

**TOWN OF NEWMARKET, NEW HAMPSHIRE  
BUDGET COMMITTEE MEETING**

**October 23, 2017      7:00 PM**

**TOWN HALL AUDITORIUM**

**Approved November 27, 2017**

MEMBERS PRESENT: Chairman Daniel V. Smith, Vice Chairman Jeff Raab, Dave Foltz, William “Blue” Foster, Michael “Mickey” Burns, Trevor MacDonald, Ashley Bowley, Joan LaRochelle Town Council Rep Toni Weinstein,

EXCUSED: Dan Hill, School Board Rep Elizabeth McKinney

**AGENDA**

Chairman Dan Smith called the October 23, 2017 Newmarket Budget Committee Meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

**OLD BUSINESS**

**Approval of the Minutes of September 25, 2017**

Mr. Burns made a motion to approve the minutes of the September 25, 2017 Budget Committee Meeting which was seconded by Mr. Foltz.

Chairman Smith polled the Committee and the minutes of September 25, 2017 were approved by a vote of 9-0.

**NEW BUSINESS**

**Capital Improvement Program (CIP) Update – *Joan LaRochelle***

Ms. Joan LaRochelle provided a CIP summary and stated that there had been a problematic issue with the sprinklers at the Recreation Center, with voiced opposition to the Splash Pad. She said there had been agreement in general with the Tiger Hose repairs, and essentially everything except Recreation and the Library. She said there was a question with restoration money for the Library as they have their own funds. Ms. Bowley asked about the Splash Pad, and Ms. LaRochelle explained that the Recreation Center wants to provide one for the community. Chairman Smith said people were not opposed to the concept of the Splash Pad but with the cost. Ms. LaRochelle said they were also concerned about attracting vandalism. Councilor Weinstein said more work had been done with regard to the Splash Pad and the cost was found to be considerably higher. She said questions were related to more research and to the funding of the project.

Chairman Smith explained that Capital Improvement Program (CIP) projects were recommended by how they were phased over time. He said that did not necessarily mean a project would not be done but rather how it would be funded. He said projects were funded in 3 ways: through Capital Reserve Funds, borrowing, or setting money aside on a yearly basis in the Budget. Councilor Weinstein pointed out the difference between CIP and Capital Reserve Funds and said CIP looked at the worthiness of the projects which were funded from Capital Reserves. She said that the CIP could not be cut but that contributions to Capital Reserves could.

Ms. LaRochelle said the CIP Committee prioritized and differentiated projects, and said a lot of projects were smaller and should be funded through the Budget. Councilor Weinstein said they would know more after the Budget Workshop on October 28<sup>th</sup>, but stated that an Operational Repairs line item would be added in the Buildings & Grounds budget for smaller projects. Ms. Bowley asked what the smaller projects were and Councilor Weinstein said she had asked that a list of projects through all facilities be provided at the Budget Workshop. Mr. Foltz said that the new Facilities Manager would be able to look at the Town and the School and determine what needed to be addressed and what needed to be done.

Mr. Burns asked how the projects would be prioritized, and Ms. LaRochelle said the smaller projects were related to maintenance items. Mr. Foltz asked if there were any big projects coming up on the Town side, and Councilor Weinstein replied that there were no big projects for this year. Ms. Bowley asked about the Macallen Dam funding, and Ms. LaRochelle stated that the Engineering Study was ongoing and that they would probably need bonding to fund the actual project.

#### **Review Meeting Schedule for FY2017-2018 Budget Season**

Chairman Smith stated that the Town Council Budget was due on November 15, 2017 and there would be a Budget Committee Workshop on November 27, 2017 to review the Town Budget. He said Department Heads were usually invited for the major departments and would be available to answer any questions. He stated that November 27<sup>th</sup> was also the date for the School Board Budget to be delivered to the Budget Committee. He said that Superintendent Meredith Nadeau would be out of town on both December 4<sup>th</sup> and 11<sup>th</sup> but they did not have the flexibility to change those dates. He said that Superintendent Nadeau would be available by phone and that School Business Administrator Lisa Ambrosio would be there to answer financial questions.

#### **Town Review:**

December 18, 2017 – Budget Hearing for the Town

January 5, 2018 – Petition Warrant Articles

January 8, 2018 – Budget Hearing for School Board Budget

January 30, 2018 – Deadline for posting

February 3 or 10, 2018 – Deliberative Session

March 13, 2018 – Election Day

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**OTHER BUSINESS** – None

**ADJOURNMENT**

Councilor Weinstein made a motion to adjourn the meeting which was seconded by Vice-Chair Raab. All were in agreement and the meeting was adjourned at 7:32 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary