



**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL
AGENDA**

**REGULAR MEETING – MARCH 19, 2014 7PM
NEWMARKET TOWN HALL COUNCIL CHAMBERS**

- 1) Pledge of Allegiance**
- 2) Presentation to Former Town Councilor John Benlley**
- 3) Proclamation for Celebrating 102 Years of Girl Scouting**
- 4) Election of the Chair and Vice-Chair**
- 5) Public Forum**
****Public Forum is an opportunity for the public to address the Town Council. All comments should be addressed to the Chair of the Council. No person will be allowed to speak longer than 5 minutes. ****
- 6) Public Hearing – None**
- 7) Town Council to Consider Acceptance of Minutes**
 - a) Minutes of March 5, 2014*
- 8) Report of the Town Administrator**
- 9) Committee Reports**
- 10) Old Business**
 - a) Ordinances and Resolutions in the 2nd Reading
 - i) Resolution #2013/2014-53 Sidewalk Agreement With State of NH Widening Route 108*
 - ii) Resolution #2013/2014-54 Purchase of a 2013 John Deere Loader Backhoe for Public Works*
 - b) Ordinances and Resolutions in the 3rd Reading
 - c) Items Laid on the Table – *Items will remain on the table unless a member of the Town Council moves to remove the item.*
 - i) Ordinance #2013/2014-01 Adoption of the Administrative Code*

ii) *Resolution #2013/2014-45 Accepting Harvest Way as a Town Street*

11) New Business/Correspondence

- a) Town Council to Consider Nominations, Appointments and Elections
 - i) **Cemetery Trustee Committee: 1 Vacancy**
 - (a) Candidate: Edward Pelczar Term Expires March 2017
 - ii) **Conservation Commission: 2 Vacancies 1 Alternate**
 - (a) Candidate: Andrea Frey Term Expires March 2017
 - (b) Candidate: Eric Wigode Term Expires March 2017
 - (c) Candidate: Robert Gazda Alternate Term Expires March 2017
 - iii) **Trustees of the Library: 2 Vacancies**
 - (a) Candidate: Mary Mahoney Term Expires March 2017
 - (b) Candidate: Lisa Zhe Term Expires March 2017
 - iv) **Veterans Memorial Trust: 2 Vacancies**
 - (a) Candidate: Patrick Marsh Term Expires March 2017
 - (b) Candidate: John Carmichael Term Expires March 2017
 - v) **Zoning Board of Adjustment: 2 Vacancies**
 - (a) Candidate: Robert Daigle Term Expires March 2017
 - i. **Alternates 5 Vacancies**
 - (b) Candidate: Richard Shelton Alternate Term Expires March 2015
- b) Ordinances and Resolutions in the 1st Reading
- c) Correspondence to the Town Council
- d) Closing Comments by Town Councilors

11). Adjournment

TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council

PROCLAMATION FOR
Celebrating 102 Years of Girl Scouting

WHEREAS, March 12, 2014, marks the 102nd anniversary of Girl Scouts of the USA, which began in 1912 when Juliette Gordon Low gathered 18 girls in Savannah, Georgia, to provide them the opportunity to develop physically, mentally, and spiritually; and

WHEREAS, for 102 years, Girl Scouting has helped build more than 50 million girls and women of courage, confidence, and character who make the world a better place; and

WHEREAS, the Girl Scout Leadership Program helps girls discover themselves and their values, connect with others, and take action to make the world a better place; and

WHEREAS, the Girl Scout Gold Award, the highest honor in girl Scouting, requires girls to make a measurable and sustainable difference in their community and honors leadership in the Girl Scout tradition; and

WHEREAS, core programs around Science, Technology, Engineering, and Math (STEM), environmental stewardship, healthy living, financial literacy, and global citizenship help girls develop a solid foundation in leadership; and

NOW THEREFORE LET IT BE RESOLVED, the Newmarket Town Council do hereby applaud the Girl Scouts for their 102 years of leadership, salute them as they celebrate 102 years of Girl Scouting and proudly proclaim March 9-15, 2014 as "Girl Scout Week" in the Town of Newmarket.

Approved: _____
Gary Levy, Chairman Newmarket Town Council

A True Copy Attest: _____
Terri Littlefield, Town Clerk

DRAFT

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL
MARCH 5, 2014
TOWN COUNCIL CHAMBERS**

PRESENT: Council Chairman Gary Levy, Council Vice Chairman John Bentley, Councilor Dan Wright, Councilor Phil Nazzaro, Councilor Larry Pickering, Councilor Dale Pike, Councilor Ed Carmichael
ALSO PRESENT: Town Administrator Steve Fournier
EXCUSED: Councilor Phil Nazzaro, Councilor Dan Wright

Council Chairman Levy opened the meeting at 7:00 p.m., followed by the Pledge of Allegiance.

AGENDA

PUBLIC FORUM

Bert Allen of Moody Point requested that the Council ask Town Administrator Fournier to find out about Durham's solar power and suggested that there could be grants available that would benefit Newmarket. He said the cost of electricity was high and the Town would not benefit from the Northern Pass.

PUBLIC HEARING: Alternative to the Pedestrian Bridge Project

Bert Allen stated he was overall in agreement with Alternative #3 which would be voted on later in the meeting. He spoke about what he felt were hard-nosed tactics by the State on Route 108.

As there was no further public comment, Council Chairman Levy closed the Public Hearing at 7:07 p.m.

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Councilor Pike moved to approve the minutes of the February 19, 2014 Council meeting. Council Vice Chairman Bentley seconded. There was no discussion. Town Administrator Fournier polled the Council. Motion passed, 4 – 0 – 1, with Council Vice Chairman Bentley abstaining as he had been excused from the meeting.

REPORT OF THE TOWN ADMINISTRATOR

Town Administrator Fournier reminded everyone that Tuesday, March 11th would be Election Day. Councilors were asked to assist with counting of ballots. Those who were candidates could only assist in counting ballots on which their names did not appear, i.e. the School ballot. As turnout for the election was expected to be heavy, parking at the Town Hall and on Main Street between St. Mary's and Beech Street Extension would be limited to 30 minutes. He said that in an effort to have fewer distractions during ballot counting, one suggestion was that observers would be directed to Council Chambers where the results would be read. Those who wished to remain in the auditorium would be separated from those counting the ballots. Once the outcome was determined, the results would be announced in the Council Chambers, broadcast live, sent by email and posted on the web site.

As the hours differed between the Town Clerk/Tax Collectors office and other offices at Town Hall, there is confusion in the public as to what was open when. Town Administrator Fournier was looking into trying out new hours for the Town offices in the summer months. The Town Clerk/Tax Collector's office sets its own hours. He was reviewing hours in other towns and would be bringing a definite proposal to the Council in the near future.

Town Administrator Fournier had been working with PSNH representatives to conduct lighting and energy audits of municipal buildings and identify potential savings. Once the review was complete, PSNH would make recommendations and provide financial assistance for projects; he would bring the recommendations to the Council. PSNH would be looking at using LED lighting where possible. Councilor Pickering asked if PSNH would also review the wastewater treatment plant, and Town Administrator Fournier said that would be of particular interest as there could be potential for savings that could be instituted during construction. To Councilor Pickering's question about the School participating in the audit, he said that the SAU was aware of the audit as its 3rd floor offices were part of the review of Town Hall. He added that the School is under a different energy program.

Town Administrator Fournier said there was a preliminary report released from Dover, Rochester and Portsmouth on the peer review from coalition communities of the nitrogen levels in Great Bay. The report questioned the findings and methodology used by the EPA. There was a question as to how this would affect Newmarket. Although all the towns had permits, if there was a change in the findings, communities would be permitted to re-open their permits and ask the EPA for modifications. Newmarket was to bring its discharge levels to 8, with a review planned for 2017 to determine if the levels needed to be reduced further. He said that it would be difficult to argue with the EPA, but if the coalition was successful, Newmarket would also receive the benefits. He said there would be articles in the paper about this. Newmarket would not bear any costs for this EPA challenge. Council Chairman Levy thought that Newmarket had about 10 years to identify and make modifications for non-point sources, and noted that Newmarket was directly on the Bay, which put it in a different position than Portsmouth. Depending on the results of the coalition report, he asked if Newmarket would be evaluated individually. Town Administrator Fournier said that each town would be evaluated separately, and Newmarket would have the benefit of the research and be able to ask for modifications to its permit.

COMMITTEE REPORTS: Council Chairman Levy said that the EDC planned to meet at the end of March. There were no other Committee reports.

OLD BUSINESS

Resolution #2013/2014-51 Purchase of a 2015 Ford F-250 for \$31,561 for the Water/Sewer Department

Council Vice Chairman Bentley moved to accept Resolution #2013/2014-51 Purchase of a 2015 Ford F-259 for \$31,561 for the Water/Sewer Department. Councilor Pike seconded.

Discussion: Water/Sewer Superintendent Sean Greig said the vehicle would replace a worn-out 1996 Chevy truck which Auto Excellence recommended replacing. The proposed vehicle came with a plow, and by mounting storage boxes on the sides of the truck, rather than purchasing a utility body, they had saved \$5,000. The \$31,561 was the state bid price. Mr. Greig was commended for finding a lower cost solution.

Town Administrator Fournier polled the Council. Motion passed unanimously, 5 – 0.

Resolution #2013/2014-52 Accepting a Preferred Alternative to the Pedestrian Bridge

Council Vice Chairman Bentley moved to accept Resolution #2013/2014-52 Accepting a Preferred Alternative to the Pedestrian Bridge. Councilor Pike seconded.

Discussion: Town Planner Diane Hardy asked Scott Bourcler from Dubois King to join her in answering any Council questions. She said that Mark Ambrosi from Strafford Regional Planning was also in attendance. Ms. Hardy stated that Dubois King had presented an overview of 6 alternatives to the pedestrian bridge at the previous meeting, and recommended the approval of Alternative #3, which included various traffic calming measures that could be implemented in a 4 -5 block area near the Mills. The intent of the measures would be to slow traffic and define pedestrian crossings with the use of signage, bulb-outs, lighting, street table tops, etc. in the areas that had poor sight distance. At the previous meeting, Ms. Hardy had also reviewed budget data for the project. The cost of Alternative #3 would be \$262,000 which was available in the approved Federal Highway grant money. Including money already spent, 80% or \$280,000 of the approximate total cost of \$350,000 would come from Federal grant funds, with the remaining 20% being split evenly between Newmarket Mills, LLC and the Town at \$35,000 each. The Town had the money available from the closing of the Downtown TIF, and no funds would have to be raised through taxes.

Councilor Pickering asked if any of the proposals in Alternative #3 could have an adverse affect on plowing. Mr. Bourcler replied that he had spoken with the DPW Director who didn't feel there would be a problem as the width of the road would not change and the visual transitions to the crosswalks would be flush. However, if DOT did not grant an urban compact for the area, and continued to maintain the section of road, it would not allow the installation of raised tabletop crosswalks. Councilor Pike asked if the next step would be to work with the legislature to add Newmarket to the list of municipalities which were allowed an urban compact zone. Mr. Bourcler said that was part of the first step, but they would proceed with design at the same time in order to meet the September 2015 deadline when funding for the project would end. If it did not appear that the legislature would approve the urban compact, then they could scale down and eliminate parts of the design. Council Vice Chairman Bentley thanked Ms. Hardy for her work, stating that since he had been on the Council, she had had to deal with 2 difficult projects: the pedestrian bridge and the Macallen Dam.

Councilor Carmichael asked what the starting date would be for the project, and Mr. Bourcler said they first would have to wait for DOT's approval and a its notice to proceed, signing an agreement with Dubois King for the next step. He anticipated that the notice would come shortly, and they would be able to proceed with the scope and the IG process, etc. Ms. Hardy said she expected they would come back in April with a resolution to put the appropriations in place. Mr. Bourcler said he would be available to update the Council on the preliminary and final design prior to going out to bid and before construction began. Council Chairman Levy said he was assuming that Resolution 2013/2014-52 would not limit them from adding other elements to the project. Ms. Hardy stated that they only had a cost estimate at this time and they would have to come back to the Council for an appropriation of funds before going out to bid. Council Chairman Levy noted that they would have to have some feedback on an urban compact zone, but also asked that Dubois King look into removable barriers that could be installed to deter people from crossing outside of crosswalks. He thought the estimated cost had been reported at around \$5,000. He said he had especially noticed that people cut across the street at the north end of the road, where the sight distance for those driving south was limited, and Councilor Pike had noticed that sight distance was limited for those driving north up the hill by Flora Ventures. Mr. Bourcler said he would look at the possible installation of barriers as part of the preliminary design. He added that installing lights flush with the sidewalks at ground level could present a maintenance problem, and some towns were removing them as they could deteriorate with exposure to salt and water.

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Council Chairman Levy felt that Newmarket would get the urban compact, but asked how the project would be affected if the Town was denied the designation. Mr. Bourcler said that the intent would remain the same, but certain features, such as raised tabletops would not be included. He added that with an urban compact, the Town would take responsibility for the road, rather than the State. DOT would not plow the section of 108 that was in the urban compact. Even though DOT plows the downtown, Newmarket also plows because the State comes through with less frequency than is needed, so this would not be additional work for DPW. Council Chairman Levy asked Mr. Bourcler what the time line would be for the legislature to designate Newmarket eligible for an urban compact. Mr. Bourcler said he didn't know, but would once a letter to proceed was received, he would start talks with DOT to see if Newmarket could get support from the district, Concord and the Commissioner. If DOT showed a willingness to help shepherd the process, the design could proceed accordingly. Town Administrator Fournier will send a letter from the Council requesting support for the urban compact and talk with Newmarket's delegation. Council Chairman Levy asked if the project could be implemented during the present year or the early part of next year, and Mr. Bourcler said that they would not be able to go out to bid until DOT told them, but he felt they could be ready go out to bid in the fall. However, his recommendation would be to wait until February of 2015, because many contractors would have projects in the fall that they were trying to complete, and he felt they would have fewer competitive bids. He said he would ask DOT for a February bid time to get better pricing. Council Chairman Levy said he thought Alternative #3 was a good compromise and eventually better for the Town as it would provide safety for more people than the bridge would.

Town Administrator Fournier polled the Council. Resolution passed unanimously, 5 – 0.

Items Laid on the Table: The Administrative Code would be discussed after the March 11th vote on Charter warrant articles. Town Administrator Fournier was working on the Resolution to accept Harvest Way as a Town Street.

NEW BUSINESS

Resolution #2013/2014-53 Sidewalk Agreement with State of NH Widening Route 108

Council Chairman Levy read the Resolution in full. Council Vice Chairman Bentley took exception to the opening phrase of the Resolution, which said this was at no cost to the town, since the town at its cost would have to replace and move the sewer main. Council Chairman Levy asked if Newmarket could negotiate with the State, but Town Administrator Fournier said the main would not meet the formula for State aid as it was more than 50 years old even though, as Council Vice Chairman Bentley noted, part of the project would be to relocate parts of the main as required by the State. The Town had already planned to replace the main, but had waited to do the work so that the road would not have to be dug up twice. Council Chairman Levy wondered that since far less than the \$700,000 DOT had approved would be used for pedestrian safety, if some of the funds could be put toward the sewer main project. Town Administrator Fournier said this could not be done because they were 2 different projects, one to provide pedestrian safety for the Town and the other a State project for bicycle paths.

Resolution #2013/2014-54 Purchase of a 2013 John Deere Loader Backhoe for Public Works: Council Vice Chairman Bentley read the Resolution in full. The details of the information will be in the packet for the next Council meeting.

CLOSING COMMENTS

Councilor Pickering asked if the downtown could be closed to traffic and a detour set up when snow was being removed. Town Administrator Fournier said he would speak to Chief Cyr and DPW's Rick Malasky about limiting

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traffic. Council Chairman Levy announced that this was Council Vice Chairman Bentley's last full meeting. The Organizational Meeting will be held on Monday, March 17th at 7:00 p.m.

ADJOURNMENT: Council Vice Chairman Bentley moved to adjourn and Councilor Pike seconded. Motion passed unanimously, and the meeting adjourned at 7:50 p.m.

Respectfully submitted,
Ellen Adlington, Recording Secretary

STEPHEN R. FOURNIER
TOWN ADMINISTRATOR

sfournier@newmarketnh.gov
www.newmarketnh.gov



TOWN HALL
186 MAIN STREET
NEWMARKET, NH 03857

TEL: (603) 659-3617
FAX: (603) 659-8508

FOUNDED DECEMBER 15, 1727
CHARTERED JANUARY 1, 1991

TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR
March 19, 2014

New Councilor: I would like to take this opportunity to welcome Councilor Weinstein. I am working on holding an orientation session with her, reviewing the Right to Know Law, Town Ordinances, and other materials. If any other Councilors are interested in attending, please let me know.

Election: First, I would like to take this opportunity to thank all of the election workers. There was a record turnout for a local election last week, and they all handled it the best they could. While there was a wait to vote, they worked hard to move the crowds as fast as possible.

Second, at the end of the night they processed the ballots judiciously and rapidly. While there were individuals loudly and sometimes impolitely asking what was taking so long, the ballot clerks processed 15,916 ballots as quickly as possible.

With that said, we can always do better. I will be proposing in the FY16 operating budget the funds for a second ballot box. With 2016 being an open presidential election I would assume we would see records turnouts again. Two ballot boxes would speed up the process and shorten the lines. In addition, I would encourage the election officials to consider holding larger elections at the High School or another facility.

Statistical Update: With the elections over, it is time to again focus on the projects for the coming year. First, on the plate is the Statistical Update of the properties in Town, or commonly referred to as the revaluation. Vision Appraisal has begun their work last week and will begin the first phase shortly. This phase will have appraisal personnel analyzing recent sales that took place over the last few years to determine which market factors influenced property values. Vision Government Solution's personnel visit all properties that have sold in the last 2 years. They will measure the exterior of those buildings and perform an interior inspection. Vision Government Solutions will also gather and use information from The Registry of Deeds, property managers, developers, and local real estate professionals. Once all the data is collected and reviewed for accuracy, the appraiser will determine land values and set Neighborhood codes that rate the desirability of locations throughout the Town.

After this first phase is done, they will have three additional phases: setting the values, a field review and finally setting the values and hearings for the residents. I am planning on holding an informational session shortly for the Council and residents.

I am attaching a copy of their press release to this report for your information.

Charter Revisions: One of the outcomes of the election was the adoption of all of the proposed charter amendments. While most were housing cleaning in nature, some will have changes in our past operations. First, while the Treasurer was reelected last week, the Charter was amended to allow the Town Administrator to appoint the Treasurer effective July 1. So her elected term will end on July 1, and will be able to be appointed after that.

In addition, there are some changes that will impact the proposed Administrative Code that has been laid on the table by the Town Council. I would ask that the Town Council moves to remove it from the table so it can be withdrawn so I can revise it.

In addition, in the coming months, I am going to ask the Town Attorney to review the new charter with the Town Council to explain any changes and the impact on the Town Council's operations.

Summer Hours of Operations for Town Hall: As I mentioned, I have been reviewing the hours of operations for the various Town offices. Since I have been in Newmarket, there has been a lot of confusion on the hours of operations for the Town Offices. Most customers coming into the Town Offices assume that we are on the same schedule as the Town Clerk - Tax Collector Office. It creates confusion when we are not here later in the day and when people believe we are closed. In addition, during the summer months the SAU operates on a 4 10 hour day schedule.

With this in mind, we are going to try out new office hours during the summer months (Memorial Day through Labor Day.) A number of Cities and Towns in the area have abbreviated schedules for Fridays, allow employees to work longer the remaining week. The City of Dover has a schedule of being open 8AM to 6PM Monday through Thursday and closed on Fridays. The City of Portsmouth is open later one night a week, and closes City Hall at noon on Friday. Many smaller Towns also follow this schedule.

I am going to try out a system similar to Portsmouth for the summer. Hourly employees currently work 7AM to 3:30PM with a half hour lunch. They will now work 8.75-hour days (7AM – 4:15PM) Monday through Thursday, and will work 7AM to 12noon on Fridays. Salaried employees will be scheduled to work four nine-hour days and Friday will close at noon. If an employee has to work longer on a Friday due to a special project, we will modify their schedules during the week as to not have overtime.

Respectfully Submitted,



Stephen R. Fournier

Town Administrator



Department Heads Monthly Reports to the Town Council and Town Administrator

Police Department

Year to Date Activity:

I am happy to report that our call volume for the first two months of 2014 is down slightly over the same period of time last year. In 2013 we handled 3538 calls during the months of January and February. This figure is down slightly in 2014 with 3130 calls during the same period. Hopefully this stabilizing trend will continue throughout the next few months. As you may recall police activity has increased significantly over the last couple of years. Any stabilization will be a welcome relief to our already stretched resources.

Residential Burglaries:

Recently there have been several residential burglaries reported in our surrounding communities and in the seacoast area. We have been very fortunate that we have had only two reported break-ins here in Newmarket. I am happy to report that we have been able to solve one of the burglaries and that the persons responsible will be charged. Officers are working diligently to solve the other case. Most residential burglaries happening in our area are occurring during the daytime hours while people are at work.

Each month investigators from most of the Seacoast New Hampshire and Southern Maine communities get together to share information about criminal activity happening in their towns and intelligence about those persons involved in this activity. What apparent is that most of the property crimes committed are committed by those people who are stealing to support a drug habit.

Personnel:

I am happy to report that we are fully staffed currently. One of the patrol staff members is still out on medical leave following a surgical procedure. We have been covering his shifts by adjusting other staff schedules so that this vacancy has had only a minimal effect on the overtime budget.

Recent Training:

Over the February school vacation most of the department attended a use of force liability training conducted by Primex our community's new liability insurance carrier. This training was provided free to us except for the officer's time, and was held in Newfields. The officers who attended all felt that the training they received was valuable and pertinent to what they handle in their daily work schedules. I met with a representative from Primex and hope to be able to offer other training to other town employees on various work safety issues in the upcoming year.

I recently attended training provided through the New England Law Enforcement Executives Training Association by the Federal Bureau of Investigation. The topics covered included the

recent surge in identity and cyber-crimes that we are experiencing as a society. We also received training about current civil liability issues and we learned firsthand from the first responders who handled the Boston Marathon bombing about issues specific to mass casualty incident.

Current Year Operating Budget:

We have reached the two-thirds mark of the Police Department’s fiscal budget year. At this time we are sixty-two percent (62%) expended and operating within expected expenses. Even though I anticipate that the gasoline line item will be over the budgeted figure, I anticipate at this time that we will finish the fiscal year within the bottom line of the budget.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>Previous Year % Expended</u>
<i>Police Total</i>	1,263,503.33	83,148.70	740,707.28	522,796.05	59%	59%

Fire and Rescue Department

- For the month of January the department responded to 81 calls for service. Of those calls 50 were medical, transporting 40 patients to area hospitals. The ambulance responded mutual aid to Newfields seven times and to Stratham five times. Ladder 2 responded mutual aid to Newfields for a train fire. It was a very busy month for us with all the snow and cold weather. We saw a big increase in calls for service ranging from slips and falls, to MVAs, and broken frozen water pipes. With all the snow on the ground now please remember to adopt a hydrant if you have one near your home.
- The Seacoast Chiefs Fire Officer Group has chosen Newmarket to house the new Mobile Command Unit. This \$600,000 vehicle was purchased with Homeland Security Funds and was being housed in Portsmouth. The Chiefs felt Newmarket is more centrally located and could deploy the unit quicker when requested to the communities it serves. Being asked to house this unit is a compliment to our town and department. We are working to train members of the department to deploy the unit when requested. The unit will be utilized by us at this year’s Great Bay Half Marathon.
- I have attached charts with activity reports. The activity reports compare this year to last year and the activity for the month of January.
- No concerns at this point with my budget expenditures.

