## NEWMARKET (337)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Preparer's First Name | Preparer's Last Name | Date |
|---|---|---|
| Matthew | Angell | 12/01/2015 |

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at http://proptax.org/nh/. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| | |
|---|---|
| Governing Body or Committee Member's Signature and Title | Governing Body or Committee Member's Signature and Title |
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*New Hampshire*
*Department of*
*Revenue Administration*

**2016**
**MS-DT**

# DEFAULT BUDGET OF THE TOWN

**RSA 40:13, IX (b)** "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

## Instructions

1. Use this form to list the default budget calculation in the appropriate columns.

2. Post this form or any amended version with proposed operating budget (MS-636 or MS-737) and the warrant.

3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

**For Assistance Please Contact:**
NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/mun-prop/

**ENTITY'S INFORMATION**

Municipality: NEWMARKET County ROCKINGHAM

**PREPARER'S INFORMATION**

| First Name | Last Name |
|---|---|
| Matthew | Angell |

| Street No. | Street Name | Phone Number |
|---|---|---|
| 186 | Main Street | (603) 659-3617 |

Email (optional)
mangell@newmarketnh.gov

## APPROPRIATIONS

### GENERAL GOVERNMENT

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4130 - 4139 | Executive | $196,294 | $5,701 | | $201,995 |
| 4140 - 4149 | Election, Registration & Vital Statistics | $162,270 | $12,417 | | $174,687 |
| 4150 - 4151 | Financial Administration | $200,975 | $6,369 | | $207,344 |
| 4152 | Revaluation of Property | $63,900 | $5,625 | | $69,525 |
| 4153 | Legal Expense | $80,000 | | | $80,000 |
| 4155 - 4159 | Personnel Administration | $1,282,309 | $129,189 | | $1,411,498 |
| 4191 - 4193 | Planning & Zoning | $129,153 | $3,023 | | $132,176 |
| 4194 | General Government Buildings | $468,202 | ($94) | | $468,108 |
| 4195 | Cemeteries | $36,963 | $790 | | $37,753 |
| 4196 | Insurance | $89,570 | | | $89,570 |
| 4197 | Advertising & Regional Association | | | | |
| 4199 | Other General Government | $162,139 | $2,806 | | $164,945 |
| **General Government Subtotal** | | $2,871,775 | $165,826 | | $3,037,601 |

## APPROPRIATIONS

### PUBLIC SAFETY

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4210-4214 | Police | $1,308,012 | $23,815 | | $1,331,827 |
| 4215-4219 | Ambulance | | | | |
| 4220-4229 | Fire | $334,185 | $18,277 | | $352,462 |
| 4240-4249 | Building Inspection | $67,253 | $1,602 | | $68,855 |
| 4290-4298 | Emergency Management | $1,950 | | | $1,950 |
| 4299 | Other (Including Communications) | | | | |
| **Public Safety Subtotal** | | $1,711,400 | $43,694 | | $1,755,094 |

### AIRPORT/AVIATION CENTER

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4301 - 4309 | Airport Operations | | | | |
| **Airport/Aviation Subtotal** | | | | | |

### HIGHWAYS AND STREETS

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4311 | Administration | $417,347 | $11,369 | | $428,716 |
| 4312 | Highways & Streets | $386,570 | | | $386,570 |
| 4313 | Bridges | | | | |
| 4316 | Street Lighting | $46,250 | | | $46,250 |
| 4319 | Other | $197,700 | | | $197,700 |
| **Highways and Streets Subtotal** | | $1,047,867 | $11,369 | | $1,059,236 |

## APPROPRIATIONS

### SANITATION

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4321 | Administration | $443,981 | $275 | | $444,256 |
| 4323 | Solid Waste Collection | | | | |
| 4324 | Solid Waste Disposal | | | | |
| 4325 | Solid Waste Clean-up | | | | |
| 4326-4328 | Sewage Collection & Disposal | | | | |
| 4329 | Other Sanitation | | | | |
| **Sanitation Subtotal** | | $443,981 | $275 | | $444,256 |

