

OFFICE OF THE
Town Planner



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Capital Improvement Plan (CIP) Committee

Tuesday, November 3, 2015
6:00 p.m. – 8:00 p.m.
Newmarket Town Hall
Council Chambers

Members present: Russ Simon, Rose-Anne Kwaks, Judith Ryan, Toni Weinstein, Jane Ford, Al Zink, and Dan Smith. Diane Hardy, Town Planner, was also present.

Christine Blouin, Business Administrator, Dr. Michael Martin, Interim Superintendent of Schools, and Sean Pine, the Principal of the Newmarket Elementary School were also present from the School District.

The meeting was called to order at 6:01 p.m.

1. Minutes

A motion was made by Toni Weinstein, seconded by Dan Smith, to accept the minutes of the September 15 meeting. All in Favor. Jane Ford abstained because she was excused from that meeting. A motion was made by Russ Simon, seconded by Toni Weinstein, to approve the minutes of the September 29, 2015 meeting. All in Favor. Jane Ford abstained.

2. School Department Presentation of CIP

Christine Blouin gave a quick powerpoint presentation. There are two sheets with a summary of projects from the High School/Jr High School and the Newmarket Elementary School and several individual forms with details and photographs for each project.

High School and Jr. High School

Total Estimated Cost: \$13,129,100

Security System – upgrade the system to cover all blind spots, new areas, and exterior areas. There will be new security cameras throughout the building.

Urgent \$ 215,000

Replacement Boiler – replace the current boiler system. *Urgent* \$ 275,000

Asbestos Removal – Abate asbestos in various classrooms to improve overall health and safety. *Necessary.* \$ 180,000

Storage, Window and Door Replacement – removal of tripping hazards, improve safety and security and energy conservation. *Necessary* \$ 340,000

Renovations – classroom additions and retrofits, updating the kitchen with new equipment for efficiency and expansion of the cafeteria. *Necessary*
\$12,149,100

Newmarket Elementary Schools **Total Estimated Cost: \$3,252,555**

Building Security – install building security cameras and redesign hallways and entryway. *Urgent* \$257,555

Site Work and Paving Project – reclaim pavement and redo parking lot for student, staff, and community safety. *Desireable* \$305,000

Additions and Renovations – office space, larger nurse's office, gymnasium improvements, and additional classrooms. *Necessary* \$2,483,000

Windows and Carpet Replacement –replace windows, blinds, and carpets with tile. *Necessary* \$222,000

There was much confusion because current year operating budget requests were included with the CIP requests and there was a different formatting and ordering of the projects. It is the same information, but presented differently. Diane Hardy offered to assist Ms. Blouin in translating the information that she has and putting it together into the new format. The forms will be revised for the next meeting.

3. **Recommendations for the School Capital Improvement Program (CIP)**

This item was postponed to the next meeting.

4. **Next Meeting**

The next meeting is tentatively scheduled for Tuesday, December 15, 2015 from 6:00 p.m. to 8:00 p.m. in the Town Hall auditorium. Revised forms will be submitted after the School Board has a chance to review and approve the

proposed CIP requests. Copies of the forms will be sent out in advance of the meeting.

5. Adjourn

A motion was made by Toni Weinstein, seconded by Russ Simon, to adjourn at 7:45 p.m. All in Favor. So voted.

Respectfully submitted
Diane Hardy and Rose-Anne Kwaks
December 17, 2015