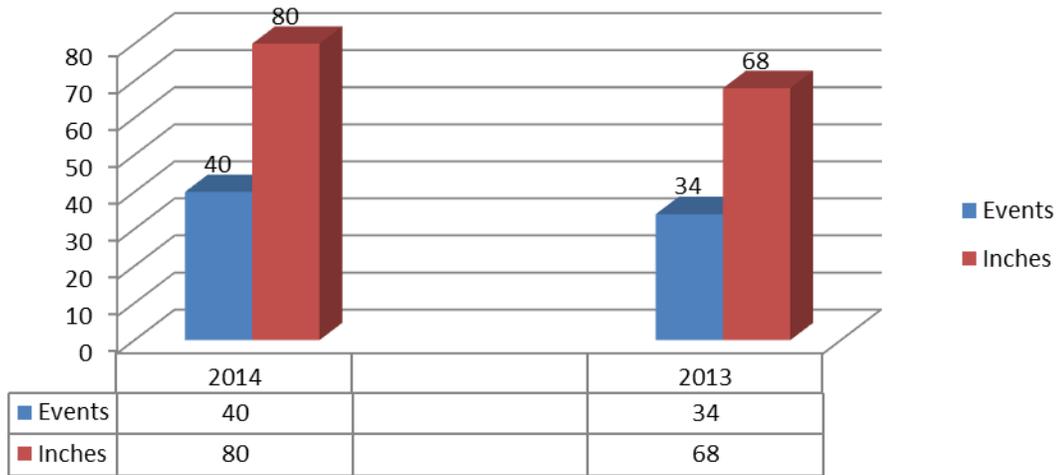
	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>Previous Year Expended</u>	<u>%</u>
<i>Fire & Rescue Total</i>	297,983.00	24,318.93	197,611.87	100,371.13	66%	63%	

Public Works Department

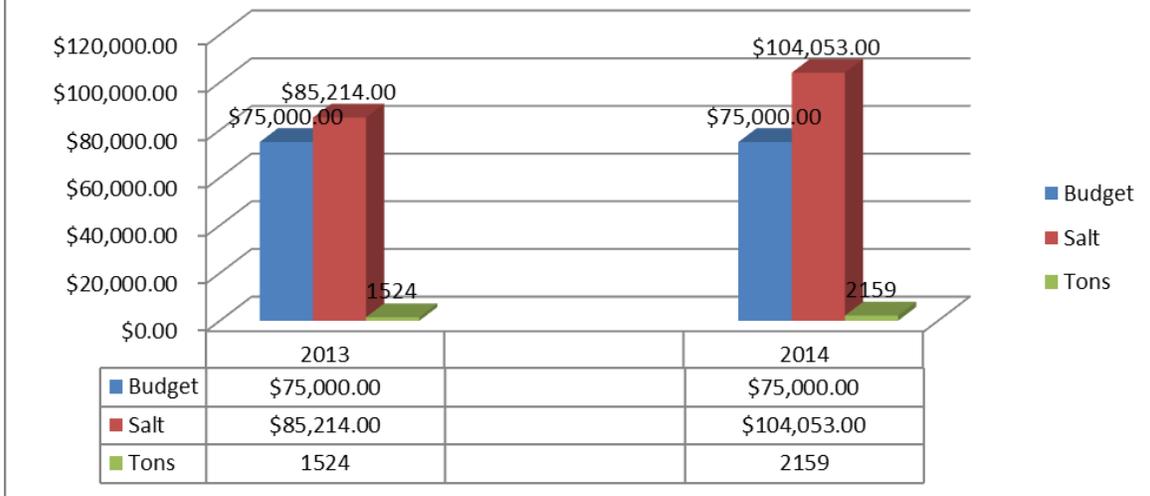
- This winter has been very hard on the roads. The significant frost in the ground has caused several roads to see severe frost heaves. Crews have been out putting up signage to warn motorists of the bumps and frost heaves ahead. The other challenge has been trying to keep up with the potholes. February has also been very cold and snowy which has kept crews working long hours. When Mother Nature finally gave us a break from snow, we then had two water main breaks. One was on North Main Street and the other on Spring Street. The attached charts show which line items for winter maintenance that are in the red.
- The 6 ton weight limit for hauling on any town road will begin on March 17th and go until April 30th.
- The new truck that was involved in a MVA on Main Street has been totaled by the insurance company. A new truck has been ordered and should arrive in 8 weeks.
- As soon as the weather breaks, crews will begin street sweeping. This process usually gets started in mid-March. This year with all the snow and cold weather, it will likely be delayed until April unless we see a big warm up.
- I have attached charts to show more detail on budget expenditures.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
Public Works Admin. Total	398,718.00	40,696.00	264,284.35	134,433.65	66%	55%
Roadways and Sidewalks Total	346,690.00	32,427.14	365,405.37	-18,715.37	105%	93%
Street Lights Total	45,800.00	4,803.95	26,052.10	19,747.90	57%	58%
Bridges and Signs Total	500.00	0.00	0.00	500.00	0%	0%
Building and Grounds Total	451,050.00	43,163.02	318,031.08	133,018.92	71%	64%
Cemeteries Total	35,915.00	1,419.39	17,919.50	17,995.50	50%	42%
Vehicle Maintenance Total	189,860.00	38,456.12	136,024.77	53,835.23	72%	50%

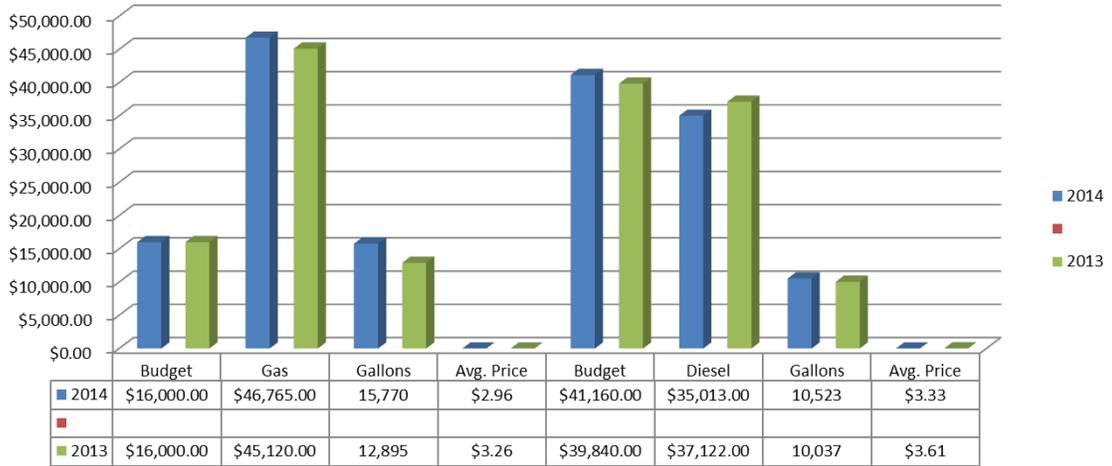
Public Works Department YTD Snow Events



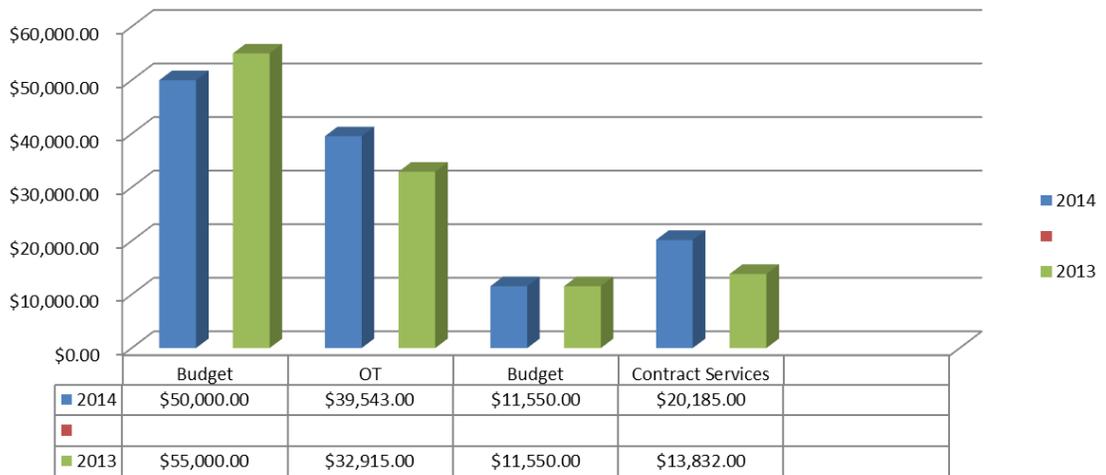
Public Works Department YTD Salt



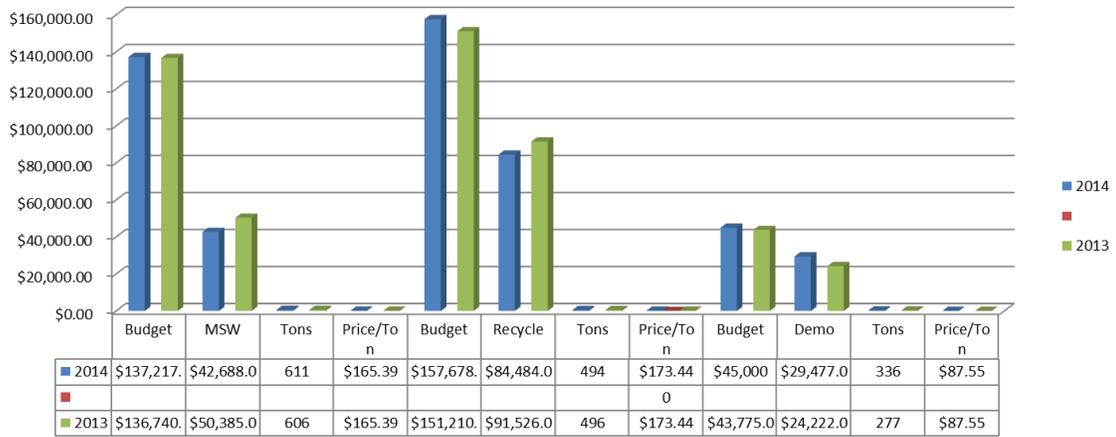
Public Works Department YTD Gas/Diesel



Public Works Department YTD Overtime/Contract Services



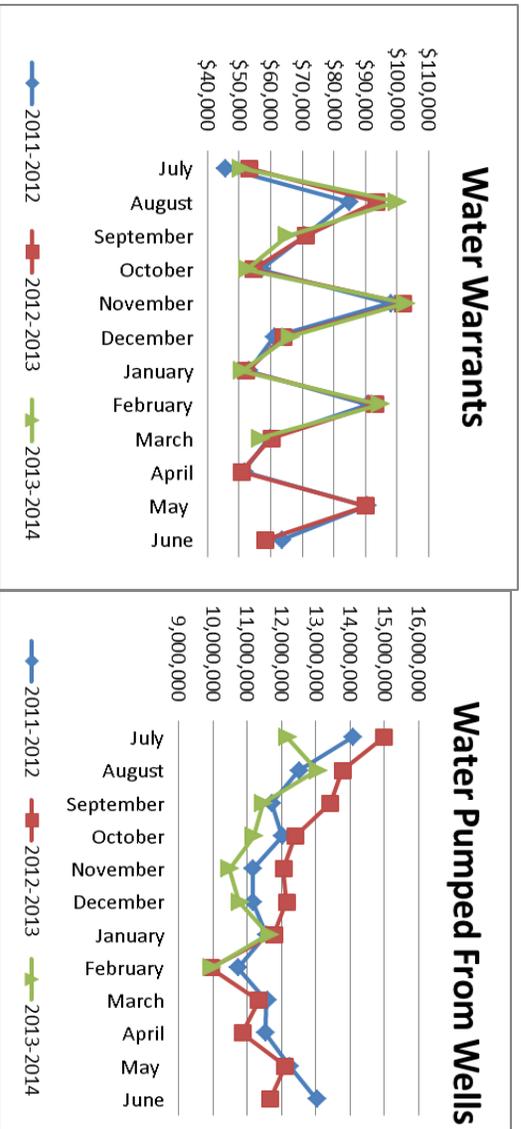
Public Works Department YTD Solid Waste



Public Works Department YTD Equipment/Vehicle Maintenance



Water System



February water loss: 5.36%

Water loss goal: 12.00%

The Water Department had two water main breaks in February.

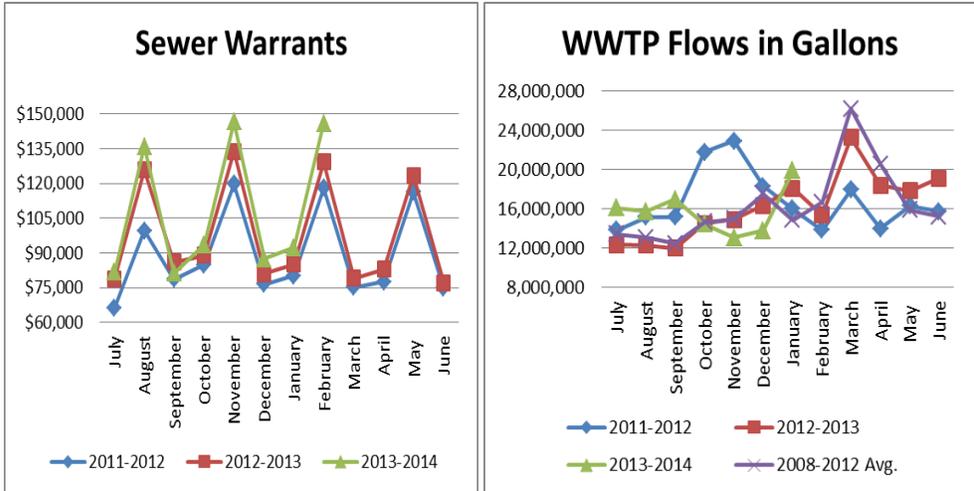
- 1.) North Main Street
- 2.) Intersection of Spring and Elm

Water Conservation Plan – The Water Department is required to write a Water Conservation Plan before the MacIntosh Well is on line. The plan is complete and approved by NHDES.

The MacIntosh Well is currently at 60% design. The Water Department is moving forward with installing the electrical service from Ashswamp to the well, and the water main under the wetlands ourselves. This can save the Town a considerable amount of money.

	<i><u>Budget</u></i>	<i><u>Month Exp.</u></i>	<i><u>YTD Exp</u></i>	<i><u>Amount Remaining</u></i>	<i><u>% Expended</u></i>	<i><u>% Expended</u></i>	<i><u>Yr</u></i>
Water Total	854,221.63	37,473.11	655,172.57	199,049.06	77%		101%
							<i><u>%</u></i> <i><u>Expended</u></i> <i><u>Previous</u></i>

Sewer System



February Infiltration and Inflow (I/I): 239,374 Gallons/Day
Gallons/Day

Year to Date (I/I): 134,664

The Department has installed flow meters in the collection system to evaluate piping for Infiltration and inflow issues.

- 1.) Bay Road
- 2.) South Street
- 3.) Maplecrest
- 4.) South Main Street

Wastewater Treatment facility Upgrade – Wright-Pierce is evaluating tank sizing and process layout for the wastewater facility. The Preliminary Engineering report should be complete within the next month.

North Main Street Sewer – Mapped out North Main Street Sewer manholes with invert elevations. A hydraulic profile has been created for the sewer line. The next step will be to match up the drainage conflicts and determine the possible alternatives.

The Department is working on routine maintenance on equipment and generators. It is very important that all the equipment is operational for the higher spring flows.

Budget Month Exp. YTD Exp Amount Remaining % Expended %

						<u>Expended</u> <u>Previous</u> <u>Yr</u>
Waste Water Total	964,020.00	66,056.85	621,681.26	342,338.74	64%	73%

Information Technology

1. Continuing the updating of hardware at the Police Dept. that allows us to share information between neighboring agencies and integrate into Concord. This has proven to be more difficult than Concord promised, but we are making headway and Concord has been helpful.
2. Last night's power outage brought the Police Station completely down for a bit. By midnight we had everything back up and happy, but we need some more reliable battery backup in a few places. We also need to test and see why the generator did not come on automatically like it is supposed to do.
3. The Police Dept. server was quite slow and upon investigation I found that one of the hard drives in the RAID array had failed. Thankfully I had a spare one and am now rebuilding the array. I will need to find another replacement for the next failure.
4. Have been installing Windows 7 on some of our newer XP based PCs as a way to head off trouble when Microsoft stops supporting XP. It will not be possible to remove all the XP machines, some software will not run on Win 7, so I am strengthening our firewalls and antivirus on those machines.
5. We are going to give Accounts Payable access to the Water Meter reading program. Apparently when sending out bills she often notices wide disparities from one month to the next on an account, and if she had access to this data, she could determine if this account usually has a seasonal bump, or if it needs further investigation.
6. Voting went off pretty much without a hitch, the wireless signal in the Auditorium that we use to check voters against the NH Voter Registration database worked out very well.
7. I think we now have things nicely calmed down at the Senior Center. They had quite a wish list from the mundane (allow the phone to ring 8 times before voicemail) to the fairly advanced (setup the printer so wireless users can use it). I was also able to install newer Antivirus on the machines there.
8. Still in the process of moving the Fire Dept. website to the Town website.
9. I completed a task that allows the Police to see School Cameras as well as other sites, requiring almost no user intervention, but still protecting our network from outside influences.
10. Updated and streamlined the program that nightly calculates and inserts all credit card transactions into the accounting system. Hopefully this will end the situation where transactions are posting later than we want them to. Testing so far has shown that our posting is now perfect!

<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
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<i>IT Total</i>	138,744.00	8,538.37	95,642.66	43,101.34	69%	61%
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Building Inspector/Code Enforcement Officer

In the continued theme of a seasonal low winter work we again concentrated on closing out aging permits. We conducted 41 aging permit inspections, almost all were closed out, a few still were in progress or were in need of corrective action.

- Recertified as Fire Inspector I
- Attended NH Building Officials training on Flood plain Management
- Assisted with conflict resolution between property-owner and contractor in hopes of avoiding litigation
- Continued on auditorium stage upgrades. Below is the before and after comparison.



	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
<i>Code Enforcement Total</i>	63,908.00	4,929.14	42,408.24	21,499.76	66%	50%

Report of the Town Clerk - Tax Collector

TAXES

2013 Tax 2 – Due 12/17/13 (Bills issued 11/14/13)

Total Committed 2013 \$18,026,379.00 (Tax 1 & Tax 2)
 Total Collected thru 02/28/14 \$17,717,591.13 (Principal & Interest)

TAX LIENS

	<u>2012 Liens</u> <u>(Deed 2015)</u>	<u>2011 Liens</u> <u>(Deed 2014)</u>
Property Tax Amount Liened	248,049.	270,860.
W/S Amount Liened	81,699.	58,651.
# Properties Liened	127	134
Uncollected thru 02/28//14	175,831.	81,677.

WATER & SEWER (1/1 THRU 2/28/14)

	<u>2014</u>	<u>2013</u>
Water Billed	146,513.	145,403.
Sewer Billed	239,224.	214,203.
Uncollected thru 02/28/14	169,597.	187,783.

TOWN CLERK REVENUE (7/1 thru 2/28/14)

	<u>Year End</u> <u>6/30/14</u>	<u>Year End</u> <u>6/30/13</u>	
Motor Vehicle (MV)	791,383.	734,116.	7.80% increase
Town “non-MV”	78,592.	75,434.	4.19% increase
State NH (MV, Vitals, Boats, Dogs)	316,421.	312,381.	1.29% increase

- Dog licenses in full swing.
- Motor vehicles still on the upswing.
- Deliberative session prep & proof/ordering/counting of ballots.
- Election preparations & absentee ballot processing.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
Town Clerk - Tax Collector Total	182,130.00	9,354.47	83,723.68	98,406.32	46%	59%

Welfare

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	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Expended</u>	<u>% Expended Previous Yr</u>
<i>Direct Assistance</i>	64,200.00	3,127.60	21,308.33	42,891.67	33%	18%

Planning Department

Planning Board Activities

Applications

Status of recently approved applications of the Planning Board

Chinburg Builders, Inc. plans to develop a residential open space design subdivision, involving 52 house lots, at the site of the “Rockingham County Club” at 200 Exeter Road. The plan envisions the existing golf course, to remain open to the public, and the adjacent wetlands to be preserved as open space. The application for the Special Use Permit and Subdivision was conditionally approved at the February 11, 2014 Planning Board meeting. Staff is working with the Town’s counsel on legal documents related to the project. A pre-construction conference is tentatively scheduled for March 20. The developer plans to start road construction this spring.

Rockingham County Club/Chinburg Builders, Inc. application for a two lot subdivision of the 104 acre lot “Rockingham Country Club” at 200 Exeter Road was approved at the January 21, 2014 meeting of the Planning Board. The subdivision involved the division of the lot into two conforming lots of 97.941 acres and 6.738 acres, separating the clubhouse facilities from the primary lot which will contain the residential open space design subdivision and golf course, which will become permanent open space to be protected by the Community Homeowners’ Association or land conservation organization. The application was approved at the January 21, 2014 Planning Board meeting. The Plans have been signed and recorded at the Rockingham County Register of Deeds.

Applications currently before the Planning Board

Newmarket Industrial Park Lot 6, LLC/Shearwater Investment Corporation – A public hearing was held on February 11, 2014 on an application for a Major Site Review for a 24,000 square foot expansion of an existing industrial building located on Forbes Road. Tax Map R-3, Lot 8 and Tax Map R3, Lot 9-6. The site plan includes associated parking, drainage and landscaping improvements. The lots will be merged upon site plan approval. The application was accepted for technical review at the Planning Board meeting of February 11, 2014. A legal opinion has been requested whether this project triggers the Town’s and State excavation regulations.

Hayden Family Revocable Trust – The Planning Board will be holding a design review consultation session with applicants, Mark and Karen Hayden Trustees/Chinburg Properties, Inc. regarding a residential open space proposal at 74 Bald Hill Road, Tax Map R7, Lot 24. The proposal involves subdividing 35.97 acres into 10-lots leaving 20.69 acres of open space.

Zoning Board of Adjustment

There were no new applications before the ZBA since the last report.

Special Projects

Pedestrian Bridge/Pedestrian Safety Alternatives

During the month of February, Dubois and King, the Town's engineering consultant, with the assistance of the Strafford Regional Planning Commission, completed a draft of a pedestrian study which evaluated lower cost solutions for enhancing pedestrian safety as an alternative to the pedestrian bridge on Main Street. The study included traffic calming measures, better signage, more clearly defined pedestrian cross-walks and other improvements. A public presentation of the project results was made at the Town Council meeting on February 19, 2014. This was followed by a public hearing and consideration by the Town Council of the recommended alternatives on March 5, 2014.

The final engineering report has been submitted to the NH Department of Transportation (DOT) At the March 5, 2014 meeting, the Town Council voted unanimously to accept a more affordable alternative to the pedestrian bridge. The Town is awaiting final approval from the NH DOT before moving forward with the final design and engineering. The project will be advertised for construction bids during the winter of 2015.

Macallen Dam Study

The Macallen Dam Committee met on February 3, 2014 for a project update from Gomez and Sullivan, the engineering firm hired to complete the study. The consultants provided an overview of the Technical Summary Memorandum which is a compilation of data, the results of the bathymetry survey, sediment mapping, and drawdown documentation. The study is behind schedule and it was suggested that the Town request a two month extension from the Conservation Law Foundation (the grant funder) to provide ample time for the public to review and comment on the draft report. The meeting was well-attended by both Durham and Newmarket residents. The next meeting of the Macallen Dam Study Committee is Thursday, March 27, 2014 at 7:00 pm. Interested members of the public are invited to attend.

Route 108 Shoulder Widening and Bike Path Construction Project

In 2010, the Town Meeting approved a warrant article to raise and appropriate the sum of \$809,292 to allow the Town to construct a shoulder widening and bicycle lane project from the Irving Gas Station to the Newmarket/Newfields town line. The NH DOT and Federal Highway Administration (FHWA) is providing full funding the federal Congestion Mitigation and Air Quality (CMAQ) Program and State tolls for the project. Town has selected an engineering firm and will negotiate a scope of work and contract amount with that engineering firm. The Town is awaiting approved wage rates from the NHDOT. A resolution will be submitted to the Town Council requesting that the Town Administrator be authorized to enter into a design contract sometime in April.

Tree City USA

The Planning Department has received word that its application for recertification of Newmarket as a Tree City has been approved by the State Forester and the national Arbor Day Foundation. The Town will be presented with a new “Tree City” flag to proudly display in the downtown “Arbor Park’ at a future Town Council meeting.

Stormwater Management /Phase II MS4 Program

The Planning Department is working with the Strafford Regional Planning Commission on a public education/outreach project involving stormwater management and non-point source pollution. Due to population changes in the 2010 US Census, Newmarket is now required to participate in the EPA National Pollutant Discharge Elimination System (NPDES) program for non-point sources of pollution. A public presentation/workshop is being planned for June 2014.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount</u> <u>Remaining</u>	<u>%</u> <u>Expended</u>	<u>%</u> <u>Expended</u> <u>Previous Yr</u>
Planning Total	120,113.00	7,864.68	68,993.48	51,119.52	57%	57%

Finance Department

Department's primary function:

- Process accounts payable, payroll, and accounts receivables not under the control of the Tax Collector.
- Monitor human resources, fiscal budget, and financial analysis and forecasting.
- Providing financial assistance and analysis to Town Departments.

Essentially, we are the “fiscal watchdog;” however, we are mindful that we are simply a service organization to other departments and the Town’s elected leaders.

Projects:

Projects have been segregated into two groups, where “major” projects require most of our attention, while “minor” projects does not.

Major Projects

- New Accounting System RFI – No change from the prior month, except listening to other communities with the same software.
- Prepare year-end forecast – We are beginning the in-depth analysis today.

Minor Projects

- 2013 Audit – I have received a draft and sent corrections back.
- Accounts receivables (non-tax related A/R) – We continued our monthly receivable collections efforts.
- We are working on issuing RFP’s for various services. Most important of the RFP’s that will come out shortly is vehicle maintenance, uniforms, custodial services, and the purchase of asphalt (not the hiring of road paving). Soon, we will be issuing energy RFP’s, which should correspond to when the prices are at their seasonal lows.
- We did not receive any proposals from the real estate RFP. Therefore, I have contacted several local real estate firms directly and requested proposals. So far, we have received one formal proposal and a few semi-formal proposals.

Financial Highlights:

- The Month of January revenues and expenditures are in line with expectations, except for the following:
 - Motor vehicles continues to exceed our expectation. So far, we are 6% greater than expectations. As a result, I predict the Town will end strongly in regards to motor vehicle permit fees.
 - Boat registrations appears to be low; however, we are about to enter into the boating season. I expect early registrations, as this has been a long winter.
 - Building permits continue to report strong earnings as well. So far, we are 128% over our yearly projections.
 - State revenues is at our yearly expectation. For the past couple of years, the State has not been able to meet their own local aid goals, which we under budgeted this revenue as a result. So far, it appears that the State will continue making their recommended local aid payments through the end of the year. Therefore, I expect this revenue to end strong.
 - Planning receipts continue to be strong. So far, they have exceeded yearly projections by 667%
 - Police report fees are at yearly projections. I also expect this revenue to end strong.
 - Ambulance receipts are below expectations. I expect this revenue to end weak. My expectation is due to the declining number of calls as compared to the prior year. To date, we have received 52% of our yearly expectations. We are beginning to look at revising the ambulance fees to match the decrease in call volume.
 - Court receipts also showing strong expectations. Currently, we are 266% over our yearly expectation.
 - Miscellaneous revenue is above yearly expectation, which is primarily due to the health care refund. I expect this revenue to continue to exceed expectation, because we are preparing to sell a condo.
 - Recreation revenues appear to be low; however, this is due to time, because it receives its revenues during the spring months. We have seen revenues starting to come in for summer programs.
 - Solid waste appears to be under its budgeted revenues; however, we have overestimated revenues, which will cause the surplus fund balance to decline and lower the general fund subsidy. I expect this trend to continue for one more year, unless spring cleanup (when it happens) exceeds our expectations.
 - Water and sewer revenues are at expectations.
- Expenditures are meeting expectations as well, except for the following:
 - Almost all departments are at or below expectations.

- I anticipate an increase in costs for electricity, as we are transitioning to a new contract now. Beginning in January 2015, the Town will be part of a broad buy group that is made up of local municipalities.
- Roadways have exceeded its annual appropriation, which is expected with the number of snowstorms we have encountered this year. My outlook on this Department is weak, as I expect additional snow removal costs before year-end.
- We have had two plow trucks destroyed by alleged drunk drivers. To date, \$1,000 will come from an appropriation. I expect more costs associated with these accidents, which we will pursue the individuals responsible for the accidents.
- Solid waste is under projection, which partially explains the reduction in revenues. I expect this appropriation to end strongly as well.
- Water and sewer meet expectations.

