



**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL AGENDA**

**REGULAR MEETING SEPTEMBER 16, 2015 7PM
NEWMARKET TOWN HALL COUNCIL CHAMBERS**

6:45 NON-PUBLIC RSA 91-A:3 II Legal

1) Pledge of Allegiance

2) Public Forum ***Public Forum is an opportunity for the public to address the Town Council. All comments should be addressed to the Chair of the Council. No person will be allowed to speak longer than 5 minutes.***

3) Public Hearing: None

4) Town Council to Consider Acceptance of Minutes

a) Minutes of September 2, 2015

5) Report of the Town Administrator

6) Committee Reports

7) Old Business

a) Ordinances and Resolutions in the 2nd Reading

i. *Resolution #2015/2016-09 Creation of a Weather/Emergency Expendable Trust Fund*

ii. *Resolution #2015/2016-10 Authorizing the Town Administrator to Enter into an Agreement for Granite Curb Stone on Bennett Way*

iii. *Resolution #2015/2016-11 Authorizing the Town Administrator to Enter into an Agreement with Bell & Flynn of Stratham, NH for Paving Ash Swamp Road*

iv. *Resolution #2015/2016-12 Replacing the Backstop at Beaulieu Little League Field*

v. *Resolution #2015/2016-13 Replacing the Infield Dirt at Beaulieu Little League Field*

vi. *Resolution #2015/2016-14 Replacing the Infield Dirt at Beanie Howcroft Memorial "D-Field"*

b) Ordinances and Resolutions in the 3rd Reading

c) Items Laid on the Table – NONE *(Items will remain on the table unless a member of the Town Council moves to remove the item.)*

8) New Business/Correspondence

- a) Town Council to Consider Nominations, Appointments and Elections
 - i. *Trustees of the Trust Funds –Jim Bergeron Term Expires March 2018*
- b). Ordinance and Resolutions in the 1st Reading
 - i. Resolution #2015/2016-15 Increase of Sewer Rates
 - ii. Resolution #2015/2016-16 Approval of 2015 MS-535 – Financial Report
 - iii. Resolution #2015/2016-17 Authorizing the Town Administrator to Enter Into a 5-Year Agreement with Municipal Resources Inc. for Assessing Services
- c) Correspondence to the Town Council
- d) Closing Comments by Town Councilors

9) Adjournment

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

DRAFT

September 2, 2015 7:00 PM

PRESENT: Council Chairman Phil Nazzaro, Council Vice Chairman Gary Levy, Councilor Dale Pike, Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Amy Burns, Councilor Larry Pickering

ALSO PRESENT: Town Administrator Steve Fournier, Interim Finance Director Matt Angell, Water & Wastewater Superintendent Sean Greig, School Board Chairman Nathan Lunney, Town Attorney John Ratigan

AGENDA

Chairman Nazzaro welcomed everyone to the September 2, 2015 Newmarket Town Council Meeting and called the meeting to order at 7:01 pm, followed by the Pledge of Allegiance.

PUBLIC FORUM

Chairman Nazzaro opened the Public Forum at 7:02 pm and asked if anyone from the public wished to speak.

As no one came forward, Chairman Nazzaro closed the Public Forum at 7:02 pm.

PUBLIC HEARING – None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of the Regular Meeting of August 19, 2015

Councilor Weinstein made a motion to accept the minutes of the regular meeting of August 19, 2015, and Councilor Thompson seconded.

As there were no corrections requested, Town Administrator Fournier polled the Council and the minutes of the regular meeting of August 19, 2015 were approved by a vote of 5-0, with 2 abstentions.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier first addressed **Online Meeting Streaming**, announcing that they had moved away from PEG Central to Town Hall Streams for online streaming of minutes.

He stated that the new service would allow for immediate playback, rewinding of minutes in progress, and would be less expensive for the Town. He next addressed **Engineering Services**, stressing the need for the availability of more structured engineering services for the Town. He said that department heads had been doing things a town engineer should be doing, and that the Town had consulted a variety of different engineering firms. He said that other municipalities had an engineering firm of record that provided services to the community. Town Administrator Fournier said that funding for engineering services was already available in the current operating budget, and that he would be issuing a Request for Proposal (RFP) shortly. He added that any agreement would need Town Council approval.

Town Administrator Fournier next announced that the preparation of the **FY2017 Budget** had begun with Department Heads submitting their proposals to the Town Administrator in September. He said that by law he must present his budget to the Town Council by October 15th, and that the Town Council in return must present a budget to the Municipal Budget Committee by November 15, 2015. He said that one Saturday Town Council Workshop was traditionally held, and he recommended either October 24th or 31st as possible dates for the work session. Town Administrator Fournier then stated he and the Finance Director were finalizing a **Wage Plan** for Town employees, which would assign minimum and maximum compensation for various positions in Town. He said they were also reviewing current employee placement and would be making adjustments in the FY17 budget. He stressed that a Wage Plan was not based on the person in the position, but rather the position itself.

Discussion: Councilor Weinstein asked what the current commitments of the Town were as far as engineering services. Town Administrator Fournier replied that they had budgeted approximately \$60,000 across the board including Water & Wastewater, and that they were trying to establish a more definitive firm for the Town to go to. Councilor Weinstein also requested that the date for the Saturday Town Council Workshop be determined as soon as possible. Councilor Pike recommended setting the date of September 24, 2015 for the workshop with the 31st as backup, and all Councilors agreed. Vice Chair Levy asked if having an engineer on a retainer like the attorney was being considered, and Town Administrator Fournier replied that they were just at step one. Vice Chair Levy felt engineering firms were more specific and specialized, and Town Administrator Fournier said they would just be a general council as with the Town Attorney. Vice Chair Levy said he would prefer to first determine how much general engineering had been done, and not just hand out a retainer.

Councilor Thompson questioned the timeframe for the Saturday workshop, and whether it could be held in the afternoon rather than the morning. Town Administrator Fournier replied that it was usually held from 8 am to 1 pm, and that it had never gone on to a second Saturday. Chairman Nazzaro felt that an afternoon session might increase the risk of having to meet again the following weekend. Councilor Pike stated that he supported the idea of a town engineer and said it would be a good idea to be able to talk to a firm without first having to put out a request for proposal. He said it would have made the dam discussions easier and would be a useful thing for the Town to have.

COMMITTEE REPORTS - None

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2015/2016-06 Municipal Trash Bags

Councilor Thompson made a motion to approve *Resolution #2015/2016-06 Municipal Trash Bags*, which was seconded by Councilor Weinstein.

Discussion: Vice Chair Levy questioned why the cost for the 15-gallon trash bags was 3 times higher than the price of the larger bags, and Councilor Thompson said that it related to quantity requested as well. Interim Finance Director Matt Angell said that he had no specific answer as to prices, but had simply solicited proposals and reviewed each one. Vice Chair Levy asked if they could just purchase the 15-gallon bags to save money, and Town Administrator Fournier said residents would complain. Councilor Thompson explained that there were 50,000 of the 33-gallon for \$11,000 and 20,000 of the 15-gallon for \$33,000. Town Administrator Fournier agreed that it was the volume of the bags ordered, and Chairman Nazzaro further explained that the cost goes down as the number of bags ordered goes up.

Town Administrator Fournier polled the council and *Resolution #2015/2016-06* was approved unanimously by a vote of 7-0.

Resolution #2015/2016-07 Emergency Expenditure of Funds for the MacIntosh Well Project for \$832,000 per RSA 32:11

Councilor Thompson made a motion to approve *Resolution #2015/2016-07 Emergency Expenditure of Funds for the MacIntosh Well Project for \$832,000 per RSA 32:11*, which was seconded by Councilor Weinstein.

Town Administrator Fournier stated that for administrative purposes he recommended that the Council first amend the amount of the resolution from \$832,000 to **\$795,000**.

Councilor Thompson made a motion to amend *Resolution #2015/2016-07* to read: *Emergency Expenditure of Funds for the MacIntosh Well Project for \$795,000 per RSA 32:11*. The motion was seconded by Councilor Weinstein and passed the Council unanimously by a vote of 7-0.

Town Administrator Fournier stated that the information was the same as provided the prior week. He said the original engineering firm had stated costs of approximately \$2.5 million. He said that they had then submitted proposals to a new engineering firm for the actual design work, and it was determined at that time that costs would be higher than the \$2.5 million. He said they

had then decided to go out to bid to determine actual construction costs, which came in \$795,000 higher than the bonding authority. He said that the Town was reviewing its options with the first firm and discussing the issue with their insurance company. He said that Town Attorney John Ratigan and Water & Wastewater Superintendent Sean Greig were both present to answer questions. He stated that process-wise, if approved by the Town Council, the resolution would also need to be approved by the Municipal Budget Committee.

Discussion: Vice Chair Levy apologized for not being at the last meeting and asked for a brief timeline of the project. Town Administrator Fournier stated that in December 2012 the Council approved that the bond be issued for \$2.5 million, and that it passed at a March 2013 meeting. He said that a new firm, Hazen & Sawyer, began design work in the fall of 2013. Water & Wastewater Superintendent Greig said that the design had been held up due to the land purchase, and that the design was finished after they secured the property. Town Administrator Fournier said that at that time they were told the figures could be off, and they went out to bid for construction costs. Water & Wastewater Superintendent Greig stated that the bids were received in June of this year. Vice Chair Levy asked how they only found out in the last month if the land issue was settled in May. Town Administrator Fournier replied that based on the engineering estimates they knew they did not have enough bonding authority, and had sent out bids for construction costs to determine the final additional costs needed before coming to the Council with a request. Vice Chair Levy said he was concerned about the amount of increased funding needed.

Councilor Thompson asked if impact fees could be used for this and Town Administrator Fournier replied that there were no impact fees available for water at this time. Water & Wastewater Superintendent Greig said that \$50,000 to \$60,000 in impact fees had been used for the North Main Street water project. Councilor Thompson pointed out that the report of the Finance Director listed \$27,000 in impact fees available for water and \$151,000 for wastewater. She also felt they needed to look at whether all the work planned was needed, and asked if there would be some reduction of scope to be gained to cut costs. Town Administrator Fournier replied that the scope was already reduced when the Council voted to go with blending rather than treatment of the well water. Water & Wastewater Superintendent Greig said that the Council had decided to go with the blending option and had added an extra \$100,000 for a Blending Facility. He said that DES had recommended treatment versus blending to reduce secondary elements below the required limits. Councilor Thompson said she understood that there was no possible further reduction in the scope of the project, and Town Administrator Fournier said they were at the base, and if the resolution was not approved they would not open the MacIntosh Well.

Vice Chair Levy asked whether originally running the well longer might have further reduced unsuitable elements, and asked how long it had been run. Water & Wastewater Superintendent Greig said it was run for 40-45 days, 24/7 at 300 gallons/minute. He said that when they had run the well again for the pilot, the old levels came back after several days to the same prior level, and that Hazen & Sawyer felt that was where they would stay. He also stressed that the well would not be operated in the same way and would only be run 3 hours and then cycled off for 5

hours. Vice Chair Levy asked if it would have been worth running the well 60-90 days instead before expending the water funds, and Water & Wastewater Superintendent Greig said that the well had leveled out pretty quickly and it had not been a steady decline. He stated that his concern now was current water levels with no rain in sight. Vice Chair Levy asked when the well would be online if the resolution passed tonight, and Water & Wastewater Superintendent Greig replied at about this time next year. Water & Wastewater Superintendent Greig said that if they were to run the well again for 90 days, they would first need a State discharge permit to pump the water onto the ground. He said they would then run the pump for 90 days which would take them into winter, and then they would have to go out for re-bid which would take them to the spring.

Councilor Pickering said that a possible 4th well had been discussed not long ago, and asked if the MacIntosh Well could take on an additional facility upstream. Water & Wastewater Superintendent Greig said that was the plan. Chairman Nazzaro recalled that at the time of the Town Council vote, blending had been a compromise solution between treating and not treating. Vice Chair Levy said he would support the resolution but that in future the Council needed to be notified sooner with this kind of increase. Chairman Nazzaro asked Town Administrator Fournier to reiterate what systems were being put in place to avoid this situation in the future. Town Administrator Fournier replied that one was trying to get a town engineer who would be able to check the numbers and confirm their accuracy. Vice Chair Levy had a question on page 4 of the report regarding DBU Company saying the directional drill would have been 25% less if done 2 years prior. Water & Wastewater Superintendent Greig explained that 2 years ago the company was bidding jobs at 25% less due to lack of work, and that now costs were higher due to an increased amount of work available. Councilor Thompson asked for a follow-up with Interim Finance Director Matt Angell regarding impact fees. He stated that they did have \$24,000 in impact fees for water but that he did not recommend deviating from the current course just to use these funds, and felt they should only use unreserved fund balance. He added that Water & Wastewater Superintendent Greig had until 2018 to start obligating those funds.

Town Administrator Fournier polled the council and *Resolution #2015/2016-07 Emergency Expenditure of Funds for the MacIntosh Well Project for \$795,000 per RSA 32:11* was approved as amended by a vote of 7-0.

Resolution #2015/2016-08 Withdrawal of School Impact Fees – Carpenter Property

Councilor Weinstein made a motion to approve *Resolution #2015/2016-08 Withdrawal of School Impact Fees – Carpenter Property*, which was seconded by Councilor Burns.

Nathan Lunney, Chairman of the School Board, addressed the Council saying he appreciated the Town Council touring the site and said he was there to answer any questions they might have.

Town Administrator Fournier asked to first review a legal caveat, stating he had received a number of questions from Councilors regarding the project. He said there was concern regarding

what could and could not be done and the liability of the Councilors' actions this evening, and that Town Attorney John Ratigan had been asked to look at the proposal. Town Administrator Fournier read the letter from Town Attorney Ratigan which cited that enrollment at the High School was declining, and said according to RSA 674:21,V: "Upgrading of existing facilities and infrastructures, the need for which is not created by new development, shall not be paid for by impact fees." This raised the question of whether or not the School could use impact fees for this project. It was the opinion of Town Attorney Ratigan that the Town Council is the *custodian* of Town impact fees, including those held for the School Board, but does not have the authority to make policy and expenditure choices for the School. If the School Board asked for release of the impact fees, the Town Council should take action to do so, and that it was up to the School Board, as a separate governing body, to determine whether the proposed expenditure of impact fees was lawful and authorized. Town Administrator Fournier said that if the expenditure of the funds was later found to be inappropriate, it would not come back to the Council as their only decision involved the *release* of the funds. He stated that the governing body was the School Board and that they were the overseers.

Discussion: Councilor Weinstein said that she just wanted to comment that she had met with School Superintendent Dr. Mike Martin for a walk-through of the site and felt this was something that needed to happen, but had at first felt using the impact fees for this project did not fit the definition. She said she was also confused as to why the SAU would use impact fees for this project and not for the Kindergarten expansion or the move of the art room to the Perkins Building. She felt it was a travesty for students crossing the street to encounter that site, and felt it was a failure of leadership and SAU Administration and a disservice to the community. She said she was relieved to hear Attorney Ratigan's opinion on the matter, and that as the responsibility rested with the SAU and the School Board, she would vote in favor of the resolution. She asked Town Administrator Fournier if the Town needed to be the distributor of the funds, and he replied that State Law required that the Town Council, as municipal governing body, needed to hold and disperse the funds. Since the Town Council would be releasing the money, Vice Chair Levy asked Attorney Ratigan who would have to return the money in the event of a successful court challenge. Attorney Ratigan replied that the Town held the money in a "treasury" capacity, and they could not return money that they never received in their budget. He said that the School, as the budgetary entity, would be returning funds they received, and that a recipient was necessary in order for something to be returned. He said that the School set the impact fees and that the Town did not have a hand in it. Vice Chair Levy asked if the School Attorney had deemed this an appropriate use of the impact fees.

School Board Chairman Lunney replied that the School had consulted their legal team. In response to the comments of Councilor Weinstein, he agreed that it did seem more consistent to use the impact fees as she suggested. He said that in response to the concerns of Vice Chair Levy, should there be any question of the appropriateness of the request, the risk belonged to the School Board. He said that he had heard more public comment at this meeting than the School Board had previously, and explained that the project quickly became a timely issue. He said that over the last two (2) years school enrollment had increased 15.2%. He said that with any request

for release of impact fees, it must be documented that funds have been expectant. He said that assuming a positive vote tonight, he hoped the conversation could continue at the School Board meeting the following evening, giving the School Board a chance to consider the feedback presented. School Board Chairman Lunney said this was an effort to promote cooperation between the Town and the School and do so with the least possible impact on taxpayers. Town Administrator Fournier stated that this resolution authorized the Town Council to release the impact fees. Chairman Nazzaro felt it seemed ridiculous that they were required to release funds without determining whether the right use was being made of them, and said they had basically spent this time discussing something they had to say "yes" to.

Councilor Weinstein said she had gone back to 2012 and looked at some past conversations around portables and a land purchase regarding School impact fees, and that similar arguments had been made. She said she felt that the nature of the relationship, with the Town Council in charge of releasing funds, just created divisiveness between the Town and the School, which was unfortunate. Councilor Pike said he thought the School site visit had gone well and he felt the relationship between the Town and the School Board had been good and productive this past year. Vice Chair Levy said that the Town Council did not have an issue with the School over the portables, but just wanted to make sure they met the criteria of the statute. Councilor Thompson said she agreed with Councilors Pike and Levy, and felt that rather than being divisive, this represented a good working relationship between the two (2) boards.

Town Administrator Fournier polled the Council and the motion to approve *Resolution #2015/2016-08* passed unanimously by a vote of 7-0.

ITEMS LAID ON THE TABLE - None

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

Conservation Commission

Candidate: *Marianne Hannagan – Term Expires March 2017*

Councilor Pickering made a motion to approve the nomination of *Marianne Hannagan*, Term to Expire March 2017, as a member of the *Conservation Commission*, which was seconded by Councilor Pike.

Town Administrator Fournier polled the Council and the motion to approve the appointment of *Marianne Hannagan* as a member of the *Conservation Committee* passed unanimously by a vote of 7-0.

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2015/2016-09 Creation of a Weather/Emergency Expendable Trust Fund

Chairman Nazzaro read *Resolution #2015/2016-09 Creation of a Weather/Emergency Expendable Trust Fund*, in full

Resolution #2015/2016-10 Authorizing the Town Administrator to Enter into an Agreement for Granite Curbstone on Bennett Way

Chairman Nazzaro read *Resolution #2015/2016-10 Authorizing the Town Administrator to Enter into an Agreement for Granite Curbstone on Bennett Way*, in full

Resolution #2015/2016-11 Authorizing the Town Administrator to Enter into an Agreement with Bell & Flynn of Stratham, NH for Paving Ash Swamp Road

Chairman Nazzaro read *Resolution #2015/2016-11 Authorizing the Town Administrator to Enter into an Agreement with Bell & Flynn of Stratham, NH for Paving Ash Swamp Road*, in full.

Resolution #2015/2016-12 Replacing the Backstop at Beaulieu Little League Field

Chairman Nazzaro read *Resolution #2015/2016-12 Replacing the Backstop at Beaulieu Little League Field*, in full.

Resolution #2015/2016-13 Replacing the Infield Dirt at Beaulieu Little League Field

Chairman Nazzaro read *Resolution #2015/2016-13 Replacing the Infield Dirt at Beaulieu Little League Field*, in full.

Resolution #2015/2016-14 Replacing the Infield Dirt at Beanie Howcraft Memorial "D-Field"

Chairman Nazzaro read *Resolution #2015/2016-14 Replacing the Infield Dirt at Beanie Howcraft Memorial "D-Field"*, in full.

CORRESPONDENCE/CLOSING COMMENTS

Councilor Weinstein brought up the Substance Abuse Coalition, which had been set up by a group of people in Town to address heroin problems in Newmarket. She said attendance at the last meeting had been highly representative of the community, and a lot of work had already been done. She said they were planning a Community Forum to be held on October 26th in the Town Hall Auditorium. She then provided some statistics for Newmarket, stating that since January there had been 40 heroin-related calls for service, 18 heroin or opiate overdoses, 7

Town Council
September 2, 2015 - Regular Meeting

needles found downtown, and 1 fatal overdose. She encouraged anyone interested to attend the next meeting on Tuesday at 1 pm and the Community Church.

Chairman Nazzaro expressed a thank you to the Fire Department for their response to smoke in the basement of Building D at Bryant Park. He said they had been professional, courteous, and had quickly resolved the situation.

Next Meeting

Chairman Nazzaro stated that the next meeting would be held on September 16, 2015 at 7:00 pm.

ADJOURNMENT

Vice Chair Levy made a motion to adjourn the meeting, which was seconded by Councilor Pike. The meeting was adjourned at approximately 8:19 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR September 16, 2015

Emergency Expenditure Approval from DRA: The Municipal Budget Committee unanimously approved the application for an emergency expenditure for the Macintosh Well on September 7. Two days later, we heard from the Department of Revenue Administration approving the request. We are now moving forward to get the project back on track.

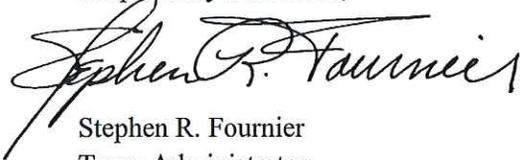
Well Levels: We are continuing to face low levels in our two wells. While we are receiving some rain, it is not substantial enough to refill the two wells. We are monitoring them on a daily basis. If we do not see a significant rain fall shortly, we will be moving the water restriction from Stage 3 to Stage 4 which prohibits all outside water usage.

Organizational Study: The subcommittee of Chair Nazzaro, Councilors Burns and Levy met prior to the last Town Council meeting to review and revise the Organizational Study Request for Proposals. A copy of the revised RFP is attached to this report. We have reissued the request and will review them and bring a recommendation to the Town Council when it is available.

FY16 Budget: After reviewing the revenue and expense report for the month of August, there are no issues with the current budget. With 16% of the fiscal year complete, we have expended 15% of the operating budget. Human Resources is running higher than anticipated due to rate increases that we higher than anticipated in Workers Compensation Insurance and Property and Liability Insurance.

On the revenue side, Motor Vehicle Registrations are running about 13% higher than the same period last year. However, building permits are about 50% lower than the previous year.

Respectfully Submitted,



Stephen R. Fournier
Town Administrator



Department Heads Monthly Reports to the Town Council and Town Administrator

Police Department

Activity:

Police and Dispatch year to date activity continues to be consistent with the same period last year. While there has not been any unusual crime trends occurring in Town over the last month, residents should still be vigilant and remember to lock the vehicles and residences and to secure their belongings. Each and every day we receive intelligence bulletins from our neighboring communities who are experiencing and increase in thefts and residential burglaries. In most of these cases, the crimes are perpetrated by individuals who are resorting to theft to support illegal drug activity. We have stepped up patrols in our residential areas particularly during the daytime hours when residents are at work or at school. Residents are urged to contact the police anytime they observe something suspicious.

Personnel:

Officer Zachary Wedgeworth began the 16 week police academy in Concord on August 31st. This will be the first session of the new basic academy which has been extended from fourteen weeks to sixteen weeks. We have posted our full-time dispatch position are receiving applications at this time. We hope to have the new dispatcher on board by early October.

New Cruiser:

The new police cruiser approved by the Council in June is now in service.

School Safety:

The new crosswalk lights have been installed in front of the High School. The lights are a push button system designed to alert drivers when pedestrian traffic is utilizing the crosswalk. The system is proving to be very effective slowly traffic in front of the school during peak pedestrian traffic times.

School Safety Grant (CopSync):

I am happy to report that after a full year since our initial decision to pursue the grant for the CopSync911 School Emergency Notification Software, that the system is operational for the beginning of the school. This software allows all school staff in both the Junior Senior High School and the Elementary School to immediately contact law enforcement directly from their classrooms in the event of a critical emergency. It also allows law enforcement to communicate directly to the classrooms, to gain information about the ongoing situation or to provide staff with timely information and instructions.

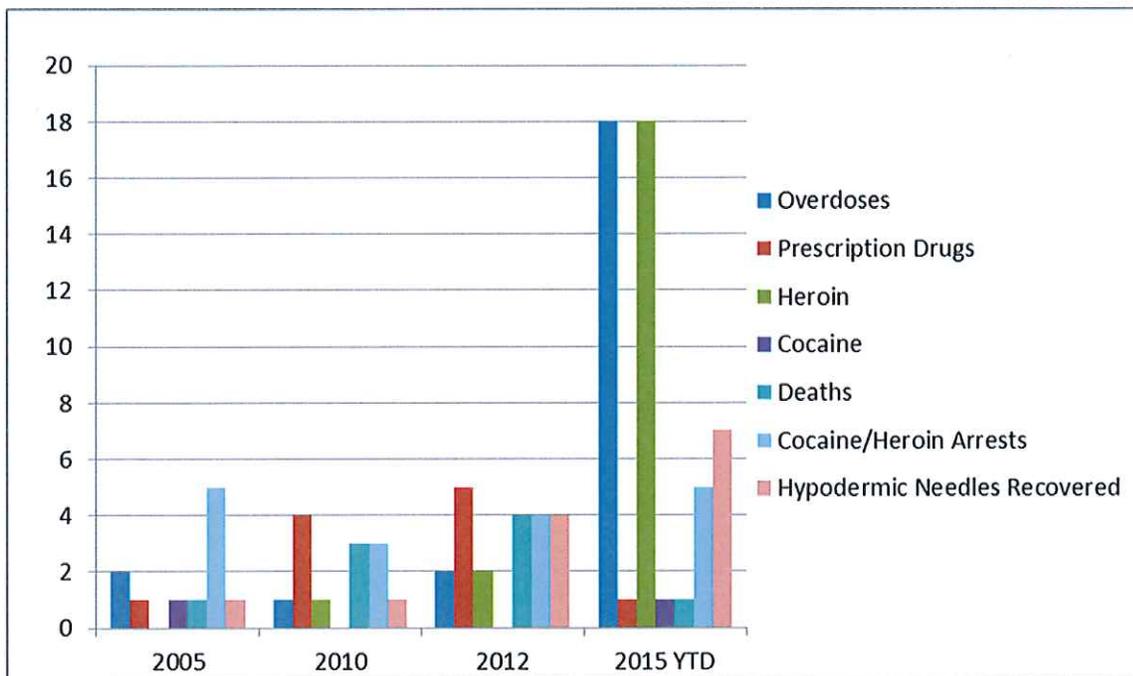
There were several technical delays that held up the completion of the software installation but those have been resolved. All staff and faculty members from the High School have been trained in the use of the software and the Elementary School Staff will be completely trained by the end of this month.

I had an opportunity to work with the software in a drill exercise last month in the Stratham. It proved to be a valuable tool to both educators and police under realistic conditions and will increase the safety of students and staff at our two schools.

Newmarket Substance Abuse Coalition:

Lt. Kyle True and Sgt. Rick Beaudet are representing the Police Department on the Coalition. We are truly grateful that there has been such wide spread community support for a solution to this issue that continues to plague our community, state and nation. I have attached a chart below that has tracked our accidental drug overdose statistics for the last ten years. These figures do not take into account intentional drug overdoses by suicidal persons and only reflect data for the first eight months of this year.

Accidental Drug Overdoses a Ten Year History



You will note that even though the number of accidental heroin overdose cases has statistically skyrocketed, the number of overdose deaths has remained stable. I am attributing this factor to the outstanding Emergency Medical Services provided by volunteers of the Newmarket Fire Department and their ability to administer Narcan.

Current Year Budget:

Police Department expenditures for the FY 2015-2016 budget are in line with the projected budget. At this point in time, no major unanticipated expenditure issues have been identified. With the first quarter of the budget year nearly upon us, I expect that we will finish the year within the bottom line.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>Previous Year</u>	<u>% Expended</u>
<i>Police Total</i>	1,302,656.80	94,532.57	164,099.30	1,138,557.50	13%		13%

Fire and Rescue Department

- For the month of August the department responded to 102 calls for service of those 67 were medical calls transporting 47 patients to area hospitals. The ambulance responded to Newfields for seven medical calls transporting six patients. The ambulance also responded to Durham once transporting one patient. The ladder responded to Lee to set up a landing zone for a med flight and also to Durham for a building fire.
- Ambulance one is ten years old and coming up for replacement. The committee is working on getting proposals for the new ambulance which should be completed in late fall. It typically takes a year for the new ambulance to be built and put into service. Ambulance one has started to give us some problems lately and is becoming unreliable.
- The department will be conducting the training burn at 220 South Main Street on Sunday September 27th. We will begin at 7am and finish up around 4pm. The communities of Newfields and Lee will be participating as well.
- I have attached charts with activity reports for the month of August.
- No concerns at this point with my budget expenditures.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>Previous</u> <u>Year</u>	<u>%</u> <u>Expended</u>
<i>Fire & Rescue Total</i>	334,185.00	29,523.51	55,099.84	279,085.16	16%		15%

Newmarket Fire & Rescue

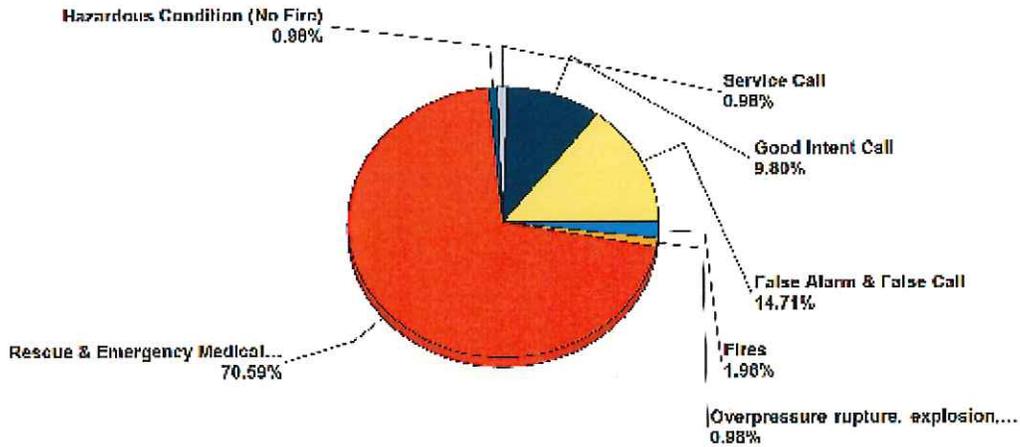
Newmarket, NH

This report was generated on 9/1/2015 8:24:57 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2015 | End Date: 08/31/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.98%
Overpressure rupture, explosion, overheating - no fire	1	0.98%
Rescue & Emergency Medical Service	72	70.59%
Hazardous Condition (No Fire)	1	0.98%
Service Call	1	0.98%
Good Intent Call	10	9.80%
False Alarm & False Call	15	14.71%
TOTAL	102	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Newmarket Fire & Rescue

Newmarket, NH

This report was generated on 9/1/2015 8:28:54 AM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range
Incident Type Range: 100 - 911 | StartDate: 08/01/2015 | EndDate: 08/31/2015

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
08/17/2015	2015-678	297 N river RD	811 - Dispatched & cancelled en route	1 - Station 1
08/19/2015	2015-684	7 Gerrish DR	811 - Dispatched & cancelled en route	1 - Station 1

Percentage of Total Incidents: 1.96%

AID TYPE: Mutual aid received				
08/20/2015	2015-687	9 Bay RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
08/27/2015	2015-713	290 Wadleigh Falls RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents: 1.96%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

Newmarket Fire & Rescue

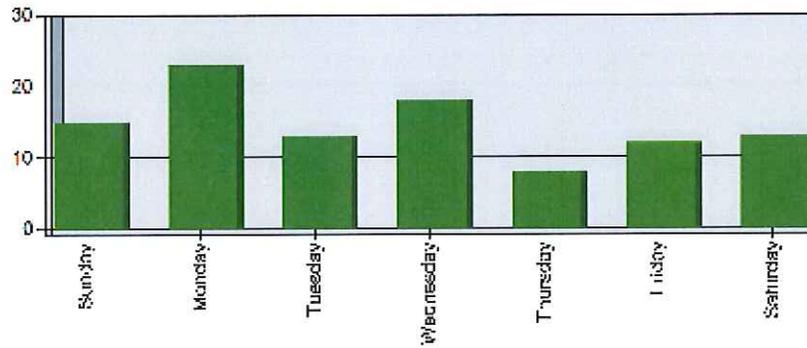
Newmarket, NH

This report was generated on 9/1/2015 8:23:45 AM



Incidents by Day of the Week for Date Range

Incident Range: 100 - 911 | Start Date: 08/01/2015 | End Date: 08/31/2015



DAY OF THE WEEK	# INCIDENTS
Sunday	15
Monday	23
Tuesday	13
Wednesday	18
Thursday	8
Friday	12
Saturday	13
TOTAL	102



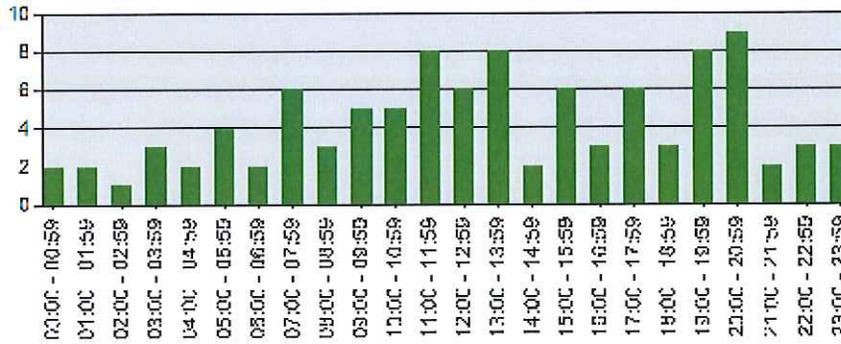
Newmarket Fire & Rescue

Newmarket, NH

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Incidents per Hour for Incident Type Range for Date Range
 Incident Range: 100 - 911 | Start Date: 08/01/2015 | End Date: 08/31/2015



HOUR	# of CALLS
00:00 - 00:59	2
01:00 - 01:59	2
02:00 - 02:59	1
03:00 - 03:59	3
04:00 - 04:59	2
05:00 - 05:59	4
06:00 - 06:59	2
07:00 - 07:59	6
08:00 - 08:59	3
09:00 - 09:59	5
10:00 - 10:59	5
11:00 - 11:59	8
12:00 - 12:59	6
13:00 - 13:59	8
14:00 - 14:59	2
15:00 - 15:59	6
16:00 - 16:59	3
17:00 - 17:59	6
18:00 - 18:59	3

Only REVIEWED incidents included.

Newmarket Fire & Rescue

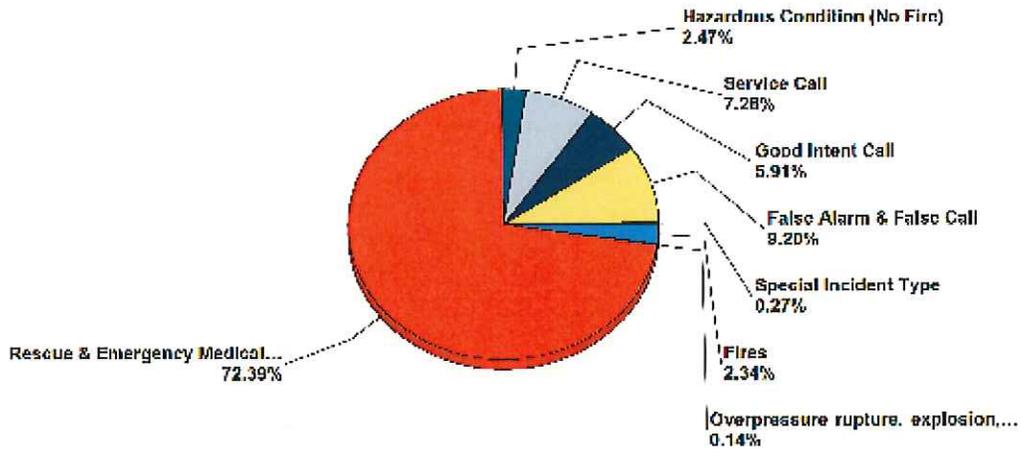
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2015 | End Date: 08/31/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	17	2.34%
Overpressure rupture, explosion, overheating - no fire	1	0.14%
Rescue & Emergency Medical Service	527	72.39%
Hazardous Condition (No Fire)	18	2.47%
Service Call	53	7.28%
Good Intent Call	43	5.91%
False Alarm & False Call	67	9.20%
Special Incident Type	2	0.27%
TOTAL	728	100.00%

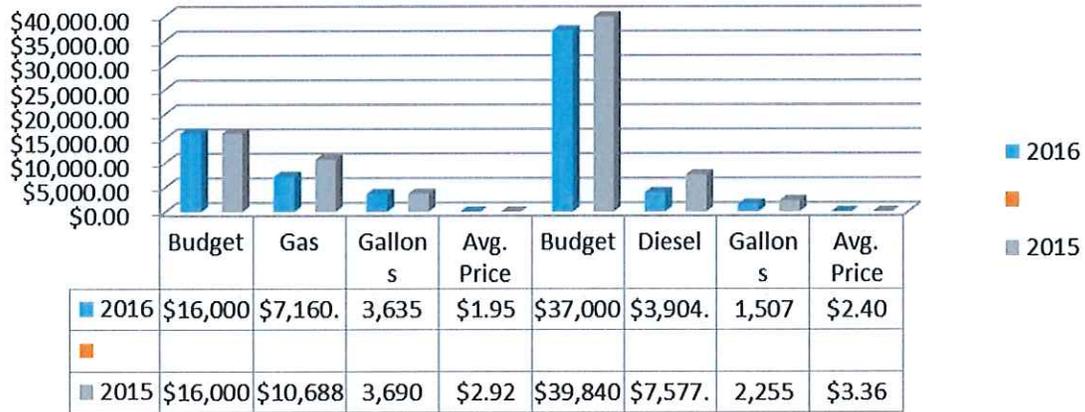
Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Public Works Department

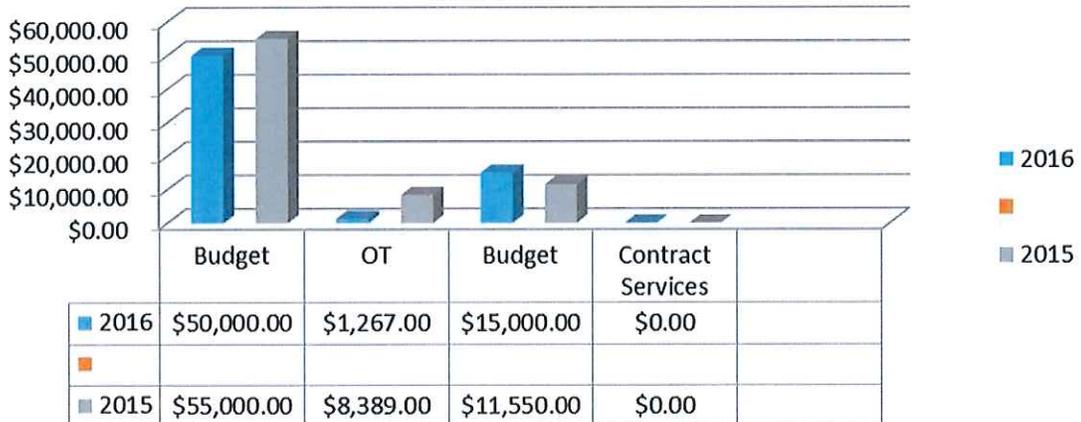
- Work should begin on the Carpenter Property in early September. The equipment has been requested and crews will soon begin cleaning up this site. This project will take 3-4 weeks to complete.
- Installation of the new pedestrian crossing signs has been completed on South Main Street in front of the High School. Both signs are now operational. These new signs are very similar to the signs that may be installed on Main Street as a part of the Pedestrian Highway Safety Improvement Project.
- Roadside mowing has begun and should be completed at the end of September.
- The striping of the double yellow center line painting has been delayed this summer. I am waiting for the paving schedule to be finalized. Typically this work is done in early August, I anticipate this being completed in late September or early October.
- I am still waiting for the updated paving plan from UNH. Now that the students are back in session I am hopeful things will start moving along with this.
- I have attached charts to show more detail on budget expenditures.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Public Works Admin. Total	417,347.00	26,059.96	44,160.47	373,186.53	11%	14%
Roadways and Sidewalks Total	386,570.00	2,432.20	11,018.20	375,551.80	3%	50%
Street Lights Total	46,250.00	2,929.13	3,326.18	42,923.82	7%	7%
Building and Grounds Total	468,202.00	34,662.84	48,644.97	419,557.03	10%	12%
Cemeteries Total	36,963.00	2,333.01	4,245.49	32,717.51	11%	13%
Vehicle Maintenance Total	197,700.00	11,304.99	14,812.38	182,887.62	7%	10%

Public Works Department YTD Gas/Diesel



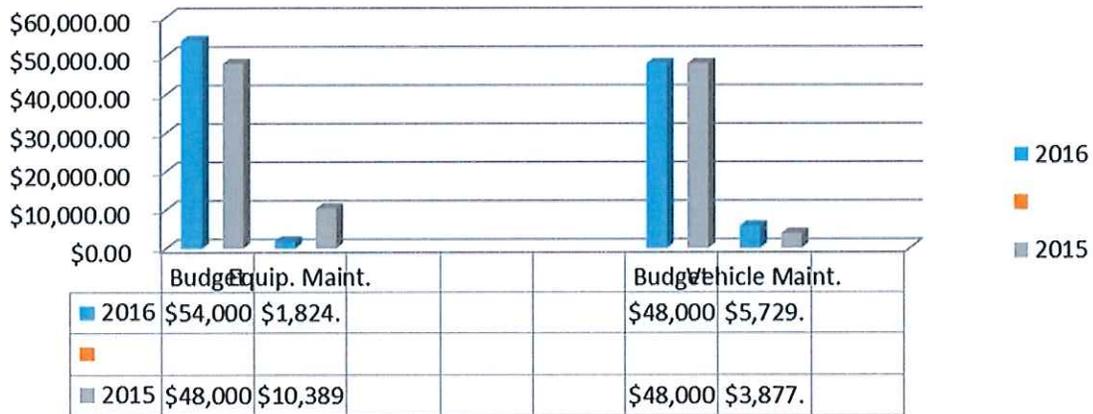
Public Works Department YTD Overtime/Contract Services



**Public Works Department
YTD Solid Waste**



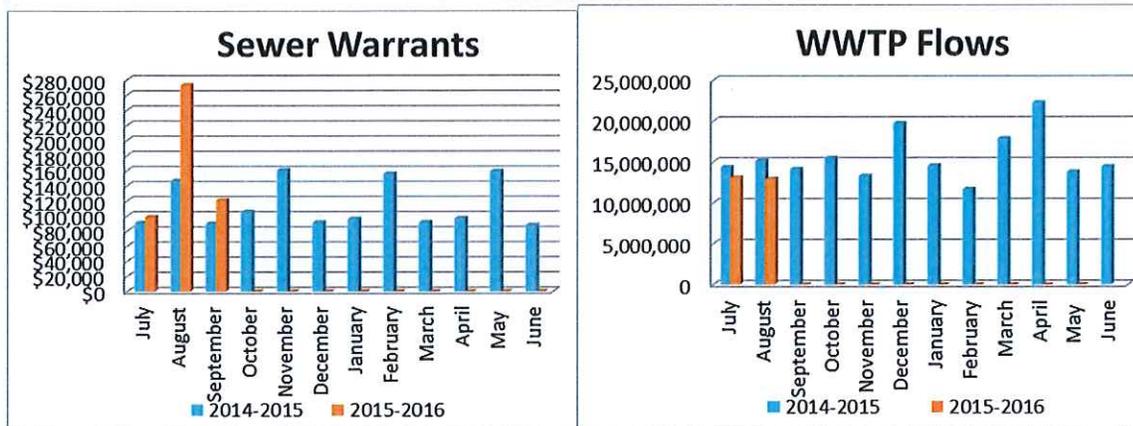
**Public Works Department
YTD Equipment/Vehicle Maintenance**



Public Works Department YTD Salt



Environmental Services Department System Report



- Infiltration and Inflow for August 2015: 48,591 gallons per day

Wastewater Treatment Facility Construction

Apex has moved the water line, sludge line, and electrical pole so they could excavate the area for the new aeration basins. Apex has just about completed the excavation area for the aeration basins and the control building. In September, Apex plans on driving the piles that will support the aeration tanks and control building.



Wastewater Treatment Facility Yard Pumping Station

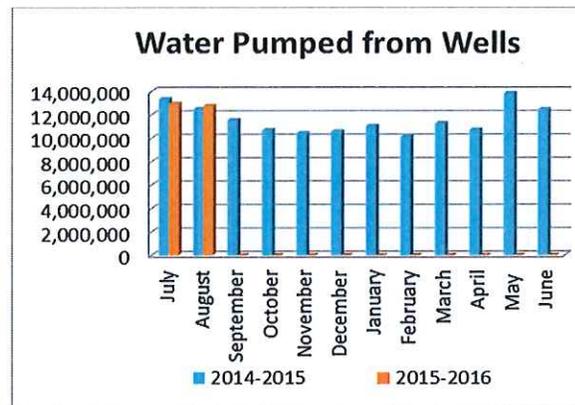
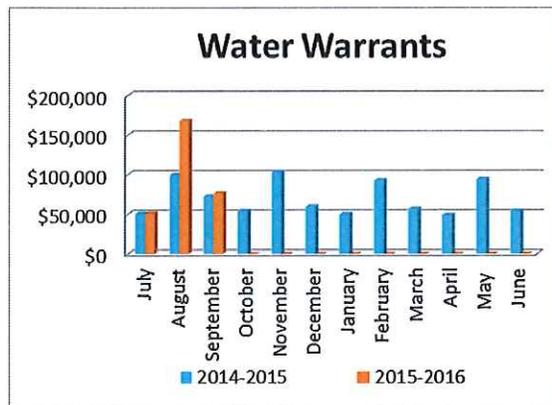
A couple of weeks ago, one of the yard pump station pumps failed. The failed Hydromatic pump internal seal failed and was sent out to be repaired. The cost to repair the 2004 Hydromatic pump is \$3,200.00. The Department received a quote to purchase a new Hydromatic pump for \$4,900.00.

The yard pump station will be upgraded to have new KSB pumps and rail system. The construction is anticipated to be complete in the spring of 2017. So I do not recommend purchasing a new Hydromatic pump or repairing the broken pump. We are currently working with the KSB representative on another

alternative. He has located a new KSB pump that is a leftover on another project. The new KSB pump can be adapted to fit the current yard pump station, and it can be used in the future KSB yard pump station. He has offered the pump to the Town for \$3,688.00. Town staff will need to make a special bracket for approximately \$150.00 so it can be used with the Hydromatic rail system.

Creighton Street Pumping Station Pump #2

The Creighton Street Pump #2 was sent out for maintenance and repair. The last time Creighton Street Pump #2 went out for service was March 3, 2010. The pump lower seal failed. The seal failure allowed the cooling oil to contaminate the housing. The pump will require a complete rebuild for \$8,500.00.



- Water Loss for August 2015: 1.00%
- Water Loss for January thru August 2015: 2.97%

North Main Street Water Main Replacement

The project is completely done. However, the Town has not received the final pay requisition and documentation that all the subcontractors have been paid from Albanese D&S. Wright-Pierce is finalizing the record drawings. The project is within budget. The Town should have the final numbers for the project by the end of September.

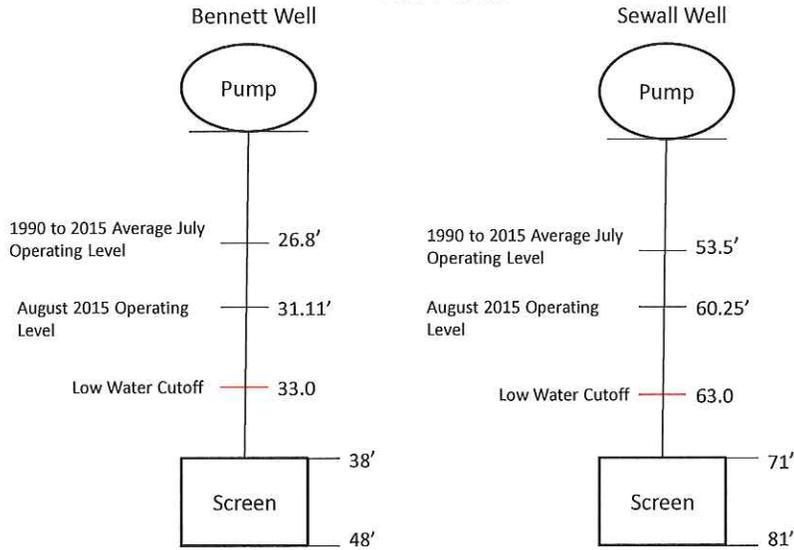
MacIntosh Well

The driller has drilled the pilot hole for Horizontal Directional Drill. The driller has reamed out the pilot hole so the water main can be pulled into place. The driller expects to complete the installation of the water main the week of September 14th, 2015.

Bennett and Sewall Ground Water Levels

The ground water levels at the Bennett and Sewall Wells are approaching historic lows that were observed in 1995 and 2001. The Water Department has installed two new monitoring wells at the Bennett and Sewall Wells.

Bennett And Sewall Well Operating Levels



Department is measuring the ground water levels daily to track groundwater levels and to determine well efficiency. Groundwater drawdown levels dropped during July and August from 30.5' to 31.1 at the Bennett Well and 59.5' to 59.5' at the Sewall Well.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Water Total	583,051.00	32,159.94	62,008.54	521,042.46	11%	11%
Waste Water Total	937,237.00	38,228.11	90,313.28	846,923.72	10%	10%

Information Technology

1. Continued implementing a new emergency response system for the Police Department. While the internal PCs were quick and easy, the cruisers are proving to be a challenge! Some network issues with Verizon got in our way, resolving those has us most of the way there. Modifying some settings on the laptops should get us the rest of the way. This will be an excellent system when it is done and functioning. It's one of those systems you hope you never have to use.
2. Added the ability to do online fire permits to the Town's website. This was something the state and towns had been working on for a while, nice to see it come to fruition. Now residents can apply for a burn permit any time of the day or night from the comfort of their home, instead of coming to the Fire Department and hoping everyone didn't have to leave on a call.
3. Looking at adding the ability to do online reservations and online payments for the Recreation Department. This will be a little more detailed, and will involve some serious help from our main software vendor in that area, Vermont Systems. While they have been very helpful, their poor response time has me a little nervous that they may be understaffed. Once we get the system up and going, I hope we won't need to reach out to them too often.
4. We finished the auditorium upgrade in very quick fashion and came in very close to budget despite a few unforeseen issues. One was an electrical issue requiring some new wiring, and any sort of wiring in the auditorium (or even Chambers for that matter) can be serious challenging. Meetings in the auditorium will now be much cleaner, easier to setup and maintain, and hopefully look and sound much better than they did in the past.
5. We also moved to a new vendor for Channel 13 Meeting playbacks. Now live streaming, as well as playbacks, are being carried out by Town Hall Streams. Our previous vendor, PegCentral provided excellent service, but we could not ignore the cost savings going with Town Hall Streams. It does require a little extra work for the Channel 13 Studio manager, but we felt it was certainly something we could comply with.
6. We keep talking about electronic timesheets and I have recently found a new vendor that has what appears to be a system that does most of what we need. I will be working with Finance to see if we can come up with some sort of "cost benefit analysis" comparing the way we do timesheets now, to how we would do them under the new system.
7. As I witness tablet prices falling, I am exploring other areas where our employees may be able to realize real efficiencies with one of these devices. I hope to have something to report in the near future!

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
<i>IT Total</i>	131,752.00	5,550.18	19,050.60	112,701.40	14%	12%

Town Clerk - Tax Collector

TAXES

Total Committed 2015	\$9,237,133	Tax 1
Total Collected thru 8/31/15	\$8,952,136.68	Principal & Interest

TAX LIENS

	2014 Liens	2013 Liens
	<u>(Deed 2017)</u>	<u>(Deed 2016)</u>
Property Tax Amount Liened	209,291.	245,781.
W/S Amount Liened	71,925.	67,890.
# Properties Liened	111	125
Uncollected thru 8/31/15	207,324.	105,282.

WATER & SEWER (1/1 THRU 8/31/15)

	<u>2015</u>	<u>2014</u>
Water Billed	621,490.	549,849.
Sewer Billed	1,066,665.	868,560.
Uncollected thru 8/31/15	360,745.	297,961.

TOWN CLERK REVENUE (7/1/15 thru 8/31/15)

	<u>Year End</u>	<u>Year End</u>	
	<u>6/30/16</u>	<u>6/30/15</u>	
Motor Vehicle (MV)	243,991.	216,644.	12.62% increase
Town "non-MV"	23,692.	24,087.	1.64% decrease
State NH (MV, Vitals, Boats, Dogs)	97,943.	87,421.	12.04% increase

- Motor vehicles still on the upswing
- Daily activity steady
- Town Clerk-Tax Collector completed 3rd year of TCTC Certification
 - Certified Tax Collector

- Adjusting to new water/sewer monthly billing – continue to field many questions regarding the change

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Town Clerk - Tax Collector Total	162,270.00	11,257.26	19,158.80	143,111.20	12%	12%

Planning Department

Planning Board Activities

Applications

Status of approved applications of the Planning Board:

Rockingham Golf, LLC (a.k.a. Chinburg Builders, Inc.) is developing a residential open space design subdivision, involving 52 house lots, at the site of the “Rockingham Country Club” at 200 Exeter Road. The plan envisions the existing golf course, to remain open to the public, and the adjacent wetlands to be preserved as open space. Construction activity has moved along expeditiously at the site. Road construction is nearly complete with only the overlay and landscaping to be completed. A performance guarantee has been posted in the amount of \$106,000 to assure final completion of the road and all related infrastructure improvements. The developer has received Certificates of Occupancy (COs) for the first nine (9) homes in the development. Another five (5) homes have building permits and are currently under construction.

Newmarket Mills Retail Shops, LLC – This project concerns a new tenant for the former building known as the “Riverdale Automotive” property. The developer has converted and expanded the building into a small grocery focusing on perishable foods, such as meat and local produce. In addition, there is a drive-through service for coffee sales. The final plans have been signed and recorded at the Rockingham County Register of Deeds and construction is complete. The coffee business, Aroma Joe’s, opened on June 1 and the Newberry Market opened on June 17, 2015.

Newmarket Mills LLC – Newmarket Mills Retail Shops – This project involves the construction of a 9,600 square foot commercial retail center along with site improvements and landscaping to the rear of the Newmarket Library off of Main, Elm, and Spring Streets. The Planning Board approved plans for a 3,600 square foot nano-brewery to be located within the building in April 2014. Interior construction for that use is nearly complete. The brewery is brewing beer and is expected to open within the next few weeks. The new Panzanella’s restaurant opened in the retail shops in January 2015, moving from its previous location at 72 Main Street. The restaurant has added a sports bar and an outside patio for warm weather dining. The new Japanese Restaurant within the retail shops opened in mid-June. Only one tenant space of 800 square feet remains to be leased at this time. At this time, the site work is nearly complete. A final inspection to follow up on remaining punch list items is scheduled for Wednesday, August 12, 2015.

Newmarket Industrial Park Lot 6, LLC/Shearwater Investment Corporation – This project involves a 24,000 square foot expansion of an existing industrial building located on Forbes Road (Tax Map R-3, Lot 8 and Tax Map R3, Lot 9-6.) The site plan includes associated parking, drainage and landscaping improvements. The lots will be merged upon site plan approval.

At the Planning Board meeting on April 14, 2015 the Planning Board granted conditional approval of the application subject to several conditions, including entering into a developer's agreement, providing a performance guarantee, advanced payment of construction oversight services to assure compliance with approved site plans, implementation of off-site improvements to improve traffic safety, impact fees, evidence of state and federal permits, a merger plan, and appropriate right-of-way easements.

The Public Works Director, Town Planner, Town Administrator and Building Official met on Thursday, June 23 with the developer's agent and contractor to discuss construction sequencing, performance guarantees, and status of land acquisition for the project. The driveway permit has been issued by the NH Department of Transportation (NH DOT). The developer has started making road improvements to the Route 108 and Forbes Road intersection.

Chinburg Properties, Inc./Hayden Family Revocable Trust - Residential Open Space Development at 74 Bald Hill Road. The Planning Board approved a special use permit for this project on August 12, 2014 and a subdivision application on November 18, 2014. The project involves the construction of ten (10) single family homes and 650 feet of roadway at the foot of Bald Hill with the adjacent lands preserved in perpetuity as open space. The twenty-one (21) acre open space tract will be conveyed to the South East Land Trust (SELT) which will maintain and act as stewards of the conservation land. The developer and SELT are in the final stages of negotiation related to the Conservation Deed. Road construction started June 1 and is progressing. The first building permit for the subdivision has been issued.

Lubberland Creek Homeowners Association - requested a reaffirmation of lots lines for several properties on Cushing Road as originally approved by the Newmarket Planning Board in 1992 and prior votes of the Town that density, setback, and building locations continue to be vested as established by the Alternative Design Subdivision (ADS) approval for Moody Point. A public hearing on the application was held on this request at the July 14, 2015. The Planning Board reaffirmed the lots lines and appropriate notices are to be filed with the Rockingham County Register of Deeds.

New Applications before the Board

Milton Elm Street, LLC and Cammar Properties, LLC has requested a boundary line adjustment and subdivision approval for property located at 1 Elm Drive, located in the M2-A zone. The proposal is for a boundary line adjustment involving three (3) lots, then the subdivision of five (5) lots on the revised lot. A public hearing on the application was held on July 14, 2015. The Technical Review Committee (TRC) conducted a site walk and review of the project on Wednesday, July 29. The TRC was joined by members of the Lamprey Rivers Advisory Committee (LRAC) who have an interest in securing an opportunity for a public portage take-out in the area, so that canoeists and kayakers could safely land before encountering currents associated with the Main Street Bridge and the falls. The application has been continued to the September 15, 2015 meeting to allow for a storm water management plan to be prepared, as capacity in the Town's storm drains in the area are at capacity.

Other Business

FEMA Flood Plain Maps and Ordinances

The Federal Emergency Management Agency (FEMA) has sent the Town new Flood Insurance Rate Maps (FIRM). Whenever new maps are produced, communities, such as Newmarket who are participating in the National Flood Insurance Program, are required to have ordinances in place which are compliant with federal regulations. The NH Office of Energy and Planning (OEP) has conducted a compliance review of our regulations and forwarded to us recommendations for updating our regulations. The Planning Board will need to make amendments to the zoning, subdivision and site review regulations to assure Newmarket's continued eligibility in the program. We have received word from the OEP that there has been an appeal regarding the revised flood plain maps. The deadline for adopting the new plans and revised ordinances has been postponed until the spring of 2016. Copies of the preliminary flood plain maps are available for public viewing in the Planning Office and have been posted on the Town's website. The Planning Board set up a subcommittee to work with the Town Planner on these amendments at the July 14, 2015 meeting.

Update of Newmarket Master Plan:

Housing and Demographics – During the past few months, the Planning Board met several times with Matt Sullivan, Planner of the Strafford Regional Planning Commission (SRPC) regarding an update to the Housing and Demographics chapter of the Master Plan. A formal public hearing was held on the Master Plan chapter on August 11, 2015. The Planning Board voted unanimously to adopt the chapter at that same meeting with a few modifications.

Visioning Process – On June 16, the second of two (2) public forums was held as part of the Master Plan’s vision for the future. Through a series of exercises, participants explored the key components of achieving and maintaining a high level of quality of life and sense of community, here in Newmarket, today and into the future. Participants divided into groups to brainstorm on visioning statements; prioritize the top three visions for the future; and identify short and long term strategies to implement those strategies. As part of the visioning process, the Planning Board conducted a survey to give residents who were unable to attend the “Newmarket Live!” forums the opportunity to share their thoughts and concerns. Nearly 400 surveys were received, which is an excellent response rate. This information was then assimilated into a draft vision statement. A work session was held at the August 11 Planning Board meeting on the draft vision statement. The statement will be modified slightly and taken up at the September 15, 2015 Planning Board meeting.

Future Land Use Chapter – Using feedback from the visioning process, the Future Land Use Chapter of the Master Plan will be updated with assistance from the Strafford Regional Planning Commission. The chapter will look at different development scenarios using the build-out analysis that was completed in the Existing Land Use Chapter and various computer software applications.

Zoning Board of Adjustment

The Zoning Board of Adjustment received an application from Waterway Realty LLC for a variance to allow the subdivision of a lot which currently contains four units, thereby creating a new lot for development at 310 Wadleigh Falls Road, aka the “Walker Farm”. Specifically, the applicant was seeking a variance to permit four units on an existing lot in the R-1 lot, whereas only one single-family unit is permitted under current zoning. The applicant was also seeking a boundary adjustment of the non-conforming lot, which would not bring the lot into closer conformity with the Ordinance. And, lastly, the

applicant was seeking a variance from the maximum residential density requirement of ½ unit per acre, to allow four (4) units on four acres, whereas eight (8) acres are required. At the June 15, 2015 meeting, the Zoning Board granted the first variance to allow the status quo to continue, with four units on a 20 acre tract. At the July 13, 2015 Zoning Board meeting, upon further consideration of the other two (2) variance requests, the Zoning Board unanimously denied the requests, as they did not meet all of the criteria for a variance.

The Zoning Board of Adjustment (ZBA) received an application from Edwin Aviles, at 7 Plains Road Mobile Home Park, on Wadleigh Falls Road to permit the placement of a new mobile home (which is replacing an older model mobile home) at a location twelve (12) feet from the road and 2.7 feet from the side property line. The application was continued until August 31, 2015 to allow a land surveyor to complete survey work to ascertain the proposed location of the new mobile home would not encroach upon the adjacent neighbor's property.

The Town of Newmarket has received an order from the Rockingham County Superior Court authorizing the Town to file a development restriction on Lot 13 at Moody Point consistent with the Planning Board's decision of November 12, 1985 to preserve and protect environmentally sensitive land along Lubberland Creek as part of the Moody Point Environmental Management Plan, which was a condition of the Moody Point development's approval. The development restriction has been recorded at the Rockingham County Register of Deeds.

Capital Improvement Program (CIP) – The CIP Committee held an organizational meeting on Thursday, August 6, 2015 to initiate this year's CIP process. The Committee intends to meet with the Town's Departments over the next few weeks. CIP requests are due on September 2, 2015. The Committee will meet with the Department heads on September 15, 2015 to review their proposed projects and equipment purchases. The CIP Committee will be presenting their recommendations to the Town Administrator by October 1, 2015.

Joint Meeting with the Economic Development Committee – A workshop was held on Monday, August 3, 2015 with representatives of the Economic Development Committee (EDC). Following an overview of a report completed by Peter Kwass, titled "Newmarket Economic Development Moving Toward a Strategy", by Gary Levy, Chair of the EDC, there was a discussion and presentation by John Connery, a planning and development consultant, who presented several recommendations for zoning changes to be considered by the Planning Board. The EDC is recommending changes to the B-2 District in the vicinity of the Wilson/Hamm property off New Road and changes to the B-3 District on

Route 152 to allow for a wide range of senior housing opportunities that would permit aging in place. Following the completion of a fiscal review of senior housing it was determined that senior housing, in particular Continuing Care Retirement Communities (CCRC), providing options for independent living and assisted living with supportive services, including skilled nursing care for memory impaired clients would have a positive annual fiscal profile for the Town. Further research on these models and follow-up with other such facilities in the area will be conducted by the EDC and discussed at a future joint meeting.

Special Projects

Route 108 Pedestrian Crossings

A public information meeting was held last summer regarding traffic calming improvements on Main Street between Elm Street and Exeter Road. A number of concerns were raised as well as suggestions for improving the project, which were taken into consideration by the engineering consultants as they moved forward with the design of the project.

The traffic calming improvements, generally referred to as Alternative 3, in the “Pedestrian Crossing Improvements Engineering Study”, prepared by Dubois and King, Inc. include:

- Improved pedestrian signage
- Additional pedestrian-level luminaires to improve nighttime visibility
- Installation of Rectangular Rapid Flashing Beacons (RRFB)
- Enhanced curb extensions
- Reconstruction of five (5) existing crosswalks with red concrete pavers, flanked by granite
- Construction of a cantilevered deck adjacent to the main entrance to the mill.
- Installation of a new crosswalk between Church Street and Exeter Road
- Relocation of the existing solar-powered flashing LED pedestrian crossing signs
- Improved pedestrian visibility, traffic calming and streetscape improvements in the vicinity of the Newmarket Library and Newmarket mills egress

The engineering consultant submitted design plans and specifications to the NH Department of Transportation (NH DOT) in January 2015. (See Planning Department webpage to view plans at www.newmarketnh.gov). The Town has completed negotiations regarding the purchase of a 140 square foot permanent easement from the Newmarket Mills, LLC for a cantilevered deck which is one of the pedestrian safety improvements that is being planned adjacent to the main entrance to the mills. The project was advertised for bids on May 18, 2015, following FHWA approval of the final plans. Unfortunately, the Town did not receive any bids for the project due to the busy construction season by most contractors. The project will have to be re-bid in the fall 2015, with a spring 2016 construction start. A copy of the engineering report and the most recent plans can

be viewed electronically on the Town's website at www.newmarketnh.gov under the Planning Department web page titled "Main Street Draft Pedestrian Improvements Plans Released".

Macallen Dam Feasibility Study

The final report concerning removal of the dam, prepared by Gomez and Sullivan Engineers, was released in July 2014. A copy of the report can be found on the Town's web site at <http://www.newmarketnh.gov>.

In August, a resolution was passed by the Town Council to formalize the Macallen Dam Study committee and broaden its purpose to examine all options the Town has with respect to the dam, for removal, preservation, and other possibilities. The committee is charged with reporting back to the Town Council with a recommended course of action. Appointments were made to the Macallen Dam Study Committee in September.

The committee has been meeting regularly since October reviewing various options for repairing the dam. One option that appears to have merit includes increasing the height of and structurally stabilizing the retaining walls on either side of the dam, in order to pass the 10,258 cfs (cubic feet per second) 100 year flood, which is being required by the State. Further engineering study is necessary to determine the feasibility of this option and to identify construction costs.

The Macallen Dam Study Committee met with Steve Doyon, Chief Engineer, of the Dam Safety Bureau of the New Hampshire Department of Environmental Services (NH DES) on March 3, 2015 to discuss the Town's Letter of Deficiency and obtain feedback on the various approaches before moving forward.

The Town has received word from the NH Department of Environmental Services (DES) that the Department has approved the Town's Emergency Action Plan (EAP), which was one of the outstanding items identified in the NH DES Letter of Deficiency (LOD). A draft plan had been submitted to the State in April.

At the Town Meeting on March 10, funding in the amount of \$ 50,000, was approved for the Macallen Dam Capital Reserve Fund. The staff has finalized a Request for Proposal (RFP) for engineering services which will look at the current stability of the dam as well as the option of raising the abutments in order to meet requirements to pass the 100 year flood. The RFP will be advertised during the months of August and September. The committee expects to present recommendations for hiring a consultant during the fall of 2015.

Route 108 Shoulder Widening and Bike Path Construction Project

In 2010, the Town Meeting approved a warrant article to raise and appropriate the sum of \$809,292 to allow the Town to construct a shoulder widening and bicycle lane project from the Irving Gas Station to the Newmarket/Newfields town line. The NH DOT and Federal Highway Administration (FHWA) proposed providing full funding for this project through the Federal Congestion Mitigation and Air Quality (CMAQ) Program and State tolls program. A resolution was approved by the Town Council at its meeting on May 21, 2014 to authorize the Town Administrator to enter into a design contract with Underwood Engineers to prepare a feasibility study related to the project.

The consultant prepared two alternative concepts for the bikeway and a preliminary opinion of cost for the two alternatives. The first alternative involved the construction of 5 foot wide paved shoulders extending from the Rockingham Country Club to the southerly limits of the Phase 1: Newmarket Main Street Project, which was completed in 2005. It included drainage improvements to facilitate shoulder widening and road-widening to accommodate a center through lane in the vicinity of Forbes Road. A second alternative involved separating vehicle traffic from bike traffic adjacent to Route 108 by having a bike path on one side of the road.

The preliminary cost estimate for the revised project is \$1,009,000. The State has indicated that they will consider a project around \$1 million, however, the Town would have provide the additional 20% match (for the increase over \$809,292) available) to increase the project budget. The cost of the 20% match is estimated at \$40,000. In the near future, the Town Council will need to confirm that local funding for the additional 20% match will be forthcoming and decide whether to move forward with the project, as envisioned, or scale back the project to meet the current budget.

A public information meeting with Town officials, Underwood Engineers and impacted landowners was held on July 22, 2015 meeting. The most feasible approach will be the widening of shoulders to promote bicycle access, as opposed to building a separate two way bike path. In September, the consultant will meet with the Town Council to select the preferred alternative and discuss budgetary matters before submitting the engineering report to the State NH DOT for approval. A time extension to the project to December 31, 2016 has been granted by the NH DOT to allow additional time for engineering and planning.

Coastal Resilience Technical Assistance Project

The Planning Department received a \$57,793 NH Coastal Program grant from the NH Department of Environmental Services (NH DES) to hire a consultant to assess building resilience to flooding and climate change in the Moonlight Brook Watershed. This project will update an existing watershed model to characterize the conditions in the Moonlight Brook watershed, include a build-out analysis based on population and growth projections, identify potential flooding risks in the watershed and recommend measures to reduce stormwater flows and restore ecosystem functions through the design of a green infrastructure project. A

presentation of the project was held at the December 17, 2014 Town Council meeting. At that meeting, the Town Council authorized the Town Administrator to accept the grant. The project was approved by the Governor and Council in March 2015. A public hearing was held at the July 15 Town Council meeting and the Town Council authorized the hiring of a consultant to conduct the study. The project kick-off meeting is scheduled for Wednesday, August 12, 2015.

This project will augment work that is currently underway related to establishing a tracking/accounting system for Total Nitrogen, under the PTTAP program, in response to the Town's EPA Administrative Order and will provide credit to the Town under the MS4 program for non-point source pollution abatement once the Town's new Stormwater Management Program is underway. PTAPP is a cooperative forum of watershed communities within the Great Bay region which are working together toward identifying a consistent, effective tracking system and accounting system for monitoring pollutant loads, including Nitrogen, into the Great Bay. Newmarket is required to monitor and track nitrogen loading from point and nonpoint sources as part of its Administrative Order on Consent that has been issued by the Environmental Protection Agency (EPA).

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
Planning Total	129,153.00	9,155.40	14,773.56	114,379.44	11%	11%

Finance Department

Department's primary function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.
- Providing financial assistance and analysis to Town Departments.

Essentially, we are the “fiscal watchdog;” however, we are mindful that we are simply a service organization to other departments and the Town’s elected leaders.

Projects:

Projects have been segregated into two groups, where “major” projects require most of our attention, while “minor” projects does not.

Major Projects

- Finish Salary Survey. This project is about 98% complete. The document needs a final review and narrative update.
- Finish financial statement audit. The field work has been completed. We need to pull the financial data together.

Economic Indicators

Final water and sewer bills are an indicator of real estate sales. The following are final water and sewer bills by month.

Month	FY 16	FY 15	%		FY 14	%	
			Increase/ (decrease) e)	Increase/ (decrease) e)		Increase/ (decrease) e)	Increase/ (decrease) e)
July	22	15	7	46.67%	11	4	36.36%
August	11	10	1	10.00%	26	(16)	-61.54%
September		12			7	5	71.43%
October		10			8	2	25.00%
November		3			9	(6)	-66.67%
December		9			5	4	80.00%
January		5			9	(4)	-44.44%
February		7			5	2	40.00%
March		7			14	(7)	-50.00%
April		8			10	(2)	-20.00%
May		14			11	3	27.27%
June		19			12	7	58.33%
Total	33	119	8	6.72%	127	(8)	-6.30%

Financial Highlights:

Balance Sheet – The Town’s fiscal health overall is stable. As of August 31st, the Town had \$9,534,608 in its operating account. Most of this balance, \$736,495 and \$1,266,522 are attributable to the water and sewer funds, respectively. The remainder of the fund will allow for normal operations through December, which is when the next tax bill will be due.

Revenues –

- Motor vehicle revenue continues to amaze. We are seeing a continued trend of new car purchases, especially expensive cars. We have increased our motor vehicle budgeted revenues for the next tax rate setting cycle as a result.
- Building permit revenue continues to be consistently strong.
- Ambulance revenue is currently showing an anomaly, which occurs every year. We recorded the annual \$45,000 transfer of revenue to the Ambulance Revolving Fund, which throws the general fund into a temporary deficit. However, as compared to the prior year, we are seeing less revenue. Although I have not confirmed with the Fire Chief, I suspect we are seeing our call volume decrease to a more normal level (the prior year was higher than usual).

Expenditures –

- Human Resources are showing higher than expected expenditures, which is due to large annual invoices that come due at the beginning of the year. I expect these expenditures to come into line as the year progresses.
 - o Property Liability Insurance is an annual invoice that came in 5% higher than budget. We budgeted a 5% increase over the prior year invoice; however, actual current year costs came in at 10% over prior year actual.
 - o Workers Compensation is also an annual invoice that came in 3% higher than expected.
 - o Staff Training is also a yearly invoice; however, I expect this amount to increase as we add PCI compliance training for 8 individuals. (PCI compliance relates to security and storage of credit card information.)
 - o Health Insurance is worrisome, as we have seen a small increase in the number of employees coming onto our health insurance during open enrollment. We also budgeted a 5% increase, but actuals came in at 8.5%.
- Recreation Revolving is showing an amount that appears to be unusual, however, it is expected. Recreation collects funds in April, May, and June to be spent over June, July, and August. As you can see, the revenue collection occurs just prior to year-end, while the expenditure occurred just after year-end.

Recreation Revolving – The success of Recreation Revolving needs to be pointed out. In FY 2010, the fund had \$17,513 in unassigned fund balance. Clearly, the fund did not have sufficient funds to cover costs that occurred in July and August for summer camp. Recreation has been working diligently on turning around their program, which is evident at the end of FY 2015.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Finance Total	200,975.00	16,684.86	22,999.64	177,975.36	11%	9%

Human Resources Total	1,377,234.19	89,791.78	410,249.60	966,984.59	30%	24%
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Recreation

Recreation revenue in the revolving account carried over a \$100,000.00 balance with allocated funds not expended in last fiscal year expense request and \$63,000.00 more income revenue than projected. Up to the first four days of September 2015 fiscal Year is \$30,705. The revenue numbers by next week will be over last fiscal year which was \$35,000. due to over 100 soccer enrollment payments will take place as that program begins next Saturday. Two major program revenue makers are costing the Recreation Department \$1,000 less than last year due to the solicitation of sponsors for the 10 Soccer teams shirts. The recreation general fund expenditures is at 17% of this fiscal year and the Revolving Account expenses has expended 49%, which are the same percentage as last fiscal year, A lot of this income is due to the sold out day camp program and the payments of field trips in August. These numbers are right on target for projected expenses and revenue for Fiscal Year 2015-2016 in the revolving account and in the general fund.

The fall soccer season will begin on September 12th, next Saturday, with a goal of 160 enrolled participants. The fall recreation program is run by all volunteer coaches and is coordinated by the department's sports coordinator. All of the soccer shirts were paid for by a sponsor saving the department over \$1,000.

NFL Flag Football will begin on the first Tuesday in October and continues into the first week of November enrollment has just begun but the goal is to increase enrollment to 60 participants by adding two teams that will now include two kindergarten teams. This will be an increase of 20 paid spots. Also a sponsor is being sought out to pay for the field lights

Wanna Iguana Mondays begins the second week of September on Mondays with around 20 participants up 5 participants from last fall.

The Recreation Department has for the third year in a row worked with the school and the First Student bus company to deliver the children directly to the Community Center by extending the bus route by 100 yards at no charge to the Town or the School and is being provided five days a week. New programs offer great new class offerings that children can sign up for in 6 week intervals throughout the year.

The preschool playgroup program will be affected by this year's all day kindergarten. The Recreation Department is taking decisive actions to make up from this anticipated shortfall by adding more preschool options at new times and expanding preschool sport options and reducing expenses.

The new Flex and Focus Dance studio will open again with a performing arts and dance from young dancers. Grades 3 and 4 and grades 5 and 6 who want to learn hip hop or break dancing are signed up for a 6 week course that was funded again through a grant by our local NCEP foundation.

There will be only one brochure per year saving the department \$4,000.00 by cutting out the 2nd Spring/Summer brochure. The printed book will look like a catalog of seasonal program offerings and will point recreation users to the web for more information. Soon recreation users will have the ability to sign up and pay on-line. This Catalog /Brochure will be sent out in three weeks. Ad space was made

available again this fiscal year that were sold around a map of downtown Newmarket and a Community Calendar provides information of key town events. The ads will yield the Recreation Department over \$4,500.00 in advertising revenue by the end of this month and will completely pay for the recreation brochure.

The Sunrise Sunset 55+ Activity Center continues to work on the Harvest Dinner Dance event for September. This will be a catered dinner by the Riverworks Restaurant with a choice of Steak Tips or Chicken Piccata. There will be live music and dancing, too, if they care to partake. We have raffle prizes donated from Newmarket and Seacoast area businesses.

Beyond the Last Page Book Group met at Panzanella's this month. All the participants agreed it was a nice change of scenery and that the center should try to meet at different local venues more often. The intention of the group was to take field trips or do other activities to enhance the enjoyment of our books. We can't do it every month but are researching the possibility for an activity in the near future. For instance, after reading a book about the life of Frank Lloyd Wright they visited the Currier Museum and took a tour of one of his houses in Manchester that is owned by the museum.

The Sunrise Sunset Center has upgraded the Bingo Game at the center. They have a new electronic game that is set up using the large flat screen TV and a desktop computer. This large format is a big hit as everyone can see and hear the numbers being called at random as opposed to the handpicked balls out of a bowl that we had been doing for years. So far, it's working well. Although, we don't have as many volunteers as we used to due to the fact that the controller needs to use a computer mouse. We're educating as many as we can on how to use the mouse, however, they are reluctant.

Our August trips were all a big hit. We had a full bus for a Gundalow ride on the Piscataqua River which included Moe's sandwiches, Prescott Park and a stop for ice-cream at Lago's in Portsmouth. We also had a full bus for an early supper at the Galley Hatch in Hampton and then an evening concert at the bandstand in Hampton Falls. A more expensive trip to see Saturday Night Fever at the North Shore Theater wasn't full but still had a good turnout.

Thanks to a grant by the NH Humanities Council we were able to host Rebecca Rule, famous NH storyteller and author for our August Tuesday Talk. The Center had an audience of 32 people which is the largest group we've had for our Tuesday Talk series. There was much laughter as she is very entertaining and the audience comment sheets were all very positive and complimentary.

Participants have been working hard in the senior community garden, watering, weeding and maintaining our small crop. Many of our seniors are now enjoying basil, tomatoes, cucumbers, green beans and green onions. They have just harvested the grapes growing on the center's property as well and we plan to make grape jelly for gifts at the Harvest Dinner in September.

The Fall newsletter is out with an offering of 12 trips through December also 4 breakfast club outings. Kim Tilton is trying a night time event to see if there is an interest in a possible supper club. Kim has begun to promote the center with Facebook posts, channel 13 slides, newspaper releases, newsletters, emails, posters and the website. It seems to be working very well so far but the Center will still rely on its quarterly newsletter.

Kim met with two representatives from The Pines recently to discuss collaborations. The Pines has offered to sponsor our upcoming Tuesday Trivia games by providing prizes for the winning teams. The Sunrise Subset 55+Activity Center will continue to try and engage the younger seniors and is researching new ideas in order to gain some new male participation.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Recreation	210,407.00	16,568.82	26,809.76	183,597.24	13%	7%
Rec. Revolving	199,670.00	64,266.99	98,476.05	101,193.95	49%	49%

Town of Newmarket, New Hampshire
 Revenue Report^{a,b}
 For the Period Ended August 31, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016			Fiscal Year 2015			Percent Collected		
			Budget	Month to Date Transactions	Year to Date Transactions	Budget	Month to Date Transactions	Year to Date Transactions			
Taxes (Real estate), land use, PILOT, interest on taxes			0.00	19,357.48	9,262,660.78	0%	18,033,024.00	9,052,234.68	9,055,217.71	8,977,806.29	50%
Licenses, permit and fees			0.00	186,393.44	306,722.46	0%	1,315,300.00	166,406.23	284,658.83	1,030,641.17	22%
From State			0.00	75,912.53	76,567.29	0%	570,767.00	0.00	46,614.40	524,152.60	8%
01-340-000-1025 POLICE SEX OFFENDER RECEIPTS			0.00	0.00	0.00	0%	50.00	0.00	0.00	50.00	0%
01-340-000-1027 PLANNING/ZONING RECEIPTS			0.00	131.00	131.00	0%	2,000.00	0.00	400.00	1,600.00	20%
01-340-000-1028 POLICE REPORT FEES			0.00	235.00	250.00	0%	1,200.00	45.00	105.00	1,095.00	9%
01-340-000-1031 AMBULANCE RECEIPTS			0.00	-32,747.07	-26,543.08	0%	125,000.00	643.45	-8,218.49	133,218.49	-7%
01-340-000-1034 FIRE DEPARTMENT RECEIPTS			0.00	0.00	0.00	0%	5,000.00	513.00	513.00	4,487.00	10%
01-340-000-1036 COURT RECEIPTS			0.00	1,280.00	1,280.00	0%	1,500.00	300.00	703.43	796.57	47%
01-340-000-1043 PARKING TICKETS			0.00	385.00	665.00	0%	0.00	240.00	290.00	-290.00	0%
01-340-000-1045 PARKING PERMITS			0.00	130.00	570.00	0%	5,100.00	0.00	0.00	5,100.00	0%
01-340-002-1034 DPW DEPT. X-DETAIL RECEIPTS			0.00	0.00	0.00	0%	0.00	1,360.00	1,360.00	-1,360.00	0%
Charges for services			0.00	-30,586.07	-23,647.08	0%	139,850.00	3,101.45	-4,847.06	144,697.06	-3%
Misc.Rev.Includes Int. Rev.			0.00	5,629.06	6,390.76	0%	74,601.00	1,812.70	129,862.41	-55,261.41	174%
Fund Balance			0.00	0.00	0.00	0%	435,960.00	0.00	435,960.00	0.00	100%
Solid Waste			0.00	17,926.36	38,935.30	0%	244,450.00	17,774.58	37,340.66	207,109.34	15%
Water			0.00	173,468.00	233,566.54	0%	890,203.00	108,425.53	132,044.41	758,158.59	15%
Sewer			0.00	272,646.41	374,008.60	0%	973,837.00	147,442.45	177,396.24	796,440.76	18%
Total Revenue			0.00	720,747.21	10,275,204.65	0%	22,677,992.00	9,497,197.62	10,294,247.60	12,383,744.40	45%

Town of Newmarket, New Hampshire
Revenue Report^{a,b}
For the Period Ended August 31, 2015

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year Collected	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year Collected	Percent Collected
	01-310-000-1001	REAL ESTATE TAXES	0.00	0.00	9,237,133.00	-9,237,133.00	0%	18,024,524.00	9,050,431.00	9,050,431.00	8,974,093.00	50%
	01-310-000-1003	LAND USE CHANGE TAX	0.00	0.00	3,755.00	-3,755.00	0%	0.00	0.00	0.00	0.00	0%
	01-310-000-1004	YIELD TAXES	0.00	0.00	0.00	0.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	01-310-000-1005	PAYMENTS IN LIEU OF TAXES	0.00	13,345.00	13,345.00	-13,345.00	0%	20,000.00	0.00	0.00	20,000.00	0%
	01-310-000-1006	INTEREST & PENALTIES ON CURRENT PROP	0.00	907.39	1,523.19	-1,523.19	0%	27,000.00	831.52	1,737.09	25,262.91	6%
	01-310-000-1007	REDEMPTION INTEREST	0.00	5,105.09	6,886.09	-6,886.09	0%	60,000.00	972.16	3,049.62	56,950.38	5%
	01-310-000-1010	OVERLAY	0.00	0.00	0.00	0.00	0%	-100,000.00	0.00	0.00	-100,000.00	0%
	01-310-002-1011	LIEN COST RECOVERY UTILITIES	0.00	0.00	18.50	-18.50	0%	0.00	0.00	0.00	0.00	0%
		Taxes(Real estate), land use, PILOT, interest on taxes	0.00	19,357.48	9,262,660.78	-9,262,660.78	0%	18,033,024.00	9,052,234.68	9,055,217.71	8,977,806.29	50%
	01-330-000-1013	MV MAIL-IN FEES	0.00	664.00	1,291.00	-1,291.00	0%	7,000.00	589.00	1,252.00	5,748.00	18%
	01-330-000-1014	MV PERMIT, LOCAL CLERK & TRANSFER FEE	0.00	131,301.00	243,287.00	-243,287.00	0%	1,095,000.00	107,213.80	215,652.88	879,347.12	20%
	01-330-000-1015	MOTOR VEHICLE STICKERS	0.00	2,864.00	5,490.00	-5,490.00	0%	26,000.00	2,625.00	5,405.00	20,595.00	21%
	01-330-000-1016	BOAT REGISTRATIONS	0.00	137.08	551.52	-551.52	0%	3,000.00	120.64	772.16	2,227.84	26%
	01-330-000-1017	MV TITLE FEES	0.00	398.00	748.00	-748.00	0%	3,000.00	396.00	748.00	2,252.00	25%
	01-330-000-1018	DOG LICENSES	0.00	195.00	1,661.00	-1,661.00	0%	5,000.00	100.50	1,707.00	3,293.00	34%
	01-330-000-1019	VITAL STATISTICS	0.00	460.00	1,099.00	-1,099.00	0%	3,000.00	694.00	1,123.00	1,877.00	37%
	01-330-000-1020	UCCS	0.00	0.00	90.00	-90.00	0%	500.00	0.00	180.00	320.00	36%
	01-330-000-1022	POLICE - DOG ORDINANCE FINES	0.00	0.00	30.00	-30.00	0%	400.00	25.00	150.00	250.00	38%
	01-330-000-1024	BUILDING PERMITS	0.00	5,467.00	7,432.00	-7,432.00	0%	20,000.00	11,294.00	14,258.00	5,742.00	71%
	01-330-000-1025	MISC LICENSES, PERMITS & Fees	0.00	88.50	224.08	-224.08	0%	2,400.00	129.35	191.85	2,208.15	8%
	01-330-000-1026	FRANCHISE RENEWAL AGREEMENT	0.00	44,818.86	44,818.86	-44,818.86	0%	150,000.00	43,218.94	43,218.94	106,781.06	29%
		Licenses, permit and fees	0.00	186,393.44	306,722.46	-306,722.46	0%	1,315,300.00	166,406.23	284,658.83	1,030,641.17	22%
	01-320-000-1012	HIGHWAY BLOCK GRANT	0.00	51,923.53	51,923.53	-51,923.53	0%	151,260.00	0.00	46,614.40	104,645.60	31%
	01-320-000-1015	MEALS AND ROOM TAX DISTRIBUTION	0.00	0.00	0.00	0.00	0%	399,321.00	0.00	0.00	399,321.00	0%
	01-320-000-1042	RAILROAD TAX	0.00	0.00	654.76	-654.76	0%	76.00	0.00	0.00	76.00	0%
	30-320-000-1073	WASTEWATER - STATE REVENUE	0.00	23,989.00	23,989.00	-23,989.00	0%	20,110.00	0.00	0.00	20,110.00	0%
		From State	0.00	75,912.53	76,567.29	-76,567.29	0%	570,767.00	0.00	46,614.40	524,152.60	8%
	01-340-000-1025	POLICE SEX OFFENDER RECEIPTS	0.00	0.00	0.00	0.00	0%	50.00	0.00	0.00	50.00	0%
	01-340-000-1027	PLANNING/ZONING RECEIPTS	0.00	131.00	131.00	-131.00	0%	2,000.00	0.00	400.00	1,600.00	20%
	01-340-000-1028	POLICE REPORT FEES	0.00	235.00	250.00	-250.00	0%	1,200.00	45.00	105.00	1,095.00	9%
	01-340-000-1031	AMBULANCE RECEIPTS	0.00	-32,747.07	-26,543.08	26,543.08	0%	125,000.00	643.45	-8,218.49	133,218.49	-7%
	01-340-000-1034	FIRE DEPARTMENT RECEIPTS	0.00	0.00	0.00	0.00	0%	5,000.00	513.00	513.00	4,487.00	10%
	01-340-000-1036	COURT RECEIPTS	0.00	1,280.00	1,280.00	-1,280.00	0%	1,500.00	300.00	703.43	796.57	47%
	01-340-000-1043	PARKING TICKETS	0.00	385.00	665.00	-665.00	0%	0.00	240.00	290.00	-290.00	0%
	01-340-000-1045	PARKING PERMITS	0.00	130.00	570.00	-570.00	0%	5,100.00	0.00	0.00	5,100.00	0%
	01-340-002-1034	DPW DEPT. X-DETAIL RECEIPTS	0.00	0.00	0.00	0.00	0%	0.00	1,360.00	1,360.00	-1,360.00	0%
		Charges for services	0.00	-30,586.07	-23,647.08	23,647.08	0%	139,850.00	3,101.45	-4,847.06	144,697.06	-3%
	01-340-000-1037	COPIER REVENUE	0.00	3.00	16.00	-16.00	0%	0.00	0.00	20.00	-20.00	0%
	01-340-000-1038	MISC. RECEIPTS	0.00	1,077.95	1,141.43	-1,141.43	0%	0.00	31.48	31.48	-31.48	0%
	01-340-051-1047	RECREATION FACILITY RENTAL	0.00	125.00	165.00	-165.00	0%	0.00	300.00	775.00	-775.00	0%
	01-340-052-0000	SUNRISE SUNSET REVENUE	0.00	352.00	565.00	-565.00	0%	0.00	132.00	198.00	-198.00	0%
	01-345-000-1044	HOUSING AUTHORITY	0.00	9.97	9.97	-9.97	0%	0.00	0.00	0.00	0.00	0%

Town of Newmarket, New Hampshire
Revenue Report^{a, b}
For the Period Ended August 31, 2015

Function	Account Number	Account Description	Fiscal Year 2016						Fiscal Year 2015					
			Month to Date		Year to Date		Percent Collected		Month to Date		Year to Date		Percent Collected	
			Budget	Transactions	Transactions	Balance Year	Balance Year	Collected	Budget	Transactions	Transactions	Balance Year	Balance Year	Collected
	01-350-000-1046	SALE OF MUNICIPAL PROPERTY	0.00	0.00	0.00	0.00	0%	65,000.00	0.00	126,755.38	-61,755.38	195%		
	01-350-000-1047	RENT OF MUNICIPAL PROPERTY	0.00	3,163.46	3,438.46	-3,438.46	0%	3,600.00	275.00	550.00	3,050.00	15%		
	01-350-000-1048	INTEREST ON INVESTMENTS	0.00	938.41	1,106.63	-1,106.63	0%	6,000.00	1,066.22	1,532.55	4,467.45	26%		
	01-350-001-1105	TC/TC COVER AND UNDER	0.00	-40.73	-51.73	51.73	0%	0.00	8.00	0.00	0.00	0%		
	01-360-000-0000	GF - MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0%	1.00	0.00	0.00	1.00	0%		
Misc. Rev. Includes Int. Rev.			0.00	5,629.06	6,390.76	-6,390.76	0%	74,601.00	1,812.70	129,862.41	-55,261.41	174%		
	01-360-000-1054	FUND BALANCE USED	0.00	0.00	0.00	0.00	0%	435,960.00	0.00	435,960.00	0.00	100%		
Fund Balance			0.00	0.00	0.00	0.00	0%	435,960.00	0.00	435,960.00	0.00	100%		
	07-340-000-1067	SW - LANDFILL RECEIPTS	0.00	5,117.00	12,111.95	-12,111.95	0%	0.00	4,325.00	9,925.00	-9,925.00	0%		
	07-340-000-1068	SW - GARBAGE BAGS	0.00	12,484.75	26,404.00	-26,404.00	0%	244,450.00	13,289.25	27,101.95	217,348.05	11%		
	07-340-000-1069	SW - RECYCLING BINS	0.00	320.00	390.00	-390.00	0%	0.00	130.00	270.00	-270.00	0%		
	07-350-000-1048	SW - INTEREST	0.00	24.61	29.35	-29.35	0%	0.00	30.33	43.71	-43.71	0%		
Solid Waste			0.00	17,926.36	38,935.30	-38,935.30	0%	244,450.00	17,774.58	37,340.66	207,109.34	15%		
	20-310-000-1001	WATER - TAX REVENUE	0.00	168,221.54	220,451.15	-220,451.15	0%	890,203.00	100,485.25	117,763.75	772,439.25	13%		
	20-310-000-1006	WATER - INTEREST AND PENALTIES ON DEL	0.00	233.50	492.19	-492.19	0%	0.00	143.99	271.21	-271.21	0%		
	20-330-000-1071	WATER - ENTRANCE FEES	0.00	0.00	1,000.00	-1,000.00	0%	0.00	0.00	0.00	0.00	0%		
	20-340-000-1072	WATER - JOB WORK	0.00	0.00	0.00	0.00	0%	0.00	55.00	55.00	-55.00	0%		
	20-350-000-1047	WATER - RENT OF MUNICIPAL PROPERTY	0.00	4,409.63	11,002.54	-11,002.54	0%	0.00	7,605.37	13,762.01	-13,762.01	0%		
	20-350-000-1048	WATER - INTEREST	0.00	79.33	96.66	-96.66	0%	0.00	135.92	192.44	-192.44	0%		
	20-350-021-1073	WATER - DEDUCT METER	0.00	524.00	524.00	-524.00	0%	0.00	0.00	0.00	0.00	0%		
Water			0.00	173,468.00	233,566.54	-233,566.54	0%	890,203.00	108,425.53	132,044.41	758,158.59	15%		
	30-310-000-1001	WASTEWATER - TAX REVENUE	0.00	272,118.54	372,000.18	-372,000.18	0%	973,837.00	147,125.24	176,833.58	797,003.42	18%		
	30-310-000-1006	WASTEWATER - INTEREST ON DELINQUENT	0.00	408.15	863.93	-863.93	0%	0.00	232.50	441.21	-441.21	0%		
	30-330-000-1071	WASTEWATER - ENTRANCE FEES	0.00	0.00	1,000.00	-1,000.00	0%	0.00	0.00	0.00	0.00	0%		
	30-350-000-1048	WASTEWATER - INTEREST	0.00	119.72	144.49	-144.49	0%	0.00	84.71	121.45	-121.45	0%		
Sewer			0.00	272,646.41	374,008.60	-374,008.60	0%	973,837.00	147,442.45	177,396.24	796,440.76	18%		
Total Revenue			0.00	720,747.21	10,275,204.65	-10,275,204.65	0%	22,677,992.00	9,497,197.62	10,294,247.60	12,383,744.40	45%		

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

		Fiscal Year 2016					Fiscal Year 2015					
Department	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
Town Council			19,300.00	292.50	3,372.50	15,927.50	17%	19,050.00	206.25	3,053.75	15,996.25	16%
Town Administrator			176,994.00	13,569.24	20,817.47	156,176.53	12%	176,144.00	11,307.33	20,018.50	156,125.50	11%
Finance			200,975.00	16,684.86	22,999.64	177,975.36	11%	199,175.00	13,115.18	18,871.64	180,303.36	9%
Human Resource			1,377,234.19	89,791.78	410,249.60	966,984.59	30%	1,385,709.00	124,311.67	329,713.27	1,055,995.73	24%
Town Clerk/Tax Collector			162,270.00	11,257.26	19,158.80	143,111.20	12%	166,544.00	11,334.34	19,881.93	146,662.07	12%
Recreation			210,407.00	16,568.82	26,809.76	183,597.24	13%	204,114.00	11,573.61	14,300.87	189,813.13	7%
Code Enforcement			67,253.00	5,529.73	9,258.06	57,994.94	14%	66,723.00	5,190.74	9,510.38	57,212.62	14%
Direct Assistance			48,220.00	1,638.03	3,354.49	44,865.51	7%	64,720.00	1,513.99	4,780.67	59,939.33	7%
Assessing			63,900.00	14,756.34	14,756.83	49,143.17	23%	66,723.00	6,467.56	11,679.02	55,043.98	18%
Legal			80,000.00	7,432.62	7,432.62	72,567.38	9%	75,000.00	6,333.00	7,233.43	67,766.57	10%
Planning			129,153.00	9,155.40	14,773.56	114,379.44	11%	128,153.00	7,802.78	14,178.79	113,974.21	11%
Conservation			1,941.00	161.25	161.25	1,779.75	8%	1,941.00	105.00	307.50	1,633.50	16%
Economic Development			1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
Debt Service			131,959.00	27,169.75	27,169.75	104,789.25	21%	141,550.00	0.00	0.00	141,550.00	0%
Information Technology			131,752.00	5,550.18	19,050.60	112,701.40	14%	140,152.00	8,642.51	16,325.03	123,826.97	12%
Channel 13			30,387.00	1,729.88	2,851.37	27,535.63	9%	29,387.00	1,712.40	2,950.72	26,436.28	10%
Police			1,302,656.80	94,532.57	154,099.30	1,138,557.50	13%	1,264,752.00	98,949.45	164,701.19	1,100,050.81	13%
Public Work Administration			417,347.00	26,059.96	44,160.47	373,186.53	11%	417,247.00	34,326.68	57,295.25	359,951.75	14%
Roadways & Sidewalks			386,570.00	2,432.20	11,018.20	375,551.80	3%	384,070.00	148,181.10	191,931.49	192,138.51	50%
Street Lights			46,250.00	2,929.13	3,326.18	42,923.82	7%	46,250.00	2,772.36	3,301.72	42,948.28	7%
Buildings & Grounds			463,202.00	34,662.84	48,644.97	419,557.03	10%	449,362.00	28,932.67	53,599.19	395,762.81	12%
Cemetery			36,963.00	2,333.01	4,245.49	32,717.51	11%	36,963.00	2,729.80	4,784.39	32,178.61	13%
Vehicle			197,700.00	11,304.99	14,812.38	182,887.62	7%	174,810.00	14,169.63	17,587.40	157,222.60	10%
Fire & Rescue			334,185.00	29,523.51	55,099.84	279,085.16	16%	335,785.00	24,341.14	50,292.26	285,492.74	15%
Emergency Management			1,950.00	0.00	992.00	958.00	51%	1,950.00	0.00	0.00	1,950.00	0%
Grants			69,300.00	0.00	1,200.00	68,100.00	2%	67,048.00	0.00	29,248.00	37,800.00	44%

Town of Newmarket, New Hampshire
Expense Report^{a, b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
Social Service Grant			43,429.00	5,326.00	28,229.00	15,200.00	66%	45,023.00	2,000.00	23,223.00	21,800.00	52%
		General Fund	6,137,297.99	430,391.85	978,044.13	5,159,253.86	16%	6,089,345.00	566,019.19	1,068,769.39	5,020,575.61	18%
Library			314,033.00	26,952.43	50,961.78	263,071.22	16%	303,736.00	17,726.85	46,628.28	257,107.72	15%
Recreation			199,670.00	64,266.99	98,476.05	101,193.95	49%	191,172.00	56,568.07	92,960.66	98,211.34	49%
Solid Waste			443,981.00	29,775.95	31,054.97	412,926.03	7%	449,611.00	34,062.86	35,100.60	414,510.40	8%
Water			583,051.00	32,159.94	62,008.54	521,042.46	11%	469,062.00	25,532.55	51,569.02	417,492.98	11%
Sewer			937,237.00	38,228.11	90,313.28	846,923.72	10%	847,896.00	44,278.34	83,113.21	764,782.79	10%
Total Operating Budget			8,615,269.99	621,775.27	1,310,858.75	7,304,411.24	15%	8,350,822.00	744,207.86	1,378,141.16	6,972,680.84	17%

Town of Newmarket, New Hampshire
Expense Report ^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
Town Council	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	2,750.00	8,250.00	25%	11,000.00	0.00	2,750.00	8,250.00	25%
	01-401-103-0000	TC - PART-TIME	7,800.00	292.50	622.50	7,177.50	8%	7,800.00	206.25	303.75	7,496.25	4%
	01-401-190-0000	TC - TRAINING	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%
	01-401-202-0000	TC - GENERAL SUPPLIES	250.00	0.00	0.00	250.00	0%	0.00	0.00	0.00	0.00	0%
			19,300.00	292.50	3,372.50	15,927.50	17%	19,050.00	206.25	3,053.75	15,996.25	16%
Town Council	01-402-101-0000	TA - FULL TIME SALARIES	129,394.00	9,789.29	16,042.10	113,351.90	12%	129,394.00	9,510.31	16,114.00	113,280.00	12%
	01-402-103-0000	TA - PART TIME SALARIES	4,000.00	1,443.15	1,443.15	2,556.85	36%	4,000.00	0.00	0.00	4,000.00	0%
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,000.00	655.00	655.00	2,345.00	22%	3,000.00	291.60	483.60	2,516.40	16%
	01-402-201-0000	TA - POSTAGE	3,000.00	775.52	373.83	2,626.17	12%	3,000.00	196.66	363.86	2,636.14	12%
	01-402-202-0000	TA - GENERAL SUPPLIES	11,000.00	1,041.64	1,041.64	9,958.36	9%	11,000.00	452.89	805.49	10,194.51	7%
	01-402-301-0000	TA - COMMUNICATION SERVICES	4,100.00	331.43	431.43	3,668.57	11%	4,000.00	331.99	667.54	3,332.46	17%
	01-402-310-0000	TA - DUES/SUBSCRIPTIONS	9,000.00	160.72	358.32	8,641.68	4%	8,000.00	197.60	1,021.73	6,978.27	13%
	01-402-310-0003	TA - ADVERTISING	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	326.28	326.28	2,173.72	13%
	01-402-310-0005	TA - BOOKS	500.00	0.00	0.00	500.00	0%	750.00	0.00	0.00	750.00	0%
	01-402-402-0000	TA - EQUIPMENT MAINTENA	5,000.00	236.00	472.00	4,528.00	9%	5,000.00	0.00	236.00	4,764.00	5%
	01-402-501-0000	TA - PRINTING/PUBLISHING	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	0.00	0.00	2,500.00	0%
Town Administrator			176,994.00	13,569.24	20,817.47	156,176.53	12%	176,144.00	11,307.33	20,018.50	156,125.50	11%
	01-403-100-0000	FINANCE - ELECTED OFFICIALS	900.00	416.67	833.34	66.66	93%	5,900.00	416.67	833.34	5,066.66	14%
	01-403-101-0000	FINANCE - FULL TIME SALARIES	163,725.00	6,513.77	10,705.70	153,019.30	7%	158,725.00	11,244.90	15,985.22	142,739.78	10%
	01-403-103-0000	FINANCE - PART TIME SALARIES*	5,000.00	0.00	0.00	5,000.00	0%	0.00	0.00	0.00	0.00	0%
	01-403-190-0000	FINANCE-TRAINING/STAFF DEVELOPMENT	0.00	41.17	41.17	-41.17	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-403-202-0000	FINANCE - GENERAL SUPPLIES	5,000.00	257.79	531.75	4,468.25	11%	5,600.00	1,357.33	1,410.97	4,189.03	25%
	01-403-301-0000	FINANCE - COMMUNICATIONS SERVICES	2,400.00	205.46	336.39	2,063.61	14%	2,300.00	96.28	302.45	1,997.55	13%
	01-403-310-0001	FINANCE - BUDGET COMMITTEE EXPENSE	600.00	0.00	0.00	600.00	0%	200.00	0.00	0.00	200.00	0%
	01-403-310-0002	FINANCE - DUES/SUBSCRIPTIONS	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%
	01-403-310-0003	FINANCE - ADVERTISING	1,000.00	0.00	0.00	1,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-403-402-0000	FINANCE - EQUIPMENT MAINTENANCE	600.00	0.00	210.29	389.71	35%	2,550.00	0.00	339.66	2,260.34	13%
	01-403-703-0000	FINANCE - AUDIT	21,450.00	9,250.00	10,341.00	11,109.00	48%	20,500.00	0.00	0.00	20,550.00	0%
Finance			200,975.00	16,684.86	22,999.64	177,975.36	11%	199,175.00	13,115.18	18,871.64	180,303.36	9%
	01-404-150-0000	EMP BEN - FICA	111,068.46	9,914.79	15,758.03	95,310.43	14%	172,772.00	10,599.22	18,029.13	154,742.87	10%
	01-404-151-0000	EMP BEN - MEDICARE	44,639.86	3,096.83	5,305.94	39,333.92	12%	40,407.00	3,624.20	6,231.38	34,175.62	15%
	01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTING	750.00	49.75	79.75	670.25	11%	1,000.00	25.00	45.00	955.00	5%
	01-404-155-0000	EMP BEN - HEALTH INSURANCE	528,976.00	41,595.35	120,110.69	406,865.31	23%	518,565.00	75,634.38	115,237.78	403,327.22	22%
	01-404-156-0000	EMP BEN - NH RETIREMENT	401,366.87	31,840.09	52,500.56	348,866.31	13%	397,313.00	31,222.82	51,827.86	345,485.14	13%
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENE	25,575.00	1,556.01	3,498.55	22,076.45	14%	28,639.00	1,535.96	3,672.73	24,966.27	13%
	01-404-160-0000	EMP BEN - WORKERS COMPENSATION	113,990.00	126.88	117,539.00	-3,549.00	103%	53,965.00	-237.87	47,456.43	6,508.57	88%
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	6,523.00	0.00	0.00	6,523.00	0%	6,212.00	0.00	0.00	6,212.00	0%
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	600.00	0.00	0.00	600.00	0%	600.00	144.00	144.00	456.00	24%
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	2,500.00	1,612.08	1,612.08	887.92	64%	0.00	763.96	763.96	-763.96	0%
	01-404-197-0000	EMP BEN - MERT INCREASE POOL	35,000.00	0.00	0.00	35,000.00	0%	50,000.00	0.00	0.00	50,000.00	0%
	01-404-198-0000	EMP BEN - LONGEVITY	18,675.00	0.00	0.00	18,675.00	0%	17,325.00	0.00	0.00	17,325.00	0%
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSURAN	89,570.00	0.00	93,845.00	-4,275.00	105%	98,911.00	0.00	85,305.00	13,606.00	86%
	01-404-504-0007	EMP BEN - INSURANCE DEDUCTIBLES	0.00	0.00	0.00	0.00	0%	0.00	1,000.00	1,000.00	-1,000.00	0%
Human Resource			1,377,234.19	89,791.78	410,249.60	966,984.59	30%	1,385,709.00	124,311.67	329,713.27	1,055,995.73	24%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year
	01-405-101-0000	TC/TC - FULL TIME SALARIES	101,548.00	8,006.04	13,009.81	88,538.19	99,362.00	7,811.32	11,825.49	87,536.51	12%
	01-405-103-0000	TC/TC - PART TIME SALARIES	27,410.00	2,453.28	3,915.61	23,494.39	26,581.00	2,278.74	4,781.78	21,799.22	18%
	01-405-103-0070	TC/TC PT - ELECTION OFFICIALS	5,106.00	0.00	0.00	5,106.00	6,540.00	0.00	0.00	6,540.00	0%
	01-405-190-0000	TC/TC - TRAINING STAFF DEVELOPMENT	2,600.00	258.75	258.75	2,341.25	3,570.00	240.80	1,112.80	2,457.20	31%
	01-405-201-0000	TC/TC - POSTAGE	8,968.00	374.70	827.81	8,138.19	6,966.00	341.60	747.67	6,218.33	11%
	01-405-201-1000	TC/TC - SPECIAL POSTAGE	0.00	0.00	0.00	0.00	5,600.00	0.00	0.00	5,600.00	0%
	01-405-202-0000	TC/TC - GENERAL SUPPLIES	3,300.00	41.79	580.79	2,719.21	3,300.00	513.72	523.72	2,776.28	16%
	01-405-301-0000	TC/TC - COMMUNICATION SERVICES	1,600.00	122.70	122.70	1,477.30	1,600.00	123.67	247.88	1,352.12	15%
	01-405-310-0002	TC/TC - DUES/SUBSCRIPTIONS	360.00	0.00	0.00	360.00	650.00	0.00	79.95	570.05	12%
	01-405-310-0003	TC/TC - ADVERTISING	0.00	0.00	0.00	0.00	200.00	0.00	0.00	200.00	0%
	01-405-310-0070	TC/TC - ELECTION/REGISTRATION	4,380.00	0.00	0.00	4,380.00	4,975.00	0.00	0.00	4,975.00	0%
	01-405-402-0000	TC/TC - EQUIPMENT MAINTENANCE	1,400.00	0.00	367.00	1,033.00	1,400.00	0.00	469.66	930.34	34%
	01-405-702-0000	TC/TC - DEED RESEARCH	2,600.00	0.00	76.33	2,523.67	2,600.00	24.49	92.98	2,507.02	4%
	01-405-702-1000	TC/TC - CODIFICATION	500.00	0.00	0.00	500.00	700.00	0.00	0.00	700.00	0%
	01-405-800-0000	TC/TC - EQUIPMENT PURCHASE	2,200.00	0.00	0.00	2,200.00	2,500.00	0.00	0.00	2,500.00	0%
Town Clerk/Tax Collector			162,270.00	11,257.26	19,158.82	143,111.20	166,544.00	11,334.34	19,881.93	146,662.07	12%
	01-406-101-0000	RECREATION-FULL TIME SALARIES	146,666.00	11,701.06	19,279.45	127,386.55	146,666.00	10,644.22	12,879.81	133,786.19	9%
	01-406-103-0000	RECREATION-PART TIME SALARIES	49,434.00	3,193.08	5,271.78	38,162.22	35,006.00	613.60	859.04	34,146.96	2%
	01-406-190-0000	RECREATION-TRAINING/STAFF DEVELOP.	2,000.00	0.00	0.00	2,000.00	2,000.00	70.00	70.00	1,930.00	4%
	01-406-191-0000	RECREATION-TRAVEL EXPENSE	300.00	0.00	0.00	300.00	300.00	0.00	0.00	300.00	0%
	01-406-192-0000	RECREATION-MEAL ALLOWANCE	300.00	0.00	0.00	300.00	300.00	0.00	0.00	300.00	0%
	01-406-201-0000	RECREATION-POSTAGE	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0%
	01-406-202-0000	RECREATION-GENERAL SUPPLIES	1,650.00	89.93	89.93	1,560.07	1,650.00	0.00	0.00	1,650.00	0%
	01-406-301-0000	RECREATION-COMMUNICATION SERVICE	3,288.00	195.54	195.54	3,092.46	3,159.00	245.79	492.02	2,666.98	16%
	01-406-310-0002	RECREATION-DUES/SUBSCRIPTIONS	1,233.00	49.99	49.99	1,183.01	645.00	0.00	0.00	645.00	0%
	01-406-402-0000	RECREATION-EQUIP. MAINTENANCE	6,636.00	434.39	434.39	6,201.61	7,188.00	0.00	0.00	7,188.00	0%
	01-406-800-0000	RECREATION-EQUIP. PURCHASE	1,200.00	0.00	536.85	661.15	1,200.00	0.00	0.00	1,200.00	0%
	01-406-904-0000	RECREATION-SUNRISE SUNSET SR CTR	2,200.00	904.83	949.83	1,250.17	4,500.00	0.00	0.00	4,500.00	0%
Recreation			210,407.00	16,568.82	26,809.76	183,597.24	204,114.00	11,573.61	14,300.87	189,813.13	7%
	01-407-101-0000	CODE - FULL-TIME SALARIES	25,355.00	1,950.16	3,199.63	22,155.37	25,355.00	1,950.41	3,620.44	21,734.56	14%
	01-407-103-0000	CODE - PART TIME SALARIES	37,318.00	3,030.62	5,250.05	32,067.95	37,318.00	2,799.07	5,292.92	32,025.08	14%
	01-407-190-0000	CODE - TRAINING	1,000.00	0.00	0.00	1,000.00	500.00	45.00	45.00	455.00	9%
	01-407-201-0000	CODE - POSTAGE	130.00	10.67	12.13	117.87	300.00	5.49	21.83	278.17	7%
	01-407-202-0000	CODE - GENERAL SUPPLIES	2,700.00	451.60	659.57	2,040.43	1,500.00	289.03	391.53	1,108.47	26%
	01-407-301-0000	CODE - TELEPHONE	500.00	86.68	136.68	363.32	1,000.00	36.79	73.71	926.29	7%
	01-407-310-0002	CODE - DUES/SUBSCRIPTIONS	0.00	0.00	0.00	0.00	500.00	64.95	64.95	435.05	13%
	01-407-402-0000	CODE - EQUIPMENT MAINTENANCE	200.00	0.00	0.00	200.00	200.00	0.00	0.00	200.00	0%
	01-407-702-0000	CODE - LAB TESTING	50.00	0.00	0.00	50.00	50.00	0.00	0.00	50.00	0%
Code Enforcement			67,253.00	5,529.73	9,258.06	57,994.94	66,723.00	5,190.74	9,510.38	57,212.62	14%

