds.

New Applications before the Board

Milton Elm Street, LLC and Cammar Properties, LLC has requested a boundary line adjustment and subdivision approval for property located at 1 Elm Drive, located in the M2-A zone. The proposal is for a boundary line adjustment involving three (3) lots, then the subdivision of five (5) lots on the revised lot. A public hearing on the application was held on July 14, 2015. The Technical Review Committee (TRC) conducted a site walk and review of the project on Wednesday, July 29. The TRC was joined by members of the Lamprey Rivers Advisory Committee (LRAC) who have an interest in securing an opportunity for a public portage take-out in the area, so that canoeists and kayakers could safely land before encountering currents associated with the Main Street Bridge and the falls. The application has been continued to the September 15, 2015 meeting to allow for a storm water management plan to be prepared, as capacity in the Town's storm drains in the area are at capacity.

Other Business

FEMA Flood Plain Maps and Ordinances

The Federal Emergency Management Agency (FEMA) has sent the Town new Flood Insurance Rate Maps (FIRM). Whenever new maps are produced, communities, such as Newmarket who are participating in the National Flood Insurance Program, are required to have ordinances in place which are compliant with federal regulations. The NH Office of Energy and Planning (OEP) has conducted a compliance review of our regulations and forwarded to us recommendations for updating our regulations. The Planning Board will need to make amendments to the zoning, subdivision and site review regulations to assure Newmarket's continued eligibility in the program. We have received word from the OEP that there has been an appeal regarding the revised flood plain maps. The deadline for adopting the new plans and revised ordinances has been postponed until the spring of 2016. Copies of the preliminary flood plain maps are available for public viewing in the Planning Office and have been posted on the Town's website. The Planning Board set up a subcommittee to work with the Town Planner on these amendments at the July 14, 2015 meeting.

Update of Newmarket Master Plan:

Housing and Demographics – During the past few months, the Planning Board met several times with Matt Sullivan, Planner of the Strafford Regional Planning Commission (SRPC) regarding an update to the Housing and Demographics chapter of the Master Plan. A formal public hearing was held on the Master Plan chapter on August 11, 2015. The Planning Board voted unanimously to adopt the chapter at that same meeting with a few modifications.

Visioning Process – On June 16, the second of two (2) public forums was held as part of the Master Plan's vision for the future. Through a series of exercises, participants explored the key components of achieving and maintaining a high level of quality of life and sense of community, here in Newmarket, today and into the future. Participants divided into groups to brainstorm on visioning statements; prioritize the top three visions for the future; and identify short and long term strategies to implement those strategies. As part of the visioning process, the Planning Board conducted a survey to give residents who were unable to attend the "Newmarket Live!" forums the opportunity to share their thoughts and concerns. Nearly 400 surveys were received, which is an excellent response rate. This information was then assimilated into a draft vision statement. A work session was held at the August 11 Planning Board meeting on the draft vision statement. The statement will be modified slightly and taken up at the September 15, 2015 Planning Board meeting.

Future Land Use Chapter – Using feedback from the visioning process, the Future Land Use Chapter of the Master Plan will be updated with assistance from the Strafford Regional Planning Commission. The chapter will look at different development scenarios using the build-out analysis that was completed in the Existing Land Use Chapter and various computer software applications.

Zoning Board of Adjustment

The Zoning Board of Adjustment received an application from Waterway Realty LLC for a variance to allow the subdivision of a lot which currently contains four units, thereby creating a new lot for development at 310 Wadleigh Falls Road, aka the "Walker Farm". Specifically, the applicant was seeking a variance to permit four units on an existing lot in the R-1 lot, whereas only one single-family unit is permitted under current zoning. The applicant was also seeking a boundary adjustment of the non-conforming lot, which would not bring the lot into closer

conformity with the Ordinance. And, lastly, the applicant was seeking a variance from the maximum residential density requirement of ½ unit per acre, to allow four (4) units on four acres, whereas eight (8) acres are required. At the June 15, 2015 meeting, the Zoning Board granted the first variance to allow the status quo to continue, with four units on a 20 acre tract. At the July 13, 2015 Zoning Board meeting, upon further consideration of the other two (2) variance requests, the Zoning Board unanimously denied the requests, as they did not meet all of the criteria for a variance.

The Zoning Board of Adjustment (ZBA) received an application from Edwin Aviles, at 7 Plains Road Mobile Home Park, on Wadleigh Falls Road to permit the placement of a new mobile home (which is replacing an older model mobile home) at a location twelve (12) feet from the road and 2.7 feet from the side property line. The application was continued until August 31, 2015 to allow a land surveyor to complete survey work to ascertain the proposed location of the new mobile home would not encroach upon the adjacent neighbor's property.

The Town of Newmarket has received an order from the Rockingham County Superior Court authorizing the Town to file a development restriction on Lot 13 at Moody Point consistent with the Planning Board's decision of November 12, 1985 to preserve and protect environmentally sensitive land along Lubberland Creek as part of the Moody Point Environmental Management Plan, which was a condition of the Moody Point development's approval. The development restriction has been recorded at the Rockingham County Register of Deeds.

Capital Improvement Program (CIP) – The CIP Committee held an organizational meeting on Thursday, August 6, 2015 to initiate this year's CIP process. The Committee intends to meet with the Town's Departments over the next few weeks. CIP requests are due on September 2, 2015. The Committee will meet with the Department heads on September 15, 2015 to review their proposed projects and equipment purchases. The CIP Committee will be presenting their recommendations to the Town Administrator by October 1, 2015.

Joint Meeting with the Economic Development Committee – A workshop was held on Monday, August 3, 2015 with representatives of the Economic Development Committee (EDC). Following an overview of a report completed by Peter Kwass, titled "Newmarket Economic Development Moving Toward a Strategy", by Gary Levy, Chair of the EDC, there was a discussion and presentation by John Connery, a planning and development consultant, who presented several recommendations for zoning changes to be considered by the

Planning Board. The EDC is recommending changes to the B-2 District in the vicinity of the Wilson/Hamm property off New Road and changes to the B-3 District on Route 152 to allow for a wide range of senior housing opportunities that would permit aging in place. Following the completion of a fiscal review of senior housing it was determined that senior housing, in particular Continuing Care Retirement Communities (CCRC), providing options for independent living and assisted living with supportive services, including skilled nursing care for memory impaired clients would have a positive annual fiscal profile for the Town. Further research on these models and follow-up with other such facilities in the area will be conducted by the EDC and discussed at a future joint meeting.