	<u><i>Budget</i></u>	<u><i>Month Exp.</i></u>	<u><i>YTD Exp</i></u>	<u><i>Amount Remaining</i></u>	<u><i>% Expended</i></u>	<u><i>% Expended Previous Yr</i></u>
Finance Total	209,685.00	9,713.14	135,388.46	74,296.54	65%	65%
Human Resources Total	1,363,233.67	140,716.91	862,890.22	500,343.45	63%	71%

Recreation Department

Regarding Room Rentals:

As compared to last year our room rental inquiries and opportunities have increased from last year at this time. Word of mouth and referrals definitely play a significant role in our rental opportunities increasing. We are also much better at negotiating pricing in an effort not to lose a sale. As of February, we will begin tracking both those who book with us, and those phone calls inquiries that do not book with us and for what reasons. This way we can get a better understanding of our market segment and re-evaluate our fees and policies to possibly turn our No's into Yes's.

Program Report: The Recreation Department is gearing up for another brochure mailing due out in March and a marketing blitz with many brand new programs being offered for the spring and summer months. More information will be provided in next month's report when all is confirmed.

We continue to provide our ongoing programs such as our Preschool Play Group, Preschool Sports Program, and our Wanna Iguana Mondays. All numbers are relatively steady in these programs.

Our Fit and Fun Room has seen quite an increase in participation due to the cold weather. These numbers are a good sign and allow us to create a feeder programs for our other programs.

Our New Fit and Focus Room will also be seeing more activity in the future as we just started offer several wellness and fitness programs each week with *Destination Fitness*.

The Daddy Daughter Date night had to be cancelled due to inclement weather and has been postponed until March 6th.

The Sunrise Sunset Activity will be running a Monte Carlo night on March 21st. This is a new event that the seniors asked for the recreation department to put on for them. The Tuesdays Talks at the center which started last November are now a "hit" and we get many seniors attending these talks each month. Programs continue to run all week long with cards, Wii Bowling league, the sunrise singers, and the silver lining craft club.

	<u>Budget</u>	<u>Month Exp.</u>	<u>YTD Exp</u>	<u>Amount Remaining</u>	<u>% Used</u>	<u>% Expended Previous Yr</u>
Recreation	387,053.00	16,039.88	249,633.74	137,419.26	64%	61%

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended February 28, 2014

Function	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014			Fiscal Year 2013						
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
Taxes (Real estate, land use, PILOT, interest on taxes)			18,031,572.00	8,383.69	17,996,515.57	35,056.43	100%	17,373,196.00	11,544.46	17,320,704.37	52,491.63	100%
Licenses, permits, and fees			1,315,300.00	144,682.46	976,706.98	338,593.02	74%	1,255,300.00	105,911.05	877,785.79	377,514.21	70%
From State			538,561.00	30,253.00	542,481.00	-3,920.00	101%	559,006.00	30,185.47	544,845.10	14,160.90	97%
Charges for service			134,850.00	23,043.19	95,454.52	39,395.48	71%	124,850.00	23,904.35	127,372.03	-2,522.03	102%
Misc. Rev. Includes Int. Rev.			79,601.00	-16,408.62	110,181.07	-30,580.07	138%	29,000.00	2,328.72	34,397.65	-5,397.65	119%
Use of Fund Balance			461,000.00	0.00	461,000.00	0.00	100%	486,000.00	0.00	0.00	486,000.00	0%
		General Fund Total	20,560,884.00	189,953.72	20,182,339.14	378,544.86	98%	19,827,352.00	173,874.05	18,905,104.94	922,247.06	95%
Subtotal Recreation			209,981.00	4,712.00	70,630.19	139,350.81	34%	209,981.00	7,752.60	62,090.25	147,890.75	30%
Subtotal Solid Waste			244,450.00	17,236.42	147,793.81	96,656.19	60%	244,450.00	9,858.26	132,837.44	111,612.56	54%
Water			848,597.00	101,598.51	697,369.30	151,227.70	82%	843,230.00	100,706.36	660,012.99	183,217.01	78%
Sewer			932,760.00	147,162.27	972,352.91	-39,592.91	104%	926,937.00	130,772.65	812,965.27	113,971.73	88%
Total Revenue			22,796,672.00	460,662.92	22,070,485.35	726,186.65	97%	22,051,950.00	422,963.92	20,573,010.89	1,478,939.11	93%

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended February 28, 2014

Fiscal Year 2014							Fiscal Year 2013					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
	01-310-000-1001	REAL ESTATE TAXES	18,024,524.00	0.00	18,029,622.00	-5,098.00	100%	17,403,271.00	0.00	17,410,058.69	-6,787.69	100%
	01-310-000-1003	LAND USE CHANGE TAX	0.00	0.00	0.00	0.00	0%	10,000.00	0.00	0.00	10,000.00	0%
	01-310-000-1004	YIELD TAXES	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	202.79	1,297.21	14%
	01-310-000-1005	PAYMENTS IN LIEU OF TAXES	20,000.00	0.00	21,044.44	-1,044.44	105%	20,000.00	0.00	19,176.85	823.15	96%
	01-310-000-1006	INTEREST & PENALTIES ON CURRENT PROP	27,000.00	5,461.62	16,667.89	10,332.11	62%	27,000.00	5,839.30	19,350.65	7,649.35	72%
	01-310-000-1007	REDEMPTION INTEREST	60,000.00	2,940.57	30,606.98	29,393.02	51%	60,000.00	5,594.16	20,214.07	39,785.93	34%
	01-310-000-1010	OVERLAY	-101,452.00	0.00	-101,452.00	0.00	100%	-148,575.00	0.00	-148,575.00	0.00	100%
	01-310-001-1006	INTEREST & PENALTIES ON OTHER TAXES	0.00	0.00	26.26	-26.26	0%	0.00	0.00	165.32	-165.32	0%
	01-310-002-1011	LIEN COST RECOVERY UTILITIES	0.00	-18.50	0.00	0.00	0%	0.00	111.00	111.00	-111.00	0%
Taxes (Real estate, land use, PILOT, interest on taxes)			18,031,572.00	8,383.69	17,996,515.57	35,056.43	100%	17,373,196.00	11,544.46	17,320,704.37	52,491.63	100%
	01-330-000-1013	MV MAIL-IN FEES	7,000.00	535.00	4,540.00	2,460.00	65%	7,000.00	551.00	4,760.00	2,240.00	68%
	01-330-000-1014	MV PERMIT, LOCAL CLERK & TRANSFER FEE	1,095,000.00	96,830.00	790,395.09	304,604.91	72%	1,035,000.00	98,989.00	734,038.00	300,962.00	71%
	01-330-000-1015	MOTOR VEHICLE STICKERS	26,000.00	2,188.00	19,181.00	6,819.00	74%	26,000.00	2,298.00	18,737.50	7,262.50	72%
	01-330-000-1016	BOAT REGISTRATIONS	3,000.00	238.12	1,711.56	1,288.44	57%	3,000.00	364.88	1,272.88	1,727.12	42%
	01-330-000-1017	MV TITLE FEES	3,000.00	272.00	2,534.00	466.00	84%	3,000.00	292.00	2,186.00	814.00	73%
	01-330-000-1018	DOG LICENSES	5,000.00	310.00	2,127.50	2,872.50	43%	5,000.00	675.00	3,362.50	1,637.50	67%
	01-330-000-1019	VITAL STATISTICS	3,000.00	440.00	3,433.00	-433.00	114%	3,000.00	356.00	3,075.00	-75.00	103%
	01-330-000-1020	UCC'S	500.00	210.00	1,065.00	-565.00	213%	500.00	270.00	930.00	-430.00	186%
	01-330-000-1022	POLICE - DOG ORDINANCE FINES	400.00	0.00	350.00	50.00	88%	400.00	125.00	275.00	125.00	69%
	01-330-000-1023	Finger Prints Receipts	0.00	0.00	0.00	0.00	0%	0.00	0.00	10.00	-10.00	0%
	01-330-000-1024	BUILDING PERMITS	20,000.00	1,930.00	25,670.50	-5,670.50	128%	20,000.00	1,480.00	24,003.50	-4,003.50	120%
	01-330-000-1025	MISC LICENSES, PERMITS & Fees	2,400.00	145.11	1,165.50	1,234.50	49%	2,400.00	510.17	2,762.27	-362.27	115%
	01-330-000-1026	FRANCHISE RENEWAL AGREEMENT	150,000.00	41,584.23	124,533.83	25,466.17	83%	150,000.00	0.00	82,373.14	67,626.86	55%
Licenses, permits, and fees			1,315,300.00	144,682.46	976,706.98	338,593.02	74%	1,255,300.00	105,911.05	877,785.79	377,514.21	70%
	01-320-000-1012	HIGHWAY BLOCK GRANT	137,226.00	30,253.00	121,011.98	16,214.02	88%	137,226.00	30,185.47	120,741.87	16,484.13	88%
	01-320-000-1014	MISC. GRANTS	0.00	0.00	1,593.66	-1,593.66	0%	0.00	0.00	3,510.78	-3,510.78	0%
	01-320-000-1015	MEALS AND ROOM TAX DISTRIBUTION	380,000.00	0.00	397,992.47	-17,992.47	105%	399,321.00	0.00	399,257.26	63.74	100%
	01-320-000-1042	RAILROAD TAX	76.00	0.00	1,198.89	-1,122.89	1577%	1,200.00	0.00	76.19	1,123.81	6%
	30-320-000-1073	WASTEWATER - STATE REVENUE	21,259.00	0.00	20,684.00	575.00	97%	21,259.00	0.00	21,259.00	0.00	100%
From State			538,561.00	30,253.00	542,481.00	-3,920.00	101%	559,006.00	30,185.47	544,845.10	14,160.90	97%
	01-340-000-1025	POLICE SEX OFFENDER RECEIPTS	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%
	01-340-000-1027	PLANNING/ZONING RECEIPTS	2,000.00	1,204.00	13,331.00	-11,331.00	667%	2,000.00	0.00	1,502.12	497.88	75%
	01-340-000-1028	POLICE REPORT FEES	1,200.00	195.00	1,287.50	-87.50	107%	1,200.00	120.00	1,055.00	145.00	88%
	01-340-000-1031	AMBULANCE RECEIPTS	125,000.00	19,886.70	65,584.50	59,415.50	52%	115,000.00	21,122.05	119,392.27	-4,392.27	104%
	01-340-000-1034	FIRE DEPARTMENT RECEIPTS	5,000.00	50.00	692.76	4,307.24	14%	5,000.00	50.00	513.50	4,486.50	10%
	01-340-000-1035	WELFARE REIMBURSEMENTS	0.00	0.00	474.85	-474.85	0%	0.00	0.00	198.21	-198.21	0%
	01-340-000-1036	COURT RECEIPTS	1,500.00	731.49	3,995.41	-2,495.41	266%	1,500.00	2,599.30	4,584.43	-3,084.43	306%
	01-340-000-1037	COPIER REVENUE	100.00	6.00	83.50	16.50	84%	100.00	13.00	126.50	-26.50	127%
	01-340-000-1043	PARKING TICKETS	0.00	930.00	8,365.00	-8,365.00	0%	0.00	0.00	0.00	0.00	0%
	01-340-000-1045	PARKING PERMITS	0.00	40.00	1,640.00	-1,640.00	0%	0.00	0.00	0.00	0.00	0%
Charges for service			134,850.00	23,043.19	95,454.52	39,395.48	71%	124,850.00	23,904.35	127,372.03	-2,522.03	102%

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended February 28, 2014

			Fiscal Year 2014					Fiscal Year 2013				
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
	01-340-000-1038	MISC. RECEIPTS	5,000.00	-16,665.62	97,770.05	-92,770.05	1955%	5,000.00	31.11	1,995.62	3,004.38	40%
	01-350-000-0000	INS. SETTLEMENT RECEIPTS	0.00	0.00	1,266.39	-1,266.39	0%	0.00	40.00	5,653.23	-5,653.23	0%
	01-350-000-1046	SALE OF MUNICIPAL PROPERTY	65,000.00	0.00	4,900.00	60,100.00	8%	0.00	0.00	2,310.00	-2,310.00	0%
	01-350-000-1047	RENT OF MUNICIPAL PROPERTY	3,600.00	275.00	2,400.00	1,200.00	67%	18,000.00	1,300.00	18,864.16	-864.16	105%
	01-350-000-1048	INTEREST ON INVESTMENTS	6,000.00	0.00	3,700.36	2,299.64	62%	6,000.00	951.36	4,007.80	1,992.20	67%
	01-350-001-1105	TC/TC OVER AND UNDER	0.00	-18.00	-44.10	44.10	0%	0.00	6.25	5.45	-5.45	0%
	01-360-000-0000	GF - MISCELLANEOUS REVENUE	1.00	0.00	188.37	-187.37	18837%	0.00	0.00	1,561.39	-1,561.39	0%
Misc. Rev. Includes Int. Rev.			79,601.00	-16,408.62	110,181.07	-30,580.07	138%	29,000.00	2,328.72	34,397.65	-5,397.65	119%
	01-360-000-1054	FUND BALANCE USED	461,000.00	0.00	461,000.00	0.00	100%	486,000.00	0.00	0.00	486,000.00	0%
Use of Fund Balance			461,000.00	0.00	461,000.00	0.00	100%	486,000.00	0.00	0.00	486,000.00	0%
		General Fund Total	20,560,884.00	189,953.72	20,182,339.14	378,544.86	98%	19,827,352.00	173,874.05	18,905,104.94	922,247.06	95%

Town of Newmarket, New Hampshire
Revenue Report ^{a b}
For the Period Ended February 28, 2014

Fiscal Year 2014							Fiscal Year 2013					
Function	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent Collected
	05-340-000-1047	RECREATION- RECREATION RENTAL REVEN	0.00	25.00	2,641.00	-2,641.00	0%	0.00	0.00	740.00	-740.00	0%
	05-340-000-1058	RECREATION - REVENUE	209,981.00	4,687.00	60,856.94	149,124.06	29%	209,981.00	7,751.50	55,739.48	154,241.52	27%
	05-340-000-1059	RECREATION - LIGHT USAGE	0.00	0.00	3,166.31	-3,166.31	0%	0.00	0.00	3,647.78	-3,647.78	0%
	05-350-000-1048	RECREATION - INTEREST	0.00	0.00	5.94	-5.94	0%	0.00	1.10	12.99	-12.99	0%
	05-350-000-1049	REC - ADVERTISING RECEIPTS	0.00	0.00	3,960.00	-3,960.00	0%	0.00	0.00	1,950.00	-1,950.00	0%
Subtotal Recreation			209,981.00	4,712.00	70,630.19	139,350.81	34%	209,981.00	7,752.60	62,090.25	147,890.75	30%
	07-340-000-1067	SW - LANDFILL RECEIPTS	0.00	4,306.42	42,257.69	-42,257.69	0%	244,450.00	1,688.00	32,978.10	211,471.90	13%
	07-340-000-1068	SW - GARBAGE BAGS	244,450.00	12,830.00	101,102.70	143,347.30	41%	0.00	8,037.90	94,152.30	-94,152.30	0%
	07-340-000-1069	SW - RECYCLING BINS	0.00	100.00	860.00	-860.00	0%	0.00	120.00	710.00	-710.00	0%
	07-340-000-1070	SW - UNITED TECHNOLOGIES	0.00	0.00	3,530.15	-3,530.15	0%	0.00	0.00	4,837.78	-4,837.78	0%
	07-350-000-1048	SW - INTEREST	0.00	0.00	43.27	-43.27	0%	0.00	12.36	141.98	-141.98	0%
	07-360-001-0000	SW - MISC. REVENUES	0.00	0.00	0.00	0.00	0%	0.00	0.00	17.28	-17.28	0%
Subtotal Solid Waste			244,450.00	17,236.42	147,793.81	96,656.19	60%	244,450.00	9,858.26	132,837.44	111,612.56	54%
	20-310-000-1001	WATER - TAX REVENUE	848,597.00	94,397.75	637,210.00	211,387.00	75%	843,230.00	93,095.75	584,577.00	258,653.00	69%
	20-310-000-1006	WATER - INTEREST AND PENALTIES ON DEL	0.00	1,204.40	3,288.77	-3,288.77	0%	0.00	1,115.52	2,963.31	-2,963.31	0%
	20-330-000-1071	WATER - ENTRANCE FEES	0.00	0.00	4,000.00	-4,000.00	0%	0.00	0.00	0.00	0.00	0%
	20-340-000-1038	WATER - OTHER MISC. REVENUE	0.00	0.00	5,425.29	-5,425.29	0%	0.00	0.00	4,235.88	-4,235.88	0%
	20-340-000-1072	WATER - JOB WORK	0.00	0.00	99.95	-99.95	0%	0.00	569.85	1,294.60	-1,294.60	0%
	20-340-000-3023	WATER - TRANSFER IN FROM WATER METE	0.00	0.00	0.00	0.00	0%	0.00	0.00	17,822.73	-17,822.73	0%
	20-350-000-1047	WATER - RENT OF MUNICIPAL PROPERTY	0.00	5,996.36	47,268.66	-47,268.66	0%	0.00	5,910.59	48,950.80	-48,950.80	0%
	20-350-000-1048	WATER - INTEREST	0.00	0.00	76.63	-76.63	0%	0.00	14.65	168.67	-168.67	0%
Water			848,597.00	101,598.51	697,369.30	151,227.70	82%	843,230.00	100,706.36	660,012.99	183,217.01	78%
	30-310-000-1001	WASTEWATER - TAX REVENUE	932,760.00	145,421.48	958,111.12	-25,351.12	103%	926,937.00	129,138.10	807,168.39	119,768.61	87%
	30-310-000-1006	WASTEWATER - INTEREST ON DELIQUENT	0.00	1,740.79	4,789.80	-4,789.80	0%	0.00	1,633.99	4,153.90	-4,153.90	0%
	30-330-000-1071	WASTEWATER - ENTRANCE FEES	0.00	0.00	4,000.00	-4,000.00	0%	0.00	0.00	0.00	0.00	0%
	30-340-000-1038	WASTEWATER - OTHER MISC. REVENUE	0.00	0.00	5,425.29	-5,425.29	0%	0.00	0.00	1,635.87	-1,635.87	0%
	30-350-000-1048	WASTEWATER - INTEREST	0.00	0.00	26.70	-26.70	0%	0.00	0.56	7.11	-7.11	0%
Sewer			932,760.00	147,162.27	972,352.91	-39,592.91	104%	926,937.00	130,772.65	812,965.27	113,971.73	88%
Total Revenue			22,796,672.00	460,662.92	22,070,485.35	726,186.65	97%	22,051,950.00	422,963.92	20,573,010.89	1,478,939.11	93%

Town of Newmarket, New Hampshire
Expense Report^{a b}
For the Period Ended February 28, 2014

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014			Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent	
			Budget	Month to Date Transactions	Year to Date Transactions		Balance Year	Budget	Month to Date Transactions	Year to Date Transactions		Balance Year
Town Council			18,985.00	176.25	11,423.47	7,561.53	60%	18,985.00	302.50	11,322.97	7,662.03	60%
Town Administration			175,187.00	14,657.23	116,843.32	58,343.68	67%	174,687.44	12,231.14	96,644.38	78,043.06	55%
Finance			209,685.00	9,713.14	135,388.46	74,296.54	65%	219,607.20	15,286.18	143,668.98	75,938.22	65%
Human Resources			1,363,233.67	140,716.91	862,890.22	500,343.45	63%	1,260,830.89	87,326.52	893,016.59	367,814.30	71%
Town Clerk/Tax Collector			182,130.00	9,354.47	83,723.68	98,406.32	46%	177,879.82	13,677.07	104,224.08	73,655.74	59%
Code Enforcement			63,908.00	4,929.14	42,408.24	21,499.76	66%	68,908.00	4,549.74	34,141.44	34,766.56	50%
Direct Assistance			64,200.00	3,127.60	21,308.33	42,891.67	33%	113,200.00	1,482.66	20,256.20	92,943.80	18%
Assessing			73,223.00	5,724.72	39,762.64	33,460.36	54%	74,784.80	5,685.72	36,160.50	38,624.30	48%
Legal			67,500.00	9,037.47	106,792.72	-39,292.72	158%	50,000.00	7,554.50	57,015.56	-7,015.56	114%
Planning/Zoning			120,113.00	7,864.68	68,993.48	51,119.52	57%	119,168.60	10,431.17	67,450.57	51,718.03	57%
Conservation Commission			1,941.00	167.33	491.29	1,449.71	25%	610.00	0.00	471.11	138.89	77%
Economic Development			2,000.00	2,000.00	9,500.00	-7,500.00	475%	2,000.00	0.00	0.00	2,000.00	0%
Debt Service			281,800.00	0.00	143,017.26	138,782.74	51%	286,050.00	0.00	0.00	286,050.00	0%
Information Technology			138,744.00	8,538.37	95,642.66	43,101.34	69%	128,244.16	5,523.48	78,067.32	50,176.84	
Channel 13			25,686.00	1,638.75	18,903.39	6,782.61	74%	25,342.60	10,178.44	22,140.94	3,201.66	87%
Police			1,263,503.33	83,148.70	740,707.28	522,796.05	59%	1,251,496.98	83,320.48	736,901.87	514,595.11	59%
Public Works Administraton			398,718.00	40,696.00	264,284.35	134,433.65	66%	427,413.65	41,677.78	234,267.84	193,145.81	55%
Roadways & Sidewalks			346,690.00	32,427.14	365,405.37	-18,715.37	105%	344,215.00	45,893.55	321,158.25	23,056.75	93%
Street Lighting			45,800.00	4,803.95	26,052.10	19,747.90	57%	45,000.00	3,662.29	25,996.34	19,003.66	58%
Bridges			500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
Building & Grounds			451,050.00	43,163.02	318,031.08	133,018.92	71%	445,727.80	36,048.78	286,840.16	158,887.64	64%
Cemetery			35,915.00	1,419.39	17,919.50	17,995.50	50%	34,590.20	1,387.51	14,440.13	20,150.07	42%
Vehicle			189,860.00	38,456.12	136,024.77	53,835.23	72%	192,540.00	22,777.51	96,980.89	95,559.11	50%
Fire & Rescue			297,983.00	24,318.93	197,611.87	100,371.13	66%	304,590.20	20,555.49	191,214.39	113,375.81	63%

Emergency Management	1,950.00	0.00	0.00	1,950.00	0%	1,450.00	0.00	263.75	1,186.25	18%
Grants	67,048.00	21,500.00	36,533.00	30,515.00	54%	67,048.00	0.00	59,982.00	7,066.00	89%
Social Service Grants	40,400.00	1,000.00	29,800.00	10,600.00	74%	40,400.00	0.00	41,500.00	-1,100.00	103%
Contributions to Capital Reserves	279,256.00	0.00	269,256.00	10,000.00	96%	281,701.00	0.00	281,701.00	0.00	100%
General Fund Total	6,207,009.00	508,579.31	4,158,714.48	2,048,294.52	67%	6,156,971.34	429,552.51	3,855,827.26	2,301,144.08	63%
Library	300,931.00	18,108.54	193,558.28	107,372.72	64%	284,130.49	21,763.66	163,655.68	120,474.81	58%
Recreation	387,053.00	16,039.88	249,633.74	137,419.26	64%	393,938.40	20,109.22	240,945.42	152,992.98	61%
Solid Waste	450,225.00	25,001.67	232,853.70	217,371.30	52%	441,577.00	31,749.39	256,438.36	185,138.64	58%
Water	854,221.63	37,473.11	655,172.57	199,049.06	77%	869,960.15	24,155.14	874,380.90	-4,420.75	101%
Sewer	964,020.00	66,056.85	621,681.26	342,338.74	64%	948,195.61	45,496.05	689,781.92	258,413.69	73%
Total Operating Budget	9,163,459.63	671,259.36	6,111,614.03	3,051,845.60	67%	9,094,772.99	572,825.97	6,081,029.54	3,013,743.45	67%

Town of Newmarket, New Hampshire
Expense Report^{a b}
For the Period Ended February 28, 2014