Town of Newmarket, New Hampshire
Expense Report^{a, b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016					Fiscal Year 2015				
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	22,320.00	1,607.27	2,573.73	19,746.27	12%	21,320.00	1,478.01	2,011.01	19,308.99	9%
	01-408-190-0000	DIR ASSIST - TRAINING/STAFF DEVEL	150.00	0.00	0.00	150.00	0%	150.00	0.00	0.00	150.00	0%
	01-408-202-0000	DIR ASSIST - GENERAL SUPPLIES	200.00	30.76	30.76	169.24	15%	200.00	35.98	249.66	-49.66	125%
	01-408-310-0002	DIR ASSIST - DUES/SUBSCRIPTIONS	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%
	01-408-315-0038	DIR ASSIST - FOOD	1,500.00	0.00	0.00	1,500.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-408-315-0039	DIR ASSIST - RENT	15,000.00	0.00	0.00	15,000.00	0%	30,000.00	0.00	2,520.00	27,480.00	8%
	01-408-315-0040	DIR ASSIST - ELECTRICITY	1,500.00	0.00	0.00	1,500.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-408-315-0041	DIR ASSIST - HEAT	2,500.00	0.00	0.00	2,500.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-408-315-0042	DIR ASSIST - MEDICAL	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-408-315-0043	DIR ASSIST - MISCELLANEOUS	3,000.00	0.00	750.00	2,250.00	25%	3,000.00	0.00	0.00	3,000.00	0%
Diect Assistance			48,220.00	1,638.03	3,354.49	44,865.51	7%	64,720.00	1,513.99	4,780.67	59,939.33	7%
	01-409-101-0000	ASSES - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0%	16,973.00	0.00	0.00	16,973.00	0%
	01-409-103-0000	ASSES - PART TIME SALARIES	0.00	0.00	0.00	0.00	0%	0.00	4,190.00	4,190.00	-4,190.00	0%
	01-409-130-0000	ASSES - CONTRACTED SERVICES	55,000.00	14,756.34	14,756.34	40,243.66	27%	40,000.00	0.00	0.00	40,000.00	0%
	01-409-190-0000	ASSES - TRAINING	0.00	0.00	0.00	0.00	0%	200.00	0.00	0.00	200.00	0%
	01-409-191-0000	ASSES - MILEAGE	0.00	0.00	0.00	0.00	0%	250.00	0.00	0.00	250.00	0%
	01-409-201-0000	ASSES - POSTAGE	500.00	0.00	0.49	499.51	0%	500.00	4.32	15.78	484.22	3%
	01-409-202-0000	ASSES - GENERAL SUPPLIES	500.00	0.00	0.00	500.00	0%	500.00	73.24	73.24	426.76	15%
	01-409-310-0002	ASSES - DUES/SUBSCRIPTIONS	350.00	0.00	0.00	350.00	0%	900.00	0.00	0.00	900.00	0%
Assessing			7,550.00	0.00	0.00	7,550.00	0%	7,400.00	2,200.00	7,400.00	0.00	100%
	01-409-407-0000	ASSES - SOFTWARE	63,900.00	14,756.34	14,756.83	49,143.17	23%	66,723.00	6,467.56	11,679.02	55,043.98	18%
	01-410-602-0000	LEGAL - LEGAL EXPENSES	80,000.00	7,432.62	7,432.62	72,567.38	9%	75,000.00	6,333.00	7,233.43	67,766.57	10%
Legal			80,000.00	7,432.62	7,432.62	72,567.38	9%	75,000.00	6,333.00	7,233.43	67,766.57	10%
	01-411-101-0000	PLAN - FULL TIME SALARIES	95,708.00	7,497.72	12,352.80	83,355.20	13%	95,708.00	7,362.18	12,787.18	82,920.82	13%
	01-411-103-0000	PLAN - PART TIME SALARIES	2,000.00	364.20	589.46	1,410.54	29%	2,000.00	120.55	659.93	1,340.07	33%
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPMENT	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	01-411-201-0000	PLAN - POSTAGE	2,000.00	33.43	84.25	1,915.75	4%	2,000.00	97.59	225.34	1,774.66	11%
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	71.28	156.28	1,841.72	8%	2,000.00	38.98	267.98	1,732.02	13%
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	0.00	4,000.00	0%
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	54.51	54.51	545.49	9%	600.00	54.68	109.56	490.44	18%
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	8,345.00	0.00	400.00	7,945.00	5%	8,345.00	0.00	0.00	8,345.00	0%
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	126.76	126.76	1,873.24	6%	2,000.00	128.80	128.80	1,871.20	6%
	01-411-702-0000	PLAN - TAX MAPS	1,000.00	1,007.50	1,007.50	-7.50	101%	0.00	0.00	0.00	0.00	0%
Planning			10,000.00	1,007.50	1,007.50	10,000.00	0%	10,000.00	0.00	0.00	10,000.00	0%
	01-411-703-0000	PLAN - CONTRACTED SERVICES	129,153.00	9,155.40	14,773.56	114,379.44	11%	128,153.00	7,802.78	14,178.79	113,974.21	11%
	01-413-103-0000	CON COMM - PT RECORDING SECRETARY	1,000.00	161.25	161.25	838.75	16%	1,000.00	105.00	307.50	692.50	31%
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	0.00	60.00	0%	60.00	0.00	0.00	60.00	0%
	01-413-202-0000	CON COMM - GENERAL SUPPLI	200.00	0.00	0.00	200.00	0%	200.00	0.00	0.00	200.00	0%
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	390.00	0.00	0.00	390.00	0%	390.00	0.00	0.00	390.00	0%
Conservation			291.00	0.00	0.00	291.00	0%	291.00	0.00	0.00	291.00	0%
	01-413-702-0000	CON COMM - CONTRACTED SERVICES	1,941.00	161.25	161.25	1,779.75	8%	1,941.00	105.00	307.50	1,633.50	16%
	01-414-310-0000	ECON DEV - OPERATING EXPENSE	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
Economic Development			1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015						
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	
Debt Service	01-418-950-0000	DEBT SER - PRINCIPLE	100,000.00	0.00	0.00	100,000.00	0%	100,000.00	0.00	0.00	100,000.00	0%	
	01-418-951-0000	DEBT SER - INTEREST	31,959.00	27,169.75	27,169.75	4,789.25	85%	41,550.00	0.00	0.00	41,550.00	0%	
			131,959.00	27,169.75	27,169.75	104,789.25	21%	141,550.00	0.00	0.00	141,550.00	0%	
Information Technology	01-420-101-0000	MIS - FULL TIME SALARIES	65,377.00	5,154.64	8,505.16	56,871.84	13%	65,377.00	5,028.92	8,549.16	56,827.84	13%	
	01-420-103-0000	MIS - PART TIME SALARIES	0.00	0.00	0.00	0.00	0%	3,000.00	0.00	0.00	3,000.00	0%	
	01-420-190-0000	MIS - TRAINING	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%	
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	0.00	755.45	1,744.55	30%	2,500.00	294.31	460.59	2,039.41	18%	
	01-420-301-0000	MIS - COMMUNICATION SERVICE	600.00	50.20	50.20	549.80	8%	500.00	50.12	101.57	398.43	20%	
	01-420-310-0002	MIS - DUES SUBSCRIPTIONS	275.00	0.00	0.00	275.00	0%	275.00	0.00	0.00	275.00	0%	
	01-420-407-0000	MIS - SOFTWARE MAINT	40,000.00	0.00	9,284.45	30,715.55	23%	47,500.00	7,189.90	1,708.90	45,791.10	4%	
	01-420-409-0000	MIS - REPAIRS/MAINT	4,500.00	0.00	110.00	4,390.00	2%	4,000.00	1,219.36	1,219.36	2,780.64	30%	
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,500.00	0.00	0.00	4,500.00	0%	4,500.00	0.00	174.85	4,325.15	4%	
	01-420-702-0000	MIS - VENDOR SUPPORT	1,000.00	0.00	0.00	1,000.00	0%	1,500.00	0.00	0.00	1,500.00	0%	
	01-420-800-0000	MIS - NEW EQUIPMENT	12,000.00	345.34	345.34	11,654.66	3%	10,000.00	1,330.90	4,110.60	5,889.40	41%	
			131,752.00	5,650.18	19,050.60	112,701.40	14%	140,152.00	8,642.51	16,325.03	123,826.97	12%	
	Channel 13	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	21,887.00	1,729.88	2,851.37	19,035.63	13%	21,887.00	1,712.40	2,950.72	18,936.28	13%
		01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	6,000.00	0.00	0.00	6,000.00	0%	5,000.00	0.00	0.00	5,000.00	0%
01-421-310-0000		CHANNEL 13 - OPERATING EXPENSES	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	0.00	0.00	2,500.00	0%	
			30,387.00	1,729.88	2,851.37	27,535.63	9%	29,387.00	1,712.40	2,950.72	26,436.28	10%	
Police	01-438-101-0000	POLICE - FULL TIME SALARIES	1,008,266.80	75,290.25	124,573.98	883,692.82	12%	988,382.00	71,757.46	123,078.00	865,304.00	12%	
	01-438-102-0000	POLICE - OVERTIME	105,140.00	12,627.95	20,906.89	84,233.11	20%	105,140.00	16,706.72	21,039.93	84,100.07	20%	
	01-438-103-0000	POLICE - PART-TIME SALARIES	35,000.00	2,660.60	3,993.88	31,006.12	11%	35,000.00	3,972.90	6,953.70	28,046.30	20%	
	01-438-162-0000	POLICE - MEDICAL	2,500.00	378.00	378.00	2,122.00	15%	2,500.00	0.00	0.00	2,500.00	0%	
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOPMENT	10,000.00	0.00	0.00	10,000.00	0%	10,000.00	0.00	0.00	10,000.00	0%	
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	600.00	0.00	0.00	600.00	0%	250.00	0.00	9.35	240.65	4%	
	01-438-193-0000	POLICE - UNIFORMS	8,800.00	1,184.60	1,184.60	7,615.40	13%	8,800.00	0.00	0.00	8,800.00	0%	
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	5,000.00	0.00	4,100.00	900.00	82%	5,000.00	0.00	4,500.00	500.00	90%	
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,000.00	0.00	2,250.00	250.00	90%	2,500.00	0.00	2,500.00	0.00	100%	
	01-438-199-0000	POLICE - CRIMINAL INVESTIGATION	2,000.00	224.99	1,775.01	224.99	11%	2,000.00	0.00	0.00	2,000.00	0%	
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	0.00	0.00	2,500.00	0%	
	01-438-201-0000	POLICE - POSTAGE	450.00	47.27	74.88	375.12	17%	450.00	20.57	41.61	408.39	9%	
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	496.45	496.45	5,003.55	9%	5,500.00	59.97	59.97	5,440.03	1%	
	01-438-202-0438	POLICE - GENERAL SUPPLIES	400.00	20.00	40.00	360.00	10%	400.00	26.94	53.88	346.12	13%	
	01-438-209-0000	POLICE - GASOLINE	34,000.00	0.00	1,794.96	32,205.04	5%	30,320.00	4,113.52	4,113.52	26,206.48	14%	
	01-438-301-0000	POLICE - COMMUNICATION SERVICES	16,500.00	804.72	1,572.34	14,927.66	10%	16,500.00	949.66	1,009.52	15,490.48	6%	
	01-438-310-0002	POLICE - DUES/MEMBERSHIPS	3,200.00	0.00	100.00	3,100.00	3%	4,210.00	0.00	0.00	4,210.00	0%	
	01-438-310-0005	POLICE - BOOKS/PUBLICATIONS	2,800.00	0.00	0.00	2,800.00	0%	2,800.00	0.00	0.00	2,800.00	0%	
	01-438-310-0044	POLICE - EQUIPMENT/FIELD SUPPLIES	18,000.00	278.49	324.58	17,675.42	2%	6,000.00	409.65	409.65	5,590.35	7%	
	01-438-310-0045	POLICE - PRISONER EXPENSES	1,200.00	0.00	7.61	1,192.39	1%	1,200.00	-68.99	-68.99	1,268.99	-6%	
	01-438-402-0000	POLICE - EQUIP MAINTENANCE	5,000.00	0.00	564.89	4,435.11	11%	5,000.00	124.29	124.29	4,875.71	2%	
	01-438-410-0000	POLICE - EQUIPMENT LEASE	26,900.00	476.76	1,468.76	25,431.24	5%	26,900.00	876.76	876.76	26,023.24	3%	
01-438-501-0000	POLICE - PRINTING/PUBLISHING	2,800.00	0.00	0.00	2,800.00	0%	2,800.00	0.00	0.00	2,800.00	0%		
01-438-521-0000	POLICE - ANIMAL CONTROL	3,600.00	42.49	42.49	3,557.51	1%	600.00	0.00	0.00	600.00	0%		
		1,302,656.80	94,532.57	164,099.30	1,138,557.50	13%	1,264,752.00	98,949.45	164,701.19	1,100,050.81	13%		

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	01-441-101-0000	PW ADMIN. - FULL TIME SALARIES	118,136.00	9,136.00	15,074.40	103,061.60	13%	118,136.00	9,087.36	15,448.51	102,687.49	13%
	01-441-102-0000	PW ADMIN. - OVERTIME	50,000.00	821.77	1,266.62	48,733.38	3%	50,000.00	5,073.93	8,388.52	41,611.48	17%
	01-441-106-0000	PW ADMIN. - LABOR SALARIES	220,711.00	14,516.93	24,062.71	196,648.29	11%	220,711.00	16,309.28	28,493.60	192,217.40	13%
	01-441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPM	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-441-193-0000	PW ADMIN. - UNIFORMS	14,000.00	498.36	1,206.05	12,793.95	9%	13,500.00	427.98	1,004.01	12,495.99	7%
	01-441-201-0000	PW ADMIN. - POSTAGE	100.00	12.80	15.71	84.29	16%	100.00	9.20	11.12	88.88	11%
	01-441-202-0000	PW ADMIN. - GENERAL SUPPLIES	6,500.00	254.69	406.69	6,093.31	6%	5,800.00	808.99	1,049.86	4,750.14	18%
	01-441-301-0000	PW ADMIN. - COMMUNICATION SERVICE	6,000.00	551.63	868.51	5,131.49	14%	7,000.00	814.41	1,104.10	5,895.90	16%
	01-441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	200.00	0.00	992.00	-792.00	496%	300.00	25.00	25.00	275.00	8%
	01-441-310-0003	PW ADMIN. - ADVERTISING	1,200.00	267.78	287.78	932.22	22%	1,200.00	1,770.53	1,770.53	-570.53	148%
		Public Work Administration	417,347.00	26,059.96	44,160.47	373,186.53	11%	417,247.00	34,926.68	57,295.25	359,951.75	14%
	01-442-202-0000	RDWY/SWK - GENERAL SUPPLIES	15,000.00	632.20	3,854.57	11,145.43	26%	10,500.00	2,391.03	4,220.77	6,279.23	40%
	01-442-205-0000	RDWY/SWK - WINTER SALT	80,000.00	0.00	0.00	80,000.00	0%	80,000.00	0.00	0.00	80,000.00	0%
	01-442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	0.00	0.00	6,200.00	0%	6,200.00	0.00	0.00	6,200.00	0%
	01-442-213-0000	RDWY/SWK - PAVEMENT MARKING	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-442-250-0000	RDWY/SWK - COLD MIX	2,800.00	0.00	0.00	2,800.00	0%	2,800.00	0.00	0.00	2,800.00	0%
	01-442-251-0000	RDWY/SWK - HOT TOP	125,000.00	0.00	0.00	125,000.00	0%	125,000.00	111,201.00	126,741.00	-1,741.00	101%
	01-442-402-0000	RDWY/SWK - EQUIPMENT LEASE	12,500.00	0.00	0.00	12,500.00	0%	12,500.00	2,400.00	2,400.00	10,100.00	19%
	01-442-514-0000	RDWY/SWK - CONTRACT STREET MAR	6,000.00	0.00	0.00	6,000.00	0%	6,000.00	0.00	0.00	6,000.00	0%
	01-442-516-0000	RDWY/SWK - CONTRACT WINTER EQU	15,000.00	0.00	0.00	15,000.00	0%	12,000.00	0.00	0.00	12,000.00	0%
	01-442-527-0000	RDWY/SWK - CURBSIDE WEED CONTR	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	950.00	1,900.00	1,100.00	63%
	01-442-528-0000	RDWY/SWK - TREE SERVICE	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	0.00	3,000.00	0%
	01-442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	0.00	0.00	2,070.00	0%	2,070.00	0.00	0.00	2,070.00	0%
	01-442-704-0000	RDWY/SWK - ENGINEERING	25,000.00	0.00	0.00	25,000.00	0%	30,000.00	0.00	0.00	30,000.00	0%
	01-442-705-0000	RDWY/SWK CONSTRUCTION	88,000.00	1,800.00	7,163.63	80,836.37	8%	88,000.00	31,239.07	56,669.72	31,330.28	64%
		Roadways & Sidewalks	386,570.00	2,432.20	11,018.20	375,551.80	3%	384,070.00	148,181.10	191,931.49	192,138.51	50%
	01-446-202-0000	STREET LIGHT - FIXTURES	2,000.00	0.00	397.05	1,602.95	20%	2,000.00	0.00	0.00	2,000.00	0%
	01-446-302-0000	STREET LIGHT - ELECTRICITY	44,250.00	2,929.13	2,929.13	41,320.87	7%	44,250.00	2,772.36	3,301.72	40,948.28	7%
		Street Lights	46,250.00	2,929.13	3,326.18	42,923.82	7%	46,250.00	2,772.36	3,301.72	42,948.28	7%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016			Fiscal Year 2015			Percent of Budget Spent			
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget		Month to Date Transactions	Year to Date Transactions	Balance Year
	01-448-101-0000	BLD/GRNDS - FULL-TIME SALARIES	61,382.00	5,022.40	8,100.71	53,281.29	13%	89,462.00	4,821.60	7,961.21	81,500.79	9%
	01-448-102-0000	BLD/GRNDS - OVERTIME	3,000.00	382.50	382.50	2,617.50	13%	3,000.00	79.02	369.98	2,630.02	12%
	01-448-103-0000	BLD/GRNDS - PART TIME SALARIES	88,420.00	9,412.59	15,276.72	73,143.28	17%	60,340.00	7,210.25	12,602.89	47,737.11	21%
	01-448-202-0000	BLD/GRNDS - GENERAL SUPPLIES	10,000.00	1,117.97	1,171.97	8,882.03	1%	10,000.00	217.72	1,061.93	8,938.07	11%
	01-448-302-0000	BLD/GRNDS - ELECTRICITY-TOWN HALL	10,900.00	1,225.53	1,225.53	9,674.47	11%	10,500.00	1,090.63	1,090.63	9,409.37	10%
	01-448-302-0406	BLD/GRNDS - ELECTRICITY - PARKS	1,300.00	92.55	92.55	1,207.45	7%	1,000.00	49.15	102.23	897.77	10%
	01-448-302-0438	BLD/GRNDS - ELECTRICITY POLICE	11,800.00	1,321.22	1,321.22	10,478.78	11%	11,000.00	1,154.53	1,171.82	9,828.18	11%
	01-448-302-0441	BLD/GRNDS - ELECTRICITY YOUNGS LANE	24,000.00	2,576.26	2,576.26	21,423.74	11%	23,000.00	2,166.11	2,166.11	20,833.89	9%
	01-448-303-0000	BLD/GRNDS - HEAT & OIL - TOWN HALL	26,000.00	0.00	0.00	26,000.00	0%	20,085.00	0.00	0.00	20,085.00	0%
	01-448-303-0170	BLD/GRNDS - HEAT & OIL - HAND TUB	3,000.00	0.00	0.00	0.00	0%	100.00	0.00	0.00	100.00	0%
	01-448-303-0438	BLD/GRNDS - HEAT & OIL - POLICE	3,000.00	109.00	109.00	2,891.00	4%	2,873.00	0.00	109.00	2,764.00	4%
	01-448-303-0441	BLD/GRNDS - HEAT & OIL - YOUNGS LANE	39,000.00	0.00	0.00	39,000.00	0%	33,462.00	0.00	0.00	33,462.00	0%
	01-448-304-0000	BLD/GRNDS - WATER/SEWER TOWN HALL	4,000.00	3,589.95	3,589.95	410.05	90%	3,500.00	2,073.54	2,073.54	1,426.46	59%
	01-448-304-0438	BLD/GRNDS - WATER/SEWER - POLICE	800.00	174.11	174.11	625.89	22%	450.00	129.10	129.10	320.90	29%
	01-448-304-0441	BLD/GRNDS - WATER/SEWER - YOUNGS L	1,800.00	470.84	470.84	1,329.16	26%	1,600.00	562.54	562.54	1,037.46	35%
	01-448-401-0110	BLD/GRNDS - YOUNGS LANE MAINT	14,000.00	813.18	1,830.28	12,169.72	13%	12,000.00	0.00	677.92	11,322.08	6%
	01-448-401-0120	BLD/GRNDS - TOWN HALL MAINTENANC	13,000.00	1,036.45	1,122.25	11,877.75	9%	12,000.00	26.07	4,040.27	7,959.73	34%
	01-448-401-0125	BLD/GRNDS - ELEVATOR MAINTENANCE	2,400.00	562.14	562.14	1,837.86	23%	2,000.00	540.00	540.00	1,460.00	27%
	01-448-401-0140	BLD/GRNDS - PARKS MAINTENANCE	8,000.00	394.75	805.22	7,194.78	10%	6,000.00	1,817.76	2,267.76	3,732.24	38%
	01-448-401-0150	BLD/GRNDS - COMMUNITY CENTER MAI	7,500.00	314.96	356.51	7,143.49	5%	10,000.00	5,192.97	5,358.23	4,641.77	54%
	01-448-401-0151	BLD/GRNDS - COMM CTR ELECTRICITY	12,000.00	1,520.80	1,520.80	10,479.20	13%	12,000.00	1,351.88	1,351.88	10,648.12	11%
	01-448-401-0152	BLD/GRNDS - COMM CENTR HEAT OIL	14,000.00	0.00	126.52	13,873.48	1%	10,140.00	259.41	259.41	9,880.59	3%
	01-448-401-0153	BLD/GRNDS - SENIOR CENTER ELECTRICI	0.00	370.10	370.10	-370.10	0%	0.00	0.00	0.00	0.00	0%
	01-448-401-0160	BLD/GRNDS - BANDSTAND MAINTENANC	100.00	0.00	850.00	-750.00	850%	50.00	0.00	0.00	50.00	0%
	01-448-401-0170	BLD/GRNDS - HAND TUB MAINTENANCE	300.00	43.27	43.27	256.73	14%	300.00	12.00	26.86	273.14	9%
	01-448-401-0175	BLD/GRNDS - DAM MAINTENANCE	3,000.00	50.28	50.28	2,949.72	2%	3,000.00	0.00	51.99	2,948.01	2%
	01-448-401-0180	BLD/GRNDS - TOWN CLOCK MAINTENAN	2,000.00	0.00	227.50	1,772.50	11%	2,000.00	0.00	0.00	2,000.00	0%
	01-448-401-0438	BLD/GRNDS - POLICE BUILDING MAINTEN	10,000.00	45.00	45.00	9,955.00	0%	5,000.00	173.00	2,295.88	2,704.12	46%
	01-448-402-0000	BLD/GRNDS - EQUIPMENT MAINTENANC	2,500.00	0.00	263.00	2,237.00	11%	2,500.00	0.00	210.00	2,290.00	8%
	01-448-405-0000	BLD/GRNDS - GROUNDS MAINTENANCE	32,000.00	5,075.49	7,034.74	24,965.26	22%	32,000.00	5.39	7,118.01	24,881.99	22%
	01-448-533-0000	BLD/GRNDS - MOSQUITO CONTROL	55,000.00	0.00	0.00	55,000.00	0%	60,000.00	0.00	0.00	60,000.00	0%
	01-448-800-0000	BLD/GRNDS - EQUIPMENT PURCHASE	7,000.00	0.00	0.00	7,000.00	0%	10,000.00	0.00	0.00	10,000.00	0%
Buildings & Grounds			466,202.00	34,652.84	48,644.97	419,557.03	10%	449,362.00	28,932.67	53,599.19	395,762.81	12%
	01-449-101-0000	CEM - FULL TIME SALARIES	18,263.00	1,440.00	2,378.25	15,884.75	13%	18,263.00	1,404.80	2,364.01	15,898.99	13%
	01-449-103-0000	CEM - PART TIME SALARIES	11,050.00	865.00	1,515.48	9,534.52	14%	11,050.00	1,325.00	2,325.00	8,725.00	21%
	01-449-202-0000	CEM - GENERAL SUPPLIES	1,000.00	12.50	37.25	962.75	4%	1,000.00	0.00	14.50	985.50	1%
	01-449-302-0000	CEM - ELECTRICITY	250.00	15.51	15.51	234.49	6%	250.00	0.00	16.23	233.77	6%
	01-449-402-0000	CEM - EQUIPMENT MAINT	800.00	0.00	0.00	800.00	0%	800.00	0.00	64.65	735.35	8%
	01-449-702-0000	CEM - CONTRACTED SERVICES	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	0.00	0.00	5,000.00	0%
Cemetery			36,963.00	2,833.01	4,245.49	32,717.51	11%	36,963.00	2,729.80	4,784.39	32,178.61	13%

