

Town of Newmarket



Capital Improvement Program

FY 2022-2028

September 15, 2021

Acknowledgements

We are very grateful to all who participated in the preparation of this year's CIP document. In particular, we would like to especially thank the Capital Improvement Program (CIP) Committee who worked together collaboratively, discussing the issues and prioritizing projects and making their recommendations in order to advance this year's CIP program.

Capital Improvement Program (CIP) Committee

Russell Simon, Chairman
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Technical Support provided by Diane Hardy, Town Planner, Susan Frick, Recording Secretary, Susan Jordan, Administrative Assistant and the staff of Channel 13. A special thank you to the Town Department Heads and School Administration for their well-researched and professional presentations to the CIP Committee. Kudos to all!

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PUBLIC WORKS

Newmarket Capital Improvement Program (CIP) Capital Equipment Request Form

Department:		Public Works			Type of Equipment:			Vehicles /Equipment			
	Description	Year	Replacement		Mileage						
	of Equipment and Vehicles	Acquired	Cost	Year		FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
1	#1 Ford F350 w/plow	2015	\$ 35,000	2025/2026	69,535	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 3,500	\$ 3,500
2	#4 Ford F350 w/plow	2019	\$ 35,000	2029/2030	40,245	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
3	#10 Ford F550 One Ton w/	2019	\$ 75,000	2029/2030	10,700	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
4	#20 Ford F450 One Ton w/	2016	\$ 75,000	2026/2027	36,236	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
5	#14 John Deere Loader	2006	\$145,000	2026/2027	5,959	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
6	#32 John Deere Backhoe	2013	\$120,000	2029/2030	3,303	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	#5 Intl. Dump/Plow/Sander	2019	\$150,000	2029/2030	11,123	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	#6 Intl. Dump/Plow/Sander	2015	\$150,000	2027/2028	22,451	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	#7 Intl. Dump/Plow/Sander	2022	\$150,000	2031/2032	-	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392
10	#9 Intl. Dump/Plow/Sander	2012	\$150,000	2024/2025	20,769	\$ -	\$ -	\$ -	\$ 25,392	\$ 25,392	\$ 25,392
11	#11 Intl. Dump/Plow/Sander	2022	\$150,000	2030/2031	-	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392
12	#17 Pelican Sweeper	2019	\$220,000	2029/2030	789	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	#21 Trackless MT-5 Tractor	2013	\$150,000	2023/2024	1,829	\$ -	\$ -	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392
14	#42 Trackless MT-5 Tractor	2010	\$150,000	2022/2023	2,218	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392	\$ 25,392
15	#16 Mack Roll-off	2017	\$165,000	2030/2031	43,365	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	#24 Mahindra Tractor	2015	\$ 30,000	2030/2031	1,342	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
17	Silverado 1500 Pickup	2015	\$ 24,000	2028/2029	32,711	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
18	#38 Bucket Truck	2016	\$ 80,000	2031/2032	8,470	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
19	#15 Ford F150 Pickup	2011	\$ 24,000	2023/2024	55,615	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
20	#47 Intl. Vac-Con	2004	\$200,000	2030/2031	8,941	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance in Capital Reserve Fund			\$112,129	Proposed Funding		\$ 119,076	\$ 119,076	\$ 144,468	\$ 169,860	\$ 194,360	\$ 194,360
			\$ 112,129								
Items to be replaced in FY 21/22			Make/Model/Year			Previous Year Repair/Maintenance Cost			Estimated Disposable Value		
1											
2											
3											