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	01-401-100-0000	TC - ELECTED SALARIES	11,000.00	0.00	8,250.00	2,750.00	75%	11,000.00	0.00	8,250.00	2,750.00	75%
	01-401-103-0000	TC - PART-TIME	7,735.00	176.25	3,105.00	4,630.00	40%	7,735.00	292.50	2,966.25	4,768.75	38%
	01-401-190-0000	TC - TRAINING	250.00	0.00	0.00	250.00	0%	250.00	10.00	10.00	240.00	4%
	01-401-202-0000	TC - GENERAL SUPPLIES	0.00	0.00	68.47	-68.47	0%	0.00	0.00	96.72	-96.72	0%
Town Council			18,985.00	176.25	11,423.47	7,561.53	60%	18,985.00	302.50	11,322.97	7,662.03	60%
	01-402-101-0000	TA - FULL TIME SALARIES	128,437.00	9,510.30	83,263.59	45,173.41	65%	128,437.44	9,436.70	64,976.33	63,461.11	51%
	01-402-103-0000	TA - PART TIME SALARIES	3,000.00	0.00	2,853.00	147.00	95%	3,000.00	437.04	2,959.14	40.86	99%
	01-402-190-0000	TA - TRAINING/STAFF DEV	3,000.00	43.51	1,475.12	1,524.88	49%	3,000.00	0.00	111.58	2,888.42	4%
	01-402-201-0000	TA - POSTAGE	3,000.00	360.18	1,647.12	1,352.88	55%	3,000.00	182.11	1,509.52	1,490.48	50%
	01-402-202-0000	TA - GENERAL SUPPLIES	11,000.00	2,827.14	7,094.40	3,905.60	64%	11,000.00	321.60	6,413.12	4,586.88	58%
	01-402-301-0000	TA - COMMUNICATION SERVICES	4,000.00	326.16	2,386.00	1,614.00	60%	4,000.00	100.00	1,940.75	2,059.25	49%
	01-402-310-0002	TA - DUES/SUBSCRIPTIONS	7,500.00	40.00	8,896.27	-1,396.27	119%	7,000.00	0.00	7,912.67	-912.67	113%
	01-402-310-0003	TA - ADVERTISING	2,500.00	1,216.94	2,592.68	-92.68	104%	2,500.00	590.96	4,335.44	-1,835.44	173%
	01-402-310-0005	TA - BOOKS	750.00	0.00	0.00	750.00	0%	750.00	0.00	182.50	567.50	24%
	01-402-402-0000	TA - EQUIPMENT MAINTENA	5,000.00	333.00	5,276.38	-276.38	106%	5,000.00	1,162.73	3,957.54	1,042.46	79%
	01-402-501-0000	TA - PRINTING/PUBLISHING	4,500.00	0.00	733.76	3,766.24	16%	4,500.00	0.00	307.50	4,192.50	7%
	01-402-702-0000	TA - CONTRACTED SERVICE	2,500.00	0.00	625.00	1,875.00	25%	2,500.00	0.00	2,038.29	461.71	82%
Town Administration			175,187.00	14,657.23	116,843.32	58,343.68	67%	174,687.44	12,231.14	96,644.38	78,043.06	55%
	01-403-100-0000	FINANCE - ELECTED OFFICIALS	5,900.00	416.67	3,333.36	2,566.64	56%	5,900.00	416.67	3,333.36	2,566.64	56%
	01-403-101-0000	FINANCE - FULL TIME SALARIES	166,985.00	13,512.37	108,564.95	58,420.05	65%	136,326.40	14,553.70	95,339.01	40,987.39	70%
	01-403-103-0000	FINANCE - PART TIME SALARIES	0.00	0.00	0.00	0.00	0%	40,580.80	0.00	22,417.06	18,163.74	55%
	01-403-190-0000	FINANCE- TRAINING/STAFF DEVELOPMENT	1,000.00	0.00	42.94	957.06	4%	1,000.00	0.00	116.55	883.45	12%
	01-403-202-0000	FINANCE - GENERAL SUPPLIES	5,600.00	128.33	2,789.26	2,810.74	50%	5,600.00	205.86	2,920.76	2,679.24	52%
	01-403-301-0000	FINANCE - COMMUNICATIONS SERVICES	2,300.00	205.77	1,569.50	730.50	68%	2,300.00	109.95	1,072.03	1,227.97	47%
	01-403-310-0001	FINANCE - BUDGET COMMITTEE EXPENSE	200.00	0.00	564.00	-364.00	282%	200.00	0.00	170.21	29.79	85%
	01-403-310-0002	FINANCE - DUES/SUBSCRIPTIONS	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%
	01-403-402-0000	FINANCE - EQUIPMENT MAINTENANCE	600.00	0.00	324.45	275.55	54%	600.00	0.00	0.00	600.00	0%
	01-403-703-0000	FINANCE - AUDIT	26,800.00	-4,550.00	18,200.00	8,600.00	68%	26,800.00	0.00	18,300.00	8,500.00	68%
Finance			209,685.00	9,713.14	135,388.46	74,296.54	65%	219,607.20	15,286.18	143,668.98	75,938.22	65%
	01-404-150-0000	EMP BEN - FICA	117,246.00	8,294.40	72,697.15	44,548.85	62%	115,491.30	8,440.18	71,849.08	43,642.22	62%
	01-404-151-0000	EMP BEN - MEDICARE	43,099.00	2,938.94	25,621.37	17,477.63	59%	40,868.64	3,009.49	25,568.62	15,300.02	63%
	01-404-152-0000	EMP BEN - PRE-EMPLOYMENT TESTING	1,000.00	0.00	130.00	870.00	13%	1,000.00	450.20	2,101.20	-1,101.20	210%
	01-404-155-0000	EMP BEN - HEALTH INSURANCE	450,709.00	38,751.17	360,391.73	90,317.27	80%	551,506.11	42,466.42	357,907.19	193,598.92	65%
	01-404-156-0000	EMP BEN - NH RETIREMENT	434,215.67	28,484.74	238,890.58	195,325.09	55%	307,538.37	24,540.28	194,092.61	113,445.76	63%
	01-404-157-0000	EMP BEN - ICMA RETIREMENT	0.00	0.00	0.00	0.00	0%	6,090.47	0.00	666.00	5,424.47	11%
	01-404-159-0000	EMP BEN - LIFE/DISABILITY BENE	30,603.00	3,002.33	17,253.02	13,349.98	56%	30,603.00	-157.57	15,505.42	15,097.58	51%
	01-404-160-0000	EMP BEN - WORKERS COMPENSATION	115,899.00	56,677.33	55,974.11	59,924.89	48%	88,548.00	-242.79	112,739.66	-24,191.66	127%
	01-404-161-0000	EMP BEN - UNEMPLOYMENT	10,919.00	0.00	5,733.68	5,185.32	53%	9,587.00	8,820.31	8,807.46	779.54	92%
	01-404-162-0000	EMP BEN - EMPLOYEE TESTING	600.00	1,568.00	2,069.00	-1,469.00	345%	655.00	0.00	570.00	85.00	87%
	01-404-190-0000	HR - TRAINING STAFF DEVELOPMENT	0.00	0.00	25.00	-25.00	0%	0.00	0.00	0.00	0.00	0%
	01-404-197-0000	EMP BEN - MERIT INCREASE POOL	50,000.00	0.00	0.00	50,000.00	0%	0.00	0.00	0.00	0.00	0%
	01-404-198-0000	EMP BEN - LONGEVITY	15,525.00	0.00	14,175.00	1,350.00	91%	15,525.00	0.00	13,725.00	1,800.00	88%
	01-404-504-0006	EMP BEN - PROPERTY LIABILITY INSURANCE	91,418.00	0.00	68,009.43	23,408.57	74%	91,418.00	0.00	89,484.35	1,933.65	98%
	01-404-504-0007	EMP BEN - INSURANCE DEDUCTIBLES	2,000.00	1,000.00	1,920.15	79.85	96%	2,000.00	0.00	0.00	2,000.00	0%
Human Resources			1,363,233.67	140,716.91	862,890.22	500,343.45	63%	1,260,830.89	87,326.52	893,016.59	367,814.30	71%

Town of Newmarket, New Hampshire
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For the Period Ended February 28, 2014

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	01-405-101-0000	TC/TC - FULL TIME SALARIES	107,784.00	4,375.00	36,219.01	71,564.99	34%	107,783.78	8,391.26	69,464.98	38,318.80	64%
	01-405-103-0000	TC/TC - PART TIME SALARIES	28,365.00	3,502.64	29,614.34	-1,249.34	104%	30,053.04	2,052.26	17,189.78	12,863.26	57%
	01-405-103-0070	TC/TC PT - ELECTION OFFICIALS	4,140.00	600.00	600.00	3,540.00	14%	7,290.00	0.00	4,076.25	3,213.75	56%
	01-405-190-0000	TC/TC - TRAINING STAFF DEVELOPMENT	3,170.00	0.00	358.37	2,811.63	11%	3,170.00	50.00	1,463.47	1,706.53	46%
	01-405-201-0000	TC/TC - POSTAGE	11,436.00	444.65	2,589.23	8,846.77	23%	10,832.00	106.29	2,433.93	8,398.07	22%
	01-405-201-1000	TC/TC - SPECIAL POSTAGE	0.00	0.00	1,672.80	-1,672.80	0%	0.00	1,819.28	3,377.89	-3,377.89	0%
	01-405-202-0000	TC/TC - GENERAL SUPPLIES	3,290.00	-412.40	1,265.59	2,024.41	38%	3,265.00	25.97	843.26	2,421.74	26%
	01-405-301-0000	TC/TC - COMMUNICATION SERVICES	1,500.00	123.02	863.50	636.50	58%	1,600.00	0.00	714.60	885.40	45%
	01-405-310-0002	TC/TC - DUES/SUBSCRIPTIONS	650.00	0.00	289.00	361.00	44%	585.00	0.00	251.17	333.83	43%
	01-405-310-0003	TC/TC - ADVERTISING	200.00	0.00	0.00	200.00	0%	200.00	0.00	0.00	200.00	0%
	01-405-310-0070	TC/TC - ELECTION/REGISTRATION	3,125.00	64.40	276.37	2,848.63	9%	6,575.00	56.35	2,791.44	3,783.56	42%
	01-405-402-0000	TC/TC - EQUIPMENT MAINTENANCE	1,370.00	646.67	1,037.39	332.61	76%	1,426.00	0.00	295.60	1,130.40	21%
	01-405-702-0000	TC/TC - DEED RESEARCH	2,600.00	10.49	165.58	2,434.42	6%	2,600.00	0.00	146.05	2,453.95	6%
	01-405-702-1000	TC/TC - CODIFICATION	12,000.00	0.00	8,772.50	3,227.50	73%	0.00	0.00	0.00	0.00	0%
	01-405-800-0000	TC/TC - EQUIPMENT PURCHASE	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	1,175.66	1,175.66	1,324.34	47%
Town Clerk/Tax Collector			182,130.00	9,354.47	83,723.68	98,406.32	46%	177,879.82	13,677.07	104,224.08	73,655.74	59%
	01-407-101-0000	CODE - FULL-TIME SALARIES	25,355.00	1,950.40	16,590.80	8,764.20	65%	25,355.00	2,075.40	16,453.82	8,901.18	65%
	01-407-103-0000	CODE - PART TIME SALARIES	35,053.00	2,848.31	23,791.55	11,261.45	68%	40,053.00	2,437.50	16,471.95	23,581.05	41%
	01-407-190-0000	CODE - TRAINING	500.00	0.00	60.00	440.00	12%	500.00	0.00	195.00	305.00	39%
	01-407-201-0000	CODE - POSTAGE	300.00	5.90	88.80	211.20	30%	300.00	4.76	61.24	238.76	20%
	01-407-202-0000	CODE - GENERAL SUPPLIES	1,000.00	87.99	1,025.52	-25.52	103%	1,000.00	32.08	656.49	343.51	66%
	01-407-301-0000	CODE - TELEPHONE	1,000.00	36.54	256.57	743.43	26%	1,000.00	0.00	206.94	793.06	21%
	01-407-310-0002	CODE - DUES/SUBSCRIPTIONS	500.00	0.00	595.00	-95.00	119%	500.00	0.00	96.00	404.00	19%
	01-407-402-0000	CODE - EQUIPMENT MAINTENANCE	200.00	0.00	0.00	200.00	0%	0.00	0.00	0.00	0.00	0%
	01-407-702-0000	CODE - LAB TESTING	0.00	0.00	0.00	0.00	0%	200.00	0.00	0.00	200.00	0%
Code Enforcement			63,908.00	4,929.14	42,408.24	21,499.76	66%	68,908.00	4,549.74	34,141.44	34,766.56	50%
	01-408-103-0000	DIR ASSIST - PART-TIME SALARIES	20,800.00	1,373.50	11,023.90	9,776.10	53%	20,800.00	1,065.00	11,100.00	9,700.00	53%
	01-408-190-0000	DIR ASSIST - TRAINING/STAFF DEVEL	150.00	0.00	0.00	150.00	0%	0.00	0.00	0.00	0.00	0%
	01-408-202-0000	DIR ASSIST - GENERAL SUPPLIES	200.00	36.10	249.93	-49.93	125%	200.00	32.76	318.67	-118.67	159%
	01-408-310-0002	DIR ASSIST - DUES/SUBSCRIPTIONS	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%
	01-408-315-0038	DIR ASSIST - FOOD	2,000.00	0.00	0.00	2,000.00	0%	4,000.00	0.00	208.00	3,792.00	5%
	01-408-315-0039	DIR ASSIST - RENT	30,000.00	968.00	8,910.00	21,090.00	30%	60,000.00	384.90	7,965.15	52,034.85	13%
	01-408-315-0040	DIR ASSIST - ELECTRICITY	3,000.00	0.00	374.50	2,625.50	12%	8,150.00	0.00	664.38	7,485.62	8%
	01-408-315-0041	DIR ASSIST - HEAT	3,000.00	0.00	0.00	3,000.00	0%	8,000.00	0.00	0.00	8,000.00	0%
	01-408-315-0042	DIR ASSIST - MEDICAL	2,000.00	0.00	0.00	2,000.00	0%	9,000.00	0.00	0.00	9,000.00	0%
	01-408-315-0043	DIR ASSIST - MISCELLANEOUS	3,000.00	750.00	750.00	2,250.00	25%	3,000.00	0.00	0.00	3,000.00	0%
Direct Assistance			64,200.00	3,127.60	21,308.33	42,891.67	33%	113,200.00	1,482.66	20,256.20	92,943.80	18%
	01-409-101-0000	ASSESS - FULL TIME SALARIES	16,973.00	1,312.50	10,828.15	6,144.85	64%	16,972.80	1,305.60	10,930.70	6,042.10	64%
	01-409-103-0000	ASSESS - PART TIME SALARIES	43,700.00	4,334.75	20,899.63	22,800.37	48%	48,512.00	4,350.00	16,822.58	31,689.42	35%
	01-409-190-0000	ASSESS - TRAINING	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%
	01-409-191-0000	ASSESS - MILEAGE	500.00	0.00	326.01	173.99	65%	500.00	0.00	813.08	-313.08	163%
	01-409-201-0000	ASSESS - POSTAGE	2,600.00	23.19	404.57	2,195.43	16%	500.00	10.12	189.19	310.81	38%
	01-409-202-0000	ASSESS - GENERAL SUPPLIES	1,000.00	54.28	54.28	945.72	5%	400.00	0.00	0.00	400.00	0%
	01-409-310-0002	ASSESS - DUES/SUBSCRIPTIONS	900.00	0.00	0.00	900.00	0%	900.00	20.00	304.95	595.05	34%

Town of Newmarket, New Hampshire
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For the Period Ended February 28, 2014

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Fiscal Year 2013					
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	01-409-407-0000	ASSESS - SOFTWARE	7,250.00	0.00	7,250.00	0.00	100%	6,700.00	0.00	7,100.00	-400.00	106%
Assessing			73,223.00	5,724.72	39,762.64	33,460.36	54%	74,784.80	5,685.72	36,160.50	38,624.30	48%
	01-410-602-0000	LEGAL - LEGAL EXPENSES	67,500.00	9,037.47	106,792.72	-39,292.72	158%	50,000.00	7,554.50	57,015.56	-7,015.56	114%
Legal			67,500.00	9,037.47	106,792.72	-39,292.72	158%	50,000.00	7,554.50	57,015.56	-7,015.56	114%

Town of Newmarket, New Hampshire
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For the Period Ended February 28, 2014

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	01-411-101-0000	PLAN - FULL TIME SALARIES	94,668.00	7,362.77	61,238.58	33,429.42	65%	94,668.60	7,282.20	59,614.93	35,053.67	63%
	01-411-103-0000	PLAN - PART TIME SALARIES	3,000.00	54.63	1,288.37	1,711.63	43%	3,000.00	0.00	1,181.29	1,818.71	39%
	01-411-190-0000	PLAN - TRAINING/STAFF DEVELOPMENT	2,500.00	0.00	522.90	1,977.10	21%	2,500.00	0.00	223.30	2,276.70	9%
	01-411-201-0000	PLAN - POSTAGE	2,000.00	89.32	875.31	1,124.69	44%	1,500.00	31.99	897.19	602.81	60%
	01-411-202-0000	PLAN - GENERAL SUPPLIES	2,000.00	158.75	662.58	1,337.42	33%	2,000.00	36.48	583.71	1,416.29	29%
	01-411-202-0054	PLAN - MAPPING SUPPLIES	4,000.00	0.00	3,000.00	1,000.00	75%	4,000.00	3,000.00	3,000.00	1,000.00	75%
	01-411-301-0000	PLAN - COMMUNICATIONS SERVICES	600.00	54.31	381.34	218.66	64%	600.00	0.00	307.40	292.60	51%
	01-411-310-0002	PLAN - DUES/SUBSCRIPTIONS	9,345.00	0.00	388.00	8,957.00	4%	8,900.00	0.00	64.95	8,835.05	1%
	01-411-310-0003	PLAN - ADVERTISING	2,000.00	144.90	627.90	1,372.10	31%	2,000.00	80.50	1,577.80	422.20	79%
	01-411-702-0000	PLAN - TAX MAPS	0.00	0.00	8.50	-8.50	0%	0.00	0.00	0.00	0.00	0%
Planning/Zoning			120,113.00	7,864.68	68,993.48	51,119.52	57%	119,168.60	10,431.17	67,450.57	51,718.03	57%
	01-413-103-0000	CON COMM - PT RECORDING SECRETARY	1,000.00	0.00	300.00	700.00	30%	0.00	0.00	0.00	0.00	0%
	01-413-201-0000	CON COMM - POSTAGE	60.00	0.00	0.00	60.00	0%	60.00	0.00	0.00	60.00	0%
	01-413-202-0000	CON COMM - GENERAL SUPPLI	200.00	0.00	23.96	176.04	12%	100.00	0.00	0.00	100.00	0%
	01-413-310-0002	CON COMM - DUES/SUBSCRIPT	390.00	0.00	0.00	390.00	0%	250.00	0.00	290.00	-40.00	116%
	01-413-702-0000	CON COMM - CONTRACTED SERVICES	291.00	167.33	167.33	123.67	58%	200.00	0.00	181.11	18.89	91%
Conservation Commission			1,941.00	167.33	491.29	1,449.71	25%	610.00	0.00	471.11	138.89	77%
	01-414-310-0000	ECON DEV - OPERATING EXPENSE	1,000.00	0.00	0.00	1,000.00	0%	1,000.00	0.00	0.00	1,000.00	0%
	01-414-702-0000	ECON DEV - CONTRACTED SERVIC	1,000.00	2,000.00	9,500.00	-8,500.00	950%	1,000.00	0.00	0.00	1,000.00	0%
Economic Development			2,000.00	2,000.00	9,500.00	-7,500.00	475%	2,000.00	0.00	0.00	2,000.00	0%
	01-418-950-0000	DEBT SER - PRINCIPLE	236,000.00	0.00	122,900.00	113,100.00	52%	236,000.00	0.00	0.00	236,000.00	0%
	01-418-951-0000	DEBT SER - INTEREST	45,800.00	0.00	20,117.26	25,682.74	44%	50,050.00	0.00	0.00	50,050.00	0%
Debt Service			281,800.00	0.00	143,017.26	138,782.74	51%	286,050.00	0.00	0.00	286,050.00	0%
	01-420-101-0000	MIS - FULL TIME SALARIES	64,094.00	5,028.92	41,488.59	22,605.41	65%	64,094.16	4,930.32	40,675.14	23,419.02	63%
	01-420-103-0000	MIS - PART TIME SALARIES	3,000.00	0.00	0.00	3,000.00	0%	3,000.00	0.00	331.50	2,668.50	11%
	01-420-190-0000	MIS - TRAINING	2,000.00	0.00	130.91	1,869.09	7%	2,000.00	0.00	147.83	1,852.17	7%
	01-420-202-0000	MIS - GENERAL SUPPLIES	2,500.00	218.69	2,895.58	-395.58	116%	2,500.00	3.99	1,455.67	1,044.33	58%
	01-420-301-0000	MIS - COMMUNICATION SERVICE	1,100.00	50.15	391.25	708.75	36%	1,100.00	31.54	276.00	824.00	25%
	01-420-310-0002	MIS - DUES SUBSCRIPTIONS	250.00	0.00	125.00	125.00	50%	250.00	0.00	144.98	105.02	58%
	01-420-407-0000	MIS - SOFTWARE MAINT	45,800.00	243.28	36,377.49	9,422.51	79%	45,800.00	0.00	30,243.31	15,556.69	66%
	01-420-409-0000	MIS - REPAIRS/MAINT	4,000.00	120.00	2,850.67	1,149.33	71%	4,000.00	267.63	2,085.15	1,914.85	52%
	01-420-414-0000	MIS - SOFTWARE LICENSES	4,500.00	424.20	1,408.19	3,091.81	31%	4,000.00	290.00	2,707.74	1,292.26	68%
	01-420-702-0000	MIS - VENDOR SUPPORT	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	0.00	1,500.00	0%
	01-420-800-0000	MIS - NEW EQUIPMENT	10,000.00	2,453.13	9,974.98	25.02	100%	0.00	0.00	0.00	0.00	0%
Information Technology			138,744.00	8,538.37	95,642.66	43,101.34	69%	128,244.16	5,523.48	78,067.32	50,176.84	
	01-421-103-0000	CHANNEL 13 PART TIME SALARIES	20,686.00	1,638.75	13,945.94	6,740.06	67%	20,685.60	1,650.00	13,612.50	7,073.10	66%
	01-421-202-0000	CHANNEL 13 MISC EQUIPMENTS	5,000.00	0.00	4,957.45	42.55	99%	4,657.00	8,528.44	8,528.44	-3,871.44	183%
Channel 13			25,686.00	1,638.75	18,903.39	6,782.61	74%	25,342.60	10,178.44	22,140.94	3,201.66	87%

Town of Newmarket, New Hampshire
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For the Period Ended February 28, 2014

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	01-438-101-0000	POLICE - FULL TIME SALARIES	990,513.33	71,934.62	609,773.56	380,739.77	62%	980,166.98	66,224.93	583,315.86	396,851.12	60%
	01-438-102-0000	POLICE - OVERTIME	105,560.00	5,515.48	55,632.63	49,927.37	53%	104,000.00	6,196.06	67,903.54	36,096.46	65%
	01-438-103-0000	POLICE - PART-TIME SALARIES	33,000.00	2,308.09	21,995.23	11,004.77	67%	33,000.00	2,673.24	22,188.04	10,811.96	67%
	01-438-162-0000	POLICE - MEDICAL	2,500.00	0.00	0.00	2,500.00	0%	2,500.00	449.65	1,362.65	1,137.35	55%
	01-438-190-0000	POLICE - TRAINING/STAFF DEVELOPMENT	10,000.00	-390.00	1,121.00	8,879.00	11%	10,000.00	435.43	1,714.07	8,285.93	17%
	01-438-191-0000	POLICE - TRAVEL/MILEAGE	200.00	0.00	17.85	182.15	9%	200.00	0.00	172.00	28.00	86%
	01-438-193-0000	POLICE - UNIFORMS	8,800.00	0.00	480.87	8,319.13	5%	8,800.00	406.47	6,040.69	2,759.31	69%
	01-438-194-0000	POLICE - EDUCATIONAL INCENTIVE	4,500.00	0.00	4,250.00	250.00	94%	4,500.00	0.00	4,000.00	500.00	89%
	01-438-195-0000	POLICE - CLEANING ALLOWANCE	2,500.00	0.00	1,750.00	750.00	70%	2,500.00	0.00	2,250.00	250.00	90%
	01-438-199-0000	POLICE - CRIMINAL INVESTIGATION	2,000.00	0.00	250.74	1,749.26	13%	2,000.00	939.97	1,286.45	713.55	64%
	01-438-200-0000	POLICE - YOUTH/PUBLIC RELATIONS	2,500.00	0.00	69.94	2,430.06	3%	2,500.00	0.00	567.18	1,932.82	23%
	01-438-201-0000	POLICE - POSTAGE	600.00	38.33	261.66	338.34	44%	600.00	34.07	241.40	358.60	40%
	01-438-202-0000	POLICE - OFFICE SUPPLIES	5,500.00	0.00	2,586.05	2,913.95	47%	5,500.00	246.16	3,364.47	2,135.53	61%
	01-438-202-0438	POLICE-GENERAL SUPPLIES	500.00	0.00	206.37	293.63	41%	500.00	26.94	192.75	307.25	39%
	01-438-209-0000	POLICE - GASOLINE	30,320.00	2,409.79	22,286.80	8,033.20	74%	30,320.00	3,161.47	21,338.07	8,981.93	70%
	01-438-301-0000	POLICE - COMMUNICATION SERVICES	15,000.00	780.63	7,683.17	7,316.83	51%	15,000.00	1,247.66	7,518.74	7,481.26	50%
	01-438-310-0002	POLICE - DUES/MEMBERSHIPS	4,210.00	75.00	195.00	4,015.00	5%	4,210.00	150.00	290.00	3,920.00	7%
	01-438-310-0005	POLICE - BOOKS/PUBLICATIONS	2,800.00	0.00	521.11	2,278.89	19%	2,800.00	665.58	975.47	1,824.53	35%
	01-438-310-0044	POLICE - EQUIPMENT/FIELD SUPPLIES	6,000.00	0.00	129.00	5,871.00	2%	6,000.00	0.00	2,486.10	3,513.90	41%
	01-438-310-0045	POLICE - PRISONER EXPENSES	1,200.00	0.00	538.76	661.24	45%	1,200.00	0.00	0.00	1,200.00	0%
	01-438-402-0000	POLICE - EQUIP MAINTENANCE	5,000.00	0.00	2,639.64	2,360.36	53%	15,000.00	0.00	2,029.07	12,970.93	14%
	01-438-410-0000	POLICE - EQUIPMENT LEASE	26,900.00	476.76	7,828.24	19,071.76	29%	16,900.00	462.85	6,837.12	10,062.88	40%
	01-438-501-0000	POLICE - PRINTING/PUBLISHING	2,800.00	0.00	480.95	2,319.05	17%	2,800.00	0.00	828.20	1,971.80	30%
	01-438-521-0000	POLICE - ANIMAL CONTROL	600.00	0.00	8.71	591.29	1%	500.00	0.00	0.00	500.00	0%
Police			1,263,503.33	83,148.70	740,707.28	522,796.05	59%	1,251,496.98	83,320.48	736,901.87	514,595.11	59%