Town of Newmarket, New Hampshire
Expense Report
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions		Balance Year
	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	5,000.00	190.55	190.55	4,809.45	4%	2,500.00	117.18	117.18	2,382.82	5%
	01-452-209-0000	VEHICLE - GASOLINE	16,000.00	2,552.93	2,754.54	13,245.46	17%	16,960.00	-2,756.87	-3,026.33	19,986.33	-18%
	01-452-210-0000	VEHICLE - DIESEL FUEL	37,000.00	1,080.00	2,105.33	34,894.67	6%	34,650.00	5,642.68	5,642.68	29,007.32	16%
	01-452-214-0000	VEHICLE - OIL	1,500.00	0.00	0.00	1,500.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-452-402-0000	VEHICLE - EQUIP MAINT	54,000.00	629.83	1,381.91	52,618.09	3%	52,000.00	5,489.17	7,550.52	44,449.48	15%
	01-452-403-0000	VEHICLE - VEHICLE MAINT PUBLIC WORK:	48,000.00	2,340.68	2,340.68	45,659.32	5%	20,000.00	2,762.16	3,876.58	16,123.42	19%
	01-452-403-0406	VEHICLE - VEHICLE MAINT REC	2,000.00	804.18	847.18	1,152.82	42%	2,000.00	0.00	0.00	2,000.00	0%
	01-452-403-0438	VEHICLE - VEHICLE MAINT POLICE	14,000.00	714.88	2,200.25	11,799.75	16%	14,000.00	1,211.34	1,241.34	12,758.66	9%
	01-452-403-0461	VEHICLE - VEHICLE MAINT FIRE	16,000.00	2,792.94	2,792.94	13,207.06	17%	14,000.00	1,703.97	1,881.56	12,118.44	13%
	01-452-404-0000	VEHICLE - RADIO MAINT	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	0.00	303.87	896.13	25%
	01-452-800-0000	VEHICLE - EQUIP PURCHASE	3,000.00	199.00	199.00	2,801.00	7%	16,500.00	0.00	0.00	16,500.00	0%
Vehicle			197,700.00	11,304.99	14,812.38	182,887.62	7%	174,810.00	14,169.63	17,587.40	157,222.60	10%
	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	82,298.00	6,426.00	10,760.40	71,537.60	13%	82,298.00	6,269.40	10,657.98	71,640.02	13%
	01-461-102-0000	FIRE/RES - OVERTIME	14,000.00	2,151.98	2,996.19	11,003.81	21%	12,000.00	1,315.31	3,221.74	8,778.26	27%
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	119,012.00	10,753.59	20,371.48	98,640.52	17%	118,412.00	10,361.52	18,647.14	99,764.86	16%
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELOP/MEI	12,500.00	4,049.74	4,049.74	8,450.26	32%	14,000.00	598.59	1,418.59	12,581.41	10%
	01-461-193-0000	FIRE/RES - UNIFORMS	10,000.00	106.85	2,359.90	7,640.10	24%	10,000.00	0.00	0.00	10,000.00	0%
	01-461-201-0000	FIRE/RES - POSTAGE	75.00	37.93	38.42	36.58	51%	75.00	65.37	75.60	-0.60	101%
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	675.71	822.08	5,677.92	13%	6,500.00	387.11	546.11	5,953.89	8%
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	12,500.00	712.10	1,869.38	10,630.62	15%	12,500.00	862.05	1,199.88	11,300.12	10%
	01-461-209-0000	FIRE/RES - GASOLINE	1,200.00	0.00	95.26	1,104.74	8%	1,600.00	53.50	1,546.50	3%	
	01-461-210-0000	FIRE/RES - DIESEL FUEL	8,700.00	0.00	839.23	7,860.77	10%	8,700.00	536.49	536.49	8,163.51	6%
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	16,000.00	411.67	895.09	15,164.91	5%	16,000.00	680.47	680.47	15,319.53	4%
	01-461-301-0000	FIRE/RES - COMMUNICATION SERVICES	6,000.00	369.91	529.76	5,470.24	9%	7,900.00	835.34	1,247.08	6,652.92	16%
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	4,200.00	0.00	3,172.00	1,028.00	76%	4,000.00	1,885.50	4,148.64	-148.64	104%
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	900.00	850.33	850.33	49.67	94%	900.00	0.00	0.00	900.00	0%
	01-461-402-0000	FIRE/RES - EQUIP MAINT	12,500.00	1,650.42	2,085.16	10,414.84	17%	12,500.00	490.49	4,314.24	8,185.76	35%
	01-461-518-0000	FIRE/RES - HAZMAT	2,200.00	0.00	2,098.14	101.86	95%	2,200.00	0.00	0.00	2,200.00	0%
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	600.00	0.00	0.00	600.00	0%	1,200.00	0.00	220.00	980.00	18%
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	25,000.00	1,327.28	1,327.28	23,672.72	5%	25,000.00	0.00	3,324.80	21,675.20	13%
Fire & Rescue			334,185.00	29,523.51	55,099.84	279,085.16	16%	335,785.00	24,341.14	50,292.26	285,492.74	15%
	01-463-103-0000	EM - PART TIME SALARIE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	01-463-190-0000	EM - TRAINING/STAFF DE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	01-463-202-0000	EM - GENERAL SUPPLIES	450.00	0.00	992.00	-542.00	220%	450.00	0.00	0.00	450.00	0%
Emergency Management			1,950.00	0.00	992.00	958.00	51%	1,950.00	0.00	0.00	1,950.00	0%
	01-480-812-0000	GRANTS - MEM DAY PARADE	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	15,500.00	0.00	0.00	15,500.00	0%	15,500.00	0.00	8,500.00	7,000.00	55%
	01-480-814-0000	GRANTS - NWMKT ATHLETIC ASSOC	21,500.00	0.00	0.00	21,500.00	0%	21,500.00	0.00	0.00	21,500.00	0%
	01-480-815-0000	GRANTS - NWMKT SENIOR CITIZENS	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	0.00	1,200.00	0%
	01-480-816-0000	GRANTS - NWMKT HISTORICAL SOCIETY	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-480-817-0000	GRANTS - C.O.A.S.T.	23,000.00	0.00	0.00	23,000.00	0%	20,748.00	0.00	20,748.00	0.00	100%
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	2,100.00	0.00	0.00	2,100.00	0%	2,100.00	0.00	0.00	2,100.00	0%
	01-480-819-0000	GRANTS - NWMKT HANDTUB ASSOC.	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
Grants			69,300.00	0.00	1,200.00	68,100.00	2%	67,048.00	0.00	29,248.00	37,800.00	44%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CENTER	10,403.00	0.00	10,403.00	0.00	100%	10,100.00	0.00	0.00	10,100.00	0%
	01-481-914-0000	SS GRANTS - AREA HOME MAKERS	0.00	0.00	0.00	0.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVICE	4,000.00	0.00	0.00	4,000.00	0%	3,000.00	0.00	3,000.00	0.00	100%
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0.00	9,000.00	0.00	100%
	01-481-917-0000	SS GRANTS - R.S.V.P.	0.00	0.00	0.00	0.00	0%	600.00	0.00	600.00	0.00	100%
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	0.00	0.00	1,200.00	0%
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTER	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HEALTH-	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	2,000.00	2,000.00	0.00	100%
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	4,000.00	0.00	0.00	4,000.00	0%	4,000.00	0.00	0.00	4,000.00	0%
	01-481-924-0000	SS GRANTS - ROCKINGHAM COUNTY NUT	5,326.00	5,326.00	5,326.00	0.00	100%	5,623.00	0.00	5,623.00	0.00	100%
	01-481-925-0000	SS GRANTS - AIDS RESPONSE	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	1,000.00	0.00	100%
	01-481-927-0000	SS GRANTS - READY RIDES	1,500.00	0.00	1,500.00	0.00	100%	0.00	0.00	0.00	0.00	0%
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY CENT	1,500.00	0.00	0.00	1,500.00	0%	0.00	0.00	0.00	0.00	0%
Social Service Grant			43,429.00	5,326.00	28,229.00	15,200.00	65%	45,023.00	2,000.00	23,223.00	21,800.00	52%
General Fund			6,137,297.99	430,391.85	978,044.13	5,159,253.86	16%	6,089,345.00	566,019.19	1,068,769.39	5,020,575.61	18%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	02-480-101-0000	LIBRARY - SALARIES	54,100.00	3,923.06	6,473.05	47,626.95	12%	55,904.00	3,923.06	6,669.20	49,234.80	12%
	02-480-103-0000	LIBRARY - PART TIME SALARIES	114,235.00	6,134.26	10,508.22	103,726.78	9%	113,335.00	7,913.54	13,489.22	99,845.78	12%
	02-480-150-0000	LIBRARY - FICA	10,712.00	647.18	1,100.10	9,611.90	10%	10,493.00	744.76	1,271.62	9,221.38	12%
	02-480-151-0000	LIBRARY - MEDICARE	2,506.00	151.34	257.26	2,248.74	10%	2,454.00	174.16	297.37	2,156.63	12%
	02-480-155-0000	LIBRARY - HEALTH INSURANCE	15,000.00	481.91	1,049.15	13,950.85	7%	16,397.00	362.14	636.95	15,758.05	4%
	02-480-156-0000	LIBRARY - RETIREMENT	6,032.00	438.20	728.52	5,303.48	12%	5,493.00	422.52	718.29	4,774.71	13%
	02-480-159-0000	LIBRARY - LIFE & DISABILITY	633.00	115.33	248.66	384.34	39%	723.00	42.61	94.22	628.78	13%
	02-480-160-0000	LIBRARY-WORKERS COMPENSATION	2,352.00	0.00	2,352.00	0.00	100%	1,683.00	0.00	1,459.43	223.57	87%
	02-480-161-0000	LIBRARY - UNEMPLOYMENT	2,816.00	0.00	0.00	2,816.00	0%	0.00	0.00	0.00	0.00	0%
	02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELOPMEN	2,000.00	0.00	0.00	2,000.00	0%	1,180.00	0.00	45.00	1,135.00	4%
	02-480-202-0000	LIBRARY - GENERAL SUPPLIES	5,000.00	241.16	406.56	4,593.44	8%	5,000.00	239.50	486.46	4,511.54	10%
	02-480-301-0000	LIBRARY - TELEPHONE	1,800.00	122.37	122.37	1,677.63	7%	1,800.00	126.04	233.51	1,566.49	13%
	02-480-302-0000	LIBRARY - ELECTRICITY	10,000.00	1,157.20	1,157.20	8,842.80	12%	10,000.00	0.00	2,537.91	7,462.09	25%
	02-480-303-0000	LIBRARY - HEAT & OIL	13,800.00	0.00	0.00	13,800.00	0%	13,800.00	740.00	740.00	12,260.00	6%
	02-480-304-0000	LIBRARY - WATER	700.00	41.41	153.17	546.83	22%	870.00	0.00	164.23	705.77	19%
	02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS	38,247.00	3,016.44	5,588.07	32,658.93	15%	37,645.00	1,248.26	1,857.06	35,787.94	5%
	02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHER	9,500.00	8,887.00	8,887.00	613.00	94%	9,741.00	0.00	8,535.55	1,205.45	88%
	02-480-340-0000	LIBRARY - ARCHIVES/PRESERVATION	0.00	0.00	0.00	0.00	0%	250.00	0.00	0.00	250.00	0%
	02-480-350-0000	LIBRARY - PROGRAMS	2,000.00	0.00	1,243.88	756.12	62%	2,000.00	150.00	500.00	1,500.00	25%
	02-480-401-0000	LIBRARY - BUILDING MAINTENANCE	15,000.00	1,552.57	5,643.57	9,356.43	38%	8,000.00	1,597.26	2,257.26	5,742.74	28%
	02-480-402-0000	LIBRARY - EQUIPMENT MAINTENANCE(E/	600.00	43.00	43.00	557.00	7%	2,000.00	43.00	43.00	1,957.00	2%
	02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS	5,000.00	0.00	5,000.00	0.00	100%	4,588.00	0.00	4,588.00	0.00	100%
	02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE	2,000.00	0.00	0.00	2,000.00	0%	1,180.00	0.00	0.00	1,180.00	0%
Library			314,033.00	26,952.43	50,961.78	263,071.22	16%	303,736.00	17,726.85	46,628.28	257,107.72	15%
	05-406-101-0000	RECREATION - FULL TIME SALARIES	0.00	0.00	0.00	0.00	0%	0.00	0.00	5,627.11	-5,627.11	0%
	05-406-103-0000	RECREATION - PART TIME SALARIES	100,440.00	36,030.84	62,875.78	37,564.22	63%	103,455.00	36,359.40	61,429.55	42,025.45	59%
	05-406-111-0000	RECREATION - WORK STUDY	0.00	0.00	0.00	0.00	0%	0.00	0.00	90.00	-90.00	0%
	05-406-150-0000	RECREATION - FICA	6,227.00	2,233.91	3,576.20	2,650.80	57%	0.00	0.00	0.00	0.00	0%
	05-406-151-0000	RECREATION - MEDI	1,456.00	522.47	836.37	619.63	57%	0.00	0.00	0.00	0.00	0%
	05-406-190-0000	RECREATION - TRAINING/STAFF DEVELOF	1,400.00	0.00	0.00	1,400.00	0%	1,400.00	0.00	0.00	1,400.00	0%
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	350.00	72.09	72.09	277.91	21%	350.00	174.91	174.91	175.09	50%
	05-406-201-0000	RECREATION - POSTAGE	400.00	48.60	48.60	351.40	12%	400.00	6.72	9.02	390.98	2%
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	1,650.00	349.99	362.73	1,287.27	22%	1,650.00	532.19	532.19	1,117.81	32%
	05-406-202-0036	RECREATION - ATHLETIC SUPPLIES	7,830.00	0.00	0.00	7,830.00	0%	2,154.00	0.00	0.00	2,154.00	0%
	05-406-202-0036	RECREATION - CLASS SUPPLIES	2,154.00	85.83	92.82	2,061.18	4%	7,000.00	0.00	0.00	7,000.00	0%
	05-406-301-0000	RECREATION - COMMUNICATION SERVICE	0.00	0.00	0.00	0.00	0%	0.00	86.71	86.71	-86.71	0%
	05-406-302-0000	RECREATION - ELECTRICITY	0.00	25.97	25.97	-25.97	0%	0.00	0.00	0.00	0.00	0%
	05-406-302-0001	RECREATION - FIELD LIGHTS	5,000.00	241.85	241.85	4,758.15	5%	5,000.00	249.71	249.71	4,750.29	5%
	05-406-310-0002	RECREATION - ADVERTISING	800.00	0.00	0.00	800.00	0%	1,500.00	77.98	77.98	72.02	52%
	05-406-310-0003	RECREATION - EQUIPMENT MAINTENANC	1,000.00	90.00	90.00	910.00	9%	1,000.00	378.00	378.00	622.00	38%
	05-406-501-0000	RECREATION - PRINTING & PUBLISHING	8,163.00	0.00	0.00	8,163.00	0%	8,163.00	0.00	0.00	8,163.00	0%
	05-406-508-0000	RECREATION - BUS TRIPS	36,000.00	17,902.83	20,141.56	15,858.44	56%	36,000.00	14,969.94	19,525.95	16,474.05	54%
	05-406-800-0000	RECREATION - EQUIPMENT PURCHASE	2,000.00	0.00	0.00	2,000.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	05-406-902-0000	RECREATION - SUMMER CAMP	9,000.00	6,474.95	7,252.01	1,747.99	81%	9,000.00	3,417.72	4,408.59	4,591.41	49%
	05-406-902-0037	RECREATION - TEEN CAMP	2,500.00	663.67	954.58	1,545.42	38%	2,500.00	0.00	16.15	2,483.85	1%
	05-406-904-0000	RECREATION - SUNRISE SUNSET SR CTR	3,000.00	0.00	0.00	2,968.50	1%	3,000.00	314.79	354.79	-354.79	0%
	05-406-906-0000	RECREATION - SPECIAL EVENTS	10,150.00	-476.01	1,873.99	8,276.01	18%	10,150.00	0.00	0.00	10,150.00	0%
Recreation			199,670.00	64,266.99	98,476.05	101,193.95	49%	191,172.00	56,568.07	92,960.66	98,211.34	49%

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	07-450-103-0000	SW - PART TIME	10,881.00	888.08	1,377.08	9,503.92	13%	10,881.00	715.50	1,343.25	9,537.75	12%
	07-450-202-0000	SW - GENERAL SUPPLIES	20,000.00	21.56	21.56	19,978.44	0%	15,000.00	69.79	69.79	14,930.21	0%
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	0.00	0.00	800.00	0%	800.00	0.00	0.00	800.00	0%
	07-450-402-0000	SW - EQUIPMENT LEASE	1,200.00	0.00	47.00	1,153.00	4%	1,200.00	0.00	45.00	1,155.00	4%
	07-450-403-0000	SW - VEHICLE MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	07-450-532-0000	SW - FREON REMOVAL	1,000.00	0.00	0.00	1,000.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	0.00	0.00	0.00	0.00	0%	10,000.00	0.00	0.00	10,000.00	0%
	07-450-537-0000	SW - SPRING CLEAN-UP	35,000.00	0.00	0.00	35,000.00	0%	40,000.00	0.00	0.00	40,000.00	0%
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,100.00	0.00	0.00	2,100.00	0%	2,100.00	0.00	0.00	2,100.00	0%
	07-450-702-0048	SW - MSW CONTRACT	142,000.00	12,126.51	12,239.27	129,760.73	9%	130,350.00	14,176.74	14,176.74	116,173.26	11%
	07-450-702-0049	SW - RECYCLING CONTRACT	152,000.00	11,126.37	11,726.63	140,273.37	8%	150,280.00	13,990.23	14,335.22	135,944.78	10%
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	47,000.00	5,070.90	5,070.90	41,929.10	11%	47,000.00	5,130.60	5,130.60	41,869.40	11%
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	30,000.00	572.53	572.53	29,427.47	2%	30,000.00	0.00	0.00	30,000.00	0%
	07-450-800-0000	SW - EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0%	5,000.00	0.00	0.00	5,000.00	0%
			443,981.00	29,775.95	31,054.97	412,926.03	7%	449,611.00	34,082.86	35,100.60	414,510.40	8%

Solid Waste

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year
	20-451-101-0000	WATER - FULL TIME SALARIES	121,009.00	8,856.38	14,597.22	106,411.78	121,009.00	8,600.06	14,432.41	106,576.59	12%
	20-451-102-0000	WATER - OVERTIME	8,500.00	380.70	741.54	7,758.46	8,500.00	690.38	1,032.34	6,967.66	13%
	20-451-103-0000	WATER - PART TIME SALARIES	0.00	614.58	1,032.66	-1,032.66	0.00	688.10	1,376.20	-1,376.20	0%
	20-451-150-0000	WATER - FICA	8,150.00	571.77	936.99	7,213.01	7,999.00	582.98	972.75	7,026.25	12%
	20-451-151-0000	WATER - MEDICARE	1,906.00	133.73	216.77	1,689.23	1,871.00	136.33	227.48	1,643.52	12%
	20-451-155-0000	WATER - HEALTH INSURANCE	31,783.00	2,234.10	6,702.30	25,080.70	31,160.00	4,597.86	6,896.79	24,263.21	22%
	20-451-156-0000	WATER - RETIREMENT	14,157.00	1,015.02	1,697.96	12,459.04	13,685.00	984.43	1,633.26	12,051.74	12%
	20-451-159-0000	WATER - LIFE/DISABILITY INSURANCE	1,542.00	69.89	157.78	1,384.22	1,542.00	69.89	157.78	1,384.22	10%
	20-451-160-0000	WATER - WORKERS COMPENSATION	4,939.00	0.00	4,939.00	0.00	4,939.00	0.00	4,378.28	560.72	89%
	20-451-161-0000	WATER - UNEMPLOYMENT	2,201.00	0.00	0.00	2,201.00	2,201.00	0.00	0.00	2,201.00	0%
	20-451-190-0000	WATER - TRAINING/STAFF DEVELOPMENT	1,500.00	180.00	180.00	1,320.00	1,500.00	460.00	460.00	1,040.00	31%
	20-451-193-0000	WATER - UNIFORMS	2,700.00	82.24	143.82	2,556.18	3,000.00	189.95	261.91	2,738.09	9%
	20-451-198-0000	WATER - LONGEVITY	1,013.00	0.00	0.00	1,013.00	1,013.00	0.00	0.00	1,013.00	0%
	20-451-201-0000	WATER - POSTAGE	6,000.00	486.33	1,590.67	4,409.33	2,800.00	156.24	177.33	2,622.67	6%
	20-451-202-0000	WATER - GENERAL SUPPLIES	3,000.00	190.47	639.06	2,360.94	2,500.00	1,558.90	1,699.89	800.11	68%
	20-451-202-0003	WATER - DUES/SUBSCRIPTIONS	1,050.00	0.00	0.00	1,050.00	1,050.00	0.00	0.00	1,050.00	0%
	20-451-202-0003	WATER - ADVERTISING	1,600.00	0.00	0.00	1,600.00	1,600.00	463.38	463.38	1,136.62	29%
	20-451-204-0000	WATER - TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
	20-451-209-0000	WATER - GASOLINE	5,200.00	0.00	270.54	4,929.46	5,200.00	373.30	373.30	4,826.70	7%
	20-451-211-0000	WATER - LP GAS	20,000.00	0.00	0.00	20,000.00	15,000.00	0.00	46.31	14,953.69	0%
	20-451-217-0000	WATER - CHEMICALS	22,000.00	0.00	1,822.18	20,177.82	20,000.00	0.00	2,077.15	17,922.85	10%
	20-451-301-0000	WATER - COMMUNICATION SERVICES	3,800.00	275.23	377.51	3,422.49	3,800.00	312.78	449.61	3,350.39	12%
	20-451-302-0000	WATER - ELECTRICITY	47,000.00	3,403.32	3,403.32	43,596.68	40,000.00	3,036.39	3,036.39	36,963.61	8%
	20-451-401-0000	WATER - BUILDING MAINTENANCE	7,000.00	1,028.86	1,166.90	5,833.10	7,000.00	0.00	132.60	6,867.40	2%
	20-451-402-0000	WATER - EQUIPMENT MAINTENANCE/LEA	4,000.00	0.00	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
	20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	684.00	684.00	4,316.00	5,000.00	497.34	772.42	4,227.58	15%
	20-451-406-0000	WATER - SYSTEM MAINTENANCE	45,000.00	11,428.32	11,848.32	33,151.68	45,000.00	1,564.24	4,431.55	40,568.45	10%
	20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANC	4,280.00	0.00	4,280.00	0.00	4,280.00	0.00	4,280.00	0.00	100%
	20-451-702-0000	WATER - CONTRACTED SERVICES	15,000.00	525.00	1,096.00	13,904.00	10,000.00	570.00	829.84	9,170.16	8%
	20-451-703-0000	WATER - AUDIT	3,484.00	0.00	3,484.00	0.00	3,425.00	0.00	0.00	3,425.00	0%
	20-451-704-0000	WATER - ENGINEERING	22,500.00	0.00	0.00	22,500.00	25,000.00	0.00	970.00	24,029.95	4%
	20-451-950-0000	WATER - BONDS & NOTES PRINCIPLE	107,449.00	0.00	0.00	107,449.00	54,213.00	0.00	0.00	54,213.00	0%
	20-451-951-0000	WATER - BONDS & NOTES INTEREST	40,288.00	0.00	0.00	40,288.00	975.00	0.00	0.00	975.00	0%
	20-451-954-0000	WATER - LAND ACQUISITION	20,000.00	0.00	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0%
			583,051.00	32,159.94	62,008.54	521,042.46	469,062.00	25,532.55	51,569.02	417,492.98	11%

Water

Town of Newmarket, New Hampshire
Expense Report^{a,b}
For the Period Ended August 31, 2015

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2016				Fiscal Year 2015				
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year
	30-471-101-0000	WW - FULL TIME SALARIES	209,313.00	13,145.98	21,745.06	187,567.94	174,313.00	12,868.87	21,370.54	152,942.46	12%
	30-471-102-0000	WASTEWATER - OVERTIME	17,000.00	1,047.67	1,698.75	15,301.25	17,000.00	1,178.50	1,851.30	15,148.70	11%
	30-471-103-0000	WASTEWATER PART TIME SALARIES	0.00	614.58	1,032.66	-1,032.66	16,562.00	688.10	1,376.20	15,185.80	8%
	30-471-150-0000	WASTEWATER - FICA	14,204.00	828.30	1,341.02	12,862.98	12,889.00	827.29	1,374.78	11,514.22	11%
	30-471-151-0000	WASTEWATER - MEDICARE	3,322.00	193.70	313.60	3,008.40	3,015.00	193.48	321.52	2,693.48	11%
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	87,510.00	5,206.33	15,618.99	71,891.01	64,618.00	10,109.42	15,164.13	49,453.87	23%
	30-471-156-0000	WASTEWATER - RETIREMENT	24,674.00	1,546.33	2,565.35	22,108.65	20,254.00	2,447.14	17,806.86	12%	
	30-471-159-0000	WASTEWATER - LIFE/DISABILITY INSURAN	2,195.00	121.13	269.26	1,925.74	2,195.00	121.13	289.26	1,925.74	12%
	30-471-160-0000	WASTEWATER - WORKERS COMPENSATI	5,899.00	0.00	5,899.00	0.00	5,899.00	0.00	4,670.17	1,228.83	79%
	30-471-161-0000	WASTEWATER - UNEMPLOYMENT INSURA	3,157.00	0.00	0.00	3,157.00	3,157.00	0.00	0.00	3,157.00	0%
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	750.00	0.00	0.00	750.00	0%
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DEVELC	3,500.00	240.00	240.00	3,260.00	3,500.00	0.00	0.00	3,500.00	0%
	30-471-193-0000	WASTEWATER - UNIFORMS	3,600.00	131.16	257.50	3,342.50	4,700.00	133.25	239.85	4,460.15	5%
	30-471-198-0000	SEWER - LONGEVITY	1,913.00	0.00	0.00	1,913.00	1,688.00	0.00	0.00	1,688.00	0%
	30-471-201-0000	WASTEWATER - POSTAGE	6,000.00	486.32	1,590.66	4,409.34	2,500.00	156.24	177.32	2,322.68	7%
	30-471-202-0000	WASTEWATER - GENERAL SUPPLIES	3,000.00	271.85	740.44	2,259.56	2,500.00	1,652.76	1,820.70	679.30	73%
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTIONS	800.00	0.00	750.00	725.00	800.00	0.00	0.00	800.00	0%
	30-471-202-0003	WASTEWATER - ADVERTISING	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0%
	30-471-209-0000	WASTEWATER - GASOLINE	5,000.00	0.00	239.22	4,760.78	5,000.00	465.68	465.68	4,534.32	9%
	30-471-215-0000	WASTEWATER - LAB SUPPLIES	20,000.00	453.08	1,101.38	18,898.62	20,000.00	541.86	3,516.29	16,483.71	18%
	30-471-217-0000	WASTEWATER - CHEMICALS	40,000.00	2,101.40	2,101.40	37,898.60	38,000.00	2,810.06	4,039.42	33,960.58	11%
	30-471-301-0000	WASTEWATER - COMMUNICATION SERVIC	6,800.00	485.50	563.33	6,236.67	6,800.00	518.09	636.78	6,163.22	9%
	30-471-302-0000	WASTEWATER - ELECTRICITY	84,000.00	6,767.25	6,767.25	77,232.75	84,000.00	4,538.19	4,904.18	79,095.82	6%
	30-471-303-0000	WASTEWATER - HEAT & OIL	30,000.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0%
	30-471-401-0000	WASTEWATER - BUILDING MAINTENANCE	23,000.00	917.43	1,057.16	21,942.84	23,000.00	1,807.76	2,770.30	20,229.70	12%
	30-471-403-0000	WASTEWATER - VEHICLE MAINTENANCE	5,000.00	898.20	898.20	4,101.80	5,000.00	592.99	1,536.06	3,463.94	31%
	30-471-406-0000	WASTEWATER - SYSTEM MAINTENANCE	50,000.00	2,035.90	2,212.90	47,787.10	50,000.00	1,029.08	2,336.75	47,663.25	5%
	30-471-504-0000	WASTEWATER - PROPERTY/LIABILITY INS	8,740.00	0.00	8,740.00	0.00	8,740.00	0.00	8,740.00	0.00	100%
	30-471-538-0000	WASTEWATER - SLUDGE DISPOSAL	30,000.00	320.00	8,596.15	21,403.85	30,000.00	1,880.00	1,880.00	28,120.00	6%
	30-471-702-0000	WASTEWATER - CONTRACT SERVICES	17,500.00	416.00	1,224.00	16,276.00	17,000.00	879.00	1,204.84	15,795.16	7%
	30-471-703-0000	WASTEWATER - AUDIT	3,425.00	0.00	3,425.00	0.00	3,425.00	0.00	0.00	3,425.00	0%
	30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0%
	30-471-804-0000	WASTEWATER - NPDES PERMITS	60,000.00	0.00	0.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0%
	30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	102,540.00	0.00	0.00	102,540.00	102,540.00	0.00	0.00	102,540.00	0%
	30-471-951-0000	WW - BONDS & NOTES INTEREST	32,895.00	0.00	0.00	32,895.00	36,551.00	0.00	0.00	36,551.00	0%
			937,237.00	38,228.11	90,313.28	846,923.72	847,896.00	44,278.34	83,113.21	764,782.79	10%
		Total Operating Budget	8,615,269.99	621,775.27	1,310,858.75	7,304,411.24	8,350,822.00	744,207.86	1,378,141.16	6,972,680.84	17%

Sewer

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2015/2016 - 09

CREATION OF A WEATHER/EMERGENCY EXPENDABLE TRUST FUND

WHEREAS: Pursuant to NH RSA 31:19-a and Newmarket Town Charter Section 5.4, the Town Council as legislative body of the Town of Newmarket has authority to create trusts and reserve funds that may be needed from time to time, and

WHEREAS: The Town Council deems it necessary to address unforeseen costs associated with weather emergencies, natural disasters and other emergencies that may be declared by proper authority.