Special Projects

Route 108 Pedestrian Crossings

A public information meeting was held last summer regarding traffic calming improvements on Main Street between Elm Street and Exeter Road. A number of concerns were raised as well as suggestions for improving the project, which were taken into consideration by the engineering consultants as they moved forward with the design of the project.

The traffic calming improvements, generally referred to as Alternative 3, in the "Pedestrian Crossing Improvements Engineering Study", prepared by Dubois and King, Inc. include:

- Improved pedestrian signage
- Additional pedestrian-level luminaires to improve nighttime visibility
- Installation of Rectangular Rapid Flashing Beacons (RRFB)
- Enhanced curb extensions
- Reconstruction of five (5) existing crosswalks with red concrete pavers, flanked by granite
- Construction of a cantilevered deck adjacent to the main entrance to the mill.
- Installation of a new crosswalk between Church Street and Exeter Road
- Relocation of the existing solar-powered flashing LED pedestrian crossing signs
- Improved pedestrian visibility, traffic calming and streetscape improvements in the vicinity of the Newmarket Library and Newmarket mills egress

The engineering consultant submitted design plans and specifications to the NH Department of Transportation (NH DOT) in January 2015. (See Planning Department webpage to view plans at www.newmarketnh.gov). The Town has completed negotiations regarding the purchase of a 140 square foot permanent easement from the Newmarket Mills, LLC for a cantilevered deck which is one of the pedestrian safety improvements that is being planned adjacent to the main entrance to the mills. The project was advertised

for bids on May 18, 2015, following FHWA approval of the final plans. Unfortunately, the Town did not receive any bids for the project due to the busy construction season by most contractors. The project will have to be re-bid in the fall 2015, with a spring 2016 construction start. A copy of the engineering report and the most recent plans can be viewed electronically on the Town's website at www.newmarketnh.gov under the Planning Department web page titled "Main Street Draft Pedestrian Improvements Plans Released".

Macallen Dam Feasibility Study

The final report concerning removal of the dam, prepared by Gomez and Sullivan Engineers, was released in July 2014. A copy of the report can be found on the Town's web site at <http://www.newmarketnh.gov>.

In August, a resolution was passed by the Town Council to formalize the Macallen Dam Study committee and broaden its purpose to examine all options the Town has with respect to the dam, for removal, preservation, and other possibilities. The committee is charged with reporting back to the Town Council with a recommended course of action. Appointments were made to the Macallen Dam Study Committee in September.

The committee has been meeting regularly since October reviewing various options for repairing the dam. One option that appears to have merit includes increasing the height of and structurally stabilizing the retaining walls on either side of the dam, in order to pass the 10,258 cfs (cubic feet per second) 100 year flood, which is being required by the State. Further engineering study is necessary to determine the feasibility of this option and to identify construction costs.

The Macallen Dam Study Committee met with Steve Doyon, Chief Engineer, of the Dam Safety Bureau of the New Hampshire Department of Environmental Services (NH DES) on March 3, 2015 to discuss the Town's Letter of Deficiency and obtain feedback on the various approaches before moving forward.

The Town has received word from the NH Department of Environmental Services (DES) that the Department has approved the Town's Emergency Action Plan (EAP), which was one of the outstanding items identified in the NH DES Letter of Deficiency (LOD). A draft plan had been submitted to the State in April.

At the Town Meeting on March 10, funding in the amount of \$ 50,000, was approved for the Macallen Dam Capital Reserve Fund. The staff has finalized a Request for Proposal (RFP) for engineering services which will look at the current stability of the dam as well as the option of raising the abutments in order to meet requirements to pass the 100 year flood. The RFP will be advertised during the months of August and September. The

committee expects to present recommendations for hiring a consultant during the fall of 2015.

Route 108 Shoulder Widening and Bike Path Construction Project

In 2010, the Town Meeting approved a warrant article to raise and appropriate the sum of \$809,292 to allow the Town to construct a shoulder widening and bicycle lane project from the Irving Gas Station to the Newmarket/Newfields town line. The NH DOT and Federal Highway Administration (FHWA) proposed providing full funding for this project through the Federal Congestion Mitigation and Air Quality (CMAQ) Program and State tolls program. A resolution was approved by the Town Council at its meeting on May 21, 2014 to authorize the Town Administrator to enter into a design contract with Underwood Engineers to prepare a feasibility study related to the project.

The consultant prepared two alternative concepts for the bikeway and a preliminary opinion of cost for the two alternatives. The first alternative involved the construction of 5 foot wide paved shoulders extending from the Rockingham Country Club to the southerly limits of the Phase 1: Newmarket Main Street Project, which was completed in 2005. It included drainage improvements to facilitate shoulder widening and road-widening to accommodate a center through lane in the vicinity of Forbes Road. A second alternative involved separating vehicle traffic from bike traffic adjacent to Route 108 by having a bike path on one side of the road.

The preliminary cost estimate for the revised project is \$1,009,000. The State has indicated that they will consider a project around \$1 million, however, the Town would have provide the additional 20% match (for the increase over \$809,292) available) to increase the project budget. The cost of the 20% match is estimated at \$40,000. In the near future, the Town Council will need to confirm that local funding for the additional 20% match will be forthcoming and decide whether to move forward with the project, as envisioned, or scale back the project to meet the current budget.

A public information meeting with Town officials, Underwood Engineers and impacted landowners was held on July 22, 2015 meeting. The most feasible approach will be the widening of shoulders to promote bicycle access, as opposed to building a separate two way bike path. In September, the consultant will meet with the Town Council to select the preferred alternative and discuss budgetary matters before submitting the engineering report to the State NH DOT for approval. A time extension to the project to December 31, 2016 has been granted by the NH DOT to allow additional time for engineering and planning.