Town of Newmarket, New Hampshire
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Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	01-441-101-0000	PW ADMIN. - FULL TIME SALARIES	100,169.00	9,087.36	72,718.33	27,450.67	73%	104,412.05	7,705.60	63,997.61	40,414.44	61%
	01-441-102-0000	PW ADMIN. - OVERTIME	50,000.00	11,929.50	39,542.83	10,457.17	79%	55,000.00	13,742.36	32,914.83	22,085.17	60%
	01-441-106-0000	PW ADMIN. - LABOR SALARIES	219,461.00	17,277.60	132,928.58	86,532.42	61%	237,813.60	17,167.09	119,890.84	117,922.76	50%
	01-441-190-0000	PW ADMIN. - TRAINING/STAFF DEVELOPMEN	500.00	0.00	0.00	500.00	0%	500.00	0.00	65.00	435.00	13%
	01-441-193-0000	PW ADMIN. - UNIFORMS	14,188.00	1,035.83	9,447.94	4,740.06	67%	14,188.00	1,388.99	8,586.13	5,601.87	61%
	01-441-201-0000	PW ADMIN. - POSTAGE	100.00	0.48	10.28	89.72	10%	100.00	6.65	92.75	7.25	93%
	01-441-202-0000	PW ADMIN. - GENERAL SUPPLIES	5,800.00	654.47	5,309.33	490.67	92%	5,800.00	1,217.33	4,487.61	1,312.39	77%
	01-441-301-0000	PW ADMIN. - COMMUNICATION SERVICE	7,000.00	509.76	3,774.56	3,225.44	54%	7,000.00	414.76	3,553.12	3,446.88	51%
	01-441-310-0002	PW ADMIN. - DUES/MEMBERSHIPS	300.00	40.00	150.00	150.00	50%	200.00	35.00	85.00	115.00	43%
	01-441-310-0003	PW ADMIN. - ADVERTISING	1,200.00	161.00	402.50	797.50	34%	2,400.00	0.00	594.95	1,805.05	25%
Public Works Administraton			398,718.00	40,696.00	264,284.35	134,433.65	66%	427,413.65	41,677.78	234,267.84	193,145.81	55%
	01-442-202-0000	RDWY/SWK - GENERAL SUPPLIES	10,500.00	452.65	5,083.19	5,416.81	48%	9,500.00	2,248.04	5,931.13	3,568.87	62%
	01-442-205-0000	RDWY/SWK - WINTER SALT	75,000.00	29,539.74	88,928.30	-13,928.30	119%	75,000.00	27,105.53	70,411.66	4,588.34	94%
	01-442-208-0000	RDWY/SWK - WINTER SAND	6,200.00	0.00	6,195.33	4.67	100%	6,200.00	2,032.58	2,032.58	4,167.42	33%
	01-442-213-0000	RDWY/SWK - PAVEMENT MARKING	2,200.00	0.00	0.00	2,200.00	0%	2,000.00	0.00	0.00	2,000.00	0%
	01-442-250-0000	RDWY/SWK - COLD MIX	2,125.00	452.25	2,047.03	77.97	96%	2,125.00	649.90	1,805.60	319.40	85%
	01-442-251-0000	RDWY/SWK - HOT TOP	125,000.00	0.00	133,692.48	-8,692.48	107%	125,000.00	0.00	125,000.00	0.00	100%
	01-442-402-0000	RDWY/SWK - EQUIPMENT LEASE	10,000.00	0.00	13,200.00	-3,200.00	132%	10,000.00	0.00	10,000.00	0.00	100%
	01-442-514-0000	RDWY/SWK - CONTRACT STREET MAR	6,120.00	0.00	5,062.26	1,057.74	83%	6,120.00	0.00	5,065.06	1,054.94	83%
	01-442-516-0000	RDWY/SWK - CONTRACT WINTER EQU	11,550.00	1,982.50	8,480.00	3,070.00	73%	11,550.00	13,857.50	17,975.00	-6,425.00	156%
	01-442-527-0000	RDWY/SWK - CURBSIDE WEED CONTR	2,925.00	0.00	3,825.00	-900.00	131%	2,950.00	0.00	3,900.00	-950.00	132%
	01-442-528-0000	RDWY/SWK - TREE SERVICE	3,000.00	0.00	1,300.00	1,700.00	43%	1,500.00	0.00	500.00	1,000.00	33%
	01-442-531-0000	RDWY/SWK - WEATHER SERVICE	2,070.00	0.00	2,070.00	0.00	100%	2,070.00	0.00	2,070.00	0.00	100%
	01-442-704-0000	RDWY/SWK - ENGINEERING	2,000.00	0.00	1,500.00	500.00	75%	2,000.00	0.00	0.00	2,000.00	0%
	01-442-705-0000	RDWY/SWK CONSTRUCTION	88,000.00	0.00	94,021.78	-6,021.78	107%	88,200.00	0.00	76,467.22	11,732.78	87%
Roadways & Sidewalks			346,690.00	32,427.14	365,405.37	-18,715.37	105%	344,215.00	45,893.55	321,158.25	23,056.75	93%
	01-446-202-0000	STREET LIGHT - FIXTURES	2,000.00	976.74	976.74	1,023.26	49%	2,000.00	112.81	320.54	1,679.46	16%
	01-446-302-0000	STREET LIGHT - ELECTRICITY	43,800.00	3,827.21	25,075.36	18,724.64	57%	43,000.00	3,549.48	25,675.80	17,324.20	60%
Street Lighting			45,800.00	4,803.95	26,052.10	19,747.90	57%	45,000.00	3,662.29	25,996.34	19,003.66	58%
	01-447-206-0000	BRIDGES - SIGNS	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
Bridges			500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%

Town of Newmarket, New Hampshire
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Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	01-448-101-0000	BLD/GRNDS - FULL-TIME SALARIES	59,873.00	4,821.60	39,028.24	20,844.76	65%	59,872.80	4,659.62	37,523.38	22,349.42	63%
	01-448-102-0000	BLD/GRNDS - OVERTIME	3,000.00	797.77	1,442.11	1,557.89	48%	3,000.00	3,866.15	8,158.13	-5,158.13	272%
	01-448-103-0000	BLD/GRNDS - PART TIME SALARIES	88,120.00	2,048.10	51,259.60	36,860.40	58%	86,252.00	2,087.25	41,539.43	44,712.57	48%
	01-448-202-0000	BLD/GRNDS - GENERAL SUPPLIES	10,000.00	793.27	4,376.53	5,623.47	44%	10,000.00	34.97	4,193.83	5,806.17	42%
	01-448-302-0000	BLD/GRNDS - ELECTRICITY-TOWN HALL	10,500.00	1,282.18	6,455.07	4,044.93	61%	12,900.00	752.62	6,563.74	6,336.26	51%
	01-448-302-0406	BLD/GRNDS - ELECTRICITY - PARKS	1,000.00	129.22	763.58	236.42	76%	1,200.00	123.07	882.16	317.84	74%
	01-448-302-0438	BLD/GRNDS - ELECTRICITY POLICE	11,000.00	880.73	6,211.87	4,788.13	56%	12,800.00	829.87	6,780.03	6,019.97	53%
	01-448-302-0441	BLD/GRNDS - ELECTRICITY YOUNGS LANE	23,000.00	3,481.92	13,141.28	9,858.72	57%	25,600.00	1,831.05	13,813.85	11,786.15	54%
	01-448-303-0000	BLD/GRNDS - HEAT & OIL - TOWN HALL	16,200.00	5,278.65	17,818.60	-1,618.60	110%	14,560.00	7,081.17	12,788.84	1,771.16	88%
	01-448-303-0170	BLD/GRNDS - HEAT & OIL - HAND TUB	100.00	0.00	0.00	100.00	0%	100.00	0.00	0.00	100.00	0%
	01-448-303-0438	BLD/GRNDS - HEAT & OIL - POLICE	3,762.00	768.27	1,842.94	1,919.06	49%	3,135.00	0.00	1,582.18	1,552.82	50%
	01-448-303-0441	BLD/GRNDS - HEAT & OIL - YOUNGS LANE	40,000.00	8,337.97	27,502.21	12,497.79	69%	48,070.00	6,969.54	24,417.22	23,652.78	51%
	01-448-304-0000	BLD/GRNDS - WATER/SEWER TOWN HALL	6,000.00	1,136.74	4,000.93	1,999.07	67%	3,100.00	1,108.05	4,112.55	-1,012.55	133%
	01-448-304-0438	BLD/GRNDS - WATER/SEWER - POLICE	450.00	363.30	648.27	-198.27	144%	400.00	99.60	320.70	79.30	80%
	01-448-304-0441	BLD/GRNDS - WATER/SEWER - YOUNGS LANI	2,000.00	376.58	1,215.58	784.42	61%	1,600.00	359.10	1,155.75	444.25	72%
	01-448-401-0110	BLD/GRNDS - YOUNGS LANE MAINT	12,000.00	3,470.75	10,706.88	1,293.12	89%	10,000.00	258.00	10,262.18	-262.18	103%
	01-448-401-0120	BLD/GRNDS - TOWN HALL MAINTENANC	12,000.00	3,259.91	15,446.13	-3,446.13	129%	10,000.00	1,723.99	8,805.57	1,194.43	88%
	01-448-401-0125	BLD/GRNDS - ELEVATOR MAINTENANCE	2,000.00	1,800.00	2,175.00	-175.00	109%	2,000.00	75.00	550.57	1,449.43	28%
	01-448-401-0140	BLD/GRNDS - PARKS MAINTENANCE	6,000.00	178.93	2,376.30	3,623.70	40%	8,000.00	22.18	4,357.40	3,642.60	54%
	01-448-401-0150	BLD/GRNDS - COMMUNITY CENTER MAI	10,000.00	22.29	1,668.67	8,331.33	17%	8,000.00	1,015.75	4,364.18	3,635.82	55%
	01-448-401-0151	BLD/GRNDS - COMM CTR ELECTRICITY	12,000.00	684.21	6,123.85	5,876.15	51%	14,875.00	762.69	7,271.28	7,603.72	49%
	01-448-401-0152	BLD/GRNDS - COMM CENTR HEAT OIL	11,495.00	2,735.60	9,374.57	2,120.43	82%	11,913.00	1,377.94	6,502.18	5,410.82	55%
	01-448-401-0160	BLD/GRNDS - BANDSTAND MAINTENANC	50.00	0.00	0.00	50.00	0%	50.00	0.00	0.00	50.00	0%
	01-448-401-0170	BLD/GRNDS - HAND TUB MAINTENANCE	300.00	26.59	138.06	161.94	46%	300.00	26.04	136.07	163.93	45%
	01-448-401-0175	BLD/GRNDS - DAM MAINTENANCE	3,000.00	14.59	1,699.35	1,300.65	57%	2,400.00	14.04	1,713.68	686.32	71%
	01-448-401-0180	BLD/GRNDS - TOWN CLOCK MAINTENAN	700.00	0.00	7.64	692.36	1%	5,100.00	0.00	771.66	4,328.34	15%
	01-448-401-0438	BLD/GRNDS - POLICE BUILDING MAINTENACI	4,500.00	473.85	7,290.48	-2,790.48	162%	6,000.00	971.09	5,941.18	58.82	99%
	01-448-402-0000	BLD/GRNDS - EQUIPMENT MAINTENANC	2,500.00	0.00	951.07	1,548.93	38%	4,000.00	0.00	1,336.55	2,663.45	33%
	01-448-405-0000	BLD/GRNDS - GROUNDS MAINTENANCE	30,000.00	0.00	26,863.54	3,136.46	90%	30,000.00	0.00	22,580.89	7,419.11	75%
	01-448-533-0000	BLD/GRNDS - MOSQUITO CONTROL	60,000.00	0.00	47,915.00	12,085.00	80%	50,000.00	0.00	47,915.00	2,085.00	96%
	01-448-800-0000	BLD/GRNDS - EQUIPMENT PURCHASE	9,500.00	0.00	9,587.73	-87.73	101%	500.00	0.00	499.98	0.02	100%
Building & Grounds			451,050.00	43,163.02	318,031.08	133,018.92	71%	445,727.80	36,048.78	286,840.16	158,887.64	64%
	01-449-101-0000	CEM - FULL TIME SALARIES	17,815.00	1,404.80	11,589.60	6,225.40	65%	17,815.20	1,370.40	11,307.06	6,508.14	63%
	01-449-103-0000	CEM - PART TIME SALARIES	11,050.00	0.00	5,803.50	5,246.50	53%	8,775.00	0.00	1,872.00	6,903.00	21%
	01-449-202-0000	CEM - GENERAL SUPPLIES	500.00	0.00	253.36	246.64	51%	1,500.00	0.00	84.23	1,415.77	6%
	01-449-302-0000	CEM - ELECTRICITY	250.00	14.59	151.63	98.37	61%	200.00	17.11	179.62	20.38	90%
	01-449-402-0000	CEM - EQUIPMENT MAINT	800.00	0.00	121.41	678.59	15%	800.00	0.00	497.22	302.78	62%
	01-449-702-0000	CEM - CONTRACTED SERVICES	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	0.00	0.00	5,000.00	0%
	01-449-800-0000	CEM - EQUIPMENT PURCHASE	500.00	0.00	0.00	500.00	0%	500.00	0.00	500.00	0.00	100%
Cemetery			35,915.00	1,419.39	17,919.50	17,995.50	50%	34,590.20	1,387.51	14,440.13	20,150.07	42%
	01-452-202-0000	VEHICLE - GENERAL SUPPLIES	3,000.00	1,803.99	3,297.77	-297.77	110%	2,500.00	335.70	1,267.55	1,232.45	51%
	01-452-209-0000	VEHICLE - GASOLINE	16,000.00	3,698.62	14,043.23	1,956.77	88%	16,000.00	2,196.13	13,065.68	2,934.32	82%
	01-452-210-0000	VEHICLE - DIESEL FUEL	41,160.00	8,788.70	25,738.02	15,421.98	63%	39,840.00	10,026.34	28,796.20	11,043.80	72%
	01-452-214-0000	VEHICLE - OIL	3,000.00	0.00	1,415.90	1,584.10	47%	3,000.00	0.00	707.22	2,292.78	24%
	01-452-402-0000	VEHICLE - EQUIP MAINT	50,000.00	10,004.34	32,835.28	17,164.72	66%	50,000.00	4,379.31	15,762.07	34,237.93	32%
	01-452-403-0000	VEHICLE - VEHICLE MAINT PUBLIC WORKS	48,000.00	12,393.88	35,591.91	12,408.09	74%	48,000.00	4,876.85	18,759.14	29,240.86	39%

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			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	01-452-403-0406	VEHICLE - VEHICLE MAINT REC	2,000.00	241.80	1,083.60	916.40	54%	5,000.00	0.00	240.77	4,759.23	5%
	01-452-403-0438	VEHICLE- VEHICLE MAINT POLICE	12,000.00	0.00	8,831.09	3,168.91	74%	14,000.00	874.56	10,188.31	3,811.69	73%
	01-452-403-0461	VEHICLE - VEHICLE MAINT FIRE	12,000.00	586.29	11,984.37	15.63	100%	11,500.00	88.62	6,685.95	4,814.05	58%
	01-452-404-0000	VEHICLE - RADIO MAINT	1,200.00	938.50	1,203.60	-3.60	100%	1,200.00	0.00	0.00	1,200.00	0%
	01-452-800-0000	VEHICLE - EQUIP PURCHASE	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	1,508.00	-8.00	101%
Vehicle			189,860.00	38,456.12	136,024.77	53,835.23	72%	192,540.00	22,777.51	96,980.89	95,559.11	50%

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			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	01-461-101-0000	FIRE/RES - FULL TIME SALARIES	80,683.00	3,964.95	48,089.65	32,593.35	60%	81,478.80	6,206.42	45,829.62	35,649.18	56%
	01-461-102-0000	FIRE/RES - OVERTIME	12,000.00	884.16	8,593.13	3,406.87	72%	11,000.00	1,632.78	8,498.81	2,501.19	77%
	01-461-103-0000	FIRE/RES - PART TIME SALARIES	102,100.00	11,983.94	75,511.62	26,588.38	74%	118,968.40	6,561.69	65,452.30	53,516.10	55%
	01-461-190-0000	FIRE/RES - TRAINING/STAFF DEVELOPMENT	18,000.00	1,866.24	8,332.34	9,667.66	46%	17,000.00	600.00	3,034.06	13,965.94	18%
	01-461-193-0000	FIRE/RES - UNIFORMS	10,000.00	1,246.62	3,921.98	6,078.02	39%	7,000.00	40.50	7,379.89	-379.89	105%
	01-461-201-0000	FIRE/RES - POSTAGE	100.00	1.38	34.67	65.33	35%	75.00	4.68	34.04	40.96	45%
	01-461-202-0000	FIRE/RES - GENERAL SUPPLIES	6,500.00	52.70	2,213.19	4,286.81	34%	6,500.00	154.89	2,992.66	3,507.34	46%
	01-461-202-0046	FIRE/RES - MEDICAL SUPPLIES	12,500.00	505.29	3,327.43	9,172.57	27%	9,000.00	414.32	7,286.06	1,713.94	81%
	01-461-209-0000	FIRE/RES - GASOLINE	1,600.00	158.24	718.41	881.59	45%	800.00	111.89	878.54	-78.54	110%
	01-461-210-0000	FIRE/RES - DIESEL FUEL	8,700.00	661.17	5,113.67	3,586.33	59%	7,668.00	832.52	5,502.37	2,165.63	72%
	01-461-220-0000	FIRE/RES - AMBULANCE EXPENSES	0.00	750.09	4,716.50	-4,716.50	0%	0.00	750.09	4,970.81	-4,970.81	0%
	01-461-301-0000	FIRE/RES - COMMUNICATION SERVICES	4,500.00	488.57	3,142.99	1,357.01	70%	3,900.00	334.42	5,481.44	-1,581.44	141%
	01-461-310-0002	FIRE/RES - DUES/SUBSCRIPTIONS	4,200.00	232.95	5,666.45	-1,466.45	135%	3,000.00	0.00	2,521.00	479.00	84%
	01-461-310-0055	FIRE/RES - FIRE PREVENTION	1,200.00	0.00	0.00	1,200.00	0%	900.00	0.00	0.00	900.00	0%
	01-461-402-0000	FIRE/RES - EQUIP MAINT	12,500.00	545.63	12,248.49	251.51	98%	14,500.00	400.00	13,308.88	1,191.12	92%
	01-461-518-0000	FIRE/RES - HAZMAT	2,200.00	0.00	2,098.14	101.86	95%	2,200.00	0.00	2,098.14	101.86	95%
	01-461-530-0000	FIRE/RES - MUTUAL AID CONTRACT	1,200.00	0.00	220.00	980.00	18%	600.00	0.00	200.00	400.00	33%
	01-461-800-0000	FIRE/RES - EQUIP PURCHASE	20,000.00	977.00	13,663.21	6,336.79	68%	20,000.00	2,511.29	15,745.77	4,254.23	79%
Fire & Rescue			297,983.00	24,318.93	197,611.87	100,371.13	66%	304,590.20	20,555.49	191,214.39	113,375.81	63%
	01-463-103-0000	EM - PART TIME SALARIE	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	01-463-190-0000	EM - TRAINING/STAFF DE	750.00	0.00	0.00	750.00	0%	250.00	0.00	0.00	250.00	0%
	01-463-202-0000	EM - GENERAL SUPPLIES	450.00	0.00	0.00	450.00	0%	450.00	0.00	263.75	186.25	59%
Emergency Management			1,950.00	0.00	0.00	1,950.00	0%	1,450.00	0.00	263.75	1,186.25	18%
	01-480-812-0000	GRANTS - MEM DAY PARADE	2,000.00	0.00	1,333.00	667.00	67%	2,000.00	0.00	1,735.00	265.00	87%
	01-480-813-0000	GRANTS - FESTIVAL SUPPORT	15,500.00	0.00	8,500.00	7,000.00	55%	15,500.00	0.00	15,500.00	0.00	100%
	01-480-814-0000	GRANTS - NWMKT ATHLETIC ASSOC	21,500.00	21,500.00	21,500.00	0.00	100%	21,500.00	0.00	21,500.00	0.00	100%
	01-480-815-0000	GRANTS - NWMKT SENIOR CITIZENS	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	0.00	1,200.00	0%
	01-480-816-0000	GRANTS - NWMKT HISTORICAL SOCIETY	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-480-817-0000	GRANTS - C.O.A.S.T.	20,748.00	0.00	0.00	20,748.00	0%	20,748.00	0.00	19,247.00	1,501.00	93%
	01-480-818-0000	GRANTS - VETERANS MEMORIAL	2,100.00	0.00	0.00	2,100.00	0%	2,100.00	0.00	0.00	2,100.00	0%
	01-480-819-0000	GRANTS - NWMKT HANDTUB ASSOC.	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	0.00	2,000.00	0%
Grants			67,048.00	21,500.00	36,533.00	30,515.00	54%	67,048.00	0.00	59,982.00	7,066.00	89%
	01-481-910-0000	SS GRANTS - RICHIE MCFARLAND	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-913-0000	SS GRANTS - LAMPREY HEALTH CENTER	10,100.00	0.00	0.00	10,100.00	0%	10,100.00	0.00	10,100.00	0.00	100%
	01-481-914-0000	SS GRANTS - AREA HOMEMAKERS	5,000.00	0.00	5,000.00	0.00	100%	5,000.00	0.00	5,000.00	0.00	100%
	01-481-915-0000	SS GRANTS - CHILD & FAMILY SERVICE	3,000.00	0.00	3,000.00	0.00	100%	3,000.00	0.00	3,000.00	0.00	100%
	01-481-916-0000	SS GRANTS - R.C.C.A.P.	9,000.00	0.00	9,000.00	0.00	100%	9,000.00	0.00	9,000.00	0.00	100%
	01-481-917-0000	SS GRANTS - R.S.V.P.	600.00	0.00	600.00	0.00	100%	600.00	0.00	600.00	0.00	100%
	01-481-918-0000	SS GRANTS - A SAFE PLACE	1,200.00	0.00	1,200.00	0.00	100%	1,200.00	0.00	1,200.00	0.00	100%
	01-481-919-0000	SS GRANTS - BIG BROTHER/BIG SISTER	1,000.00	1,000.00	1,000.00	0.00	100%	1,000.00	0.00	0.00	1,000.00	0%
	01-481-920-0000	SS GRANTS - SEACOAST MENTAL HEALTH	2,000.00	0.00	2,000.00	0.00	100%	2,000.00	0.00	2,000.00	0.00	100%
	01-481-923-0000	SS GRANTS - LINKED TOGETHER	4,000.00	0.00	4,000.00	0.00	100%	4,000.00	0.00	4,000.00	0.00	100%
	01-481-924-0000	SS GRANTS - ROCKINGHAM COUNTY NUTR	0.00	0.00	0.00	0.00	0%	0.00	0.00	3,600.00	-3,600.00	0%
	01-481-925-0000	SS GRANTS - AIDS RESPONSE	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	01-481-926-0000	SS GRANTS - AMERICAN RED CROSS	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	0.00	1,000.00	0%

Town of Newmarket, New Hampshire
Expense Report^{a b}
 For the Period Ended February 28, 2014

			Fiscal Year 2014				Fiscal Year 2013					
Department	Account Number	ACCOUNT DESCRIPTION	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent	Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	Percent of Budget Spent
	01-481-929-0000	OTHER GRANTS - CHILD ADVOCACY CENTER	1,000.00	0.00	1,000.00	0.00	100%	1,000.00	0.00	1,000.00	0.00	100%
Social Service Grants			40,400.00	1,000.00	29,800.00	10,600.00	74%	40,400.00	0.00	41,500.00	-1,100.00	103%

Town of Newmarket, New Hampshire
Expense Report ^{a b}
For the Period Ended February 28, 2014

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	01-490-900-0011	CAP RES - REVALUATION	40,000.00	0.00	40,000.00	0.00	100%	0.00	0.00	0.00	0.00	0%
	01-490-900-0012	CAP RES - FIRE DEPARTMENT	50,000.00	0.00	50,000.00	0.00	100%	50,000.00	0.00	50,000.00	0.00	100%
	01-490-900-0016	CAP RES - PUBLIC WORKS	130,000.00	0.00	130,000.00	0.00	100%	150,000.00	0.00	150,000.00	0.00	100%
	01-490-900-0017	CAP RES - POLICE VEHICLES	47,256.00	0.00	47,256.00	0.00	100%	46,500.00	0.00	46,500.00	0.00	100%
	01-490-900-0018	CAP RES - LIBRARY	0.00	0.00	0.00	0.00	0%	8,700.00	0.00	8,700.00	0.00	100%
	01-490-900-0019	CAP RES - BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0%	26,500.00	0.00	26,500.00	0.00	100%
	01-490-900-0021	CAP RES - RECREATION FACILITIES	2,000.00	0.00	2,000.00	0.00	100%	0.00	0.00	0.00	0.00	0%
	01-490-900-0074	CAPITAL RESERVE POLICE DISPATCH EQUIP	0.00	0.00	0.00	0.00	0%	1.00	0.00	1.00	0.00	100%
	01-490-900-0085	CAP RES - STORM WATER MANAGEMENT	10,000.00	0.00	0.00	10,000.00	0%	0.00	0.00	0.00	0.00	0%
Contributions to Capital Reserves			279,256.00	0.00	269,256.00	10,000.00	96%	281,701.00	0.00	281,701.00	0.00	100%
	General Fund Total		6,207,009.00	508,579.31	4,158,714.48	2,048,294.52	67%	6,156,971.34	429,552.51	3,855,827.26	2,301,144.08	63%
	02-480-101-0000	LIBRARY - SALARIES	55,904.00	3,923.06	64,898.78	-8,994.78	116%	55,904.16	4,300.32	35,477.64	20,426.52	63%
	02-480-103-0000	LIBRARY - PART TIME SALARIES	111,112.00	7,045.81	54,615.12	56,496.88	49%	106,019.16	7,344.35	59,367.96	46,651.20	56%
	02-480-150-0000	LIBRARY - FICA	10,355.00	690.97	7,407.73	2,947.27	72%	10,039.25	705.36	5,914.17	4,125.08	59%
	02-480-151-0000	LIBRARY - MEDICARE	2,422.00	161.59	1,732.48	689.52	72%	2,347.89	164.96	1,383.12	964.77	59%
	02-480-155-0000	LIBRARY - HEALTH INSURANCE	15,497.00	1,042.73	5,155.63	10,341.37	33%	14,469.46	1,162.08	10,458.72	4,010.74	72%
	02-480-156-0000	LIBRARY - RETIREMENT	6,021.00	422.52	6,989.61	-968.61	116%	4,941.57	378.42	3,216.57	1,725.00	65%
	02-480-159-0000	LIBRARY - LIFE & DISABILITY	708.00	85.22	451.90	256.10	64%	708.00	0.00	412.72	295.28	58%
	02-480-160-0000	LIBRARY-WORKERS COMPENSATION	1,683.00	827.30	827.30	855.70	49%	702.00	0.00	1,200.98	-498.98	171%
	02-480-161-0000	LIBRARY - UNEMPLOYMENT	0.00	0.00	0.00	0.00	0%	0.00	611.61	611.61	-611.61	0%
	02-480-190-0000	LIBRARY - TRAINING/STAFF DEVELOPMENT	1,180.00	75.00	1,272.79	-92.79	108%	300.00	25.00	25.00	275.00	8%
	02-480-202-0000	LIBRARY - GENERAL SUPPLIES	5,000.00	49.09	2,998.50	2,001.50	60%	5,000.00	330.28	2,604.92	2,395.08	52%
	02-480-301-0000	LIBRARY - TELEPHONE	1,500.00	123.57	782.83	717.17	52%	1,500.00	104.76	629.99	870.01	42%
	02-480-302-0000	LIBRARY - ELECTRICITY	10,000.00	586.88	4,898.58	5,101.42	49%	10,000.00	554.37	4,684.13	5,315.87	47%
	02-480-303-0000	LIBRARY - HEAT & OIL	15,196.00	1,920.90	7,006.30	8,189.70	46%	10,400.00	2,081.66	7,019.77	3,380.23	67%
	02-480-304-0000	LIBRARY - WATER	870.00	0.00	175.73	694.27	20%	600.00	0.00	689.90	-89.90	115%
	02-480-310-0005	LIBRARY - BOOKS/SUBSCRIPTIONS	36,195.00	873.91	14,059.02	22,135.98	39%	35,000.00	2,409.50	13,748.10	21,251.90	39%
	02-480-310-0053	LIBRARY - AUDIO/VISUAL	0.00	0.00	0.00	0.00	0%	1,195.00	0.00	0.00	1,195.00	0%
	02-480-330-0000	LIBRARY - ELECTRONIC INFO - OTHER	8,750.00	0.00	7,514.75	1,235.25	86%	5,666.00	32.00	6,626.26	-960.26	117%
	02-480-340-0000	LIBRARY - ARCHIVES/PRESERVATION	250.00	0.00	0.00	250.00	0%	250.00	0.00	0.00	250.00	0%
	02-480-350-0000	LIBRARY - PROGRAMS	2,000.00	0.00	866.73	1,133.27	43%	2,000.00	0.00	552.65	1,447.35	28%
	02-480-401-0000	LIBRARY - BUILDING MAINTENANCE	8,000.00	200.00	6,091.35	1,908.65	76%	8,000.00	1,529.00	4,273.94	3,726.06	53%
	02-480-402-0000	LIBRARY - EQUIPMENT MAINTENANCE/LEASE	2,000.00	0.00	-62.85	2,062.85	-3%	3,500.00	0.00	578.84	2,921.16	17%
	02-480-504-0000	LIBRARY-PROPERTY LIABILITY INS	4,588.00	0.00	4,588.00	0.00	100%	4,588.00	0.00	3,708.97	879.03	81%
	02-480-800-0000	LIBRARY - EQUIPMENT PURCHASE	1,700.00	79.99	1,288.00	412.00	76%	1,000.00	29.99	469.72	530.28	47%
Library			300,931.00	18,108.54	193,558.28	107,372.72	64%	284,130.49	21,763.66	163,655.68	120,474.81	58%