NOW THEREFORE LET IT BE RESOLVED BY THE NEWMARKET TOWN COUNCIL, That the Town Council approves the creation of a Weather/Emergency Expendable Trust Fund and name the Town Council as the agent to expend. The purpose of this expendable trust is to pay for unforeseen costs associated with natural disasters, weather emergencies, and other emergencies that the Town Council may deem fit.

First Reading: September 2, 2015
Second Reading: September 16, 2015
Approval: September 16, 2015

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk.





TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

INTEROFFICE MEMORANDUM

TO: TOWN COUNCIL
FROM: STEVE FOURNIER, TOWN ADMINISTRATOR 
SUBJECT: RESOLUTION #2015/2016-09 CREATION OF A WEATHER/EMERGENCY EXPENDABLE TRUST FUND
DATE: 9/8/2015
CC: PUBLIC WORKS, POLICE, FIRE

On the agenda this evening for your approval is *Resolution #2015/2016-09 Creation of a Weather/Emergency Expendable Trust Fund*. The purpose of this fund is to place money aside in a trust for the Town Council to withdraw from during emergency situations.

For example, this year we had a record amount of snowfall. We were fortunate to be able to reduce expenditures in our operating budget to limit the impact of the unforeseen costs associated with the storm. If we ran into a problem, and had this fund, we could have withdrawn money from it to cover overages.

This would not be just for snow. If we were to have the disastrous flooding like we did in the early 2000s or any other disaster, we would be able to withdraw funds to cover the overages.

After reviewing the law creating capital reserve funds and expendable trust funds with the Town Attorney, the creation of the fund, as long as it does not appropriate money to be placed into it, falls to the legislative body, which is the Town Council. We will place money into the fund as part of the budget process later this year.

8/1/2015	Town of Newmarket Capital Reserve Overview				
	Account #	Balance 7/1/2015	FY 15/16 Additions	FY 15/16 Resolutions	Remaining Balance
Public Works	01-490-900-0012	439,855	130,103	0	569,958
Fire	01-490-900-0016	277,633	50,059	0	327,692
Library	01-490-900-0017	129,647	28	0	129,675
Police Vehicles	01-490-900-0018	122,053	46,536	0	168,589
Dispatch/Police Equipment	01-490-900-0019	97,802	29,471	0	127,273
Building Improvements	01-490-900-0020	282,652	64	0	282,716
Municipal Trans.Fund	01-213-000-3110	174,395	32	0	174,427
Town Clock	01-490-900-0022	8,791	2	0	8,793
Recreation Facilities	01-490-900-0021	168,264	36	0	168,300
Community Recreation		84,365	18	0	84,383
Technology	01-490-900-0076	37,458	8	0	37,466
Dam Capital Reserve	01-490-900-0078	9	0	0	9
Cemeteries	01-490-900-0079	6,017	2	0	6,019
Veterans Memorial Trust	01-490-900-0080	18,937	4	0	18,941
Cable TV	01-490-900-0034	31,440	15	0	31,455
Sidewalk Development		0	0	0	0
Downtown TIF	09-500-825-0181	597,220	148	0	597,368
Revaluation	01-490-900-0011	3,256	10,001	0	13,257
Downtown Infrastructure		34	0	0	34
Health Trust		1,117	0	0	1,117
Storm Wtr Mgt	01-490-900-0085	51,215	11	0	51,226
300th Anniv.Celebration	01-490-900-0086	2,004	2,000	0	4,004
Compensated Absence	01-490-900-0087	0	10,000	0	10,000
Master Plan	01-490-900-0028	0	10,000	0	10,000
Roadway Improvement	01-490-900-0023	0	125,000	0	125,000
Total General Fund		2,534,164	413,537	0	2,947,701
Water Capital Reserve		452,994	364,305	0	817,299
Water Surplus		2	0	0	2
Sewer Capital Reserve		827,152	164,380	0	991,531
Total Capital Reserve		3,814,312	942,222	0	4,756,533

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution 2015/2016 -10**

**Authorizing the Town Administrator to Enter into an Agreement for Granite Curb Stone
on Bennett Way**

WHEREAS: the Town of Newmarket wishes to construct sidewalks on Bennet Way in two phases, the first phase being from route 108 1,500 lineal feet for an estimated \$88,000 and the second phase of 1,600 lineal feet from the end of phase one to the intersection of Hersey Lane would for an estimated \$112,000, and

WHEREAS: part of this proposal would be the installation of granite curbing, and

WHEREAS: the Town of Newmarket solicited for written quotes for granite curb stone for the first phase of the proposed Bennett Way sidewalk construction, and

WHEREAS: two qualified New Hampshire suppliers submitted proposals, and

WHEREAS: after evaluating the proposal the Public Works Director recommends the proposal submitted by Tri State Curb for 1,500 LF at \$16.80 per LF, for a grand total of \$25,200.

**NOW, THEREFORE, BE IT RESOLVED BY THE NEWMARKET TOWN COUNCIL
THAT:**

The Newmarket Town Council does approve the Town Administrator to enter into an agreement with Tri State Curb for granite curb stone, not to exceed twenty-five thousand and two hundred dollars (\$25,200).

First Reading: September 2, 2015

Second Reading: September 16, 2015

Approval: September 16, 2015



Sponsored by:

Philip Nazzaro, Town Council Chair

Toni Weinstein, Town Councilor

Amy Burns, Town Councilor

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk.

INTEROFFICE MEMORANDUM

TO: STEVE FOURNIER, TOWN ADMINISTRATOR
FROM: RICK MALASKY, PUBLIC WORKS DIRECTOR
SUBJECT: BENNETT WAY SIDEWALK
DATE: 8/26/2015

Bennett Way is 3,100 lineal feet in length from the intersection of Route 108 to the intersection of Hersey Lane. The cost to install granite curb and a five foot bituminous sidewalk from route 108 to the driveway of building seven which is 1,500 lineal feet would be \$88,000. This estimate includes all cost to construct a new sidewalk such as granite curbing, pavement, drainage improvements, relocation of other utilities, landscaping, pavement markings, etc.

The remaining 1,600 lineal feet from building seven to the intersection of Hersey Lane would cost \$112,000 with today's numbers. This section would be constructed with the same materials as the first phase.

This work will not be able to be completed in this construction season if a decision was made to move forward at this time.

Please let me know if you have any questions or require any additional information regarding this matter.

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution #2015/2016-11

**Authorizing the Town Administrator to Enter into an Agreement with Bell & Flynn of
Stratham, NH for Paving of Ash Swamp Road**

WHEREAS, the Town of Newmarket solicited paving proposals for surface course of Ash Swamp Road and other future projects from three paving companies, and

WHEREAS, the following companies provided proposals:

Item Description	Bell & Flynn, Inc.	Pike Industries, Inc.
Road reclaim and fine grade	\$1.65/SY	\$3.00/SY
2" Bituminous concrete binder course	\$72.00/Ton	\$78.00/Ton
1½" Bituminous concrete surface course	\$75.00/Ton	\$78.00/Ton
Shoulder gravel	\$30.00/CY	\$50.00/CY
Hand pave	\$125.00/Ton	\$150.00/Ton

WHEREAS, Bell and Flynn, Inc. submitted the proposal most advantageous to the Town.

NOW, THEREFORE BE IT RESOLVED, that the Newmarket Town Council does hereby authorize the Town Administrator to enter into an agreement with Bell and Flynn, Inc. for paving services.

First Reading: September 2, 2015
Second Reading: September 16, 2015
Approval: September 16, 2015

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk.



INTEROFFICE MEMORANDUM

TO: STEVE FOURNIER, TOWN ADMINISTRATOR
FROM: RICK MALASKY, PUBLIC WORKS DIRECTOR
SUBJECT: PAVING
DATE: 8/24/2015

Attached are the two proposals I received for paving this year. I also received a response from Continental, who stated in an email, that they already have too much work scheduled this year and did not provide us with a proposal. The other two are from Bell & Flynn Inc. and Pike Industries.

I requested the proposals include reclaim/fine grade, binder, finish wearing course, hand work and shoulder gravel. This proposal would cover any project we may decide to move forward on this year.

I recognize that the town council would like an updated plan before we move forward on any paving projects in the future, but we would be negligent if we did not put the finish wearing course on Ash Swamp Road, from the intersection of Grant Road to #117, this year. Currently there is only the binder on this section of roadway and we need to protect that investment by finishing the wearing course. This work would need to be completed in August or early September when the temperatures are still warm to get the best bonding.

Based on the proposals I recommend we use Bell & Flynn, Inc., who are the cheapest, and move forward with them. It is important that we get on their schedule so this work can be completed within the timeframe I have outlined.

There is enough money in my regular operating budget (125,000) to cover the finish wearing course on Ash Swamp Road. Then once the UNH plan is finalized in the spring we can move forward with the additional work. There will be \$125,000 in the CIP fund and \$174,371 in the Municipal Transportation Fund.

Proposal

BELL & FLYNN, INC.

Bunker Hill Avenue
Stratham, New Hampshire 03885

Phone 778-8511 Fax 772-4396

Town of Newmarket
Department of Public Works
Attn: Rick Malasky, Director
4 Young's Lane
Newmarket, NH 03857

659-3093

July 20, 2015

rmalasky@newmarketnh.gov

2015 Pavement Improvements
Unit Pricing
Newmarket, NH

Work Involved:

- a) Construct a 6" Asphalt Stabilized Base via Wirtgen WR-2500 Road Reclaimer or equivalent
- b) Fine Grade and Compact
- c) Construct a 2" Bituminous Concrete Binder Course by machine method
- d) Construct a 1 1/2" Bituminous Concrete (12.5 mm) Surface Course by machine method
- e) Install Bituminous Concrete Pavement by hand method as required

Price:

a, b)	\$1.65/SY	Estimated Quantity:	14,800 SY
c)	\$72.00/T	Estimated Quantity:	1,650 T
d)	\$75.00/T	Estimated Quantity:	1,400 T
e)	\$125.00/T	Estimated Quantity:	100 T

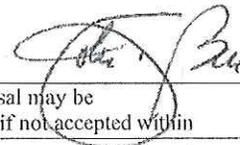
Notes:

- 1) Traffic Control as required to be performed by others
- 2) Adjustment of utility castings to proposed finish grade as required to be performed by others
- 3) Sweeping of existing asphalt pavement prior to application of Bituminous Concrete Overlay to be performed by others
- 4) Installation of processed gravel shoulders following paving activities to be performed by others or by Bell & Flynn, Inc at a unit price of \$30.00/CY
- 5) Price of Bituminous Concrete Pavement is based upon July 15, 2015 NHDOT price of liquid asphalt. This price is subject to sudden fluctuation which may require price adjustment per NHDOT standard specifications.

We propose hereby to furnish material and labor-complete in accordance with above specifications Payment to be made as follows:
Net 30. A finance charge of 1-1/2% (18%APR) will be applied to the unpaid balance after 30 days. The purchaser agrees to pay all costs and expenses of collection including reasonable attorney fee.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance

Signature

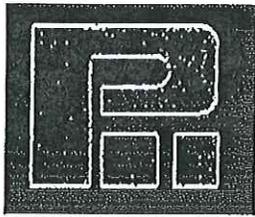
 Rick Malasky, Vice-Pres / Treas.

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal-The above prices, specifications
And conditions are satisfactory and are hereby accepted. You are authorized
To do work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature:



PIKE INDUSTRIES, INC.

3 Eastgate Park Road, Belmont, NH 03220
 Phone: 603/527-5100 FAX: 603/527-5101

AN EQUAL OPPORTUNITY EMPLOYER
 ESTABLISHED 1872

To: Town Of Newmarket	Contact: Rick
Address: 186 Main St Newmarket, NH 03857	Phone:
Project Name: Town Of Newmarket	Fax: 603-659-4807
Project Location: Various Roads, Newmarket, NH	Bid Number:
	Bid Date: 7/17/2015

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
401	Machine Pave (Ton)	2,050.00	TON	\$76.00	\$159,900.00
301	Reclaim And Fine Grade	15,000.00	SY	\$3.00	\$45,000.00
210	Shoulder Gravel	250.00	CY	\$50.00	\$12,500.00
403	Hand Pave	100.00	TON	\$150.00	\$15,000.00

Total Bid Price: \$232,400.00

Notes:

- Pike Industries will adjust pricing based on the state book price of Asphalt Cement (AC) and fuel at the time of this offer. Adjustments will be based on monthly prices determined by the state for the material produced. The base price for this quote is \$532.00/ ton.
- Reclamation Includes one mobilization, any additional mobilizations will be charged at \$2,500.00 each. The Town is responsible for removing any excess reclaim material.
- Paving Includes 2 mobilizations, any additional mobilizations will be charged at \$3,500.00 each.

Payment Terms:

Net 30 Days

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Pike Industries, Inc. NH</p> <p>Authorized Signature: </p> <p>Estimator: Chris Matheson cmatheson@pikeindustries.com</p>
--	--

From: Amy Forrest [aforrest33@gmail.com]
Sent: Tuesday, July 21, 2015 3:27 PM
To: rmalasky@newmarketnh.gov
Subject: continental paving town work bid

We just wanted to let you know that we are unable to give you a quote for the work that you have this year. We just have too much paving this year and it would be unfair to let you think we could get it all done. Please do contact us next year as we would normally do this kind of work.

Amy Charbonneau

Continental Paving Inc

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution #2015/2016-12

Replacing the Backstop at Beaulieu Little League Field

WHEREAS, The Beaulieu Little League Field back stop is deteriorating and the bottom of the fence has become a safety concern, and

WHEREAS, the three companies submitted the following cost proposals to replace the entire backstop, add an overhang, and add netting:

Company Name	Amount
Fences Unlimited, Inc.	\$15,514.00
125 Fence, Inc.	\$19,347.45
GC/AAA Fences, Inc.	\$17,697.00

WHEREAS, Fences Unlimited, Inc. is the low cost bidder, and

WHEREAS, the Recreation Facilities Capital Reserve Fund has a balance of \$168,300 as of July 31, 2015.

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council does authorize the Town Administrator to enter into an agreement with Fences Unlimited, Inc. for replacing the back stop at the Beaulieu Little League Field and to approve the withdrawal of \$15,514.00 from the Recreation Capital Reserve Fund.

First Reading: September 2, 2015
Second Reading: September 16, 2015
Approval: September 16, 2015

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk.





TOWN OF NEWMARKET, NEW HAMPSHIRE

August 20, 2015

Memo 2015 Recreation CIP Requests Final Statement To The Town Council

The Newmarket Little League and the Newmarket Girls Softball Programs continue to maintain the priorities of safe play and great experiences for the youth of Newmarket. With these improvements, replacements, and enhancements, the Newmarket Recreation Department, the Newmarket Youth Athletic Association and the Newmarket Buildings and Grounds Department are confident these three projects will greatly benefit two of the Town's parks and fields. By releasing the CIP funds to contract professional services needed to provide the necessary materials and work required will make these important priorities a reality in 2015. The Newmarket Little League Program and Girls Softball Program currently work with over 200 kids each season. These youth sports programs utilize both the Little League field and the fields at Beanie-Howcroft. The Newmarket Recreation Department works with over 200 youth engaged in its fall recreation soccer program at the Beanie Howcroft Memorial Fields. The Newmarket Youth Soccer Association has over 170 youth soccer players on travel teams which utilize these fields also. The sheer numbers of youth athletes that these fields service over 8 months is impressive. The Town of Newmarket takes great pride in its athletic programs and the providers of youth opportunities would like to provide these Newmarket athletes with the best and safest environment possible. All the coaches are volunteers, who have done the very best they can with what resources have been made available but these requests are not something volunteers can fix themselves.

The CIP process the Town of Newmarket has in place is the way to fund these kinds of projects. The Town Council has the opportunity to make these needed improvements and complete the process of making these projects a reality in 2015. Thank you for the attention to these important projects.

Respectfully Submitted by,
Jim Hilton
Newmarket Recreation Director
One Terrace Drive
Newmarket, New Hampshire 03857



TOWN OF NEWMARKET, NEW HAMPSHIRE

August 20, 2015

**Memo Introduction
Request to the Town Council sent
For Release of Newmarket Recreation CIP Funds for Fields and Parks Improvements
Introduction and request for withdrawal of Recreation CIP Funds for Fields**

The Newmarket Recreation Department would like to request from the Town Council a withdrawal of \$33,337 from the Recreation Capital Improvement Fund under the heading of 'Fields and Parks Improvements'. The Newmarket Recreation Department Capital Improvement Fund currently has \$66,000.00 in CIP for field and park improvements for the three Newmarket sports facilities and parks that are managed, maintained, and utilized by the Town. The withdrawal of these funds would leave a balance of \$32,663.00 available for future fields and parks improvement projects. The three proposed projects to be completed in 2015 are paramount for the safety of youth utilizing these two facilities. The improvements will greatly enhance two of the Town's park complexes that have seen only a few improvements funded by the Town since the 1990's. The Newmarket Youth Athletic Association has been good stewards of maintaining these facilities with fundraising and an all volunteer organization doing work side by side with Newmarket Buildings and Grounds Department. The Newmarket Recreation Department in the last five years has been expanding its services in lacrosse and recreation soccer. Recreation soccer now has over 200 youth participating every fall utilizing volunteer coaches. The park facilities are now being used to support an ever increasing participation of youth activities that requires these critical field improvements to be made in existing park facilities.

The three projects are outlined below for the Town Council in narrative form, and 3quote for each project is included to give the Town Council a current price reference for the work required. The lowest price quotes listed within the body of each project and an attachment of each individual quote is also added as an addendum. The Recreation Department has chosen the lowest price quoted for all 3 projects

Respectfully Submitted by,
Jim Hilton
Newmarket Recreation Director
One Terrace Drive
Newmarket, New Hampshire 03857



TOWN OF NEWMARKET, NEW HAMPSHIRE

August 20, 2015

Memo #1 To The Newmarket Town Council

2015 Recreation CIP Project #1

Requested Item: Replace Backstop at Beaulieu Little League Field
Lowest Quote Received by: Fences Unlimited INC.
Requested Amount: \$15,514.00 – See quote from Vendor
Description of Replacement: Replace entire backstop, add 6'X40' overhang, adding netting which will extend along first base line to closest end of first base side dug out.

Reason for Replacement: The current fence is approximately 25 years old. Current backstop is deteriorating very quickly, cross braces are no staying securely fastened and fence is curling up from the ground. Bottom of the fence is becoming more of a safety concern each year. Catchers run the risk of cutting themselves on the curled up portion of the fence as they chase baseballs that get by them during game time.

Also, by adding an overhang which is consistent with all backstops on each field in the town, the league will reduce the loss of baseballs that are fouled during game play. The overhang and netting along the first base line the league will reduce the amount of baseballs needed for games and practices because the overhang or the netting will keep the balls on the field. This will also reduce the risk to spectators seated along the first baseline bleachers. Additionally, in the past, youth who chase these baseballs have got severe poison ivy because directly behind the backstop on a separate parcel of land there is a large patch of poison ivy.

NOTE: 125 FENCE quoted each of the 3 components of this Project #1 and is quoted individually on two pages. When the three quotes for each components are added up the total price quoted comes in as the number 2 vendor and not the lowest quote provided.

Respectfully Submitted by,
Jim Hilton
Newmarket Recreation Director
One Terrace Drive
Newmarket, New Hampshire 03857



25 Indian Rock Road
 Route 111, Suite 19
 Windham, NH 03087
 Phone (603) 537-0555
 Fax (603) 537-0556

August 12, 2015

Town of Newmarket, NH
 Attn: John
 186 Main St
 Newmarket, NH 03857
 Phone: 603-659-8501
 Email: jpuchlopek@newmarketnh.gov

RE: Beaulieu Field

The following is our quote to furnish and install for the above referenced project:

- 167' high backstop with (2) 60' wings 10' high
- 10' high fence 6 gauge galvanized mesh
- 3" terms, 2 1/2" lines, 1 5/8" top and bottom rails
- 16' high backstop 10' of 6 gauge, 6' of 9 gauge, 6' overhang 11 1/2 gauge
- 4" posts (6) rows 1 5/8" rail
- Approximately 60' of 9' netting on top of 10' wing

Total Price: \$ 15,514.00

This quote is valid for 30 days and is subject to a site inspection.
 If you have any further questions or comments please do not hesitate to call.

Sincerely,

Jim Tardif
 Commercial Estimating Department, x16

The following quote is per site visit

Visit us at: www.fencesunlimited.com / e-mail us at: info@fencesunlimited.com

Or call our Toll Free number (800) 892-0456



125 FENCE INC.	1205 Calef Highway Barrington, NH 03825 603-868-3025
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Date	Estimate #
6/23/2015	9420

Name / Address
Town of Newmarket 4 Youngs Lane Newmarket, NH 03857

P.O. No.	Terms	Project
	50% Down Bal upo...	Elm Street Park Ball ...

Description	Cost	Qty	Total
<p>Project Location: Elm Street Park Ball Field</p> <p>OPTION #1: NETTING SYSTEM 1ST BASE SIDE -- Furnish and install three (3) 4" x 24' DQ40 Galvanized posts between the new Backstop and the furthest end of dugout -- Posts to be approximately 20' tall +/- with a pulley system on each and one on the backstop -- A 10' high x 65' long netting to be attached to the top of the existing 10' chain link fence with removable fasteners and pulled to the top of the 20' post. (#42 twisted knotted nylon black 1 3/4" square mesh heavy duty with rope border)</p> <p>NOTE: SAME SET UP AS HIGH SCHOOL Total Option #1:</p>	3,274.95	0	0.00
<p>OPTION #2: 3RD FENCE BASE LINE -- Remove approximately 64' of 10' high galvanized chain link and post</p> <p>NEW MATERIALS: 3" DQ40 Ends, 2 1/2" DQ40 Lines, 1 5/8" DQ40 top, middle and two bottom rails Fence to be trenched approximately 12" +/- 10' High 2x9 gauge galvanized chain link knuckle knuckle both ends 6 Gauge heavy ties used to ties fence Fence secured to New Backstop and furthest end of dugout Total Option #2:</p>	5,380.85	0	0.00
Thank you!	Total		

125 FENCE INC.	1205 Calef Highway Barrington, NH 03825 603-868-3025
---------------------------	--

Date	Estimate #
6/23/2015	9420

Name / Address
Town of Newmarket 4 Youngs Lane Newmarket, NH 03857

P.O. No.	Terms	Project
	50% Down Bal upo...	Elm Street Park Ball ...