Coastal Resilience Technical Assistance Project

The Planning Department received a \$57,793 NH Coastal Program grant from the NH Department of Environmental Services (NH DES) to hire a consultant to assess building resilience to flooding and climate change in the Moonlight Brook Watershed. This project will update an existing watershed model to characterize the conditions in the Moonlight Brook watershed, include a build-out analysis based on population and growth projections, identify potential flooding risks in the watershed and recommend measures to reduce stormwater flows and restore ecosystem functions through the design of a green infrastructure project. A presentation of the project was held at the December 17, 2014 Town Council meeting. At that meeting, the Town Council authorized the Town Administrator to accept the grant. The project was approved by the Governor and Council in March 2015. A public hearing was held at the July 15 Town Council meeting and the Town Council authorized the hiring of a consultant to conduct the study. The project kick-off meeting is scheduled for Wednesday, August 12, 2015.

This project will augment work that is currently underway related to establishing a tracking/accounting system for Total Nitrogen, under the PTTAP program, in response to the Town's EPA Administrative Order and will provide credit to the Town under the MS4 program for non-point source pollution abatement once the Town's new Stormwater Management Program is underway. PTAPP is a cooperative forum of watershed communities within the Great Bay region which are working together toward identifying a consistent, effective tracking system and accounting system for monitoring pollutant loads, including Nitrogen, into the Great Bay. Newmarket is required to monitor and track nitrogen loading from point and nonpoint sources as part of its Administrative Order on Consent that has been issued by the Environmental Protection Agency (EPA).

Finance Department

Department's primary function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.
- Providing financial assistance and analysis to Town Departments.

Essentially, we are the “fiscal watchdog;” however, we are mindful that we are simply a service organization to other departments and the Town’s elected leaders.

Projects:

Projects have been segregated into two groups, where “major” projects require most of our attention, while “minor” projects does not.

Major Projects

- Finish year-end close. We have closed the general ledger and are 70% through preparing the financial statements for the auditors, as well as reports for state reporting.
- Finish Salary Survey. This project is about 80% complete. We received comparisons from 17 out of 30 cities and towns. We are now going through a challenge process to ensure the data is accurate.
- Finish financial statement audit. We are hopeful that our audit will be completed by mid-September.

Economic Indicators

Final water and sewer bills are an indicator of real estate sales. The following are final water and sewer bills by month.

Month	FY 16	FY 15	%		FY 14	%	
			Increase/ (decrease)	Increase/ (decrease)		Increase/ (decrease)	Increase/ (decrease)
July	22	15	7	46.67%	11	4	36.36%
August		10			26	(16)	-61.54%
September		12			7	5	71.43%
October		10			8	2	25.00%
November		3			9	(6)	-66.67%
December		9			5	4	80.00%
January		5			9	(4)	-44.44%
February		7			5	2	40.00%
March		7			14	(7)	-50.00%
April		8			10	(2)	-20.00%
May		14			11	3	27.27%
June		19			12	7	58.33%
Total	22	119	7	5.88%	127	(8)	-6.30%

Financial Highlights:

FY 2015 analysis – We are currently in the middle of our financial statement audit with our new auditors. As a result, all information provided below is based upon unaudited numbers and is subject to change.

Fund Balance – We are expecting our unassigned fund balance to be approximately \$2,438,983 before any audit adjustments. Our unassigned fund balance increased over the prior year due to revenues being over budget by roughly \$500,000 and appropriation turnbacks of almost \$80,000. A more detailed analysis of revenues and appropriations is provided below.

When comparing the unassigned fund balance to our fund balance policy, we have \$1,069,714 available to reduce the tax rate, set aside in a capital reserve fund, or for special projects.

Revenues – The Town received \$505,853 above its revenue estimate. Highlights are as follows:

- \$17,241 – Interest and penalties collected above budget. We budgeted \$27,000 and received \$44,241. I am more confident that this revenue budget can be increased to \$40,000, as we have seen this level of activity for the past two years.
- \$171,662 – Motor vehicle permit fees collected above budget. We budgeted \$1,121,036 and received \$1,292,698. This is a difficult revenue to budget, as the permit fee is based upon the age of the vehicle. I am not confident that this revenue should be budgeted at the maximum amount; however, it can be increased slightly.
- \$26,820 – Franchise agreement revenue with Comcast came in above budget. We budgeted \$150,000 and received \$176,820. This revenue is also difficult to budget; however, it too can be increased.
- \$50,059 – Ambulance revenue is above budget. We budgeted \$125,000 and received \$175,059. We saw an increase in the number of ambulance calls during the past year. However, we cannot count on, nor should we budget for an increase.
- \$10,985 – Parking tickets have never been budgeted in the general fund, as this revenue was transferred to the general fund during FY 2014. Now that we have two years of revenue detail, we should begin budgeting this revenue at roughly \$10,000.
- \$67,617 – Miscellaneous receipts is not a budgeted item, as its revenues are unexpected. Nearly all of this revenue is attributable to the health insurance refund, which is a result of our health insurance cost being less than actual.

Expenditures – The Town turned back \$79,026 of its general fund appropriation, which represents 1.3% of the overall general fund budget. The Town Council authorized a budget transfer before year end, which are reflected in the following budget highlights:

- \$12,499 – The Finance Department turned back this amount, which is mostly attributed to full time salaries.
- \$71,422 – Health insurance was under budget, as several employees moved off our insurance. Most have returned to our insurance for fiscal year 2015.
- \$4,075 – Assessing contracted service is below budget expectations.
- \$7,052 – IT turned back \$7,052, which is primarily due to software maintenance and software licenses.
- \$29,134 – Roadway engineering.
- \$(11,404) – Too much appropriation was transferred out of Town Clerk/Tax Collector, Recreation, Code Enforcement, and Planning in an effort to cover snow removal costs.