Town of Newmarket, New Hampshire
Expense Report ^{a b}
For the Period Ended February 28, 2014

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	05-406-101-0000	RECREATION - FULL TIME SALARIES	143,975.00	8,313.17	90,242.78	53,732.22	63%	143,975.00	11,140.29	84,596.62	59,378.38	59%
	05-406-103-0000	RECREATION - PART TIME SALARIES	125,273.00	3,867.72	93,930.05	31,342.95	75%	120,971.40	3,806.10	88,531.43	32,439.97	73%
	05-406-111-0000	RECREATION - WORK STUDY	1,000.00	40.00	110.00	890.00	11%	3,047.00	0.00	51.50	2,995.50	2%
	05-406-190-0000	RECREATION - TRAINING/STAFF DEVELOPME	3,425.00	750.00	1,375.00	2,050.00	40%	4,800.00	507.39	2,447.57	2,352.43	51%
	05-406-191-0000	RECREATION - TRAVEL EXPENSE	400.00	0.00	107.28	292.72	27%	400.00	0.00	35.22	364.78	9%
	05-406-192-0000	RECREATION - MEAL ALLOWANCE	650.00	10.38	147.11	502.89	23%	735.00	0.00	121.93	613.07	17%
	05-406-201-0000	RECREATION - POSTAGE	1,900.00	0.00	867.57	1,032.43	46%	1,900.00	6.51	819.24	1,080.76	43%
	05-406-202-0000	RECREATION - GENERAL SUPPLIES	3,723.00	114.73	2,037.59	1,685.41	55%	3,923.00	187.52	1,941.21	1,981.79	49%
	05-406-202-0034	RECREATION - ATHLETIC SUPPLIES	2,154.00	0.00	668.42	1,485.58	31%	796.00	0.00	0.00	796.00	0%
	05-406-202-0036	RECREATION - CLASS SUPPLIES	7,000.00	481.27	3,738.00	3,262.00	53%	6,204.00	439.05	3,297.65	2,906.35	53%
	05-406-301-0000	RECREATION - COMMUNICATION SERVICES	2,720.00	245.23	2,240.55	479.45	82%	2,220.00	180.85	1,903.74	316.26	86%
	05-406-302-0001	RECREATION - FIELD LIGHTS	5,000.00	90.46	2,637.02	2,362.98	53%	6,000.00	75.61	2,866.01	3,133.99	48%
	05-406-310-0002	RECREATION - DUES/SUBSCRIPTIONS	870.00	0.00	585.00	285.00	67%	870.00	360.00	690.96	179.04	79%
	05-406-310-0003	RECREATION - ADVERTISING	800.00	0.00	1,278.78	-478.78	160%	800.00	575.00	576.50	223.50	72%
	05-406-402-0000	RECREATION - EQUIPMENT MAINTENANCE/L	8,106.00	432.90	4,203.56	3,902.44	52%	8,106.00	378.00	4,371.96	3,734.04	54%
	05-406-501-0000	RECREATION - PRINTING & PUBLISHING	8,163.00	0.00	5,001.13	3,161.87	61%	7,763.00	0.00	3,206.22	4,556.78	41%
	05-406-508-0000	RECREATION - BUS TRIPS	38,027.00	272.23	23,290.87	14,736.13	61%	47,605.00	382.10	31,345.37	16,259.63	66%
	05-406-800-0000	RECREATION - EQUIPMENT PURCHASE	5,218.00	0.00	484.70	4,733.30	9%	3,874.00	0.00	126.96	3,747.04	3%
	05-406-902-0000	RECREATION - SUMMER CAMP	8,945.00	223.00	5,060.22	3,884.78	57%	9,145.00	0.00	4,375.39	4,769.61	48%
	05-406-902-0037	RECREATION - TEEN CAMP	2,532.00	0.00	862.98	1,669.02	34%	2,632.00	0.00	172.47	2,459.53	7%
	05-406-904-0000	RECREATION - SUNRISE SUNSET SR CTR	7,022.00	316.49	3,058.50	3,963.50	44%	8,022.00	21.48	1,746.73	6,275.27	22%
	05-406-906-0000	RECREATION - SPECIAL EVENTS	10,150.00	882.30	7,706.63	2,443.37	76%	10,150.00	2,049.32	7,720.74	2,429.26	76%
Recreation			387,053.00	16,039.88	249,633.74	137,419.26	64%	393,938.40	20,109.22	240,945.42	152,992.98	61%
	07-450-103-0000	SW - PART TIME	10,530.00	796.50	6,955.87	3,574.13	66%	9,802.00	689.00	6,514.78	3,287.22	66%
	07-450-202-0000	SW - GENERAL SUPPLIES	20,000.00	88.94	5,090.46	14,909.54	25%	23,250.00	45.16	16,549.19	6,700.81	71%
	07-450-310-0002	SW - DUES/SUBSCRIPTIONS	800.00	50.00	50.00	750.00	6%	800.00	50.00	496.80	303.20	62%
	07-450-402-0000	SW - EQUIPMENT LEASE	4,900.00	40.00	920.00	3,980.00	19%	2,000.00	40.00	920.00	1,080.00	46%
	07-450-403-0000	SW - VEHICLE MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0%	5,000.00	0.00	665.35	4,334.65	13%
	07-450-501-0000	SW - PRINTING & PUBLICATION	500.00	0.00	0.00	500.00	0%	500.00	0.00	0.00	500.00	0%
	07-450-532-0000	SW - FREON REMOVAL	1,500.00	0.00	0.00	1,500.00	0%	1,500.00	0.00	672.00	828.00	45%
	07-450-536-0000	SW - HOUSEHOLD HAZARDOUS	10,000.00	0.00	0.00	10,000.00	0%	10,000.00	0.00	8,230.00	1,770.00	82%
	07-450-702-0047	SW - LAMPREY REG. CO-OP	2,100.00	0.00	0.00	2,100.00	0%	2,000.00	-5,265.64	0.00	2,000.00	0%
	07-450-702-0048	SW - MSW CONTRACT	137,217.00	10,065.34	90,953.36	46,263.64	66%	136,740.00	18,106.53	90,906.20	45,833.80	66%
	07-450-702-0049	SW - RECYCLING CONTRACT	157,678.00	11,386.16	88,142.11	69,535.89	56%	151,210.00	14,196.76	95,706.30	55,503.70	63%
	07-450-702-0050	SW - CONSTRUCTION DEBRIS	45,000.00	1,982.30	29,477.40	15,522.60	66%	43,775.00	2,365.60	24,222.46	19,552.54	55%
	07-450-702-0051	SW - POST CLOSURE LANDFILL TEST	50,000.00	592.43	10,159.98	39,840.02	20%	50,000.00	1,521.98	11,555.28	38,444.72	23%
	07-450-800-0000	SW - EQUIPMENT PURCHASE	5,000.00	0.00	1,104.52	3,895.48	22%	5,000.00	0.00	0.00	5,000.00	0%
Solid Waste			450,225.00	25,001.67	232,853.70	217,371.30	52%	441,577.00	31,749.39	256,438.36	185,138.64	58%

Town of Newmarket, New Hampshire
Expense Report ^{a b}
For the Period Ended February 28, 2014

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	20-451-101-0000	WATER - FULL TIME SALARIES	120,302.00	9,256.32	78,442.83	41,859.17	65%	119,343.31	9,734.68	76,645.86	42,697.45	64%
	20-451-102-0000	WATER - OVERTIME	8,000.00	566.34	5,141.21	2,858.79	64%	6,000.00	821.18	5,229.61	770.39	87%
	20-451-103-0000	WATER - PART TIME SALARIES	6,968.00	0.00	0.00	6,968.00	0%	6,968.00	0.00	4,173.34	2,794.66	60%
	20-451-150-0000	WATER - FICA	8,436.00	569.10	4,892.19	3,543.81	58%	8,238.15	612.55	5,260.86	2,977.29	64%
	20-451-151-0000	WATER - MEDICARE	1,983.00	132.47	1,143.63	839.37	58%	1,926.66	143.26	1,230.40	696.26	64%
	20-451-155-0000	WATER - HEALTH INSURANCE	29,390.00	2,304.63	20,741.67	8,648.33	71%	27,441.00	2,180.91	19,628.19	7,812.81	72%
	20-451-156-0000	WATER - RETIREMENT	14,654.00	1,033.27	8,888.52	5,765.48	61%	10,329.03	915.71	7,557.49	2,771.54	73%
	20-451-159-0000	WATER - LIFE/DISABILITY INSURANCE	1,152.00	139.78	741.80	410.20	64%	1,152.00	0.00	672.07	479.93	58%
	20-451-160-0000	WATER - WORKERS COMPENSATION	4,241.00	2,090.02	2,090.02	2,150.98	49%	3,385.00	0.00	4,040.92	-655.92	119%
	20-451-161-0000	WATER - UNEMPLOYMENT	312.00	0.00	161.51	150.49	52%	336.00	224.01	224.01	111.99	67%
	20-451-190-0000	WATER - TRAINING/STAFF DEVELOPMENT	2,500.00	787.36	1,021.17	1,478.83	41%	2,500.00	645.00	937.50	1,562.50	38%
	20-451-193-0000	WATER - UNIFORMS	3,000.00	297.13	2,346.58	653.42	78%	3,000.00	235.90	2,181.00	819.00	73%
	20-451-198-0000	WATER - LONGEVITY	788.00	0.00	787.50	0.50	100%	563.00	0.00	562.50	0.50	100%
	20-451-201-0000	WATER - POSTAGE	2,800.00	155.13	2,001.06	798.94	71%	2,800.00	141.01	1,158.73	1,641.27	41%
	20-451-202-0000	WATER - GENERAL SUPPLIES	2,500.00	0.00	1,372.44	1,127.56	55%	2,200.00	975.33	2,147.56	52.44	98%
	20-451-202-0002	WATER - DUES/SUBSCRIPTIONS	1,050.00	0.00	653.00	397.00	62%	1,050.00	-111.00	548.00	502.00	52%
	20-451-202-0003	WATER - ADVERTISING	1,600.00	0.00	1,030.03	569.97	64%	1,200.00	0.00	621.49	578.51	52%
	20-451-204-0000	WATER - TAXES	300.00	0.00	0.00	300.00	0%	300.00	0.00	0.00	300.00	0%
	20-451-209-0000	WATER - GASOLINE	5,200.00	394.89	3,164.03	2,035.97	61%	3,600.00	389.19	3,210.85	389.15	89%
	20-451-211-0000	WATER - LP GAS	15,000.00	3,437.81	9,039.29	5,960.71	60%	15,000.00	599.65	7,149.33	7,850.67	48%
	20-451-217-0000	WATER - CHEMICALS	26,000.00	0.00	6,050.49	19,949.51	23%	27,000.00	1,122.17	8,820.58	18,179.42	33%
	20-451-301-0000	WATER - COMMUNICATION SERVICES	3,800.00	275.24	1,980.53	1,819.47	52%	3,800.00	242.98	2,021.90	1,778.10	53%
	20-451-302-0000	WATER - ELECTRICITY	46,000.00	6,278.86	23,019.96	22,980.04	50%	50,000.00	3,169.76	22,129.29	27,870.71	44%
	20-451-401-0000	WATER - BUILDING MAINTENANCE	7,000.00	0.00	2,258.90	4,741.10	32%	6,000.00	546.24	3,998.09	2,001.91	67%
	20-451-402-0000	WATER - EQUIPMENT MAINTENANCE/LEASE	4,000.00	633.02	2,569.20	1,430.80	64%	4,000.00	0.00	526.38	3,473.62	13%
	20-451-403-0000	WATER - VEHICLE MAINTENANCE	5,000.00	0.00	439.70	4,560.30	9%	5,000.00	65.50	1,703.85	3,296.15	34%
	20-451-406-0000	WATER - SYSTEM MAINTENANCE	45,000.00	2,922.31	23,830.98	21,169.02	53%	45,000.00	1,411.11	31,808.73	13,191.27	71%
	20-451-504-0000	WATER - PROPERTY-LIABILITY INSURANCE	4,283.00	0.00	4,283.00	0.00	100%	4,283.00	0.00	4,282.76	0.24	100%
	20-451-702-0000	WATER - CONTRACTED SERVICES	9,000.00	2,413.75	6,649.50	2,350.50	74%	12,000.00	90.00	6,117.35	5,882.65	51%
	20-451-702-0702	WATER - GROUNDWATER ENGINEERING	0.00	0.00	1,525.00	-1,525.00	0%	0.00	0.00	0.00	0.00	0%
	20-451-703-0000	WATER - AUDIT	3,350.00	2,275.00	2,275.00	1,075.00	68%	3,350.00	0.00	3,350.00	0.00	100%
	20-451-704-0000	WATER - ENGINEERING	30,000.00	1,510.68	1,644.17	28,355.83	5%	30,000.00	0.00	6,504.01	23,495.99	22%
	20-451-900-0000	WATER - TRANSFER TO CAPITAL RESERVE	359,800.00	0.00	359,800.00	0.00	100%	359,800.00	0.00	359,800.00	0.00	100%
	20-451-950-0000	WATER - BONDS & NOTES PRINCIPLE	53,732.00	0.00	53,732.00	0.00	100%	53,732.00	0.00	53,256.00	476.00	99%
	20-451-951-0000	WATER - BONDS & NOTES INTEREST	1,456.00	0.00	1,455.66	0.34	100%	1,933.00	0.00	1,932.30	0.70	100%
	20-451-954-0000	WATER - LAND ACQUISITION	20,000.00	0.00	20,000.00	0.00	100%	20,000.00	0.00	20,000.00	0.00	100%
	20-601-000-4030	WA IMPACT FEES-CNCL VTS ENG SERV.RPLCN	5,624.63	0.00	0.00	5,624.63	0%	26,730.00	0.00	0.00	26,730.00	0%
	20-700-000-3110	WATER-COUNCIL VOTES RELEASE FROM SUR	0.00	0.00	0.00	0.00	0%	0.00	0.00	204,949.95	-204,949.95	0%
Water			854,221.63	37,473.11	655,172.57	199,049.06	77%	869,960.15	24,155.14	874,380.90	-4,420.75	101%

Town of Newmarket, New Hampshire
Expense Report ^{a b}
For the Period Ended February 28, 2014

Department	Account Number	ACCOUNT DESCRIPTION	Fiscal Year 2014				Percent of Budget Spent	Fiscal Year 2013				Percent of Budget Spent
			Budget	Month to Date Transactions	Year to Date Transactions	Balance Year		Budget	Month to Date Transactions	Year to Date Transactions	Balance Year	
	30-471-101-0000	WW - FULL TIME SALARIES	172,438.00	13,345.12	112,350.44	60,087.56	65%	172,715.00	13,745.08	105,759.29	66,955.71	61%
	30-471-102-0000	WASTEWATER - OVERTIME	17,000.00	1,261.53	9,473.32	7,526.68	56%	17,000.00	1,688.63	10,362.00	6,638.00	61%
	30-471-103-0000	WASTEWATER PART TIME SALARIES	23,530.00	0.00	0.00	23,530.00	0%	23,530.00	0.00	3,425.08	20,104.92	15%
	30-471-150-0000	WASTEWATER - FICA	13,281.00	824.68	7,083.39	6,197.61	53%	13,221.23	877.55	7,113.70	6,107.53	54%
	30-471-151-0000	WASTEWATER - MEDICARE	3,106.00	193.53	1,657.30	1,448.70	53%	3,092.06	205.23	1,663.62	1,428.44	54%
	30-471-155-0000	WASTEWATER - HEALTH INSURANCE	64,618.00	5,067.20	45,604.74	19,013.26	71%	60,334.00	4,796.09	43,164.79	17,169.21	72%
	30-471-156-0000	WASTEWATER - RETIREMENT	23,046.00	1,530.35	13,050.75	9,995.25	57%	15,944.32	1,336.10	10,717.70	5,226.62	67%
	30-471-159-0000	WASTEWATER - LIFE/DISABILITY INSURANCE	3,000.00	242.26	1,189.34	1,810.66	40%	3,000.00	0.00	1,053.15	1,946.85	35%
	30-471-160-0000	WASTEWATER - WORKERS COMPENSATION	4,599.00	2,270.41	2,270.41	2,328.59	49%	3,780.00	0.00	4,557.49	-777.49	121%
	30-471-161-0000	WASTEWATER - UNEMPLOYMENT INSURANC	601.00	0.00	316.81	284.19	53%	580.00	336.00	336.00	244.00	58%
	30-471-162-0000	WASTEWATER - EMPLOYEE TESTING	750.00	0.00	0.00	750.00	0%	750.00	0.00	0.00	750.00	0%
	30-471-190-0000	WASTEWATER - TRAINING/STAFF DEVELOPM	3,500.00	781.36	2,048.64	1,451.36	59%	3,000.00	1,516.00	1,878.50	1,121.50	63%
	30-471-193-0000	WASTEWATER - UNIFORMS	3,000.00	367.92	2,987.33	12.67	100%	3,000.00	306.07	2,705.79	294.21	90%
	30-471-198-0000	SEWER - LONGEVITY	1,013.00	0.00	1,237.50	-224.50	122%	1,237.00	0.00	1,237.50	-0.50	100%
	30-471-201-0000	WASTEWATER - POSTAGE	2,500.00	155.12	1,254.26	1,245.74	50%	2,800.00	141.01	1,189.78	1,610.22	42%
	30-471-202-0000	WASTEWATER - GENERAL SUPPLIES	2,500.00	393.99	2,249.16	250.84	90%	2,500.00	644.92	1,780.91	719.09	71%
	30-471-202-0002	WASTEWATER - DUES/SUBSCRIPTIONS	700.00	0.00	121.00	579.00	17%	600.00	0.00	262.00	338.00	44%
	30-471-202-0003	WASTEWATER - ADVERTISING	1,200.00	0.00	0.00	1,200.00	0%	1,200.00	1,354.00	1,354.00	-154.00	113%
	30-471-209-0000	WASTEWATER - GASOLINE	5,000.00	428.45	2,297.81	2,702.19	46%	4,000.00	282.97	2,301.28	1,698.72	58%
	30-471-215-0000	WASTEWATER - LAB SUPPLIES	20,000.00	2,207.00	12,258.88	7,741.12	61%	18,000.00	1,468.66	10,911.24	7,088.76	61%
	30-471-217-0000	WASTEWATER - CHEMICALS	35,000.00	5,533.51	22,538.30	12,461.70	64%	37,000.00	4,300.28	22,624.40	14,375.60	61%
	30-471-301-0000	WASTEWATER - COMMUNICATION SERVICES	6,800.00	508.01	3,461.57	3,338.43	51%	6,800.00	464.96	3,418.35	3,381.65	50%
	30-471-302-0000	WASTEWATER - ELECTRICITY	87,000.00	15,683.73	49,340.17	37,659.83	57%	87,000.00	6,906.00	43,890.89	43,109.11	50%
	30-471-303-0000	WASTEWATER - HEAT & OIL	30,000.00	6,360.20	9,450.19	20,549.81	32%	26,000.00	0.00	14,728.98	11,271.02	57%
	30-471-401-0000	WASTEWATER - BUILDING MAINTENANCE	23,000.00	4,075.48	20,561.26	2,438.74	89%	20,000.00	1,008.55	35,023.03	-15,023.03	175%
	30-471-403-0000	WASTEWATER - VEHICLE MAINTENANCE	5,000.00	33.00	1,982.76	3,017.24	40%	5,000.00	65.50	109.05	4,890.95	2%
	30-471-406-0000	WASTEWATER - SYSTEM MAINTENANCE	50,000.00	494.17	22,583.42	27,416.58	45%	50,000.00	1,007.35	19,302.25	30,697.75	39%
	30-471-504-0000	WASTEWATER - PROPERTY/LIABILITY INSURA	8,740.00	0.00	8,740.00	0.00	100%	8,740.00	0.00	8,386.04	353.96	96%
	30-471-538-0000	WASTEWATER - SLUDGE DISPOSAL	30,000.00	1,591.83	8,487.55	21,512.45	28%	30,000.00	0.00	17,613.85	12,386.15	59%
	30-471-602-0000	WASTE WATER - LEGAL EXPENSES	0.00	0.00	59.00	-59.00	0%	0.00	0.00	0.00	0.00	0%
	30-471-702-0000	WASTEWATER - CONTRACT SERVICES	17,000.00	433.00	8,766.95	8,233.05	52%	15,000.00	0.00	6,383.75	8,616.25	43%
	30-471-703-0000	WASTEWATER - AUDIT	3,350.00	2,275.00	2,275.00	1,075.00	68%	3,350.00	0.00	3,350.00	0.00	100%
	30-471-704-0000	WASTEWATER - ENGINEERING	30,000.00	0.00	0.00	30,000.00	0%	30,000.00	0.00	5,267.04	24,732.96	18%
	30-471-804-0000	WASTEWATER - NPDES PERMITS	20,000.00	0.00	1,510.32	18,489.68	8%	38,000.00	3,045.10	10,509.35	27,490.65	28%
	30-471-900-0000	WASTEWATER - TRANSFER TO CAPITAL RESEI	100,000.00	0.00	100,000.00	0.00	100%	100,000.00	0.00	100,000.00	0.00	100%
	30-471-950-0000	WW - BONDS & NOTES PRINCIPLE	102,540.00	0.00	102,540.06	-0.06	100%	97,338.00	0.00	102,540.06	-5,202.06	105%
	30-471-951-0000	WW - BONDS & NOTES INTEREST	40,208.00	0.00	40,208.15	-0.15	100%	43,684.00	0.00	34,861.06	8,822.94	80%
	30-500-824-0002	WW - LEGAL CAPITAL RESERVE	0.00	0.00	1,725.48	-1,725.48	0%	0.00	0.00	50,000.00	-50,000.00	0%
	30-601-000-4030	COUNCIL VOTES - 13/14-6 ENG.SRV-BAY RD F	10,000.00	0.00	0.00	10,000.00	0%	0.00	0.00	0.00	0.00	0%
Sewer			964,020.00	66,056.85	621,681.26	342,338.74	64%	948,195.61	45,496.05	689,781.92	258,413.69	73%
		Total Operating Budget	9,163,459.63	671,259.36	6,111,614.03	3,051,845.60	67%	9,094,772.99	572,825.97	6,081,029.54	3,013,743.45	67%

Town of Newmarket

Joint Loss Management Committee Meeting Minutes

March 5, 2014

11:00 AM

Meeting called to order at 11:14AM by Chairman Hoffman. Kevin Cyr agreed to take notes and prepare minutes.

Members Present: Mike Hoffman, Rick Malasky, Susan Jordan, Kevin Cyr, Donna Dugal, Todd Gianotti, Rick Beaudet, Karen Glidden

Members Absent: Jim Hilton. (medical leave) , Roger Conner, (left town employment)

1. Minutes of the October 2, 2013 meeting were approved.
2. **Old Business:**
 - a. Town Safety Manual has not been adopted by the Town Council. Mike Hoffman will follow up with Town Administrator and Council.
 - b. Town Building Inspections were completed by Karen Glidden. The door latches in the Auditorium in Town Hall do not latch. New Doors have been ordered and will be replaced soon. Mike Hoffman suggested replacing smoke detectors in auditorium with heat/smoke detectors. Will make this proposal to the Town Administrator.
3. **New Business**
 - a. AED CPR training well attended by employees from public works department. Future topics to include workplace violence/safety suggested. Kevin Cyr will be meeting with a representative from Primex later today and will check on their available training sessions.
 - b. Reviewed Town Employees reported work injuries for 2013. After reviewing each reported case the following suggestions were made.

aa. Recommend the Public Works Department inspect the safety glasses worn by personnel to ensure existing protective eyewear meets ANSI specifications and provides proper coverage.

bb. Recommend that Todd Gianotti gets quotes to replace an existing hydraulic jack at the Waste Water Plant to a newer safer model. The quote can be proposed to Water/Sewer Superintendent.

c. Recommended that former Committee Member Roger Conner be replaced by another employee from labor. Rick Malasky indicated that he would appoint Andy Carroll from the Fire Department to serve in this capacity in the future.