Description	Cost	Qty	Total
<p>OPTION #3: REPLACE BACKSTOP -- Remove existing 40' x 16' Backstop -- Replace with a 40' long x 20' high +/- with a 6' over hang (similar to boys High School)</p> <p>MATERIAL: -- 4" DQ40 Uprights -- 2" DQ40 Over hang uprights -- 1 5/8" DQ40 Brace rails</p> <p>NOTE: 8 Rows of bracing throughout backstop -- The overhang 6' long 2x9 gauge galvanized knuckle knuckle -- Upper 10' of backstop 10' (9 gauge) galvanized knuckle knuckle -- Lower 10' of backstop 10' (6 gauge) galvanized knuckle knuckle -- All fitting Commercial grade -- All fence ties 6 gauge heavy duty aluminum -- All over hang pipe, backstop L's and rail ends to be tech screwed or tack welded</p> <p>Total Option #3:</p> <p>125 FENCE IS A WOMAN OWNED SMALL BUSINESS</p> <p>ALL PRICING IS GOOD FOR 30 DAYS FROM THE DATE ON THE CONTRACT UNLESS OTHERWISE SPECIFIED</p> <p>Payment Terms: 50% Down -- Balance upon completion</p> <p>125 Maintenance & Fence Inc. does not assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located than it is recommended the customer have the property surveyed. Any permits shall be the responsibility of the customer. Additional work not covered in this contract that was requested by the customer will be added. Any rock drilling, cement work, or pinning of posts will incur additional charges. Any canceled project will incur a 20% restocking fee if materials have been fabricated or ordered. All wood materials and custom orders are non-refundable. Any and all legal expenses that may occur because of non-payment will be added to customers balance. 125 Fence will assume responsibility for having public utilities located and marked. However, 125 Fence assumes no responsibility for unmarked sprinkler lines, or an other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing 125 Fence to dig in the immediate vicinity of know utilities.</p>	10,691.65	0	0.00
Thank you!	Total		\$0.00



294 DURHAM ROAD DOVER, NH 03820
PHONE: 603-742-0833 * FAX: 603-743-4475 * GCAAAFENCES.COM

PROPOSAL/CONTRACT

Customer Information:
Town of Newmarket
Site: Elm St ball field
Contact: John Puchlopek

Contact Information:
817-0333
F 659-4807
jpuchlopek@newmarketnh.gov

BACKSTOP:

- >> REMOVE AND REPLACE ENTIRE EXISTING 16' X 40' BACKSTOP, INCLUDES POSTS AND TOP / MID - RAILS
- > NEW POSTS WILL ALL BE UPGRADED TO 4" O.D.
- > INSTALL NEW GALVANIZED MESH ... USING HEAVY DUTY 6 GA. FOR BOTTOM 8', THEN 9 GA. FOR TOP 8'
- > ALSO INSTALL 6' OVERHANG ON EXISTING BACKSTOP

1ST BASE LINE:

- >> INSTALL BASEBALL NETTING TO INCREASE HEIGHT OF EXISTING FENCE (WHICH WILL STAY IN PLACE) TO BACKSTOP HEIGHT, FROM BACKSTOP TO LOCATION OF "DO NOT CLIMB FENCE" SIGN BEYOND DUGOUT
- > INCLUDES SMALL PIECE OF FENCE (SAME AREA AS SIGN) SLEEVED UP TO HEIGHT OF OTHER FENCE TO FIT WITH SAME HEIGHT NETTING THROUGHOUT

3RD BASE LINE:

- >> REMOVE AND REPLACE APPROXIMATELY 70' (7 SECTIONS) OF CHAIN LINK FENCE FROM BACK STOP TO FAR END OF DUGOUT
- > EXISTING 10' TALL FENCE WILL BE REMOVED FROM SITE, NEW FENCE WILL BE IN SAME LAYOUT, HEIGHT AND SPEC'S (INCLUDING TIED INTO DUGOUT ROOF)
- > INCLUDES REPLACEMENT OF POSTS
- > USING 10' TALL 9 GA. GALVANIZED MESH

GC/AAA FENCE COMPANY agrees to guarantee above fence to be free from defects in materials and workmanship for three years.

GC/AAA FENCE COMPANY shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. GC/AAA FENCE COMPANY will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstances does GC/AAA FENCE COMPANY assume any responsibility concerning property lines or in any guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

GC/AAA FENCE COMPANY will assume the responsibility for having underground public utilities located and marked. However, GC/AAA FENCE COMPANY assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing GC/AAA FENCE COMPANY to dig in the immediate vicinity of known utilities.

The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the jobsite and work completed may be sent at weekly intervals. Adjustments for materials used on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of GC/AAA FENCE COMPANY until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

CONTRACT PRICE IS VALID FOR 14 DAYS.

Approved & Accepted for Customer:

Contract Amount:	\$17,697.00
Down Payment:	\$ 50%
Balance Due:	\$ 50%

Customer Date
Sign and Return to GC/AAA FENCE COMPANY:

Trent Welch
Salesperson

7-16-2015
Date

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

Resolution #2015/2016-13

Replacing the Infield Dirt at Beaulieu Little League Field

WHEREAS, The Beaulieu Little League Field infield has a safety concern that is from divots and holes in the infield grass, and

WHEREAS, the three companies submitted the following cost proposals to remove the existing dirt and replace it with a new infield mix:

Company Name	Amount
WJ Smallwood Landscaping	\$13,890.00
Hillside Landscaping, Inc.	\$6,923.00
Sports Turf Specialties, Inc.	\$12,984.92

WHEREAS, Hillside Landscaping, Inc. is the low cost bidder, and

WHEREAS, the Recreation Facilities Capital Reserve Fund has a balance of \$168,300 as of July 31, 2015.

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council does authorize the Town Administrator to enter into an agreement with Hillside Landscaping, Inc. for replacing the infield dirt at the Beaulieu Little League Field and to approve the withdrawal of \$6,923.00 from the Recreation Capital Reserve Fund.

First Reading: September 2, 2015
Second Reading: September 16, 2015
Approval: September 16, 2015

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk.





TOWN OF NEWMARKET, NEW HAMPSHIRE

August 20, 2015

**Memo #2 To The Town Council
2015 Recreation CIP Project #2**

CIP Project #2

Requested Item: Infield Replacement (Dirt only) at Beaulieu Little League Field

Lowest Quote Received by: Hillside Landscaping Inc.

Requested Amount: \$6,923.00 – See quote from Vendor

Description of Replacement: The existing infield dirt will be removed and the new infield mix will replace the old playing surface.

This past season the Newmarket Little League replaced the infield grass because of growing safety concerns over the years from divots and holes in the infield grass. The league deemed this phase I of the reconstruction of the infield. Over the years the Little League has been maintaining the field out of the operating budget, adding Turface products for better moisture management, but over time the infield has continued to harden to the point of safety concerns. Baseballs tend to not have a “true” bounce once they reach the dirt portion of the infield. Players have taken routine groundballs off the arms, face and midsection which is a safety concern.

With only one Little League field in Town, it is imperative that local teams are able use this field whenever possible. Over the years, the amount of rainfall that the field can hold has been reduced, often times making the field unplayable or unsafe for 1-2 days. Because of the poor mix of material on the current infield puddles are created along shortstop and second base. Most games start between 5:00-6:00 P.M. and during the week coaches are not able to get the field playable in time for games so games are often canceled even after the smallest rain amounts. Contrastingly, when it is dry the infield becomes like “cement”. It is very hard and the youth playing run the risk of scratches and ripped uniforms from sliding into bases or on defense for a baseball. By adding this new infield with the recommended mix we will increase the moisture capability and make the infield safer to play on for the youth players.

Respectfully Submitted by,

Jim Hilton

Newmarket Recreation Director

One Terrace Drive

Newmarket, New Hampshire 03857

WJ SMALLWOOD LANDSCAPING

PO Box 2165
Salem, NH 03079
(603) 235-4851

Proposal For:

Newmarket NH Softball
c/o Jason Labranche
Newmarket, NH

Renovation of Beaulio Field

- Remove 3 to 4 inches of stone dust from existing in field
- Dispose of resulting debris on site as discussed
- Install up to 60 yards of infield mix/grade
- Blend in 2 ton of Pro's Choice Red
- Blend in 1/2 ton of Pro's Choice EZ Mound Clay for batters box
- Install new break away bases
- Install 6 trench drains beyond infield arc

Total Job Cost: \$13,890.00

Payment schedule: deposit of \$1,000 upon acceptance of proposal; payment of \$8,000 at commencement; balance of \$4,890 due in full upon completion

WJ Smallwood Landscaping proposes to perform all work listed above – material and labor – in a workmanlike manner according to standard industry practices for the total listed above. Your costs are presented as part of the total package. Any additions or deletions may necessitate an adjustment to the cost of the remaining services. Any service ordered from client that is not listed above will become an extra charge over and above the contract price at a minimum of \$45 per man-hour plus any materials used. All work will be performed in accordance with the above specifications contingent upon accidents or delays beyond our control. Contractor can not be responsible for acts of God such as but not limited to high winds, severe thunderstorms, tornadoes, hurricanes, floods or abnormally cold weather. . A service charge of \$30 will be charged for any returned checks. If the account becomes past due, the contractor may without notice suspend its obligation to perform services until the contractor receives all amounts past due. If service is resumed after discontinuance for non-payment and additional work is required to return the property to normal conditions, WJ Smallwood Landscaping reserves the right to charge accordingly.

Contractor's Signature William Smallwood Date 7/17/15

PROPOSAL ACCEPTANCE: The above specifications, payment schedule and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified.

Client's Signature _____ Date _____



89 Gile Rd.
Nottingham, N.H. 03290
(603) 679-3441

Hillside Landscaping Inc.

June 29, 2015

Town of Newmarket
4 young Lane
Newmarket NH 03857

Ref: Rebuild Beaulieu infield

We are pleased to quote your ball field needs. Below is pricing to rebuild the sod infield area and replace infield mix.

We would excavate the existing infield mix out approx. 60 yds. and install, grade and drag new infield mix. The two prices are for two different quality mixes. Price one is from Ploude sand & gravel and is a medium quality. Price two is from Foster's sand & gravel and is high quality mix. Price includes reinstalling all bases.

Cost for the above project using ploude infield mix	\$4,680.00
Cost for the above project using Foster's infield mix	\$6,923.00

If you have any questions or concerns, feel free to call anytime.

Gary Cowan
Owner
Hillside Landscaping Inc.

Landscaping & Irrigation Specialist



SPORTS TURF SPECIALTIES, INC.

20 Kenneth Miner Dr.
 Wrentham, MA 02093
 P - 508-384-1084 F - 508-384-2084

Estimate

Date	Estimate #
7/24/15	5885

Name / Address
Town of Newmarket

ESTIMATES VALID FOR 60 DAYS

This estimate must be signed and returned to us before we can schedule your job. Your signature means you agree to the work, and will pay the invoice in a timely manner. The customer is required to locate and clearly identify all underground irrigation lines, heads and control valves, electrical and other buried objects. Sports Turf Specialties is not responsible for damage to unmarked or shallow objects, and must be notified of irrigation depth.

P.O. No.	JOB

Item	Description	Qty	Cost	Total
Field Renovation	60' Baseball Field renovation (Newmarket Little League field)			0.00
	Elm Street Field	1	5,915.00	5,915.00
	This estimate is being submitted as a follow up to our conversation concerning the infield renovation on the Elm Street Field in Newmarket New Hampshire. Below outlines the work with the prices reflected.			0.00
	1. Edge grass and remove weeds from the entire perimeter of field. All grass, weeds and debris will be transported to an off site location provided by the Town of Newmarket . Please note: Field will be edged out beyond regulation due to excessive lips and wear areas.			0.00
	2. Roll entire infield and perimeter of clay with 2 ton roller. This process is used to minimize the lips on the grass edges.			0.00
	3. All Survey and Layout to be done by Sports Turf Specialties. Home plate, bases and pitching rubber will be reset to proper elevation and locations. Dura Pitch packing clay will be installed in batters boxes.			0.00
	4. Rebuild Pitchers Mound to proper slope and elevation, per specifications. Dura Pitch packing clay will be used on platform and landing areas.			0.00
	5. Excavate 2 1/2" of existing infield mix. All materials will be transported to a town designated area for disposal.			0.00

Total

Signature

SPORTS TURF SPECIALTIES, INC.

20 Kenneth Miner Dr.

Wrentham, MA 02093

P - 508-384-1084 F - 508-384-2084

Estimate

Date	Estimate #
7/24/15	5885

Name / Address
Town of Newmarket

ESTIMATES VALID FOR 60 DAYS

P.O. No.	JOB

This estimate must be signed and returned to us before we can schedule your job. Your signature means you agree to the work, and will pay the invoice in a timely manner. The customer is required to locate and clearly identify all underground irrigation lines, heads and control valves, electrical and other buried objects. Sports Turf Specialties is not responsible for damage to unmarked or shallow objects, and must be notified of irrigation depth.

Item	Description	Qty	Cost	Total
	6. Grade existing infield clay 2 1/2" below finish grade at the proper slope.			0.00
	7. Install 44 ton of Dura Edge Classic onto existing infield mix to the depth of 2 1/2".			0.00
	8. Final grading will be done using a fully automated laser grader to within 1/4" of final proposed grades.			0.00
	9. Scarify and groom infield for game preparation.			0.00
	Approximate quantities with a Budgetary cost reflected:			0.00
DuraPitch Mound ...	50 Lb bag	40	11.148	445.92
DuraEdge Classic	Dura Edge Classic	48	138.00	6,624.00

Total	\$12,984.92
--------------	-------------

Signature _____

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2015/2016-14

Replacing the Infield Dirt at Beanie Howcroft Memorial "D-Field"

WHEREAS, The Beanie Howcroft Memorial "D-Field" infield has a safety concern that is from divots and holes in the infield grass, and

WHEREAS, the three companies submitted the following cost proposals to remove the existing dirt and replace it with a new infield mix:

Company Name	Amount
WJ Smallwood Landscaping	\$24,070.59
Hillside Landscaping, Inc.	\$10,900.00
Sports Turf Specialties, Inc.	\$11,282.22

WHEREAS, Hillside Landscaping, Inc. is the low cost bidder, and

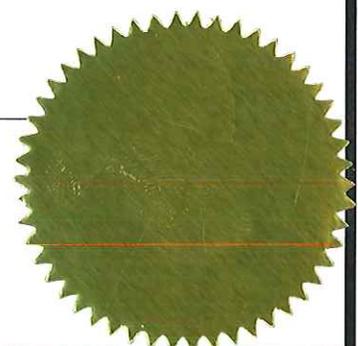
WHEREAS, the Recreation Facilities Capital Reserve Fund has a balance of \$168,300 as of July 31, 2015.

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council does authorize the Town Administrator to enter into an agreement with Hillside Landscaping, Inc. for replacing the infield dirt at the Beanie Howcroft Memorial "D-Field" and to approve the withdrawal of \$10,900.00 from the Recreation Capital Reserve Fund.

First Reading: September 2, 2015
 Second Reading: September 16, 2015
 Approval: September 16, 2015

Approved: _____
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk.





TOWN OF NEWMARKET, NEW HAMPSHIRE

Memo #3 To The Newmarket Town Council

2015 Recreation CIP Project #3

Requested Item Renovation of Beanie Howcroft Memorial “D-Field”

Lowest Quote Received by Hillside Landscaping Inc.

Requested Amount: \$10,900.00 –See quote from Vendor

Description of Replacement: Removal of all soil in the infield and replace with infield mix and Turface. This is a softball field and the entire infield is soil with no grass.

The Beanie-Howcroft Fields are made up of two softball fields (Field “C” and Field “D”). These fields are used primarily by the youth baseball and girl’s youth softball programs. These programs collectively support approximately 200 Newmarket youth athletes each year. Over the years, the fields have continued to deteriorate resulting in increased safety risk for our players. Athletic fields, in general, require constant servicing and maintenance. The Town of Newmarket Public Works Buildings and Grounds Department has been great in providing general grooming services that have allowed the fields to be used up to this point, but grooming services alone cannot fix the composition of the dirt, the grade of the field and the condition of the turf.

The current composition of the field dirt is so deteriorated that it is primarily composed of silt/dust and gravel. The infield was installed in 1993 at the time of construction by the Town of Newmarket with a Federal Land/ Water Conservation grant. The gravel composition has and will continue to be detrimental to all aspects of play. Players sliding, which is required in baseball and softball, is nearly impossible without sustaining injuries due to the rocks and gravel. In addition, the disproportionate amount of silt/dust in the field dirt becomes so slick in wet conditions that it can have similar affect as ice. The dirt becomes so slippery that serious injury could occur.

Aside from annual rototilling and grooming, the current field dirt is almost impossible to maintain and level. After one rainfall, the field becomes overwhelmingly bumpy creating unnatural ball movements resulting in players being hit with the ball in the arms, chest and face resulting in injuries.

Respectfully Submitted by,
Jim Hilton
Newmarket Recreation Director
One Terrace Drive
Newmarket, New Hampshire 03857

SPORTS TURF SPECIALTIES, INC.

20 Kenneth Miner Dr.

Wrentham, MA 02093

P - 508-384-1084 F - 508-384-2084

Estimate

Date	Estimate #
9/22/14	5103

Name / Address
New Market Softball 6 Hilton Dr Newmarket, NH 03857

ESTIMATES VALID FOR 60 DAYS

P.O. No.	JOB

This estimate must be signed and returned to us before we can schedule your job. Your signature means you agree to the work, and will pay the invoice in a timely manner. The customer is required to locate and clearly identify all underground irrigation lines, heads and control valves, electrical and other buried objects. Sports Turf Specialties is not responsible for damage to unmarked or shallow objects, and must be notified of irrigation depth.

Item	Description	Qty	Cost	Total
Field Renovation	<p>Softball field (Field F) 11 Nichols Rd REVISED</p> <p>Softball field maintenance</p> <p>This estimate is being submitted as a follow up to our conversation concerning the renovation work needed for the New Market Softball field. Below outlines the work with the prices reflected.</p> <ol style="list-style-type: none"> Excavate 4' of grass on the first and third base sides of the field to the depth of 2". All waste debris will be transported onsite and disposed of by others. Remove all grass, weeds and debris from infield. Back arc will be cut back to 60' radius. Till existing Infield mix to the depth of 3" prior to rough grading soil. This process is necessary to break up compaction, eliminate layering and remove large rocks from the material. All Survey and Layout to be done by Sports Turf Specialties. Home plate, bases and pitching rubber will be reset to proper elevation and locations. Highly recommend replacing pitching rubbers and home plate. Pricing for items listed below. Install 3 yards of 50/50 sandy loam on the grass areas on the foul lines. Install 96 ton of premium native infield mix on the entire infield to the depth of 3". 	1	4,827.50	4,827.50
Total				

Signature

SPORTS TURF SPECIALTIES, INC.

20 Kenneth Miner Dr.
 Wrentham, MA 02093
 P - 508-384-1084 F - 508-384-2084

Estimate

Date	Estimate #
9/22/14	5103

Name / Address
New Market Softball 6 Hilton Dr Newmarket, NH 03857

ESTIMATES VALID FOR 60 DAYS

This estimate must be signed and returned to us before we can schedule your job. Your signature means you agree to the work, and will pay the invoice in a timely manner. The customer is required to locate and clearly identify all underground irrigation lines, heads and control valves, electrical and other buried objects. Sports Turf Specialties is not responsible for damage to unmarked or shallow objects, and must be notified of irrigation depth.

P.O. No.	JOB

Item	Description	Qty	Cost	Total
	7. Rebuild pitchers circle using Hilltopper packing clay on the platform and landing areas.			
	8. Final grading of the entire remediation area will be done using a fully automated laser grader to within 1/4" of final proposed grades.			
	9. Fertilize 750 sq ft prior to sodding.			
	10. Installation of 750 sq ft of 100% Kentucky Blue grass sod.			
	11. Scarify and groom infield for game preparation.			
	Materials needed with budgetary prices reflected.			
Native Infield Mix	96 ton Read Custom Soils premium native infield mix (Nardone mix)	96	56.10	5,385.60
misc. sand/soil	3 yards of 50/50 sandy loam	3	38.40	115.20
Fertilizer Applicat...	Application of Fertilizer - Granular 18-24-12 / 7-7-7 / sol u cal	1	40.00	40.00
Bluegrass Sod	Bluegrass Sod	750	0.35	262.50
M.L. Pitching Rub...	Schutt Major League Pitching Rubber	2	98.10	196.20

Total

Signature

SPORTS TURF SPECIALTIES, INC.

20 Kenneth Miner Dr.
 Wrentham, MA 02093
 P - 508-384-1084 F - 508-384-2084

Estimate

Date	Estimate #
9/22/14	5103

Name / Address
New Market Softball 6 Hilton Dr Newmarket, NH 03857

ESTIMATES VALID FOR 60 DAYS

P.O. No.	JOB

This estimate must be signed and returned to us before we can schedule your job. Your signature means you agree to the work, and will pay the invoice in a timely manner. The customer is required to locate and clearly identify all underground irrigation lines, heads and control valves, electrical and other buried objects. Sports Turf Specialties is not responsible for damage to unmarked or shallow objects, and must be notified of irrigation depth.

Item	Description	Qty	Cost	Total
Schutt Bury All H...	Schutt Bury All Home Plate		90.72	90.72
Hilltopper	Hilltopper mound/plate clay	15	24.30	364.50
	~~~~~ CHANGE ORDER ~~~~~ June 9, 2015 > Increased price of Native Infield Mix from \$5,126.40 to \$5,385.60. (+\$259.20) > Increased price of misc. sand/soil from \$108.00 to \$115.20. (+\$7.20) > Increased price of Bluegrass Sod from \$240.00 to \$262.50. (+\$22.50) Total change to estimate +\$288.90 ~~~~~ ~~~~~ CHANGE ORDER ~~~~~ June 10, 2015 > Removed 1 Schutt Bury All Home Plate. (-\$89.28) > Increased price of M.L. Pitching Rubber from \$193.20 to \$196.20. (+\$3.00) > Added 1 Schutt Bury All Home Plate. (+\$90.72) Total change to estimate +\$4.44 ~~~~~			

<b>Total</b>	<b>\$11,282.22</b>
--------------	--------------------

Signature _____



89 Gile Rd.  
Nottingham, N.H. 03290  
(603) 679-3441

# Hillside Landscaping Inc.

June 29, 2015

Newmarket Girls Softball Association  
Newmarket NH 03857

Ref: Howcroft Park Softball rebuild

We are pleased to quote your Ballfield needs. We would remove sod on all edges for a clean cut. We would remove bases prior to removing approx. 30 yards of existing infield mix to give room to add 3" (approx. 123 yards) of new infield mix. Infield mix will be top quality mix from Foster's and will be laser graded. New pitcher's mound and home plate would then be installed with existing bases. Cost for the above project would be \$10,900.00.

If you have any questions or concerns, feel free to call anytime.

Gary Cowan  
Owner  
Hillside Landscaping Inc.

Landscaping & Irrigation Specialist



**WJ SMALLWOOD LANDSCAPING**

PO Box 2165  
Salem, NH 03079  
(603) 235-4851

**Proposal For:**  
Newmarket NH Softball  
c/o Mike Henry  
Newmarket, NH

**Renovation of Softball Field**

- Remove 3 to 4 inches of stone dust from existing field
- Dispose of resulting debris
- Install up to 120 yards of infield mix/grade
- Blend in 2 ton of Pro's Choice Red
- Blend in 1/4 ton of Pro's Choice EZ Mound Clay for batters box
- Install new break away bases

Total Job Cost: \$24,070.59

**Payment schedule:** deposit of \$2,000 upon acceptance of proposal; payment of \$15,000 at commencement; balance of \$7,070.59 due in full upon completion

Note: Due to the field being ~80 yards away from the parking lot there may be some turf damage done in accessing this field. Any turf damage done will be loamed and seeded by WJ Smallwood Landscaping. It is the responsibility of Newmarket Softball to water any newly seeded areas.

WJ Smallwood Landscaping proposes to perform all work listed above – material and labor – in a workmanlike manner according to standard industry practices for the total listed above. Your costs are presented as part of the total package. Any additions or deletions may necessitate an adjustment to the cost of the remaining services. Any service ordered from client that is not listed above will become an extra charge over and above the contract price at a minimum of \$45 per man-hour plus any materials used. All work will be performed in accordance with the above specifications contingent upon accidents or delays beyond our control. Contractor can not be responsible for acts of God such as but not limited to high winds, severe thunderstorms, tornadoes, hurricanes, floods or abnormally cold weather. . A service charge of \$30 will be charged for any returned checks. If the account becomes past due, the contractor may without notice suspend its obligation to perform services until the contractor receives all amounts past due. If service is resumed after discontinuance for non-payment and additional work is required to return the property to normal conditions, WJ Smallwood Landscaping reserves the right to charge accordingly.

Contractor's Signature William Smallwood Date 06/30/15

**PROPOSAL ACCEPTANCE:** The above specifications, payment schedule and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified.

Client's Signature _____ Date _____



RECEIVED

AUG 30 2015

TOWN OF NEW MARKET  
ADMINISTRATOR'S OFFICE

APPLICATION FOR APPOINTMENT TO A BOARD,  
COMMISSION, OR COMMITTEE POSITION WITHIN THE  
TOWN OF NEWMARKET

Applicant's Name: JAMES BERGENOW

Address: 51 PACKERS FALLS RD Phone/Cell 603-659-8248

RSA 669:19 Newmarket Registered Voter:  Yes  No # of Years as Resident: 24  
RSA 91:2 Are you an American Citizen?  Yes  No

Email address: JBLB4@COMCAST.NET

Full membership (3 year term) position applying for TRUSTEE OF THE TRUST FUND

State what the new term expiration date is: MARCH 2018

Alternate position (3 year term) position applying for NONE

State what the new term expiration date is: NONE

I feel the following experience and background qualifies me for this position: _____

I AM A FORMER MEMBER OF THE  
CONSERVATION COMMISSION AND A FORMER  
MEMBER OF THE TOWN COUNCIL.

(need more room, please use the back)

[Signature]  
Signature

30 AUG 15  
Date

*You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.*

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**By the Newmarket Town Council**  
**Resolution #2015-2016-15**  
**Increase of Sewer Rates**

**WHEREAS**, the Newmarket Town Council has adopted a rate structure which is reviewed yearly in order to assure adequate funds to operate and maintain the systems and fund future projects, and

**WHEREAS**, the Newmarket Town Council has committed to level yearly sewer rate increases to cover the costs associated with the design, construction, and operation of the new wastewater treatment facility, and

**WHEREAS**, the Sewer Department has entered into agreement with the EPA to design, construct and operate a new wastewater treatment facility to low nitrogen limits.

**NOW, THEREFORE, LET IT BE RESOLVED**, the Town Council does hereby approve the following sewer rates to be effective November 1, 2015:

Sewer users will be billed \$8.98 per 100 cubic feet of water consumed. The water and sewer system charge will remain the same, but will be billed monthly \$2.00 for each water and sewer per unit.

*First Reading: September 16, 2015*

*Second Reading:*

*Approval:*

Approved: _____  
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____  
Terri Littlefield, Town Clerk

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE**  
**By the Newmarket Town Council**  
**Resolution #2015/2016-16**

**Approval of 2015 MS-535 – Financial Report**

**WHEREAS**, the Town of Newmarket must file a financial report to the New Hampshire Department of Revenue Administration (DRA) on DRA Form MS-535; and

**WHEREAS**, the completed MS-5 form is reviewed and approved by the Town Council.

**NOW, THEREFORE BE IT RESOLVED** that the Newmarket Town Council does hereby approve for signature the MS-535 form as presented.

*First Reading: September 16, 2015*

*Second Reading:*

*Approval:*

Approved: _____  
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____  
Terri Littlefield, Town Clerk

CHARTERED JANUARY 1, 1991

FOUNDED DECEMBER 15, 1727



**TOWN OF NEWMARKET, NEW HAMPSHIRE  
BY THE NEWMARKET TOWN COUNCIL  
RESOLUTION #2015/2016 - 17**

**AUTHORIZING THE TOWN ADMINISTRATOR TO ENTER INTO A 5 – YEAR  
AGREEMENT WITH MUNICIPAL RESOURCES INC. FOR ASSESSING SERVICES.**

**WHEREAS** The Town of Newmarket has engaged Municipal Resources Inc. for Assessing Services since 2012, and

**WHEREAS** Municipal Resources Inc. will provide general assessing services to the Town, in addition conduct the quarterly reviews of properties to prepare the community for the 2019 statistical update, and

**WHEREAS** Municipal Resources Inc. proposes a flat assessing fee of the following:

FY2016 .....	\$59,000
FY2017 .....	60,475
FY2018 .....	61,987
FY2019 .....	63,537
FY2020 .....	65,125

Defense of values to the BTLA will be \$125

**NOW THEREFORE LET IT BE RESOLVED BY THE NEWMARKET TOWN COUNCIL,**

That the Town Council authorizes the Town Administrator to enter into an agreement with Municipal Resources Inc. for assessing services for five years.

*First Reading: September 16, 2015*

*Second Reading:*

*Approval:*

Approved: _____  
Philip Nazzaro, Chairman Newmarket Town Council

A True Copy Attest: _____  
Terri Littlefield, Town Clerk