- \$(7,808) – We transferred appropriation into the legal line-item, however, we did not transfer enough. I expect this line-item to become more predictable for the foreseeable future.
- \$(45,720) – DPW budgets were overspent by this amount, which is primarily attributable to snow removal costs.
- \$(14,461) – Fire Department was overspent as we saw an increase in the number of calls relating to ambulance and other emergencies.

FY 2016 Analysis – It is too early to see concrete trends in this year's budget. However, we expect workers compensation, and property and general liability insurance to be over our budget.

Recreation

Recreation revenue for 2015 is \$19,082.00 but does not include advertising revenue as the department's one time brochure has not gone out to print so no invoices have been sent out for adverting. In 2014-15 fiscal year revenue received was \$22,990.00. The 2016 revenue will be \$2,000 over than last year's figures because increases in advertising sold.. The general fund has expended \$17,667.01 to date or 8.39% of the total budget. The revolving account has expended \$54,321.38 which is 27.2% of the total of the Revolving Account. From this point forwards in upcoming reports the Recreation department will use Excel graphs to depict revenue, profit and loss margins and expenses compare to the previous fiscal year. If any explanation of a graph is required it will be posted as an addendum.

The Recreation Department Wanna Iguana Day Camp program is in its seventh and final week of operation. The camp has been very successful and camp numbers continue to be high with many campers attending camp every day. It was a sellout again year with 249 campers attending. The input from campers and parents this year has been very positive. This past Monday, the Camp ran its annual millennial I Talent Show where there were over 40 acts. Special Events all summer long have been a huge hit. Field trips continue to be jam packed and buses have been leaving to various locations four days a week.

The soccer season begins on September 12th, the Saturday after Labor Day Recreation Soccer will be sponsored this year to make it one of the department's largest sports cost centers that makes significant revenue with minimal expenses. Flag Football begins on in October 6 and continues into the first week of November. The Wanna Iguana Mondays will continue this fall with great new class offerings that children can sign up for in 6 week intervals throughout the school year. Preschool Playgroup will be beginning again in September without kindergarten age children as they will be going a full day to school this year. The Flex and Focus dance studio will offer dance classes include hip hop, break dancing, and ballet for preschoolers with expanded dance lessons in the winter months.

Bone Builders has been taking place at the Sunrise Sunset Center for the summer and now the group has decided they really want to stay here year round. Enrollment is increasing with numbers reaching 20 people per class on average, with even a few men. We have worked hard to get the word out about Marimba on Thursday evenings. It is still a small active group! Book Group has reached its capacity of 12 people. We'll started a wait list if there is more interest as it's very difficult to have more than 12 members talk about a book effectively. We have been a dedicated group for more than a year now and continue to utilize the Newmarket Library's Reads To Go Program, a free lending program geared specifically toward book groups. We enjoyed a Sunday afternoon theater show at the Leddy Center/brunch/ice-cream and also an evening bandstand concert in North Hampton with a picnic. We'll be packing in the trips for the fall. Random Acts of Art recently started on July 14th and will be held the second Tuesday of each month. We started the group with beading and they all left with a beautiful bracelet with 10 ladies attending this class. We have had 2 new volunteers join us recently. Stephanie Brady, college student, helps us with Bingo and has also been providing a popular nail polishing session with the ladies. Our other volunteer is Toni Weinstein who has been helping with the planning and requests for donations for our Fall Harvest Dinner Dance in September and Bingo, too. It's been really great to have this extra help. We also have another new volunteer – Martha McNeil. Martha is our new card ambassador who spreads goodwill and best wishes by way of greeting cards to our Sunrise Sunset members. I have equipped Martha with handmade cards for Birthdays, Get Well and Sympathy greetings, too. She has a mailing/birthday list and stamps to complete her duties of ambassador. Many people have commented already on how much they appreciated their cards. Many have said

it's the only birthday card they received or that their spirits were lifted by getting the get well card. Such a small gesture goes a long way. We hosted Pastor Patty Marsden from the Community Church for our July Tuesday Talk. We had 15 in attendance where we all learned about mindfulness and meditation. Patty had the group talking about stress management techniques and staying focused on the positives in our lives. It was very well received by all. Wii Bowling League is picking up as we prepare to start our Fall Leagues for October/November.

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2015/2016-03
Accepting Harvest Way as a Town Street

WHEREAS, The Home Owner's Association of Harvest Way has requested that Harvest Way be accepted as a Town Street, and

WHEREAS, The Department of Public Works and Planning Department have reviewed the street and determined it meets the Town standards and specifications for street acceptance.

NOW THEREFORE BE IT RESOLVED, by the Newmarket Town Council that Harvest Way is accepted as a Town Street.

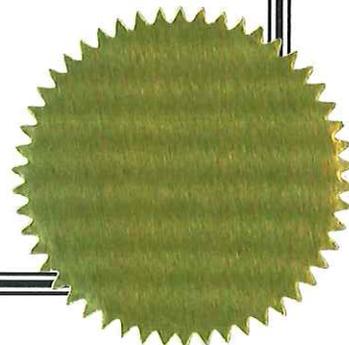
First Reading: July 15, 2015

Second Reading: August 19, 2015

Council Approval: August 19, 2015

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Newmarket Town Clerk





TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

INTEROFFICE MEMORANDUM

TO: TOWN COUNCIL
FROM: STEVE FOURNIER, TOWN ADMINISTRATOR 
SUBJECT: ACCEPTANCE OF HARVEST WAY
DATE: 8/12/2015
CC: DIRECTOR OF PUBLIC WORKS, TOWN PLANNER

In 2002, the Town entered into an agreement with Sandy Brook Corporation regarding their new subdivision Harvest Way. It was determined that after the road was brought up to Town standards, we would accept the road. This was done many years ago. There was confusion on who would maintain the road, since we need to access it from Epping. We entered into an intermunicipal agreement with the Town of Epping that we would maintain Camp Lee Road and Harvest Way for Epping.

Tonight's resolution is to accept the Newmarket portion as a town road. There is no reason for us not to accept it as a town road and I recommend the passage of the resolution.