4. Meeting adjourned at 11:30 AM.

(Minutes prepared by Kevin Cyr)

TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2013/2014-53

**Authorizing the Town Administrator to Sign a Municipal Sidewalk Agreement
with the State of New Hampshire Department of Transportation for the Rt. 108
Widening Project**

WHEREAS, the State of New Hampshire is widening Route 108 in the Town of Newmarket from Bay Road to Stagecoach Road in 2015/2016 at no cost to the Town; and

WHEREAS, part of the project will be the construction of sidewalks along Rt. 108 in this area; and

WHEREAS, it is the State's policy not to plow or perform winter maintenance on the proposed sidewalks; and

WHEREAS, the Town of Newmarket sees the benefit for increasing sidewalks in this area for pedestrian safety.

NOW THEREFORE LET IT BE RESOLVED, by the Newmarket Town Council that it authorizes the Town Administrator to execute a Municipal Sidewalk Agreement between the Town of Newmarket and the State of New Hampshire Department of Transportation for Rt. 108.

First Reading Date: March 5, 2014

Second Reading Date: March 19, 2014

Final Action by Council: March 19, 2014

Approved: _____

Gary Levy, Chairman Newmarket Town Council

A True Copy Attest: _____

Terri Littlefield, Town Clerk

**MUNICIPAL SIDEWALK AGREEMENT
FOR
DURHAM - NEWMARKET
STATE PROJECT: 13080-B
FEDERAL PROJECT: X-A001(261)**

THIS AGREEMENT, executed in *triplicate*, made, and entered into this ____ day of _____, 2014, between the New Hampshire Department of Transportation, hereinafter called the "DEPARTMENT" and the Town of Newmarket hereinafter called the "TOWN".

WITNESSETH that,

WHEREAS, the DEPARTMENT will be rehabilitating the existing roadway, widening shoulders, and constructing sidewalks in the project area along NH Route 108 (North Main Street);

WHEREAS, DEPARTMENT maintenance forces, by policy and practice, do not maintain sidewalks;

NOW, THEREFORE, in consideration of the above premises, it is mutually agreed as follows:

- A. The DEPARTMENT shall construct project Durham-Newmarket 13080-B, which includes sidewalks and other improvements along a portion of NH Route 108 (North Main Street). All work associated with construction of these facilities will be in accordance with DEPARTMENT specifications.
- B. The DEPARTMENT will be responsible for the management and operation of these facilities throughout the duration of the construction of the project.
- C. The TOWN shall provide or cause to provide for the future maintenance of the sidewalks indicated above, which includes winter snow and ice removal in accordance with the requirements of 23 CFR 1.27 and 28 CFR 35.133, once the work under this AGREEMENT is completed. Should operational adjustments be necessary, the TOWN agrees that no changes will be made without prior approval of the DEPARTMENT.
- D. The TOWN shall defend, indemnify and hold harmless the DEPARTMENT and its officials, agents and employees from and against any and all claims, liabilities or suits arising from (or which may be claimed to arise from) any act or omission of the TOWN or its subcontractors in the performance of this agreement. Notwithstanding the foregoing, nothing herein contained, shall be deemed to constitute a waiver of the sovereign immunity of the STATE or the DEPARTMENT, which immunity is hereby reserved.

E. It is further understood and agreed between the DEPARTMENT and the TOWN that neither the DEPARTMENT, nor the Federal Highway Administration will be responsible for any expenses or costs incurred by the TOWN under this Agreement.

IN WITNESS WHEREOF, the parties here have affixed their signatures, the TOWN of NEWMARKET, New Hampshire, on this ____ day of _____, 2014, and the Department of Transportation on this ____ day of _____, 2014.

**NEW HAMPSHIRE DEPARTMENT OF
TRANSPORTATION**

TOWN OF NEWMARKET

By: _____
COMMISSIONER

By: _____
Town Administrator

TOWN OF NEWMARKET, NEW HAMPSHIRE

By the Newmarket Town Council

Resolution #2013/2014-54

**A Resolution Relating to the Purchase of a 2013 John Deere 410k Loader Backhoe
For the Department of Public Works**

WHEREAS, the Department of Public Works seeks to replace the current 2003 John Deere Loader Backhoe with a new 2013 John Deere 410k Loader Backhoe; and

WHEREAS, the Public Works Capital Reserve Fund has a balance of \$610,509 as of December 31, 2013; and

WHEREAS, the total cost for the vehicle and related equipment is \$93,500.00, which is in accordance to the State Bid Price.

NOW THEREFORE BE IT RESOLVED, that the Newmarket Town Council does hereby approve the purchase of a 2013 John Deere 410k Loader Backhoe at a price not to exceed \$93,500.00, authorize the Town Administrator to execute any related agreements, and approve the withdrawal of funds from the Public Works Capital Reserve Fund.

First Reading Date: March 5, 2014

Second Reading Date: March 19, 2014

Final Action by Council: March 19, 2014

Approved: _____

Gary Levy, Chairman Newmarket Town Council

A True Copy Attest: _____

Terri Littlefield, Town Clerk.

INTEROFFICE MEMORANDUM

TO: STEVE FOURNIER, TOWN ADMINISTRATOR
FROM: RICK MALASKY, PUBLIC WORKS DIRECTOR
SUBJECT: CIP VEHICLE REPLACEMENT (BACKHOE)
DATE: 2/12/2014

I am requesting that the Town Council approve the release of \$93,500 from the Capital Reserve Vehicle Replacement account for the purchase of a 2013 John Deere 410K Loader Backhoe from Nortrak (this is the State Bid Price). A copy of the quote is attached.

There is currently \$587,484 in the Capital Reserve Vehicle Replacement account.

The above new equipment is replacing a 2003 John Deere Loader Backhoe, which is in the CIP schedule to be replaced this year. This piece of equipment has 5,588 hours on it. The maintenance cost for fiscal year 11/12 was \$17,523. This year was so high because the transmission was replaced. For fiscal year 12/13 it was \$1,671. Since July 1st the maintenance cost has been \$862. It currently needs additional repairs that I have deferred to do at this time due to the age, hours, and recommendation of Auto Excellence. Frank Lafogg, from Auto Excellence, has recommended spending no additional money on this vehicle. He recommends replacing it.

I have also looked into refurbishing the current machine with a cost estimate at \$69,065. The machine would still have original motor, hydraulic pumps, drive train, transmission, etc. No one, Nortrak, Auto Excellence or I, is comfortable recommending this option because of its overall age.

Please let me know if you need any other information regarding this matter.

**Auto Excellence
20 North Main Street
Newmarket, N.H 03857
603-659-8300**

January 29, 2014

To whom it may concern: Attention DPW

This is in regards to: Vehicle #32 John Deere backhoe. License G10353

Checked machine over multiple hydraulic leaks. Needs to be completely repined, needs new hoses. Needs new tires.

Suggested to Rick Malasky that he contact Nortrax, which he consulted with them on what it would take to refurbish but with this discussion the estimate would not include touching the engine or the hydraulic pumps. Rick has all the estimates and prices for all of the above listed items.

The only thing that Auto Excellence would be doing for the backhoe would be the tires, which will cost. \$2,700.

Auto Excellence recommends this machine be replaced not over hauled.



Town of Newmarket

October 28, 2013

2013 John Deere 410K Loader Backhoe

Serial Number: new order

Hours: +/-2

- 410K BACKHOE LOADER
- JOHN DEERE 4.5 I4 DIESEL ENGINE
- JD LINK ULTIMATE
- MECHANICAL FRONT WHEEL DRIVE
- MICHELIN 500/70 R24 XMCL RADIAL REAR
- MICHELIN 340/80 R18 RADIAL FRONT
- ULTIMATE CAB WITH DUAL DOORS AND AC
- DUAL BATTERIES (1900 CCA)
- EXTENDIBLE DIPPERSTICK
- 2-LEVER PILOT CONTROLS
- LOADER AND COUPLER
- 1250 LB FRONT COUNTER WEIGHT
- 1.3 CU YD HEAVY DUTY LIP COUPLER BK W/BOLT ON EDGE
- ENGINE BLOCK HEATER
- AIR SUSPENSION SEAT
- FRONT VIEW MIRROR
- (2) EXTERNAL MOUNT MIRRORS
- FULL MFWD GUARD
- BEACON/ STROBE READY WIRED
- LICENSE PLATE BRACKET
- WR 24" DIG BUCKET
- WR HYD SWING COUPLER
- WR 36" CLEAN UP BUCKET
- RIDE CONTROL
- EXTENDED STABILIZERS W/ PIN LOCK REVERSIBLE PADS
- AM/FM/WB RADIO
- VARIABLE SPEED COOLING FAN

Budget Quote Good For 30 Days

Standard and Extended Warranty Included:

- 12 Months Unlimited Hours Full Machine Standard Factory Coverage
- Additional 36 months or 4,000 Hours Full Machine Coverage
- Deere "Structure All" Structural Coverage for 36 Months or 10,000 Hours
- Deere Engine Emissions Coverage for 60 Months or 3,000 Hours

BUDGET QUOTE	\$122,000.00
TRADE ESTIMATE	<u>\$25,000.00</u>
	<u>\$93,500.00</u>



JOHN DEERE

TO: TOWN OF NEWMARKET

Date: 10/28/2013
 MANUF. JOHN DEERE
 MODEL 310SG
 SERIAL # TO310SG922747

PARTS & SERVICE FOR ALL-MAKES

DESCRIPTION OF REPAIRS ESTIMATE or PART NUMBER QUOTE X	QTY	PARTS (UNIT)	PARTS (Extended)	TOTAL P&L Extended												
FRONT LOADER PINS AND BUSHINGS WITH BUCKET CYL RESEAL KITS (Ref to quote # 329528)	1	\$3,824.31	\$3,824.31	3824.31												
LABOR TO REPLACE FRONT LOADER PINS AND BUSHINGS,PRESS NEW BUSHINGS IN ALL- LOADER CYLINDERS, RESEAL BUCKET CYLINDER.	1	\$3,600.00	\$3,600.00	3500.00												
REAR BACKHOE PINS AND BUSHINGS WITH STABILIZER CYLINDER RESEAL KIT, BUCKET- CYLINDER RESEAL KIT AND ROD (Ref to quote # 320676)	1	\$12,036.16	\$12,036.16	12036.16												
LABOR TO REPLACE PINS AND BUSHINGS AND RESEAL STABILIZER,BUCKET CYLINDERS.	1	6,000.00	6,000.00	6000.00												
SEAT ASSEMBLY (Ref to quote #330932)	1	1,263.28	1,263.28	1263.28												
LABOR TO INSTALL SEAT	1	300.00	300.00	300.00												
WAIN-ROY XLS SWINGER COUPLER	1	2,950.00	2,950.00	2950.00												
LABOR TO INSTALL COUPLER	1	300.00	300.00	300.00												
PARTS TO RESEAL TURBO LINES (Ref to quote #347226)	1	79.63	79.63	79.63												
LABOR TO CHANGE/RESEAL TURBO LINES	1	200.00	200.00	200.00												
PARTS TO REPLACE FRONT AXLE OSILATION PINS AND TIE RODS (Ref to quote #347293)	1	1,594.11	1,594.11	1594.11												
LABOR TO REPLACE FRONT AXLE OSILATION PINS AND TIE RODS	1	1,000.00	1,000.00	1000.00												
PARTS TO REPLACE REAR DIFF SEAL. (Ref to quote #347313)	1	130.06	130.06	130.06												
TRANSMISSION OIL AND FILTER	1	88.00	88.00	88.00												
LABOR TO REPLACE REAR DIFF SEAL AND OIL	1	400.00	400.00	400.00												
PARTS TO REPLACE WIPER SWITCH,FRONT WORK LAMP,BACKHOE WRIST CUSHION (QUOTE #347338)	1	580.72	580.72	580.72												
LABOR TO INSTALL SWITCH,LAMP AND CUSHION	1	500.00	500.00	500.00												
TRUCKING: From customers location to our shop, to paint shop and back to customers location	1	1,200.00	1,200.00	1200.00												
PAINT SHOP	1	6,500.00	6,500.00	5500.00												
DECALS (Ref to quote #331167)	1	369.25	369.25	369.25												
Misc service supplies	1	350.00	350.00	350.00												
MONTHLY RENTAL	2	2,400.00	5,200.00	5200.00												
ESTIMATE DOES NOT INCLUDE LINE-BORING. MACHINE NEEDS TO BE DISSASSEMBLED TO DETERMIN IF NEEDED NORMAL COST IS \$625.00 PER SET UP																
KEN M. EGOUNIS CELL 603-428-4016 Fax-603-225-4050 Office - 603-225-2769				<table border="1"> <tr> <td>PARTS</td> <td>22814.38</td> </tr> <tr> <td>LABOR</td> <td>16700.00</td> </tr> <tr> <td>HAULING</td> <td>1200.00</td> </tr> <tr> <td>RENTAL</td> <td>5200.00</td> </tr> <tr> <td>MISC</td> <td>350.00</td> </tr> <tr> <td>TOTAL*</td> <td>46364.38</td> </tr> </table>	PARTS	22814.38	LABOR	16700.00	HAULING	1200.00	RENTAL	5200.00	MISC	350.00	TOTAL*	46364.38
PARTS	22814.38															
LABOR	16700.00															
HAULING	1200.00															
RENTAL	5200.00															
MISC	350.00															
TOTAL*	46364.38															
*****ALL FREIGHT IS ADDITIONAL IN & OUT BOUND*****																

THE ABOVE PROPOSAL IS BASED UPON LABOR RATES, PARTS PRICES, AND CONDITION OF MACHINE EXISTING ON THE DATE OF THE PROPOSAL INDICATED ABOVE. THE CUSTOMER WILL BE ADVISED OF ANY CHANGES OR REVISIONS OR ADDITIONAL WORK REQUIRED PRIOR TO START OF WORK. FREIGHT,HARDWARE,TAXES,AND CONSUMABLES WILL BE ADDED TO THE ABOVE PROPOSAL UNLESS STATED OTHERWISE. CUSTOMER AGREES TO NORMAL TERMS UNLESS STATED OTHERWISE (NET 10TH PROX.) ALL PURCHASES SUBJECT TO CREDIT APPROVAL plus tax

SUBMITTED BY: KEN

38687 QUOTE VALID FOR: 30 DAYS

CUSTOMER AUTHORIZATION: _____ DATE _____

CAPITAL EQUIPMENT REQUEST FORM

Newmarket, NH FY 2014 - FY 2022

Department: Public Works Type of Equipment: Vehicles/Equipment Current Capital Reserve Balance: 460,935

Description of Equipment and Vehicle	Year Acquired	Replacement Cost	Replacement Year	Current Balance	Mileage	Fiscal Year									
						FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	
1 #1 Ford F250 w/plow	2003	35,000	2012/2013		83,164										
2 #4 Ford F250 w/plow	2004	35,000	2014/2015		100,544										
3 #10 Ford F450 One Ton w/plow	2008	60,000	2018/2019		26,152										
4 #20 Ford F450 One Ton w/plow	2003	60,000	2013/2014		61,460										
5 #14 John Deere Loader	2006	95,000	2016/2017		2,479 Hours										
6 #32 John Deere Backhoe	2003	80,000	2013/2014		4,907 Hours										
7 #5 Freightliner Dump/Plow/Sand	2005	140,000	2016/2017		33,169										
8 #6 Intl. Dump/Plow/Sander	2001	140,000	2013/2014		54,121										
9 #7 Freightliner Dump/Plow/Sand	2008	140,000	2020/2021		14,949										
10 #9 Intl. Dump/Plow/Sander	2012	140,000	2025/2026		101										
11 #11 Freightliner Dump/Plow/Sand	2005	140,000	2016/2017		35,317										
12 #17 Johnson Sweeper	1999	160,000	2015/2016		7,304										
13 #21 Trackless MT-5 Tractor	2003	140,000	2013/2014		2,055										
14 #42 Trackless MT-5 Tractor	2010	140,000	2020/2021		1,608										
15 #16 Mack Roll-off	1993	140,000	2015/2016		34,0567										
16 #24 Cub Cadet Tractor	1998	25,000	2014/2015		1,067 Hours										
17 #35 Ford Taurus	2001	22,000	2016/2017		91,279										
18 #38 Bucket Truck	1993	50,000	2013/2014		110,336										
19 #15 Ford 1/2 Ton Pickup	2011	24,000	2023/2024		573										
20 #47 Intl. Vac-Con	2004	88,000	2024/2025		6,044										
21 TOTAL FUNDING				\$ 460,935	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Item to be replaced	Manufacturer	Age	Current Mileage/Hours	Current Market Price/Costs	Priority	Estimated Disposal Value
#32 John Deere Backhoe	John Deere	10 Years	4,907 Hours	FY 11/12 \$17,523	N	\$12,000.00
#38 Bucket Truck	Chevy	19 Years	112,336	FY 11/12 \$2,802	N	\$2,000.00
#6 Intl. Dump/Plow/Sander	International	11 Years	54,121	FY 11/12 \$3,731	N	\$12,000.00

Justification/Need for Capital Outlay:
 #32 Backhoe is used almost daily and is very worn out. The costs to repair it, plus time lost when it is being worked on, is becoming very excessive.
 #38 Bucket truck is used regularly by public works and the fire dept to maintain the towns street lights and fire alarm system.
 #6 Dump/plow truck which I tried to replace this year and the town council requested I hold onto it another year.
 This truck should be replaced in FY 13/14.

Prioritization	Urgent	Compulsory	Necessary	Desireable
	U	C	N	D

DEPARTMENT HEAD: Rick Malasky

Submission Date: 10-Jul-12

TOWN OF NEWMARKET, NEW HAMPSHIRE
by the NEWMARKET TOWN COUNCIL
Ordinance #2013/2014-01
Adoption of the Administrative Code

The Town of Newmarket Ordains:

The purpose of this ordinance is to rescind all prior versions of the Town of Newmarket's Administrative Code pursuant to Town Charter Section 4.12 and replaces it with the following. This shall take effect upon adoption.

THE ADMINISTRATIVE CODE

Section 1. ADMINISTRATIVE CODE

1.1. PURPOSE

1.1.1. Pursuant to Article 4 Section 12 of the Town Charter adopted 1990, the purpose of this ordinance is to outline the general operations of the Town government

1.2. SEPARABILITY

1.2.1. If any provision of the Administrative Code is declared unconstitutional or the application thereof to any person or circumstances is held invalid, the validity of the remainder of the ordinance and its application to other persons or circumstances shall not be affected.

1.3. ADMINISTRATIVE ORGANIZATION

1.3.1. Form of Government

1.3.1.1. Pursuant to Article 1 Section 2 of the Town Charter, the Town of Newmarket operates under the Town Council –Town Administrator form of government. The Town Council serves as the legislative body for the Town and the Town Administrator serves as its chief administrative officer.

1.3.2. Duties of the Town Administrator

1.3.2.1. Pursuant to Article 4 of the Town Charter, the Town Administrator shall serve as the Chief Administrative Officer of the Town of Newmarket. The Town Administrator shall supervise and be responsible for the

~~administrative and financial affairs of the Town and shall carry out the~~
policies enacted by the Town Council. The Town Administrator may propose rules and regulations for the internal operations of the Town. The Town Administrator shall see to the enforcement of the ordinances of the Town and the laws of the State of New Hampshire. The Town Administrator shall supervise and direct the administration of the Town departments and personnel therein. They shall be responsible for:

1.3.2.1.1. Maintaining accounting control over the finances of the Town;

1.3.2.1.2. Making monthly financial reports to the Town Council

1.3.2.1.3. Assuring the audit and approval of authorized claims against the Town before paying the same, supervising procurement as provided by the Town Charter;

1.3.2.1.4. Keeping the Town Council informed of the condition of the needs of the Town and making such reports and recommendations as he may deem advisable or may be requiring of him/her;

1.3.2.1.5. The rental and use of all Town Facilities under his/her control

1.3.2.1.6. Other duties as may be assigned

1.3.3. Definition of Department

1.3.3.1. A department is a functional subdivision of the town government for which specific goals and tasks may be defined. Departments may be operational or budgetary. Operational Departments are departments which the head of the department reports to the Town Administrator or a single purpose elected board. A budgetary department is an entity defined by the annual budget.

1.3.3.2. The person in charge of a department is a department head for the purposes of this ordinance and except otherwise provided:

1.3.3.2.1. Department heads shall be responsible for the safe and efficient operation of their department. They shall perform all duties and exercise all powers conferred upon their office by applicable laws, ordinances or resolutions.

1.3.3.2.2. Department heads may prescribe department rules and regulations not inconsistent with general law, this code, and the Town Personnel Ordinance, for the administration of their various departments, conduct of their employees and the proper performance of the department's business.

1.3.3.2.3. Department heads, may upon review and approval of the Town Administrator and Town Council, establish such Departmental Divisions and sub-units as may be deemed desirable in the interest of economy and efficiency, and in accordance with sound administrative principals and practices.

1.3.3.2.4. Each department head shall be responsible for maintain the operation of the Department on a close and friendly basis of cooperation with all other departments.

1.3.3.2.5. The Town Administrator shall request from each department head an itemized estimate of expenditures for the next fiscal year for their department for use in the preparation of the proposed budget for said year.

1.3.3.2.6. Each department head shall be responsible for following the provisions of the Purchasing Ordinance for their department.

1.3.3.2.7. Each department head shall be responsible for the coordination of divisional functions within that Department.

1.3.4. Reorganization of Departments

1.3.4.1. The Town Administrator may propose to the Town Council a change to the organizational structure of the Town to meet unexpected requirements of the Town or to ensure the efficient operation of the government.

1.3.5. Departmental Rules and Regulations

1.3.5.1. Each department may, with the approval of the Town Administrator, create rules and procedures for the internal operation of their department. No departmental rule shall provide for any action or ordinance that is already provided for in Town Ordinance or State Statute.

1.4. TABLE OF ORGANIZATION

1.4.1. The following table of organization defines the town government by operational departments. Nothing in this table of organization shall be construed as prohibiting additional subdivisions of the annual budget to provide more comprehensive financial control or of limiting a department head from organizing or assigning responsibility within that department.

1.4.1.1. *Department of Administration*

1.4.1.1.1. Office of the Town Administrator

1.4.1.2. *Office of the Town Clerk - Tax Collector*

1.4.1.3. *Department of General Assistance*

1.4.1.4. *Department of Finance*

1.4.1.4.1. Finance

1.4.1.4.2. Personnel Administration

1.4.1.4.3. Purchasing

1.4.1.4.4. Division of Assessing

1.4.1.5. *Department of Planning and Zoning*

1.4.1.5.1. Planning and Zoning

1.4.1.5.2. Office of Conservation

1.4.1.6. *Department of Building Safety*

1.4.1.7. *Department of Public Works*

1.4.1.7.1. Highway and Public Infrastructure

1.4.1.7.2. Cemeteries

1.4.1.7.3. Solid Waste

1.4.1.7.4. Buildings and Grounds

1.4.1.8. *Department of Environmental Services*

1.4.1.8.1. Water Services

1.4.1.8.2. Waste Water Services

1.4.1.9. *Police Department*

1.4.1.10. *Fire and Ambulance Department*

1.4.1.10.1. Fire Division

1.4.1.10.2. Ambulance Division

1.4.1.11. *Department of Emergency Management*

1.4.1.12. *Department of Information Technology*

1.4.1.12.1. Information Technology

1.4.1.12.2. Channel 13/Communications

1.4.1.13. *Department of Parks and Recreation*

1.4.1.13.1. Recreation Programs

1.4.1.13.2. Parks and Recreational Facilities

1.4.1.14. *Library*

1.4.2. Common Duties and Responsibilities

1.4.2.1. Each Department is responsible for the for the execution of town policies and programs as expressed in ordinances, annual budget, and actions of the Town Council and to the extent the actions of independent boards and commissions in the execution of their responsibilities. When a specific duty provided by state law is assigned to a department division or office, any changes in state statute shall continue to apply to the appropriate organizational body.

1.4.2.1.1. All departments are charged with:

1.4.2.1.1.1. Conducting operations in accordance with the laws of the State of New Hampshire and of the Town of Newmarket

1.4.2.1.1.2. Maintaining and caring for all property and equipment assigned to the department

1.4.2.1.3. ~~Purchasing appropriate materials and equipment in accordance with purchasing policies of the Town~~

1.4.2.1.2. Individual departments, divisions and offices have additional responsibilities as described below.

1.4.2.2. Office of the Town Clerk - Tax Collector: The Office of the Town Clerk is listed for record purposes and is governed by the Town Clerk - Tax Collector and RSA 41, the Office of the Town Clerk - Tax Collector shall:

1.4.2.2.1. Be the repository of all official records of the Town and its boards and agencies

1.4.2.2.2. Collect all fees and issue licenses as provided by State Statute

1.4.2.2.3. Arrange for and supervise all elections and Town Meeting, and maintain all associated records

1.4.2.2.4. Collect automobile registration fees as provided by state law

1.4.2.2.5. Perform all duties of a Town Clerk as provided by state statute and Town Charter

1.4.2.2.6. Perform the duties of the Tax Collector as provided by state statute including providing notices of taxes due, depositing collections including fees and penalties in coordination with the Town Treasurer; providing notice of delinquent taxes; advertising and processing tax sales and collecting tax liens and receivables

1.4.2.2.7. Perform other duties as necessary

1.4.2.3. Department of Finance: The Department of Administration and Finance shall be responsible for the oversight of the Divisions of Finance and Personnel Administration, Assessing, and General Assistance. The department head shall be the Finance Director.

1.4.2.4. *Finance and Personnel Administration*: The Division of Finance and Personnel Administration shall:

1.4.2.4.1. Include the functions of the Town Treasury in conjunction with the Town Treasurer. The Treasurer will receive and hold the funds of the Town in accordance with the Town of Newmarket Investment Ordinance

and disburse them in accordance with State Law and Town of Newmarket policies

1.4.2.4.2. Maintain the fiscal accounting and control system of the Town in accordance with generally accepted accounting principles

1.4.2.4.3. Prepare reports of financial transactions of the Town from time to time as directed by the Town Administrator

1.4.2.4.4. Under the guidance of the Town Treasurer and in accordance with the Town of Newmarket Investment ordinance, shall invest idle funds of the Town to obtain the maximum prudent return on such investment.