### WATER DISTRIBUTION AND TREATMENT

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4331 | Administration | | | | |
| 4332 | Water Services | | | | |
| 4335 | Water Treatment | | | | |
| 4338 - 4339 | Water Conservation & Other | | | | |
| **Water Distribution and Treatment Subtotal** | | | | | |

## APPROPRIATIONS

### ELECTRIC

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4351 - 4352 | Administration & Generation | | | | |
| 4353 | Purchase Costs | | | | |
| 4354 | Electric Equipment Maintenance | | | | |
| 4359 | Other Electric Costs | | | | |
| **Electric Subtotal** | | | | | |

### HEALTH

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4411 | Administration | | | | |
| 4414 | Pest Control | | | | |
| 4415 - 4419 | Health Agencies & Hospital & Other | | | | |
| **Health Subtotal** | | | | | |

### WELFARE

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4441 - 4442 | Administration & Direct Assistance | $48,220 | $1,623 | | $49,843 |
| 4444 | Intergovernmental Welfare Payments | $43,429 | | | $43,429 |
| 4445 - 4449 | Vendor Payments & Other | | | | |
| **Welfare Subtotal** | | $91,649 | $1,623 | | $93,272 |

## APPROPRIATIONS

### CULTURE AND RECREATION

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4520 - 4529 | Parks & Recreation | $410,077 | $14,615 | | $424,692 |
| 4550 - 4559 | Library | $314,033 | ($8,793) | | $305,240 |
| 4583 | Patriotic Purposes | $2,000 | | | $2,000 |
| 4589 | Other Culture & Recreation | $67,300 | | | $67,300 |
| **Culture and Recreation Subtotal** | | $793,410 | $5,822 | | $799,232 |

### CONSERVATION & DEVELOPMENT

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4611 - 4612 | Admin. & Purch. of Natural Resources | $1,941 | | | $1,941 |
| 4619 | Other Conservation | | | | |
| 4631 - 4632 | Redevelopment and Housing | | | | |
| 4651 - 4659 | Economic Development | $1,000 | | | $1,000 |
| **Conservation & Development Subtotal** | | $2,941 | | | $2,941 |

### DEBT SERVICE

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4711 | Principal Long Term Bonds & Notes | $100,000 | | | $100,000 |
| 4721 | Interest Long Term Bonds & Notes | $31,959 | ($2,200) | | $29,759 |
| 4723 | Interest on Tax Anticipation Notes | | | | |
| 4790 - 4799 | Other Debt Service | | | | |
| **Debt Service Subtotal** | | $131,959 | ($2,200) | | $129,759 |

## APPROPRIATIONS

### CAPITAL OUTLAY

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4901 | Land | | | | |
| 4902 | Machinery, Vehicles, & Equipment | | | | |
| 4903 | Buildings | | | | |
| 4909 | Improvements Other Than Buildings | | | | |
| **Capital Outlay Subtotal** | | | | | |

### OPERATING TRANSFERS OUT

| Account # | Purpose of Appropriations (RSA 32:3, V) | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|---|
| 4912 | To Special Revenue Fund | | | | |
| 4913 | To Capital Projects Fund | | | | |
| 4914 | To Enterprise Fund | $2,048,488 | $13,125 | | $2,061,613 |
| | Sewer | $1,101,437 | $9,643 | | $1,111,080 |
| | Water | $947,051 | $3,482 | | $950,533 |
| | Electric | | | | |
| | Airport | | | | |
| 4918 | To Nonexpendable Trust Funds | | | | |
| 4919 | To Fiduciary Funds | $512,949 | | | $512,949 |
| **Operating Transfers Out Subtotal** | | $2,561,437 | $13,125 | | $2,574,562 |

| Operating Budget Total | Prior Year Adopted Operating Budget | Reductions or Increases | One-Time Appropriations | DEFAULT BUDGET |
|---|---|---|---|---|
| | $9,656,419 | $239,534 | | $9,895,953 |