Harvest Way Homeowners Association
Attn: Karen Olivier, President
19 Harvest Way
Newmarket, NH 03857
603-292-6243

November 21, 2013

Steve Fournier
Town Administrator
Town of Newmarket NH
186 Main St
Newmarket, NH 03857

Dear Mr. Fournier:

I am writing on behalf of the Harvest Way Homeowners Association to request that the Town of Newmarket accept our road (Harvest Way) as a public way. After we met on Wednesday, October 2nd 2013, I contacted Rick Malasky, Director of Public Works, to request that he inspect our road. Mr. Malasky came out to Harvest Way in mid-October and inspected the road, advising that we needed to have the cracks in the road sealed before he would make a recommendation to the Town Council to accept the road. On October 31st, Abs Sealcoat LLC out of Greenland, NH came out and completed the job. We contacted Mr. Malasky on Friday, November 1st 2013 to advise that the work was complete.

At this time, we believe that the road is in acceptable condition, we have met all requests to date, and would like to put this matter in front of the Town Council for review. Please let me know the date when this matter will be added to the Town Council agenda. I know several homeowners who would like to attend.

Thank you,

Karen Olivier

AGREEMENT

THIS AGREEMENT made on the ____ day of _____, 2002 between the Town of Newmarket, New Hampshire, a municipal corporation organized and existing under the laws of the State of New Hampshire, having a principal place of business at 186 Main Street, Newmarket, New Hampshire ("Town of Newmarket"), and Sandy Brook Corporation, a corporation organized and existing under the law of the State of _____, with a principal place of business at 8 Newmarket Road, Durham, New Hampshire 03824, or it's successor in interest being a homeowners association to be organized under the laws of the State of New Hampshire as a voluntary nonprofit corporation (collective referred to as "Association"), as follows:

WHEREAS, the Town of Newmarket Planning Board has approved a subdivision pursuant to the terms and conditions as set forth on a certain plat entitled "Subdivision of Land for Carl R. Schultze" whose sole access is through the roadway system of the Town of Epping; and

WHEREAS, the Town of Newmarket has agreed to accept as a public way that portion of "Harvest Way" located with the Town of Newmarket as a Class V road as shown on said plat and will provide municipal services to the road, including maintenance and public safety services; and

WHEREAS, the Town of Newmarket and the Town of Epping have entered into an intergovernmental agreement that provides, in part, that the Town of Newmarket shall do winter plowing and sanding of the 1,438 linear feet of Camp Lee Road, a public way, and the 523 linear feet of Harvest Way, both of which are located in the Town of Epping; and

WHEREAS, the Town of Newmarket will not consummate such an intergovernmental agreement with the Town of Epping except upon the inducement and consideration from the Association as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and consideration of the parties, it is agreed as follows:

- 1. The Town of Newmarket shall enter into an intergovernmental agreement with the Town of Epping wherein the Town of Newmarket agrees to maintain those portions of Camp Lee Road and Harvest Way located within the Town of Epping as identified above.**
- 2. The Association shall reimburse the Town of Newmarket one hundred percent (100%) of the costs associated with said winter maintenance of the designated portions of Camp Lee Road and Harvest Way located in the Town of Epping and shall be payable and secured as provided in this Agreement.**
- 3. The amount of the first year payment is \$2,294.37 (1,961 linear feet of road at \$1.17 per foot).**
- 4. For each year, one-half of the annual payment shall be due on or before October 1 preceding the winter season, and one-half due and payable on or before the following February 1. Beginning with the second year, the payment shall be adjusted in accord with the consumer price index for the Northeast Region as determined by the U.S. Department of Labor as of September 30 of the prior calendar year. Provided, however, that upon each fifth anniversary of this Agreement, the Town of Newmarket shall adjust the amount charged per linear foot such that it corresponds with the linear foot cost of maintaining other roads within the Town of Newmarket. This new linear foot rate shall be employed commencing with the next winter season, and which linear foot rate shall form the basis for future consumer price index adjustments until the next fifth anniversary, adjustment, et cetera.**

5. Prior to the Town of Newmarket's obligation to maintain the designated roadways, the Association shall post a cash bond or other surety acceptable to the Town of Newmarket from which the Town of Newmarket will be paid in accord with the above payment schedule and amounts (in the case of a cash bond) or against which the Town of Newmarket may make claim in the event of a late or insufficient payment from the Association (in the case of a non-cash bond). The amount of the bond shall be not less than 100 percent of the anticipated cost to maintain the roads for the ensuing two winter seasons at any given time.
6. In the event the amount of the surety falls to a level at or below 60 percent of the anticipated cost for roadway maintenance for the ensuing two years, then in such event the Town of Newmarket may maintain an action against the Association seeking either a lien upon or fee simple title to all or a portion of the "open space" located in the subdivision in the Towns of Epping and/or Newmarket, and may further seek attachment on all other Association assets, tangible or intangible, and may take whatever further action as may be required in order to cause the bond to be replenished to its contractually mandated level. Further, and to the extent permitted by law, the Town of Newmarket may, in its sole discretion, seek payment toward replenishment of the bond from each property owner in the subdivision who has failed or refused to pay all or a portion of said property owner's Association dues, and the Association designates the Town of Newmarket as its agent to so collect such dues and assessments. In the event the said bond becomes underfunded as set forth in this paragraph, the Association agrees to reimburse the Town of Newmarket for its reasonable

attorney's fees and costs incurred in obtaining adequate funding of the bond, regardless of whether litigation to force compliance with this paragraph is instituted.

- 7. This Agreement shall run in perpetuity and shall remain in full force and effect unless amended or terminated by written agreement of all parties hereto.