1.4.2.4.5. Prepare and administer the payment of employees and maintain records of time earned and used for compensation

1.4.2.4.6. Administer employee benefits

1.4.2.4.7. Perform other duties as necessary

1.4.2.5. *Division of Assessing:* The Division of Assessing shall

1.4.2.5.1. Maintain a complete roll of the appraised value of property and improvements in the Town of Newmarket

1.4.2.5.2. Prepare and maintain all assessment and tax rolls as required by State Law or Town Ordinance

1.4.2.5.3. Perform other duties as necessary

1.4.3. Department of General Assistance: The Department of General Assistance shall provide welfare assistance to eligible recipients as provided by state law and approved Town of Newmarket General Assistance Guidelines. The head of the department shall be the Welfare Director

1.4.4. Department of Planning and Zoning: The Department of Community Development shall be responsible for the Offices of Planning (in coordination with the Planning Board and Historic District Commission); Code Enforcement, Zoning and Building Appeals (in coordination with the Zoning Board of Adjustment), and Conservation (in coordination with the Conservation Commission.) The head of the department shall be the Town Planner.

1.4.4.1. *Office of Planning:* The Office of Planning shall:

1.4.4.1.1. Provide land use and economic growth planning services to all

Town Departments and boards

1.4.4.1.2. Recommend changes in land use and other regulations to provide harmonious and economical growth for the Town

1.4.4.1.3. Work with agencies and entities outside the Town to further the planning and development goals of the Town

1.4.4.1.4. Provide oversight and the administration of grants awarded to the Town.

1.4.4.1.5. Perform other duties as necessary

1.4.4.1.6. Maintain appropriate records and files

1.4.4.1.7. Perform other duties as necessary

1.4.5. Department of Building Safety: The Department of Building Safety shall be responsible for building inspections, code enforcement, and health office. The head of the Department shall be the Building Official.

1.4.5.1. The Department of Building Safety shall receive applications and issue permits for the construction and renovation of structures under the State of New Hampshire's building and safety codes.

1.4.5.2. With the assistance of the Office of Planning and in coordination with the Zoning Board of Adjustment, interpret the zoning ordinance of the Town and other land use regulations and enforce the building code, zoning ordinance and related land use regulations

1.4.5.3. Shall serve as the Town's Health Officer in accordance with RSA 128.

1.4.6. Department of Public Works: The Department of Public Works shall be responsible for the Divisions of Highway and Public Infrastructure, Solid Waste, and Cemeteries. The head of the department shall be the Director of Public Works.

1.4.6.1. *Division of Highways and Infrastructure:* The Division of Highways and Infrastructure shall be responsible for all the physical structures and facilities in the Town not assigned to another department. The Division of Highway and Infrastructure shall:

1.4.6.1.1. ~~Repair, maintain, construct and operate the public streets,~~
bridges, sidewalks and rights-of-ways of the Town

1.4.6.1.2. Repair, maintain, construct and operate the storm drain systems for the town

1.4.6.1.3. Maintain and repair all Town mechanical equipment except items for which other maintenance agreements have been made

1.4.6.1.4. Perform other duties as may be assigned

1.4.6.2. *Division of Buildings and Grounds:* The Division of Buildings and Grounds shall be responsible for the maintenance of all municipally owned buildings and grounds unless assigned to another department.

1.4.6.3. *Division of Solid Waste:* The Division of Solid Waste shall be responsible for the collection, recycling and disposal of solid waste for the Town. The Division of Solid waste shall:

1.4.6.3.1. Operate and maintain the Transfer Station and Solid Waste Landfill in accordance with State Law and Town Ordinance

1.4.6.3.2. Perform other duties as may be assigned

1.4.6.4. *Department of Cemeteries:* The Division of Cemeteries is listed for record purposes only and is governed by the Board of Cemetery Trustees and State law. The Department of Cemeteries shall:

1.4.6.4.1. Ensure the proper burial of the deceased in the Town of Newmarket's public cemeteries

1.4.6.4.2. Maintain the public cemeteries in the Town

1.4.6.4.3. Maintain appropriate records and files

1.4.6.4.4. Perform other duties as may be assigned

1.4.7. Department of Environmental Services: The Department of Environmental Services shall be responsible for the Division of Water and Division of Wastewater. The head of the Department shall be the Director of Environmental Services.

1.4.7.1. *Division of Water:* The Division of Water shall:

1.4.7.1.1. Provide potable drinking water within the Town

1.4.7.1.2. Provide water for fire protection

1.4.7.1.3. Operate the water supply system (wells and treatment plants) and water distribution plants.

1.4.7.1.4. Operate the Water Fund on a utility basis.

1.4.7.1.5. Perform other such related duties as may be assigned.

1.4.7.2. *Division of Wastewater:* The Division of Wastewater shall:

1.4.7.2.1. Be responsible for the operation and maintenance of the Newmarket Wastewater Treatment Facility,

1.4.7.2.2. In coordination with Wastewater Treatment Plant Laboratory, provide laboratory services to other departments.

1.4.7.2.3. Operate the Sewer Fund on a utility basis.

1.4.7.2.4. Perform other such related duties as may be assigned.

1.4.8. Department of Parks and Recreation: The Department of Parks and Recreation in conjunction with the Recreation Commission shall be responsible for the Divisions of Recreation Programs, Parks and Recreational Facilities. The head of this department shall be the Recreation Director.

1.4.8.1. *Division of Recreation Programs:* The Division of Recreational Programs shall:

1.4.8.1.1. Provide recreational programs for the residents of the Town and others, as authorized

1.4.8.1.2. Perform other duties as may be assigned

1.4.8.1.3. *Division of Parks and Recreational Facilities:* The Division of Parks and Recreational Facilities shall:

1.4.8.1.3.1. Maintain parks and recreation facilities not otherwise assigned

1.4.8.1.3.2. Perform other duties as may be assigned

1.4.8.2. ~~Department of Library.~~ The Department of Library is listed for record

purposes only and is governed by the Board of Library Trustees and RSA 202-a, The Department of Library shall:

1.4.8.2.1. Provide library services for the Town as provided in state law for Towns (New Hampshire Revised Statutes Annotated Chapter 202-A)

1.4.8.2.2. Maintain the Newmarket Library

1.4.8.2.3. Perform other duties as necessary

1.4.9. Police Department: The Police Department shall:

1.4.9.1. Enforce the criminal laws of the state and the penal ordinances of the Town of Newmarket

1.4.9.2. Safeguard the persons and property of the residents and visitors of the Town through activities designed to deter criminal actions and to apprehend persons who have committed crimes of whatever nature within its jurisdiction

1.4.9.3. Promote community awareness of the causes of crime and its prevention

1.4.9.4. The Police Department shall consist of the following divisions:

1.4.9.4.1. *Division of Operations*

1.4.9.4.2. *Division of Support Services*

1.4.9.5. Perform other duties as may be assigned

1.4.10. Fire Department: The Fire Department shall be responsible for the Divisions of Fire, Ambulance and Emergency Management. The head of this department shall be the Fire Chief.

1.4.10.1. *Division of Fire:* The Division of Fire shall:

1.4.10.1.1. Protect the lives and property of residents and visitors through the suppression of all unwanted fires, or where suppression is not possible, prevent the spread of fire to adjacent buildings and land

1.4.10.1.2. Promote the prevention of unwanted fire by enforcement of state and local fire prevention codes and fire prevention education

1.4.10.1.3. Through the office of the Town Forest Fire Warden, appoint

Deputy Forest Fire Wardens, provide permits for planned fires that meet state law and requirements, and suppress fires that are not permitted.

1.4.10.1.4. Perform other duties as may be assigned

1.4.10.2. *Division of Ambulance:* The Division of Ambulance shall:

1.4.10.2.1. Provide emergency medical services by responding to calls for assistance for medical aid

1.4.10.2.2. Maintain a mutual aid network

1.4.10.2.3. Perform other duties as may be assigned

1.4.11. Department of Emergency Management: The head of the Emergency Management Department is the Emergency Management Director. The Department of Emergency Management shall:

1.4.11.1.1. In accordance with the Town of Newmarket Emergency Management Plan insure the complete and efficient utilization of Town emergency response resources

1.4.11.1.2. Develop and maintain an effective communication system to work with all Town Departments and state and federal communication networks in accordance of RSA 21-P:38.

1.4.11.1.3. Maintain the Town's Emergency management Plan in accordance with the rules and regulations of the New Hampshire Bureau of Emergency Management

1.4.11.1.4. Perform other duties as may be assigned

1.5. TOWN BOARDS, COMMITTEES AND COMMISSIONS

1.5.1. **Planning Board**

1.5.1.1. The Planning Board shall be made up of six (6) members elected by the town at-large and one Town Councilor appointed by the Town Council. It shall conduct its business in accordance with NH RSA Chapter 673 or its successor.

1.5.2. **Zoning Board of Adjustment**

1.5.2.1. The Zoning Board of Adjustment shall be made up of five (5) members appointed by the Town Council and shall conduct its business in accordance with NH RSA Chapter 673 or its successor.

1.5.3. Cemetery Trustees

1.5.3.1. There shall be a three (3) person board of Cemetery Trustees appointed by the Town Council. The board shall have charge of the public cemeteries in the Town subject to budgetary limitations imposed by the Town Council.

1.5.4. Municipal Budget Committee

1.5.4.1. The Municipal Budget Committee shall be made up of eleven (11) members; nine (9) members elected by the Town at-large, and two additional members one member of the Town Council, and one member of the Newmarket School Board. The Municipal Budget Committee shall conduct its business in accordance with and shall conduct its business in accordance with NH RSA Chapter 32 or its successor.

1.5.5. Supervisors of the Checklist

1.5.5.1. The Supervisors of the Checklist shall be elected and shall perform their duties in accordance with Article 5 of the Town Charter and NH RSA 654 and its successors.

1.5.6. Trustees of the Trust Funds

1.5.6.1. The Trustees of the Trust Funds shall consist of three (3) members and shall be elected as provided by State Law and shall have the duties and responsibilities as provided by NH RSA 31:19.

1.5.7. Conservation Commission

1.5.7.1. The Conservation Commission shall be made up of five (5) members appointed by the Town Council. The terms of the Conservation Commission shall be for three years and shall overlap. One member of the Conservation Commission may also serve as a member of the Planning Board.

1.5.7.2. The duties of the Conservation Commission shall be to promote and develop the natural resources of the Town and to protect its watershed resources. The Conservation Commission shall have such other duties as provided in state law for conservation commissions (RSA 36-A.)

1.5.8. Library Trustees

1.5.8.1. There shall be a five (5) member board of Library Trustees of the Newmarket Library elected for a term of three years. The trustees shall exercise the powers of library boards of trustees for towns as contained in NH RSA Chapter 202-A or its successor.

1.5.9. Veteran's Memorial Trust

1.5.9.1. There shall be a five (5)-member board of Trustees of the Veteran's Memorial Trust appointed for a term of three years. The trustees shall oversee the establishment, maintenance, care and improvements of the town's veterans' memorials.

1.5.10. Town Treasurer

1.5.10.1. There shall be a Town Treasurer elected by the town at-large for a term of three (3) years. They shall exercise the powers associated with town treasurers as provided by state law in NH RSA Chapter 41.

1.5.11. Town Clerk - Tax Collector

1.5.11.1. There shall be a Town Clerk - Tax Collector elected by the town at-large for a term of three (3) years. They shall exercise the powers associated with town clerks as provided by state law in NH RSA Chapter 41.

1.5.12. Town Moderator

1.5.12.1. There shall be a Town Moderator elected by the town at-large for a term of three (3) years. They shall exercise the powers associated with town moderators as provided by state law.

1.5.13. Economic Development Committee

1.5.13.1. The Economic Development Committee shall be made up of nine (9) members. Two (2) members shall be appointed by the Town Council from its membership annually. One (1) member shall be appointed by the Planning Board from its membership annually. Two (2) members shall be appointed by the Newmarket Community Development Corporation from its membership annually. Two (2) members shall be appointed by the Newmarket Business Association from its membership annually. Two (2) members shall be appointed at-large by the Town Council for a term of three (3) years.

1.5.13.2. The purpose of the Economic Development Committee is to foster sensible economic growth in the community.

1.5.14. Highway Safety Committee

1.5.14.1. The Highway Safety Committee shall be made up of nine (9) members. The Town Administrator, Director of Public Works, Police Chief, Fire Chief, Superintendent of Public Schools, the Town Planner, the Building Official shall be ex officio members. There shall be one (1) member appointed by the Town Council from its membership. There shall be one (1) member appointed by the Town Council for a term of three (3) years.

1.5.14.2. The purpose of the Highway Safety Committee is to review and discuss of issues and subsequently make recommendations to the Town Council for implementation/placement of signage, repairs and maintenance, striping, make recommendations concerning the town's present and future needs for traffic control signs and signalization and the like in accordance with RSA238:6. In addition, to advise, upon request, any town board, committee, commission regarding matters pertaining to highway safety.

1.5.15. Personnel Advisory Board

1.5.15.1. There shall be a Personnel Advisory Board of three (3) citizens holding no other political office, who shall be appointed as follows: One (1) member by the Town Administrator, one (1) by the Town Council and the third by these two (2) appointees. The terms of all members shall be for three (3) years. It shall be the duty of the Personnel Advisory Board to study the broad problems of personnel policy and administration, to advise the Council concerning the personnel policies of the city and to advise the Town Administrator regarding administration of the Merit Plan and to hear appeals from any employee aggrieved as to the status or condition of his or her employment or retirement. The Board shall promptly issue written reports containing findings of facts and recommendations to the Town Administrator upon such appeals, but the board shall have no power to reinstate an employee unless it finds, after investigation, that disciplinary action was taken against the employee without just cause. The term "employee" as used in this section shall not include department heads and officers of the Town. Nothing herein shall be construed as prohibiting an appeal by an aggrieved employee to the court.

This Ordinance shall become effective upon its passage.

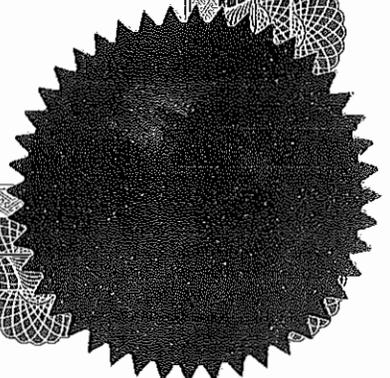
First Reading: October 2, 2013

Second Reading: November 6, 2013

Final Approval: November 6, 2013

Approved: _____
 Gary Levy, Town Council Chairman

True and Attest Copy: _____
 Donna Dugal, Town Clerk



TOWN OF NEWMARKET, NEW HAMPSHIRE
By the Newmarket Town Council
Resolution #2013/2014-45
Accepting Harvest Way as a Town Street

WHEREAS, The Home Owner's Association of Harvest Way has requested that Harvest Way be accepted as a Town street, and

WHEREAS, The Department of Public Works and Planning Department have reviewed the street and determined it meets the Town standards and specifications for street acceptance.

NOW THEREFORE BE IT RESOLVED, by the Newmarket Town Council that Harvest Way be accepted as a Town street.

First Reading Date:	January 8, 2014
Second Reading Date:	January 22, 2014
Final Action by Council:	January 22, 2014 (Tabled)

Approved: _____
Gary Levy, Chairman Newmarket Town Council

A True Copy Attest: _____
Donna Dugal, Town Clerk

RECEIVED

FEB 20 2014

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE



APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: EDWARD PELCZAR

Address: 11 OAK ST., NEWMARKET Phone/Cell 659-2976

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 64 YEARS
RSA 91:2 Are you an American Citizen? Yes No

Email address: KENTANDPELCZARFH@AOL.COM

Full membership (3 year term) position applying for CEMETERY TRUSTEE

State what the new term expiration date is: MARCH 2017

Alternate position (3 year term) position applying for N/A

State what the new term expiration date is: N/A

I feel the following experience and background qualifies me for this position: I have been a cemetery trustee for the past 9 years. I sell and mark graves in Riverside Cemetery (since 1972). I maintain the cemetery indep card system and the map of Riverside Cemetery.

(need more room, please use the back)

Edward Pelczar
Signature

2-14-14
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

New

RECEIVED
FEB 19 2014



TOWN OF NEWMARKET
ADMINISTRATOR'S OFFICE

APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: Andrea Frey

Address: 3 Oak Knoll Dr. Phone/Cell 603 953 5417

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 4
RSA 91:2 Are you an American Citizen? Yes No

Email address: ayb2@unh.edu

Full membership (3 year term) position applying for ~~XXXXXXXXXXXXXXXXXXXX~~ Conservation Commission
State what the new term expiration date is: 2017

~~Alternate position (3 year term) position applying for~~ Conservation Commission
State what the new term expiration date is: 2017

I feel the following experience and background qualifies me for this position: _____

(2012) Master's Degree from UNH in Natural Resources -
Environmental Conservation, Volunteer Coordinator of Lamprey
River Watershed assoc. 2012-current, Experience in habitat restoration
+ Invasive Species Control, Concerned Citizen

(need more room, please use the back)

[Signature] Date 2-19-14

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

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FEB 24 2014

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE



**APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET**

Applicant's Name: ERIC WIGODE

Address: 102 SCHANDA DRIVE Phone/Cell 659-0112 / 828-7170

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 18
RSA 91:2 Are you an American Citizen? Yes No

Email address: WIG48@comcast.net

Full membership (3 year term) position applying for CONSERVATION COMMISSION

State what the new term expiration date is: MARCH, 2017

Alternate position (3 year term) position applying for _____

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: _____

see attached

(need more room, please use the back)

Eric Wigode
Signature

2/21/14
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

I feel the following experience and background qualifies me for this position:

Simply stated, my wife and I have enjoyed the many trails and woods that the Conservation Commission provides to the public. I feel it's time for me to contribute my energies and expertise to keeping those lands available and maintained for all to use.

I have attached an outline of my resume for the committee's review to demonstrate the experiences and skills that I have to contribute to the Commission's purpose. Thank you for your consideration of my candidacy.

A handwritten signature in cursive script, appearing to read "Eric Wigode".

Eric Wigode

102 Schanda Drive

VITA

Eric H. Wigode

102 Schanda Drive

Newmarket, New Hampshire 03857

603-828-7170(C)

wig48@comcast.net

EDUCATION

University of New Hampshire, Master of Education,
Educational Administration and Supervision, Durham, N.H.,
1991

Yankton College, Bachelor of Arts, Sociology, South Dakota,
1971

**PROFESSIONAL
HISTORY**

**MCAS Test Development Director, Curriculum and
Assessment Division,
Measured Progress, Dover, N.H.**

Overall responsibility for all test development related activities
for English Language Arts, Mathematics, History, and Science
for all grades.

Project Manager, MCAS Alternative Assessment Project.

**Assistant Superintendent of Schools, SAU #15, Auburn,
Candia, and Hooksett Schools.
Districts, Hooksett, N. H.**

A suburban school district with a student population of 3,500
students, 210 professional staff, and 140 classified employees.
Responsibilities included curriculum, finance, instruction, and
assessment, special education, professional development,
certification, policy development, teacher mentor program,
collective bargaining, personnel, grant implementation and
management, Title IX and Section 504 Coordinator, instructional
technology, facilities, and transportation.

Interim Superintendent of Schools, SAU #15,

**Assistant Superintendent of Schools, SAU #74, Barrington
School District,
Barrington, N.H.**

Responsibilities included special education and student
services, finance, curriculum, professional development, and
transportation.

**Interim Superintendent of Schools, SAU #74, Barrington
School District,
Barrington, N.H.**

**Director of Student Services, SAU #74, Barrington School District,
Barrington, N.H.**

Responsibilities included special education, counseling and
nurse services.

Asst. Principal/Director of Pupil Services, North Hampton, N. H.
A suburban K-8 school, consisting of 530 students and 60 professional and support staff members.
Responsibilities included supervision and consistent evaluation of the special education program and staff.

**RELATED
EXPERIENCES**

Counselor *Laconia High School, Laconia, NH*
Counselor for grades 9-12, individual counseling and facilitated groups, college admissions and scheduling. Facilitated the PSAT and SAT process for students and presented results to staff and administration.

Special Education Teacher *Spaulding Junior High School, Rochester, NH*
Teacher for grades 4-8, math, social studies and language arts. Administered and presented individual academic assessment results as a member of the Evaluation/ Placement Team.

Coordinator/Instructor *Whittier Vocational-Technical H.S., Haverhill, MA*
Department head, counselor and teacher. Designed and implemented a program for juvenile offenders. Served as a member of the Evaluation/Placement Team.

Director *Harbor Schools, Amesbury, MA*
Residential treatment center for educationally disabled students. Chairperson of the Assessment Team involved in the interpretation/application of psychological assessments.

Teacher *Harbor Schools, Amesbury, MA*

CERTIFICATIONS

Massachusetts
Principal (all levels)
Administrator of Special Education

New Hampshire
Superintendent
Principal
Special Education Administrator

**PROFESSIONAL
AFFILIATIONS**

Association for Supervision and Curriculum Development
National Council on Measurement in Education

RECEIVED

MAR 11 2014

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE



APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: Robert J GAZDA

Address: 27 PACKENS FALLS Rd Phone/~~cell~~ 659-3096

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 60
RSA 91:2 Are you an American Citizen? Yes No

Email address: Robert J. GAZDA @ AOL.com

Full membership (3 year term) position applying for Conservation

State what the new term expiration date is: _____

Alternate position (3 year term) position applying for Conservation Re-Appointment

State what the new term expiration date is: 3/17

I feel the following experience and background qualifies me for this position: _____

(need more room, please use the back)

Signature [Handwritten Signature]

Date 3/10/14

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

RECEIVED

FEB 20 2014

TOWN OF NEWMARKET
ADMINISTRATOR'S OFFICE



APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: MARY E. MAHONEY

Address: 1 Balsam Rd Phone/Cell 603-200-0030

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 2
RSA 91:2 Are you an American Citizen? Yes No

Email address: WJMEM45@gmail.com

Full membership (3 year term) position applying for LIBRARY Trustee

State what the new term expiration date is: MARCH 2017

Alternate position (3 year term) position applying for _____

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: _____

Current Library Trustee

Retired Library Director

Current Library Patron

2
(need more room, please use the back)

Mary E Mahoney Signature 2/13/14 Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.



APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: Lisa M. Zhe

Address: 1 Maple Crest Dr. Phone/Cell 659-4402

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 11
RSA 91:2 Are you an American Citizen? Yes No

Email address: THEZHES@COMCAST.NET

Full membership (3 year term) position applying for library trustee

State what the new term expiration date is: March 2017

Alternate position (3 year term) position applying for ~~library trustee~~

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: _____

I've served on the board as a trustee
for about three years. I am commited to the
future of our town's library and helping it
succeed.

(need more room, please use the back)

Lisa M. Zhe
Signature

February 21, 2014
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

RECEIVED

FEB 4 2014



TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE

APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: Patrick Marsh

Address: 6 Pendergast Rd Phone/Cell 403 659 0709

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 15

RSA 91:2 Are you an American Citizen? Yes No

Email address: patrickmarsh8@aol.com

Full membership (3 year term) position applying for Veterans Committee

State what the new term expiration date is: 3/2017

Alternate position (3 year term) position applying for _____

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: _____

Veteran

(need more room, please use the back)

Patrick Marsh 2-4-14
Signature Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

RECEIVED

MAR - 4 2014

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE



APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: JOHN CARMICHAEL

Address: 44 ELM ST. TOWN Phone/Cell 603-659-3289

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 60+
RSA 91:2 Are you an American Citizen? Yes No

Email address: john.jearmusa@gmail.com

Full membership (3 year term) position applying for VETERAN'S MEMORIAL TRUST COMMITTEE

State what the new term expiration date is: MAY 2017

Alternate position (3 year term) position applying for _____

State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: TO CONTINUE

THE WORK I BEGAN ON THE COMMITTEE WITH RESEARCH INTO THE BIOGRAPHIES OF OUR VETERANS AND POSTING OF SAME ON THE NEWMARKET HISTORICAL SOCIETY WEBSITE WHICH I MAINTAIN.

2014 BEGINS THE 100 YR ANNIVERSARY OF WWI, I HAVE COVERED
(need more room, please use the back)

John Carmichael
Signature

3/2/2014
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

RECEIVED

MAR 10 2014

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE



APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: Robert Daigle
Address: 43 Elm St Phone/Cell: (603) 659-3751
(603) 828-3516

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 34
RSA 91:2 Are you an American Citizen? Yes No

Email address: rdai@underwoodengineers.com

Full membership (3 year term) position applying for Full membership ZBA
State what the new term expiration date is: End 2017

Alternate position (3 year term) position applying for _____
State what the new term expiration date is: _____

I feel the following experience and background qualifies me for this position: I have
extensive experience on various board including service
a chair of Highway & Public Safety Com. I am an EMT
on Fire Dep't for 30+ years. Served on the wtr Board
& was a past DPW director

(need more room, please use the back)

Robert Daigle 3/10/14
Signature Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.

RECEIVED

MAR 5 2014

TOWN OF NEW MARKET
ADMINISTRATOR'S OFFICE



APPLICATION FOR APPOINTMENT TO A BOARD,
COMMISSION, OR COMMITTEE POSITION WITHIN THE
TOWN OF NEWMARKET

Applicant's Name: Richard C Shelton

Address: 23 Packers Falls Rd. Phone/Cell (603) 659-2000

RSA 669:19 Newmarket Registered Voter: Yes No # of Years as Resident: 78
RSA 91:2 Are you an American Citizen? Yes No

Email address: richardshelton1@comcast.net

Full membership (3 year term) position applying for _____

State what the new term expiration date is: _____

Alternate position (3 year term) position applying for One year (ZBA)

State what the new term expiration date is: March 2015

I feel the following experience and background qualifies me for this position: Many years
a ZBA member serving in those past years as the Chairman

(need more room, please use the back)

Richard C Shelton
Signature

March 5, 2014
Date

You are welcome to submit a letter or resume with this form. Applicants are requested to attend the Council meeting to address the Town Council prior to the decision making process. Applicants will be notified of the time and date of this meeting in advance. Thank you for your application and interest in the Town of Newmarket.