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Roadway Improvements				Department:	Public Works		
Submitted By:	Rick Malasky	Date:	8/28/2021	Priority:	N	Project Cost:	\$1,000,000	
1. General Project Description?								
This project is recommended in the six year road plan that the Town has adopted.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
This will make the roads smoother and easier to maintain in the winter months.								
3. Is this a replacement item? If NOT, how was the need previously met?								
This will get us up to speed in the next six years and level fund the budget in year six.								
4. List name of firm and price of quotes received.								
UNH T2 and Strafford Regional Planning Commission.								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	26,559	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Bonds								
Grants								
Enterprise Fund								
Other								
Commence FY:		Total	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Stormwater Management				Department:	Public Works		
Submitted By:	Rick Malasky	Date:	8/28/2021	Priority:	N	Project Cost:	Unknown	
1. General Project Description?								
MS4 requirements are now in place.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
This will improve water quality and is a requirement from EPA.								
3. Is this a replacement item? If NOT, how was the need previously met?								
No								
4. List name of firm and price of quotes received.								
Underwood Engineers								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	207,916	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Bonds								
Grants								
Enterprise Fund								
Other								
Commence FY:		22/23	Total	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

FACILITIES

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Beech Street Center - New Wellness Center			Department:	Recreation			
Submitted By:	Aimee Gigandet	Date:	8/31/2021	Priority:	D/N	Project Cost:	\$ 103,181	
1. General Project Description?								
Facility upgrades covering life and safety improvements, structure repairs fire door installation, HVAC upgrades, new floor, outdoor decking, and miscellaneous facility cosmetic improvements.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
Installation of a fire detection system, ADA improvements, replace flooring, ductless split A/C, furnace, and other cosmetic improvements. The Rec Center will provide Town with a revenue generating Wellness Center.								
3. Is this a replacement item? If NOT, how was the need previously met?								
Replacement and overall facility upgrading. Current service is not being met and has limitations due to the newness of wellness programs.								
4. List name of firm and price of quotes received.								
The 2019 in-house design estimate was \$79,370, now adding a 30% cost increase due to inflated construction costs and new flooring.								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,338	\$ 50,000					
Bonds								
Grants								
Enterprise Fund			\$ 45,000					
Impact Fees			\$ 10,000					
Other Fundraising								
		22/23	Total	\$ 105,000				

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Community Center Portable Bleachers				Department:	Facilities		
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	C	Project Cost:	\$ 10,670	
1. General Project Description?								
Replacement of the existing bleachers which do not meet current standards.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
This provides for a safe view area for spectators at our facility.								
3. Is this a replacement item? If NOT, how was the need previously met?								
No, replacement of existing.								
4. List name of firm and price of quotes received.								
Global In Allied Universal								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,338	\$ 10,670					
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:		22/23	Total	\$ 10,670				

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Community Center Camera System			Department:	Facilities			
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	D	Project Cost:	\$ 12,450	
1. General Project Description?								
Improvements to the existing camera system by expanding coverage to provide great athletic field coverage.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
This will allow for improved camera coverage as well as increasing protection areas and security measures. Also, includes addition of field warning tracks, addition track and field play areas.								
3. Is this a replacement item? If NOT, how was the need previously met?								
No, improvement to existing systems.								
4. List name of firm and price of quotes received.								
In-house estimating.								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,398	\$ 12,450					
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:		21/22	Total	\$ 12,450				

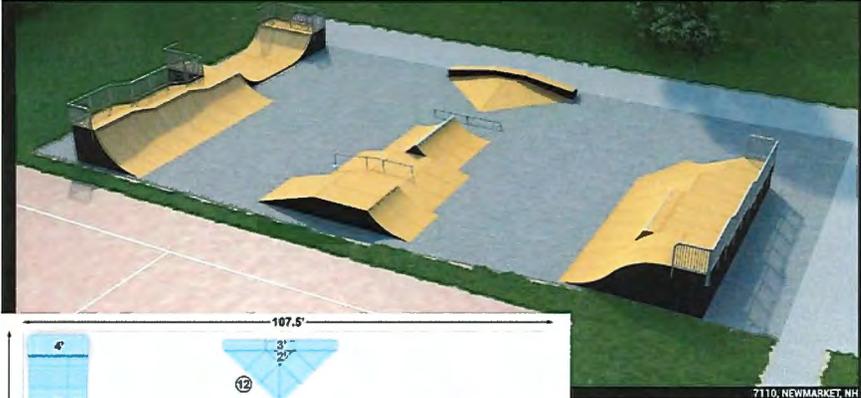
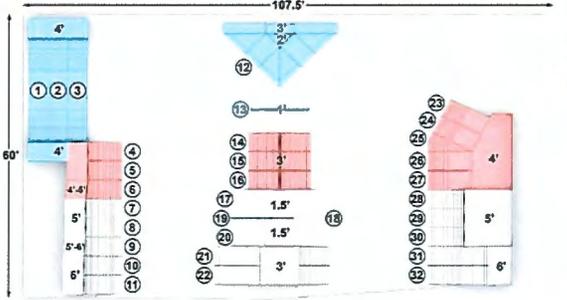
Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Community Center Doorway Keying Replacement			Department:	Facilities			
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	U	Project Cost:	\$ 38,300	
1. General Project Description?								
The existing doorways and frames are failing and require replacement of latching and keying system.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
Proper operation of doorways and latching. The keying system would be incorporated into the Town/School system.								
3. Is this a replacement item? If NOT, how was the need previously met?								
No, replacement of existing doorways and locking systems.								
4. List name of firm and price of quotes received.								
In-house estimate								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,338	\$ 14,600	\$ 12,300	\$ 11,400			
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:	22/23	Total	\$ 14,600	\$ 12,300	\$ 11,400			