## EXPLANATION FOR INCREASES AND REDUCTIONS

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

| Account # | Explanation for Increase or Reduction | Add New Line |
|---|---|---|
| 4130-4139 | $5,701 - Salary adjustment from prior fiscal year. | Remove Line |
| 4140-4149 | $12,417 - Salary adjustment from prior fiscal year and increased staffing for elections and contractual election costs. | Remove Line |
| 4150-4151 | $3,819 - Salary adjustment from prior fiscal year. | Remove Line |
| 4441-4442 | $1,623 - Salary adjustment from prior fiscal year. | Remove Line |
| 4152 | $5,475 - Assessor position contractual adjustment. | Remove Line |
| 4191-4193 | $3,023 - Salary adjustment from prior fiscal year. | Remove Line |
| 4155-4159 | $13,089 - Increase in FICA as a result of prior year salary adjustments. | Remove Line |
| 4155-4159 | $1,727 - Increase in Medicare as a result of prior year salary adjustments. | Remove Line |
| 4155-4159 | $58,758 - Increase in health insurance guaranteed maximum rate. | Remove Line |
| 4155-4159 | $29,066 - Increase in retirement costs as a result of prior year salary adjustments. | Remove Line |
| 4155-4159 | $11,399 - Increase in Worker's Compensation insurance. | Remove Line |
| 4155-4159 | $(2,110) - Decrease in unemployment insurance. | Remove Line |
| 4155-4159 | $3,600 - Increase in longevity payments. | Remove Line |
| 4155-4159 | $13,660 - Increase in property liability insurance. | Remove Line |
| 4721 | $(2,200) - Decrease in interest payments for bonded debt. | Remove Line |
| 4199 | $2,806 - Salary adjustment from prior fiscal year. | Remove Line |
| 4210-4214 | $23,815 - Salary adjustments from prior fiscal year. | Remove Line |

| | | |
|---|---|---|
| 4311 | $11,369 - Salary adjustment from prior fiscal year. | Remove Line |
| 4194 | $(94) - Salary adjustments from prior fiscal year, less change in part-time employee hours. | Remove Line |
| 4195 | $790 - Salary adjustment from prior fiscal year. | Remove Line |
| 4220-4229 | $18,277 - Salary adjustment from prior fiscal year. | Remove Line |
| 4520-4529 | $14,615 - Salary adjustment from prior fiscal year. | Remove Line |
| 4550-4559 | $(6,222) - Salary adjustment from prior fiscal year, less change in part-time employee hours. | Remove Line |
| 4550-4559 | $(1,141) - Decrease in FICA due to salary adjustment from prior fiscal year, less change in part-time employee hours. | Remove Line |
| 4550-4559 | $(268) - Decrease in Medicare due to salary adjustment from PY, less change in part-time employee hours. | Remove Line |
| 4550-4559 | $11 - Increase in retirement costs as a result of salary adjustment from prior fiscal year. | Remove Line |
| 4550-4559 | $(852) - Decrease in Worker's Compensation costs as a result of decrease in sal. adj. from PY, less change in PT hours. | Remove Line |
| 4550-4559 | $(321) - Decrease in unemployment insurance as a result of decrease in sal. adj. from PY, less change in PT hours. | Remove Line |
| 4321 | $275 - Salary adjustment from prior fiscal year. | Remove Line |
| 4914 | $3,482 - Salary adjustment from prior fiscal year. | Remove Line |
| 4914 | $9,643 - Salary adjustment from prior fiscal year. | Remove Line |
| 4152 | $150 - Increase in software maintenance contract for assessing software. | Remove Line |
| 4150-4151 | $2,550 - Increase in audit contract. | Remove Line |
| 4240-4249 | $1,602 - Salary adjustment from prior fiscal year. | Remove Line |