Executed in duplicate on the date set forth here below, but having an effective date of

_____, 2002.

TOWN OF NEWMARKET

Witness Date

By: _____ Date
Alphonse R. Dixon
Town Administrator
Duly authorized

SANDY BROOK CORPORATION

Witness Date

By: _____ Date
Eric J. Chinburg
President
Duly authorized

AGREEMENT

This Agreement made the 23rd day of September, 2002 between the Town of Newmarket, New Hampshire, a municipal corporation with a place of business at 186 Main Street, Newmarket, NH, and the Town of Epping, New Hampshire, a municipal corporation with a place of business at 157 Main Street, Epping, NH, as follows:

WHEREAS, the Town of Newmarket Planning Board has approved a subdivision known as "HARVEST WAY" which requires access thereto through the roadway system of the Town of Epping; and

WHEREAS, the Town of Newmarket has agreed to accept the subdivision roadway known as a public street and will provide municipal services to the road, including maintenance and public safety services; and

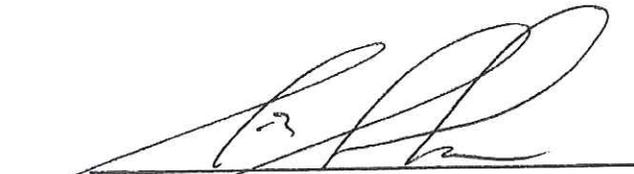
WHEREAS, the Town of Epping has agreed to permit the Town of Newmarket to do winter plowing and sanding of the 1,438 linear feet of Camp Lee Road, and the 523 linear feet of the subdivision road located in Epping.

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties, it is agreed as follows:

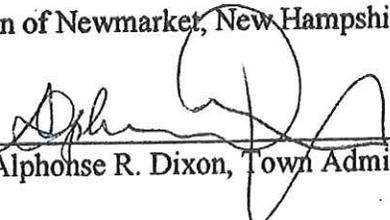
1. That the Town of Epping hereby allows, permits and requires the Town of Newmarket to do winter plowing and sanding of the 1,438 linear feet of Camp Lee Road and 523 linear feet of the subdivision road located in Epping. Said winter plowing and sanding shall be at no cost to the Town of Epping and shall be performed in perpetuity.

2. That the duly authorized governing bodies of Epping and Newmarket have authorized the execution of the within Agreement.

IN WITNESS WHEREOF, the parties have executed the within Agreement on the date first above written.



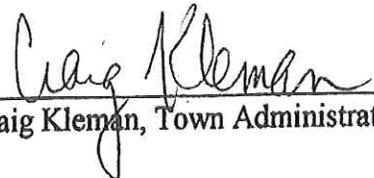
Witness

Town of Newmarket, New Hampshire
By: 

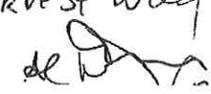
Alphonse R. Dixon, Town Administrator



Witness

Town of Epping, New Hampshire
By: 

Craig Kleman, Town Administrator

* This Agreement is ^{not} effective until the Town of Newmarket accepts HARVEST WAY as complete for winter maintenance (Birds eye cost in place).  Newmarket, NH

Steve Fournier

From: John J. Ratigan <jratigan@dtclawyers.com>
Sent: Wednesday, July 01, 2015 12:47 PM
To: Steve Fournier
Subject: RE: Harvest Way

Steve:

From our discussions I understand that certain Newmarket residents who properties front on Harvest Way have petitioned the Council to accept that portion of Harvest Way that lies in Newmarket. It is also my understanding that Harvest Way is shown on a subdivision plan that has been approved by the Newmarket Planning Board. The approval of the plan showing the Harvest way if a dedication of the road to public servitude, and now the Council can act if it chooses to accept as a public road that portion of Harvest Way that lies in Newmarket.

Let me know if you have further questions.

John

John J. Ratigan, Esq.
Donahue, Tucker & Ciandella, PLLC
225 Water Street
Exeter, NH 03833
(603) 778-0686, ext. 505
Web Site: www.dtclawyers.com



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From: Steve Fournier [mailto:sfournier@newmarketnh.gov]
Sent: Tuesday, June 30, 2015 11:20 AM
To: John J. Ratigan
Subject: Harvest Way

Steve Fournier
Town Administrator

Town of Newmarket, NH

186 Main Street

Newmarket NH 03857

sfournier@newmarketnh.gov

(603)659-3617 Facsimile: (603)659-8508

www.newmarketnh.gov

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CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2015/2016-04

Awarding Liquid Propane, Regular Gasoline, and Clear Diesel Contracts

WHEREAS, through a competitive bid process, the Town entertained proposals for #2 Heating Oil, Liquid Propane, Regular Gasoline, and Clear Diesel, and

WHEREAS, the proposals that are in the best interest of the Town are as follows:

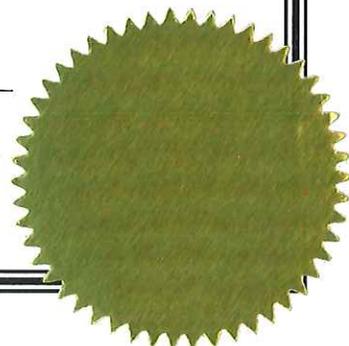
Bid	Provider	Cost per Unit
Liquid Propane	D. F. Richard	Fixed Price - \$1.49/gallon
Regular Gasoline	Hanscom's Truck Stop, Inc.	Price over rack - \$0.135/gallon
Clear Diesel	Hanscom's Truck Stop, Inc.	Fixed Price - \$2.40/gallon

NOW, THEREFORE BE IT RESOLVED that the Newmarket Town Council does hereby award energy contracts to D.F. Richard for Liquid Propane and Hanscom's Truck Stop, Inc. for Regular Gasoline and Clear Diesel, and authorize the Town Administrator to enter into any related contracts.

First Reading: July 15, 2015
Second Reading: August 19, 2015
Approval: August 19, 2015

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk





TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* FINANCE DEPARTMENT

Date: July 8, 2015

To: Steve Fournier, Town Administrator

From: Matt Angell, Interim Finance Director *MA*

Re: Energy RFPs

Steve,

Hanscom's Truck Stop, Inc. was the only bidder for the Town's RFPs for gasoline and diesel. Additionally, D. F. Richard was the only bidder for liquid propane.

The prices are as follows with a prior year comparison:

Bid	Provider	Cost per Unit	Prior Year
Liquid Propane	D. F. Richard	Fixed Price - \$1.49/gallon	Fixed Price - \$1.69/gallon
Regular Gasoline	Hanscom's Truck Stop, Inc.	Price over rack - \$0.135/gallon	Price over rack - \$0.135/gallon
Clear Diesel	Hanscom's Truck Stop, Inc.	Fixed Price - \$2.40/gallon	Fixed Price - \$3.36/gallon

Hanscom's Truck Stop, Inc. and D. F. Richard has been the Town's supplier of its energy needs. Overall, we have been satisfied with both companies' service and product quality.

Regards,
Matt

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

1. TOWN OF NEWMARKET 603-659-3334 - MR RICK MALASKY
2. CITY OF DOVER 603-516-6030 - MS. ANN LEBERS
3. TOWN OF LEE 603-659-5414 - MS. JUDIE BLAVER

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	D.F. RICHARD ENERGY	Warranty/Guarantee	
Address	P.O. Box 669	FOB Information	
City, State, Zip	DOVER, NH 03821-0069	Availability	
E-mail Address	rickedfrichard.com	State of Incorporation	NH
Telephone Number	603-742-2020	Price holds for	60 Days
Fax Number	603-742-0033	SSN or EIN	[REDACTED]

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.

Lucretia P. Card
Signature

6/27/15
Date

CEO
Title

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2015/2016-05

Authorizing the Town Administrator to Enter into an Agreement for Asphalt

WHEREAS, the Town of Newmarket requested a proposal for bituminous concrete asphalt – picked up, and

WHEREAS, two qualified suppliers submitted proposals as follows:

Bidder:	Base per ton	Top per ton
Brox Industries, Inc.	\$72.00	\$72.00
Pike Industries, Inc.	\$65.00	\$68.00

WHEREAS, after evaluating the proposal, the Public Works Director recommends Pike Industries for \$65 per ton for base/binder and \$68 per ton for top coat.

NOW, THEREFORE BE IT RESOLVED, that the Newmarket Town Council does approve the Town Administrator to enter into an agreement with Pike Industries for asphalt – picked up.

First Reading: July 15, 2015

Second Reading: August 19, 2015

Approval: August 19, 2015

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk



Plant location: PRICING
PINE RD BRENTWOOD NH ^{OR}
TEVERLY RD FORTSMOUTH NH
 Street City

Base: \$ 65.00 per ton Top: \$ 68.00 per ton

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

1. CITY OF DOVER 603-516-6450
2. CITY OF ROCHESTER 603-332-4096
3. CITY OF FORTSMOUTH 603-427-1530

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	<u>PIKE INDUSTRIES, INC</u>	Warranty/Guarantee	
Address	<u>3 EASICATE PARK LANE</u>	FOB Information	
City, State, Zip	<u>BELMONT, NH 03220</u>	Availability	<u>MON-FRI 7⁰⁰ AM - 3³⁰ PM</u>
E-mail Address	<u>JROYAL@PIKE INDUSTRIES.COM</u>	State of Incorporation	<u>DELAWARE</u>
Telephone Number	<u>603-312-6800</u>	Price holds for	<u>1 YEAR 7-7-16</u>
Fax Number	<u>603-485-1756</u>	SSN or EIN	<u>[REDACTED]</u>

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.

Jim Royal
 Signature

7-7-15
 Date

FOB SALES
 Title

PRICING

Plant location: Old Rochester Neck Road, Rochester, NH
 Street City

Base: \$ 72.00 per ton Top: \$ 72.00 per ton

REFERENCES

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

1. Please See Attached
2. _____
3. _____

CONTACT INFORMATION, SUSPENSION & DEBARMENT CERTIFICATE, AND SIGNATURE REQUIRED:

Recent names and phone number information must be provided for at least three (3) other customers for whom these types of services have been provided.

Contact information:

Official Entity Name	Brox Industries Inc.	Warranty/Guarantee	One (1) Year
Address	1471 Methuen St	FOB Information	Rochester, NH
City, State, Zip	Dracut, MA 01826	Availability	April 1-Dec 1, 2015
E-mail Address	droma@broxindustries.com	State of Incorporation	Massachusetts
Telephone Number	978-454-9105	Price holds for	One (1) Year
Fax Number	978-805-9719	SSN or EIN	

Suspension and Debarment Certificate:

I certify that this vendor has not been suspended or debarred from participating in any federal or State contract or grant.



 Signature Mark J. Nikitas

July 7, 2015

 Date

 Sales/Marketing Manager

 Title

RECEIVED

AUG 12 2015

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE



**APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET**

Applicant's Name: John M.Reddy

Address: 11 Moonlight Drive Phone/Cell 603 387 8059

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 2

RSA 91:2 Are you an American Citizen? Yes No

Email address: Johnreddy@contbuilding.com

Full membership ^{vocated position} (~~3 year term~~) position applying for Housing Authority Commission

State what the new term expiration date is: 2019

Alternate position (3 year term) position applying for _____

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: _____

Owner/President of Continental Building Consultants, a consulting firm providing services to the housing industry since 1987. I have worked in public housing, subsidized housing, market housing, mostly in multi-family residential entities. I have a good working knowledge of residential and commercial construction and building operations and maintenance.

(need more room, please use the back)

John M. Reddy
Signature

8/12/15
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.



JOHN M. REDDY

PRESIDENT

Continental Building Consultants

PROFESSIONAL EXPERIENCE

Mr. Reddy is presently president and chief operating officer of Continental Building Consultants which provides long-term facilities planning, project management, construction management inspection, estimating and maintenance consulting services to property managers, building owners, condominium associations and developers. The firm was started by Mr. Reddy in 1987 and has served many and various clients in 14 states since its inception. The firm has successfully completed the management and oversight of several residential and commercial renovation projects in the New England area, as well as hundreds of capital reserve planning analyses, updates and reviews.

Prior to that, Mr. Reddy was employed by Briggs Associates of Rockland, MA as the manager of the Real Property Services Department. His duties in that position were managing a group of engineers and technicians providing the similar types of consulting services as his present firm provides. Mr. Reddy began his employment with Briggs Associates in 1984 as the supervisor of the New Building Construction Department. In that capacity, he was responsible for the daily activities of approximately 25 engineers and technicians engaged in the inspection and quality control functions of ongoing construction projects. He was also responsible for the management and accomplishment of special projects that included work not normally undertaken by the firm and large scale projects which required coordination between several departments within the firm.