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Community Center Athletic Field Improvements				Department:	Facilities	
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	D	Project Cost:	\$ 71,600
1. General Project Description?							
Improvements to area drainage for the fields, renovations to the Round House, and warning track installation.							
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?							
This will allow for expanded use of the fields by improving water disbursement. The round house roof needs replacement as well as repairs to the structure. Addition of field warning tracks, and track and field play areas.							
3. Is this a replacement item? If NOT, how was the need previously met?							
No, improvement to existing fields.							
4. List name of firm and price of quotes received.							
In-house estimating.							
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/26
General Fund							
Capital Reserve/Trust Fund	Balance	\$ 108,338		\$ 38,200	\$ 33,400		
Bonds							
Grants							
Enterprise Fund							
Impact Fees							
Other Fundraising							
Commence FY:		FY 23/24	Total	\$ 38,200	\$ 33,400		

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:		Skateboard Park			Department:				
Submitted By:		Aimee Gigandet	Date:	8/30/2021	Priority:	U	Project Cost:	\$188,312	
1. General Project Description?					 				
The existing skateboard park, located behind the Community Center, was installed in 2002. It is used often by the local community.									
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?									
The skateboard park has deteriorated over the last couple of years. Replacing the park with new structures would assure the Town is adhering to the latest in safety-standards and reduce the risk of exposure and liability.									
3. Is this a replacement item? If NOT, how was the need previously met?									
This is a replacement item and upgrade to a more suitable Skate Board Park that meets the current needs. Another option is to go completely concrete with a bowl design which can cost up to 250K depending on size.									
4. List name of firm and price of quotes received.					3 Phase Cluster 7% discount - Sourcewell				
American Ramp Co. New Sketch and drawing from last year For a 100' X 60' area, \$175,312 - this can be done in 3 phases, 1) \$86,880. 2) \$45,569, 3) \$45,863 The parking lot will also need to be repaved an an estimated cost of \$10K.									
Project Funds:				FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund									
Capital Reserve/Trust Fund	Balance	\$ 180,336	\$ 15,000	\$ 60,000					
Bonds									
Grants	Town Hawk Grant*			\$ 10,000	*Applying for year 2022				
Enterprise Fund	Revolving Fund			\$ 83,312					
Other	Fundraising			\$ 20,000					
Impact Fees									
Commence FY:	23/24	Total	\$ 15,000	\$ 188,312	\$ -	\$ -	\$ -	\$ -	

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Police Department Booking Area Improvements			Department:	Facilities			
Submitted By:	Rick Malasky	Date:	8/27/2020	Priority:	U	Project Cost:	\$ 58,960	
1. General Project Description?								
Improvements to booking area creating a safer environment for officers and increasing visibility. Upgrades to mechanical system in holding areas.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
Increased security improvements.								
3. Is this a replacement item? If NOT, how was the need previously met?								
No, additions to existing and update of systems.								
4. List name of firm and price of quotes received.								
In-house estimate, Allied Universal, and Educational Building								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,336	\$ 19,653	\$ 19,653	\$ 19,653			
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:		23/24	Total	\$ 19,653	\$ 19,653	\$ 19,653		

