

Efficiency Committee DRAFT Minutes January 23, 2012

NEWMARKET SCHOOL/TOWN EFFICIENCY COMMITTEE
TOWN OF NEWMARKET
186 MAIN STREET
NEWMARKET, NH 03857
January 23, 2012
MINUTES

Committee Members Present: Bob Coffey, Todd Berry, Town Administrator Ed Wojnowski, Mike LaBranche, Eric Botterman, Jennifer Donahue, Larry Pickering, Joan Liporto, Brian Hart, and Cliff Chase.

Absent: Linda Mantegani (with prior notice) & Superintendent Jim Hayes.

Also present: Mike Branley from MRI.

CALL TO ORDER: Bob called the meeting to Order at 6:00 P.M.

MOTION: Mike LaBranche made a motion to accept the November minutes as written, seconded by Ed. All others voted in favor; so moved.

MOTION: Brian made a motion to approve the December 19th meeting minutes as written, seconded by Mike L. Larry & Eric abstained, all other member voted in favor; so moved.

New Business: Bob led a discussion regarding the subcommittees, a few of which have met informally.

Regionalization: Bob mentioned that he had had a discussion with the Greenfield Police Chief about their joined police department with Temple. He also shared some information regarding a new technology that may save Newmarket a lot of money in terms of wastewater.

Accounting/Finance: Jennifer and Bob had spoken and had some initial discussions. Jennifer said that the next step is getting together with Ed and Joan to see what the Town is currently doing in this field so that they can try to find efficiencies.

Tactics: Bob suggested that the Committee should make a list of the things that the School District and the Town could do together, check off what they currently do together, and then focus on things that are not being done. Bob also things the Committee needs to be looking at more specific and time consuming things such as health insurance, general liability insurance, etc. The Committee requested that Mike B. and Bob work on taking a first cut at putting together the list of things the School and Town could do together and report back. Ed suggested going to the secretaries and DPW folks as they might have a good since that both the School and the Town are doing. Bob will look into this. Bob talked about a propane technology he learned about that can be used to power motor vehicles instead of gasoline to save money long term. The Committee will do more research and discuss this further down the road.

5 Year Vision: Bob observed that he had heard the Town Council talking about the need for 5 and 10 year visions for the town and emphasized that that shows that they are on the same page. As several members of this group have been working on the Town and School budgets not much action has begun on this group.

Bob stated that he believed the Committee and the Subcommittees should have a standardized process which he outlined:

1. Explore issues at the subcommittee level
2. Having the subcommittee present to the full Committee
3. The full Committee will vote to accept or reject the subcommittee's report at the presentation
4. which will have a vote at that meeting; then the subcommittee/committee report to the School Board, Town Council, or both.

Committee took no official action on this process, however seemed to accept it by consensus.

Mike B. gave brief discussion about the Right-to-know law; the Committee agreed by unanimous consent that the subcommittee meetings were more of workgroups than true subcommittees and are not subject to RSA 91-a.

Bob emphasized the need to try to find more people to be on some of the subcommittees. Committee agreed to continue looking.

Eric stated that the Town Council had been presented to regarding a new process for wastewater treatment that recycles water and would be much less expensive than building a new wastewater plant. Bob questioned which Committee would look at it? Brian said he thought regionalization would make sense since that Committee will explore regional solutions. Regionalization subcommittee agreed they would explore this matter.

NEXT COMMITTEE MEETING: Next meeting set for February 21st at 6:00 PM.

ADJOURNMENT: Brian Made the Motion to Adjourn. Bob Seconded the Motion.

Motion Carried Unanimously.

Bob adjourned the meeting at 6:30 p.m.

Respectfully Submitted by Mike Branley