

## Application Information

Application Type(s) [Check all that apply]						Applicant Information	Property Owner	Applicant (If, Different than property owner)	Attorney	Surveyor	Engineer	Architect	Landscape Architect	Soil Scientist	Conservation Easement Holder
Minor Site Plan	Major Site Plan	Boundary Line Adjustment	Minor Subdivision	Major Subdivision	Special Use Permit	Name									
						Mailing Address									
<b>Property Information</b>						Email									
Map / Lot(s)	Zoning District(s)	Overlay District(s)	Size of Parcel(s) (ac)	Property Deed(s) (Book / Page)	Existing Use of Property	Telephone									
						Professional NH License Number									

Description of Existing Conditions	Verification and Signature
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Description of Existing Conditions

Description of Proposed Development

Description of State Permits Required

### Site Plan/Subdivision Information

1. Area of Parcel(s) to be Developed (sf)				
2. Existing Number of Lots				
3. Proposed Number of Lots				
4. If Multi-Family or Mixed-Use Residential	Number of Units		Number Buildings Proposed	
5. If Lodging				
6. Proposed Commercial Space	Number of Units		Total Square Footage	
7. Number of Parking Spaces	Existing		Proposed	
8. Highway Access	Town / Private Street		State Highway	
9. Number of Employees	Total		In Maximum Shift	
10. Building Footprint (sf)				
11. Total Building Area (sf)				
12. Total Impervious Surface (sf)				
13. Building Setbacks	Front Yard		Rear Yard	Side Yard
14. Town Water	Yes	No	Distance of town water from property?	
15. Town Sewer	Yes	No	Distance of town sewer from	

### Special Use Permit Information (If Applicable)

1 Special Use Permit Narrative

### Waiver Information (Reference regulation section and provide narrative, pursuant to §5.01 of Appendix A- Subdivisions or Appendix B Site Plans respectively)

Impact Fees

Site Plan / Subdivision Regulations

1. The applicant and/or owner and/or agent, certifies that this application is correctly completed with all required attachments and requirements and that any additional reasonable costs for engineering or professional services incurred by the Planning Board or the Town of Newmarket in the final subdivision process of this property shall be borne by the following party:

| Applicant: \_\_\_\_\_ | Owner: \_\_\_\_\_ | Agent: \_\_\_\_\_ |

2. The owner/agent hereby authorizes the Newmarket Planning Board and its agents to access the subject land for the purpose of reviewing this subdivision plan, performing road inspections and any other inspections deemed necessary by the Board or its agents, to insure conformance of the on-site improvements with the approved plan and all Town of Newmarket ordinances and regulations.

3. The undersigned owner/agent hereby submits to the Newmarket Planning Board a Completed Application Package and respectfully requests its approval of said plat. In considerations for approval and the privileges occurring thereto, the owner hereby agrees, as applicable:

- To carry out the improvements agreed upon and as shown and intended by said plat, including any work made necessary by unforeseen conditions which become apparent during construction.
- To provide and install standard street signs as approved by the Town for all street intersections.
- To give the Town on demand, proper deeds for land or rights of ways reserved on the plat for streets, drainage or other purposes as agreed upon.
- To save the Town harmless from any obligation it may incur, or repairs it may make, because of my failure to carry out any of the foregoing provisions.
- To make no changes whatsoever in the Final Plat as approved by the Board unless a revised plan or a plat or new application is submitted and approved by the Board.
- To construct improvements or post the Planning Board's Performance Guarantee to insure completion of the improvements shown on the plat and related drawings.
- There are no known violations of the Town of Newmarket Zoning Ordinance or Newmarket Planning Board Regulations present on the property that have not been disclosed as part of this application.
- To insure proper boundary monumentation at the project's completion in accordance with the Town of Newmarket Subdivision Regulations.

4. Authorization to Act as Agent: Mr./Ms. \_\_\_\_\_ of \_\_\_\_\_ is hereby designated as the person whom is authorized to act as my agent in securing any and all permits necessary from the Newmarket Planning Board for the development of my property, all communications to the owner may be addressed to the agent or applicant on the agent's behalf.

| Signature: \_\_\_\_\_ | Dated: \_\_\_\_\_ | Witness: \_\_\_\_\_ | Owner Address: \_\_\_\_\_ |

By Owner/President or Treasurer if a Corporation: \_\_\_\_\_

### Planning Board Staff Contact

Bart McDonough, Director of Planning and Community Development

Phone	603.659.8501 Ex. 1315	Email	bmcDonough@newmarketnh.gov	Mailing Address	186 Main Street, Newmarket, NH 03857
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Application Check List				Information Provided						Information Provided		Information Provided									
				Yes	No					Yes	No	Yes	No								
Appendix A. Subdivision Review		Review Type	Item	Waiver Request	Staff Use Only	Appendix B. Site Plan Review				Review Type	Item	Waiver Request	Staff Use Only	Appendix C. Stormwater Management		Review Type	Waiver Request	Staff Use Only			
<a href="#">§2.07</a>		Major / Minor Subdivision	Application Form			<a href="#">§2.03(a)(1)</a>				Minor Site Plan	Application Form			Section D - Submission Requirements for Stormwater Management and Erosion Control Plan		Development / Redevelopment between 5,000 – 20,000 sf or 2,500 sf within 100 ft. of surface water body					
<a href="#">§2.10 &amp; §2.11</a>			Abutters /Notice			<a href="#">§2.03(a)(2)</a> & <a href="#">RSA 676: 4(l)(b)-(d)</a>					Abutters				Section E - Construction Erosion Control Design Standards						
<a href="#">§2.06</a>			Fees			<a href="#">§2.03(a)(3)</a>					Fees				Section F - Options to Allow for Off-Site Mitigation (Part A Only)						
<a href="#">§4.03(A)-(D)</a>			Plans Sets				<a href="#">§2.03(a)(4)</a> ; <a href="#">§4.04</a> ; <a href="#">§4.10(A)(1)</a> ; <a href="#">§4.10(A)(2)</a>				Boundary Plans				Section G - Options to Allow for Off-Site Mitigation						
<a href="#">§4.04</a> Boundary Survey Plans							<a href="#">§2.03(A)(5)(a)</a>				Site Sketch				Section H - Stormwater BMP Inspection and Maintenance Plans						
<a href="#">§4.05</a> Engineering plans							<a href="#">§2.03(A)(5)(b)</a> Buildings								Section I - Pollutant Tracking and Accounting Program						
<a href="#">§4.06(A)-(D)</a> Approval Sheets							<a href="#">§2.03(A)(5)(b)</a> Relevant setbacks								Section J - Spill Prevention, Control, and Response						
<a href="#">§4.07</a> Multiple sheets							<a href="#">§2.03(A)(5)(b)</a> Parking spaces, driveways etc.								Section K - Municipal Storm Connections						
<a href="#">§4.08</a> Scale							<a href="#">§2.03(A)(5)(b)</a> Pedestrian & bike facilities								Section L Stormwater Management Plan Recordation						
<a href="#">§4.09</a> Area of Coverage							<a href="#">§2.03(A)(5)(b)</a> Drainage facilities								Section M Responsible and Enforcement of Inspections, Maintenance, and Reporting						
<a href="#">§4.10</a> Site Information							<a href="#">§2.03(A)(5)(b)</a> Surface waters								Section D - Submission Requirements for Stormwater Management and Erosion Control Plan						
§4.10(A) Boundary Survey-Existing							<a href="#">§2.03(A)(5)(b)</a> Wells and septic systems								Section E - Construction Erosion Control Design Standards						
§4.10(B) Existing Conditions							<a href="#">§2.03(A)(5)(b)</a> Other relevant items								Section F - Construction Erosion Control Design Standards ( Parts A, B & C)						
§4.10(C) Zoning Information							<a href="#">§2.03(A)(5)(c)</a> Clearly depicts changes proposed								Section G - Options to Allow for Off-Site Mitigation						
§4.10(D) Setbacks							<a href="#">§2.03(A)(6)(a)</a> Letter to Officials				Other Documentation				Section H - Stormwater BMP Inspection and Maintenance Plans						
§4.10(E) Elevations							<a href="#">§2.03(A)(6)(b)</a> Application for State Permits								Section I - Pollutant Tracking and Accounting Program						
§4.10(F) Proposed Conditions							<a href="#">§2.03(A)(7)</a> List of uses/intensities of use on the site							Section J - Spill Prevention, Control, and Response							
§4.10(F)(1) Boundary Survey-Proposed							<a href="#">§2.04(A)(1)</a>				Major Site Plan	Application Form					Section K - Municipal Storm Connections				
§4.10(F)(2) Contours					<a href="#">§2.04(a)(2)</a> ; <a href="#">§2.10</a> & <a href="#">RSA 676: 4(l)(b)-(d)</a>				Abutters					Section L Stormwater Management Plan Recordation							
§4.10(F)(3) Buildings					<a href="#">§2.04(a)(3)</a>				Fees					Section M Responsible and Enforcement of Inspections, Maintenance, and Reporting							
§4.10(F)(4) Uses					<a href="#">§2.04(A)(4)</a> Number of Copies																
§4.10(F)(5) Transportation					<a href="#">§4.01</a> Size of Plans																
§4.10(F)(6) Drainage Requirements					<a href="#">§4.03(A)(1)-(A)(5)</a> Title Block Information																
§4.10(F)(7) Utilities					<a href="#">§4.03(B)</a> Scale																
§4.10(F)(8) Landscaping					<a href="#">§4.03(C)</a> North Arrow																
§4.10(F)(9) Recreational Amenities					<a href="#">§4.03(D)</a> Dates																
§4.10(F)(10) Tax Map Information					<a href="#">§4.04</a> LLS Stamp Requirements																
§4.10(F)(11) Test Pit Information					<a href="#">§4.05</a> PE Stamp Requirements																
§4.10(G) Streetscape Sketch Up <small>(New Roads)</small>					<a href="#">§4.06(A)-(C)</a> Approval Sheet Requirements				Site Plans												
<a href="#">§2.04(A)(5)(a)</a> Letters to Officials		Other Documentation				<a href="#">§4.07</a> Match Line Requirements															
<a href="#">§2.04(A)(5)(b)</a> Application for State Permits						<a href="#">§4.08</a> Scale Requirements															
					<a href="#">§4.09</a> Area of Coverage Requirements																
					<a href="#">§4.10(A)(1)-(A)(3)</a> Boundary Survey Requirements																
					§4.10(B)(1)-(B)(10) Existing Condition Requirements																
					§4.10(C)(1)-(C)(15) Proposed Requirements																
					§4.10(D) Architectural Elevation Requirements																
					<a href="#">§2.04(A)(5)(a)</a> Letter to Officials				Other Documentation												
					<a href="#">§2.04(A)(5)(b)</a> Application for State Permits																