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Town Hall Brick and Stone Repointing/Repairs			Department:	Facilities		
Submitted By:	Rick Malasky	Date:	8/27/2020	Priority:	N	Project Cost:	\$ 63,900
1. General Project Description?							
Repointing and repairs to brick work throughout the building.							
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?							
Asset protection.							
3. Is this a replacement item? If NOT, how was the need previously met?							
No, repairs to existing structure.							
4. List name of firm and price of quotes received.							
Based on RS Means and in-house estimating.							
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
General Fund							
Capital Reserve/Trust Fund	Balance	\$ 180,358	\$ 63,900				
Bonds							
Grants							
Enterprise Fund							
Impact Fees							
Other							
Commence FY:	22/23	Total	\$ 63,900				

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Town Hall Electrical Improvements			Department:	Facilities			
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	U	\$ 57,760		
1. General Project Description?								
The Town Hall currently has live and operating knob and tube as well as a dated service and service entrance. We have several types of wiring materials in the ceilings in varying conditions.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
Asset protection.								
3. Is this a replacement item? If NOT, how was the need previously met?								
Yes, replacing the existing outdated system.								
4. List name of firm and price of quotes received.								
Based on RS Means and in-house estimating. The scope will vary depending on locations to access wiring.								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,358	\$ 57,760					
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:	22/23	Total	\$ 57,760					

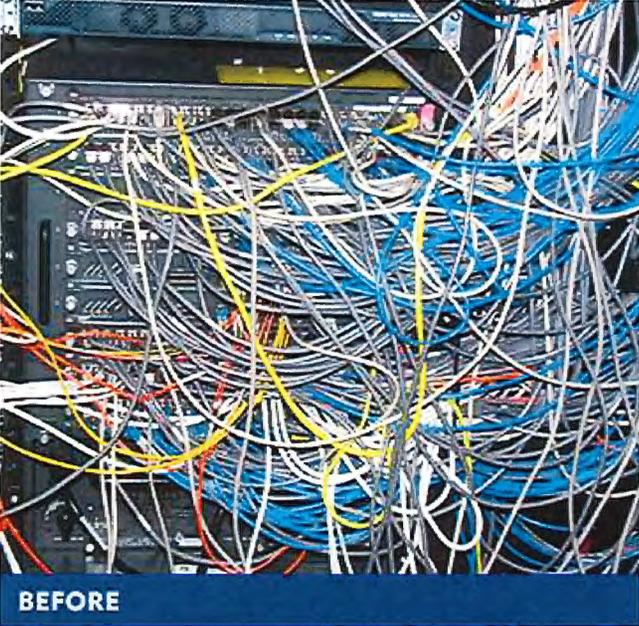
Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Town Hall Fire Detection Replacement				Department:	Facilities		
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	N	Project Cost:	\$ 51,790	
1. General Project Description?								
The existing fire detection system is in need of updating to the current code standards. The gage and system coverage needs to be improved.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
Asset protection.								
3. Is this a replacement item? If NOT, how was the need previously met?								
Yes, replacing the existing outdated system.								
4. List name of firm and price of quotes received.								
Based on RS Means and in-house estimating.								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,338		\$ -	\$ 51,790			
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:		23/24	Total	\$ -	\$ 51,790			

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Town Hall Interior Improvements				Department:	Facilities		
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	D	Project Cost:	\$ 64,250	
1. General Project Description?								
Updating carpeting, painting offices, and stairwell safety improvements.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
Improvements to interior appearance and stairwell railing to meet rail height requirements, and carpet replacement.								
3. Is this a replacement item? If NOT, how was the need previously met?								
Yes, updating interior finishes, safety items and carpeting, which is past its life cycle.								
4. List name of firm and price of quotes received.								
Based on RS Mean and in-house estimates.								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 159,865			\$ 64,250			
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:		23/24	Total		\$ 64,250			

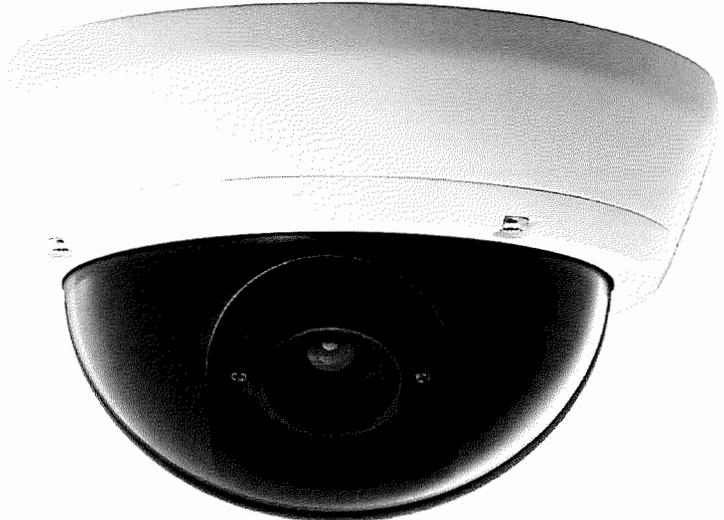
Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Town Hall Network Cabling Repairs/Replacement			Department:	Facilities			
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	N	Project Cost:	\$ 45,900	
1. General Project Description?								
The existing network cabling needs to be updated and identified, with old cabling removed, replaced, and expanded in certain areas for switching.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
Asset protection.								
3. Is this a replacement item? If NOT, how was the need previously met?								
No/Yes. Identifying current wiring and replacing, where necessary. Expanding existing switching in several areas and providing additional ports for expansion.								
4. List name of firm and price of quotes received.								
Based on RS Means and in house estimating The scope will vary depending on locations to access wiring.								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,358	\$ 15,300	\$ 15,300	\$ 15,300			
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:		22/23	Total	\$ 15,300	\$ 15,300	\$ 15,300		

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Town Hall Keying System Improvements				Department:	Facilities		
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	N	Project Cost:	\$ 18,775	
1. General Project Description? Replacement of existing keying system to control unauthorized access. Provide for single emergency fire and police access to all spaces.				<pre> graph TD GGM[GGM] --- A[A] GGM --- B[B] A --- AA[AA] A --- AB[AB] B --- BA[BA] B --- BB[BB] AA --- AA1((AA1)) AA --- AA2((AA2)) AB --- AB1((AB1)) AB --- AB2((AB2)) BA --- BA1((BA1)) BA --- BA2((BA2)) BB --- BB1((BB1)) BB --- BB2((BB2)) </pre>				
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket? We will be able to improve safety by controlling full access to the Town Hall. This provides quicker emergency access for responders and starts to create a town-wide keying and access system.								
3. Is this a replacement item? If NOT, how was the need previously met? Yes, replacement of keying, core, and manual locking systems.								
4. List name of firm and price of quotes received. Based on estimates from Roche Locksmiths.								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,358	\$ 10,500	\$ 8,275				
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:		22/23	Total	\$ 10,500	\$ 8,275			

Newmarket Capital Improvement Program (CIP) Project Request Form

Project Title:	Town Hall Roof Surveillance System			Department:	Facilities			
Submitted By:	Steve Fournier	Date:	8/31/2020	Priority:	N	Project Cost:	\$ 15,900	
1. General Project Description?								
Improvements to our existing surveillance systems for improved coverage.								
2. How will this expenditure improve service, productivity or lower operating costs to the Town of Newmarket?								
Increased safety measures for staff and visitors to Town Hall.								
3. Is this a replacement item? If NOT, how was the need previously met?								
No, repairs to existing roof system.								
4. List name of firm and price of quotes received.								
Based on estimates from Allied Universal								
Project Funds:			FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
General Fund								
Capital Reserve/Trust Fund	Balance	\$ 180,338	\$ 15,900					
Bonds								
Grants								
Enterprise Fund								
Impact Fees								
Other Fundraising								
Commence FY:		22/23	Total	\$ 15,900				