

**TOWN OF NEWMARKET, NEW HAMPSHIRE
MUNICIPAL BUDGET COMMITTEE MEETING**

MARCH 20, 2023 6:30 PM

TOWN HALL AUDITORIUM

Approved April 24, 2023

MEMBERS PRESENT: Vice-Chair Christopher Wolfe, Ned Carpenter, Brian Hickey, Danielle Honan, Town Council Rep Brian Ward; New Member Brian Rowley (non-voting)

EXCUSED: Roger Cady, School Board Rep Amy Tilton

Vice-Chair Chris Wolfe welcomed everyone to the March 20, 2023 Municipal Budget Committee Meeting and called the meeting to order at 6:31 pm followed by the Pledge of Allegiance.

PUBLIC FORUM

Acting Chair Wolfe opened the Public Forum; seeing no speakers present he closed the Public Forum at 6:32 pm.

Acting Chair Wolfe said this was to be the organizational meeting but per Town Manager Steve Fournier this should be postponed to the next meeting.

NEW BUSINESS

Meeting Schedule

Acting Chair Wolfe said he was proposing this schedule based on the format for the 4th Monday of each month at 6:30 pm, taking July off as a break. He said last year the Town and School spoke separately on their status then Budgets; the Board agreed to follow the same pattern for the coming year.

Acting Chair Wolfe said the next meeting will be the Organizational Meeting to elect Chair and Vice-Chair, approve the calendar, and have the Town present a year-to-date summary. He said the Budget Committee is going to have three (3) openings and are permitted 9 regular members and 2 appointed: one School Board Rep and one Town Council Rep. He said would bring a copy of the Town Charter to the next meeting and read Section 11.1 which deals with the administrative committees:

Section 11.1: There shall be a Budget Committee of 11 members, 9 of whom shall be elected for 3-yr terms, such terms to be staggered, and the Town Council and the School Board shall each appoint one of their members to serve as representatives to the Budget Committee. These representatives shall have all the rights of membership except the right to hold office. Any vacancy in elected membership shall be filled by a majority vote of the quorum of the Budget Committee for the expired term. The Budget Committee shall have all the powers granted to the Budget Committee by State Law.

Municipal Budget Committee Meeting
March 20, 2023

The Budget Committee discussed the process for recruiting new members. Councilor Ward said interested parties can present themselves at the meeting, provide background, and express why they are interested; a form may also need to be filled out which can be obtained from the Town Manager. Acting Chair Wolfe asked that anyone interested submit a letter of intent to him or to Executive Assistant Wendy Chase, and said they need more people in Town involved.

MEETING MINUTES

Meeting Minutes of 1/20/2023

Acting Chair Wolfe made a correction to line 59 asking that the word “Organizational” be deleted.

Motion: Mr. Carpenter made a motion to approve the Meeting minutes of January 30, 2023 as amended;

Seconded: Ms. Honan; **Vote:** All in favor 5-0

OTHER BUSINESS

Acting Chair Wolfe thanked Michael LaBranche for doing a great job as Chairman of the Budget Committee last year; he said it was a great committee, they all worked well together, and he was looking forward to working with them again this year.

Next Meeting: April 24, 2023

ADJOURNMENT

Councilor Ward made a motion to adjourn the meeting; seconded by Mr. Carpenter; all in favor 5-0.

Acting Chair Wolfe adjourned the meeting at 6:42 pm.

Respectfully Submitted,

Patricia Denmark, Recording Secretary