Before joining Briggs Associates, Mr. Reddy was employed by Fay, Spofford and Thorndike of Lexington, MA as a resident engineer on various construction projects and as a cost estimator in the Waterfront and Port Engineering Department.

Mr. Reddy has also been employed by Perini Power Constructors at Seabrook Station as a Quality Control Inspector, by Briggs Engineering of Norwell, MA (presently Briggs Associates) as a Resident Construction Inspector and by Greenleaf Construction of Rye, NH as a project manager. He started his career in 1977 with Universal Testing Services of Stoneham, MA as a Construction Inspector.

EDUCATION

Bachelor of Science, Civil Engineering, University of Massachusetts

PROFESSIONAL AFFILIATIONS

Community Associations Institute, former Vice-Chairman, Engineers Committee

PO Box 518, Hampton, NH 03843 • (800) 562-1037 • Fax: (603) 330-0840

www.contbuilding.com

NEWMARKET HOUSING AUTHORITY

34 Gordon Avenue - Great Hill Terrace
Newmarket, NH 03857-1802
603-559-5444(p) 603-659-6501(f)

RECEIVED

AUG 12 2015

Ernest A. Clark, II
EXECUTIVE DIRECTOR

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE

August 12, 2015

Reference: John Reddy

Town Administrator Steve Fournier, Chair and Members of the Newmarket Town Council:

I have had the opportunity to meet Mr. John Reddy, Newmarket resident, after he was referred to Newmarket Housing Authority by a mutual professional associate. The NHA board has a vacant unexpired term/seat. Mr. Reddy plans to observe the August 18, 2015 commission meeting, if not appointed prior to that date.

Mr. Reddy has a construction background, which would fit well with the professional mix of current commissioners. While the housing authority has had an open seat for considerable time, this is not a rush to judgement to simply fill the position. Mr. Reddy and I met for an hour, if not longer, and shared informational background. Mr. Reddy shares office space with another business on South Main Street in Newmarket and resides on Moonlight Drive off Maple Street, adjacent to Great Hill Terrace.

Mr. Reddy has some familiarity with the US Department of Housing and Urban Development, the regulatory agency of the housing authority, and has interest in learning more about the operation of low-income housing. Newmarket is the only community in New Hampshire under 10,000 population that has both Public Housing and Housing Choice Voucher (HCV) rental assistance programs. Presently, NHA owns and manages the 50 unit Great Hill Terrace public housing site and administers the HCV rental assistance program, formerly known as Section 8, for 115 Newmarket area households.

Mr. Reddy and I discussed the importance of financial and program oversight by commissioners, and while the executive director and staff handle the daily operation of the housing authority, the board of commissioners has responsibility for approval of the annual operating budget and monthly review of all transactions as well as working with and being supportive of the executive director to develop policy within the guidelines of the US Department of HUD.

Mr. Reddy's background should be very helpful as the housing authority, formed in 1969, approaches its 50th Anniversary. During a time of great transition within the Federal government and within the US Dept. of HUD, NHA will need a farsighted, open minded, creative, and enthusiastic board of commissioners and staff to ensure Newmarket is able to offer its citizens affordable housing options for another fifty years.

I believe Mr. Reddy is prepared for the challenge facing Newmarket, and I support his appointment to the Newmarket Housing Authority Board of Commissioners.

Sincerely,

Ernest A. Clark, II
Executive Director

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

RESOLUTION #2015/2016-07

**AUTHORIZING THE TOWN COUNCIL TO APPLY FOR AN EMERGENCY EXPENDITURE OF FUNDS
FOR THE MACINTOSH WELL PROJECT IN THE AMOUNT OF \$832,000 PER N.H. RSA 32:11**

WHEREAS, the bids for the Town's MacIntosh Well Project have exceeded the estimated total project costs by approximately \$832,000; and

WHEREAS, the Town has an immediate need to supplement its existing water supply through the MacIntosh Well Project, given the Town's current water resources and the water customer demands that are placed on the Town's existing water resources; and

WHEREAS, N.H. RSA 32:11 authorizes the governing body of the municipality to apply to the Commissioner of Revenue Administration for authority to make an over-expenditure in the total amount appropriated when an unusual circumstance arises that makes it necessary to expend money in excess of the total amount appropriated for all purposes at the meeting; and

WHEREAS, the Town has sufficient funds in its water fund to cover this proposed \$832,000 over-expenditure, and the Council identifies the water fund as the source of funds for the proposed expenditure.

NOW THEREFORE, LET IT BE RESOLVED BY THE NEWMARKET TOWN COUNCIL, That the Town Council approves that an application shall be made pursuant to N.H. RSA 32:11 to the Commissioner of the Department of Revenue Administration requesting authority to make an emergency over-expenditure for purposes of the MacIntosh Well Project in the amount of \$832,000 and to authorize the Town Administrator to do all things in furtherance of this application.

First Reading: August 19, 2015

Second Reading:

Approval:

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2015/2016-08
Relating to Withdrawal of School Impact Fees

WHEREAS, the voters approved the purchase of property at 216, 218, 220, and 204½ South Main Street to address new or an additional high school facility at the March 13, 2012 school district election; and

WHEREAS, the school district has determined the property to be a health and safety risk and is in urgent need of rehabilitation; and

WHEREAS, this property will be suitable for the expansion of parking, buildings and athletic fields; and

WHEREAS, the district has a balance of \$60,571.39 and is requesting to withdraw funds for a \$66,350 project to be completed by Newmarket Public Works Department, to burn and demolish buildings, remove all debris, and to fill and remove all foundation walls/concrete pad throughout the entire property.

NOW THEREFORE BE IT RESOLVED, the Newmarket Town Council does authorize the expenditure of school impact fees not to exceed \$60,571.39 for the clearing and cleaning of debris.

First Reading: August 19, 2015

Second Reading:

Approval:

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk.