

## Advisory Heritage Commission DRAFT Minutes May 17, 2012

Advisory Heritage Commission  
May 17, 2012  
7:00 p.m.  
Town Hall – Auditorium

### AGENDA:

Present: Gerry O'Connell, Janice Rosa, Anita Mohan, Elizabeth Dudley, Al Zink.

Absent: Adam Schroadter.

Gerry O'Connell opened the meeting at 7:20pm. Gerry welcomed our two new members, Elizabeth Dudley and Al Zink (Town Council Representative) to the commission.

#### (1) Review and acceptance of previous meeting minutes

The review of minutes was tabled to the next meeting due to not having a quorum of members who were also present at the February meeting.

#### (2) Review of RSA 79-E Application for 13 Water Street to Town Council – Applicant is Acadia Engineering & Constructors.

Gerry informed members that this subject is tabled until further notice as we were advised by the town (on the Town's Counsel's advice) that the application by the applicant was incomplete and therefore it would be premature for the AHC to hear the matter.

#### (3) Election of officers – Chair / Vice Chair / Secretary

Motion: To nominate Gerry O'Connell as Chair.

Motioned: Janice Rosa

Second: Anita Mohan

Vote: All in favor (4-0)

Motion: To nominate Janice Rosa as Vice Chair

Motioned: Gerry O'Connell

Second: Elizabeth Dudley

Vote: All in favor (4-0)

Motion: To nominate Anita Mohan as Secretary

Motioned: Janice Rosa

Second: Elizabeth Dudley

Vote: All in favor (4-0)

(4) Old business / New business

Anita Mohan asked the question "What is the AHC purpose / mission?"

After brief discussion, Gerry said he would e-mail the AHC mission statement to all members.

Discussion on the reference & Resource Binder: The Town does not have a record of the AHC Resource Binder and we will need to produce it again. Gerry said he believed that the Chair of AHC at the time (early 2010) Jen Jarvis had handed the binder into the town, but it appears to be missing.

Anita Mohan volunteered to assist Gerry with putting the Resource Binder together for handing in to the town. It will be made up of the AHC Mission Statement, the AHC produced Guidelines and Recommendations.

Gerry asked if it would be useful for a follow up meeting in June to pass on all the updated information and familiarize new members, possibly end of June?

It was agreed to be a good idea to do that as we have three new members.

(5) Adjournment

Motion: To adjourn the meeting.

Motioned: Janice Rosa

Second: Anita Mohan

Vote: All in favor (5-0)